



# **City Administrator Report: August 2024**

**Administrative & Legislative Services Department**  
**August 2024**

**Administration**

City Administrator Gerald Herman attended the following meetings and events this month:

- August 1:
  - MTIDA Annual Seminar
- August 13:
  - Beer Board Meeting
- August 14:
  - Middle TN TCMA Luncheon
- August 15:
  - Stormwater Meeting
  - Sumner County Joint Economic Development
  - White House Police Expansion Planning Kick-off Meeting
  - Board of Mayor and Alderman Meeting
- August 19:
  - Department Head Staff Meeting
  - Bid Opening: NPC Widening
- August 20:
  - Sumner County Council of Governments Luncheon
  - Robertson County Economic Development Board
- August 21:
  - Power House at All Seasons
- August 22:
  - Mayor Update Meeting
  - Chris Keith Retirement Celebration
- August 27:
  - Chamber Luncheon- Mike Keith

**Administrative & Legislative Services Department**  
**August 2024**

**Performance Measurements**

**Finance Update**

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2024-2025.

<b>Budget</b>	<b>Budgeted Amount</b>	<b>Expended/Encumbered*</b>	<b>% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)</b>
General Fund	\$31,329,803	\$5,053,640	↓0.52
Economic Development	\$166,500	\$ 9,778	↓10.78
State Street Aid	\$540,000	\$ 0	↓16.66
Parks Sales Tax	\$826,000	\$275	↓16.62
Solid Waste	\$1,715,444	\$1,161,841	↑51.06
Parks Impact Fees	\$304,544	\$0	↓16.66
Police Impact Fees	\$125,000	\$89,202	↑54.70
Fire Impact Fees	\$115,000	\$79,755	↑52.69
Road Impact Fees	\$0	\$0	0.00
Police Drug Fund	\$4,000	\$140	↓13.13
Debt Services	\$3,899,000	\$0	↓16.66
Wastewater	\$11,268,670	\$4,028,702	↑19.09
Dental Care	\$108,000	\$10,291	↓7.13
Stormwater Fund	\$1,506,160	\$320,364	↑4.61
Cemetery Fund	\$62,150	\$21,275	↑17.57

\*Expended/Encumbered amounts reflect charges from July 1, 2024 – June 30, 2025.

**Purchasing**

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

**Total Purchase Orders**

	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>FY 2022</b>	<b>FY 2021</b>	<b>FY 2020</b>	<b>FY 2019</b>	<b>FY 2018</b>
July	351	341	313	325	261	269	346	362
August	156	161	166	132	128	106	151	166
September		108	104	98	106	98	126	119
October		145	98	98	79	97	91	147
November		130	104	103	72	78	120	125
December		98	84	73	71	58	72	104
January		125	116	117	123	81	122	177
February		132	111	105	75	93	119	113
March		112	145	145	106	107	131	142
April		147	103	105	154	85	138	185
May		174	138	153	133	82	129	121
June		49	35	52	47	45	50	52
<b>Total</b>	<b>507</b>	<b>1,722</b>	<b>1,517</b>	<b>1,506</b>	<b>1,355</b>	<b>1,199</b>	<b>1,595</b>	<b>1,813</b>

<b>Purchase Orders by Dollars</b>	<b>Aug 2024</b>	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>Total for FY25</b>	<b>Total for FY24</b>	<b>Total for FY23</b>
Purchase Orders \$0-\$9,999	144	471	1,654	1,448	\$750,708.45	\$1,922,492.41	\$1,645,212.29
Purchase Orders \$10,000-\$24,999	7	11	28	32	\$71,908.85	\$471,516.05	\$421,438.69
Purchase Orders over \$25,000	5	25	40	37	\$4,797,327.97	\$14,573,250.85	\$39,313,456.65
<b>Total</b>	<b>156</b>	<b>507</b>	<b>1,722</b>	<b>1,517</b>	<b>\$5,619,945.27</b>	<b>\$16,967,259.31</b>	<b>\$41,380,107.63</b>

**Administrative & Legislative Services Department  
August 2024**

**Website Management**

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	<b>2024- 2025 Update Request s</b>	<b>2023- 2024 Update Request s</b>	<b>2022 - 2023 Update Request s</b>	<b>2021- 2022 Update Requests</b>	<b>2020- 2021 Update Requests</b>	<b>2024- 2025 Page Visits</b>	<b>2023- 2024 Page Visits</b>	<b>2022- 2023 Page Visits</b>	<b>2021- 2022 Page Visits</b>	<b>2020- 2021 Page Visits</b>
<b>July</b>	36	51	52	54	15	45,557	34,294	31,946	32,401	11,536
<b>Aug.</b>	42	44	63	66	20	38,639	38,060	31,340	25,635	9,145
<b>Sept.</b>		48	65	48	17		31,899	27,594	24,833	8,335
<b>Oct.</b>		55	47	52	10		33,673	29,829	23,816	8,390
<b>Nov.</b>		42	54	63	174		30,149	30,449	23,022	7,587
<b>Dec.</b>		38	32	39	13		30,202	27,768	22,904	17,483
<b>Jan.</b>		46	53	56	108		32,467	31,686	26,942	17,123
<b>Feb.</b>		58	47	52	135		35,251	28,043	23,253	19,796
<b>Mar.</b>		43	62	57	39		35,610	30,614	30,026	22,930
<b>April</b>		50	72	68	101		44,802	31,817	31,127	20,881
<b>May</b>		41	51	54	38		41,768	35,606	31,335	23,514
<b>June</b>		32	42	674	214		44,887	23,919	34,600	30,909
<b>Total</b>	<b>78</b>	<b>548</b>	<b>640</b>	<b>609</b>	<b>884</b>	<b>84,196</b>	<b>433,065</b>	<b>360,611</b>	<b>329,885</b>	<b>197,629</b>

**“City of White House, TN” Mobile App**

	<b>FY 25 New Downloads</b>	<b>FY 24 New Download s</b>	<b>FY 23 New Downloads</b>	<b>FY22 New Downloads</b>
<b>July</b>	3	9	8	8
<b>Aug.</b>	14	4	13	9
<b>Sept.</b>		4	9	13
<b>Oct.</b>		2	11	6
<b>Nov.</b>		4	11	6
<b>Dec.</b>		3	10	10
<b>Jan.</b>		3	18	18
<b>Feb.</b>		1	10	9
<b>Mar.</b>		4	9	14
<b>April</b>		4	11	11
<b>May</b>		6	3	10
<b>June</b>		5	1	10
<b>Total</b>	<b>17</b>	<b>49</b>	<b>114</b>	<b>124</b>

	<b>FY25 # of Requ ests</b>	<b>FY24 # of Requ ests</b>	<b>FY23 # of Reques ts</b>	<b>FY2 2 # of Reque sts</b>
<b>July</b>	56	55	50	38
<b>Aug.</b>	60	46	43	54
<b>Sept.</b>		52	40	46
<b>Oct.</b>		40	45	64
<b>Nov.</b>		38	53	19
<b>Dec.</b>		34	70	42
<b>Jan.</b>		61	61	41
<b>Feb.</b>		82	20	41
<b>March</b>		66	41	38
<b>April</b>		61	68	26
<b>May</b>		81	50	39
<b>June</b>		66	47	47
<b>FY Total</b>	<b>116</b>	<b>682</b>	<b>588</b>	<b>495</b>

*\*The app went live on January 11, 2016*

**Administrative & Legislative Services Department**  
**August 2024**

**White House Farmers Market 2024**

	<b>Application Fees # (amount collected)</b>	<b>Booth Payments (\$)</b>
<b>January</b>	3(\$45)	2(\$300)
<b>February</b>	6(\$90)	5(\$660)
<b>March</b>	3(\$45)	4(\$510)
<b>April</b>	7(\$105)	9 (\$1,260)
<b>May</b>	10(\$150)	9(\$1,080)
<b>June</b>	6(\$90)	8(\$900)
<b>July</b>	1(\$15)	1(\$150)
<b>August</b>	0(\$0)	0(\$0)
<b>September</b>		
<b>October</b>		
<b>November</b>		
<b>December</b>		
<b>Total</b>	<b>36(\$540)</b>	<b>37(\$4,860)</b>

**Building Maintenance Projects**

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

	<b>2024-2025 Work Order Requests</b>	<b>2023-2024 Work Order Requests</b>	<b>2022-2023 Work Order Requests</b>	<b>2021-2022 Work Order Requests</b>	<b>2020-2021 Work Order Requests</b>	<b>2019 – 2020 Work Order Requests</b>	<b>2018 – 2019 Work Order Requests</b>
<b>July</b>	15	18	14	19	11	10	22
<b>August</b>	11	23	23	8	27	10	26
<b>September</b>		13	21	12	9	13	19
<b>October</b>		13	13	10	6	7	14
<b>November</b>		13	12	23	16	7	18
<b>December</b>		8	8	17	19	3	8
<b>January</b>		14	11	6	11	16	14
<b>February</b>		7	10	8	16	18	7
<b>March</b>		7	16	14	12	11	7
<b>April</b>		10	6	13	17	2	12
<b>May</b>		17	34	20	25	11	6
<b>June</b>		15	19	14	31	10	9
<b>Total</b>	<b>26</b>	<b>158</b>	<b>187</b>	<b>164</b>	<b>200</b>	<b>98</b>	<b>162</b>

**Finance Department  
August 2024**

**Finance Section**

During August the Finance Office continued working on the Regions Bank transition, and FYE 6/30/2024 audit tasks. Members of the Finance Office also participated in the following events during the month:

August 8: Finance Office City Tour  
August 13: Developer utility service transition planning meeting  
August 14: Fiserv / Regions account verification conference call  
August 15: Monthly BMA meeting  
August 20: Finance staff meeting  
August 27: 2024 LPRF grant budget meeting  
August 28: Regions Bank analysis statement and rate explanation

**Performance Measures**

*\* = Data Not Currently Available*

<b>Business License Activity</b>	<b>Aug 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>Opened</b>	9	20	91	95	92	76
<b>Closed (notified by business)</b>	0	1	11	9	7	6

<b>Accounts Payable</b>	<b>Aug 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>Total # of Invoices Processed</b>	568	1080	5657	4455	4254	4079

<b>Finance Office Calls / Emails</b>	<b>Aug 2024</b>	<b>FY 2025 Total</b>	<b>July 2024</b>	<b>June 2024</b>	<b>May 2024</b>	<b>Apr 2024</b>
<b>Total Calls</b>	963	2,112	1,149	906	1,045	1,147
<b>Calls per day</b>	57	61	64	61	62	64
<b>Total Emails Sent/Received</b>	3,907	7,764	3,857	3,534	3,344	3,851
<b>Emails per day</b>	230	222	215	236	197	214

**Finance Department**  
**August 2024**

<b>Finance Cashiering Transactions (#)</b>	<b>Aug 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>In-Person</b>	354	691	7,459	6,369	7,747	8,138
<b>Drop Box / Mail</b>	887	1,905	13,986	15,138	16,804	18,328
<b>Online</b>	3,032	5,985	32,727	28,084	27,460	28,548
<b>Deposit Batches Prepared</b>	178	389	2,684	2,594	2,326	2,082

<b>Utility Billing</b>	<b>Aug 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>New Build Applications (#)</b>	41	73	588	307	284	357
<b>Move In Applications (#)</b>	122	240	1071	926	977	737
<b>Total Applications (#)</b>	163	313	1659	1233	1261	1094
<b>Electronic new customer signups (#)</b>	103	188	796	476	410	300
<b>Electronic new customer signups (%)</b>	63%	60%	48%	39%	33%	27%
<b>Move Outs (#)</b>	102	189	342	831	898	743
<b>Addl. Trash/Recycle Req. Accts. (#)</b>	2	6	*	*	*	*
<b>New Build Account Activations (#)</b>	85	164	*	*	*	*
<b>Accounts Billed (#)</b>	5986	11914	*	*	*	*
<b>Disconnect Warning Calls / Emails (#)</b>	189	435	*	*	*	*
<b>Disconnect Warning Letters (#)</b>	61	146	*	*	*	*
<b>Non-Active / Delinquent Disconnects (#)</b>	17	50	*	*	*	*
<b>Delinquent Accts. Ref. to Collections (#)</b>	0	1	*	*	*	*
<b>Delinquent Accts. Ref. to Collections (\$)</b>	\$0	\$385	*	*	*	*
<b>Successful Delinquent Collections (\$)</b>	\$0	\$165	*	*	*	*
<b>Processed Account Adjustments (#)</b>	40	86	*	*	*	*
<b>Denied Account Adjustments (#)</b>	3	5	*	*	*	*
<b>Auto Draft Pre-Notes (#)</b>	63	101	*	*	*	*
<b>Returned Payments (#)</b>	7	8	*	*	*	*

**Finance Department  
August 2024**

**Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.**

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	13,958,712	4,187,614	20,708,883	148%
Economic Development Fund	171,200	51,360	232,961	136%
State Street Aid Fund	486,251	145,875	396,537	82%
Parks Sales Tax Fund	736,600	220,980	385,890	52%
Sanitation Fund	1,682,500	504,750	1,037,767	62%
Parks Impact Fees Fund	474,510	142,353	244,050	51%
Police Impact Fees Fund	375,540	112,662	1,204,871	321%
Fire Impact Fees Fund	247,620	74,286	768,182	310%
Roads Impact Fees Fund	485,130	145,539	584,642	121%
Police Drug Fund	8,400	2,520	46,725	556%
Debt Service Fund	3,955,000	1,186,500	1,623,818	41%
Wastewater Fund	6,663,400	1,999,020	8,148,717	122%
Dental Care Fund	98,040	29,412	178,022	182%
Stormwater Fund	1,145,800	343,740	1,029,843	90%
Cemetery Fund	63,660	19,098	275,340	433%

*Balances do **not** reflect encumbrances not yet expended.*

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2024-2025.

Operating Fund	Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	13,958,712	1,320,179	↓ 7.21%
Economic Development Fund	171,200	2,093	↓ 15.44%
State Street Aid Fund	486,251	83,213	↑ 0.45%
Parks Sales Tax Fund	736,600	204,282	↑ 11.07%
Solid Waste Fund	1,682,500	288,622	↑ 0.49%
Parks Impact Fees Fund	474,510	30,207	↓ 10.30%
Police Impact Fees Fund	375,540	30,973	↓ 8.42%
Fire Impact Fees Fund	247,620	20,191	↓ 8.51%
Roads Impact Fees Fund	485,130	32,613	↓ 9.94%
Police Drug Fund	8,400	1,867	↑ 5.56%
Debt Services Fund	3,955,000	477,186	↓ 4.60%
Wastewater Fund	6,663,400	1,223,933	↑ 1.70%
Dental Care Fund	98,040	16,641	↑ 0.31%
Stormwater Fund	1,145,800	220,285	↑ 2.56%
Cemetery Fund	63,660	6,736	↓ 6.09%

\*Realized amounts reflect revenues realized from July 1, 2024—August 31, 2024

**Human Resources Department**  
**August 2024**

The Human Resources staff participated in the following events during the month:

August 05: New Hire Orientation for Police Officer and Wastewater Tech I  
 August 06: Chamber of Commerce Strategic Planning Board & Past Chairman meeting  
 August 07: 2024 TN Nationwide Cybersecurity Review Office Hour  
 August 08: Ribbon Cutting for Dynamic Delivery Blinds  
 August 13: Thrive Women's Luncheon Powered by Cumberland Connect  
 August 14: Middle Tennessee - Tennessee City Managers Association Luncheon  
 August 15: Board of Mayor and Alderman Meeting  
 August 21: Public Entity Partners Symposium  
 August 22: Public Entity Partners Symposium  
 August 23: Public Entity Partners Symposium  
 August 29: Ribbon Cutting for All Gone Pest Service

**Injuries Goal:** To maintain a three-year average of less than 10 injuries per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	0
August	0	1	1	0
September		0	1	0
October		1	2	1
November		0	1	0
December		0	0	0

Three-year average: 5.67

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		1	1	0
February		0	0	1
March		1	0	0
April		1	0	0
May		1	0	1
June		1	0	1
<b>Total</b>	<b>1</b>	<b>7</b>	<b>6</b>	<b>4</b>

**Property/Vehicle Damage Goal:** To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	1
August	0	0	1	1
September		0	0	1
October		0	1	1
November		0	1	3
December		0	0	0

Three-year average: 4.33

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	0
February		0	0	0
March		0	1	0
April		1	1	0
May		0	0	0
June		0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>7</b>

**Human Resources Department**  
**August 2024**

**Full Time Turnover Goal:** To maintain a three-year average of less than 10% per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	2	1	1
August	3	3	1	1
September		1	1	2
October		0	1	0
November		1	2	0
December		1	1	1

Current year turnovers that occurred within  
90 day probationary period: 0

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		2	0	4
February		2	0	2
March		0	2	3
April		2	0	2
May		1	0	2
June		2	1	1
<b>Total</b>	<b>4</b>	<b>17</b>	<b>10</b>	<b>19</b>
<b>Percentage</b>	<b>3.15%</b>	<b>13.39%</b>	<b>8.40%</b>	<b>16.52%</b>

Three-year average: 12.77%

**Employee Disciplinary Goal:** To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	0	0	0	0
August	0	1 (T)	0	0
September		0	0	0
October		0	1 (S)	0
November		1 (T)	0	0
December		0	0	0

Three-year average: 1.333

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	1 (T)
February		0	0	0
March		0	1 (T)	0
April		0	0	0
May		0	0	0
June		0	0	0
<b>Total</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>

**Police Department  
August 2025**

**Meetings/Civic Organizations**

- **Chief Brady attended the following meetings in August:** White House Rotary Meeting (Aug. 1, 8, 13 & 22), Flock meeting (Aug. 8), Planning Commission Meeting (Aug.12), Served at the Thrive Women's Luncheon (Aug. 13), Beer Board Meeting (Aug. 13), Police Department Expansion Meeting (Aug. 15), Command Staff Meeting (Aug. 15), Board of Mayor & Alderman Meeting (Aug. 15), Department Head Staff Meeting (Aug. 19), Sumner County Drug Task Force Meeting (Aug. 21), White House Chamber Luncheon (Aug. 27) and Robert F. Woodall traffic Concerns Meeting (Aug. 28).

➤ **Police Department Administration Performance Measurements**

***Achieve our 5<sup>th</sup> re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2026.*** Susan Johnson, Accreditation Manager, is in the 4<sup>th</sup> edition of our TLEA program into PowerDMS which includes 164 standards.

She is working on finishing up 2024 year with all the proofs.

