



# **City Administrator Report: September 2024**

**Administrative & Legislative Services Department**  
**September 2024**

**Administration**

City Administrator Gerald Herman attended the following meetings and events this month:

- September 3:
  - Staff Plan Reviews
- September 4:
  - White House Recreation Center Meeting
  - Special Census Kickoff Meeting
- September 5:
  - Mayor Update Meeting
  - Leisure Services Board Meeting
- September 9:
  - Stormwater Advisory Board Meeting
  - Planning Commission Meeting
- September 11:
  - CCS 9/11 Ceremony
- September 12:
  - Library Board Meeting
- September 16:
  - Department Head Staff Meeting
  - Christmas on Main and Parade Meeting #1
  - Industrial Development Board Meeting
  - Stagecoach Dedication
- September 17:
  - September Chamber Luncheon
- September 18:
  - RTA Board Meeting
  - GNRC Transportation Policy Board
- September 19:
  - Mayor Update Meeting
  - Board of Mayor and Alderman Meeting
- September 23:
  - Special Census Progress Meeting
  - Economic Development Team Meeting
- September 26:
  - Coffee with a Cop
  - Bid Opening- Roof Replacement- Public Services
- September 30:
  - Department Head Staff Meeting
  - Bid Opening- SR76 & Pleasant Grove Road Intersection Improvement Project
  - WWTP Expansion Tour with Board of Mayor and Alderman

**Administrative & Legislative Services Department  
September 2024**

**Performance Measurements**

**Finance Update**

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2024-2025.

<b>Budget</b>	<b>Budgeted Amount</b>	<b>Expended/Encumbered*</b>	<b>% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)</b>
General Fund	\$31,329,803	\$7,557,939	↓0.09
Economic Development	\$166,500	\$15,858	↓15.50
State Street Aid	\$540,000	-	↓25.03
Parks Sales Tax	\$826,000	\$332,255	↑15.19
Solid Waste	\$1,715,444	\$1,194,569	↑44.60
Parks Impact Fees	\$304,544	\$39,669	↓12.00
Police Impact Fees	\$125,000	\$110,802	↑63.61
Fire Impact Fees	\$115,000	\$79,755	↑44.32
Road Impact Fees	\$0	-	0.00
Police Drug Fund	\$4,000	\$140	↓21.50
Debt Services	\$3,899,000	\$921	↓25.00
Wastewater	\$11,268,670	\$4,563,431	↑34.47
Dental Care	\$108,000	\$14,882	↓11.24
Stormwater Fund	\$1,506,160	\$368,237	↓0.58
Cemetery Fund	\$62,150	\$21,927	↑10.25

\*Expended/Encumbered amounts reflect charges from July 1, 2024 – June 30, 2025.

**Purchasing**

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

**Total Purchase Orders**

	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>FY 2022</b>	<b>FY 2021</b>	<b>FY 2020</b>	<b>FY 2019</b>	<b>FY 2018</b>
July	351	341	313	325	261	269	346	362
August	156	161	166	132	128	106	151	166
September	148	108	104	98	106	98	126	119
October		145	98	98	79	97	91	147
November		130	104	103	72	78	120	125
December		98	84	73	71	58	72	104
January		125	116	117	123	81	122	177
February		132	111	105	75	93	119	113
March		112	145	145	106	107	131	142
April		147	103	105	154	85	138	185
May		174	138	153	133	82	129	121
June		49	35	52	47	45	50	52
<b>Total</b>	<b>655</b>	<b>1,722</b>	<b>1,517</b>	<b>1,506</b>	<b>1,355</b>	<b>1,199</b>	<b>1,595</b>	<b>1,813</b>

<b>Purchase Orders by Dollars</b>	<b>Sept 2024</b>	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>Total for FY25</b>	<b>Total for FY24</b>	<b>Total for FY23</b>
Purchase Orders \$0-\$9,999	138	609	1,654	1,448	\$895,994.87	\$1,922,492.41	\$1,645,212.29
Purchase Orders \$10,000-\$24,999	6	17	28	32	\$175,637	\$471,516.05	\$421,438.69
Purchase Orders over \$25,000	4	29	40	37	\$5,328,489.89	\$14,573,250.85	\$39,313,456.65
<b>Total</b>	<b>148</b>	<b>655</b>	<b>1,722</b>	<b>1,517</b>	<b>\$6,400,121.76</b>	<b>\$16,967,259.31</b>	<b>\$41,380,107.63</b>

**Administrative & Legislative Services Department  
September 2024**

**Website Management**

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2024-2025 Update Requests	2023-2024 Update Requests	2022-2023 Update Requests	2021-2022 Update Requests	2020-2021 Update Requests	2024-2025 Page Visits	2023-2024 Page Visits	2022-2023 Page Visits	2021-2022 Page Visits	2020-2021 Page Visits
<b>July</b>	36	51	52	54	15	45,557	34,294	31,946	32,401	11,536
<b>Aug.</b>	42	44	63	66	20	38,639	38,060	31,340	25,635	9,145
<b>Sept.</b>	33	48	65	48	17	36,360	31,899	27,594	24,833	8,335
<b>Oct.</b>		55	47	52	10		33,673	29,829	23,816	8,390
<b>Nov.</b>		42	54	63	174		30,149	30,449	23,022	7,587
<b>Dec.</b>		38	32	39	13		30,202	27,768	22,904	17,483
<b>Jan.</b>		46	53	56	108		32,467	31,686	26,942	17,123
<b>Feb.</b>		58	47	52	135		35,251	28,043	23,253	19,796
<b>Mar.</b>		43	62	57	39		35,610	30,614	30,026	22,930
<b>April</b>		50	72	68	101		44,802	31,817	31,127	20,881
<b>May</b>		41	51	54	38		41,768	35,606	31,335	23,514
<b>June</b>		32	42	674	214		44,887	23,919	34,600	30,909
<b>Total</b>	<b>111</b>	<b>548</b>	<b>640</b>	<b>609</b>	<b>884</b>	<b>120,556</b>	<b>433,065</b>	<b>360,611</b>	<b>329,885</b>	<b>197,629</b>

**“City of White House, TN” Mobile App**

	FY 25 New Downloads	FY 24 New Downloads	FY 23 New Downloads	FY22 New Downloads
<b>July</b>	3	9	8	8
<b>Aug.</b>	14	4	13	9
<b>Sept.</b>	12	4	9	13
<b>Oct.</b>		2	11	6
<b>Nov.</b>		4	11	6
<b>Dec.</b>		3	10	10
<b>Jan.</b>		3	18	18
<b>Feb.</b>		1	10	9
<b>Mar.</b>		4	9	14
<b>April</b>		4	11	11
<b>May</b>		6	3	10
<b>June</b>		5	1	10
<b>Total</b>	<b>29</b>	<b>49</b>	<b>114</b>	<b>124</b>

	FY25 # of Requ ests	FY24 # of Requ ests	FY23 # of Reques ts	FY2 2 # of Reque sts
<b>July</b>	56	55	50	38
<b>Aug.</b>	60	46	43	54
<b>Sept.</b>	46	52	40	46
<b>Oct.</b>		40	45	64
<b>Nov.</b>		38	53	19
<b>Dec.</b>		34	70	42
<b>Jan.</b>		61	61	41
<b>Feb.</b>		82	20	41
<b>March</b>		66	41	38
<b>April</b>		61	68	26
<b>May</b>		81	50	39
<b>June</b>		66	47	47
<b>FY Total</b>	<b>162</b>	<b>682</b>	<b>588</b>	<b>495</b>

*\*The app went live on January 11, 2016*



**Administrative & Legislative Services Department  
September 2024**

**White House Farmers Market 2024**

	<b>Application Fees # (amount collected)</b>	<b>Booth Payments (\$)</b>
<b>January</b>	3(\$45)	2(\$300)
<b>February</b>	6(\$90)	5(\$660)
<b>March</b>	3(\$45)	4(\$510)
<b>April</b>	7(\$105)	9 (\$1,260)
<b>May</b>	10(\$150)	9(\$1,080)
<b>June</b>	6(\$90)	8(\$900)
<b>July</b>	1(\$15)	1(\$150)
<b>August</b>	0(\$0)	0(\$0)
<b>September</b>	0(\$0)	0(\$0)
<b>October</b>		
<b>November</b>		
<b>December</b>		
<b>Total</b>	<b>36(\$540)</b>	<b>37(\$4,860)</b>

**Building Maintenance Projects**

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

	<b>2024-2025 Work Order Requests</b>	<b>2023-2024 Work Order Requests</b>	<b>2022-2023 Work Order Requests</b>	<b>2021-2022 Work Order Requests</b>	<b>2020-2021 Work Order Requests</b>	<b>2019 – 2020 Work Order Requests</b>	<b>2018 – 2019 Work Order Requests</b>
<b>July</b>	15	18	14	19	11	10	22
<b>August</b>	11	23	23	8	27	10	26
<b>September</b>	15	13	21	12	9	13	19
<b>October</b>		13	13	10	6	7	14
<b>November</b>		13	12	23	16	7	18
<b>December</b>		8	8	17	19	3	8
<b>January</b>		14	11	6	11	16	14
<b>February</b>		7	10	8	16	18	7
<b>March</b>		7	16	14	12	11	7
<b>April</b>		10	6	13	17	2	12
<b>May</b>		17	34	20	25	11	6
<b>June</b>		15	19	14	31	10	9
<b>Total</b>	<b>41</b>	<b>158</b>	<b>187</b>	<b>164</b>	<b>200</b>	<b>98</b>	<b>162</b>

**Finance Department  
September 2024**

**Finance Section**

During September the Finance Office continued working on the Regions Bank transition, and FYE 6/30/2024 audit tasks. Members of the Finance Office also participated in the following events during the month:

September 4: Loomis Reporting Training  
September 4: LPRF grant virtual training  
September 4: Website committee meeting  
September 9: Loomis site survey  
September 12: MTAS Court Bootcamp  
September 19: Monthly BMA meeting  
September 23: Loomis safe delivery  
September 24: Loomis safe installation  
September 24: Finance staff meeting  
September 26: Assistant Finance Director attended CMFO “Governmental Accounting 1” course

**Performance Measures**

\* = *Data Not Currently Available*

Business License Activity	Sept 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
Opened	1	21	91	95	92	76
Closed (notified by business)	0	1	11	9	7	6

Accounts Payable	Sept 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
Total # of Invoices Processed	589	1080	5657	4455	4254	4079

Finance Office Calls / Emails	Sept 2024	FY 2025 Total	July 2024	June 2024	May 2024	Apr 2024
Total Calls	1,063	3,175	1,149	906	1,045	1,147
Calls per day	67	63	64	61	62	64
Total Emails Sent/Received	3,425	11,189	3,857	3,534	3,344	3,851
Emails per day	215	220	215	236	197	214

**Finance Department  
September 2024**

<b>Finance Cashiering Transactions (#)</b>	<b>Sept 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>In-Person</b>	302	993	7,459	6,369	7,747	8,138
<b>Drop Box / Mail</b>	963	2,868	13,986	15,138	16,804	18,328
<b>Online</b>	3,011	8,996	32,727	28,084	27,460	28,548
<b>Deposit Batches Prepared</b>	181	570	2,684	2,594	2,326	2,082

<b>Utility Billing</b>	<b>Sept 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>New Build Applications (#)</b>	51	124	588	307	284	357
<b>Move In Applications (#)</b>	151	391	1071	926	977	737
<b>Total Applications (#)</b>	202	515	1659	1233	1261	1094
<b>Electronic new customer signups (#)</b>	92	280	796	476	410	300
<b>Electronic new customer signups (%)</b>	46%	54%	48%	39%	33%	27%
<b>Move Outs (#)</b>	112	301	342	831	898	743
<b>Addl. Trash/Recycle Req. Accts. (#)</b>	2	8	*	*	*	*
<b>New Build Account Activations (#)</b>	41	205	*	*	*	*
<b>Accounts Billed (#)</b>	6,043	17,957	*	*	*	*
<b>Disconnect Warning Calls / Emails (#)</b>	208	643	*	*	*	*
<b>Disconnect Warning Letters (#)</b>	98	244	*	*	*	*
<b>Non-Active / Delinquent Disconnects (#)</b>	25	75	*	*	*	*
<b>Delinquent Accts. Ref. to Collections (#)</b>	6	7	*	*	*	*
<b>Delinquent Accts. Ref. to Collections (\$)</b>	\$1,765	\$2,150	*	*	*	*
<b>Successful Delinquent Collections (\$)</b>	\$400	\$617	*	*	*	*
<b>Processed Account Adjustments (#)</b>	25	111	*	*	*	*
<b>Denied Account Adjustments (#)</b>	4	9	*	*	*	*
<b>Auto Draft Pre-Notes (#)</b>	42	143	*	*	*	*
<b>Returned Payments (#)</b>	0	8	*	*	*	*

**Finance Department  
September 2024**

**Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.**

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	13,958,712	4,187,614	21,509,392	154%
Economic Development Fund	171,200	51,360	263,321	154%
State Street Aid Fund	486,251	145,875	438,793	90%
Parks Sales Tax Fund	736,600	220,980	158,392	22%
Sanitation Fund	1,682,500	504,750	1,065,182	63%
Parks Impact Fees Fund	474,510	142,353	260,554	55%
Police Impact Fees Fund	375,540	112,662	1,131,551	301%
Fire Impact Fees Fund	247,620	74,286	778,694	314%
Roads Impact Fees Fund	485,130	145,539	602,043	124%
Police Drug Fund	8,400	2,520	47,091	561%
Debt Service Fund	3,955,000	1,186,500	1,867,523	47%
Wastewater Fund	6,663,400	1,999,020	8,170,295	123%
Dental Care Fund	98,040	29,412	182,868	187%
Stormwater Fund	1,145,800	343,740	1,032,717	90%
Cemetery Fund	63,660	19,098	276,631	435%

*Balances do **not** reflect encumbrances not yet expended.*

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2024-2025.

Operating Fund	Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	13,958,712	1,848,690	↓ 11.76%
Economic Development Fund	171,200	36,033	↓ 3.95%
State Street Aid Fund	486,251	125,469	↑ 0.80%
Parks Sales Tax Fund	736,600	308,764	↑ 16.92%
Solid Waste Fund	1,682,500	432,934	↑ 0.73%
Parks Impact Fees Fund	474,510	46,712	↓ 15.16%
Police Impact Fees Fund	375,540	46,855	↓ 12.52%
Fire Impact Fees Fund	247,620	30,703	↓ 12.60%
Roads Impact Fees Fund	485,130	50,013	↓ 14.69%
Police Drug Fund	8,400	2,234	↑ 1.60%
Debt Services Fund	3,955,000	721,812	↓ 6.75%
Wastewater Fund	6,663,400	1,892,395	↑ 3.40%
Dental Care Fund	98,040	24,742	↑ 0.24%
Stormwater Fund	1,145,800	330,683	↑ 3.86%
Cemetery Fund	63,660	10,106	↓ 9.13%

\*Realized amounts reflect revenues realized from July 1, 2024—September 30, 2024

**Human Resources Department  
September 2024**

The Human Resources staff participated in the following events during the month:

September 03: Chamber of Commerce Board Meeting

September 09: Assistant Public Services Director Interviews

September 10: Inclusion Reimagined: Bold Strategies for Success powered by State Farm, Mike Gaines

September 11: Ribbon Cutting for Chilly Ben's Heating and Air

September 12: Stormwater Maintenance Worker Interviews

September 16: Chamber of Commerce Stagecoach Dedication

September 17: Chamber of Commerce Luncheon

September 18: Chamber of Commerce White House Pumpkin Patch

September 19: Board of Mayor and Alderman Meeting

September 26: Coffee with a Cop - Deja Moo Restaurant Week  
20-Mile Group Luncheon - City of Gallatin City Hall

**Injuries Goal:** To maintain a three-year average of less than 10 injuries per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	0
August	0	1	1	0
September	0	0	1	0
October		1	2	1
November		0	1	0
December		0	0	0

Three-year average: 5.67

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		1	1	0
February		0	0	1
March		1	0	0
April		1	0	0
May		1	0	1
June		1	0	1
<b>Total</b>	<b>1</b>	<b>7</b>	<b>6</b>	<b>4</b>

**Property/Vehicle Damage Goal:** To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	1
August	0	0	1	1
September	1	0	0	1
October		0	1	1
November		0	1	3
December		0	0	0

Three-year average: 4.33

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	0
February		0	0	0
March		0	1	0
April		1	1	0
May		0	0	0
June		0	0	0
<b>Total</b>	<b>2</b>	<b>1</b>	<b>5</b>	<b>7</b>

**Human Resources Department  
September 2024**

**Full Time Turnover Goal:** To maintain a three-year average of less than 10% per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	2	1	1
August	3	3	1	1
September	1	1	1	2
October		0	1	0
November		1	2	0
December		1	1	1

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		2	0	4
February		2	0	2
March		0	2	3
April		2	0	2
May		1	0	2
June		2	1	1
<b>Total</b>	<b>5</b>	<b>17</b>	<b>10</b>	<b>19</b>
<b>Percentage</b>	<b>3.94%</b>	<b>13.39%</b>	<b>8.40%</b>	<b>16.52%</b>

Current year turnovers that occurred within  
90 day probationary period: 0

Three-year average: 12.77%

**Employee Disciplinary Goal:** To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	0	0	0	0
August	0	1 (T)	0	0
September	0	0	0	0
October		0	1 (S)	0
November		1 (T)	0	0
December		0	0	0

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	1 (T)
February		0	0	0
March		0	1 (T)	0
April		0	0	0
May		0	0	0
June		0	0	0
<b>Total</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>

Three-year average: 1.333

Police Department  
September 2024

**Meetings/Civic Organizations**

- ***Chief Brady attended the following meetings in September:*** Department Head Staff Meeting (9/16), Command Staff Meeting (9/19), Board of Mayor & Alderman Meeting (9/19), White House Police Department Expansion Meeting (9/24), Sumner County Drug Task Force (9/25), TN Chief's of Police (TACP) Meeting (9/25), Coffee w/ a Cop (9/26), TN Chief's of Police Meeting (9/26), Ofc. Keen's Graduation (9/27) and Department Head Staff Meeting (9/30).
- **Police Department Administration Performance Measurements**  
***Achieve our 5<sup>th</sup> re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2026.***  
Susan Johnson, Accreditation Manager, is in the 4<sup>th</sup> edition of our TLEA program into PowerDMS which includes 164 standards.  
She is working on finishing up 2024 year with all the proofs.  
Susan Johnson attended the 2024 LEACT conference in September in Pigeon Forge, Tn.

1.

Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 28 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,120 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	460	0	460
February	0	300	24	324
March	20	500	38	558
April	0	208	40	248
May	0	242	0	242
June	0	320	0	320
July	0	296	0	296
August	0	224	34	258
September	0	120	0	120
Total	20	2,670	136	2,826

**Patrol Division Performance Measurements**

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 382 shifts during the Fiscal Year 2023-2024. (There are 730 Patrol Shifts each year.) \*Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	September 2024	FY 2024-25
Three (3) Officers per Shift	33	64
Four (4) Officers per Shift	67	114

1. ***Acquire and place into service four Police Patrol Vehicles.*** Our Four new vehicles ordered from Lonnie Cobb Ford in the FY24 are at Trucker's Lighthouse getting equipped. The CID Explorer and the Community Relations Truck have been ordered from Lonnie Cobb. No timeframe on when we will receive them.
2. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2024-2025.***  
Fall Compliance Letters have been delivered. We will be doing Compliance Checks soon.

Police Department  
September 2024

3. *Maintain or reduce TBI Group A offenses at the three-year average of 60 per 1,000 population during the calendar year of 2024.*

Group A Offenses	September 2024	Per 1,000 Pop.	Total 2024	Per 1,000 Pop.
<b><i>Serious Crime Reported</i></b>				
Crimes Against Persons	14	1	115	8
Crimes Against Property	19	1	176	12
Crimes Against Society	11	1	137	9
<b>Total</b>	44	3	427	29
<b>Arrests</b>	49		484	

7\*U.S. Census Estimate 7/1/2022 – 14,516

4. *Maintain a traffic collision rate at or below the three-year average of 446 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2024.*

	September 2024	TOTAL 2024
<b>Traffic Crashes Reported</b>	44	331
<b>Enforce Traffic Laws:</b>		
<b>Written Citations</b>	50	511
<b>Written Warnings</b>	13	315
<b>Verbal Warnings</b>	241	2,671

5. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2024.*

COLLISION RATIO				
<u>2024</u>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
<b>September</b>	44	4 YTD 34	9%	10% YTD 331

**Staffing:**

- Officer Devin Keen graduated from the Tennessee Law Enforcement Academy on September 27<sup>th</sup>.
- We have one New Hire, LeAnne Muniz, that will be starting in October 15<sup>th</sup>.
- We will be testing on Tuesday, October 8<sup>th</sup>.
- We are continuing to accept applications. We currently have five positions open.

