



City Administrator Report: July 2024

Administrative & Legislative Services Department
July 2024

Administration

City Administrator Gerald Herman attended the following meetings and events this month:

- July 1:
 - Americana Celebration Planning Meeting
 - Staff Plan Reviews
- July 6:
 - Americana Celebration
- July 8:
 - Department Head Staff Meeting
 - State of the City Address
 - Industrial Development Board Meeting
 - Planning Commission
- July 10:
 - State of the City Address
 - White House Recreation Center Meeting
 - Ribbon Cutting for All Seasons Sports Grill
- July 11:
 - Mayor Update Meeting
 - Joint Economic and Community Development Board
 - Library Board
- July 18:
 - Americana Celebration Debrief
 - MTAS TREEDC Meeting
 - Patrol Corporal Interviews
 - Board of Mayor and Alderman Meeting
- July 23:
 - TML Awards Breakfast
- July 24:
 - Fire Captain Interviews
 - Fire Lieutenant Interviews
- July 25:
 - Economic Development Team Meeting
 - Mayor Update Meeting
- July 30 :
 - Fire Captain Interviews
 - Compensation Committee Meeting
- July 31:
 - TEMA Stormwater Meeting

Administrative & Legislative Services Department
July 2024

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2024-2025.

Budget	Budgeted Amount	Expended/ Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$31,329,803	\$2,729,000	↑0.38
Economic Development	\$166,500	\$9,778	↓2.45
State Street Aid	\$540,000	\$0	↓8.33
Parks Sales Tax	\$826,000	\$0	↓8.33
Solid Waste	\$1,715,444	\$1,108,334	↑56.27
Parks Impact Fees	\$304,544	\$0	↓8.33
Police Impact Fees	\$125,000	\$89,202	↑63.03
Fire Impact Fees	\$115,000	\$0	↓8.33
Road Impact Fees	\$0	\$0	0.00
Police Drug Fund	\$4,000	\$40	↓7.33
Debt Services	\$3,899,000	\$0	↓8.33
Wastewater	\$11,268,670	\$3,369,975	↑21.57
Dental Care	\$108,000	\$7,308	↓1.56
Stormwater Fund	\$1,506,160	\$158,116	↑2.16
Cemetery Fund	\$62,150	\$18,625	↑21.63

*Expended/Encumbered amounts reflect charges from July 1, 2024 – June 30, 2025.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

	FY 2025	FY 2024	FY 2023	FY 2022	FY 2021	FY 2020	FY 2019	FY 2018
July	351	341	313	325	261	269	346	362
August		161	166	132	128	106	151	166
September		108	104	98	106	98	126	119
October		145	98	98	79	97	91	147
November		130	104	103	72	78	120	125
December		98	84	73	71	58	72	104
January		125	116	117	123	81	122	177
February		132	111	105	75	93	119	113
March		112	145	145	106	107	131	142
April		147	103	105	154	85	138	185
May		174	138	153	133	82	129	121
June		49	35	52	47	45	50	52
Total	351	1,722	1,517	1,506	1,355	1,199	1,595	1,813

Purchase Orders by Dollars	July 2024	FY 2025	FY 2024	FY 2023	Total for FY25	Total for FY24	Total for FY23
Purchase Orders \$0-\$9,999	327	327	1,654	1,448	\$549,097.57	\$1,922,492.41	\$1,645,212.29
Purchase Orders \$10,000-\$24,999	4	4	28	32	\$61,889	\$471,516.05	\$421,438.69
Purchase Orders over \$25,000	20	20	40	37	\$4,496,718.73	\$14,573,250.85	\$39,313,456.65
Total	351	351	1,722	1,517	\$5,107,705.30	\$16,967,259.31	\$41,380,107.63

**Administrative & Legislative Services Department
July 2024**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2024-2025 Update Requests	2023-2024 Update Requests	2022-2023 Update Requests	2021-2022 Update Requests	2020-2021 Update Requests	2024-2025 Page Visits	2023-2024 Page Visits	2022-2023 Page Visits	2021-2022 Page Visits	2020-2021 Page Visits
July	36	51	52	54	15	45,557	34,294	31,946	32,401	11,536
Aug.		44	63	66	20		38,060	31,340	25,635	9,145
Sept.		48	65	48	17		31,899	27,594	24,833	8,335
Oct.		55	47	52	10		33,673	29,829	23,816	8,390
Nov.		42	54	63	174		30,149	30,449	23,022	7,587
Dec.		38	32	39	13		30,202	27,768	22,904	17,483
Jan.		46	53	56	108		32,467	31,686	26,942	17,123
Feb.		58	47	52	135		35,251	28,043	23,253	19,796
Mar.		43	62	57	39		35,610	30,614	30,026	22,930
April		50	72	68	101		44,802	31,817	31,127	20,881
May		41	51	54	38		41,768	35,606	31,335	23,514
June		32	42	674	214		44,887	23,919	34,600	30,909
Total	36	548	640	609	884	45,557	433,065	360,611	329,885	197,629

“City of White House, TN” Mobile App

	FY 25 New Downloads	FY 24 New Downloads	FY 23 New Downloads	FY22 New Downloads
July	3	9	8	8
Aug.		4	13	9
Sept.		4	9	13
Oct.		2	11	6
Nov.		4	11	6
Dec.		3	10	10
Jan.		3	18	18
Feb.		1	10	9
Mar.		4	9	14
April		4	11	11
May		6	3	10
June		5	1	10
Total	3	49	114	124

	FY25 # of Requ ests	FY24 # of Requ ests	FY23 # of Reques ts	FY2 2 # of Reque sts
July	56	55	50	38
Aug.		46	43	54
Sept.		52	40	46
Oct.		40	45	64
Nov.		38	53	19
Dec.		34	70	42
Jan.		61	61	41
Feb.		82	20	41
March		66	41	38
April		61	68	26
May		81	50	39
June		66	47	47
FY Total	56	682	588	495

**The app went live on January 11, 2016*

Administrative & Legislative Services Department
July 2024

White House Farmers Market 2024

	Application Fees # (amount collected)	Booth Payments (\$)
January	3(\$45)	2(\$300)
February	6(\$90)	5(\$660)
March	3(\$45)	4(\$510)
April	7(\$105)	9 (\$1,260)
May	10(\$150)	9(\$1,080)
June	6(\$90)	8(\$900)
July	1(\$15)	1(\$150)
August		
September		
October		
November		
December		
Total	36(\$540)	37(\$4,860)

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

	2024-2025 Work Order Requests	2023-2024 Work Order Requests	2022-2023 Work Order Requests	2021-2022 Work Order Requests	2020-2021 Work Order Requests	2019 – 2020 Work Order Requests	2018 – 2019 Work Order Requests
July	15	18	14	19	11	10	22
August		23	23	8	27	10	26
September		13	21	12	9	13	19
October		13	13	10	6	7	14
November		13	12	23	16	7	18
December		8	8	17	19	3	8
January		14	11	6	11	16	14
February		7	10	8	16	18	7
March		7	16	14	12	11	7
April		10	6	13	17	2	12
May		17	34	20	25	11	6
June		15	19	14	31	10	9
Total	15	158	187	164	200	98	162

Finance Department
July 2024

Finance Section

During July the Finance Office continued working on FYE 6/30/2025 budget tasks, the Regions Bank transition, and FYE 6/30/2024 audit tasks. Members of the Finance Office also participated in the following events during the month:

July 8: State of the City meeting
July 9: Audit pre-planning virtual meeting
July 9: Introductory meeting with new Purchasing / Risk Coordinator
July 10: State of the City meeting
July 10: Regions Bank virtual meeting
July 11: Assistant Finance Director attended and passed CMFO “Internal Control & Auditing” course
July 15: Retirement reception for Carol Sturm
July 16: Semi-annual expired financial record destruction
July 17: Regions Bank virtual meeting
July 23: Annual utility uncollectable A/R write off process
July 24: Utility cutoff list testing / training
July 24: Unclaimed property reporting training
July 24: Regions quick deposit training
July 29: Regions positive pay training
July 30: Finance staff meeting
July 30: Regions positive pay configuration
July 30-31: Audit planning
July 31: Regions Bank virtual meeting
July 31: Road projects loan closing

Performance Measures

* = *Data Not Currently Available*

Business License Activity	July 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
Opened	11	11	91	95	92	76
Closed (notified by business)	1	1	11	9	7	6

**Finance Department
July 2024**

Accounts Payable	July 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
Total # of Invoices Processed	512	512	5657	4455	4254	4079