Susan will be attending the 2024 LEACT conference in September in Pigeon Forge, Tn.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 28 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,120 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	460	0	460
February	0	300	24	324
March	20	500	38	558
April	0	208	40	248
May	0	242	0	242
June	0	320	0	320
July	0	296	0	296
August	0	224	34	258
Total	20	2,550	136	2,706

**Patrol Division Performance Measurements**

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 382 shifts during the Fiscal Year 2023-2024. (There are 730 Patrol Shifts each year.) \*Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	August 2024	FY 2024-25
Three (3) Officers per Shift	15	31
Four (4) Officers per Shift	47	94

1. ***Acquire and place into service four Police Patrol Vehicles.*** Our Four new vehicles ordered from Lonnie Cobb Ford in the FY24 arrived the last week of August. They are scheduled to go to Trucker's Lighthouse the second week of September to be equipped. The CID Explorer and the Community Relations Truck have been ordered from Lonnie Cobb. No timeframe on when we will receive them.
2. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2024-2025.***  
We will be conducting a Fall Compliance Check.

**Police Department  
August 2025**

3. *Maintain or reduce TBI Group A offenses at the three-year average of 60 per 1,000 population during the calendar year of 2024.*

Group A Offenses	August 2024	Per 1,000 Pop.	Total 2024	Per 1,000 Pop.
<b><i>Serious Crime Reported</i></b>				
Crimes Against Persons	18	1	101	7
Crimes Against Property	22	2	157	11
Crimes Against Society	13	1	126	9
<b>Total</b>	53	4	383	26
<b>Arrests</b>	69		435	

*7\*U.S. Census Estimate 7/1/2022 – 14,516*

4. *Maintain a traffic collision rate at or below the three-year average of 446 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2024.*

	August 2024	TOTAL 2024
<b>Traffic Crashes Reported</b>	37	287
<b>Enforce Traffic Laws:</b>		
<b>Written Citations</b>	76	461
<b>Written Warnings</b>	32	302
<b>Verbal Warnings</b>	293	2,430

5. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2024.*

COLLISION RATIO				
<u>2024</u>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
<b>August</b>	37	5 YTD 30	14%	10% YTD 287

**Staffing:**

- Officer Devin Keen started the Tennessee Law Enforcement Training Academy on July 7<sup>th</sup>. He will graduate September 27<sup>th</sup>.
- We held testing in August for two potential hires. They have passed the testing and will be furthered to interviews.
- We are continuing to accept applications. We currently have six positions open.

**Police Department  
August 2025**

***Sumner County Emergency Response Team:***

**August 2024 ERT Activity**

- August 14th & 16th– ERT held tryouts at the Sumner Co range for Gallatin & Goodlettsville (added 4 new positions).
- August 15 – Firearms Training at Portland PD Range.
- Aug 21<sup>st</sup> to 23<sup>rd</sup> - I attended the Tac Ops South Conference in Nashville. I attended an instructor development workshop for firearms instructors as well as the CTS chemical munitions and impact munitions instructor courses.

During the tradeshow raffle, two ERT members won an explosive breaching class valued at \$1600.00 and a CTS 40mm launcher capable of firing both chemical and impact munitions.

**Support Services Performance Measurements**

**Communications Section**

	<b>August</b>	<b>Total 2024</b>
Calls for Service	1004	7,730
Alarm Calls	27	300

**Request for Reports**

	<b>August</b>	<b>FY 2024-25</b>
Requests for Reports	15	26
Amount taken in	\$11.35	\$18.10
Tow Bills	\$0.00	\$0.00
Emailed at no charge	24	41
Storage Fees	\$0.00	\$0.00

***Tennessee Highway Safety Office (THSO):***

- Revisions to upcoming grant have been submitted. Waiting on approval.
- Sgt. Bagwell attended Lifesavers Conference August 14-16 in Franklin.

***Volunteer Police Explorers:*** Nothing to report currently.

***Item(s) sold on Govdeals:*** Nothing to report currently.

**Crime Prevention/Community Relations Performance Measurements**

- ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** D.A.R.E. will start in the Fall at White House Middle School on September 5th.
- ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House will be October 5<sup>th</sup>.
- ***Participate in joint community events monthly to promote the department's crime prevention efforts and community relations programs.***
- 8/13 - Chief Brady and Sgt. Enck assisted with the Thrive women's conference at city hall.
- 8/14 – Sgt. Enck spoke with the library staff about active shooter.
- 8/17 – Sgt. Enck instructed a SPEARE class at the PD for approximately 15 women.
- 8/20 - Sgt. Enck assisted H.B. Williams with a lock down drill.
- 8/21 – Ofc. Loafman and Sgt. Enck rode bikes on the greenway, city park and business on Hwy 76.
- 8/22 – Ofc. Loafman and Sgt. Enck visited Charter Health Care for an event and toured the facility.
- 8/24 - Det. Sgt. Hunter and I participated in Cross Plains Safety Day.
- 8/30 – Sgt. Enck conducted a Fraud and Scam presentation for Charter Senior Living, approximately 35 seniors attended.

**Police Department  
August 2025**

**Special Events:** *WHPD Officers participated in the following events during the month of August:*

- 8/13 – Thrive Luncheon – Men serving.
- 8/24 – Helping Cross Plains Safety Day.

**Upcoming Events:**

- 9/26 – Temple Baptist – Mother’s Day out
- October -Trail of Treats
- 12/7 – Christmas Parade
- 12/14 – Shop with a Cop

2024 Participation in Joint Community Events		
	<u>August</u>	<u>Year to Date</u>
Community Activities	10	42

**Fire Department  
August 2024**



### **Summary of Month's Activities**

#### **Fire Operations**

The Department responded to 184 requests for service during the month with 129 responses being medical emergencies. The Department also responded to 9 vehicle accidents of which 2 had injuries, 7 had no injuries, and 1 required extrication. Of the 184 responses in the month of August there were 21 calls that overlapped another call for service which is 11.41% of our responses for the month. That brings the overlapping call volume for FY24-25 to 378 or 16.67% of the call volume.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in August from dispatch to on scene time averaged was, five minutes and forty-three seconds (5:43). The average time a fire unit spent on the scene of an emergency call was twelve minutes and fifty-nine seconds (12:59).

#### **Department Event**

- August 3<sup>rd</sup> – Back to School Bash WH Church of Nazarene
- August 7<sup>th</sup> – Water day at Farmers Market
- August 20-23<sup>rd</sup> – Turnout gear sizing for all staff
- August 24<sup>th</sup> – Fire Station tour with Girl Scouts

#### **Fire Administration**

- August 13<sup>th</sup> – Monthly Officer meeting
- August 13<sup>th</sup> – Thrive Women's Luncheon
- August 15<sup>th</sup> – Board of Mayor and Alderman Meeting
- August 22<sup>nd</sup> – Retirement reception for Chris Keith...Congratulations!!
- August 27<sup>th</sup> – Chamber of Commerce luncheon
- August 27<sup>th</sup> – New radio system training

#### **Emergency Calls Breakdown**

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

#### **Incident Responses FY to Date**

Fires	8
Rescue & Emergency Services	256
Hazardous Conditions (No Fire)	12
Service Calls	28
Good Intent Call	29
False Alarms & False Call	42
Calls for The Month	184
Total Responses FY to Date	378

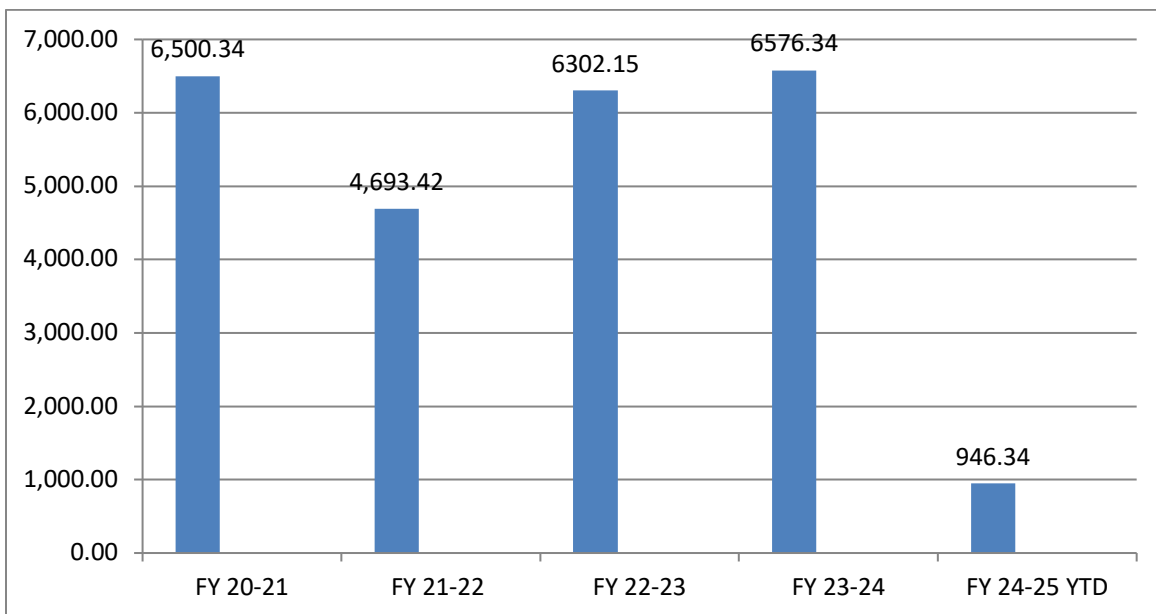
**Fire Department  
August 2024**

**Response by Station**

	Month	FY to Date	%
<b>Station #1 (City Park)</b>	<b>117</b>	<b>221</b>	<b>58.46%</b>
<b>Station #2 (Business Park Dr)</b>	<b>67</b>	<b>152</b>	<b>40.21%</b>
<b>Administration</b>	<b>0</b>	<b>1</b>	<b>.51%</b>

**Fire Fighter Training**

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4788 hours of training per year is based on twenty-one career firefighters.



	Month	FYTD
<b>Firefighter Training Hours</b>	<b>402.38</b>	<b>946.34</b>

**Training breakdown for ISO and NFPA\***

	Fire Officer	Company	Facilities	NFPA	Non-ISO
<b>Month</b>	<b>19</b>	<b>257.5</b>	<b>1</b>	<b>80.06</b>	<b>45.82</b>
<b>Total for FY</b>	<b>19</b>	<b>531</b>	<b>48</b>	<b>241.51</b>	<b>107.82</b>

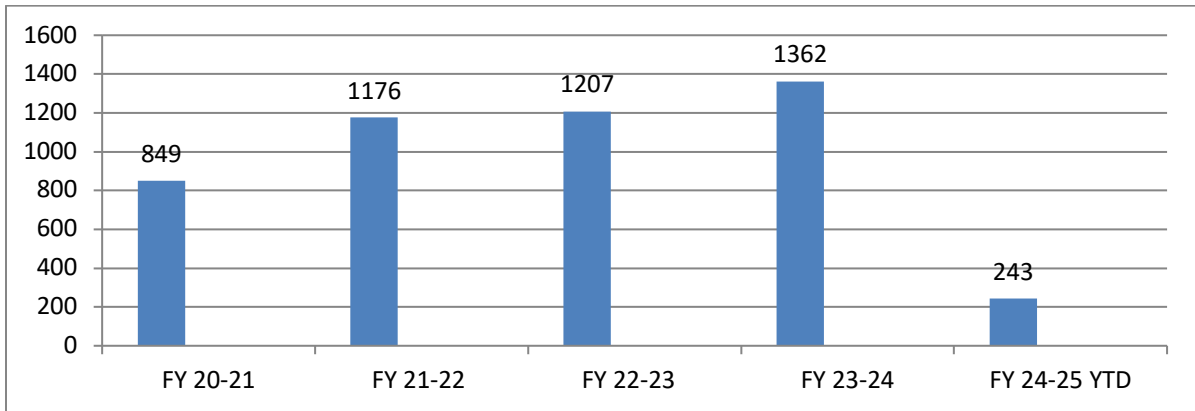
\*National Fire Protection Association – The fire service industry standard.

Insurance Service Office – A nationally recognized agency that rates fire departments on their level of readiness. This rating is used by insurance companies to determine insurance rates for their customers.

# **Fire Department** **August 2024**

## **Fire Inspection**

It is part of our fire prevention goals to complete a fire inspection for each business annually.

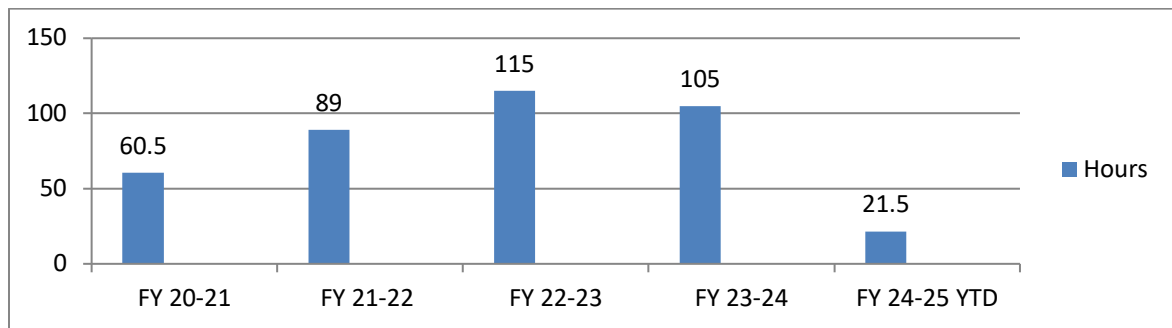
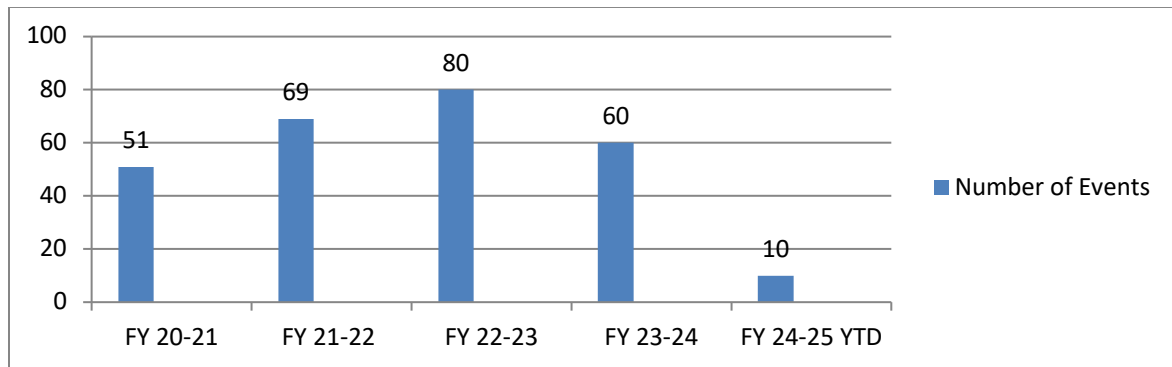
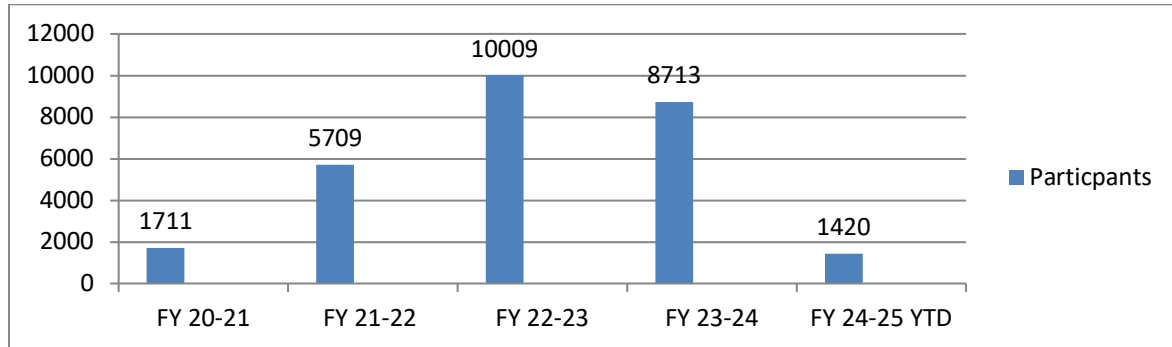


	Month	FYTD
August Fire Inspection	124	243
Reinspection	6	10
Code Violation Complaint	0	1
Violations Cleared	4	9
Annual Inspection	10	16
Knox Box	6	13
Fire Alarms	15	26
Measure Fire Hydrant	0	1
Plans Review	1	10
Pre-C/O	2	6
Pre-incident Survey	12	27
Sprinkler Final	4	7
Final/Occupancy	9	15

## Fire Department August 2024

### Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized currently; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



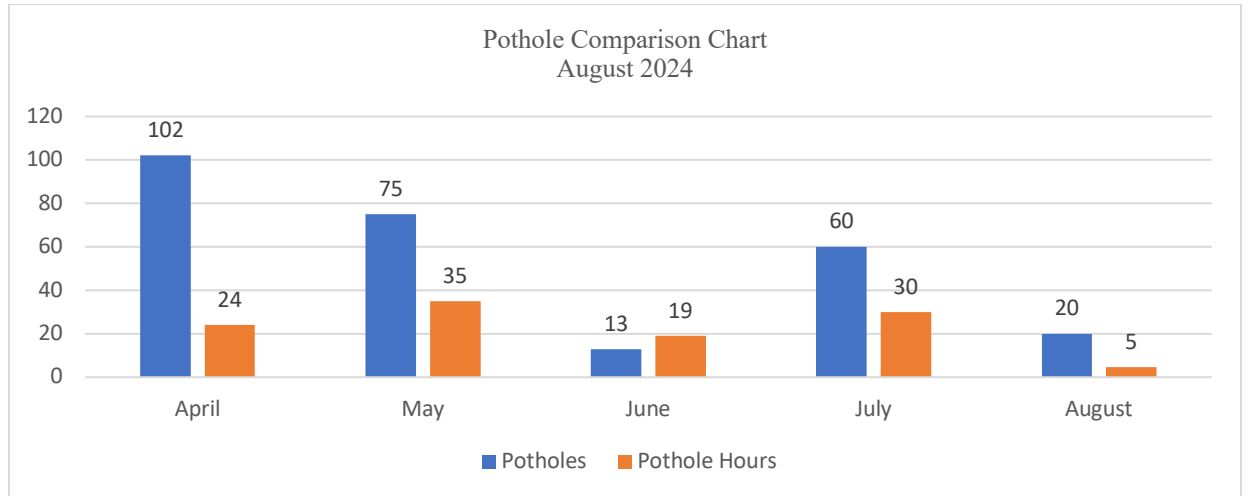
	Month	FYTD
Participants	117	1420
Number of Events	4	10
Education Hrs.	5.5	21.5