**Sumner County Emergency Response Team:**

**September 2024 ERT Activity**

- September 20<sup>th</sup> - ERT held night fire training at the Sumner Co range. ERT operators conducted marksmanship drills in no light/low light environments while utilizing weapon-mount lights and night vision devices.



Police Department  
September 2024

**Support Services Performance Measurements**

**Communications Section**

	September	Total 2024
Calls for Service	836	8,566
Alarm Calls	31	331

**Request for Reports**

	September	FY 2024-25
Requests for Reports	10	36
Amount taken in	\$7.35	\$25.45
Tow Bills	\$0.00	\$0.00
Emailed at no charge	23	64
Storage Fees	\$0.00	\$0.00

***Tennessee Highway Safety Office (THSO):***

- Sgt. Bagwell attended the quarterly meeting at Hendersonville PD 9/13.
- Final grant contract paperwork was submitted back to state, waiting on signatures from THSO.

***Volunteer Police Explorers:*** Nothing to report currently.

***Item(s) sold on Govdeals:*** Nothing to report currently.

**Crime Prevention/Community Relations Performance Measurements**

- ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** D.A.R.E. started for White House Intermediate School. Due to their teaching constraints and time, Sgt. Enck only taught 4 classes. There will not be D.A.R.E. graduation.
- ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House will be October 5<sup>th</sup>.
- ***Participate in joint community events monthly to promote the department's crime prevention efforts and community relations programs.***
- 9/5, 9/10, 9/17, 9/19, 9/24 & 9/26 – Sgt. Enck instructed Defensive Tactics Ground Control to approximately 14 Vol State Criminal Justice students.
- 9/25 - News Channel 2 came and interviewed Sgt. Enck about elder frauds and scams.
- 9/25 CCS - Wheels in Motion bike and helmet give away.
- 9/26 - H.B. Williams - Wheels in motion bike and helmet give away.
- 9/26 - Temple Baptist Church Mother's Day out safety – Cpl. Carlson, Ofc. Sykes, Ofc. Hunter and Sgt. Enck.
- 9/26 - Heritage Elementary Wheels in Motion bike and helmet give away.

**Special Events:** ***WHPD Officers participated in the following events during the month of September:***

- 9/11 - Community Christian School (CCS) 911 Memorial Parade.
- 9/26 Coffee with a cop

Police Department  
September 2024

**Upcoming Events:**

- 10/5 – Discover White House/Safety Day
- 10/28 - Trail of Treats
- 12/7 – Christmas Parade
- 12/14 – Shop with a Cop

<i>2024 Participation in Joint Community Events</i>		
	<u>September</u>	<u>Year to Date</u>
<b>Community Activities</b>	13	55

**Fire Department  
September 2024**



**Summary of Month's Activities**

**Fire Operations**

The Department responded to 173 requests for service during the month with 122 responses being medical emergencies. The Department also responded to 1 building fire, 1 vehicle fire, 1 grass fire, 7 vehicle accidents of which 2 had injuries, 5 had no injuries. Of the 173 responses in the month of September there were 28 calls that overlapped another call for service which is 16.18% of our responses for the month. That brings the overlapping call volume for FY24-25 to 93 or 16.85% of the call volume.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in September from dispatch to on scene time averaged was, five minutes and fifty-five seconds (5:55). The average time a fire unit spent on the scene of an emergency call was twelve minutes and twenty-two seconds (12:22).

**Department Event**

- September 8<sup>th</sup> – 9/11 Memorial Stair Climb in Nashville
- September 11<sup>th</sup> – 9/11 Parade
- September 18<sup>th</sup> - 20<sup>th</sup> – Robertson EMS met with staff discussing new protocols
- September 20<sup>th</sup> – Shop with a Cop/Firefighter fundraiser at Tidal Wave car wash
- September 26<sup>th</sup> – Coffee with a Cop

**Fire Administration**

- September 4<sup>th</sup> – Website Review Committee kickoff
- September 10<sup>th</sup> – Monthly Officer meeting
- September 12<sup>th</sup> – Met with MCA concerning new radio system
- September 16<sup>th</sup> – Christmas on Main meeting
- September 17<sup>th</sup> – Assistant Chief Brewer spoke at the Chamber of Commerce luncheon
- September 30<sup>th</sup> – Discover White House/Safety Day final meeting

**Emergency Calls Breakdown**

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

**Incident Responses FY to Date**

Fires	13
Rescue & Emergency Services	378
Hazardous Conditions (No Fire)	15
Service Calls	42
Good Intent Call	41
False Alarms & False Call	55
Calls for The Month	173
Total Responses FY to Date	551

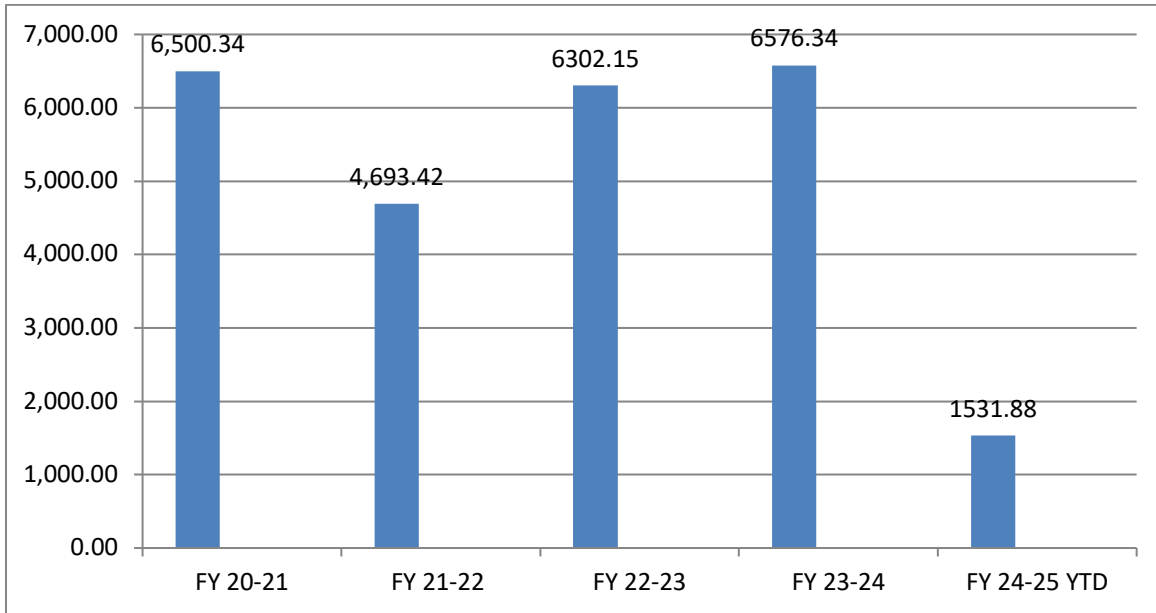
**Fire Department  
September 2024**

**Response by Station**

	Month	FY to Date	%
<b>Station #1 (City Park)</b>	<b>108</b>	<b>329</b>	<b>60.14%</b>
<b>Station #2 (Business Park Dr)</b>	<b>65</b>	<b>217</b>	<b>39.67%</b>
<b>Administration</b>	<b>0</b>	<b>1</b>	<b>.18%</b>

**Fire Fighter Training**

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4788 hours of training per year is based on twenty-one career firefighters.



	Month	FYTD
<b>Firefighter Training Hours</b>	<b>585.54</b>	<b>1531.88</b>

**Training breakdown for ISO and NFPA\***

	Fire Officer	Company	Facilities	NFPA	Non-ISO
<b>Month</b>	<b>25</b>	<b>239.5</b>	<b>94.5</b>	<b>49.26</b>	<b>177.28</b>
<b>Total for FY</b>	<b>44</b>	<b>770.5</b>	<b>142.5</b>	<b>290.77</b>	<b>285.1</b>

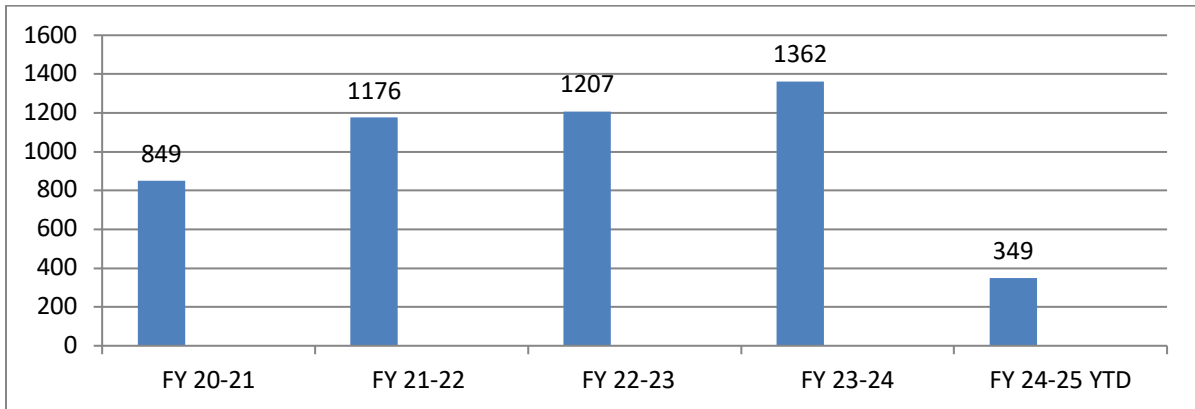
\*National Fire Protection Association – The fire service industry standard.

Insurance Service Office – A nationally recognized agency that rates fire departments on their level of readiness. This rating is used by insurance companies to determine insurance rates for their customers.

## Fire Department September 2024

### Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

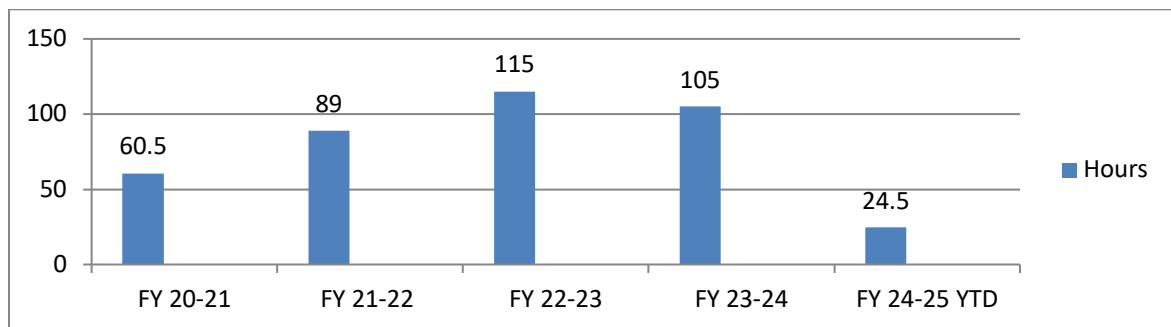
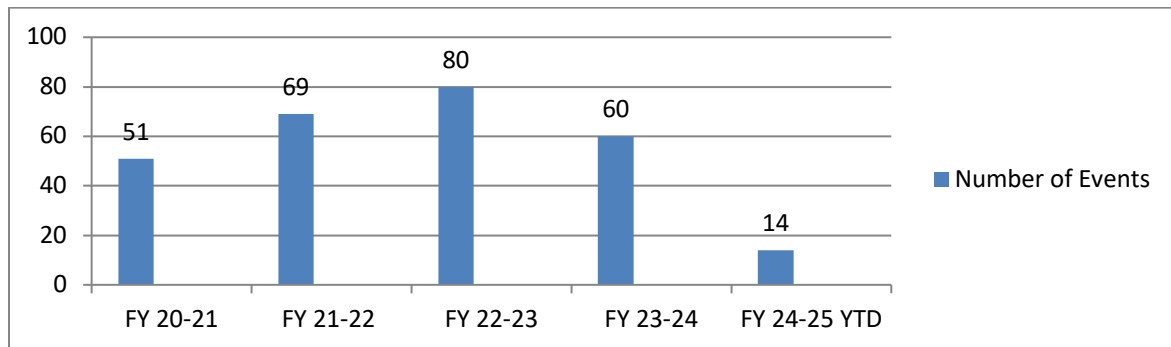
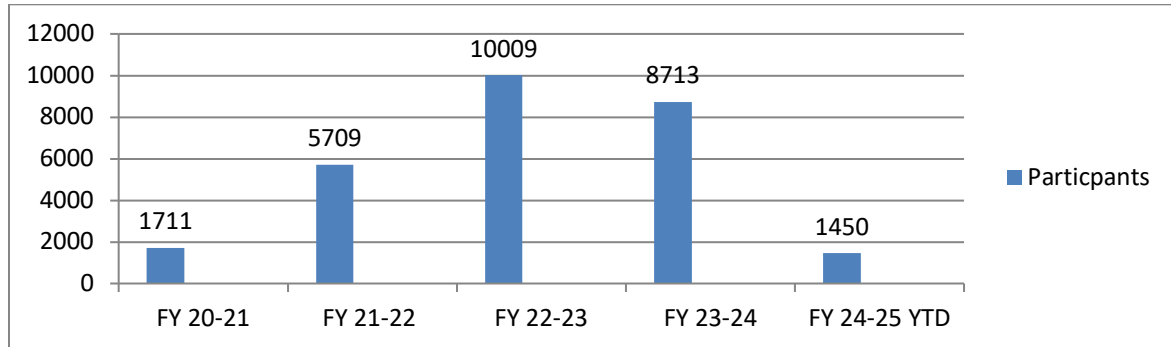


	Month	FYTD
September Fire Inspection	106	349
Re-Inspection	9	19
Code Violation Complaints	2	3
Violations Cleared	8	17
Annual Inspection	15	31
Knox Box	4	17
Fire Alarms	2	28
Measure Fire Hydrant	0	1
Plans Review	3	13
Pre-C/O	3	9
Pre-incident Survey	14	41
Sprinkler Final	1	8
Final/Occupancy	7	22

## Fire Department September 2024

### Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized currently; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



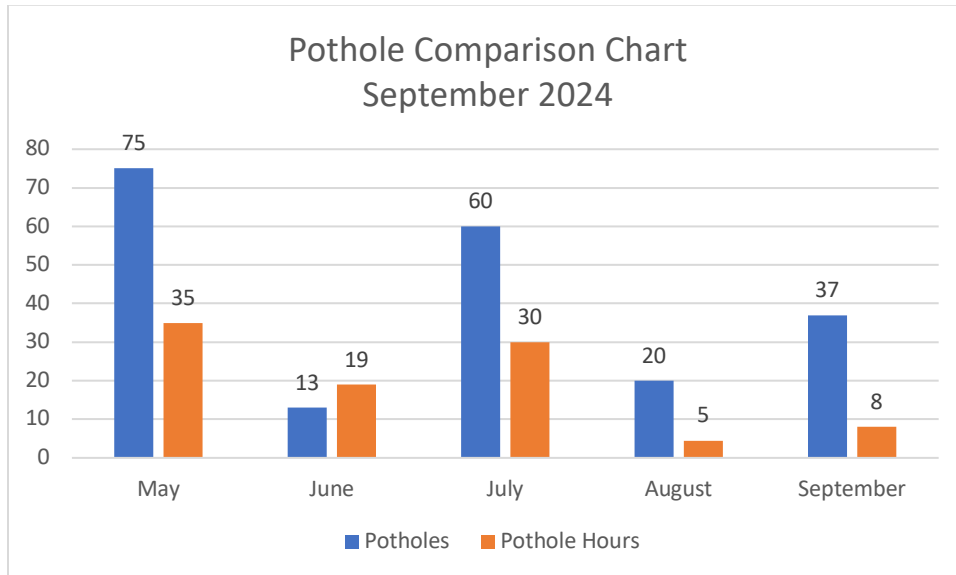
	Month	FYTD
Participants	30	1450
Number of Events	4	14
Education Hrs.	3	24.5

### Social Media Statistics for the Month

Post Reach	6713
Post Engagement	1620
New Page Followers	13

**Public Services Department  
Public Works  
August 2024**

**Pothole Comparison**



**Location of Pothole Repairs**

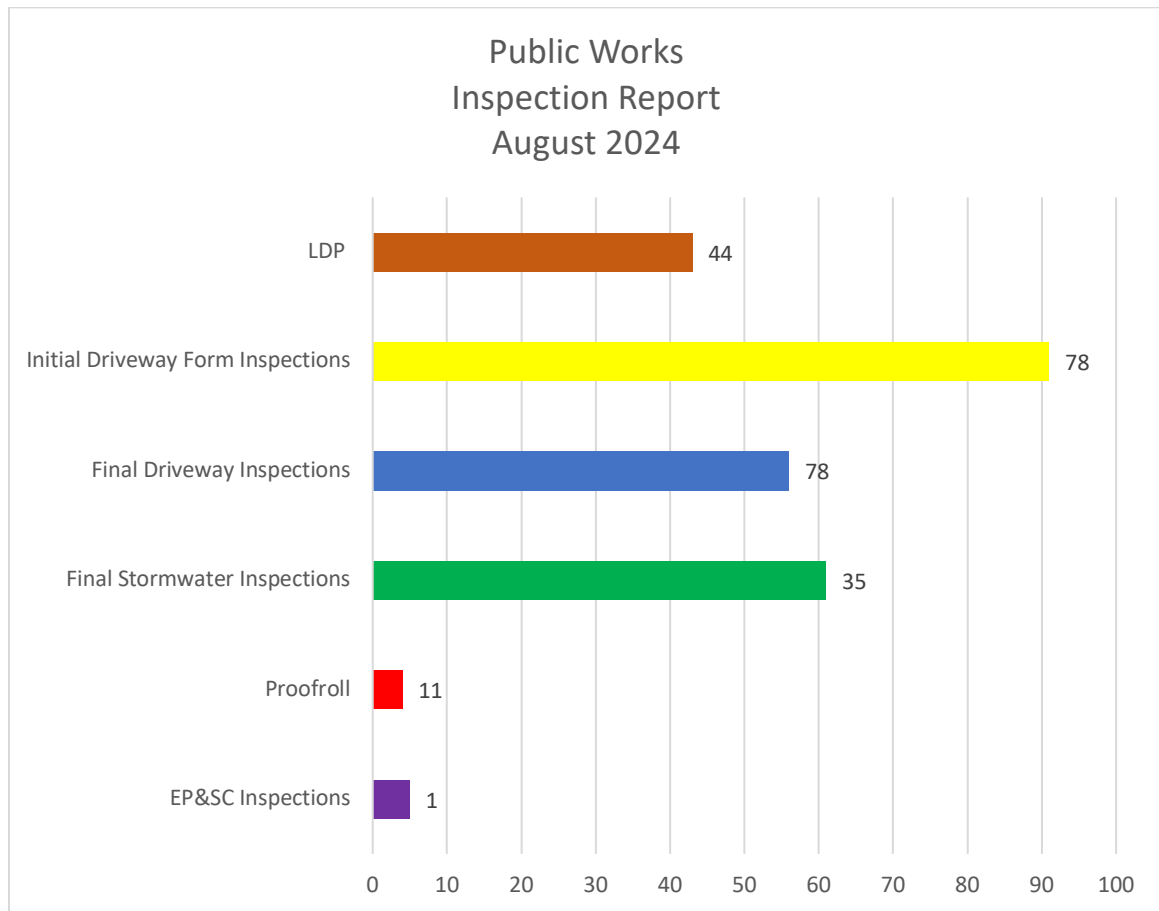
Street Address	Date Resolved
307 Hillwood Drive	9/5/2024
Brookview Drive	9/5/2024
309 Sage Road	9/5/2024
305 Patana Drive	9/5/2024
Pleasant Grove Rd	9/5/2024
Calista Rd	9/5/2024
Pleasant Grove Rd	9/19/2024
Wilkinson Ln	9/19/2024
Calista Rd	9/19/2024
Pleasant Grove Rd	9/30/2024

**Public Services Department  
Public Works  
August 2024**

**Inspector Notes**

**New Construction and Inspections:**

The Public Works Inspector performs various different types of inspections throughout the process of a new home being built within City of White House City Limits, additionally the Public Works Inspector performs proof rolls on subgrade and base stone during the construction of new roads within new developments that are being built within The City of White House. Below gives an accurate account of how many Initial Drive Form Inspections, Final Driveway Inspections, EP&SC (Erosion Prevention & Sediment Control Inspections, and Final Stormwater Inspections were performed on a monthly basis.