Finance Office Calls / Emails	July 2024	FY 2025 Total	June 2024	May 2024	Apr 2024	Mar 2024
Total Calls	1,149	1,149	906	1,045	1,147	1,010
Calls per day	64	64	61	62	64	64
Total Emails Sent/Received	3,857	3,857	3,534	3,344	3,851	3,142
Emails per day	215	215	236	197	214	197

Finance Cashiering Transactions (#)	July 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
In-Person	337	337	7,459	6,369	7,747	8,138
Drop Box / Mail	1,018	1,018	13,986	15,138	16,804	18,328
Online	2,953	2,953	32,727	28,084	27,460	28,548
Deposit Batches Prepared	211	211	2,684	2,594	2,326	2,082

Utility Billing	July 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
New Build Applications (#)	32	32	588	307	284	357
Move In Applications (#)	118	118	1071	926	977	737
Total Applications (#)	150	150	1659	1233	1261	1094
Electronic new customer signups (#)	85	85	796	476	410	300
Electronic new customer signups (%)	57%	57%	48%	39%	33%	27%
Move Outs (#)	38	38	342	831	898	743
Addl. Trash/Recycle Req. Accts. (#)	4	4	*	*	*	*
New Build Account Activations (#)	27	27	*	*	*	*
Accounts Billed (#)	5928	5928	*	*	*	*
Disconnect Warning Calls / Emails (#)	246	246	*	*	*	*
Disconnect Warning Letters (#)	85	85	*	*	*	*
Non-Active / Delinquent Disconnects (#)	33	33	*	*	*	*
Delinquent Accts. Ref. to Collections (#)	1	1	*	*	*	*
Delinquent Accts. Ref. to Collections (\$)	\$385	385	*	*	*	*
Successful Delinquent Collections (\$)	\$165	165	*	*	*	*
Processed Account Adjustments (#)	46	46	*	*	*	*
Denied Account Adjustments (#)	2	2	*	*	*	*
Auto Draft Pre-Notes (#)	38	38	*	*	*	*
Returned Payments (#)	1	1	*	*	*	*

**Finance Department
July 2024**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	13,958,712	4,187,614	10,054,448	72%
Economic Development Fund	171,200	51,360	231,943	135%
State Street Aid Fund	486,251	145,875	354,872	73%
Parks Sales Tax Fund	736,600	220,980	284,100	39%
Sanitation Fund	1,682,500	504,750	1,034,855	62%
Parks Impact Fees Fund	474,510	142,353	233,490	49%
Police Impact Fees Fund	375,540	112,662	1,192,762	318%
Fire Impact Fees Fund	247,620	74,286	760,313	307%
Roads Impact Fees Fund	485,130	145,539	572,899	118%
Police Drug Fund	8,400	2,520	45,285	539%
Debt Service Fund	3,955,000	1,186,500	1,383,792	35%
Wastewater Fund	6,663,400	1,999,020	8,136,078	122%
Dental Care Fund	98,040	29,412	172,660	176%
Stormwater Fund	1,145,800	343,740	1,006,468	88%
Cemetery Fund	63,660	19,098	273,003	429%

*Balances do **not** reflect encumbrances not yet expended.*

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2024-2025.

Operating Fund	Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	13,958,712	642,812	↓ 3.73%
Economic Development Fund	171,200	1,076	↓ 7.70%
State Street Aid Fund	486,251	41,548	↑ 0.21%
Parks Sales Tax Fund	736,600	102,216	↑ 5.54%
Solid Waste Fund	1,682,500	145,141	↑ 0.29%
Parks Impact Fees Fund	474,510	19,647	↓ 4.19%
Police Impact Fees Fund	375,540	18,864	↓ 3.31%
Fire Impact Fees Fund	247,620	12,323	↓ 3.36%
Roads Impact Fees Fund	485,130	20,869	↓ 4.03%
Police Drug Fund	8,400	398	↓ 3.60%
Debt Services Fund	3,955,000	237,160	↓ 2.34%
Wastewater Fund	6,663,400	578,148	↑ 0.34%
Dental Care Fund	98,040	8,296	↑ 0.13%
Stormwater Fund	1,145,800	108,144	↑ 1.10%
Cemetery Fund	63,660	2,035	↓ 5.14%

*Realized amounts reflect revenues realized from July 1, 2024—July 31, 2024

Human Resources Department
July 2024

The Human Resources staff participated in the following events during the month:

July 03: Police Officer Interviews

July 06: Americana Celebration

July 08: Fire Captain Testing

July 9: Return to Work Coordinator Training
Fire Lieutenant Testing
Police Officer Testing

July 10: State of the City Meeting
Park Attendant Interviews

July 11: Firefighter Testing

July 15: Patrol Corporal Testing

July 16: Wastewater Tech I Interviews

July 18: Patrol Corporal Interviews

July 23: TML Annual Conference Awards Breakfast

July 24: Police Officer Testing
Fire Captain Interviews
Fire Lieutenant Interviews

July 25: Firefighter Interviews

July 29: Police Officer Testing

July 30: Fire Captain Interviews

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	0
August		1	1	0
September		0	1	0
October		1	2	1
November		0	1	0
December		0	0	0

Three-year average: 5.67

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		1	1	0
February		0	0	1
March		1	0	0
April		1	0	0
May		1	0	1
June		1	0	1
Total	1	7	6	4

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	1
August		0	1	1
September		0	0	1
October		0	1	1
November		0	1	3
December		0	0	0

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	0
February		0	0	0
March		0	1	0
April		1	1	0
May		0	0	0
June		0	0	0

Human Resources Department
July 2024

Three-year average: 4.33

Total	1	1	5	7
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Human Resources Department
July 2024

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	2	1	1
August		3	1	1
September		1	1	2
October		0	1	0
November		1	2	0
December		1	1	1

Current year turnovers that occurred within
90 day probationary period: 0

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		2	0	4
February		2	0	2
March		0	2	3
April		2	0	2
May		1	0	2
June		2	1	1
Total	1	17	10	19
Percentage	0.79%	13.39%	8.40%	16.52%

Three-year average: 12.77%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July		0	0	0
August		1 (T)	0	0
September		0	0	0
October		0	1 (S)	0
November		1 (T)	0	0
December		0	0	0

Three-year average: 1.333

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	1 (T)
February		0	0	0
March		0	1 (T)	0
April		0	0	0
May		0	0	0
June		0	0	0
Total	0	2	1	1

**Police Department
July 2024**

Highlights –

- Sgt. Erinn Martin attended the 2024 Tennessee Bureau of Investigations State Academy on July 7th thru July 26th. The classes were held at Montgomery Bell State Park. She received 120 hours of training.

Meetings/Civic Organizations

- ***Chief Brady attended the following meetings in July:*** Police Officer Interviews (7/3), Flock Safety Meeting (7/3), Department Head Meeting (7/8), State of the City (7/8), Planning Commission Meeting (7/8), White House Rotary Club Meeting (7/11, 7/18 & 7/25), Command Staff Meeting (7/16), Sumner County Drug Task Force Meeting (7/17), Cool off with a Cop (7/17), Americana De-Brief (7/18), Corporal Interviews (7/18), Board of Mayor and Alderman Meeting (7/18) and 7/24 Police Officer Testing.

➤ **Police Department Administration Performance Measurements**

Achieve our 5th re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2026.
Achieve our 5th re-accreditation award from the Tennessee Law Enforcement Accreditation program by December 2026.

Susan Johnson, Accreditation Manager, is in the 4th edition of our TLEA program into PowerDMS which includes 164 standards.

Susan has more than 58 more proofs to finish up 2024.

Susan Johnson will be attending the 2024 LEACT conference in September in Pigeon Forge, Tn.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 28 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,120 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	460	0	460
February	0	300	24	324
March	20	500	38	558
April	0	208	40	248
May	0	242	0	242
June	0	320	0	320
July	0	296	0	296
Total	20	2,326	102	2,448

Patrol Division Performance Measurements

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 382 shifts during the Fiscal Year 2023-2024. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	July 2024	FY 2024-25
Three (3) Officers per Shift	16	16
Four (4) Officers per Shift	47	47

2. ***Acquire and place into service four Police Patrol Vehicles.*** Four new vehicles have been ordered from Lonnie Cobb Ford in the FY24. We are currently waiting to receive them.