### Social Media Statistics for the Month

Post Reach	1402
Post Engagement	57
New Page Followers	12

**Public Services Department - Public Works**  
**August 2024**

**Pothole Comparison**



**Location of Pothole Repairs**

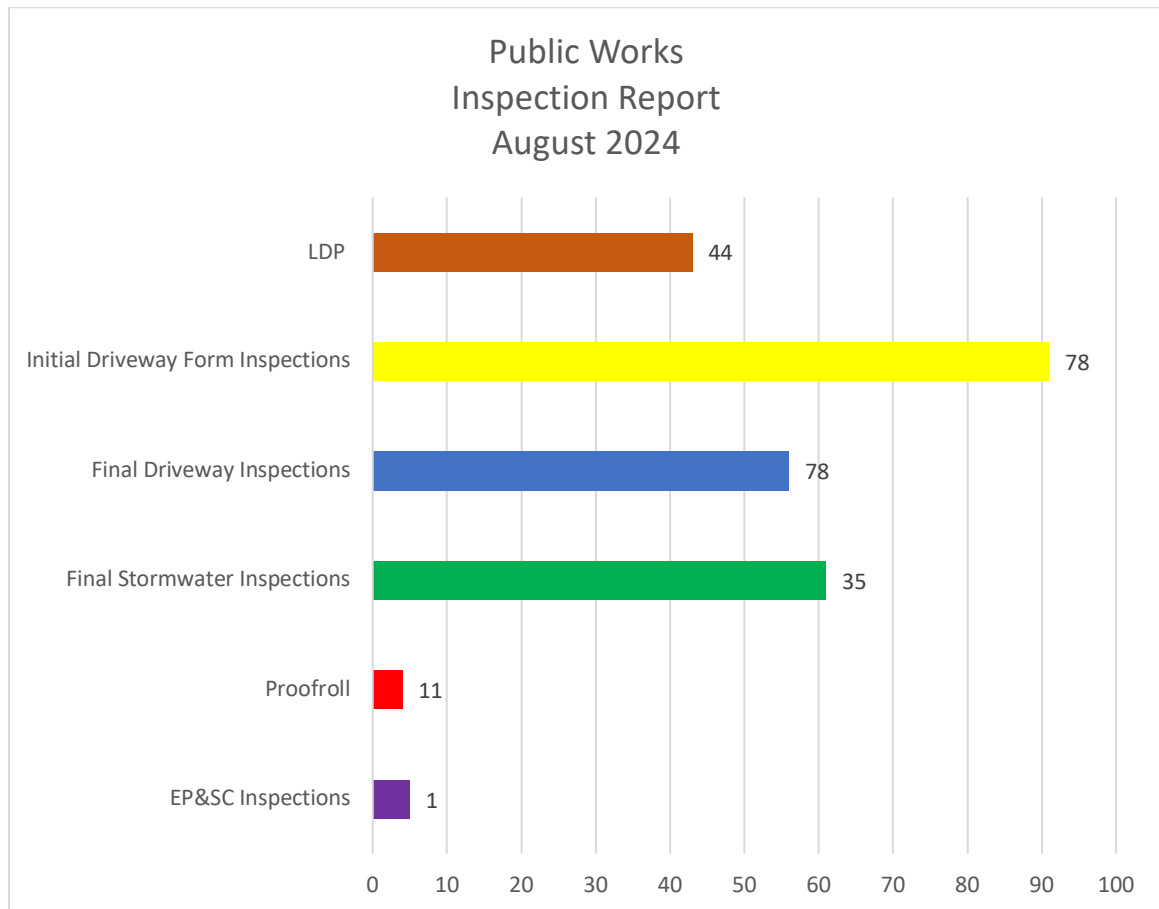
Street Address	Date Resolved
149 South Palmers Chapel Rd	August 27 <sup>th</sup> 2024
153 South Palmers Chapel Rd	August 27 <sup>th</sup> 2024
154 South Palmers Chapel Rd	August 27 <sup>th</sup> 2024
160 South Palmers Chapel Rd	August 27 <sup>th</sup> 2024
176 South Palmers Chapel Rd	August 27 <sup>th</sup> 2024
100 Sycamore Dr	August 27 <sup>th</sup> 2024
309 Cherry Ln	August 27 <sup>th</sup> 2024
313 Cherry Ln	August 27 <sup>th</sup> 2024
404 South Aztec	August 27 <sup>th</sup> 2024
408 South Aztec	August 27 <sup>th</sup> 2024
111 Ben Albert Rd	August 27 <sup>th</sup> 2024
123 Ben Albert Rd	August 27 <sup>th</sup> 2024
204 Peachtree Dr	August 27 <sup>th</sup> 2024

**Public Services Department - Public Works**  
**August 2024**

**Inspector Notes**

**New Construction and Inspections:**

The Public Works Inspector performs various different types of inspections throughout the process of a new home being built within City of White House City Limits, additionally the Public Works Inspector performs proof rolls on subgrade and base stone during the construction of new roads within new developments that are being built within The City of White House. Below gives an accurate account of how many Initial Drive Form Inspections, Final Driveway Inspections, EP&SC (Erosion Prevention & Sediment Control Inspections, and Final Stormwater Inspections were performed on a monthly basis.



**Public Services Department - Public Works**  
**August 2024**

**Monthly Work Log**

Thursday 08-01-24

- Assisted stormwater with project on Valleyview / Installed stone at driveway on Cedarbrook Drive

Monday 08-05-24

- Organized meeting with Blue Collar Electric about programming solar lights for certain times / Updated Public Services Director about solar light programmin / Repaired decorative street light at 113 Baylee Ct / Inquired about weed sprayer parts with Northern Tool / Assited brush truck driver with repairs needed to brush truck

Tuesday 08-06-24

- Assisted with rewiring straw blower trailer lights / Public Services Staff Meeting / Performed proper pre-use maintenance and assisted in training other employees on MowerMax operations / Mowed South Palmers Chapel Rd and tree line / Performed proper postuse maintenance on MowerMax.

Wednesday 08-07-24

- Repaired brake line on vehicle 1303 / Performed proper preuse maintenace on MowerMax / Mowed Pleasant Grove Road and SR-76 / Took batteries out of 1330 and went to O'Reilly's / Purchased paint to cover obsolete handicap pavement markings at Library.

Thursday 08-08-24

- Went to Lowe's to get 3 pallets of concrete, a door handle, and expansion joint / Unloaded concrete and stored / Went to Oakdale to cut pond with MowerMax / Performed proper post-use maintenance

Monday 08-12-24

- Removed trees from creek at Pleasant Ln / Public Services Staff Meeting.

Tuesday 08-13-24

- Removed flooding debris from creek nearest 471 Calista Rd / Reseeded and installed straw to encourage growth

Wednesday 08-14-24

- Prepared signs and reviewed traffic control paln / Removed old and installed new large street name signs at intersections of HWY 31 and Portland Rd, 2 HWY 31 and SR-76, HWY 31 and Raymond Hirsch and SR-76 and Sage Rd / Put speed limit sign up on Stadium Dr/ Busted sidewalk on Holly Ln

Thursday 08-15-24

- Had fitting for new uniforms with Cintas / Finished removing sidewalk in Holly Tree Subdivision and installed forms to prepare to pour replacement concrete sidewalk / Went to Ace to buy tools to outfit truck 206 / Cleaned out 206 and stocked with new tools

Monday 08-19-24

- Prepared material and equipment to complete sidewalk replacement on 308 Holly Ln / Poured and finished concrete at 308 Holly Lane / Went back after lunch to put center groove and to broom finish / Bought 3 straw bales for yard repairs / Used concrete grinder in Magnolia Village to grind flags of sidewalk down that were a trip hazard.

**Public Services Department - Public Works**  
**August 2024**

Tuesday 08-20-24

- Delivered used tires to Robertson County Dump / Prepared green construction dumpster for pick up / Assisted building maintenance at Library with lifting AC Compressor in place / Repaired redlight at SB Ramp and SR-76 Intersection / Public Service Staff Meeting / Delivered Vehicle 309 to Cumberland International Trucks for repair / Worked to repair weed sprayer

Wednesday 08-21-24

- Repaired LaneLight Crosswalk Signs on SR-76 near Fire Station 1 / Continued to work on repairing the weed sprayer / Confirmed with Director about what signs to order and where to order tamper proof bolts for signage.

Thursday 08-22-24

- Attended retirement celebration for Chris Keith / String trimmed around head wall on Pleasant Grove / Performed maintenance on zero turn mowers/ Picked up new bolts for Ferris lawnmower from Ace / Picked up trash and recycle cart at 423 Wilkinson Ln and replaced with new ones

Monday 08-26-24

- Went to Holly Ln and removed forms from completed sidewalk / Backfilled grass strip near Holly Lane sidewalk repair/ Loaded up 3 poles for stop sign replacements in Greystone / Pulled up with backhoe and poured concrete to set post on Crystal Ct, Topaz Ct, and Sapphire Dr / Completed stormwater job at 303 Autumnwood by moving rock back up along side of creek bank to mitigate erosion.

Tuesday 08-27-24

- Picked up asphalt / Repaired potholes on (149,153,154,160,176) South Palmers Chapel Rd, 100 Sycamore Dr, (309,313) Cherry Ln, (404,408) South Aztec, (111,123) Ben Albert, 204 Peachtree / Repaired small sink hole at 307 Hillwood/ Installed new street posts in Greystone / Went to 307 Hillwood to build rock wall around stormwater structure.

Wednesday 08-28-24

- Loaded necessary equipment and tools for milling job on Pleasant Grove / Milled damaged asphalt on Pleasant Grove / Picked up wheeled skidsteer / Picked up bump signs off Shady Ln and brought one to Pleasant Grove

Thursday 08-29-24

- Loaded up shovels, rakes, and roller to get ready for asphalt on Pleasant Grove / Set up signs and put cones in the road for traffic control / Installed asphalt on Pleasant Grove Road / Cleaned Public Services facility in preparation of possible TOSHA inspection

**Public Services Department - Public Works**  
**August 2024**

**Traffic Signal Complaint Log**

<b><u>Traffic Signal Complaints Log</u></b>	<b><u>May</u></b>	<b><u>June</u></b>	<b><u>July</u></b>	<b><u>August</u></b>	<b><u>FY 23/24 YTD</u></b>
SR-76 & Love's Lane	0	0	0	0	4
SR-76 & I-65 Southbound Ramps	0	0	0	0	1
SR-76 & I-65 Northbound Ramps	0	0	0	0	0
SR-76 & Hester Drive	0	0	0	0	2
SR-76 & Wilkinson Lane	0	0	0	0	1
SR-76 & Sage Road	1	0	0	0	1
SR-76 & Raymond Hirsch	2	0	0	3	8
SR-76 & Hwy 31W	0	0	0	0	5
SR-76 & Pleasant Grove Road (Flashing Signal)	0	0	0	0	2
Hwy 31W & Portland Road	0	0	0	0	1
Hwy 31W & Raymond Hirsch	0	0	0	0	2
Hwy 31W & Sage Road	0	0	0	0	3
Tyree Spring Road & Raymond Hirsch Parkway	0	0	0	0	4
Wilkinson Lane & Richard Wilks	0	0	0	0	0
Tyree Springs Road & South Palmers Chapel	0	2	2	0	9

**Raymond Hirsch and SR-76 - Complaint:** Lack of and inappropriate temporary striping installed by contractor of Publix Project.

**Resolution:** Spoke to developer of Publix and let them know this was causing issues and unsafe conditions at this intersection. Additionally, Public Services Department Employees removed signage that contradicted new lane layout approaching this intersection.

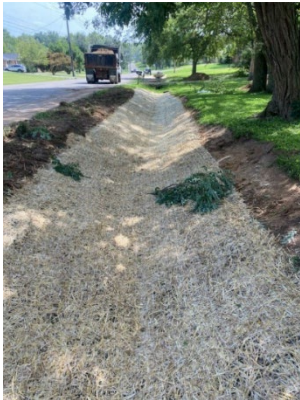
**Public Services Department – Stormwater Division  
August 2024**

**Stormwater Maintenance**

**August 01, 2024**

**207 to 211 Valley View**

- Excavated sediment and re-established ditch line to allow for positive flow.



**205 Carmack Drive-**

- Excavated and removed sediment to allow for positive flow of storm water.



**Public Services Department – Stormwater Division  
August 2024**

**107 Cedar Brook Drive**

- After Cedar Brook Widening Project, driveway was too low for their vehicle, additional stone added to drop-off issue in RoW.



**City Library**

- Assisted Building Maintenance with installing AC Compressor on roof of Library.



**Public Services Department – Stormwater Division  
August 2024**

**August 5, 2024**

**204 Wyoming Drive-**

- Clean out drainage due to large build-up of sedimentation over the years. This will allow for better flow of storm water during rain events.



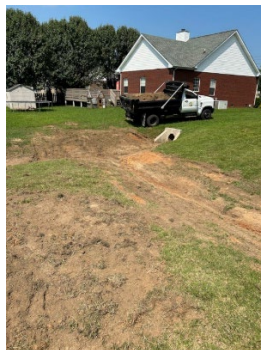
**108 Sequoyah Court-**

- Excavated and removed debris and sediment from drainage ditch to allow positive flow.



**107 Dakota Drive-**

- Excavated and removed debris and sediment from drainage ditch to allow positive flow.



**Public Services Department – Stormwater Division  
August 2024**

**August 6, 2024**

- Mowing of South Palmers Chapel Road and RoW City wide.



**524 North Palmers Chaple Road –**

- Regraded yard due to wash out.



**August 7, 2024**

- Fleet Maintenance was needed on the following equipment.
  - WO080624002 Straw blower light went out on trailer. Repair completed.
  - WO080724005 Back up brush truck needed repair on claw and hydraulic lines.
  - WO080724015 1330 Stormwater Truck batteries needed replace original batteries have been in truck since 2017.
  - WO080724017 1303 Stormwater Truck brake lines rusted thru and calipers locked up. Repairs were completed.

**Public Services Department – Stormwater Division  
August 2024**

**August 8,2024**

**123 Pleasant Lane-**

- Dead Trees in drainage system causing area to back up.



**225 Oakdale Drive-**

- Mowed Pond to allow homeowner to maintain the pond.



**August 12,2024**

- Repaired grading equipment



**Public Services Department – Stormwater Division  
August 2024**

- Mowed Pleasant Grove, Boyle and Pinson Lane.



- Assisted Wastewater Department in cleaning up and performing traffic control in Legacy Farms during and after sewer main break.



**August 13, 2024**

**471 Calista Road-**

- This job continues to go on and on. Finally came to agreement to finish will be under couple of days.



**Public Services Department – Stormwater Division  
August 2024**

**August 14, 2024**

WO081424012 Put up speed limit signs.

WO081424011 Prepared 308 Holly Lane to replace and pour concrete.



**308 Holly Lane-** Concrete work (sidewalk). Storm drain was leaking and washing out the sidewalk. Contractor used a septic tank for drainage. Final work on the 19<sup>th</sup> of August.

WO081424009 replace street signs at major intersections.

WO081424006 Mower Max training with wastewater personal.

**August 15, 2024**

**105 Copperfield Court-** Had a complaint about the drainage is under size or blocked. We camera the system all is in good shape.



**Public Services Department – Stormwater Division  
August 2024**

**August 19, 2024**

**308 Holly Lane- Final repair to sidewalk.**



**August 20, 2024**

- Meeting and inspection.

**August 21, 2024**

**SR – 76**

- Assisted Public Services with pedestrian buttons and signs at Greenway Crossing near Firehall 1.



**Public Services Department – Stormwater Division  
August 2024**

**725 Industrial drive-**

- Stormwater mitigation work needed after TDEC Audit.



**August 22, 2024**

**124 Strassle Drive-**

- Drainage system was washing out and in need of repair.



**210 and 212 Shady Lane-**

- Area just off the road was washed out from the mailman and rain.



**Public Services Department – Stormwater Division  
August 2024**

**August 26, 2024**

**302 Autumnwood-**

- **During the flooding in May and June rock moved to and created a dam. Rock was moved and reinstalled.**



**August 27, 2024**

**471 Calista Road**

- **Work completed in this area due to flooding and potential flooding issues observed.**



**Public Services Department – Stormwater Division  
August 2024**

**303 Hillwood Drive-** Due to the storms we had to rebuild the headwall and road.



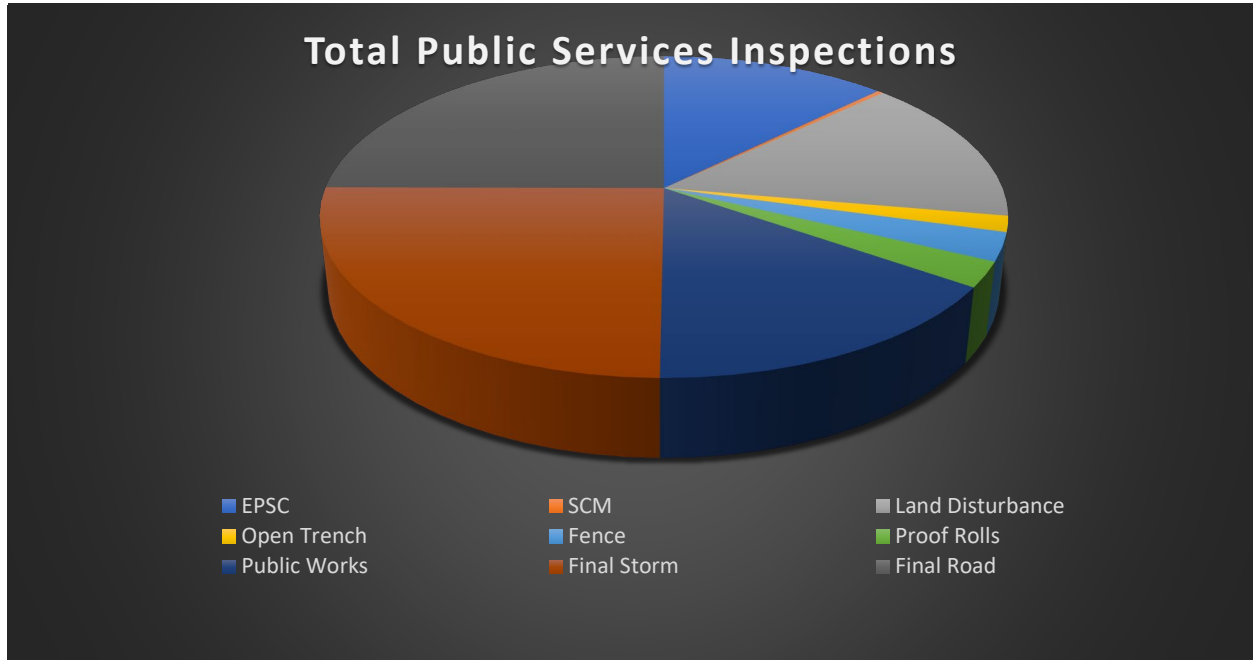
**August 28 29, 2024**

**101 Holly Lane and Pleasant Grove Road-** Repaired asphalt on Pleasant Grove Road in front of Holly Tree Subdivision.



**Public Services Department – Stormwater Division  
August 2024**

**Stormwater Inspector**



Total Inspection Case Type for Public Services	Quantity
EPSC	40
SCM	1
Land Disturbance	47
Open Trench	5
Fence	9
Proof Rolls	8
Public Works	49
Final Storm	79
Final Road	79
Total Inspection Cases	317

**Public Services Department – Stormwater Division**  
**August 2024**

**Daily Log:**

Aug. 1st - Reviewed all notifications and emails, updated work logs, and sent previous days' inspection reports. I met at Springbrook with the Development Team to review outstanding EPSC Issues. I followed up on LDP status and expirations on active projects.