**Public Services Department  
Public Works  
August 2024**

**Monthly Work Log**

Monday 09-02-24

- Labor Day Holiday

Tuesday 09-03-24

- Prepared Public Works Facility for OSHA inspection / Excavated new area to wash out equipment after use.

Wednesday 09-04-24

- Removed dead tree from Calista and Apache Trail intersection / Repaired stop sign at Choctaw and Apache Trail Intersection

Thursday 09-05-24

- Tagged CEMC street lights with orange ribbon at 76 and Pleasant Grove Rd 112 Cobblestone Drive and Meadowbrook Ln 109 Daisy Ct / Repaired potholes on Hillwood Drive, Pantana Drive, Calista Road, and Brookview / Continued excavation and finishing work for vehicle wash pad / Changed speed limit signs at Highlnd Park to 20 mph / Installed stop sign at Greenway Crossing at 31W.

Monday 09-09-24

- Installed 4, 15 mph signs on Stadium Drive / Attended ditch excavation safety training class / Calibrated infrared asphalt machine in preparation to repaire asphalt patch on Pleasant Grove Road

Tuesday 09-10-24

- Repaired stop sign at Union Road & 31W Intersection / Began Hillwood Drive Drainage Mitigation Project

Wednesday 09-11-24

- Continued Hillwood Drainage Mitigation Project.

Thursday 09-12-24

- Complete Hillwood Drive Mitigation (now in monitoring stage) / Installed berm at Parks Subdivision to prevent excess water from entering rear of property on Pleasant Grove Road.

Monday 09-16-24

- Repaired decorative street light on Tulip Terrace & Tate Farm Lane / Reported malfunctioning light at 420 Artessa Drive to CEMC for repair / Delivered brush truck to Velocity Trucks for repairs / Dropped asphalt roller off at Thompson Machine for repairs / Sifted salt left from last season and moved to secondary bay preparing for new salt delivery.

Tuesday 09-17-24

- Public services staff meeting / Picked up parts from Mid Turf to repair Ferris mower and repaired zero-turn mower / Moved message boards to Hillwood in preparation to open-cut road to install drainage pipe / Installed straw matting, seed, and straw on Hillwood Drive to stabilize open ditch.

**Public Services Department  
Public Works  
August 2024**

Wednesday 09-18-24

- Utilized infrared machine in order to repair Pleasant Grove at Holly Tree subdivision entrance / Delivered brush truck #322 to Terex for repairs.

Thursday 09-19-24

- Removed 2, 48" pipe left by developer at Frey Branch Cottages Project / Repaired potholes on S. Aztec Drive, Calista Road, and Wilkinson Lane / Built a pad for street sweeper beside construction dumpster / Installed 2, 8 x 30 rolls of flexamat in ditch on Hillwood Drive / Removed tree from the side of the road on S Aztec and cut limbs away from roadway on West Drive so that buses were not being hit by them.

Monday 09-23-24

- Loaded flexamat and staples / Complete Hillwood Drive Drainage Project / Installed flexamat on Hillwood Drive / Spread seed and stabilized with straw areas of disturbance / Diagnosed lane lights at Tyree Springs & Hwy 31W Greenway crossings / Picked up message boards from Hillwood Drive.

Tuesday 09-24-24

- Worked to complete Target Solutions / Removed batteries out of sweeper truck / Repaired straw blower / Picked up mini excavator from Hobbs Drive / Completed vehicle maintenance on vehicle #1326 / Met with Roy T Goodman regarding ADA Compliance sidewalk repairs.

Wednesday 09-25-24

- Prepared 20' trailer for Parks Department to use / Line marking for drainage project on Amber Lane / Installed vehicle weight limit signs on Marlin Road, Sycamore Drive, Highland Drive, & 31W / Installed new tool boxes on vehicle #201 / Picked up batteries for street sweeper and installed / Uniform meeting with Cintas.

Thursday 09-26-24

- Evaluated all catch basins to be sure there were no blockages prior to rains / Fixed stop sign at Fern Valley Road & North Palmers Chapel Road / Picked up 8 barricades from the park.

Friday 09-27-24

- WO#092724006 Fallen tree on SR-76 and West Drive. WO# 0927244008 Fallen tree on Hwy 31. EMERGENCY ON-CALL.

Saturday 09-28-24

- WO#092824003 Drive wash out on edge of roadway on North Palmers Chapel Road.

**Public Services Department  
Public Works  
August 2024**

<b>Traffic Signal Monitoring Log</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>FY 23/24 YTD</b>
SR-76 & Love's Lane	0	0	0	1	6
SR-76 & I-65 Southbound Ramps	0	0	0	0	1
SR-76 & I-65 Northbound Ramps	0	0	0	0	0
SR-76 & Hester Drive	0	0	0	0	2
SR-76 & Wilkinson Lane	0	0	0	0	1
SR-76 & Sage Road	0	0	0	0	1
SR-76 & Raymond Hirsch	0	0	3	0	8
SR-76 & Hwy 31W	0	0	0	0	5
SR-76 & Pleasant Grove Road (Flashing Signal)	0	0	0	0	2
Hwy 31W & Portland Road	0	0	0	0	1
Hwy 31W & Raymond Hirsch	0	0	0	0	2
Hwy 31W & Sage Road	0	0	0	0	3
Tyree Spring Road & Raymond Hirsch Parkway	0	0	0	0	4
Wilkinson Lane & Richard Wilks	0	0	0	0	0
Tyree Springs Road & South Palmers Chapel	2	2	0	0	9

Current Month Traffic Signal Monitoring Log:

September 2024

- Subject: Camera was intermittently losing connectivity.
- Resolution: Reboot of Gridsmart Detection System and submission of Support Ticket to Gridsmart to help resolve the issue.

**Public Services Department – Stormwater Division  
September 2024**

**Stormwater Maintenance**

**During the month of September The Stormwater Division continued to perform mitigation efforts related to flooding that occurred in May and June. Multiple Jobs were completed in the month of September. Some projects listed below have required additional monitoring and improvements from previous reporting periods.**

**WO082624003 - 320 Hwy 76. Erosion Mitigation and stabilization.**



**WO072224008 – 312 Valley View Drive. Due to flooding debris and rock needed to be removed to allow positive drainage of storm water.**



**WO071524015 – 211 Fischer drive. Ditch remediation needed due to flooding that occurred.**

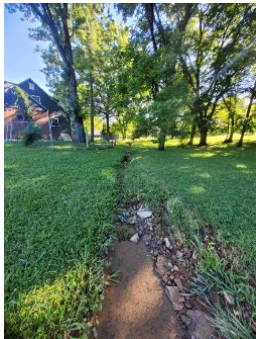
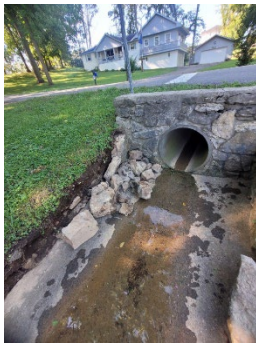


**Public Services Department – Stormwater Division  
September 2024**

**WO052924006 – 311 Hobbs and Tyree Springs.** Ditch remediation after flooding. Debris and material was removed and embankment stabilized with native materials.



**WO072224003 – 218 Hillwood.** Erosion caused by flooding. Minor repair and ditch remediation completed.



**WO091124004 – 302 Hillwood Drive –** Ditch remediation completed due to flooding.





**Public Services Department – Stormwater Division  
September 2024**

**WO091624008 – 100 Heritage Drive.** Continuation of Hillwood Drive Drainage Mitigation Project.



**WO091624006 – 214 Hillwood Drive.** Area of remediation was 333' in length in order to confine storm water flows to a conveyance as to not negatively impact homeowners and their properties.



**WO091624007 – 308 Walnut.** Hillwood Drive Mitigation Project.



**Public Services Department – Stormwater Division  
September 2024**

**WO091824002 – 212 Hillwood.** Hillwood Project. Flex-a-mat installed to mitigate erosion concerns.



**The following were work orders in support of Street and Road maintenance activities.**

**WO090524005 – Repaired potholes City wide.**



**WO090524007 – Replaced speed limit signs.**

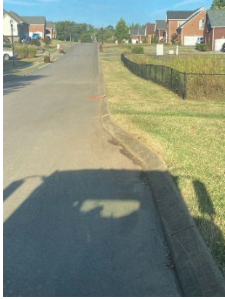


**WO091024010 – Repaired Stop sign at Union Road & 31W Intersection.**



**Public Services Department – Stormwater Division  
September 2024**

**WO091624010 – Street Sweeping**



**WO091724006 – Installation of 2 new Stop Signs at Stadium Drive, Indian Ridge Blvd., and Byrum Drive.**



**WO091924008 – North Palmers Chapel and Hickory Trail Sign Repair.**



**WO092524004 – Installation of weight limit signs Northwoods Subdivision.**





**Public Services Department – Stormwater Division  
September 2024**

**WO092624004** – Due to forecasted heavy rains from Hurricane Helene, The Stormwater Division took proactive measure in order to minimize any potential flooding hazards by clearing debris from catch basins and other storm water infrastructure.



**The following work orders were in response to the storms the weekend of the 27-29<sup>th</sup>.**

**WO092724005** – Due to the forecasted rain from Hurricane Helene, and the recent improvement to Hillwood Drive monitoring occurred.



**Public Services Department – Stormwater Division  
September 2024**

**Indian Ridge Subdivision, mitigation performed to confine storm water flows to the ditch lines.**



**Brinkley Lane - received concerns about water overtopping the road in this area.**



**WO092824001 – Winchester Court. In order to reduce the likelihood of flooding in the Covington Heights neighborhood a 4" pump was used to discharge water from a ditch in this area.**



**WO092824003 – 524 North Palmers. Base stone material has been added to this area in order to keep this area passable within the City of White House Rights-of-Way.**



**Public Services Department – Stormwater Division  
September 2024**

**WO092724006 – Trees down during recent storm event at SR-76 & West Drive. Tree was removed from roadway by WHFD.**

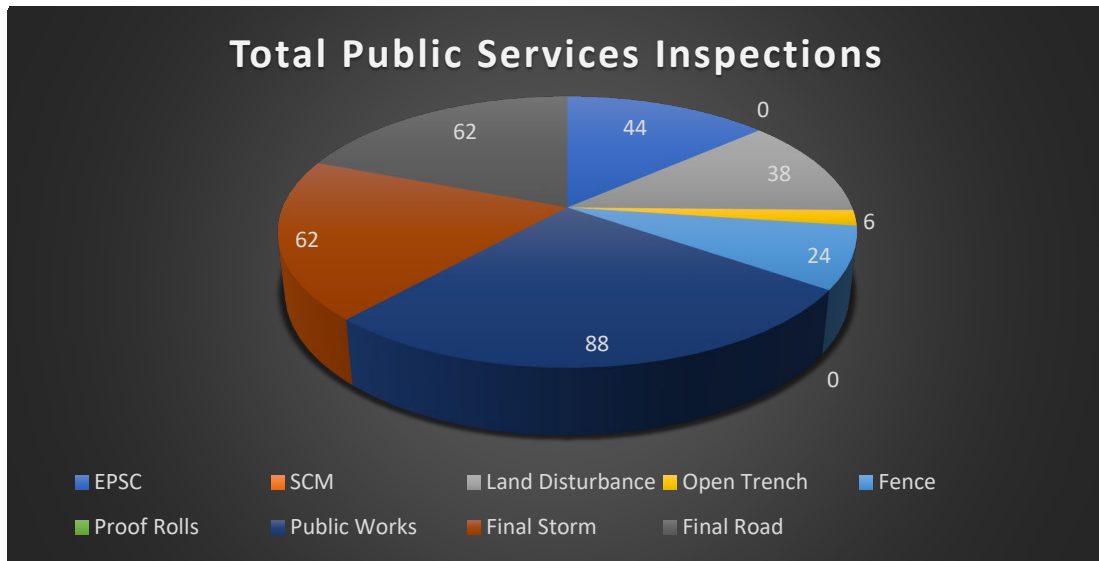


**WO092424008 – Tree Down blocking entrance to Clearview Apartments. Tree was removed by Stormwater Division.**



**Stormwater Inspector**

**Public Services Department – Stormwater Division  
September 2024**



Total Inspection Case Type for Public Services	Quantity
EPSC	44
SCM	0
Land Disturbance	38
Open Trench	6
Fence	24
Proof Rolls	0
Public Works	88
Final Storm	62
Final Road	62
<b>Total Inspection Cases</b>	<b>324</b>

**Public Services Department – Stormwater Division**  
**September 2024**

**Stormwater Inspector Daily Work Log:**

July 1<sup>st</sup> - 3<sup>rd</sup>: Vacation

July 4<sup>th</sup> – Holiday

July 8<sup>th</sup>: P.T.O (Vacation)

July 9<sup>th</sup>: Reviewed all notifications and updated work orders, logs, and notes. Consolidated information and built Inspector's Report. Discussed Stripping requirements for Willow Grove. Reviewed issues at Dog Cox Property on Pleasant Grove Lane and notified owner/contractor. Followed up on the McCurdy Road County Issue for the homeowner.

July 10<sup>th</sup>: Reviewed Notifications and Fence Permitting documents and information. EPSC Inspection sat Dorris Farms Phases 1 & 2. Highland Park Discussion for Stop Work Order. State of The City Meeting.

July 11<sup>th</sup>: Reviewed Notifications. Open Trench Inspection at The Parks. Reviewed construction projects with the development team at Marlin and Dorris 1 & 2. Final inspections at Core 5 and contacted contractor on missing items.

July 15<sup>th</sup>: Reviewed Notifications, Fence Applications, and documents, built schedule, and sent reports from the previous week. Reviewed the repairs related to the Stop Work Order for the Mill. Visited Carol for the Retirement reception. Open Trench Inspection at Calista Rd. Sub. Discussed Calista Rd Issues and Violations with staff.

July 16: P.T.O.

July 17<sup>th</sup>: Reviewed Onsite conditions and progress associated with the Stop Work Order. Reviewed Right-of-way construction from White House Shops/Publix State Route Lane-widening issues at the Municipal Park entrance. Discussed Punchlist Items for Highland Park and Consolidated list to send out with PS Director and PW Inspector and discussed other areas of interest for repair and enforcement such as addressing issues that become disregarded for repair on projects while in maintenance bond, reviewing procedures on all inspections and the best ways to record inspections and follow up if needed, and evaluating active construction and Stop Work Orders. Checked the status of the identified drainage issue at Scotlyn and Owens.

July 18<sup>th</sup>: P.T.O

July 22<sup>nd</sup>: Reviewed Notifications, Fence Applications, and documents, built schedule, sent reports from the previous week, and followed up on questions or concerns. Calculated ERU on WHIS for Finance. Met with LGI at Springbrook to review Construction Entrances/Driveways. Met with residents on Tyree Springs to review recent flooding events and its effects in the Stream Buffer and offsite issues associated with active construction that connects to the properties.

July 23<sup>rd</sup>: Reviewed all notifications and updated work orders, logs, and notes. EPSC inspections at Summerlin and Sage Farms.

July 24: Reviewed Notifications and Fence Permitting documents and information. EPSC inspections at Towne Center, Bridle Creek, Drew C., and Frey Branch.

July 25<sup>th</sup>: Reviewed all notifications and updated work orders, logs, and notes. Met with the Administrative team and reviewed issues identified and related to the Stop Work Order. EPSC inspections at Fields at Oakwood and Pinson Pointe.

July 27<sup>th</sup>: TNSA Urban 5K Runoff. Hauled PW Equipment UTV to transport volunteers and supplies along route, and placed/removed signage. Assisted with setting up/tear down for the event.

**Public Services Department – Stormwater Division**  
**September 2024**

July 30<sup>th</sup>: Reviewed all notifications and updated work orders, logs, and notes. Discussed planning Town Hall meeting to address Common issues in construction and the other issues relating to the Stormwater Program, Construction General Permit, and the MS4's Minimum Control Measures 1 & 2. EPSC inspection at Marlin Pointe.

July 31<sup>st</sup>: Reviewed Fence Applications. EPSC inspections at Legacy Farms, The Parks, Copes Crossing, Willow Grove, and Cardinal Ponte.

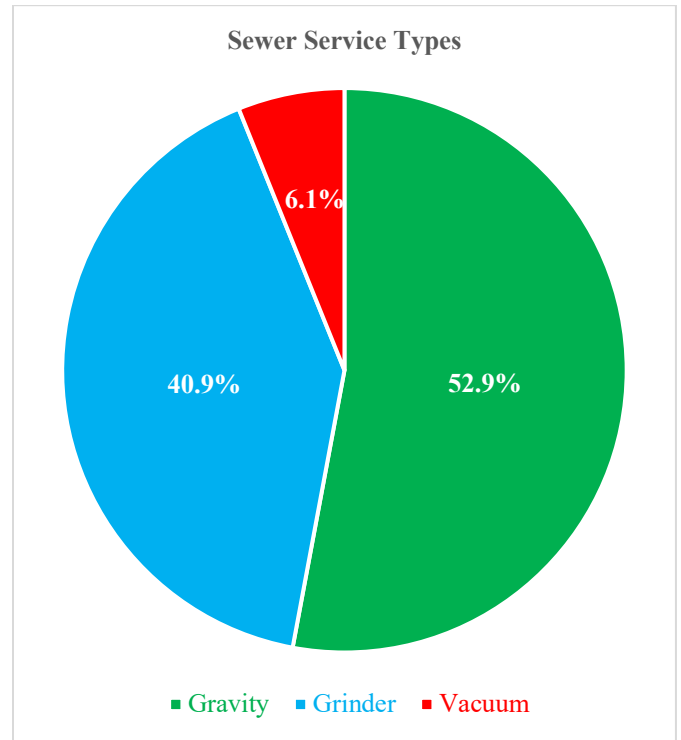
**Wastewater Department  
September 2024**

**Collections System Activities:**

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **September 30<sup>th</sup>, 2024**, City personnel count a total of **7,325** sewer system connections, with **50 new** applications for service in **September 2024**. A total of **598 new** connections were permitted during the 2023/2024 fiscal year. Totalized counts of each type of connection are provided below:

<b>Gravity Sewer Connections</b>	<b>3,878</b>
<b>Low-Pressure Grinder Sewer Connections</b>	<b>2,999</b>
<b>Vacuum Sewer Connections</b>	<b>448</b>

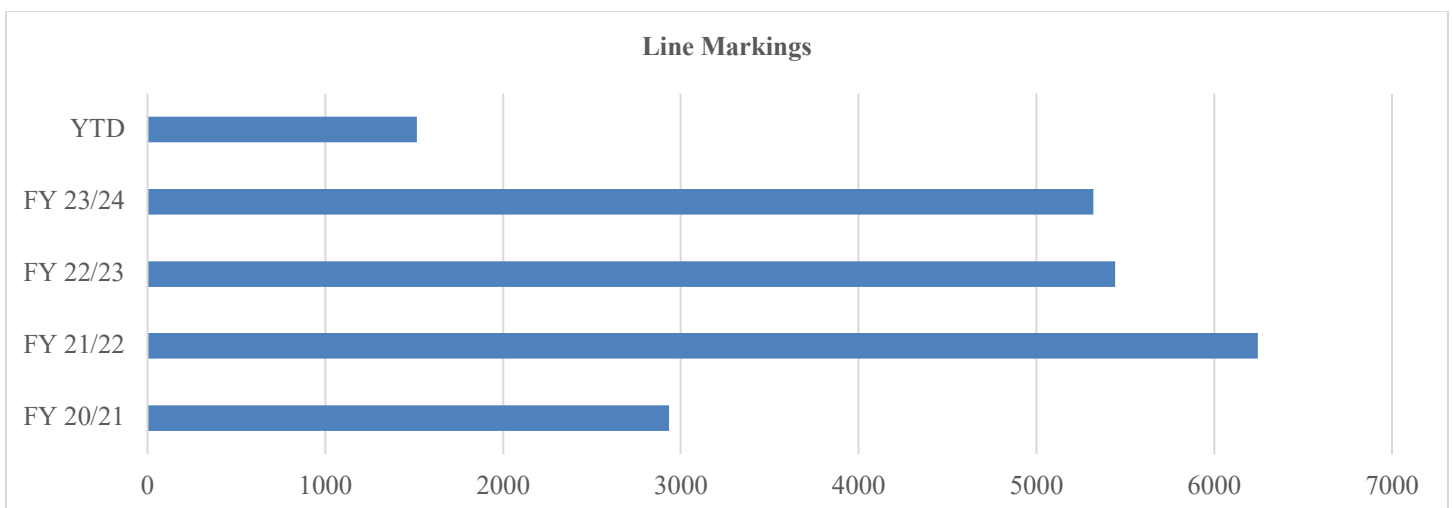
The City counts **198** commercial grinder connections, **2,801** residential grinder stations, and **38** lift-stations integrated into our Sanitary Sewer System.