**Police Department
July 2024**

3. *Conduct two underage alcohol compliance checks during the Fiscal Year 2024-2025.*
We will be conducting a Fall Compliance Check.
4. *Maintain or reduce TBI Group A offenses at the three-year average of 60 per 1,000 population during the calendar year of 2024.*

Group A Offenses	July 2024	Per 1,000 Pop.	Total 2024	Per 1,000 Pop.
<i>Serious Crime Reported</i>				
Crimes Against Persons	12	1	83	6
Crimes Against Property	18	1	135	9
Crimes Against Society	21	1	113	8
Total	51	4	330	23
Arrests	65		366	

**U.S. Census Estimate 7/1/2022 – 14,516*

5. *Maintain a traffic collision rate at or below the three-year average of 446 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2024.*

	July 2024	TOTAL 2024
Traffic Crashes Reported	36	250
Enforce Traffic Laws:		
Written Citations	96	385
Written Warnings	26	270
Verbal Warnings	341	2,137

6. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2024.*

COLLISION RATIO				
2024	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
July	36	1 YTD 25	3%	10% YTD 250

Staffing:

- Officer Devin Keen started the Tennessee Law Enforcement Training Academy on July 7th.
- Officer TJ Brown was promoted to Corporal.
- Officer Blake McCluskey resigned effective July 25th. He is furthering his career with Sumner County Sheriff's Office.
- Novak Sheriff (certified) was hired and will start on August 5, 2024.
- We held testing for to potential hires. They will be interviewed August 15th.
- We are continuing to accept applications. As of July 1, 2024, we have four positions open.

**Police Department
July 2024**

Sumner County Emergency Response Team:

July 2024 ERT Activity

- Sgt. David Segerson will be attending the TacOps Law Enforcement Tactical Training Conference & Expo 2024 in Nashville, TN – August 21st thru August 23rd.

Support Services Performance Measurements

1. ***Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2024.***

We are unable to provide the above stats at the present time. Tyler Technologies will be providing this capability to our new software in the future.

2023 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
July		

Communications Section

	July	Total 2024
Calls for Service	1107	6,726
Alarm Calls	33	273

Request for Reports

	July	FY 2024-25
Requests for Reports	11	11
Amount taken in	\$6.75	\$6.75
Tow Bills	\$0.00	\$0.00
Emailed at no charge	17	17
Storage Fees	\$0.00	\$0.00

Tennessee Highway Safety Office (THSO):

- Nothing to report currently.

Volunteer Police Explorers: Nothing to report currently.

Item(s) sold on Govdeals: Nothing to report currently.

Crime Prevention/Community Relations Performance Measurements

- ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** D.A.R.E. should start in the Fall at White House Middle School.
- ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House will be October 5th.
- ***Participate in joint community events monthly to promote the department's crime prevention efforts and community relations programs.***
- July 12th – Sgt. Enck instructed a SPEARE class for 12 ladies.

**Police Department
July 2024**

- July 23rd – Sgt. Enck was a guest instructor for a Defensive Tactics Instructor Course at Coffee County Sheriff's Office.
- July 29 to July 31st - Sgt Enck attended an International DARE and School Safety Conference in Orlando, Fl.

Special Events: *WHPD Officers participated in the following events during the month of June:*

- July 3 to July 6 - Americana Celebration
- July 17th - Cool off with a Cop

Upcoming Events:

- 8/13 – Thrive Luncheon – Men serving
- 8/24 – Helping Cross Plains Safety Day
- 9/26 – Temple Baptist – Mother's Day out
- October -Trail of Treats
- 12/7 – Christmas Parade
- 12/14 – Shop with a Cop

2024 Participation in Joint Community Events		
	<u>May</u>	<u>Year to Date</u>
Community Activities	5	32

**Fire Department
July 2024**



Summary of Month's Activities

Fire Operations

The Department responded to 194 requests for service during the month with 127 responses being medical emergencies. The Department also responded to 6 vehicle accidents of which 3 had injuries, and 3 had no injuries. Of the 194 responses in the month of July there were 42 calls that overlapped another call for service which is 21.65% of our responses for the month. That brings the overlapping call volume for FY24-25 to 194 or 21.65% of the call volume.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in July from dispatch to on scene time averaged was, five minutes and fifty-six seconds (5:56). The average time a fire unit spent on the scene of an emergency call was twelve minutes and seven seconds (12:07).

Department Event

- July 6th – Independence 5k
- July 6th – Americana Celebration
- July 11th – Firefighter recruit testing
- July 27th – All Seasons school fundraiser

Fire Administration

- July 1st – Americana Planning Meeting
- July 8th – State of the City Meeting
- July 18th – Americana Debriefing
- July – Captain and Lieutenant promotions (Capt. Justin Whitaker & Lt. Billy Gaull)

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

Incident Responses FY to Date

Fires	5
Rescue & Emergency Services	127
Hazardous Conditions (No Fire)	10
Service Calls	10
Good Intent Call	16
False Alarms & False Call	23
Calls for The Month	194
Total Responses FY to Date	194

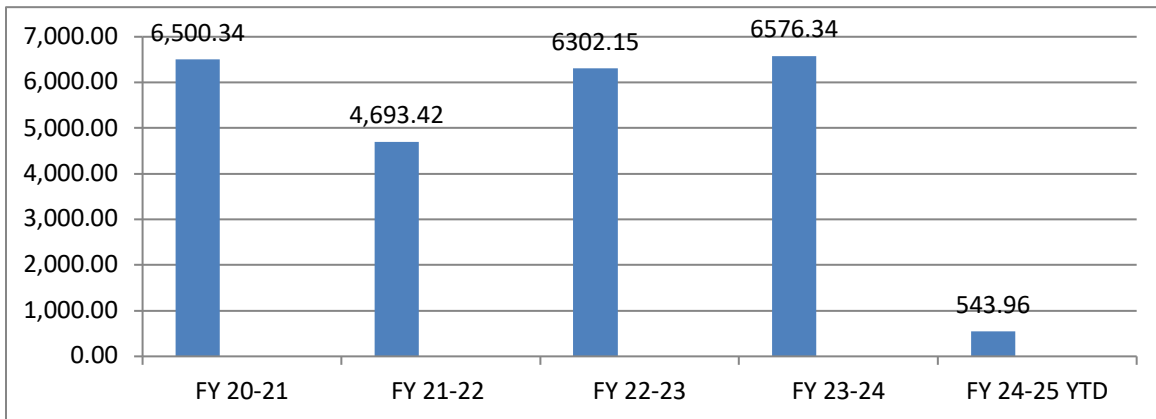
Fire Department July 2024

Response by Station

	Month	FY to Date	%
Station #1 (City Park)	104	104	53.60%
Station #2 (Business Park Dr)	85	85	43.81%
Administration	1	1	.51%

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4788 hours of training per year is based on twenty-one career firefighters.



	Month	FYTD
Firefighter Training Hours	543.95	543.96

Training breakdown for ISO and NFPA*

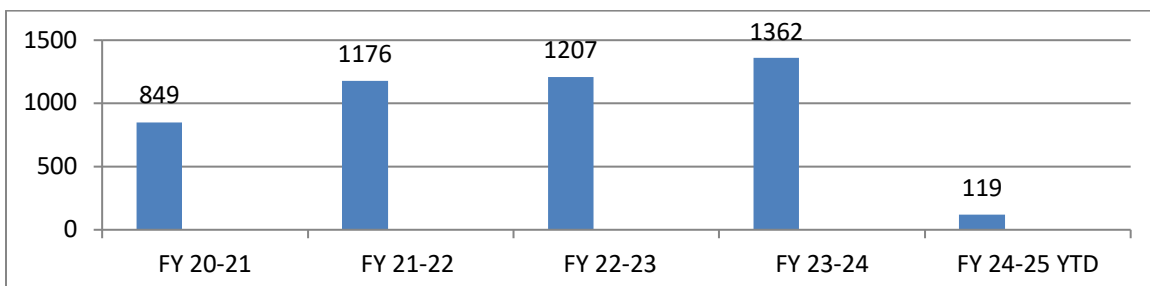
	Fire Officer	Company	Facilities	NFPA	Non-ISO
Month	0	273.5	47	161.45	62
Total for FY	0	273.5	47	161.45	62

*National Fire Protection Association – The fire service industry standard.

Insurance Service Office – A nationally recognized agency that rates fire departments on their level of readiness. This rating is used by insurance companies to determine insurance rates for their customers.