Aug. 5th - Reviewed all emails and other notifications, updated LDP status on active projects, and provided correspondence for renewals needed. Discussion with PW Inspector to coordinate review for Concord Springs Review for Wednesday. Met HOA Representative at Summerlin with PW Assistant Director to discuss concerns brought to our attention and to review maintenance responsibilities for the community. Consolidated notes and other information for the previous month's work to report. Reviewed 711 Final inspections and discussed items outstanding with the General Contractor. Reviewed casting modifications to reduce ponding water on the roadway during construction. Met with the Development team for Legacy Farms to discuss EPSC and Maintenance requirements, permitting, and Long-Term maintenance responsibilities.

Aug. 6th – Reviewed Notifications, emails, and updated LDPs. Sent reports from the previous week's inspections. Public Services Meeting. Reviewed Bridle Creek, The Mill, and Highland Park on their stop work order requirements to correct EPSC items noted. Reviewed Dorris Farms Phase 2 EPSC.

Aug. 7th – Reviewed all Notifications in software and email. Reviewed Driveways at Cambria and provided information on standard detail specifications to the developer/Builder and Contractor. Reviewed Concord Springs Curbing and Sidewalk Repairs and the Stormwater Control Measures and Facilities.

Aug. 8th – Reviewed all Notifications, emails, etc. Provided Report from Bond Walk for Concord Springs. Provided correspondence with Builders at Sage to update contact information on permits.

Aug. 12th – Reviewed all notifications and emails, updated work logs, and updated schedules. Checked on Apache Box Culvert installation. Met the Developer and Contractor at Concord Springs to review current conditions and discuss repairs. Reviewed EPSC and Repairs made at The Mill. Proof Roll at Walking Trail connection to Greenway in Highland Park. Reviewed Permitting updates, Fence Applications, LTMAP, and Inspection Reports returned. Discussed Repairs needed at the Public Services Facility with Maintenance Staff.

Aug. 13th - Reviewed all notifications and emails, and updated work logs, and permits. Reviewed onsite conditions of the Public Services Facility with the Maintenance Team. Discussed the Next steps for corrections and the need to identify areas of interest and provide documentation of the areas of maintenance for Public Services on the property. Coordinated Inspections with PW Inspector and discussed guidance and advice for their completion. EPSC review at Marlin Pointe and WHUD.

Aug. 14th - Reviewed all notifications and emails, updated work logs, and discussed Inspection cases with the PW Inspector. Built NOV for WHUD and Sent inspection reports. Internal Review Meeting with Director and PW Inspector. Provide updates on Final Inspections at the Speedway/711 project. Recommend the removal of the Stop work order for Highland Park. Provide correspondence for the Portal to customers. Sent Report for Marlin from previous days inspection. Open Trench Inspection at Pinson Pointe.

Aug. 15th - Reviewed all notifications and emails, updated work logs, and updated inspection case files and photos. Uniform fitting. Followed up on LTMAP for Concord. Provide correspondence on accessing the portal to Engineering staff. EPSC reviewed and sent Inspection reports for Calista Road, Frey Branch Cottages, and 711.

Aug. 19th - Reviewed all notifications and emails, updated work logs, fence applications, and land disturbance permits. Review Goodwill Site Plans. Consolidate information and material list for Public Services maintenance crew for items in disrepair on facility. Met with Forestar to discuss the status of the project, next steps, maintenance requirements, and documentation needed for final acceptance. Met with the Assistant Director to discuss MS4 Technical design standards and establish a connection to software in the review process workflow. Submitted 711 As-builts to KCI for upload.

**Public Services Department – Stormwater Division**  
**August 2024**

Aug. 20th – Reviewed all notifications and emails, and updated work logs, and schedule. Met with Developers onsite to discuss EPSC violations at Dorris Farms. Staff Meeting from 9:30-12:00. EPSC Inspection at Springbrook, Willow Grove, Dorris Farms, The Smile Center and sent the reports to the owners.

Aug. 21st - Reviewed all notifications and emails, updated work logs, permit information, and inspection cases. Internal Staff Discussion with Director and PW Inspector. Reviewed Plans for WaWa and Goodwill. Discussed value and requirements and any needed changes for the Density Testing Requirements. Preconstruction meeting for Stutzwire. Sent information on the Long-Term Maintenance Agreement and Plan.

Aug. 22nd - Reviewed all notifications and emails, updated work logs, and inspection cases. Sent Remaining Inspection reports from the previous day's inspections. Request updated pricing of materials from the distributor. EPSC at Fields at Oakwood, Sage Farms, and Cardinal Pointe. Open Trench Inspection at Pinson Pointe.

Aug. 26th – P.T.O. 10 Hours

Aug. 27th - Reviewed all notifications and emails, updated work logs, etc. Checked project status for Willow Grove Jackson Farms, Core 5, and identified outstanding information needed. Reviewed Fence Applications. EPSC Inspections at CORE5, 711, Exotic Marble, McInerney Industrial, Summerlin, Marlin Pointe, and Cambria.

Aug. 28th - Reviewed all notifications and emails, updated work logs, and sent inspections from the previous day's inspections. Internal Review Meeting to discuss curbing concerns, specific address issues, Bond Information on Concord, Tyler triggers for hold status, and the need for updated As-builts on Collins crossing, 711 issues for final issuance and its state route impacts, and future town hall meeting for Engineers and Developers. Open Trench Inspection at Bridle Creek.

Aug. 29th - Reviewed all notifications and emails, updated work logs, etc. Open Trench Inspection at Pinson Pointe and Bridle Creek. EPSC Inspections at Dorris Farms, Legacy Farms, The Parks, Cardinal Pointe, and Pinson Pointe. Reviewed ADA and Sidewalk connection at Cardinal Pointe.

Total Hours: 171.00

Hours Worked: 160.00

P.T.O. – 10.00

Overtime: 1.00

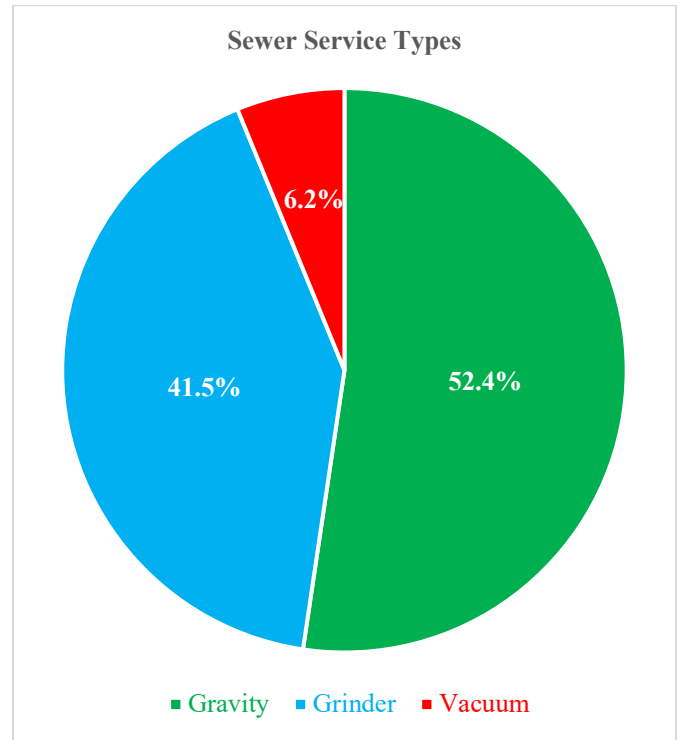
**Wastewater Department  
August 2024**

**Collections System Activities:**

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **August 31<sup>st</sup>, 2024**, City personnel count a total of **7,275** sewer system connections, with **41 new** applications for service in **August 2024**. A total of **598 new** connections were permitted during the 2023/2024 fiscal year. Totalized counts of each type of connection are provided below:

<b>Gravity Sewer Connections</b>	<b>3,828</b>
<b>Low-Pressure Grinder Sewer Connections</b>	<b>2,999</b>
<b>Vacuum Sewer Connections</b>	<b>448</b>

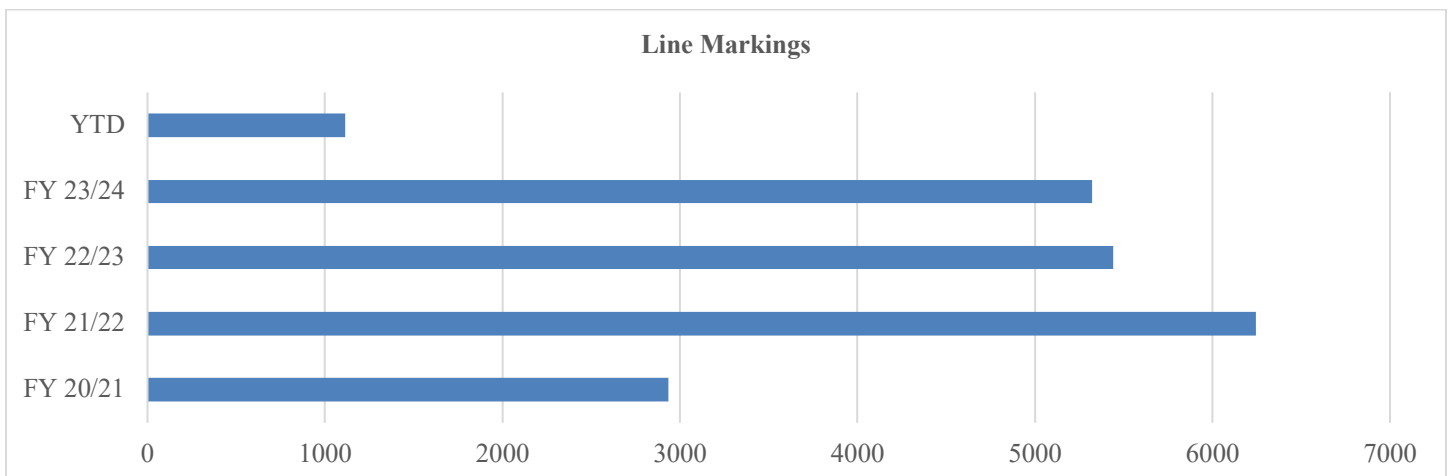
The City counts **198** commercial grinder connections, **2,801** residential grinder stations, and **37** lift-stations integrated into our Sanitary Sewer System.



**811 Utility Locate Service:**

**Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task:** This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-markings in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities. Total requests decreased slightly in the 2022/2023 fiscal year, but remain nearly double 2020/2021 levels. Total requests in the 2023/2024 fiscal year were very similar to 2022/2023 numbers.**

<b>Line Markings</b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>August 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
Tennessee 811	2933	6245	5441	5320		503	1115



**Wastewater Department  
August 2024**

<u>Lift-Station Repairs</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>Aug 2024</u>	<u>FY 24/25 YTD</u>
Union Road	9	0	0	2		0	0
Summerlin	22	0	0	2		0	0
Settlers' Ridge	1	1	1	0		0	0
Springbrook	n/a	n/a	n/a	0		0	0
Willow Grove	n/a	n/a	n/a	1		0	0
Dorris Farms	n/a	n/a	n/a	1		0	0
Cope's Crossing	6	9	9	5		0	0
Cambria	3	4	4	2		0	0
Belmont Apartments	n/a	0	0	0		0	0
Kensington Green	0	0	0	0		0	0
Meadowlark Townhomes	n/a	0	0	0		0	0
Meadowlark	1	1	1	3		0	0
Sage Farms	n/a	n/a	n/a	1		0	0
Sage Rd (Hester Dr)	0	0	0	0		0	0
Loves Truck Stop	0	3	3	1		0	0
Highway 76	0	0	0	0		0	0
Portland	1	0	0	1		0	0
North Palmers Vacuum	1	7	7	4		0	0
Villas at Honey Run	n/a	1	1	0		0	0
31W Apartments	n/a	0	0	0		0	0
Calista Apartments	n/a	0	0	0		0	0
Calista Vacuum	1	9	9	3		0	0
Concord Springs	0	2	2	1		0	0
Fields at Oakwood	2	2	2	0		0	0
The Mill	n/a	n/a	n/a	0		0	0
Publix	n/a	n/a	n/a	n/a		0	0
Highland Park	n/a	n/a	n/a	0		0	0
Los Jalapenos	n/a	0	0	2		0	0
Mt. Vernon Apartments	n/a	0	0	3		0	0
Grove at Kendall	n/a	0	0	0		0	0
Wilkinson Lane	1	3	3	3		0	0
Heritage High School	0	0	0	0		0	0
Legacy Farms	n/a	0	0	1		0	0
The Parks #1	0	0	0	3		0	0
The Parks #2	n/a	n/a	n/a	0		0	0
Treatment Plant #1	3	0	0	0		0	0
Treatment Plant #2	0	0	0	1		0	0

**Wastewater Department  
August 2024**

**SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:**

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

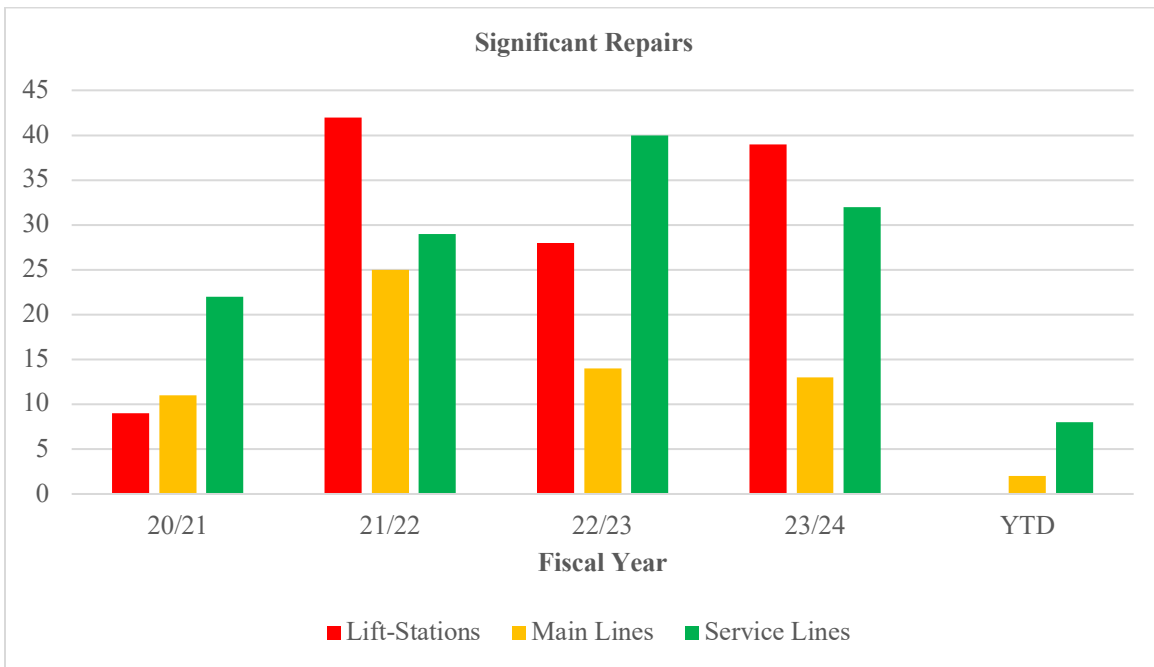
**Major Alarms/Repairs:**

No major lift-station repairs/malfunctions occurred during the month of August, 2024.

**System Repair Goals:**

The goal is to minimize failures with the major lift-stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last six (6) years on the proper operation and maintenance of the major lift-stations. This program has been very successful in reducing the number of station failures. Some of the lift-stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

<b><u>Repairs</u></b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>Aug 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
Major Stations	9	42	28	39		0	0
Main Line	11	25	14	13		1	2
Service Line	22	29	40	32		2	8

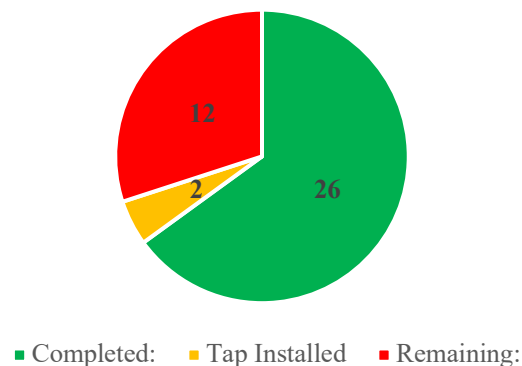


**Wastewater Department  
August 2024**

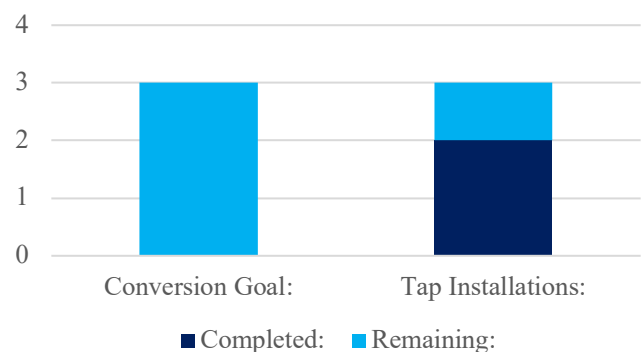
**Ongoing Projects:**

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City's sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. **Phase-1 (from the intersection of DeeCee/SCT to the end of Hester Dr) has been fully completed. Phase-2 (from Hester Dr to the intersection of Sage/Cardinal) has been fully completed. Phase-3 (from the intersection of DeeCee/SCT to the Wastewater Treatment Plant) has been completed.** As of October 31<sup>st</sup>, 2023, all three phases of the new Southern Force-Main are receiving active flow (flow is diverting from the old 12" line into the new upsized line beginning at the intersection of Sage Rd / Cardinal Dr and flowing to the Wastewater Treatment Plant located at 725 Industrial Dr), and the old 12" and old 6" lines along Industrial Dr have been physically disconnected and abandoned from the intersection of SCT Dr and Industrial Dr to the treatment plant. Bids for Phase-4 were opened on February 5<sup>th</sup>, and the contract has been awarded to Norris Bros. Excavation. Phase-4 Project work is nearing completion, with the 20" line installed and awaiting final testing, plus tap installation to the small line for roughly 20 homes along Sage Rd.
- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pumps #2 and #3, and a splined coupler failure in both pump #1 and pump #2. Only one (1) of the three (3) Mink pumps remains in operation. **Two (2) older-model Busch pumps have been rebuilt by the manufacturer and retrofitted back into the station in place of the Mink pumps, and the station is currently operating normally. We have purchased spare Busch pumps to keep in inventory for if/when the final Mink pump fails, and to have in the event or additional emergencies. One of the spare pumps has already been delivered, and the other is currently on order. These pumps are interchangeable with the North Palmers vacuum station pumps. On September 4<sup>th</sup>, one of the Busch vacuum pumps failed catastrophically. The station and system are operational, and root cause analysis is underway.**
- 3. North Palmers Vacuum Station:** The volute of one of the in-line centrifugal sewer pumps has cracked, and the pump has been removed from service. Due to the age of the pump, a matching volute cannot be sourced, and the entire pump must be replaced. **A replacement pump has been ordered and delivery is anticipated in August, 2024. The old pump was been pulled and sent out for an emergency interior repair patch to the failed volute, and has been received and returned to service. The patch will not hold permanently, but is anticipated to function until the new pump gets delivered.**
- 4. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Four (4) full conversions are planned for the FY23/24 fiscal year, with one of the conversions already having a tap installed. **A total of 26 projects have now been completed on the list of 40, and taps are installed for two additional locations.**
- 5. Copes Crossing Lift-Station:** The control panel for the Copes Crossing lift-station has been replaced. However, an additional issue was identified with the pump power cables during the panel replacement, and following that the pump itself experienced a mechanical failure. **A quote for replacement of the cables was solicited, and the replacement power cables have been placed on order. Pump #2 has since experienced an electrical and mechanical issue due to the corroded cables, and has been pulled for repairs. The new power cables have been delivered, and we are awaiting installation. The condition of the damaged pump is such that full replacement is warranted, and a new pump is currently on order.**