**811 Utility Locate Service:**

**Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task:** This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-markings in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities. Total requests decreased slightly in the 2022/2023 fiscal year, but remain nearly double 2020/2021 levels. Total requests in the 2023/2024 fiscal year were very similar to 2022/2023 numbers.**

<b>Line Markings</b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>September 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
Tennessee 811	2933	6245	5441	5320		401	1516



**Wastewater Department  
September 2024**

<u>Lift-Station Repairs</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>Sept 2024</u>	<u>FY 24/25 YTD</u>
Union Road	9	0	0	2		1	1
Summerlin	22	0	0	2		0	0
Settlers' Ridge	1	1	1	0		0	0
Springbrook	n/a	n/a	n/a	0		0	0
Willow Grove	n/a	n/a	n/a	1		0	0
Dorris Farms	n/a	n/a	n/a	1		0	0
Cope's Crossing	6	9	9	5		0	0
Cambria	3	4	4	2		0	0
Belmont Apartments	n/a	0	0	0		0	0
Kensington Green	0	0	0	0		0	0
Meadowlark Townhomes	n/a	0	0	0		0	0
Meadowlark	1	1	1	3		0	0
Sage Farms	n/a	n/a	n/a	1		0	0
Sage Rd (Hester Dr)	0	0	0	0		0	0
Loves Truck Stop	0	3	3	1		0	0
Highway 76	0	0	0	0		0	0
Portland	1	0	0	1		0	0
North Palmers Vacuum	1	7	7	4		0	0
Villas at Honey Run	n/a	1	1	0		0	0
31W Apartments	n/a	0	0	0		0	0
Calista Apartments	n/a	0	0	0		0	0
Calista Vacuum	1	9	9	3		1	1
Concord Springs	0	2	2	1		0	0
Calista Farms	n/a	n/a	n/a	n/a		0	0
Fields at Oakwood	2	2	2	0		0	0
The Mill	n/a	n/a	n/a	0		0	0
Publix	n/a	n/a	n/a	n/a		0	0
Highland Park	n/a	n/a	n/a	0		0	0
Los Jalapenos	n/a	0	0	2		0	0
Mt. Vernon Apartments	n/a	0	0	3		0	0
Grove at Kendall	n/a	0	0	0		0	0
Wilkinson Lane	1	3	3	3		0	0
Heritage High School	0	0	0	0		0	0
Legacy Farms	n/a	0	0	1		0	0
The Parks #1	0	0	0	3		0	0
The Parks #2	n/a	n/a	n/a	0		0	0
Treatment Plant #1	3	0	0	0		0	0
Treatment Plant #2	0	0	0	1		0	0



**Wastewater Department  
September 2024**

**SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:**

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely view the components at the station.

**Major Alarms/Repairs:**

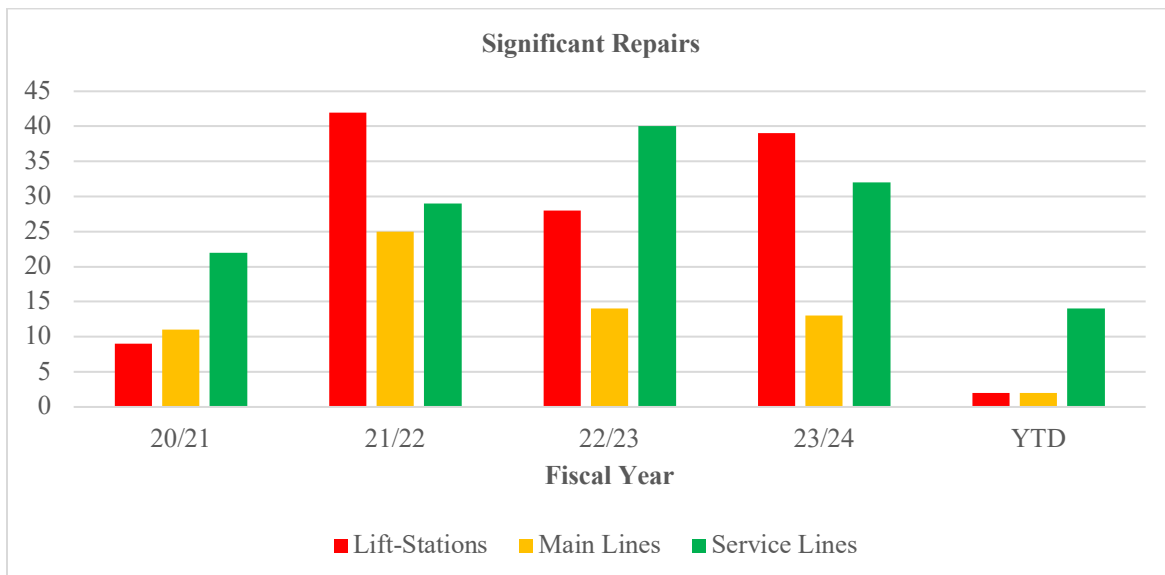
**Calista:** A vacuum pump at the Calista vacuum station suffered a catastrophic failure. The pump appears to have suddenly lost all oil and overheated, causing severe damage to the pump casing. Crew members caught the failure near-immediately, and further damage to the station was prevented. AirVac was called to assess the root cause of the failure, and it was found that the exhaust piping for the station is not plumbed to current standards. We have solicited a quote for the parts/replacement of the station exhaust system, and will have it replaced once quote(s) are in hand. The station is currently operating normally on the two remaining pumps. We have a spare pump in inventory to replace the pump that failed.

**Union:** To accommodate increased flows from White House Intermediate School, improvements to the Union Rd lift-station were required as part of their sewer availability agreement. While installing these upgrades, it was found that the suction pipes for this station were badly corroded. Replacement pipes were ordered and delivered, and installation is expected to be completed in early October.

**System Repair Goals:**

The goal is to minimize failures with the major lift-stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last six (6) years on the proper operation and maintenance of the major lift-stations. This program has been very successful in reducing the number of station failures. Some of the lift-stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

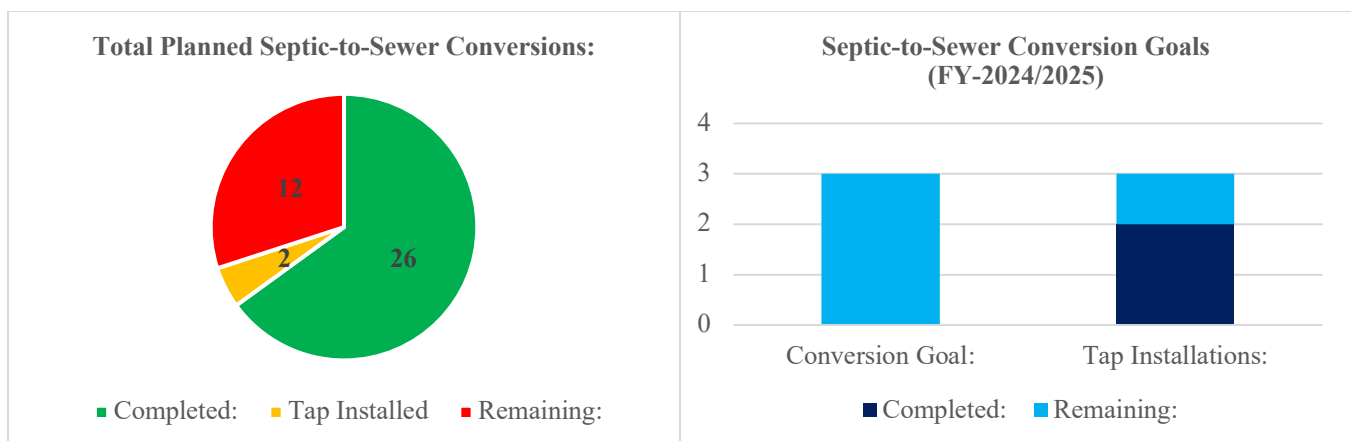
<b><u>Repairs</u></b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>Sept 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
Major Stations	9	42	28	39		2	2
Main Line	11	25	14	13		0	2
Service Line	22	29	40	32		6	14



**Wastewater Department  
September 2024**

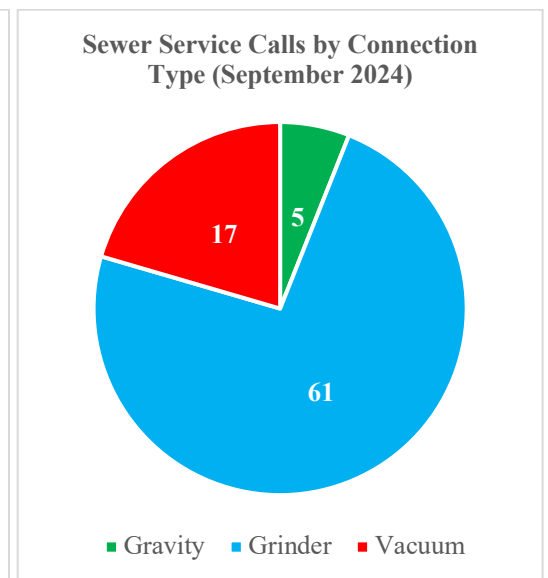
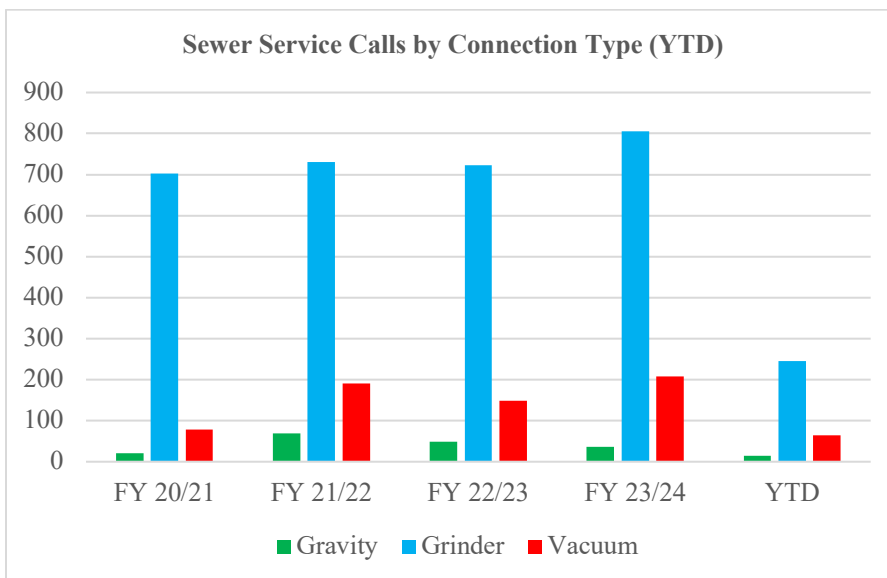
**Ongoing Projects:**

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City's sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. **Phase-1 (from the intersection of DeeCee/SCT to the end of Hester Dr) has been fully completed. Phase-2 (from Hester Dr to the intersection of Sage/Cardinal) has been fully completed. Phase-3 (from the intersection of DeeCee/SCT to the Wastewater Treatment Plant) has been completed.** As of October 31<sup>st</sup>, 2023, all three phases of the new Southern Force-Main are receiving active flow (flow is diverting from the old 12" line into the new upsized line beginning at the intersection of Sage Rd / Cardinal Dr and flowing to the Wastewater Treatment Plant located at 725 Industrial Dr), and the old 12" and old 6" lines along Industrial Dr have been physically disconnected and abandoned from the intersection of SCT Dr and Industrial Dr to the treatment plant. Bids for Phase-4 were opened on February 5<sup>th</sup>, and the contract has been awarded to Norris Bros. Excavation. Phase-4 Project work is nearing completion, with the 20" line installed and awaiting final testing, plus tap installation to the small line for roughly 20 homes along Sage Rd. Phase-5 will also be installed by Norris Bros., and is underway.
- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pumps #2 and #3, and a splined coupler failure in both pump #1 and pump #2. Only one (1) of the three (3) Mink pumps remains in operation. **Two (2) older-model Busch pumps have been rebuilt by the manufacturer and retrofitted back into the station in place of the Mink pumps, and the station is currently operating normally.** We have purchased spare Busch pumps to keep in inventory for if/when the final Mink pump fails, and to have in the event or additional emergencies. One of the spare pumps has already been delivered, and the other is currently on order. These pumps are interchangeable with the North Palmers vacuum station pumps. On September 4<sup>th</sup>, one of the Busch vacuum pumps failed catastrophically. The station and system are operational, and root cause analysis is underway.
- 3. North Palmers Vacuum Station:** The volute of one of the in-line centrifugal sewer pumps has cracked, and the pump has been removed from service. Due to the age of the pump, a matching volute cannot be sourced, and the entire pump must be replaced. **A replacement pump has been ordered and delivery is anticipated in August, 2024. The old pump was been pulled and sent out for an emergency interior repair patch to the failed volute, and has been received and returned to service. The patch will not hold permanently, but is anticipated to function until the new pump gets delivered.**
- 4. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Four (4) full conversions are planned for the FY23/24 fiscal year, with one of the conversions already having a tap installed. **A total of 26 projects have now been completed on the list of 40, and taps are installed for two additional locations.**
- 5. Copes Crossing Lift-Station:** The control panel for the Copes Crossing lift-station has been replaced. However, an additional issue was identified with the pump power cables during the panel replacement, and following that the pump itself experienced a mechanical failure. **A quote for replacement of the cables was solicited, and the replacement power cables have been placed on order. Pump #2 has since experienced an electrical and mechanical issue due to the corroded cables, and has been pulled for repairs. The new power cables have been delivered, and we are awaiting installation. The condition of the damaged pump is such that full replacement is warranted, and a new pump is currently on order.**



**Wastewater Department  
September 2024**

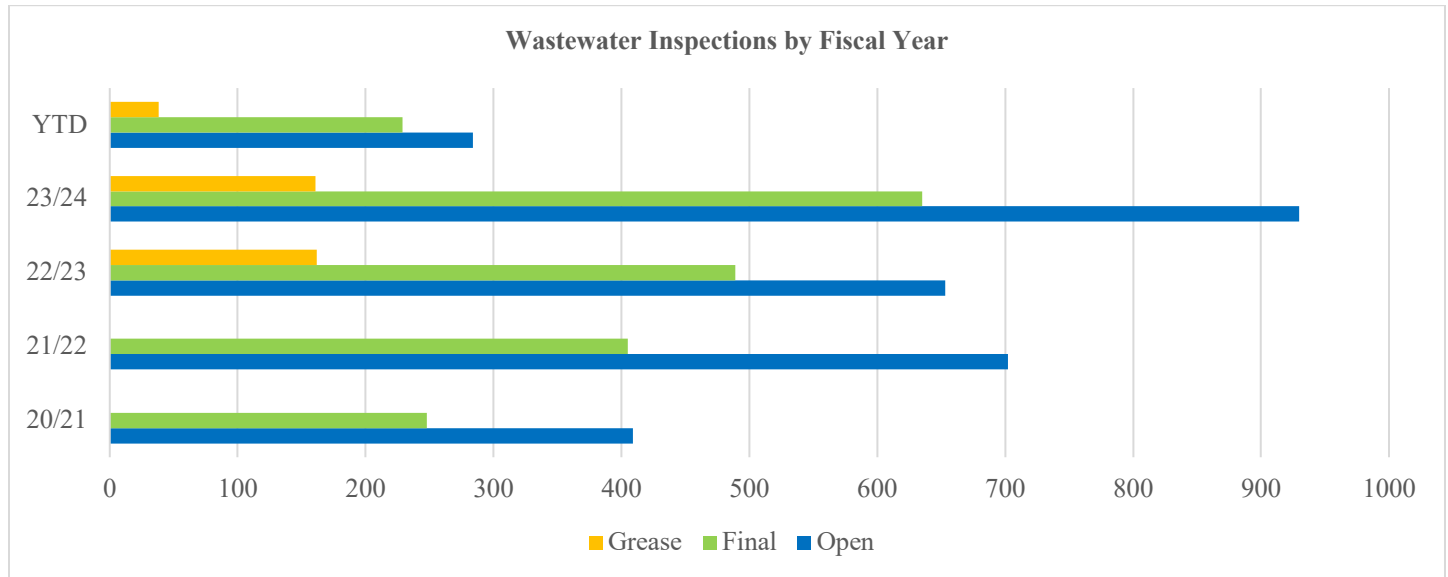
<u>Work Orders</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>Sept 2024</u>	<u>FY 24/25 YTD</u>
<b>Vacuum System Service Request</b>	78	191	149	208		17	64
<b>Gravity Service Request</b>	20	69	48	37		5	14
<b>Low Pressure Service Request</b>	702	730	723	805		61	245
<b>Total Pumps Replaced</b>	492	472	459	454		39	140
<b>Total Pumps Rebuilt</b>	135	114	30	43		0	20
<b>Total Warranty Pumps Returned</b>	n/a	129	125	83		10	21
<b>Grinder Tank PM Program</b>	219	117	132	151		11	52
<b>Open Trench Inspections</b>	409	702	653	930		103	284
<b>Final Inspection for New Service</b>	248	405	489	635		83	229
<b>Grease Trap Inspections</b>	n/a	n/a	162	161		16	38
<b>Sanitary Sewer Overflow (SSO)</b>	19	28	14	18		0	2
<b>Odor Complaints</b>	35	22	28	39		4	13



## Wastewater Department September 2024

### New Constructions and Inspections:

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for six years, with FY22/23 numbers remaining similar to the FY21/22 inspection requests, and FY23/24 numbers again breaking previous years' records.

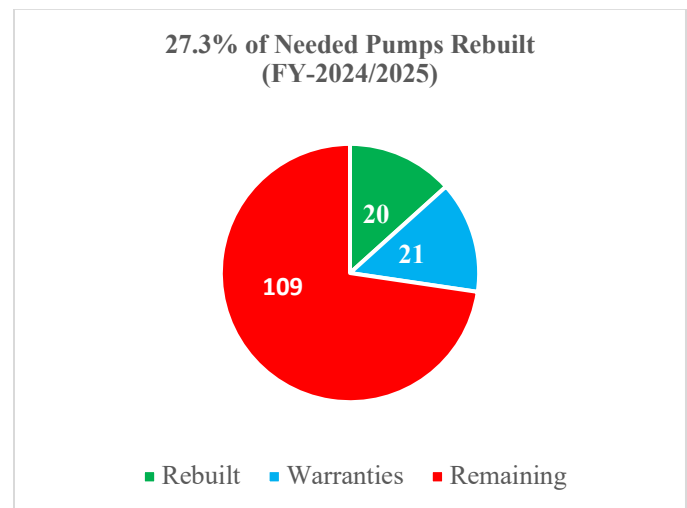


### Pump Rebuilds:

The capital outlay budget was designed for a total purchase of approximately 350 new E-One grinder pumps for the 2023/2024 Fiscal Year. However, **454** grinder pumps were needed to meet all the service call requests for the previous fiscal year. To supplement the amount of pumps on-hand, the department rebuilt **43** pumps throughout the year, in addition to **83** warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2024/2025 fiscal year was again designed for the purchase of approximately 350 new pumps, with an anticipated need for approximately 475 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps). As such, the City is targeting to rebuild a minimum of 150 pumps (inclusive of rebuilt warranty-return pumps) throughout the year for inventory buffer.