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

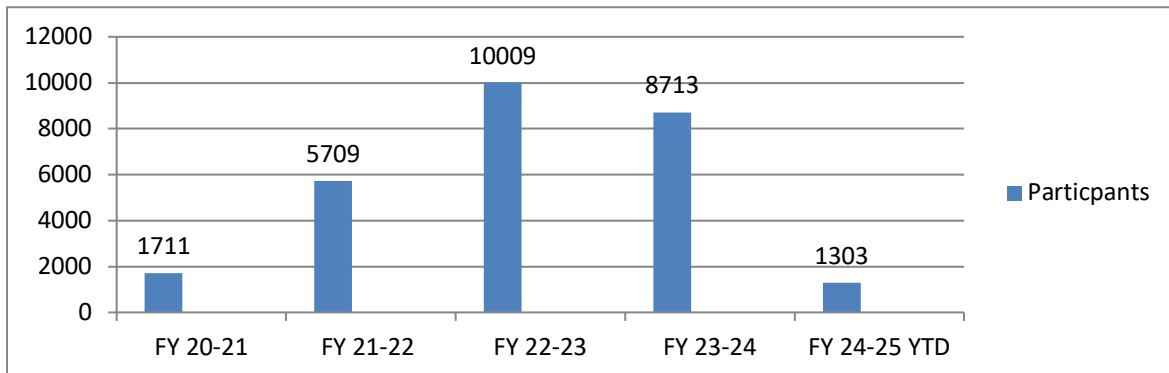


**Fire Department
July 2024**

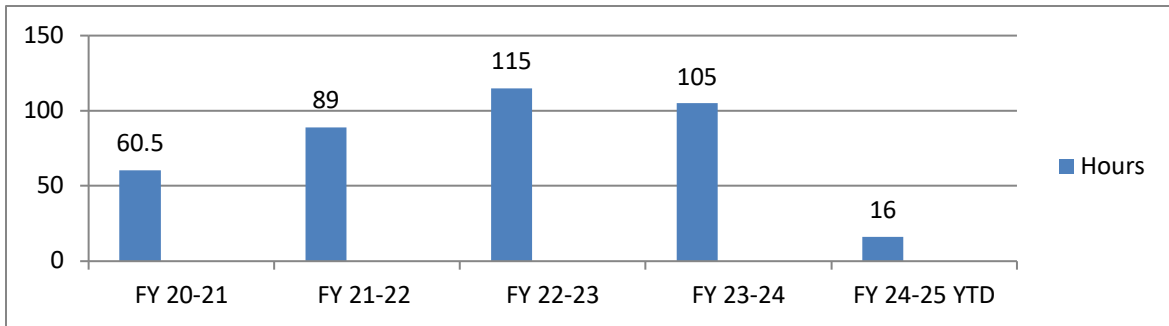
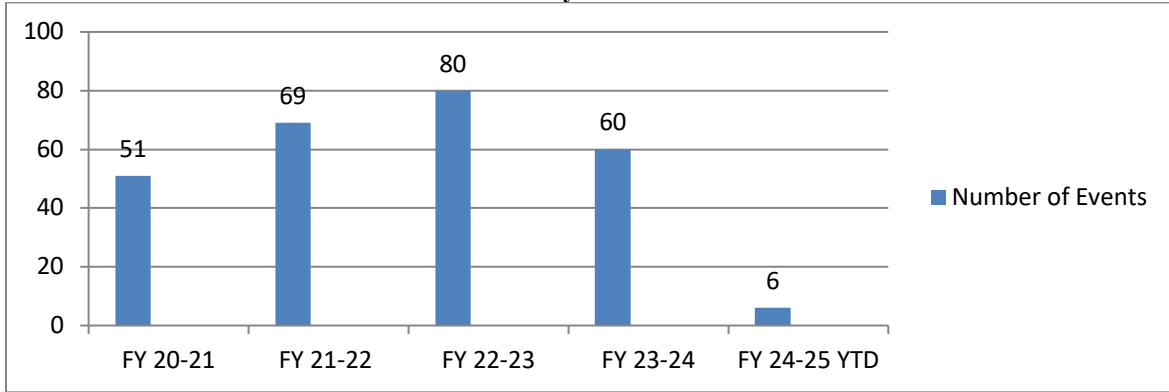
	Month	FYTD
July Fire Inspection	119	119
Reinspection	4	4
Code Violation Complaint	1	1
Violations Cleared	5	5
Annual Inspection	6	6
Knox Box	7	7
Fire Alarms	11	11
Measure Fire Hydrant	1	1
Plans Review	9	9
Pre-C/O	4	4
Pre-incident Survey	15	15
Sprinkler Final	3	3
Final/Occupancy	6	6

Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized currently; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



Fire Department July 2024



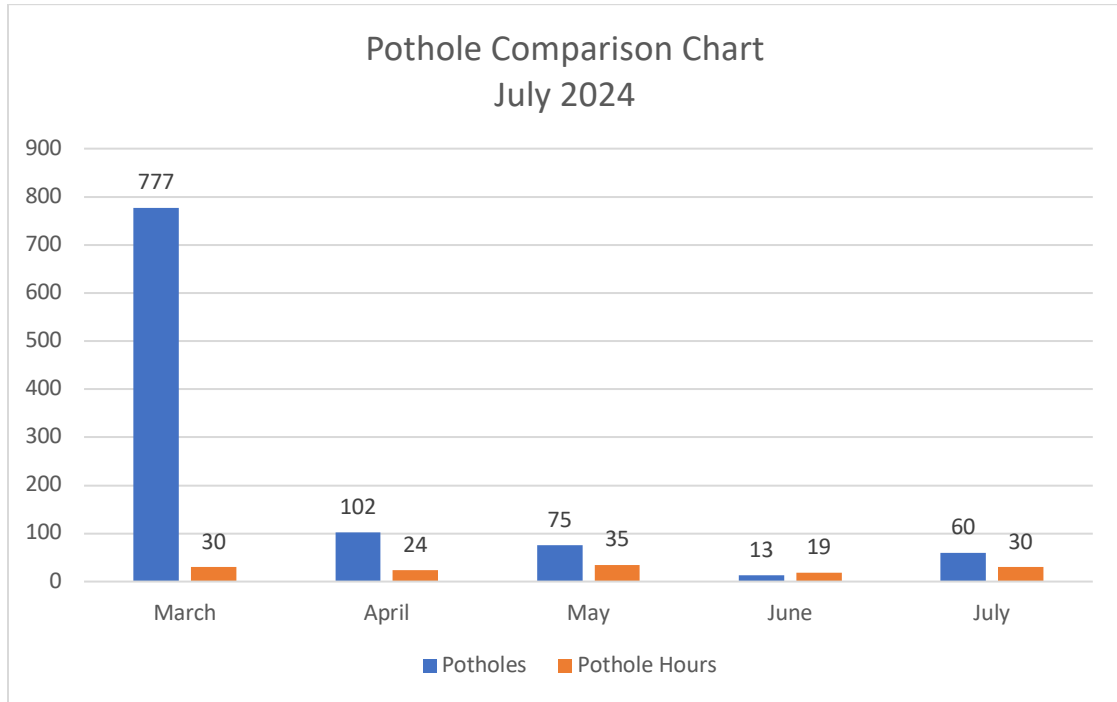
	Month	FYTD
Participants	1303	1303
Number of Events	6	6
Education Hrs.	16	16