**Total Planned Septic-to-Sewer Conversions:**



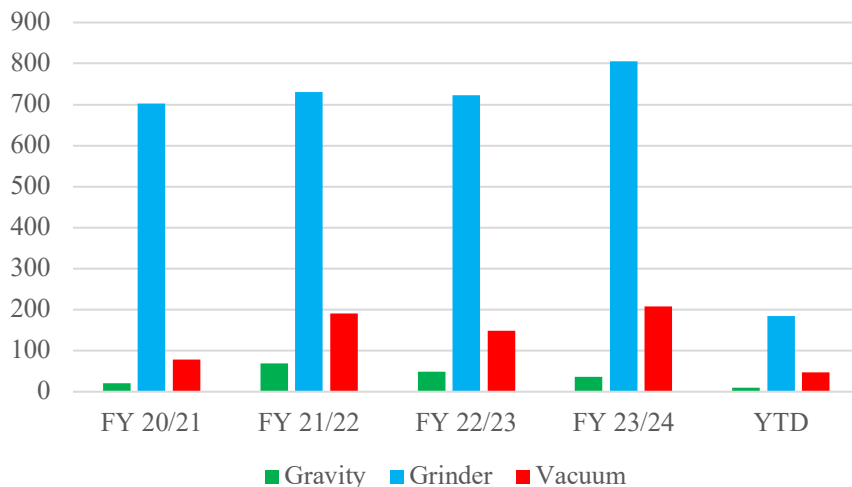
**Septic-to-Sewer Conversion Goals  
(FY-2024/2025)**



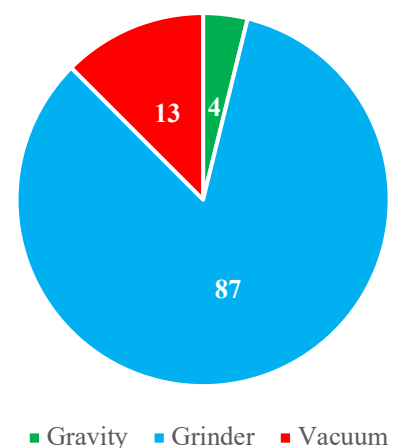
**Wastewater Department  
August 2024**

<u>Work Orders</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>Aug 2024</u>	<u>FY 24/25 YTD</u>
<b>Vacuum System Service Request</b>	78	191	149	208		<b>13</b>	<b>47</b>
<b>Gravity Service Request</b>	20	69	48	37		<b>4</b>	<b>9</b>
<b>Low Pressure Service Request</b>	702	730	723	805		<b>87</b>	<b>184</b>
<b>Total Pumps Replaced</b>	492	472	459	454		<b>47</b>	<b>101</b>
<b>Total Pumps Rebuilt</b>	135	114	30	43		<b>5</b>	<b>20</b>
<b>Total Warranty Pumps Returned</b>	n/a	129	125	83		<b>1</b>	<b>11</b>
<b>Grinder Tank PM Program</b>	219	117	132	151		<b>20</b>	<b>41</b>
<b>Open Trench Inspections</b>	409	702	653	930		<b>76</b>	<b>181</b>
<b>Final Inspection for New Service</b>	248	405	489	635		<b>82</b>	<b>146</b>
<b>Grease Trap Inspections</b>	n/a	n/a	162	161		<b>11</b>	<b>22</b>
<b>Sanitary Sewer Overflow (SSO)</b>	19	28	14	18		<b>1</b>	<b>2</b>
<b>Odor Complaints</b>	35	22	28	39		<b>4</b>	<b>9</b>

**Sewer Service Calls by Connection Type (YTD)**



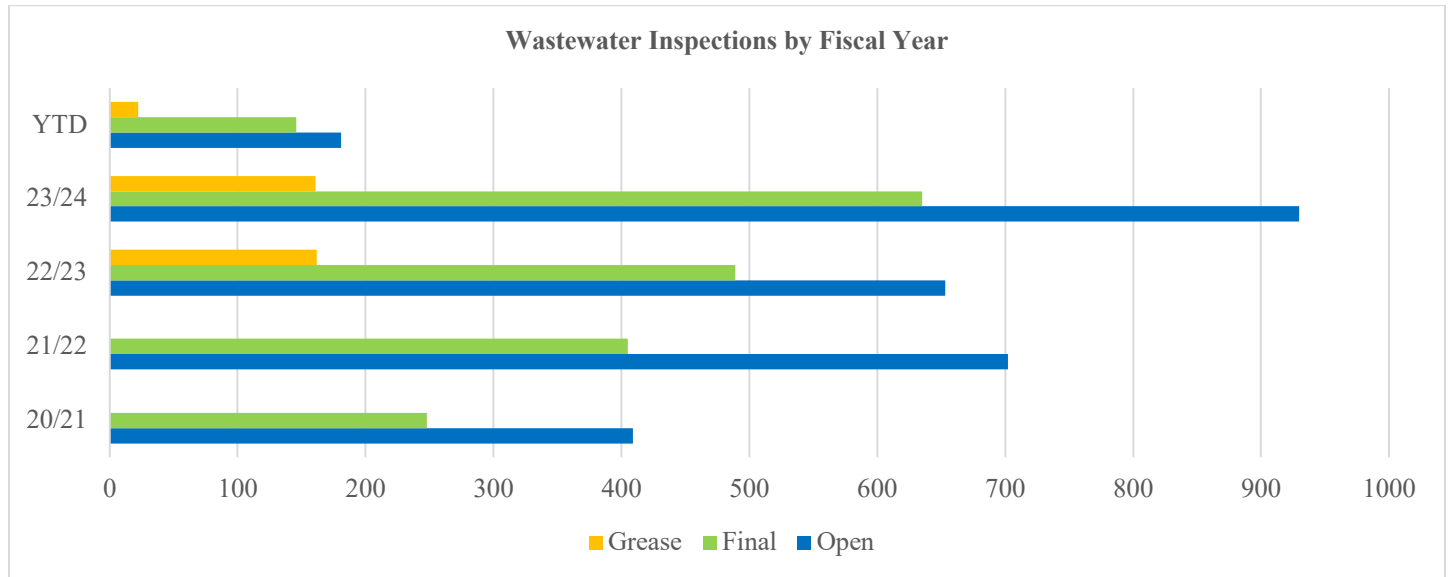
**Sewer Service Calls by Connection Type (August 2024)**



## Wastewater Department August 2024

### New Constructions and Inspections:

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for six years, with FY22/23 numbers remaining similar to the FY21/22 inspection requests, and FY23/24 numbers again breaking previous years' records.

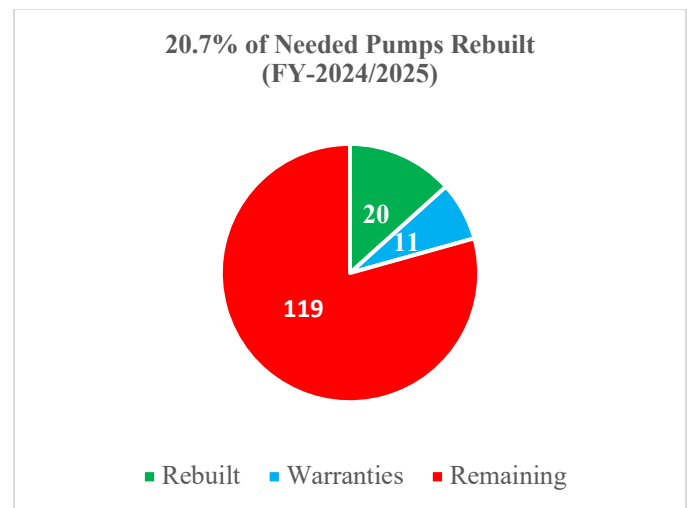


### Pump Rebuilds:

The capital outlay budget was designed for a total purchase of approximately 350 new E-One grinder pumps for the 2023/2024 Fiscal Year. However, **454** grinder pumps were needed to meet all the service call requests for the previous fiscal year. To supplement the amount of pumps on-hand, the department rebuilt **43** pumps throughout the year, in addition to **83** warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2024/2025 fiscal year was again designed for the purchase of approximately 350 new pumps, with an anticipated need for approximately 475 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps). As such, the City is targeting to rebuild a minimum of 150 pumps (inclusive of rebuilt warranty-return pumps) throughout the year for inventory buffer.

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There have been an abnormally high number of warranty-returns in the last five years caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



**Wastewater Department  
August 2024**

**Treatment System Activities:**

**Wastewater Treatment Plant Goals:**

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

<b>Parameter</b>	<b>May - 24</b>	<b>June - 24</b>	<b>July - 24</b>	<b>August - 24</b>	
<b>Influent – To Plant</b>	See Note	1.013 MGD	0.899 MGD	0.982 MGD	MGD = Million Gallons/Day
<b>Effluent – To Creek</b>	1.307 MGD	0.945 MGD	0.772 MGD	0.985 MGD	MGD = Million Gallons/Day
<b>Effluent – To Spray Field</b>	0.000 MGD	0.167 MGD	0.289 MGD	0.074 MGD	
<b>Total Flow Through Plant</b>	See Note	1.112 MGD	1.061 MGD	1.059 MGD	
<b>Design Capacity</b>	2.000 MGD	2.000 MGD	2.000 MGD	2.000 MGD	
<b>% of Influent Capacity</b>	65.4%	50.7%	45.0 %	49.1%	(Influent) / (2.000 MGD)
<b>% of Effluent Capacity</b>	See Note	55.6%	53.1%	49.3%	(Effluent) / (2.000 MGD)
<b>Actual Capacity</b>	1.600 MGD	1.600 MGD	1.600 MGD	1.600 MGD	(2.000 MGD x 80%)
<b>% Actual Influent Capacity</b>	81.7%	63.3%	56.2%	61.4%	(Influent) / (1.600 MGD)
<b>% Actual Effluent Capacity</b>	See Note	69.5%	66.3%	61.6%	(Effluent) / (1.600 MGD)
<b>Rainfall</b>	16.01”	8.04”	5.17”	1.03”	

	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>August 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
<b>Effluent Violations</b>	7	32	25	29		<b>1</b>	<b>3</b>

1. **Violations:** One (1) violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility.
2. **TDEC Order and Assessment:** On July 15<sup>th</sup>, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within “significant compliance” of the facility’s permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29<sup>th</sup>, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the “significant compliance” period to begin one (1) year after completion of construction, to allow for the influence of the old facility’s treatment effectiveness on annual rolling averages to be completely phased out. **The City received written confirmation of this arrangement from TDEC on August 7<sup>th</sup>, 2020.**

**Wastewater Department  
August 2024**

3. **Peracetic Acid:** Although TDEC has approved our use of peracetic acid (PAA) as the method of disinfection and has modified our NPDES permit accordingly, our new permit allows for the use of Ultraviolet (UV) Light disinfection, and the UV system has recently been brought online as part of the new facility expansion. As such, we operated primarily on UV disinfection for the month of April, 2024, only returning to the PAA feed for a few days during repairs/modifications to the new effluent flume. ***Last month there was no PAA feed rate.***

Our TDEC permit states in part that, “The concentration of the E. Coli group after disinfection shall not exceed **126 CFU’s** (colony forming units) per 100 ml.” Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our **E Coli** testing for the month operating on the new UV disinfection system showed an average of **1.6 CFU’s**. ***Last month the average was 1.7 CFU, operating on the UV for disinfection.***

4. **WWTP Expansion Project:**

Effluent Flow-Meter: The flume was found to be misshapen and not to design width. The flume was cut, ground, and concrete repoured to exact measurements, and the flow-meter provided anticipated measurements for a time, but has since been found to be off again. [Re]recalibration and reprogramming has again been completed, and effluent totals now report as expected.

UV Disinfection: The UV disinfection has been successfully started up and is functioning normally. The UV is now being used as the primary means of disinfection for the existing plant, and preliminary analyses have shown it is providing more effective disinfection than the PAA. PAA totes are still on-site as a backup if needed.

Secondary Effluent Filters: The secondary effluent filters have also been successfully started up and are now functioning.

RAS/WAS Pumps: The Return (RAS) and Waste (WAS) sludge pumps for clarifiers #1 and #2 have been replaced and are operating, and flow rates for these pumps are being adjusted to the needs of the facility. An issue was identified with the wiring of the flow-meter on RAS pump #2, and has since been corrected.

Clarifier #1: Upgrades to Clarifier #1 are mostly completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #2: Upgrades to Clarifier #2 are mostly completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #3: As of May 6<sup>th</sup>, 2024, Clarifier #3 was live and functional. However, it experienced a mechanical failure due to electrical phase reversal in early June. The electrical issue has been corrected and the mechanical failures repaired, and Clarifier #3 has now been returned to service.

Bioreactor #1: As of May 6<sup>th</sup>, 2024, Bioreactor #1 is live and functional. We will operate exclusively on this new bioreactor until Bioreactor #2 is completed and brought online, and the old oxidation ditch is disconnected and decommissioned.

Bioreactor #2: As of July 31<sup>st</sup>, Bioreactor #2 has entered testing, though raw water flows have not been directed to it at this time.

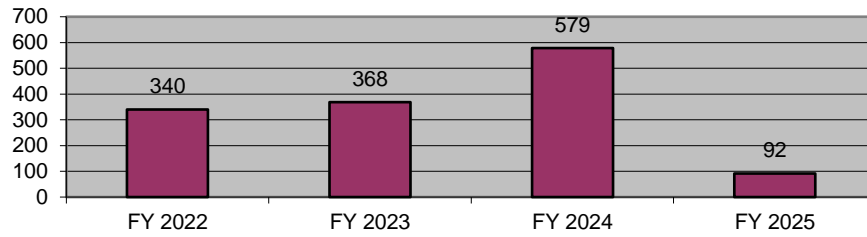
Grit Chamber: As of May 6<sup>th</sup>, 2024, the Grit Chamber is live and functional.

Generator: The generator is currently functioning normally / as expected. An issue was discovered in the wiring of the transfer switch in early June that was causing the phases to be reversed when running exclusively on the generator-feed for the facility. Once the issue was identified and corrected, as well as several components trouble-shot and reprogrammed, then the phasing issues were eliminated.

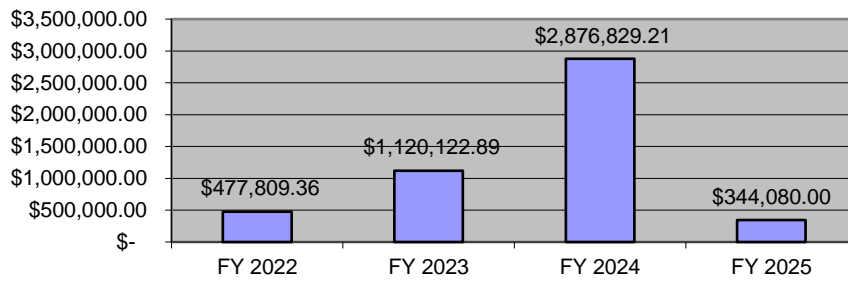
Site Work: Final paving has been completed around the facility. Final site cleanup is in progress.

**Planning and Codes Department  
AUGUST 2024**

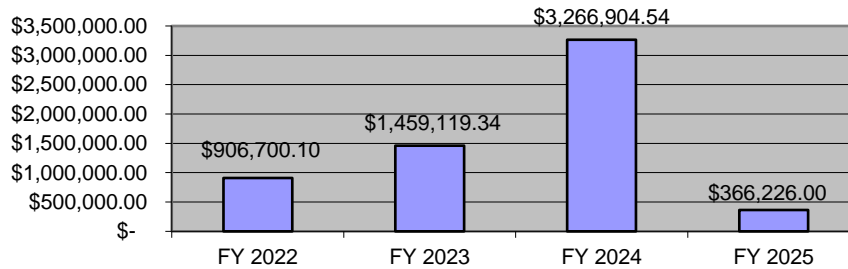
**Single Family Permits**



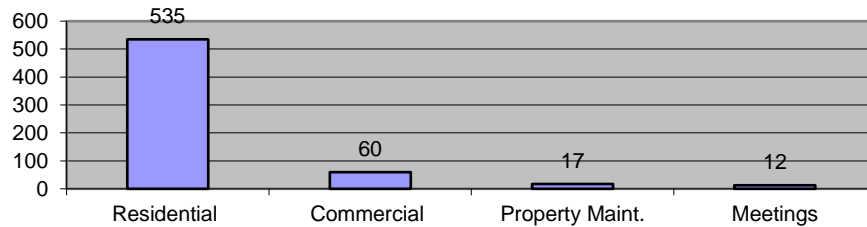
**Impact Fees**



**Permit Fees**



**Monthly Inspections / Meetings**



**Planning and Codes Department**  
**AUGUST 2024**

	Month	FY2025	FY2024	FY2023	FY2022
<b>MEETING AGENDA ITEMS#</b>					
Planning Commission	10	15	74	91	67
Construction Appeals	0	0	0	0	0
Zoning Appeals	0	0	0	6	5
Tech. Review/Study Sessio	0	0	0	0	5
Property Maintenance	0	0	0	0	0
<b>PERMITS</b>					
Single Family Residential	35	92	579	368	340
Multi-Family Residential	0	0	0	226	0
Other Residential	4	13	83	96	89
New Commercial	2	4	13	7	7
New Industrial	0	0	1	0	0
Other Com/Ind	5	7	55	51	25
Sign	3	7	19	22	11
Occupancy Permits	28	76	366	397	319
Other	0	0	8	31	11
<b>BUILDING INSPECTIONS</b>					
Residential	535	1196	5291	4885	5452
Hours	267.5	598	2385	2250.5	1367
Commercial /Industrial	60	72	205	125	139
Hours	30	36	84.75	125	139
<b>CODE ENFORCEMENT</b>					
Total Cases	17	36	247	35	98
Hours	8.5	18	96.25	35.75	70.24
Complaints Received	17	36	220	199	55
<b>MEETINGS</b>					
Administration	5	12	73	80	117
Hours	2.5	6	37.25	86	127
Planning	5	14	143	112	127
Hours	2.5	7	74.25	116.5	96
Codes	2	6	24	10	8
Hours	1	3	14.5	13	10
<b>FEES</b>					
Permit Fees	\$151,100.00	\$366,226.00	\$ 3,266,904.54	\$ 1,459,119.34	\$906,700.10
Board Review Fees	\$2,550.00	\$ 2,550.00	\$ 15,790.00	\$ 18,050.00	\$14,100.00
City Impact Fee	<b>\$130,900.00</b>	<b>\$ 213,180.00</b>	<b>\$ 2,876,829.21</b>	<b>\$ 1,120,122.89</b>	<b>\$477,809.36</b>
Roads	\$40,145.00	\$ 84,263.00	\$ 904,039.09	\$ 323,964.51	\$664,873.38
Parks	\$41,615.00	\$ 83,510.00	\$ 670,596.00	\$ 291,189.00	\$ 114,114.00
Police	\$29,610.00	\$ 59,364.00	\$ 742,656.45	\$ 239,697.73	#####
Fire	\$19,530.00	\$ 39,195.00	\$ 487,161.85	\$ 169,728.00	\$ 76,498.26
<b>OTHER ITEMS</b>					
Subdivision Lots	85	0	173	0	0
Commercial/Ind. Sq Ft	10,500	0	337,914	0	15,216
Multi-Family Units	0	0	22	0	96
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 30			\$3,374,092.67	\$1,633,984.00	\$922,141.63
Workings Days in Month	17	18	17	16	15

**Parks, Recreation, & Cultural Arts Department**  
**August 2024**

**Update on ongoing projects:**

*Soccer Complex Renovation Phase II*

- Project nearly complete
  - All that remains is getting the lighting operational and some punch list items like finishing the handicap parking painting and landscaping around the retention pond



*Splash Pad Maintenance Building*

- Weather stripping for doors was installed this month
- Fencing and site cleanup should take place soon now that the Splash Pad is closed during the week.