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There have been an abnormally high number of warranty-returns in the last five years caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



**Wastewater Department  
September 2024**

**Treatment System Activities:**

**Wastewater Treatment Plant Goals:**

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

<b>Parameter</b>	<b>June - 24</b>	<b>July - 24</b>	<b>August - 24</b>	<b>September - 24</b>	
<b>Influent – To Plant</b>	1.013 MGD	0.899 MGD	0.982 MGD	1.054 MGD	MGD = Million Gallons/Day
<b>Effluent – To Creek</b>	0.945 MGD	0.772 MGD	0.985 MGD	0.982 MGD	MGD = Million Gallons/Day
<b>Effluent – To Spray Field</b>	0.167 MGD	0.289 MGD	0.074 MGD	0.261 MGD	
<b>Total Flow Through Plant</b>	1.112 MGD	1.061 MGD	1.059 MGD	1.243 MGD	
<b>Design Capacity</b>	2.000 MGD	2.000 MGD	2.000 MGD	2.000 MGD	
<b>% of Influent Capacity</b>	50.7%	45.0 %	49.1%	52.7%	(Influent) / (2.000 MGD)
<b>% of Effluent Capacity</b>	55.6%	53.1%	49.3%	49.1%	(Effluent) / (2.000 MGD)
<b>Actual Capacity</b>	1.600 MGD	1.600 MGD	1.600 MGD	1.600 MGD	(2.000 MGD x 80%)
<b>% Actual Influent Capacity</b>	63.3%	56.2%	61.4%	65.9%	(Influent) / (1.600 MGD)
<b>% Actual Effluent Capacity</b>	69.5%	66.3%	61.6%	61.4%	(Effluent) / (1.600 MGD)
<b>Rainfall</b>	8.04”	5.17”	1.03”	8.25”	

	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>September 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
<b>Effluent Violations</b>	7	32	25	29		1	4

- Violations:** One (1) violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility.
- TDEC Order and Assessment:** On July 15<sup>th</sup>, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within “significant compliance” of the facility’s permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29<sup>th</sup>, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the “significant compliance” period to begin one (1) year after completion of construction, to allow for the influence of the old facility’s treatment effectiveness on annual rolling averages to be completely phased out. **The City received written confirmation of this arrangement from TDEC on August 7<sup>th</sup>, 2020.**

**Wastewater Department  
September 2024**

3. **Peracetic Acid:** Although TDEC has approved our use of peracetic acid (PAA) as the method of disinfection and has modified our NPDES permit accordingly, our new permit allows for the use of Ultraviolet (UV) Light disinfection, and the UV system has recently been brought online as part of the new facility expansion. ***Last month there was no PAA feed rate.***

Our TDEC permit states in part that, “The concentration of the E. Coli group after disinfection shall not exceed **126 CFU’s** (colony forming units) per 100 ml.” Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our **E Coli** testing for the month operating on the new UV disinfection system showed an average of **1.0 CFU’s**. ***Last month the average was 1.6 CFU, operating on the UV for disinfection.***

4. **WWTP Expansion Project:**

Effluent Flow-Meter: The flume was found to be misshapen and not to design width. The flume was cut, ground, and concrete repoured to exact measurements, and the flow-meter provided anticipated measurements for a time, but has since been found to be off again. [Re]recalibration and reprogramming has again been completed, and effluent totals now report as expected.

UV Disinfection: The UV disinfection has been successfully started up and is functioning normally. The UV is now being used as the primary means of disinfection for the existing plant, and preliminary analyses have shown it is providing more effective disinfection than the PAA. PAA totes are still on-site as a backup if needed.

Secondary Effluent Filters: The secondary effluent filters have also been successfully started up and are now functioning.

RAS/WAS Pumps: The Return (RAS) and Waste (WAS) sludge pumps for clarifiers #1 and #2 have been replaced and are operating, and flow rates for these pumps are being adjusted to the needs of the facility. An issue was identified with the wiring of the flow-meter on RAS pump #2, and has since been corrected.

Clarifier #1: Upgrades to Clarifier #1 are completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #2: Upgrades to Clarifier #2 are completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #3: As of May 6<sup>th</sup>, 2024, Clarifier #3 was live and functional. However, it experienced a mechanical failure due to electrical phase reversal in early June. The electrical issue has been corrected and the mechanical failures repaired, and Clarifier #3 has now been returned to service.

Bioreactor #1: As of May 6<sup>th</sup>, 2024, Bioreactor #1 is live and functional. We will operate exclusively on this new bioreactor until Bioreactor #2 is completed and brought online, and the old oxidation ditch is disconnected and decommissioned.

Bioreactor #2: As of July 31<sup>st</sup>, Bioreactor #2 has entered testing, though raw water flows have not been directed to it at this time.

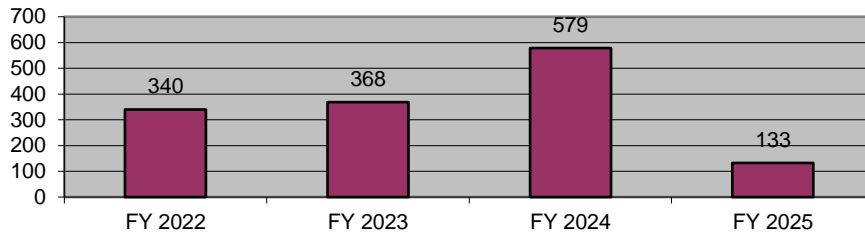
Grit Chamber: As of May 6<sup>th</sup>, 2024, the Grit Chamber is live and functional.

Generator: The generator is currently functioning normally / as expected. An issue was discovered in the wiring of the transfer switch in early June that was causing the phases to be reversed when running exclusively on the generator-feed for the facility. Once the issue was identified and corrected, as well as several components trouble-shot and reprogrammed, then the phasing issues were eliminated.

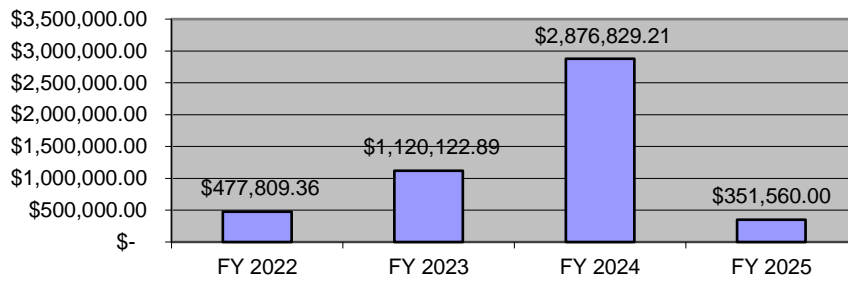
Site Work: Final paving has been completed around the facility. Final site cleanup is in progress.

**Planning and Codes Department  
SEPTEMBER 2024**

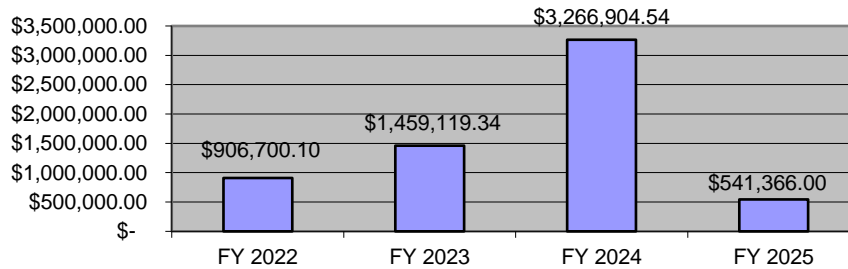
**Single Family Permits**



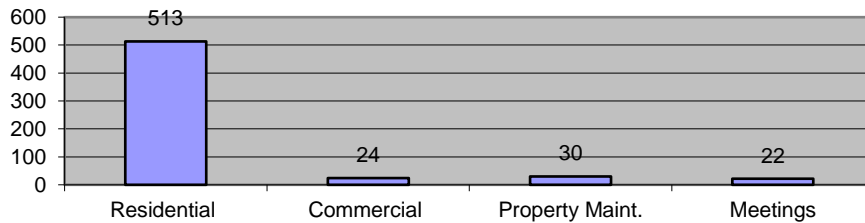
**Impact Fees**



**Permit Fees**



**Monthly Inspections / Meetings**



**Planning and Codes Department  
SEPTEMBER 2024**

	Month	FY2025	FY2024	FY2023	FY2022
<b>MEETING AGENDA ITEMS#</b>					
Planning Commission	4	19	74	91	67
Construction Appeals	0	0	0	0	0
Zoning Appeals	0	0	0	6	5
Tech. Review/Study Sessio	0	0	0	0	5
Property Maintenance	0	0	0	0	0
<b>PERMITS</b>					
Single Family Residential	41	133	579	368	340
Multi-Family Residential	0	0	0	226	0
Other Residential	7	20	83	96	89
New Commercial	2	6	13	7	7
New Industrial	0	0	1	0	0
Other Com/Ind	4	11	55	51	25
Sign	5	12	19	22	11
Occupancy Permits	32	108	366	397	319
Other	0	0	8	31	11
<b>BUILDING INSPECTIONS</b>					
Residential	513	1709	5291	4885	5452
Hours	256.5	854.5	2385	2250.5	1367
Commercial /Industrial	24	96	205	125	139
Hours	12	48	84.75	125	139
<b>CODE ENFORCEMENT</b>					
Total Cases	30	66	247	35	98
Hours	15	33	96.25	35.75	70.24
Complaints Received	12	48	220	199	55
<b>MEETINGS</b>					
Administration	6	18	73	80	117
Hours	3	9	37.25	86	127
Planning	13	27	143	112	127
Hours	6.5	13.5	74.25	116.5	96
Codes	3	9	24	10	8
Hours	1.5	4.5	14.5	13	10
<b>FEES</b>					
Permit Fees	\$175,140.00	\$541,366.00	\$ 3,266,904.54	\$ 1,459,119.34	\$906,700.10
Board Review Fees	\$1,000.00	\$ 3,550.00	\$ 15,790.00	\$ 18,050.00	\$14,100.00
City Impact Fee	<b>\$138,380.00</b>	<b>\$ 351,560.00</b>	<b>\$ 2,876,829.21</b>	<b>\$ 1,120,122.89</b>	<b>\$477,809.36</b>
Roads	\$42,439.00	\$ 126,702.00	\$ 904,039.09	\$ 323,964.51	\$664,873.38
Parks	\$43,993.00	\$ 127,503.00	\$ 670,596.00	\$ 291,189.00	\$ 114,114.00
Police	\$31,302.00	\$ 90,666.00	\$ 742,656.45	\$ 239,697.73	#####
Fire	\$20,646.00	\$ 59,841.00	\$ 487,161.85	\$ 169,728.00	\$ 76,498.26
<b>OTHER ITEMS</b>					
Subdivision Lots	85	0	173	0	0
Commercial/Ind. Sq Ft	3,582	14,082	337,914	0	15,216
Multi-Family Units	0	0	22	0	96
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 30	\$21,055,193.57		\$3,374,092.67	\$1,633,984.00	\$922,141.63
Workings Days in Month	16	18	17	16	15



**City of White House  
Parks, Recreation, & Cultural Arts Department  
Monthly Report September 2024**

**Update on ongoing projects:**

*Soccer Complex Renovation Phase II*

- Lighting and electrical is now operational
- All that remains is getting grass established and finishing up the retention ponds



*Splash Pad Maintenance Building*

- Started some dirt work around the building in preparation for the fencing
- Change order is in the process to resurface the pad

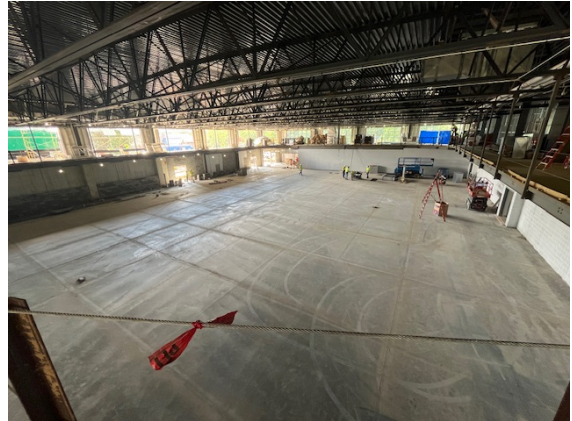


*Rec Center*

- Brick work has continued and should be complete early next month
- Window installation has continued and should be complete soon
- Drywall has continued

**City of White House  
Parks, Recreation, & Cultural Arts Department  
Monthly Report September 2024**

- Slab poured for gym floor which should allow for overhead work to continue



*Infield Groomer*

- No updates on expected delivery date

*Furniture for Rec Center*

- Continue to work with NOI to ensure we have everything we need by the time we are ready to order

*Parks Admin Truck*

- Approved, ordered and already delivered – should be put in service early next month

*Miscellaneous Rec Center Equipment*

- In the process of ordering volleyball stands, scorers tables, and chairs off state contract

*Field 8 Renovation*

- Collected quotes for the dugouts and have already ordered
  - Delivery expected in 9 – 10 weeks
  - These will need to be installed before we can do the rest
    - We will be the ones installing them
- We have already started taking down the fencing
- Specs for the fencing bid will be complete soon
- Starting to collect quotes for concrete work that needs to be done

*Fitness Equipment for Rec Center*

- We have the quote from the vendor we would like to use off state contract and it is under budget
- Will probably bring to Board of Mayor & Alderman in November with hopes of being able to have it installed in late February.

**List of upcoming projects yet to begin:**

*Bleacher Pads at Fields 5 & 6*

*Drinking Fountain for the Quad*

*Park Signage*

*Dirt for Laser Grading*

*Northwoods Park Improvements*

*Split HVAC Unit for Museum Storage Room*

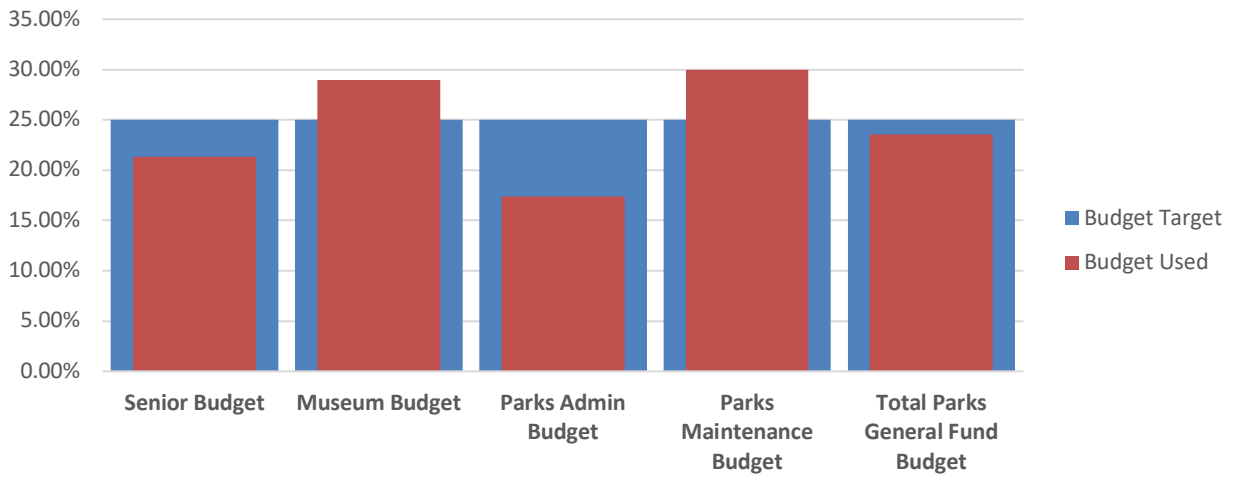
*Tri-Max Mower*

*Lean-To Renovation*

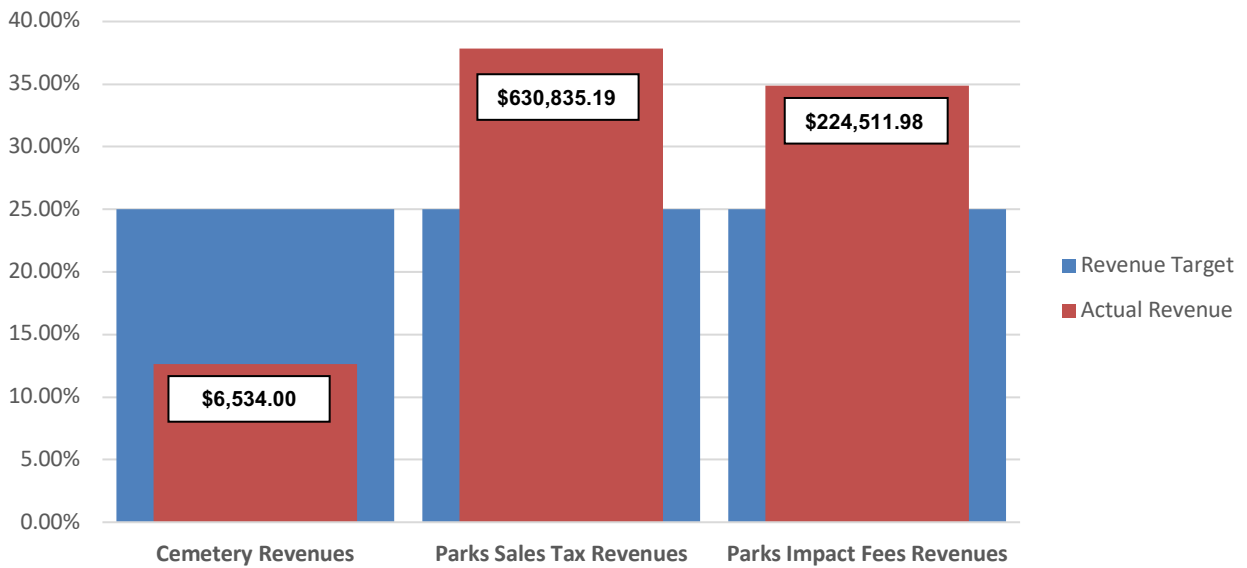
*Gaming & Game Room Equipment for Rec Center*

City of White House  
Parks, Recreation, & Cultural Arts Department  
Monthly Report September 2024

### General Fund Budgets



### Special Funds Revenues



**City of White House  
Parks, Recreation, & Cultural Arts Department  
Monthly Report September 2024**

**Recreation- Assistant Director**

**Adult Programs**

None

**Youth Athletics**

Fall Baseball:

- Final Games pushed into October due to rainouts
- Picture Day: Sep. 14<sup>th</sup>

Fall Girl's Volleyball:

- Final Games: 09/28
- Picture Day: 09/14

Youth Basketball

- Registration Opened: 09/01

**Special Events**

- Pollinators at the Park: 09/05
  - Participants: 12
- Pollinator Education Talk: 09/12
  - Participants: 17
- Parks for Pollinators iNaturalist Campaign
  - 99 Submissions

**Other**

Open gyms: Averaged totals per a day

- Pickle Ball Open Gym- 11
- Open Gym - 4

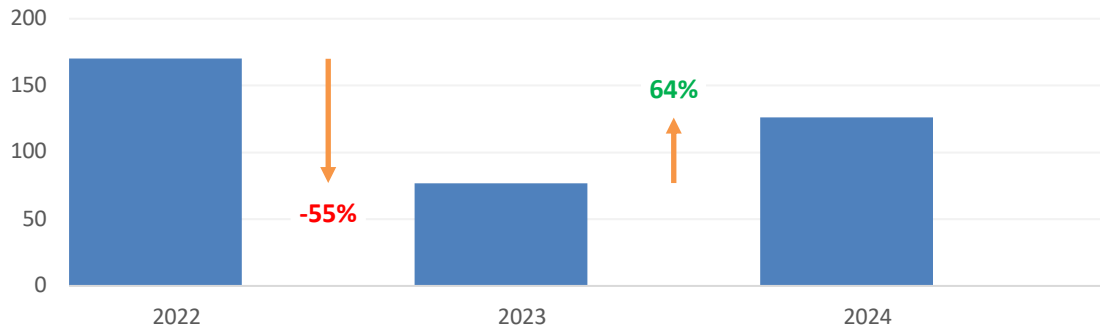
Social Media:

- 1,694 Followers
- Reach: 18,800
- Total posts: 25
- Best Performing Posts:
  - Greenway Bridge Updates
    - 1,900 Reach
  - Youth Basketball Registration
    - 1,900 Reach

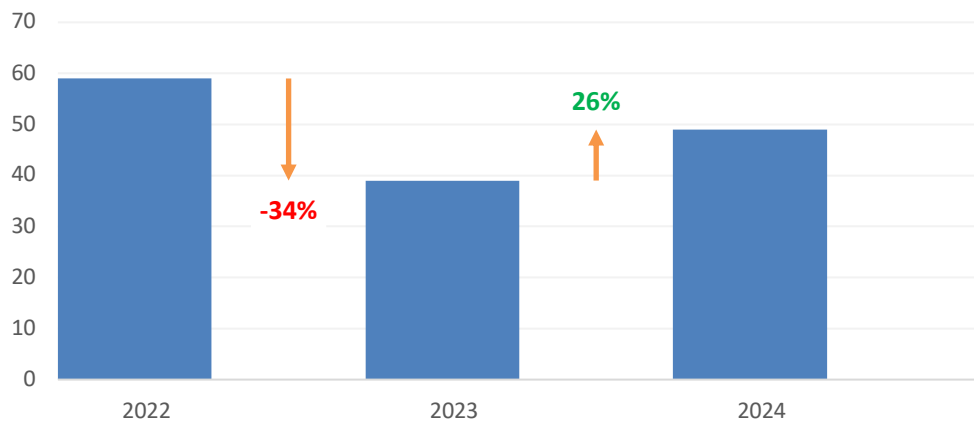


City of White House  
Parks, Recreation, & Cultural Arts Department  
Monthly Report September 2024

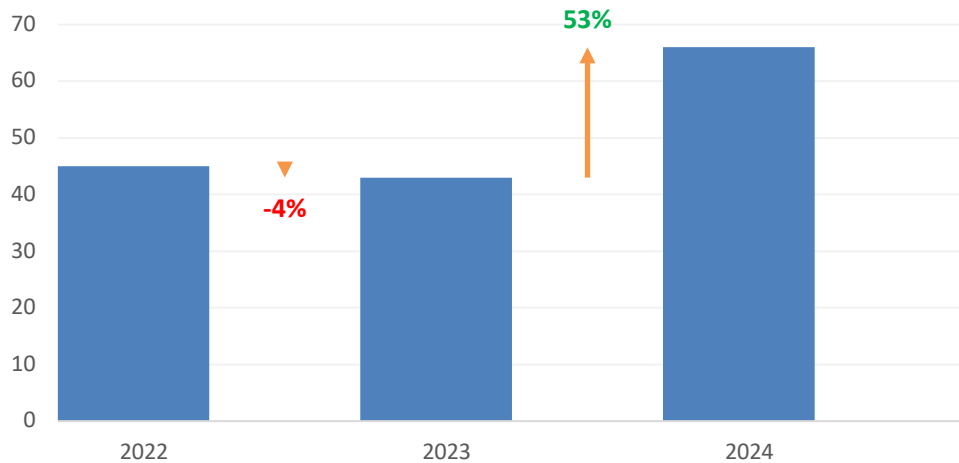
**Pavilion Usage Comparisons YTD thru Sept.**



**Ballfield Rentals Comparisons YTD thru Sept.**

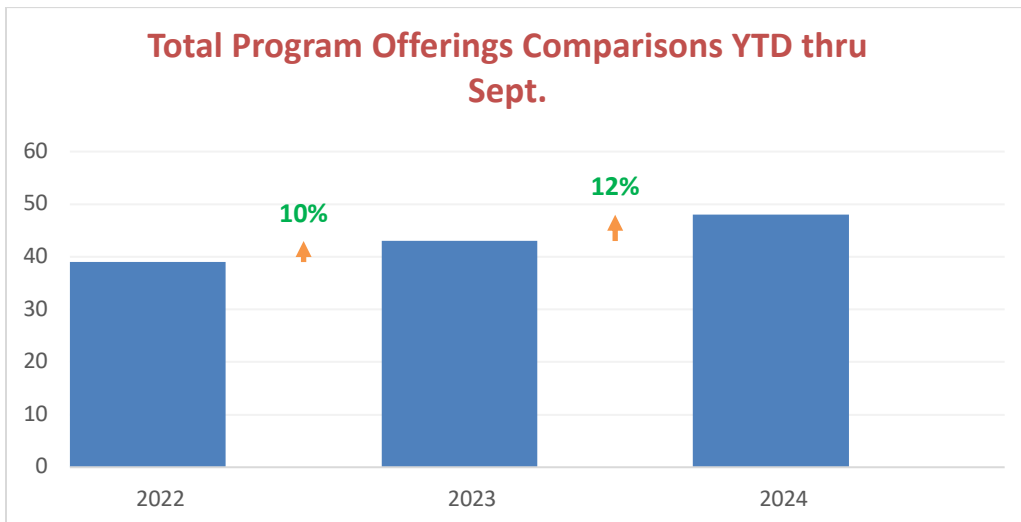
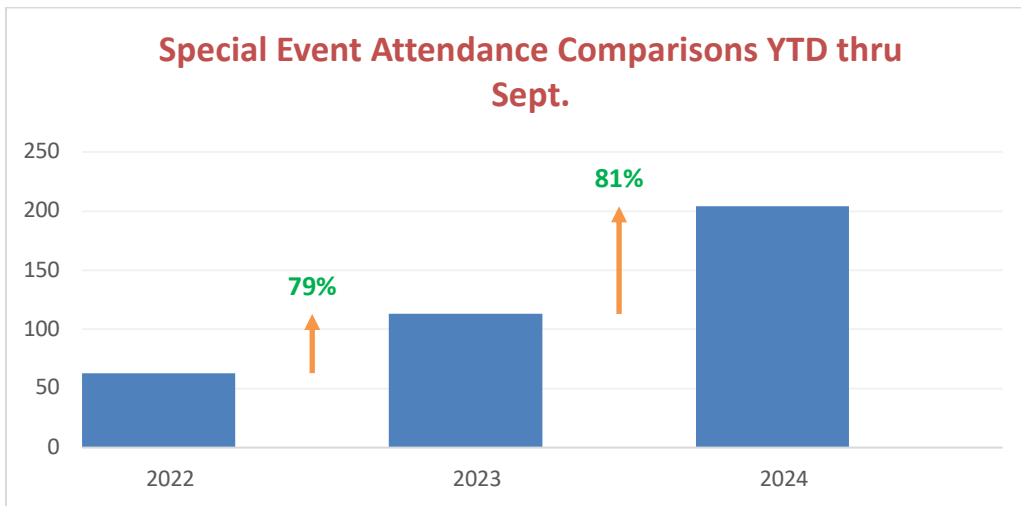
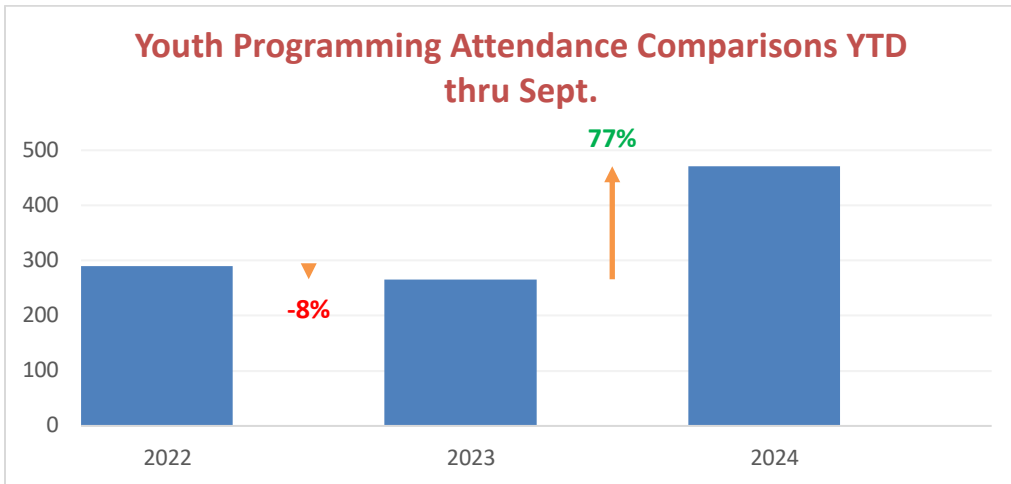


**Facility Usage Comparisons YTD thru Sept.**





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**City of White House  
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**Maintenance**

- We have put down rye on sports fields at Municipal Park and Soccer (5,000 pounds)



- We have taken up the fitness equipment and the wooden border. We seeded and strawed when we were done.



- We cut up and removed a fallen tree on the Greenway that was blocking access to a family cemetery beside Greenway.
- We trimmed shrubs at the Trailheads and front sign at the Park.

**City of White House  
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Monthly Report September 2024**

- We built another wooden frame for a hayride trailer to be ready for Trail of Treats.



- We fixed the chain link fence where it was cut to make way for the new road by tennis courts. We also cleaned up that area by picking up all of the old fence parts.
- We fixed the two lights at the front Park sign.
- Helped with setup and take down for The Gathering.

**Museum**

**Volunteers** – The volunteers have provided the museum with 40 volunteer hours. The museum volunteers have been very faithful and ready to jump in with all that happens this time of the year. They have given their time to help weekly and with the additional events this month including Experience Robertson County, Ribbon Cutting for Stagecoach followed by Robertson County Historical Society yearly picnic, The Gathering at the White House Inn.

**Tours at Museum** – This month Charter Senior Living scheduled a tour to visit the museum bring in 10 new visitors. The Chamber had a multi-Ribbon Cutting this month which brought many visitors into the museum. Regular walk-in tours continue to increase.

**Social Media** – We are continuing with the “What is This?” Facebook segment and have a new idea for another type of regular social media posting which we plan to start by January.



**City of White House  
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**Community Partnership** – The museum and the White House High School Advanced Drama students and teacher have partnered with the museum to provide skits with the stagecoach for upcoming events. We also have prepared written parts for students to be docents in the museum. We were able to use these students at a couple of events this month, Stagecoach Ribbon Cutting and The Gathering at the White House Inn. These students prepared their parts and preformed the skit at the top of every hour during the event while other students were docents in different locations throughout the museum.



**Experience Robertson County** – Initially, Experience Robertson County's White House stop was

going to be at the tennis courts in the White House Municipal Park hosted by Stay Positive News. Because of the threat of rain and since the museum was planning to participate in the event, I offered to have all the booths setup in the museum, and Stay Positive News accepted the offer. The White House stop included 6 nonprofits to set up. Each attendee was provided with a passport to visit all 6 booths in the museum; and once all spaces were filled, they would receive their sticker for the White House stop and the code word for the app. The attendance for this event was 300 attendees.



**Stagecoach Ribbon Cutting & Robertson County Historical Society Annual Picnic** – Monday, September 16 was the ribbon cutting for the new stagecoach in the front yard of the museum. We were so pleased to have Robertson County Historical Society present at this event. Following the event, the Historical Society had their annual picnic. At the picnic, I provided a brief history of the beginnings of the City of White House followed by a skit with the stagecoach by the White House High School Advanced Drama students. Then the attendees toured the museum. Several exhibits in the museum had one of the museum's volunteers or one of the high schools to provide information about the display.



**The Gathering at the White House Inn** – The museum offered a free-living history event to the community so that more can be taught through actual demonstrations of how our ancestors lived and dressed in the 1700/1800s. This year was the 4<sup>th</sup> year for the event. The number of demonstrators increased in size this year. The attendance for the event was 820.



**Donations** – Donations for the month of September include White House High School cheerleading memorabilia from Cricket Lucas; a White House School child's sweater, 4-legged meat grinder, clamp meat grinder and a draw knife from Joe and John Wayne Wilson; old can of Nashville made dry snuff from Jerry Napier.

**Events and Meetings Assisted with and/or Attended**

September 4 – Ribbon Cutting Music City Farms  
September 5 – Staff planning retreat for 2025  
September 9 – Inclusion Reimagined workshop  
September 11 – Ribbon Cutting Chilly Ben's  
September 12 – Bunco Tournament  
September 14 – Experience Robertson County

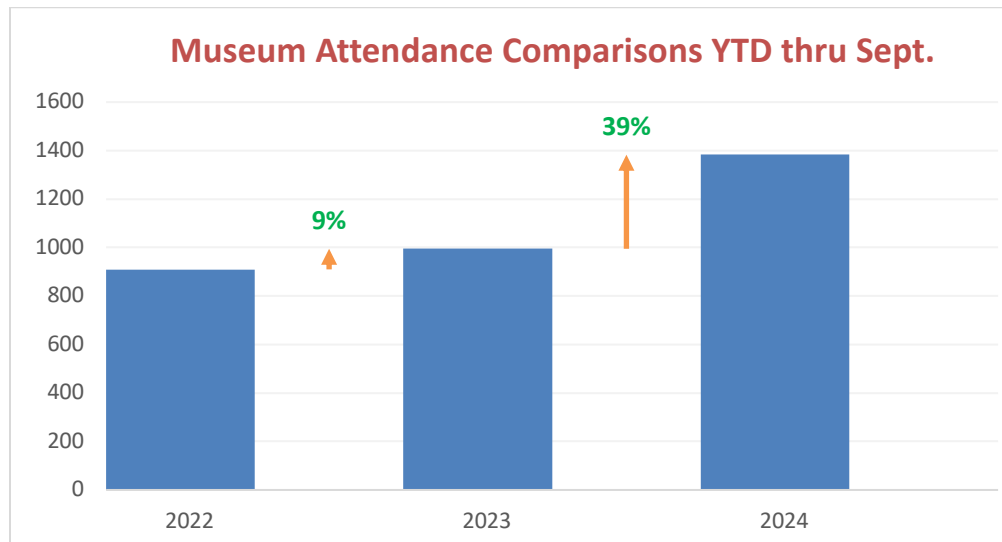


**City of White House  
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September 16 – Ribbon Cutting for Stagecoach and Rob Co Historical Society Annual Picnic  
 September 17 – Chamber Luncheon  
 September 18 – Ribbon Cutting at White House Pumpkin Patch  
 September 19 – Mugs and Mugshots  
 September 21 – The Gathering at the White House Inn  
 September 30 – Discover White House Meeting

**Visitors' Center and Museum Attendance**

Visitors' Center Only	Visitors' Center and Toured Museum	Museum Only	Total Museum Visitors	Off Site Presentations Attendees
3	12	1225	1237	0

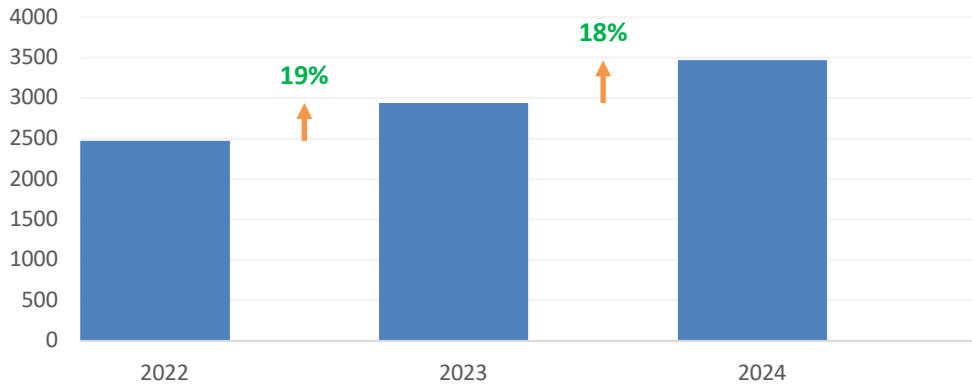


**City of White House  
Parks, Recreation, & Cultural Arts Department  
Monthly Report September 2024**

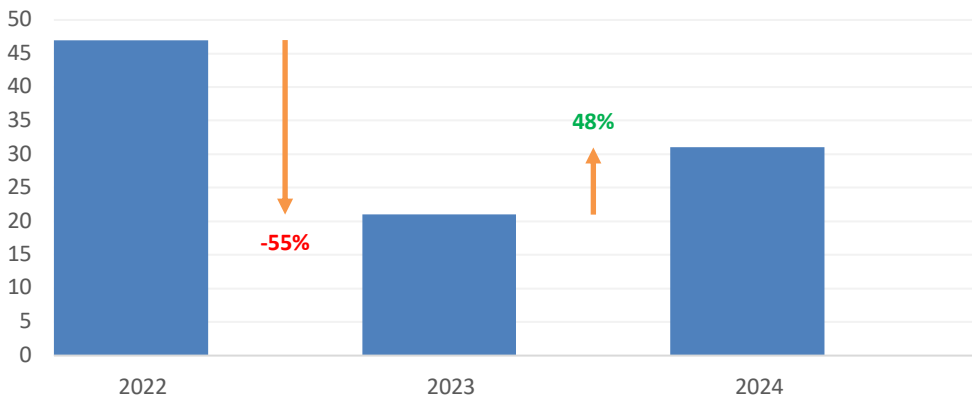
<b>Senior Center Participation</b>			
<b><u>Outings:</u></b>			
Bowling	17		
Franklin Art Gallery	18		
TN Museum	21		
Riverview Rest Ashland City	25		
<b>TOTALS</b>	81		
<b><u>Events:</u></b>			
Paint w/Nicole	17		
Flu Shots	24		
Game Day	12		
Crafts	5		
<b>Total</b>	58		
		<b><u>Sr Meals Wednesdays</u></b>	
		97	
		115	
		117	
		329	<b>TOTAL</b>
<b><u>Programs:</u></b>			
Fittercise-Strength, Yoga	360		
Walk	98		
Bingo	68		
Birthday Potluck	44		
Farmers Rummy	12		
Garden Club	21		
Meals on Wheels	30		
Bunco/Golf	0		
Bible Study	8		
Cards, Games,Pool, Puzzles	153		
Pickle Ball	164		
<b>TOTAL</b>	958		
<b>TOTAL SENIOR CENTER MEMBERS</b>	425		
<b>1st time visitors</b>	7		
<b>New Members</b>	8		
<b>TOTAL Sr Center Participants:</b>	1402	<b>Total</b>	1426

City of White House  
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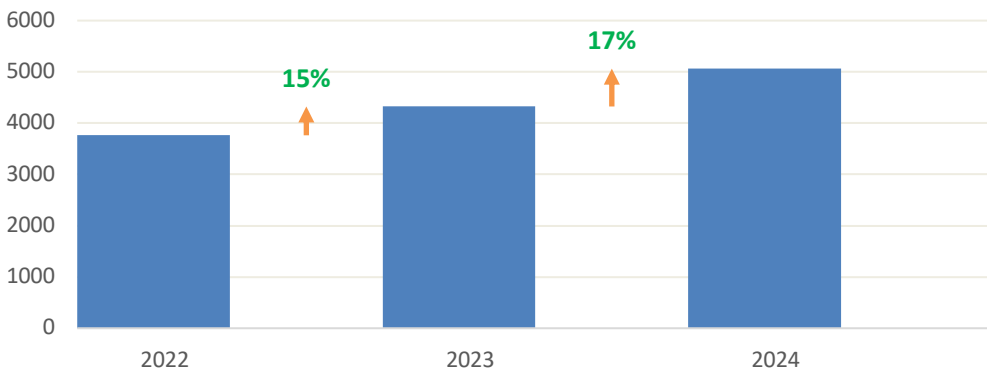
**Senior Programming Attendance Comparisons YTD  
thru Sept.**