Social Media Statistics for the Month

Post Reach	368
Post Engagement	70
New Page Followers	16

**Public Services Department
Public Works
July 2024**

Pothole Comparison



Location of Pothole Repairs

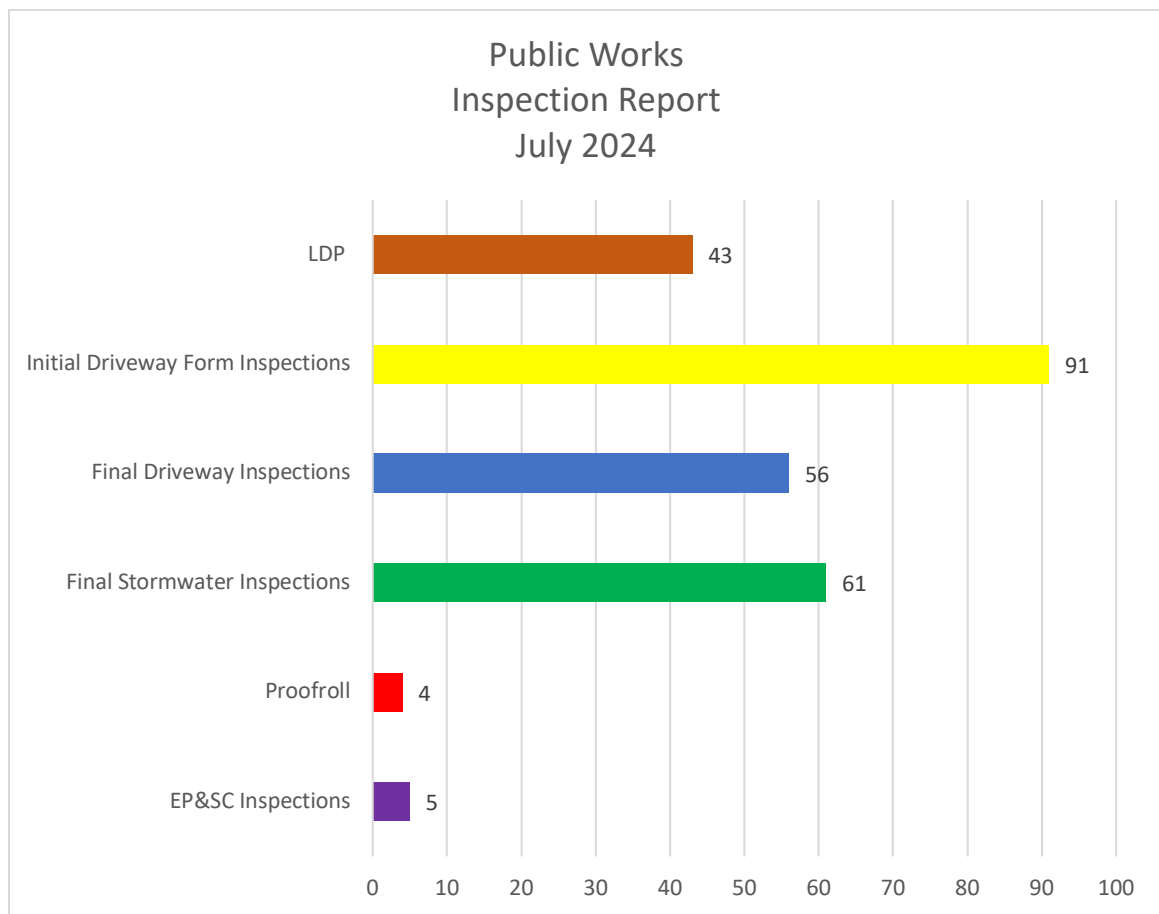
Street Address	Date Resolved
108 Louise Dr	July 11 th 2024
110 Louise Dr	July 11 th 2024
120 Covington Bend	July 11 th 2024
104 Brookview	July 11 th 2024
400 Covington Bend	July 11 th 2024
113 Larkspur	July 11 th 2024
3042 Union Rd	July 31 st 2024
Marlin Rd	July 31 st 2024
150 South Palmers Chapel	July 31 st 2024
Orchard Park	July 31 st 2024

**Public Services Department
Public Works
July 2024**

Inspector Notes

New Construction and Inspections:

The Public Works Inspector performs various different types of inspections throughout the process of a new home being built within City of White House City Limits, additionally the Public Works Inspector performs proof rolls on subgrade and base stone during the construction of new roads within new developments that are being built within The City of White House. Below gives an accurate account of how many Initial Drive Form Inspections, Final Driveway Inspections, EP&SC (Erosion Prevention & Sediment Control Inspections, and Final Stormwater Inspections were performed on a monthly basis.



**Public Services Department
Public Works
July 2024**

Monthly Work Log

Monday 07-01-24

- Loaded small and medium dump with base stone material and delivered North Palmers Chapel to repair sink hole within City ROW / Delivered barricades and roller to soccer complex / Delivered pug to soccer complex to make walkway and bus walkway for Americana Fest.

Tuesday 07-02-24

- Evaluated signal cabinet at Byrum Drive / Completed repairs to road failure by Calista pump station and Villages of Indian Ridge due to flooding / Continued work on walkways at Soccer Complex for Americana Fest Celebration.

Wednesday 07-03-24

- Set up all barricades for Carnival and Americana Fest / Set up all shuttle bus parking signs at designated areas / Delivered message boards to middle school and SR-76 to route people to shuttle bus parking areas / Performed maintenance on Zero turn mowers.

Thursday 07-04-24

- Holiday, Independence Day

Friday 07-05-24

- Preparation for Americana Fest Celebration / Repaired Pedestrian Head Signals at College St, Wilkinson Ln, and Charles Dr / Cut and removed tree from drainage ditch on Hillwood Drive.

Saturday 07-06-24

- Americana Fest Celebration

Monday 07-08-24

- Picked up barricades from Americana Fest Celebration / Returned barricades that were borrowed from Portland Public Services / Picked up messages boards and returned to Apache Trail/ Removed Americana Celebration signage and banners back to Chamber of Commerce/ Fleet maintenance / Attended State of City Address meeting.

Tuesday 07-09-24

- Assisted Wastewater by delivering walk behind concrete saw for line break at Walgreens/ Repaired green traffic light on HWY 76 and Raymond Hirsch / Facility and Fleet Maintenance / Troubleshooting and repair to asphalt roller.

Wednesday 07-10-24

- Troubleshooting processes for Decorative Solar Lights / Facility and fleet maintenance / Repairs to roller/ Picked up parts from Ace and Oreilly's / Repaired decorative street light at 115 Blossom Ct / Repaired solar light at 1240 and 1304 Rosewood Dr.

**Public Services Department
Public Works
July 2024**

Thursday 07-11-24

- Loaded materials in order to build concrete form to repair decorative street light on Sundance Way, removed old concrete and installed new form and poured concrete for new decorative street light base / Assisted stormwater with street sweeper operations and road debris cleanup on Louise Drive / Repaired yellow traffic light at North Bound ramps.

Monday 07-15-24

- Installed decorative street light pole and wire for damaged decorative street light at Sundance Way / Replaced bulb and globe on light at Willowleaf Ln / Went to Magnolia village on Granda Flora and removed old concrete / Formed up and repoured sidewalk/ Cleaned street and broom finished sidewalk.

Tuesday 07-16-24

- Loaded materials for sidewalk repair on Magnolia Blvd/ Pulled old sidewalk up and poured new / Went to Villages Ct to remove logs from creek.

Wednesday 07-17-24

- Repaired street lights on 121 Baylee Ct, 415 and 501 Foster Dr / Facility and fleet maintenance to rental bucket truck / Acquired operating materials from Ace and O' Reilly's / Trained Administrative Assistant on how to respond to specific questions about Solar Lights

Thursday 07-18-24

- Delivered backhoe to Tuf Solution to repair front hydraulics / Delivered vehicle 206 to Dan's for repair / Acquired LED bulbs from Winn Supply for stock needed for repair to decorative street lights throughout the City of White House / Went to Red Wing for boots / Completed installation of test solar light for camera at Public Services Administration Building.

Monday 07-22-24

- Repaired decorative street light at 106 Ravenwood Ct/ Repaired solar street light on 3001 Simmental Lane / Demobilization and remobilization of Stormwater Equipment from Tison Lane / Utilized backhoe to make repair to make repairs to creek near lift station due to flooding / Evaluated for repair traffic lights at traffic signal on Tyree Springs and Meadows Rd / Evaluated sidewalk and curbing for repair in order to sequester quotes from concrete contractors.

Tuesday 07-23-24

- Facility maintenance / Moved MowerMax out of building / Public Services Staff Meeting / Facility Maintenance / Fleet Maintenance / Completed Target Solutions Training / Took address and picture of curbs on Magnolia Blvd to send to business for quote repair / Ordered new large road name signs for signalized intersections.

Wednesday 07-24-24

- Evaluated for repair curbing in Covington Bend / Evaluated drainage issue in Covington Bend and Meadows Rd / Evaluated drainage issue on Calista Rd / Helped close out Accela's / Removed dead tree from creek on Pantana Drive to mitigate potential flooding hazard.

**Public Services Department
Public Works
July 2024**

Thursday 07-25-24

- Changed message on message boards on Apache Trail to reflect road closed during Apache Trail Box Culvert Project / Removed rock from ROW and Drainage Easement near Villages Ct and Calista Road.

Monday 07-29-24

- Performed ditch remediation at Valley View Drive / Hauled dirt from Carmack, Beechbrook, and Tison Ln from ditch remediation projects.