**Parks, Recreation, & Cultural Arts Department**  
**August 2024**

*Rec Center*

- Brick work has continued and should be complete soon
- Window installation began
- Drywall has begun to be hung
- Generator in place
- Concrete pour for gym floor should take place sometime next month



*Columbarium*

- Quotes have come back extremely high, so we may have to push this to next budget year
  - We should have enough niches available to get us through if need be

*Infield Groomer*

- On order - could be several months before it is delivered

*Furniture for Rec Center*

- Continue to work with NOI to ensure we have everything we need by the time we are ready to order

*Parks Admin Truck*

- Have quote from state contract – will be taking to BOMA next month

**List of upcoming projects yet to begin:**

*Miscellaneous Rec Center Equipment*

*Field 8 Renovation*

*Bleacher Pads at Fields 5 & 6*

*Drinking Fountain for the Quad*

*Park Signage*

*Dirt for Laser Grading*

*Northwoods Park Improvements*

*Split HVAC Unit for Museum Storage Room*

*Tri-Max Mower*

*Fitness Equipment for Rec Center*

*Lean-To Renovation*

*Gaming & Game Room Equipment for Rec Center*

**Parks, Recreation, & Cultural Arts Department**  
**August 2024**

**August 2024 Monthly Report**  
**Recreation- Assistant Director**

**Adult Programs**

**4v4 Sand Volleyball:**

- Final games played: 08/ 25

**Fall Adult Softball**

- Registration: 06/16/24- 08/04/24
- 3 Teams & 2 Free Agents
- Did not move forward with the season

**Fall Men's Basketball**

- Registration: 06/30/24-08/11/24
- 1 Team & 3 Free agents
- Did not move forward with league

**Youth Athletics**

**Fall Baseball:**

- First games: August 24<sup>th</sup>

**Fall Girl's Volleyball:**

- First games: August 26<sup>th</sup>

**Special Events**

- None

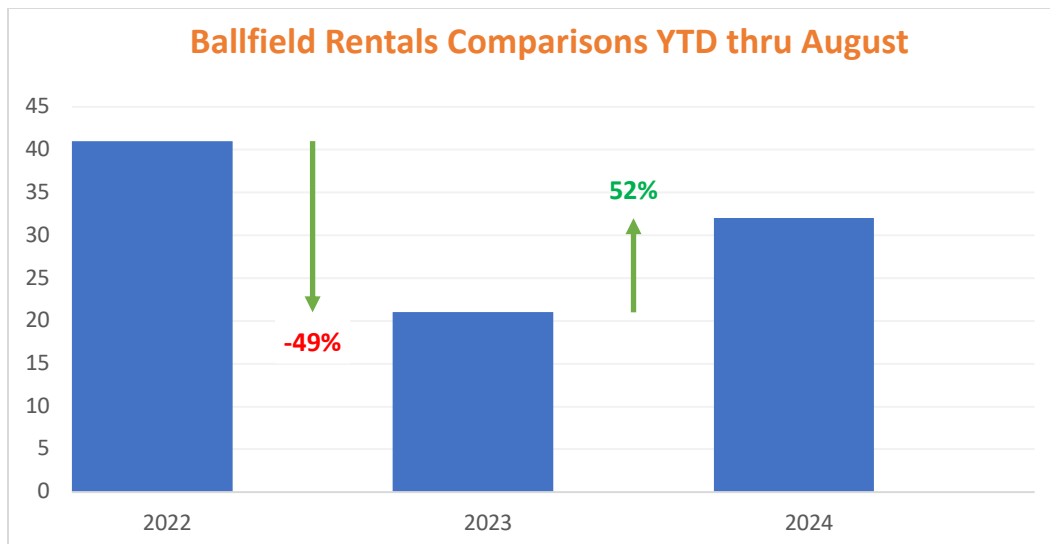
**Other**

**Open gyms: Averaged totals per a day**

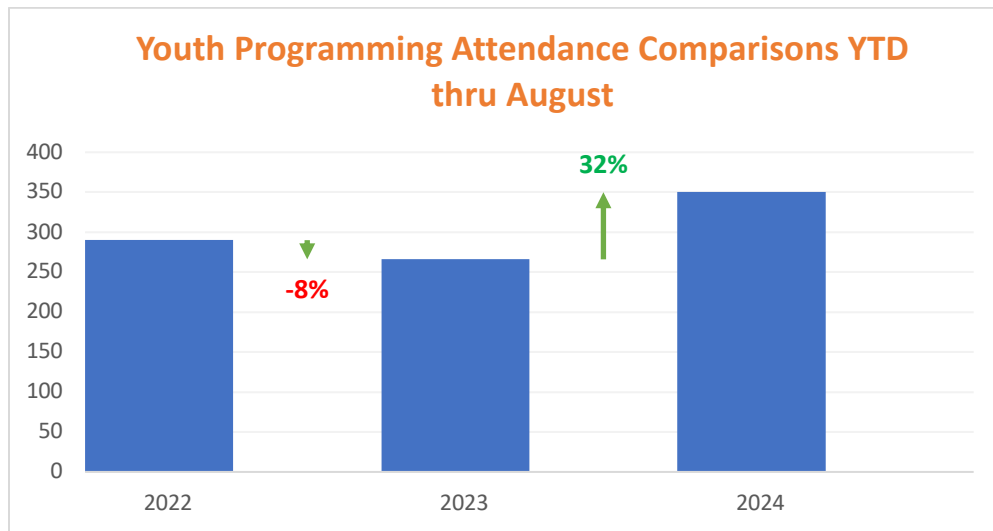
- Pickle Ball Open Gym- 11
- Open Gym - 6

**Social Media:**

- 1,642 Followers
- Reach: 22,700
- Total posts: 23
- Best Performing Posts:
  - Creation of Trail of Treats Event Page
    - 26,500 Reach
  - Youth Basketball Registration
    - 3,000 Reach
    - 14 Shares



**Parks, Recreation, & Cultural Arts Department  
August 2024**



**Maintenance**

- Finished clearing out overgrown spots along the Greenway and at Byrum Park.



- Painted the handrails at the Museum for the stagecoach.



**Parks, Recreation, & Cultural Arts Department**  
**August 2024**

- Moved the drinking fountain at Honey Run Trailhead to a different location close by. We poured a new concrete pad for fountain.



- We have been doing irrigation maintenance at the park and soccer complex.
- We are loading up and hauling out a bunch of creek gravel that has washed up on the sides of the Greenway from past floods.
- We have painted all of the parking spaces at all locations.
- We assembled new pickleball nets and put them on the tennis courts.
- We fixed the settled pavers as you enter the dog park pavilion. We fixed by adding sand under them to level them up.
- Replaced a light fixture for the cemetery sign.

**Parks, Recreation, & Cultural Arts Department**  
**August 2024**

**Museum**

**Volunteers** - The volunteers have provided the museum with 14 volunteer hours. We have been preparing for all the upcoming fall events which include Ribbon Cutting for Stagecoach followed by Robertson County Historical Society picnic, Experience Robertson County, The Gathering at the White House Inn, Discover White House Expo & Safety Day, Fall Family Block Party and Trail of Treats.

**Exhibit** – The exhibit celebrating the 100<sup>th</sup> graduating class of WHHS is in place for the remainder of the year.

**Tours at Museum** –Tours were given to walk ins. There is a significant increase in foot traffic since the signage on the building and the stagecoach have been in place.

**Social Media** – The video series “What is This?” on going on Facebook. Volunteer, Terry Palmer, gives the insight on an artifact that is in the museum.

**History Chat** – I am working with the videographer to create clips to show on our social media page.

**Events and Meetings Assisted with and/or Attended**

Aug 6 – Discover White House Expo & Safety Day Committee Meeting

Aug 13 – Thrive (Annual Women’s Luncheon)

Aug 21 – Power Hour @ All Seasons (Shelby’s Goodbye)

Aug 21 – Ribbon Cutting for White House Burger at Farmers Market

Aug 22 – Ribbon Cutting for Sweetsicle @ The Patio

Aug 27 – Chamber Monthly Luncheon Mike Keith

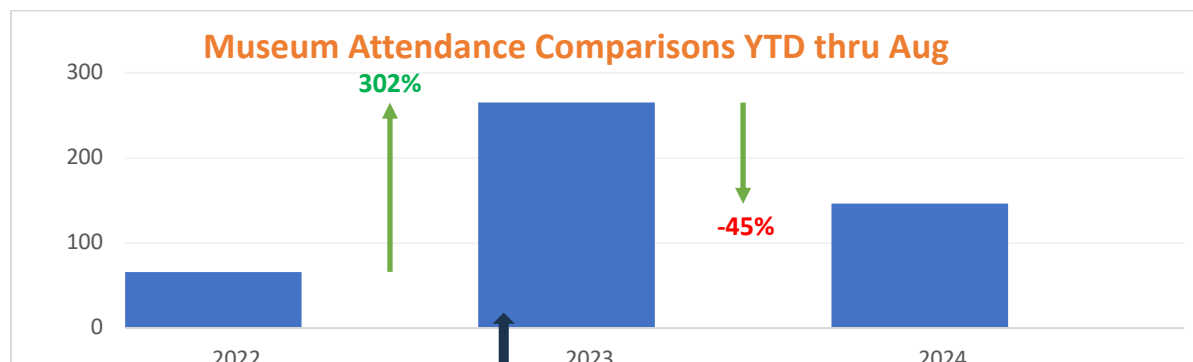
Aug 28 – Podcast with Clint Grubbs yourfarmerscoop.com

Aug 29 – Ribbon Cutting for All Gone Pest



**Visitors’ Center and Museum Attendance**

Visitors’ Center Only	Visitors’ Center and Toured Museum	Museum Only	Total Museum Visitors	Off Site Presentations Attendees
13	15	13	28	

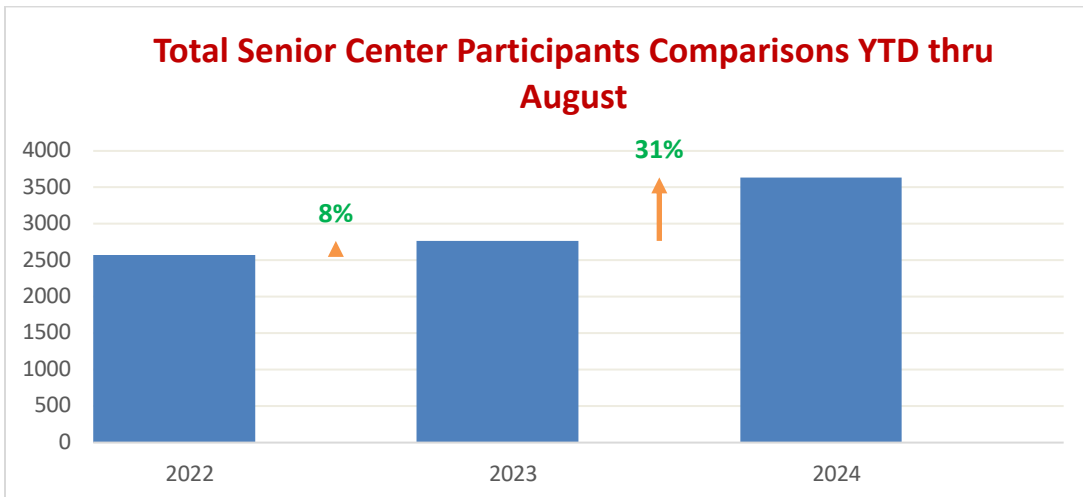
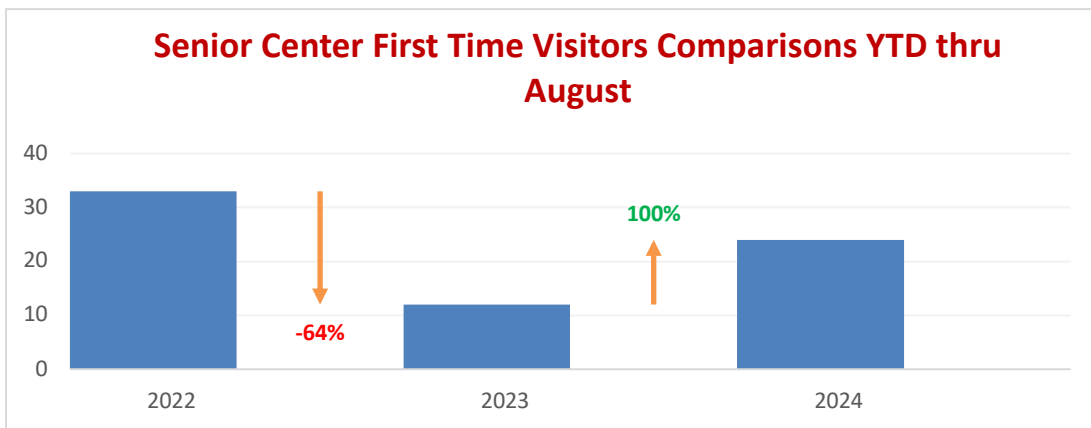
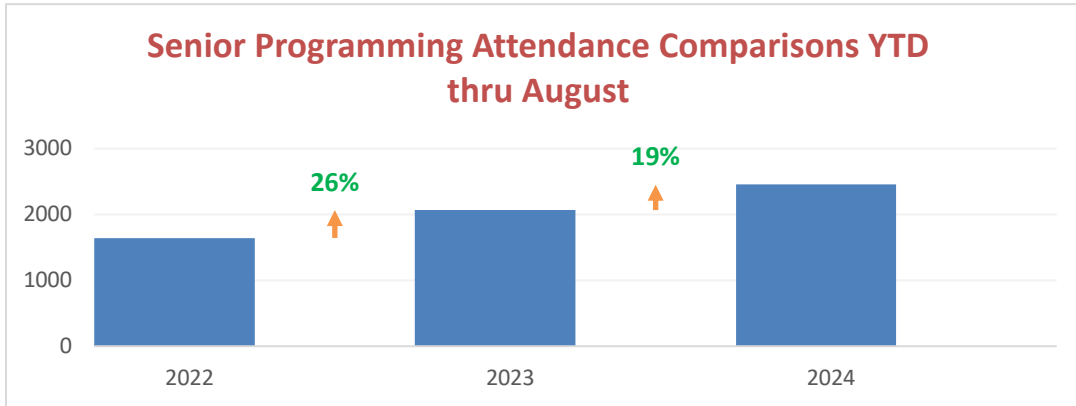


**Sumner County Museum’s Hidden History  
Passports significantly contributed to this number**

**Parks, Recreation, & Cultural Arts Department**  
**August 2024**

<b>Senior Center Participation - AUGUST 2024</b>			
<b><u>Outings:</u></b>			
Bowling	17		
Lunch at Milo's	21		
Dr Martin Walton House	17		
McKays Book Store	15		
<b>TOTALS</b>	70		
<b><u>Events:</u></b>			
Paint w/Nicole	20		
Movie at Center	18		
Puzzle Rodeo	11		
<b>Total</b>	<b>49</b>		
		<b><u>Sr Meals Wednesdays</u></b>	
		110	
		97	
		126	
		118	
		451	<b>TOTAL</b>
<b><u>Programs:</u></b>			
Fittercise-Strength, Yoga	466		
Walk	112		
Bingo	56		
Birthday Potluck	45		
Farmers Rummy	0		
Garden Club	25		
Meals on Wheels	100		
Bunco/Golf	11		
Bible Study	0		
Cards, Games,Pool, Puzzles	201		
Pickle Ball	119		
<b>TOTAL</b>	<b>1135</b>		
<b>MEMBERS</b>	<b>417</b>	Updated members	through August 31
<b>1st time visitors</b>	12	7	
<b>New Members</b>	<b>5</b>		
<b>TOTAL Sr Center Participants:</b>	<b>1396</b>	<b>Total</b>	<b>1705</b>