**Senior Center First Time Visitors Comparisons YTD  
thru Sept.**



**Total Senior Center Participants Comparisons YTD  
thru Sept.**



		Parks and Recreation September 2024			YTD September 2022	YTD September 2023	September 2024	YTD 24-25
FYE 2016		FYE 2021	FYE 2022	FYE 2023				
<b>Facility Usage</b>								
Special Use Permits Submitted		39	20	23	5	6	0	4
Pavilion 1 Usage		21	16	16	5	7	2	3
Pavilion 2 Usage		13	16	14	4	5	2	8
Pavilion 3 Usage		74	94	137	48	54	19	45
Splash Pad Pavilion Usage		99	165	136	113	11	7	70
Total Number of Pavilions Usage		207	291	303	170	77	30	126
Gymnasium Rentals		23	83	82	39	5	6	12
Amphitheater Usage		1	9	9	6	1	0	1
Community Room				66		37	12	53
Total Number of Facility Rentals		30	92	157	45	43	18	66
Ballfield Rentals		146	134	165	59	39	17	49
Vistor Center Attendance		20	29	30	8	9	3	24
Vistors Who Also Toured Museum		70	303	191	22	16	12	96
Museum Attendance Only		115	1116	1142	888	979	1,225	1287
Total Museum Attendance		185	1419	1333	910	995	1237	1383
<b>Programming</b>								
Number of Youth Program Participants Registered		417	615	800	290	266	121	471
Number of Adult Program Participants Registered		100	260	195	69	132	0	0
Number of In-House Special Events Offered		9	7	11	3	4	2	3
Number of In-House Special Event Attendees		1077	2223	2158	63	113	32	204
Number of Rec Programs Offered		19	21	24	8	6	1	6
Number of Senior Center Memberships		2000	2454	3186	613	358	425	1254
Number of New Senior Center Memberships		0	5	38	0	38	8	19
Senior Center Participants		4412	11605	16,821	3,763	4,325	1,426	5063
Senior Center First Time Visitors		36	95	115	47	21	7	31
Number of Senior Trips Offered		9	28	46	15	11	4	14
Number of Senior Trip Participants		81	235	617	174	103	81	278
Number of Senior Programs Offered		34	101	142	31	37	15	42
Number of Senior Program Participants		1061	7304	10,566	2473	2941	1016	3468
Number of Senior Meals Served		36	47	48	12	13	3	12
Number of Meals Participants		3277	3965	5658	1116	1912	329	1317
Offsite Presentation Attendees		0	145	435	0	0	0	0
Total Number of Programs Offered		53	124	166	39	43	16	48
<b>Revenues</b>								
Youth Programs		\$44,261.00	\$57,366.00	\$ 79,821.40	\$32,248.00	\$27,578.00	\$11,284.00	\$ 27,582.00
Adult Programs		\$ 6,230.00	\$ 7,925.00	\$ 11,780.00	\$4,205.00	\$4,160.00	\$0.00	\$ 2,145.00
Special Events		\$ 3,495.00	\$ 3,080.00	\$ 2,940.00	\$640.00	\$685.00	\$200.00	\$ 2,040.00
Senior Meals		\$ 8,222.50	\$11,442.00	\$ 18,754.00	\$3,750.50	\$6,391.00	\$1,088.00	\$ 4,367.00
Shelter Reservations		\$ 9,112.50	\$12,995.00	\$ 7,675.00	\$3,465.00	\$1,807.50	\$545.00	\$ 2,790.00
Facility Reservations		\$ 2,956.25	\$19,181.75	\$ 16,978.25	\$3,106.25	\$4,500.00	\$987.50	\$ 4,625.00
Field Rentals		\$ 5,820.50	\$ 3,913.00	\$ 5,578.50	\$1,645.00	\$950.00	\$374.00	\$ 1,174.00
Affiliate League/Tournament Fee Revenue		\$ -	\$13,666.50	\$ 29,825.50	\$15,272.50	\$8,946.50	\$1,622.00	\$ 1,710.00
Misc		\$ 9,686.39	\$25,818.31	\$ 8,763.20	\$452.01	\$4,365.61	\$625.00	\$ 791.30
<b>Maintenance</b>								
Mowing Hours		2,195	1660.25	1548.5	721.5	804	88	459
Work Orders Received		9	15	24	8	5	2	3
Work Orders Completed		9	14	23	7	5	2	3
Number of Projects Started		39	31	8	0	2	1	4
Number of Projects Completed		32	29	8	0	2	1	5
Number of ballfield rainouts		NA	156	321	23	137	26	41
Bags of Field Dry Used		NA	100	42	3	14	0	12

**Total Number of Pavilions Used**

24 Label Spacer

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	170	22	170	77	-93		-93	-55%
2023	77	23	77	126	49	-49		64%
2024	126	24	126		-126		-126	-100%

**Total Number of Facility Rentals**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	45	22	45	43	-2		-2	-4%
2023	43	23	43	66	23	-23		53%
2024	66	24	66		-66		-66	-100%

**Ballfield Rentals**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	59	22	59	39	-20		-20	-34%
2023	39	23	39	49	10	-10		26%
2024	49	24	49		-49		-49	-100%

**Total Museum Attendance**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	910	22	910	995	85	-85		9%
2023	995	23	995	1383	388	-388		39%
2024	1383	24	1383		-1383		-1383	-100%

**Youth Programming**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	290	22	290	266	-24		-24	-8%
2023	266	23	266	471	205	-205		77%
2024	471	24	471		-471		-471	-100%

**Adult Programming**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	69	22	69	132	63	-63		91%
2023	132	23	132	0	-132		-132	-100%
2024	0	24	0		0			#DIV/0!

**Special Event Attendance**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	63	22	63	113	50	-50		79%
2023	113	23	113	204	91	-91		81%
2024	204	24	204		-204		-204	-100%

**Senior Programming**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	2473	22	2473	2941	468	-468		19%
2023	2941	23	2941	3468	527	-527		18%
2024	3468	24	3468		-3468		-3468	-100%

**Total Program Offerings**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	39	22	39	43	4	-4		10%
2023	43	23	43	48	5	-5		12%
2024	48	24	48		-48		-48	-100%

**Number of New Senior Center Members**5  
4  
4  
3  
3  
2  
2  
1  
1

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	0	22	0	38	38	-38		#DIV/0!
2023	38	23	38	19	-19		-19	-50%
2024	19	24	19		-19		-19	-100%

#### First Time Senior Center Visitors

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	47	22	47	21	-26		-26	-55%
2023	21	23	21	31	10	-10		48%
2024	31	24	31		-31		-31	-100%

#### Programming & Special Event Revenue - Youth, Adult & Senior Programming Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	40,844	22	40844	38814	-2030		-2030	-5%
2023	38,814	23	38814	36134	-2680		-2680	-7%
2024	36,134	24	36134		-36134		-36134	-100%

#### Pavilion Rental Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	3,465	22	3465	1808	-1657		-1657	-48%
2023	1,808	23	1808	2790	982	-982		54%
2024	2,790	24	2790		-2790		-2790	-100%

#### Facility Rental Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	3106	22	3106	4500	1394	-1394		45%
2023	4500	23	4500	4625	125	-125		3%
2024	4,625	24	4625		-4625		-4625	-100%

#### Ballfield Rental Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	1645	22	1645	950	-695		-695	-42%
2023	950	23	950	1174	224	-224		24%
2024	1174	24	1174		-1174		-1174	-100%

#### Affiliate League & Misc. Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	15725	22	15725	13312	-2413		-2413	-15%
2023	13312	23	13312	2501	-10811		-10811	-81%
2024	2501	24	2501		-2501		-2501	-100%

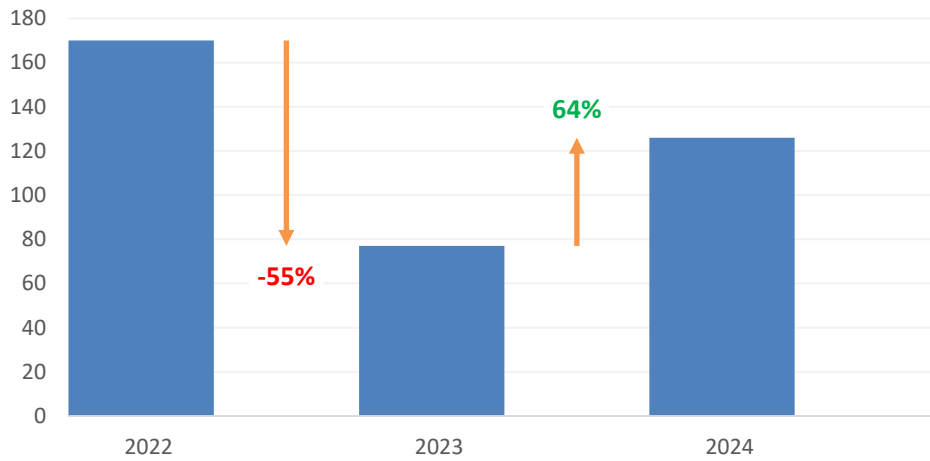
#### Total Senior Center Participants

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	3763	22	3763	4325	562	-562		15%
2023	4325	23	4325	5063	738	-738		17%
2024	5063	24	5063		-5063		-5063	-100%

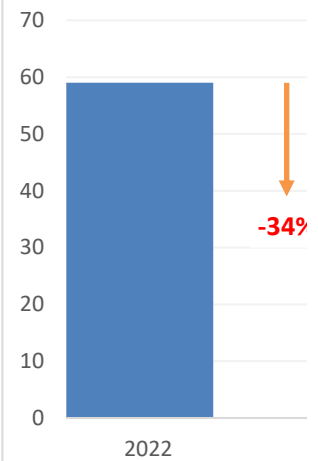




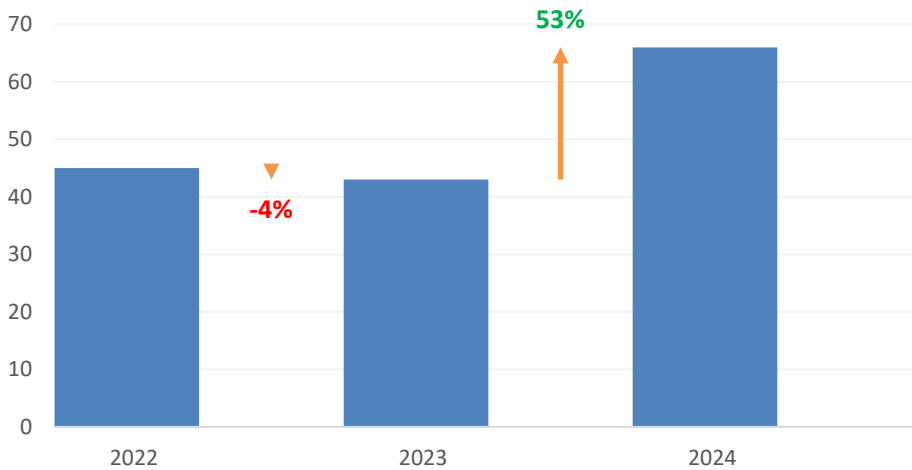
**Pavilion Usage Comparisons YTD thru Sept.**



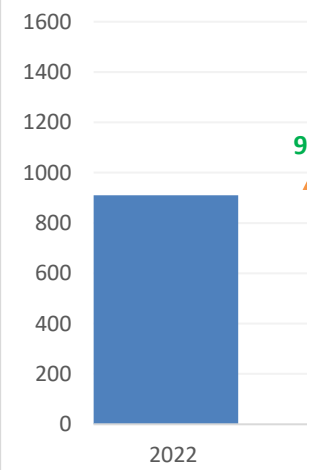
**Ballfield**



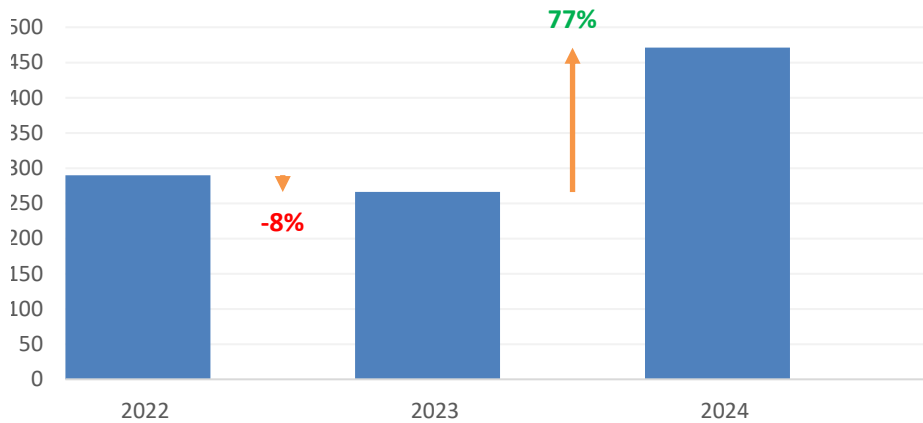
**Facility Usage Comparisons YTD thru Sept.**



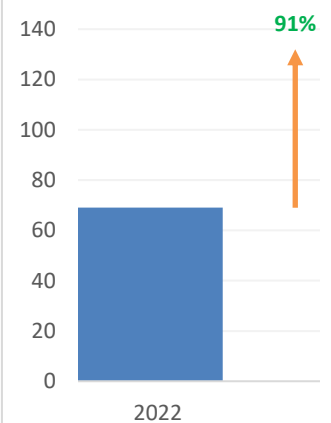
**Museum /**



**Youth Programming Attendance Comparisons  
YTD thru Sept.**



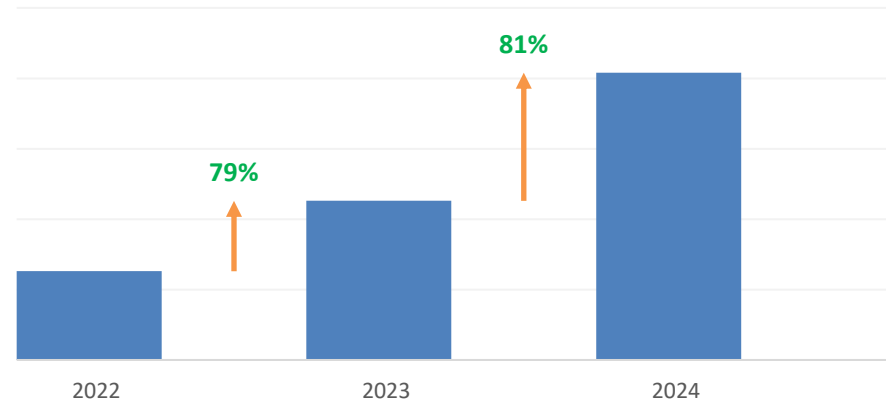
**Adult Progr**



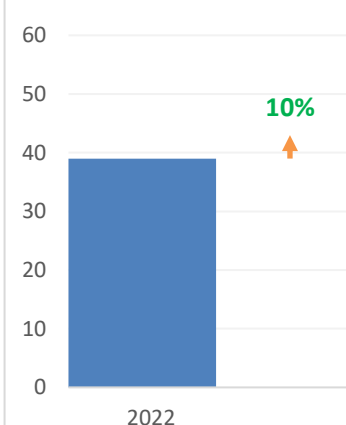
**Special Event Attendance Comparisons YTD thru**

**Total Program**

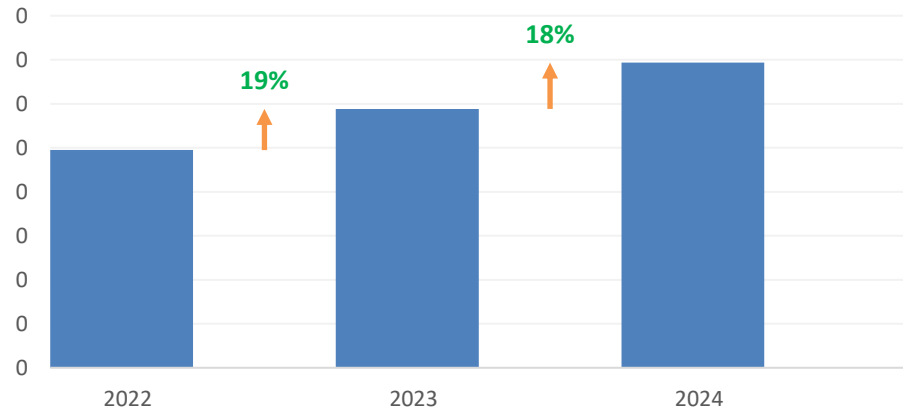
Special Event Attendance Comparisons YTD thru Sept.



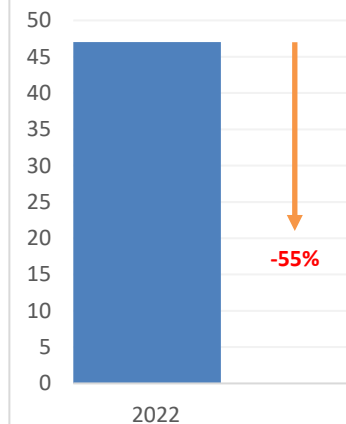
Total Program



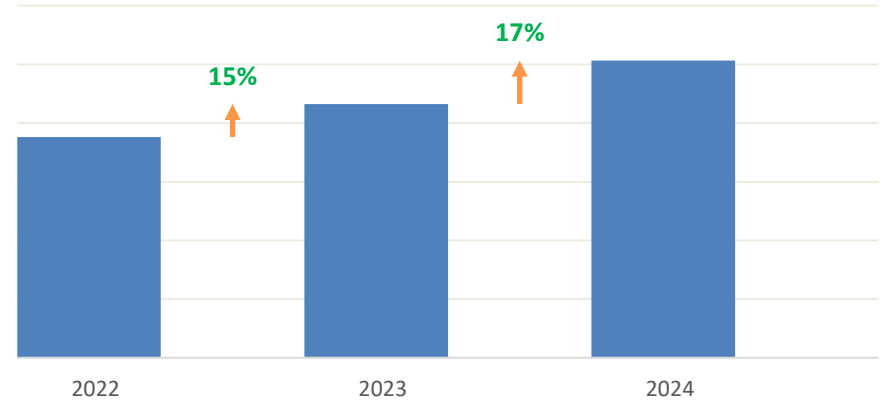
Senior Programming Attendance Comparisons YTD thru Sept.



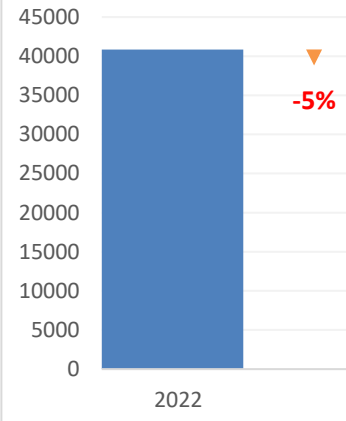
Senior Center



Total Senior Center Participants Comparisons YTD thru Sept.



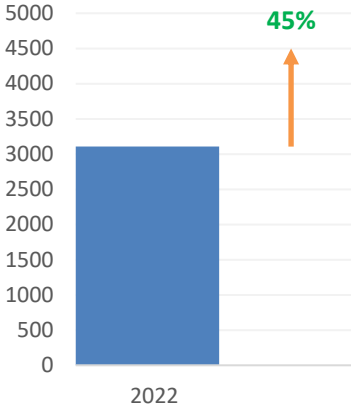
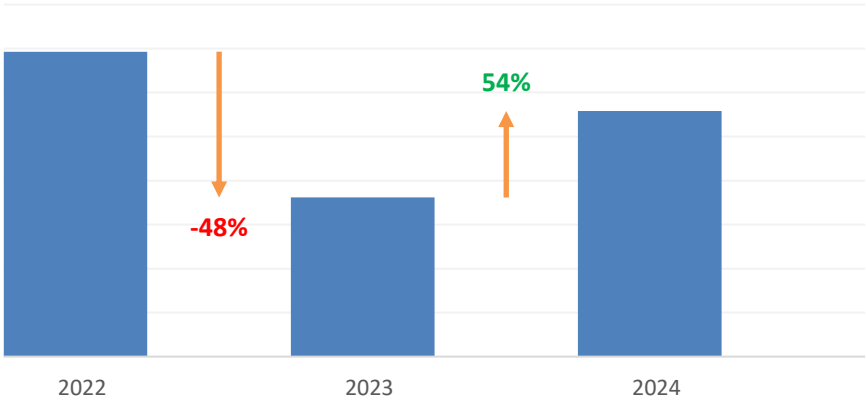
Program Com



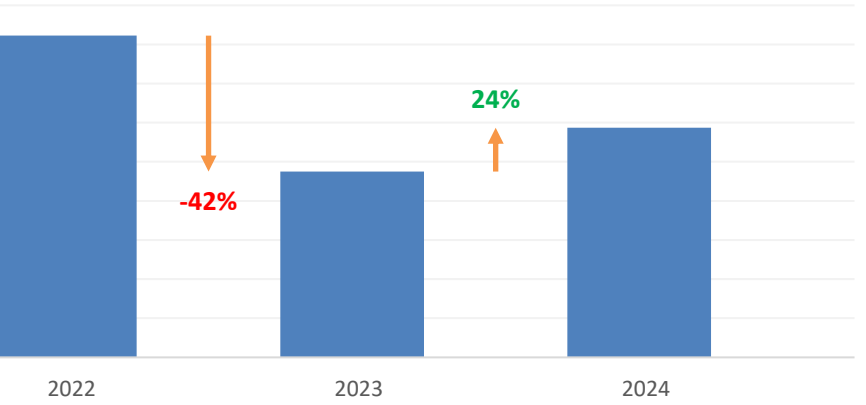
Pavilion Rental Revenue Comparisons YTD thru

Facility Rental

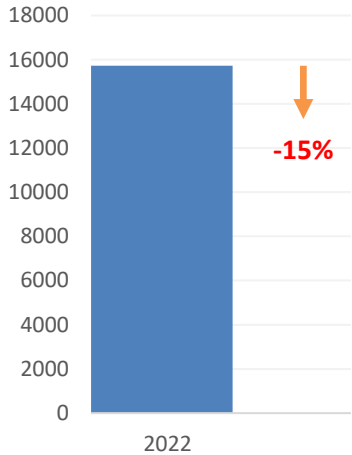
Sept.