Tuesday 07-30-24

- Picked up backhoe from Tuf Solutions after repair completed / Took delivery of vegetation management materials and grass seed / Grass and vegetation stabilization processes at Tison Ln.

Wednesday 07-31-24

- Picked up asphalt from Cross Plains / Repaired potholes on Marlin Rd, Orchard Park, Union Rd Near Hope Center, and Brookview.

Traffic Signal Complaint Log

<u>Traffic Signal Complaints Log</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>FY 23/24 YTD</u>
SR-76 & Love's Lane	0	0	0	0	4
SR-76 & I-65 Southbound Ramps	0	0	0	0	1
SR-76 & I-65 Northbound Ramps	0	0	0	0	0
SR-76 & Hester Drive	0	0	0	0	2
SR-76 & Wilkinson Lane	0	0	0	0	1
SR-76 & Sage Road	0	1	0	0	1
SR-76 & Raymond Hirsch	0	2	0	0	5
SR-76 & Hwy 31W	0	0	0	0	5
SR-76 & Pleasant Grove Road (Flashing Signal)	0	0	0	0	2
Hwy 31W & Portland Road	1	0	0	0	1
Hwy 31W & Raymond Hirsch	1	0	0	0	2
Hwy 31W & Sage Road	1	0	0	0	0
Tyree Spring Road & Raymond Hirsch Parkway	0	0	0	0	4
Wilkinson Lane & Richard Wilks	0	0	0	0	0
Tyree Springs Road & South Palmers Chapel	3	0	2	4	9

Tyree Springs & S Palmers Chapel - Complaint: Light is running maximum recall on minor approaches due to the loss of connectivity from GS3 Processor (Detection System).

Resolution: Replaced GS3 Processor at developer's cost.

Raymond Hirsch & SR-76 – Complaint: Light is not giving enough time to allow more than 3 vehicles to clear Byrum Drive approach to this intersection. Loss of camera connectivity.

Resolution: Identified a power supply issue on the GS3 Processor (manufacturer defect). Replaced at no cost to the City of White House. GS3 Processor updated to most current version of software to eliminate loss of camera connectivity.

**Public Services Department – Stormwater Division
July 2024**

Stormwater Maintenance

July 01, 2024

725 Industrial – Vehicle and facility maintenance.

July 02, 2024

City Wide – Flood inspections.

July 03, 2024

Soccer Complex – Americana preparations, walkways and barricades.

July 05, 2024

Hwy. 31W – Americana preparations, street sweeping and mowing.

July 06, 2024

Soccer Complex – Americana



July 08, 2024

324 Wilkinson – Reshape ditch.



**Public Services Department – Stormwater Division
July 2024**

July 09, 2024

135 Seminole – Reshape ditch.



July 10, 2024

City Wide – Street sweeping and mowing. Vehicle and facility maintenance.

July 11, 2024

229 Longview – clean roadway gravel from driveway washout.

July 15, 2024

725 Industrial – Vehicle and Facility maintenance, Mowing and street sweeping.

July 16, 2024

114 Tison – Drainage mitigation, reshape upstream and clean downstream.



Public Services Department – Stormwater Division
July 2024

July 17, 2024

312 Walnut – Remove gravel in road from washout.

July 18, 2024

550 North Palmers Chapel – Remove tree stump in ditch.

July 22, 2024

349 Calista – Regrade bridge wash out for flow to enter the creek at a different location and stabilized the area. Clean the road area to allow better visible driving condition.



126 Villages – Clean up rocks washed out of the creek.



Public Services Department – Stormwater Division
July 2024

476 Calista - Removed rock dam causing water to backup.



July 23, 2024

304 Covington Bend - Cleaned neighborhood outfall area.



Public Services Department – Stormwater Division
July 2024

524 North Palmers Chapel – Repaired sinkhole in driveway with new material. These culverts will need total replacement for long-term functionality.



108 Louise - Removed clogged pipe and built a berm to help channel water to ditch.



July 24, 2024

495 Calista - Clean debris from the inlet side of the drainage system.



Public Services Department – Stormwater Division
July 2024

217 Patana - Removed trees blocking the box culvert.



July 25, 2024

304 Covington Bend – Cleaned ditch and stabilize.



July 29, 2024

725 Industrial – Vehicle and facility inspection.

July 30, 2024

City Wide – Drainage inspections, mowing, street sweeping.

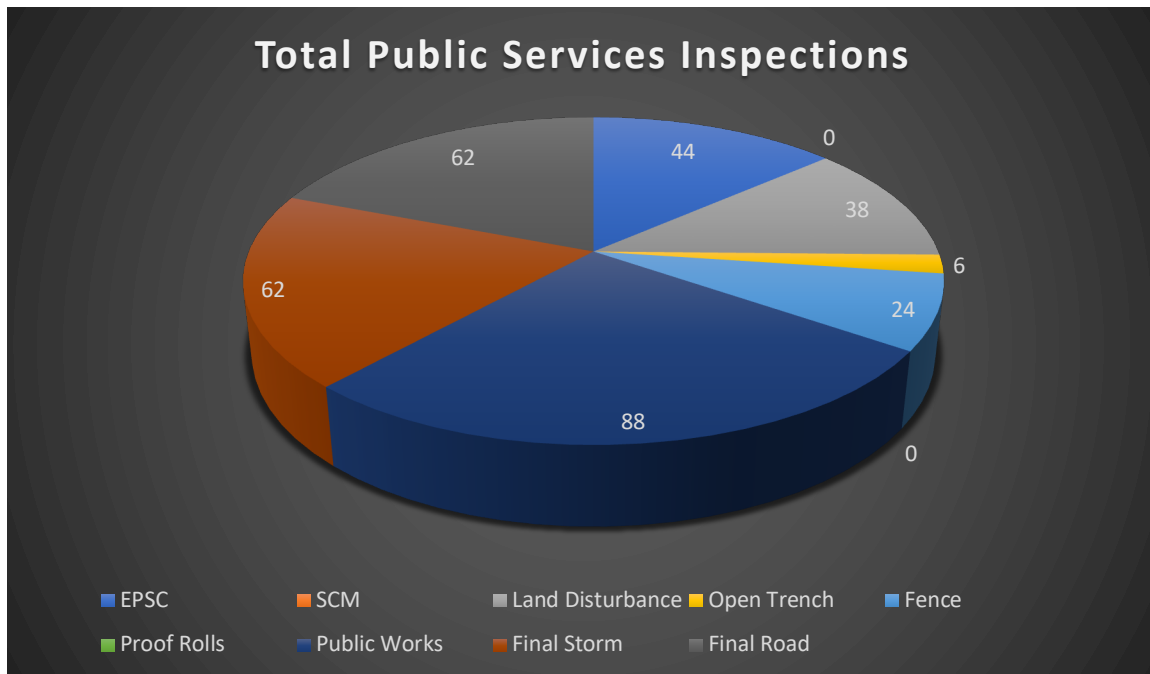
Public Services Department – Stormwater Division
July 2024

July 31, 2024

404 Wilkinson – Reshape washouts and add asphalt for stability.



Stormwater Inspector



Public Services Department – Stormwater Division
July 2024

Total Inspection Case Type for Public Services	Quantity
EPSC	44
SCM	0
Land Disturbance	38
Open Trench	6
Fence	24
Proof Rolls	0
Public Works	88
Final Storm	62
Final Road	62
Total Inspection Cases	324

Daily Work Log:

July 1st-3rd: P.T.O. (Vacation)

July 4th: INDEPENDENCE DAY!

July 8th: P.T.O (Vacation)

July 9th: Reviewed all notifications and updated work orders, logs, and notes. Consolidated information and built Inspector's Report. Discussed Stripping requirements for Willow Grove. Reviewed issues at Doug Cox Property on Pleasant Grove Lane and notified owner/contractor. Followed up on the McCurdy Road County Issue for the homeowner.

July 10th: Reviewed Notifications and Fence Permitting documents and information. EPSC Inspection sat Dorris Farms Phases 1 & 2. Highland Park Discussion for Stop Work Order. State of The City Meeting.

July 11th: Reviewed Notifications. Open Trench Inspection at The Parks. Reviewed construction projects with the development team at Marlin and Dorris 1 & 2. Final inspections at Core 5 and contacted contractor on missing items.

July 15th: Reviewed Notifications, Fence Applications, and documents, built schedule, and sent reports from the previous week. Reviewed the repairs related to the Stop Work Order for the Mill. Visited Carol for the Retirement reception. Open Trench Inspection at Calista Rd. Sub. Discussed Calista Rd Issues and Violations with staff.