**Parks, Recreation, & Cultural Arts Department**  
**August 2024**



	FYE 2016	FYE 2021	FYE 2022	FYE 2023	YTD August 2022	YTD August 2023	August 2024	YTD 24-25
<b>Facility Usage</b>								
Special Use Permits Submitted		39	20	23	4	4	1	4
Pavilion 1 Usage		21	16	16	5	4	0	1
Pavilion 2 Usage		13	16	14	4	4	3	6
Pavilion 3 Usage		74	94	137	32	29	12	26
Splash Pad Pavilion Usage		99	165	136	91	4	38	63
Total Number of Pavilions Usage		207	291	303	132	41	53	96
Gymnasium Rentals		23	83	82	27	5	1	6
Amphitheater Usage		1	9	9	6	0	0	1
Community Room				66		20	22	41
Total Number of Facility Rentals		30	92	157	33	25	23	48
Ballfield Rentals		146	134	165	41	21	24	32
Vistor Center Attendance		20	29	30	6	5	13	21
Vistors Who Also Toured Museum		70	303	191	12	11	15	84
Museum Attendance Only		115	1116	1142	54	254	13	62
Total Museum Attendance		185	1419	1333	66	265	28	146
<b>Programming</b>								
Number of Youth Program Participants Registered		417	615	800	290	266	0	350
Number of Adult Program Participants Registered		100	260	195	0	36	0	0
Number of In-House Special Events Offered		9	7	11	1	2	0	1
Number of In-House Special Event Attendees		1077	2223	2158	63	113	0	172
Number of Rec Programs Offered		19	21	24	5	5	2	5
Number of Senior Center Memberships		2000	2454	3186	410	358	417	829
Number of New Senior Center Memberships		0	5	38	0	33	5	11
Senior Center Participants		4412	11605	16,821	2,572	2,766	1,705	3637
Senior Center First Time Visitors		36	95	115	33	12	12	24
Number of Senior Trips Offered		9	28	46	10	7	4	10
Number of Senior Trip Participants		81	235	617	112	50	70	197
Number of Senior Programs Offered		34	101	142	20	22	14	27
Number of Senior Program Participants		1061	7304	10,566	1644	2067	1184	2452
Number of Senior Meals Served		36	47	48	9	9	4	9
Number of Meals Participants		3277	3965	5658	816	1280	451	988
Offsite Presentation Attendees		0	145	435	0	0	0	0
Total Number of Programs Offered		53	124	166	25	27	16	32
<b>Revenues</b>								
Youth Programs		\$44,261.00	\$57,366.00	\$ 79,821.40	\$19,852.00	\$17,198.00	\$97.00	\$ 16,298.00
Adult Programs		\$ 6,230.00	\$ 7,925.00	\$ 11,780.00	\$2,955.00	\$4,160.00	\$2,015.00	\$ 2,145.00
Special Events		\$ 3,495.00	\$ 3,080.00	\$ 2,940.00	\$520.00	\$545.00	\$10.00	\$ 1,840.00
Senior Meals		\$ 8,222.50	\$11,442.00	\$ 18,754.00	\$2,753.00	\$4,285.00	\$1,493.50	\$ 3,279.00
Shelter Reservations		\$ 9,112.50	\$12,995.00	\$ 7,675.00	\$3,120.00	\$1,157.50	\$870.00	\$ 2,245.00
Facility Reservations		\$ 2,956.25	\$19,181.75	\$ 16,978.25	\$2,856.25	\$3,012.50	\$2,025.00	\$ 3,637.50
Field Rentals		\$ 5,820.50	\$ 3,913.00	\$ 5,578.50	\$1,190.00	\$550.00	\$565.00	\$ 800.00
Affiliate League/Tournament Fee Revenue		\$ -	\$13,666.50	\$ 29,825.50	\$15,272.50	\$1,200.00	\$0.00	\$ 88.00
Misc		\$ 9,686.39	\$25,818.31	\$ 8,763.20	\$115.37	\$2,800.81	\$0.00	\$ 166.30
<b>Maintenance</b>								
Mowing Hours		2,195	1660.25	1548.5	484	557	147	371
Work Orders Received		9	15	24	5	4	1	1
Work Orders Completed		9	14	23	4	4	1	1
Number of Projects Started		39	31	8	0	2	2	3
Number of Projects Completed		32	29	8	0	2	4	4
Number of ballfield rainouts		NA	156	321	23	122	0	15
Bags of Field Dry Used		NA	100	42	0	4	0	12

**Total Number of Pavilions Used**

24 Label Spacer

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	132	22	132	41	-91		-91	-69%
2023	41	23	41	96	55	-55		134%
2024	96	24	96		-96		-96	-100%

**Total Number of Facility Rentals**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	33	22	33	25	-8		-8	-24%
2023	25	23	25	48	23	-23		92%
2024	48	24	48		-48		-48	-100%

**Ballfield Rentals**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	41	22	41	21	-20		-20	-49%
2023	21	23	21	32	11	-11		52%
2024	32	24	32		-32		-32	-100%

**Total Museum Attendance**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	66	22	66	265	199	-199		302%
2023	265	23	265	146	-119		-119	-45%
2024	146	24	146		-146		-146	-100%

**Youth Programming**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	290	22	290	266	-24		-24	-8%
2023	266	23	266	350	84	-84		32%
2024	350	24	350		-350		-350	-100%

**Adult Programming**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	0	22	0	36	36	-36		#DIV/0!
2023	36	23	36	0	-36		-36	-100%
2024	0	24	0		0			#DIV/0!

**Special Event Attendance**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	63	22	63	113	50	-50		79%
2023	113	23	113	172	59	-59		52%
2024	172	24	172		-172		-172	-100%

**Senior Programming**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	1644	22	1644	2067	423	-423		26%
2023	2067	23	2067	2452	385	-385		19%
2024	2452	24	2452		-2452		-2452	-100%

**Total Program Offerings**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	25	22	25	27	2	-2		8%
2023	27	23	27	32	5	-5		19%
2024	32	24	32		-32		-32	-100%

**Number of New Senior Center Members**

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	0	22	0	33	33	-33		#DIV/0!
2023	33	23	33	11	-22		-22	-67%
2024	11	24	11		-11		-11	-100%

#### First Time Senior Center Visitors

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	33	22	33	12	-21		-21	-64%
2023	12	23	12	24	12	-12		100%
2024	24	24	24		-24		-24	-100%

#### Programming & Special Event Revenue - Youth, Adult & Senior Programming Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	26,080	22	26080	26188	108	-108		0%
2023	26,188	23	26188	23562	-2626		-2626	-10%
2024	23,562	24	23562		-23562		-23562	-100%

#### Pavilion Rental Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	3,120	22	3120	1158	-1962		-1962	-63%
2023	1,158	23	1158	2245	1087	-1087		94%
2024	2,245	24	2245		-2245		-2245	-100%

#### Facility Rental Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	2856	22	2856	3013	157	-157		5%
2023	3013	23	3013	3638	625	-625		21%
2024	3,638	24	3638		-3638		-3638	-100%

#### Ballfield Rental Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	1190	22	1190	550	-640		-640	-54%
2023	550	23	550	800	250	-250		45%
2024	800	24	800		-800		-800	-100%

#### Affiliate League & Misc. Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	15273	22	15273	1200	-14073		-14073	-92%
2023	1200	23	1200	88	-1112		-1112	-93%
2024	88	24	88		-88		-88	-100%

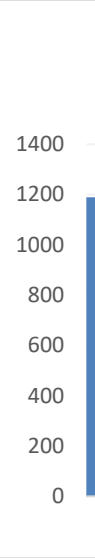
#### Total Senior Center Participants

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	2572	22	2572	2766	194	-194		8%
2023	2766	23	2766	3637	871	-871		31%
2024	3637	24	3637		-3637		-3637	-100%

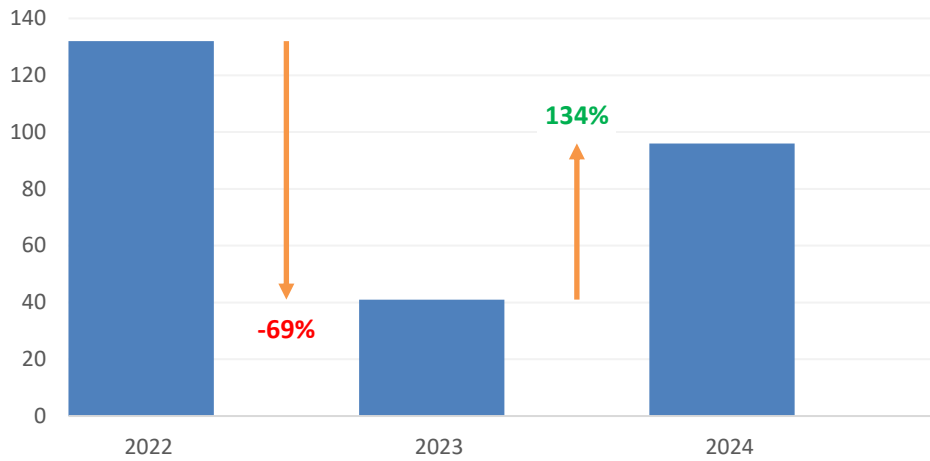
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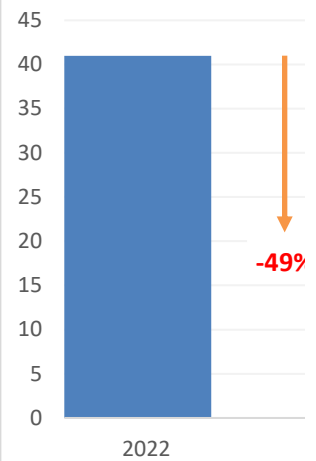
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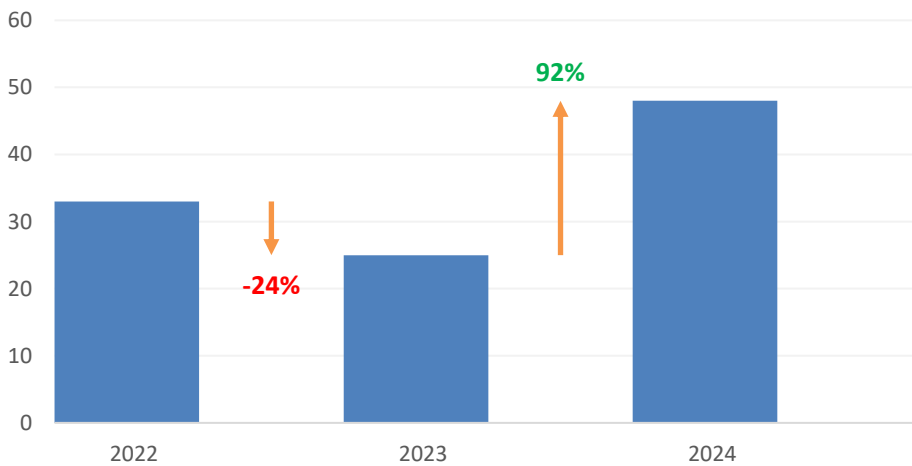
Pavilion Usage Comparisons YTD thru August



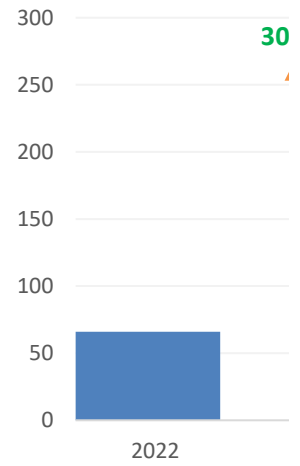
Ballfield



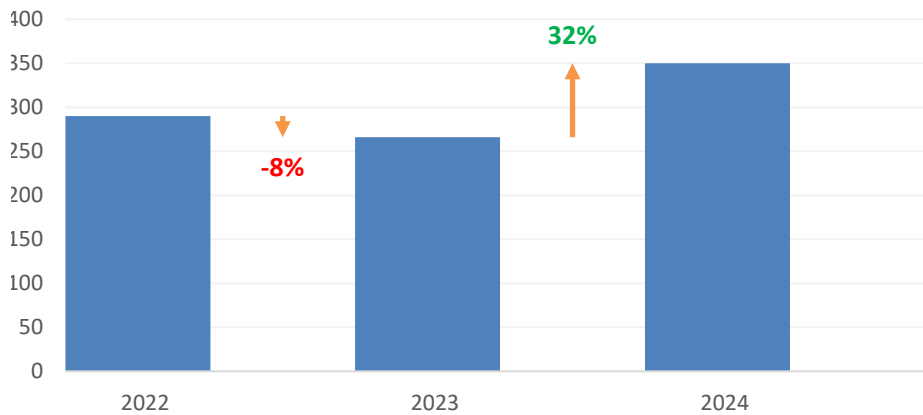
Facility Usage Comparisons YTD thru August



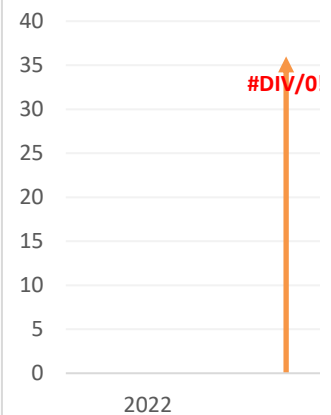
Museum



Youth Programming Attendance Comparisons YTD thru August



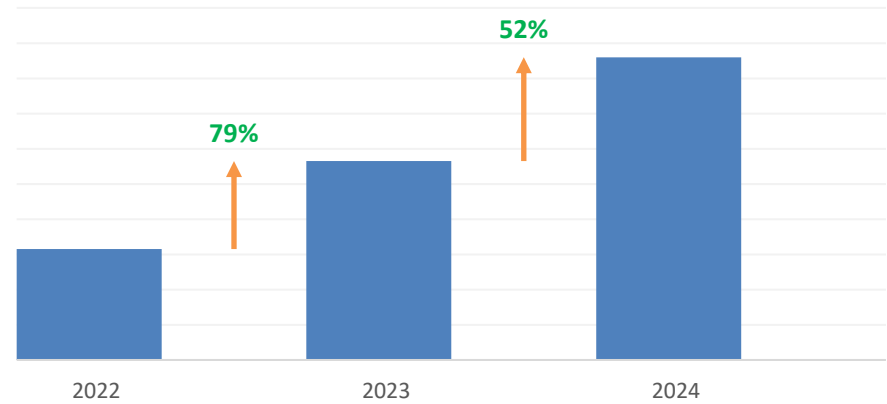
Adult Program



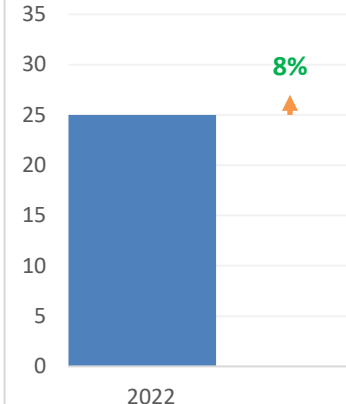
Special Event Attendance Comparisons YTD thru August

Total Program

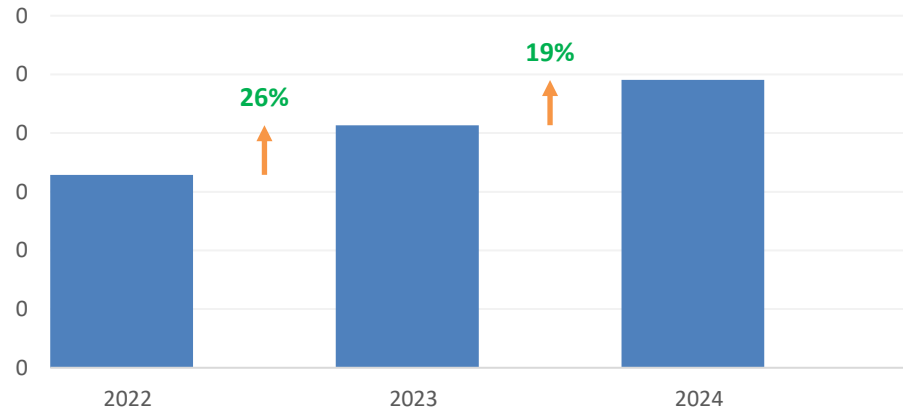
Special Event Attendance Comparisons YTD thru August



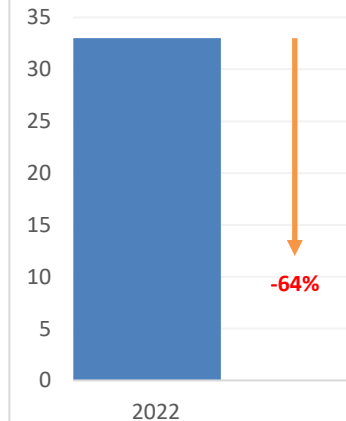
Total Program



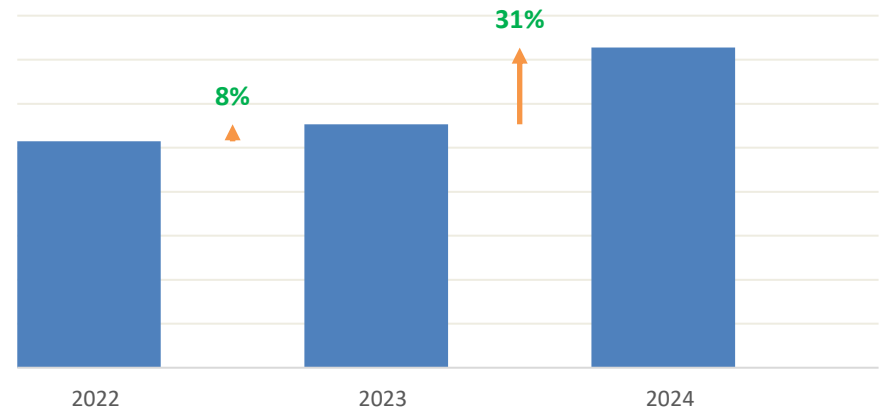
Senior Programming Attendance Comparisons YTD thru August



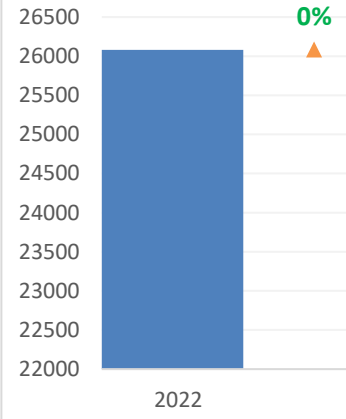
Senior Center



Total Senior Center Participants Comparisons YTD thru August



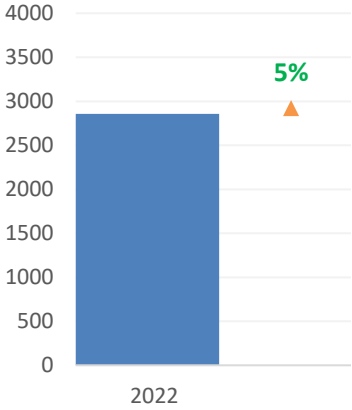
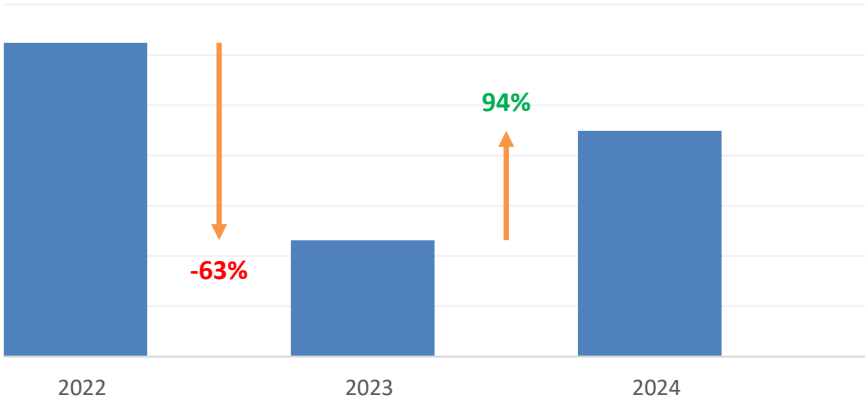
Program Completion