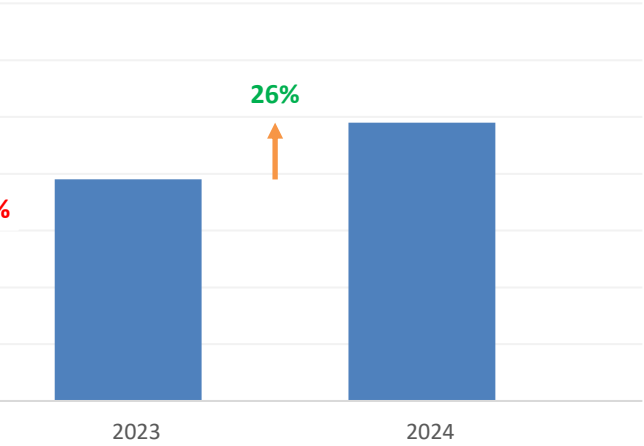
Ballfield Rental Revenue Comparisons YTD thru Sept.



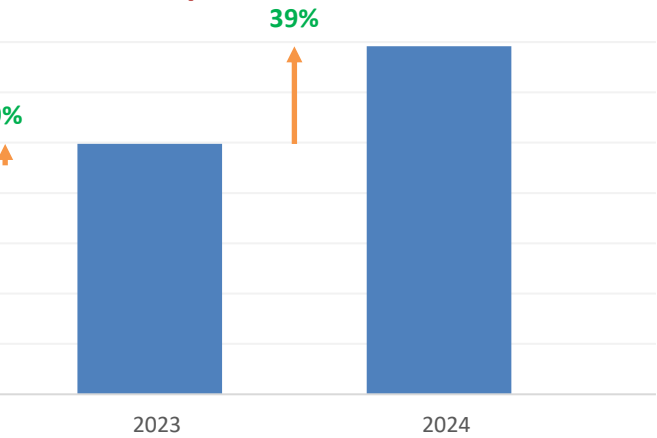
Affiliate Leag



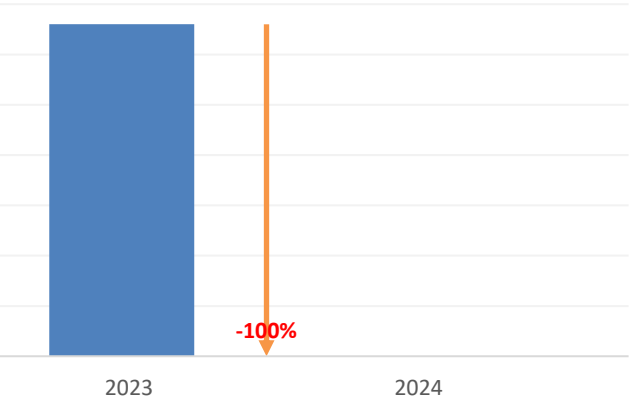
Rentals Comparisons YTD thru Sept.



Attendance Comparisons YTD thru Sept.

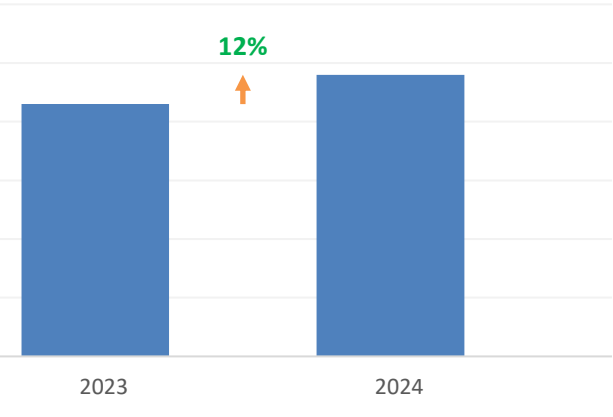


Programming Attendance Comparisons YTD thru Sept.

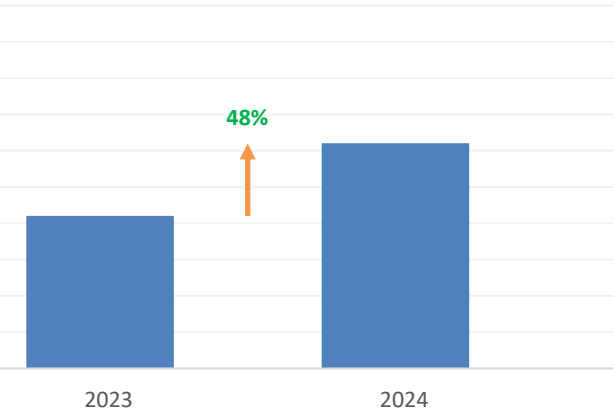


Offerings Comparisons YTD thru

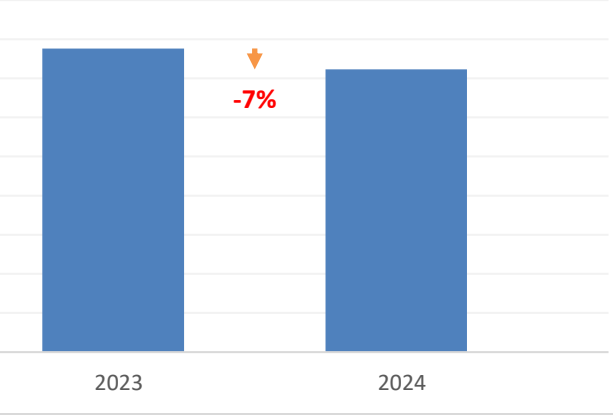
Offerings Comparisons YTD thru Sept.



First Time Visitors Comparisons YTD thru Sept.



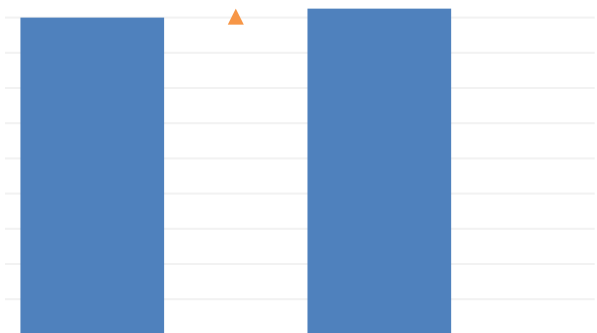
Programming & Special Event Revenue Comparisons YTD thru Sept.



Revenue Comparisons YTD thru

Sept.

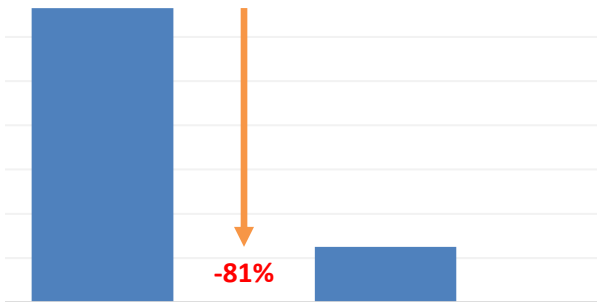
3%



2023

2024

ue & Misc. Revenues YTD thru Sept.



-81%

2023

2024

## **White House Library September Monthly Report**

### **Summary of Activities**

The library director attended a focus group training through the state library. This training explained how to run and what data you are looking to get out of a focus group.

The library director did new trustee orientation meetings before the library board meeting on September 12<sup>th</sup>. The board discussed state standards, long range plan updates, marketing updates, and voted on policy changes. These policy changes included: AI policy, library borrower policy, computer policy, and replacement item policy.

The friends of the library met on September 10<sup>th</sup>. The group discussed their by-laws, butterfly garden, and free little library. The free little library was built by Tate Ornamental and installed by the city maintenance man. It is in place and being used. They also completed their application for the butterfly garden certification. The group is continuing to work on their by-laws and will also seek help from the TN Friends of the library.

The library director had a phone call conversation with a Kroger's nutritionist. The two talked about a possible partnership in the future which included classes being held at the library on different healthy eating topics.

The library director spoke with a representative for Egal. They are a company who offer sanitation pads for bathroom stalls. The pads are in a dispenser roll. The director purchased 2 of these dispensers and had them installed. Now the library offers free pads for those in need.

The library director spoke with Toby Swager, the owner of the non-profit, Walking with Swager. This organization offers classes to help educate the public on several different topics. They will be presenting a storm prep class in October and a home repair 101 class in November.

The director attended a lions club meeting on September 13<sup>th</sup>. The group discussed doing a craft fair in the fall, but felt they were too late in the season to get that organized, so that fundraiser is on hold.

The director attended a Christmas planning event with the city. The group decided to cut down on the number of activities held that day.

The director attended the trustee workshop in Brentwood, TN. This work shop is intended to help train library trustee on different topics they will encounter in their position. In addition, attendance is required to give us better rating on our tech grant application.

The library director finished and submitted the state data collection. This form asks for several different types of data for the last fiscal year.

The library director attended the Kentucky Director Conference in Louisville, KY. The director was part of a panel. Attendees could ask the panel any question they needed guidance or suggestions in regards to an issue.

The library director attended the Robert Dowdy homelessness training at the Hendersonville Public Library on September 27<sup>th</sup>. This training was very helpful because the techniques taught there can be used in multiple situations, not just with homeless individuals.

### **Department Highlights**

The highlight for the month was the Homelessness training as the information presented will be used in the library.

White House Public Library  
September 2024 Performance Measures

**Official Service Area Populations**

2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
14,363	14,455	14,820	15,094	15,355

**Membership**

September 2024 Performance Measures	2020	2021	2022	2023	2024
New Members	108	100	125	128	113
Updated members	481	343	238	294	613
Yearly Totals	2020	2021	2022	2023	2024
Total Members	9,496	7,027	7,125	7,442	7,794
% of population with membership	66	49	48	49	51

Every Year the library will purge the system of patrons that have not used their cards in the past 3 years.

**Total Material Available:** 39,770

**Estimated Value of Total Materials:** \$994,250

**Total Materials Available Per Capita:** 2.60

**Last Month:** \$1,004,825

**Last Month:** 2.62

**State Minimum Standard:** 2.00

**Materials Added in September**

2020	2021	2022	2023	2024
348	175	78	111	184

**Yearly Material Added**

2020	2021	2022	2023	2024
3,025	3,035	3,573	2,641	1,641

**Physical Items Checked Out in September**

2020	2021	2022	2023	2024
5,147	6,049	7,531	6,835	7,362

**Cumulative Physical Items Checked Out**

2020	2021	2022	2023	2024
50,042	59,515	80,653	81,667	64,392

**Miscellaneous Items Checked Out**

September	2020	2021	2022	2023	2024
Technology Devices	31	61	62	67	101
Study Rooms	25	52	85	115	75
Games and Puzzles	96	116	191	154	176
Seeds	13	10	60	10	21
STEAM Packs	0	27	24	51	35
Cake Pans	3	0	7	0	5
Outdoor Items	*	*	*	7	9
Honor Books	*	*	*	5	20
Adult Kits	*	*	*	*	2
Museum Passes	*	*	*	*	12

**Miscellaneous Items Checked Out**

Yearly Totals	2020	2021	2022	2023	2024
Technology Devices	381	725	743	794	717
Study Rooms	305	395	746	888	689
Games and Puzzles	955	1,263	2,060	1,855	1,560
Seeds	302	878	883	767	897
STEAM Packs	25	160	234	351	314
Cake Pans	28	21	69	45	47
Outdoor Items	*	*	17	59	67
Honor Books	*	*	19	104	73
Adult Kits	*	*	*	*	39
Museum Passes	*	*	*	*	75

**Library Services Usage**

September	2020	2021	2022	2023	2024
Test Proctoring	9	5	1	2	0
Charging Station	8	1	1	2	2
Notary Services	19	17	11	7	9

**Library Services Usage**

Yearly Totals	2020	2021	2022	2023	2024
Test Proctoring	74	108	61	54	73
Charging Station	47	45	21	16	10
Notary Services	88	144	135	167	166



Library Visits	3,106	3,288	4,340	3,596	5083
Website Usage	1,353	2,086	2,086	784	1300
Reference Questions	8	10	1	5	9

Library Visits	30,007	38,913	48,253	48,053	43,422
Website Usage	17,977	27,907	33,678	36,648	9,761
Reference Questions	60	73	31	37	55

### Computer Users

September	2020	2021	2022	2023	2024
Wireless Users	352	333	417	351	210
Adult Users	274	189	227	178	156
Kids Users	7	150	165	178	120
Osmo Users (hours)	*	*	*	*	94

### Computer Users

Yearly Totals	2020	2021	2022	2023	2024
Wireless	3,829	3,878	4,544	4,338	2,781
Adult Users	2,138	2,235	2,608	2,255	1,827
Kids Users	427	957	2,987	2,030	1,253
Osmo Users (hours)	*	*	*	*	264

### Library Volunteers

September	2020	2021	2022	2023	2024
Library Volunteers	4	8	7	7	3.00
Volunteer Hours	74.00	138.00	121.00	49.00	34.00

### Library Volunteers

Yearly Totals	20-21	21-22	22-23	23-24	24-25
Library Volunteers	20	48	54	50	14
Volunteer Hours	1,204.00	1,492.50	1,227.00	533.50	158.00

### Databases

Universal Class	September
Sign-ups	0
Courses Started	2
Lessons Viewed	62
Submissions	70

Yearly Totals	2020	2021	2022	2023	2024
Sign-ups	10	13	18	22	8
Courses Started	53	39	2	24	24
Lessons Viewed	1,771	1,008	876	419	469
Submissions	800	515	465	559	573

Fiero Code	September
Logins	8
Hours	5.8
Tasks Completed	33

Yearly Totals	2020	2021	2022	2023	2024
Logins	*	*	*	31	82
Hours	*	*	*	19.6	58.5
Tasks Completed	*	*	*	29	255

Comics Plus	September
New Users	3
Check Outs	10

Yearly Totals	2020	2021	2022	2023	2024
Total Users	*	*	*	*	28
Check Outs	*	*	*	*	88

Kanopy	September
Visits	743
Plays	152
New Accounts	14

Yearly Totals	2020	2021	2022	2023	2024
Visits	*	*	*	2,350	4,638
Plays	*	*	*	608	886
Total Accounts	*	*	*	89	160

### Programs

1,000 Books	2020	2021	2022	2023	2024
Monthly Sign-ups	5	3	4	1	0
Total Program Sign-ups	83	84	113	151	69

Achievements	
500 Mark	25
Total Completion	23

### Face-to-Face Kids Programs

September	2020	2021	2022	2023	2024
Programs	4	12	11	10	16

### Face-to-Face Kids Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	43	91	136	129	116

Attendees	109	171	294	268	301
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#### Face-to-Face Tween Programs

September	2020	2021	2022	2023	2024
Programs	4	4	9	9	10
Attendees	34	25	55	34	38

#### Teen Programs

September	2020	2021	2022	2023	2024
Programs	*	*	*	*	2
Attendees	*	*	*	*	3

#### Face-to-Face Adult Programs

September	2020	2021	2022	2023	2024
Programs	3	8	7	14	15
Attendees	15	41	39	61	92

#### Device Advice

September	2020	2021	2022	2023	2024
Sessions	0	0	9	7	5

#### Passive (Number of Participants)

September	2020	2021	2022	2023	2024
Adult	*	0	0	0	28
Teen / Tween	0	0	0	0	13
Kids	0	0	0	0	0

#### Interlibrary Loan Services

September	2020	2021	2022	2023	2024
Borrowed	58	57	72	56	50
Loaned	7	20	25	11	22

September	R.E.A.D.S
E-books	1,099
Audiobooks	1,822
E-videos	0
E-series	184
Adults	
Juvenile	

Yearly Totals	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
E-books	*	*	*	*	2,206
Audiobooks	*	*	*	*	3,704
E-videos	*	*	*	*	0
E-series	*	*	*	*	389
Adults	19,466	21,110	25,066	7,704	6,129
Juvenile	1,032	2,013	1,788	663	345

Attendees	1,185	2,167	3,646	3,805	2,445
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#### Face-to-Face Tween Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	11	43	98	112	91
Attendees	77	370	437	361	256

#### Teen Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	*	*	*	*	15
Attendees	*	*	*	*	20

#### Face-to-Face Adult Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	42	63	75	107	112
Attendees	214	351	377	589	805

#### Device Advice

Yearly Totals	2020	2021	2022	2023	2024
Sessions	51	81	131	144	113

#### Passive (Number of Participants)

Yearly Totals	2020	2021	2022	2023	2024
Adult	*	0	20	0	64
Teen / Tween	152	409	151	100	33
Kids	1,094	1,699	334	184	0

#### Interlibrary Loan Services

Yearly Totals	2020	2021	2022	2023	2024
Borrowed	534	673	872	597	473
Loaned	151	226	317	184	282

	<b><u>CITY COURT REPORT</u></b>		
	<b>SEPTEMBER 2024</b>		
	<b>CITATIONS</b>		
	TOTAL MONIES COLLECTED FOR THE MONTH		\$7,834.00
	<b>TOTAL MONIES COLLECTED YTD</b>		<b>\$16,325.25</b>
	<b>STATE FINES</b>		
	TOTAL MONIES COLLECTED FOR MONTH		\$1,475.18
	<b>TOTAL MONIES COLLECTED YTD</b>		<b>\$5,269.30</b>
	<b>TOTAL REVENUE FOR MONTH</b>		<b>\$9,309.18</b>
	<b>TOTAL REVENUE YTD</b>		<b>\$21,594.55</b>
	<b>DISBURSEMENTS</b>		
	LITIGATION TAX	\$562.05	
	DOS/DOH FINES & FEES	\$331.55	
	DOS TITLE & REGISTRATION	\$114.00	
	RESTITUTION/REFUNDS	\$0.00	
	ON-LINE CC FEES	\$0.00	
	CREDIT CARD FEES	\$0.00	
	WORTHLESS CHECKS	\$0.00	
	TOTAL DISBURSEMENTS FOR MONTH		\$1,007.60
	<b>TOTAL DISBURSEMENTS YTD</b>		<b>\$2,206.76</b>
	<b>ADJUSTED REVENUE FOR MONTH</b>		<b>\$8,301.58</b>
	<b>TOTAL ADJUSTED REVENUE YTD</b>		<b>\$19,387.79</b>
	<b>DRUG FUND</b>		
	DRUG FUND DONATIONS FOR MONTH		\$168.60
	<b>DRUG FUND DONATIONS YTD</b>		<b>\$1,632.55</b>
	<b>Offenses Convicted &amp; Paid For Month</b>	<b>Count</b>	<b>Paid</b>
	Animal Control		
	Financial Responsibility Law	9	\$112.50
	Registration Law	8	\$670.00
	Improper Equipment		
	Texting/Hands Free Law	5	\$274.00
	Codes Violation	2	\$265.00
	DL Exhibited		
	Red Light	25	\$2,525.00
	Misc	1	\$10.00
	Stop Sign	2	\$0.00
	Speeding	36	\$3,442.50
	Seat Belt-Child Restraint	4	\$120.00
	Following Too Close	2	\$132.50
	Exercise Due Care	6	\$227.50
	Failure to Yield	1	\$55.00
	Total	101	\$7,834.00