July 16: P.T.O.

July 17th: Reviewed Onsite conditions and progress associated with the Stop Work Order. Reviewed Right-of-way construction from White House Shops/Publix State Route Lane-widening issues at the Municipal Park entrance. Discussed Punchlist Items for Highland Park and Consolidated list to send out with PS Director and PW Inspector and discussed other areas of interest for repair and enforcement such as addressing issues that become disregarded for repair on projects while in maintenance bond, reviewing procedures on all inspections and the best ways to record inspections and follow up if needed, and evaluating active construction and Stop Work Orders. Checked the status of the identified drainage issue at Scotlyn and Owens.

Public Services Department – Stormwater Division
July 2024

July 18th: P.T.O

July 22nd: Reviewed Notifications, Fence Applications, and documents, built schedule, sent reports from the previous week, and followed up on questions or concerns. Calculated ERU on WHIS for Finance. Met with LGI at Springbrook to review Construction Entrances/Driveways. Met with residents on Tyree Springs to review recent flooding events and its effects in the Stream Buffer and offsite issues associated with active construction that connects to the properties.

July 23rd: Reviewed all notifications and updated work orders, logs, and notes. EPSC inspections at Summerlin and Sage Farms.

July 24: Reviewed Notifications and Fence Permitting documents and information. EPSC inspections at Towne Center, Bridle Creek, Drew C., and Frey Branch.

July 25th: Reviewed all notifications and updated work orders, logs, and notes. Met with the Administrative team and reviewed issues identified and related to the Stop Work Order. EPSC inspections at Fields at Oakwood and Pinson Pointe.

July 27th: TNSA Urban 5K Runoff. Hauled PW Equipment UTV to transport volunteers and supplies along route, and placed/removed signage. Assisted with setting up/tear down for the event.

July 30th: Reviewed all notifications and updated work orders, logs, and notes. Discussed planning Town Hall meeting to address Common issues in construction and the other issues relating to the Stormwater Program, Construction General Permit, and the MS4's Minimum Control Measures 1 & 2. EPSC inspection at Marlin Pointe.

July 31st: Reviewed Fence Applications. EPSC inspections at Legacy Farms, The Parks, Copes Crossing, Willow Grove, and Cardinal Ponte.

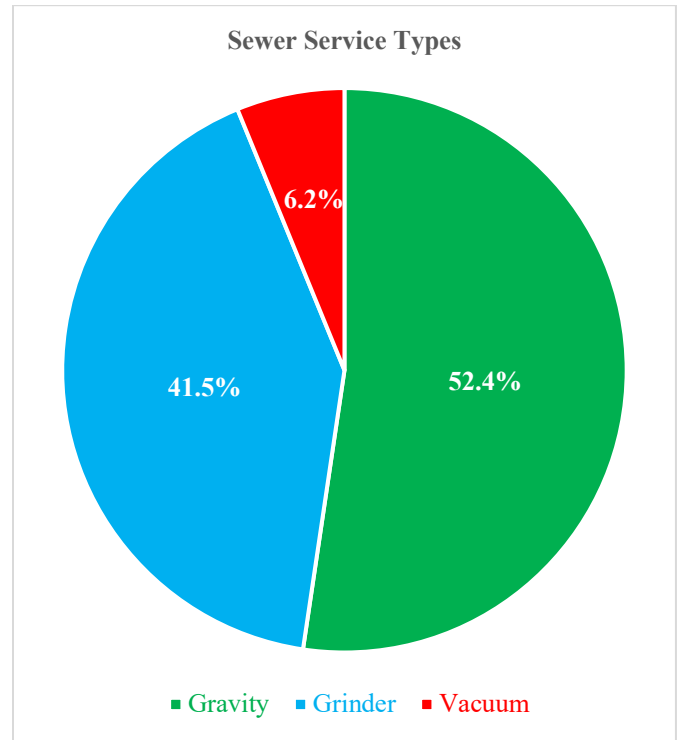
**Wastewater Department
July 2024**

Collections System Activities:

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **July 31st, 2024**, City personnel count a total of **7,234** sewer system connections, with **32 new** applications for service in **July 2024**. A total of **598 new** connections were permitted during the 2023/2024 fiscal year. Totalized counts of each type of connection are provided below:

Gravity Sewer Connections	3,787
Low-Pressure Grinder Sewer Connections	2,999
Vacuum Sewer Connections	448

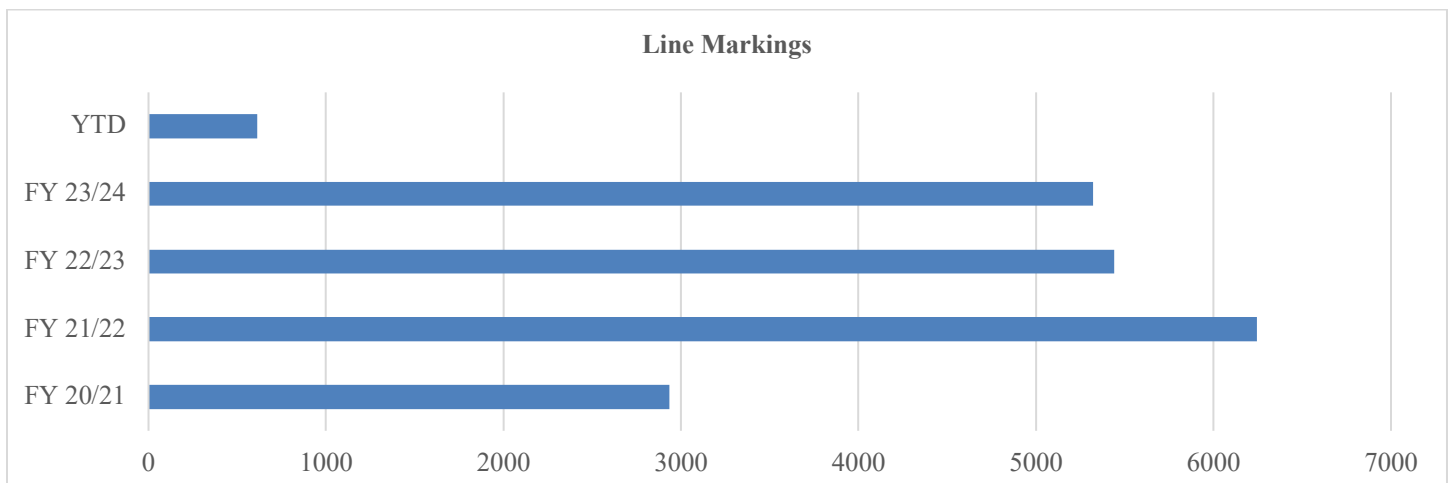
The City counts **198** commercial grinder connections, **2,801** residential grinder stations, and **36** lift-stations integrated into our Sanitary Sewer System.



811 Utility Locate Service:

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task: This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-markings in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities. Total requests decreased slightly in the 2022/2023 fiscal year, but remain nearly double 2020/2021 levels. Total requests in the 2023/2024 fiscal year were very similar to 2022/2023 numbers.**

Line Markings	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>July 2024</u>	<u>FY 24/25 YTD</u>
Tennessee 811	2933	6245	5441	5320		612	612



**Wastewater Department
July 2024**

<u>Lift-Station Repairs</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>July 2024</u>	<u>FY 24/25 YTD</u>
Union Road	9	0	0	2		0	0
Summerlin	22	0	0	2		0	0
Settlers' Ridge	1	1	1	0		0	0
Springbrook	n/a	n/a	n/a	0		0	0
Willow Grove	n/a	n/a	n/a	1		0	0
Dorris Farms	n/a	n/a	n/a	1		0	0
Cope's Crossing	6	9	9	5		0	0
Cambria	3	4	4	2		0	0
Belmont Apartments	n/a	0	0	0		0	0
Kensington Green	0	0	0	0		0	0
Meadowlark Townhomes	n/a	0	0	0		0	0
Meadowlark	1	1	1	3		0	0
Sage Farms	n/a	n/a	n/a	1		0	0
Sage Rd (Hester Dr)	0	0	0	0		0	0
Loves Truck Stop	0	3	3	1		0	0
Highway 76	0	0	0	0		0	0
Portland	1	0	0	1		0	0
North Palmers Vacuum	1	7	7	4		0	0
Villas at Honey Run	n/a	1	1	0		0	0
31W Apartments	n/a	0	0	0		0	0
Calista Apartments	n/a	0	0	0		0	0
Calista Vacuum	1	9	9	3		0	0
Concord Springs	0	2	2	1		0	0
Fields at Oakwood	2	2	2	0		0	0
The Mill	n/a	n/a	n/a	0		0	0
Highland Park	n/a	n/a	n/a	0		0	0
Los Jalapenos	n/a	0	0	2		0	0
Mt. Vernon Apartments	n/a	0	0	3		0	0
Grove at Kendall	n/a	0	0	0		0	0
Wilkinson Lane	1	3	3	3		0	0
Heritage High School	0	0	0	0		0	0
Legacy Farms	n/a	0	0	1		0	0
The Parks #1	0	0	0	3		0	0
The Parks #2	n/a	n/a	n/a	0		0	0
Treatment Plant #1	3	0	0	0		0	0
Treatment Plant #2	0	0	0	1		0	0