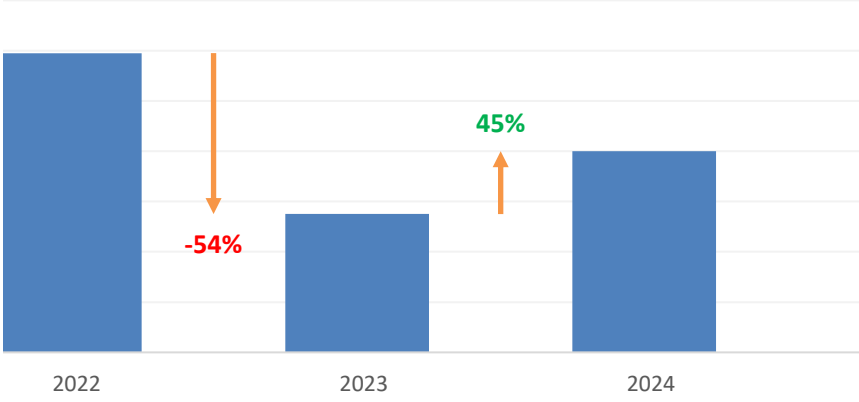
Pavilion Rental Revenue Comparisons YTD thru August

Facility Rental Revenue Comparisons YTD thru August

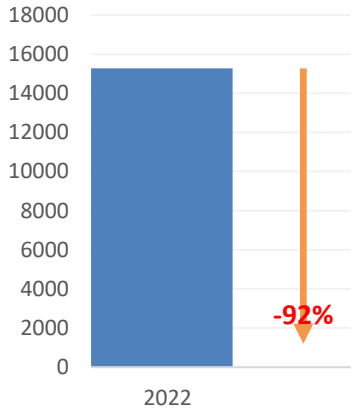
August



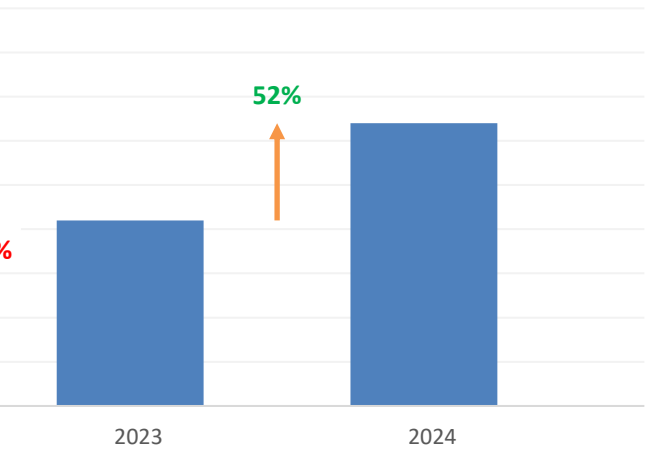
Ballfield Rental Revenue Comparisons YTD thru August



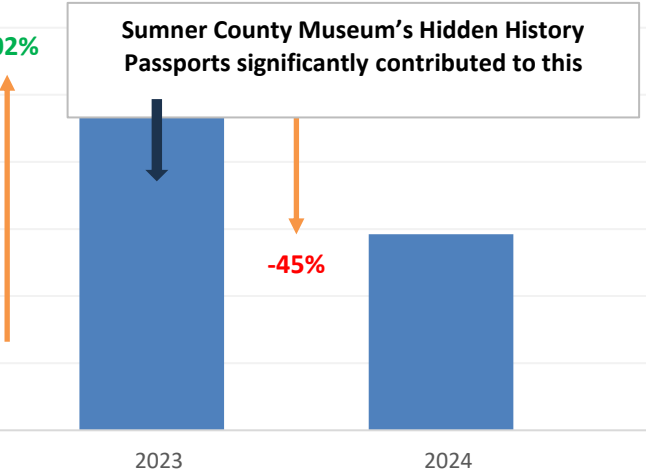
Affiliate Leag



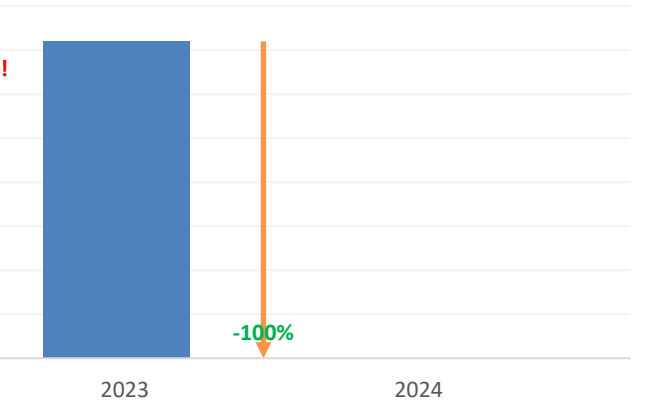
Rentals Comparisons YTD thru August



Attendance Comparisons YTD thru Aug

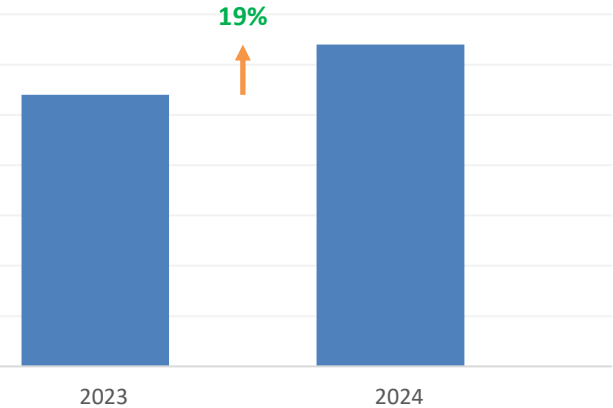


Hamming Attendance Comparisons YTD thru August

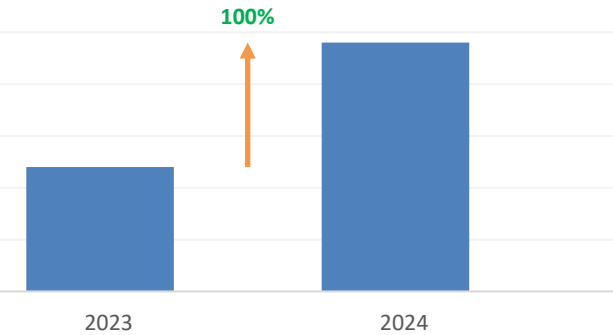


Offerings Comparisons YTD thru

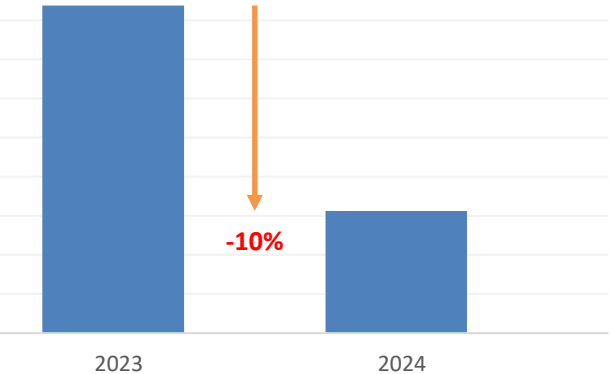
Offerings Comparisons YTD thru August



First Time Visitors Comparisons YTD thru August



Donation & Special Event Revenue Comparisons YTD thru August



Revenue Comparisons YTD thru

August

21%



2023



2024

ue & Misc. Revenues YTD thru  
August

-93%



2023



2024

## **White House Library August Monthly Report**

### **Summary of Activities**

The library director had a strength coaching session on August 6. The director and strengths coach looked at strategies for implementing changes in a way that staff members would understand and get behind.

The library director and cataloger met with 2 companies to get quotes to remake the library's website since the company they are using will no longer provide updates or support.

The director attended a Lions Club meeting on August 9<sup>th</sup>. The director is working on getting them a new email, Facebook account and GoFundMe page set up.

The director did a new trustee orientation meeting on August 12 to explain board procedures, committees, etc.

The marketing committee met on August 13<sup>th</sup>. The group looked at the progress made on the marketing plan. The group assigned new tasks to each group member to complete by their next meeting in October.

The library director met with the Stewart County Public Library Director via zoom. The two discussed their friends group set up and fundraiser ideas as well as budgeting, cameras, etc.

The policy committee met on August 27<sup>th</sup>. The group reviewed and discussed possible policy updates. The committee will bring some of the board meeting in September, but asked the director to do some more brainstorm before deciding on other changes. Lastly, the policy committee will ask the budget committee to request some funding for floor replacement before making a food policy update.

The library director met with the Allen County Public Library Director on August 30<sup>th</sup>. The director toured the library, looked at some software their system was using, and discussed creative writing. The Allen County Director will be presenting at the White House Adult Creative Writing group on September 26<sup>th</sup>.

The library director conducted individual one-on-one meetings with all her staff to check their progress on programs, their goals, and any other issues they might be having. The director also did some individual training/role playing with some staff members and will provide time management training as well to those who need it.

The broken security gate and broken window were both replaced and repaired. The library also had some HVAC work completed this month as well.

### **Department Highlights**

The highlights for the month were the many building repairs that were made in addition to meeting with the website companies and other library directors. The information received from these meetings will help to improve the library in certain software areas.

White House Public Library  
August 2024 Performance Measures

**Offical Service Area Populations**

2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
14,363	14,455	14,820	15,094	15,355

**Membership**

August 2024 Performance Measures	2020	2021	2022	2023	2024
New Members	106	100	134	141	119
Updated members	390	403	327	324	397
Yearly Totals	2020	2021	2022	2023	2024
Total Members	9,496	7,027	7,125	8,102	7,722
% of population with membership	66	49	48	53	50

Every Year the library will purge the system of patrons that have not used their cards in the past 3 years.

**Total Material Available:** 40,193

**Estimated Value of Total Materials:** \$1,004,825

**Total Materials Available Per Capita:** 2.62

**Last Month:** \$1,000,800

**Last Month:** 2.61

**State Minimum Standard:** 2.00

**Materials Added in August**

2020	2021	2022	2023	2024
395	228	443	376	189

**Yearly Material Added**

2020	2021	2022	2023	2024
3,025	3,035	3,573	1,718	1,457

**Physical Items Checked Out in August**

2020	2021	2022	2023	2024
4,287	5,845	8,496	7,716	7,981

**Cumulative Physical Items Checked Out**

2020	2021	2022	2023	2024
50,042	59,515	80,653	56,869	57,030

**Miscellaneous Items Checked Out**

August	2020	2021	2022	2023	2024
Technology Devices	35	60	63	77	96
Study Rooms	55	38	78	79	103
Games and Puzzles	77	124	211	166	165
Seeds	17	12	71	33	43
STEAM Packs	0	14	26	43	41
Cake Pans	3	3	5	8	0
Outdoor Items	*	*	*	5	8
Honor Books	*	*	*	5	10
Adult Kits	*	*	*	*	7
Museum Passes	*	*	*	*	13

**Miscellaneous Items Checked Out**

Yearly Totals	2020	2021	2022	2023	2024
Technology Devices	381	725	743	523	616
Study Rooms	305	395	746	519	614
Games and Puzzles	955	1,263	2,060	1,188	1,384
Seeds	302	878	883	739	876
STEAM Packs	25	160	234	179	279
Cake Pans	28	21	69	23	42
Outdoor Items	*	*	17	43	58
Honor Books	*	*	19	96	53
Adult Kits	*	*	*	*	37
Museum Passes	*	*	*	*	63

**Library Services Usage**

August	2020	2021	2022	2023	2024
Test Proctoring	8	9	4	0	1
Charging Station	3	2	1	1	1
Notary Services	8	13	21	20	30
Library Visits	3,004	3,589	4,898	3,849	5465
Website Usage	1,156	2,629	3,413	4,103	1565
Reference Questions	7	2	1	1	5

**Library Services Usage**

Yearly Totals	2020	2021	2022	2023	2024
Test Proctoring	74	108	61	51	73
Charging Station	47	45	21	11	8
Notary Services	88	144	135	119	157
Library Visits	30,007	38,913	48,253	33,421	38,339
Website Usage	17,977	27,907	33,678	29,908	8,461
Reference Questions	60	73	31	27	46

**Computer Users**

August	2020	2021	2022	2023	2024
Wireless Users	315	328	512	410	224
Adult Users	238	230	254	210	201
Kids Users	1	121	210	246	194
Osmo Users (hours)	*	*	*	*	80

**Computer Users**

Yearly Totals	2020	2021	2022	2023	2024
Wireless	3,829	3,878	4,544	3,110	2,571
Adult Users	2,138	2,235	2,608	1,623	1,671
Kids Users	427	957	2,987	1,509	1,133
Osmo Users (hours)	*	*	*	*	170

**Library Volunteers**

August	2020	2021	2022	2023	2024
Library Volunteers	6	5	8	9	4

**Library Volunteers**

Yearly Totals	20-21	21-22	22-23	23-24	24-25
Library Volunteers	36	20	48	56	11

Volunteer Hours	93.00	133.50	138.00	62.00	40.00
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Volunteer Hours	1,204.00	1,492.50	1,289.00	533.50	124.00
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Databases

Universal Class	August
Sign-ups	3
Courses Started	5
Lessons Viewed	66
Submissions	86

Yearly Totals	2020	2021	2022	2023	2024
Sign-ups	10	13	18	17	8
Courses Started	53	39	2	12	22
Lessons Viewed	1,771	1,008	876	348	407
Submissions	800	515	465	537	503

Fiero Code	August
Logins	19
Hours	10.1
Tasks	65

Yearly Totals	2020	2021	2022	2023	2024
Logins	*	*	*	31	74
Hours	*	*	*	19.6	52.7
Tasks	*	*	*	29	222

Comics Plus	August
Sign ups	0
Check Outs	8

Yearly Totals	2020	2021	2022	2023	2024
Users	*	*	*	*	25
Check Outs	*	*	*	*	78

Kanopy	August
Visits	516
Plays	69
Accounts	15

Yearly Totals	2020	2021	2022	2023	2024
Visits	*	*	*	2,350	3,895
Plays	*	*	*	608	734
Accounts	*	*	*	89	146

Programs

1,000 Books	2020	2021	2022	2023	2024
Monthly Sign-ups	11	2	2	1	0
Total Program Sign-ups	83	84	113	150	69

Achievements	
500 Mark	25
Total Completion	23

Face-to-Face Kids Programs

August	2020	2021	2022	2023	2024
Programs	3	11	12	9	12
Attendees	67	174	267	255	249

Face-to-Face Kids Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	43	91	136	97	100
Attendees	1,185	2,167	3,646	3,010	2,144

Face-to-Face Teen / Tween Programs

August	2020	2021	2022	2023	2024
Programs	3	4	9	11	10
Attendees	14	23	55	53	38

Face-to-Face Teen / Tween Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	11	43	98	82	81
Attendees	77	370	437	271	218

Teen Programs

August	2020	2021	2022	2023	2024
Programs	*	*	*	*	1
Attendees	*	*	*	*	2

Teen Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	*	*	*	*	13
Attendees	*	*	*	*	17

Face-to-Face Adult Programs

August	2020	2021	2022	2023	2024
Programs	4	7	6	13	13
Attendees	16	29	31	92	98

Face-to-Face Adult Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	42	63	75	67	97
Attendees	214	351	377	346	713

Device Advice

August	2020	2021	2022	2023	2024
Sessions	0	81	21	19	15

Device Advice

Yearly Totals	2020	2021	2022	2023	2024
Sessions	51	81	131	100	108

Passive

August	2020	2021	2022	2023	2024
Adult	*	0	0	0	23
Teen / Tween	0	0	0	4	0

Passive

Yearly Totals	2020	2021	2022	2023	2024
Adult	*	0	20	0	36
Teen / Tween	152	409	151	19	20

Kids	0	0	0	0	0
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Kids	1,094	1,699	334	0	0
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Interlibrary Loan Services

August	2020	2021	2022	2023	2024
Borrowed	71	71	101	58	50
Loaned	34	18	28	25	20

Interlibrary Loan Services

Yearly Totals	2020	2021	2022	2023	2024
Borrowed	534	673	872	430	423
Loaned	151	226	317	140	260

August	R.E.A.D.S
E-books	1,107
Audiobooks	1,882
E-videos	0
E-series	205
Adults	3002
Juvenile	192

The R.E.A.D.S statistics come from the state

Yearly Totals	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
E-books	*	*	*	*	1,107
Audiobooks	*	*	*	*	1,882
E-videos	*	*	*	*	0
E-series	*	*	*	*	205
Adults	19,466	21,110	25,066	5,136	6,129
Juvenile	1,032	2,013	1,788	379	345

	<b><u>CITY COURT REPORT</u></b>		
	<b>August 2024</b>		
	<b>CITATIONS</b>		
	TOTAL MONIES COLLECTED FOR THE MONTH		\$6,369.75
	<b>TOTAL MONIES COLLECTED YTD</b>		<b>\$8,491.25</b>
	<b>STATE FINES</b>		
	TOTAL MONIES COLLECTED FOR MONTH		\$2,274.86
	<b>TOTAL MONIES COLLECTED YTD</b>		<b>\$3,794.12</b>
	<u>TOTAL REVENUE FOR MONTH</u>		<u>\$8,644.61</u>
	<b>TOTAL REVENUE YTD</b>		<b>\$12,285.37</b>
	<b>DISBURSEMENTS</b>		
	LITIGATION TAX	\$465.25	
	DOS/DOH FINES & FEES	\$204.25	
	DOS TITLE & REGISTRATION	\$57.00	
	RESTITUTION/REFUNDS	\$0.00	
	ON-LINE CC FEES	\$0.00	
	CREDIT CARD FEES	\$0.00	
	NSF CK/REFUND	\$112.50	
	TOTAL DISBURSEMENTS FOR MONTH		\$839.00
	<b>TOTAL DISBURSEMENTS YTD</b>		<b>\$1,199.16</b>
	<u>ADJUSTED REVENUE FOR MONTH</u>		<u>\$7,805.61</u>
	<b>TOTAL ADJUSTED REVENUE YTD</b>		<b>\$11,086.21</b>
	<b>DRUG FUND</b>		
	DRUG FUND DONATIONS FOR MONTH		\$1,267.28
	<b>DRUG FUND DONATIONS YTD</b>		<b>\$1,463.95</b>
	<b>Offenses Convicted &amp; Paid For Month</b>	<b>Count</b>	<b>Paid</b>
	Animal Control	1	\$0.00
	Financial Responsibility Law	6	\$532.50
	Registration Law	3	\$280.00
	Improper Equipment	1	\$107.50
	Texting/Hands Free Law	1	\$61.00
	Codes Violation	1	\$82.50
	DL Exhibited		
	Red Light	6	\$705.00
	Misc	2	\$265.00
	Stop Sign	2	\$175.00
	Speeding	39	\$3,801.25
	Seat Belt-Child Restraint	2	\$60.00
	Following Too Close		
	Exercise Due Care	1	\$0.00
	Failure to Yield	1	\$55.00
	Total	66	\$6,124.75