**Wastewater Department
July 2024**

SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

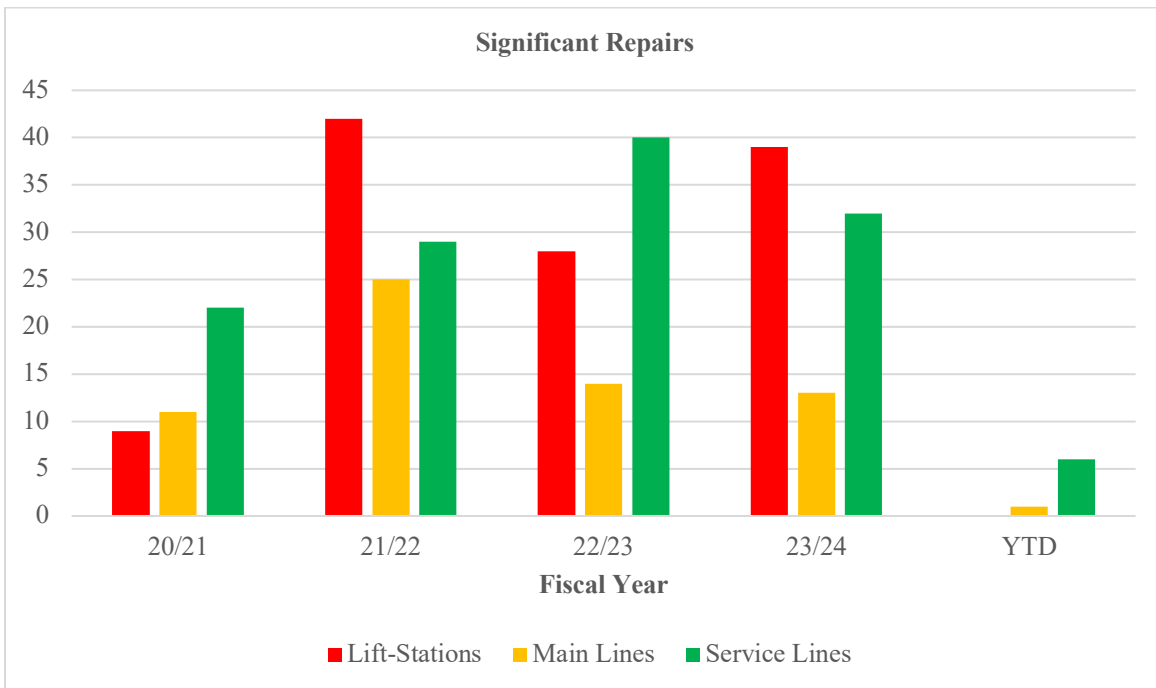
Major Alarms/Repairs:

No major lift-station repairs/malfunctions occurred during the month of July, 2024.

System Repair Goals:

The goal is to minimize failures with the major lift-stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last six (6) years on the proper operation and maintenance of the major lift-stations. This program has been very successful in reducing the number of station failures. Some of the lift-stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

<u>Repairs</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>July 2024</u>	<u>FY 24/25 YTD</u>
Major Stations	9	42	28	39		0	0
Main Line	11	25	14	13		1	1
Service Line	22	29	40	32		6	6

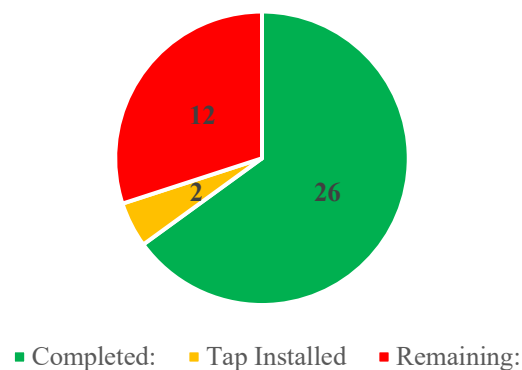


**Wastewater Department
July 2024**

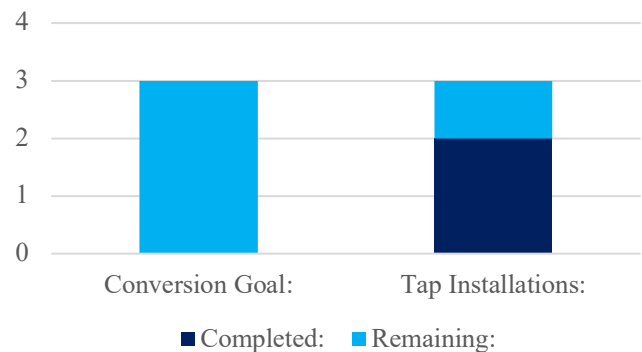
Ongoing Projects:

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City's sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. **Phase-1 (from the intersection of DeeCee/SCT to the end of Hester Dr) has been fully completed. Phase-2 (from Hester Dr to the intersection of Sage/Cardinal) has been fully completed. Phase-3 (from the intersection of DeeCee/SCT to the Wastewater Treatment Plant) has been completed.** As of October 31st, 2023, all three phases of the new Southern Force-Main are receiving active flow (flow is diverting from the old 12" line into the new upsized line beginning at the intersection of Sage Rd / Cardinal Dr and flowing to the Wastewater Treatment Plant located at 725 Industrial Dr), and the old 12" and old 6" lines along Industrial Dr have been physically disconnected and abandoned from the intersection of SCT Dr and Industrial Dr to the treatment plant. Bids for Phase-4 were opened on February 5th, and the contract has been awarded to Norris Bros. Excavation. Phase-4 Project work is nearing completion, with approximately 400' of pipe installation remaining, plus tap installation to the small line for roughly 20 homes along Sage Rd.
- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pumps #2 and #3, and a splined coupler failure in both pump #1 and pump #2. Only one (1) of the three (3) Mink pumps remains in operation. **Two (2) older-model Busch pumps have been rebuilt by the manufacturer and retrofitted back into the station in place of the Mink pumps, and the station is currently operating normally. We have purchased spare Busch pumps to keep in inventory for if/when the final Mink pump fails, and to have in the event or additional emergencies. One of the spare pumps has already been delivered, and the other is currently on order. These pumps are interchangeable with the North Palmers vacuum station pumps.**
- 3. North Palmers Vacuum Station:** The volute of one of the in-line centrifugal sewer pumps has cracked, and the pump has been removed from service. Due to the age of the pump, a matching volute cannot be sourced, and the entire pump must be replaced. **A replacement pump has been ordered and delivery is anticipated in August, 2024. The old pump was been pulled and sent out for an emergency interior repair patch to the failed volute, and has been received and returned to service. The patch will not hold permanently, but is anticipated to function until the new pump gets delivered.**
- 4. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Four (4) full conversions are planned for the FY23/24 fiscal year, with one of the conversions already having a tap installed. **A total of 26 projects have now been completed on the list of 40, and taps are installed for two additional locations.**
- 5. Copes Crossing Lift-Station:** The control panel for the Copes Crossing lift-station has been replaced. However, an additional issue was identified with the pump power cables during the panel replacement, and following that the pump itself experienced a mechanical failure. **A quote for replacement of the cables was solicited, and the replacement power cables have been placed on order. Pump #2 has since experienced an electrical and mechanical issue due to the corroded cables, and has been pulled for repairs. The new power cables have been delivered, and we are awaiting installation. The condition of the damaged pump is such that full replacement is warranted, and a new pump is currently on order.**

Total Planned Septic-to-Sewer Conversions:

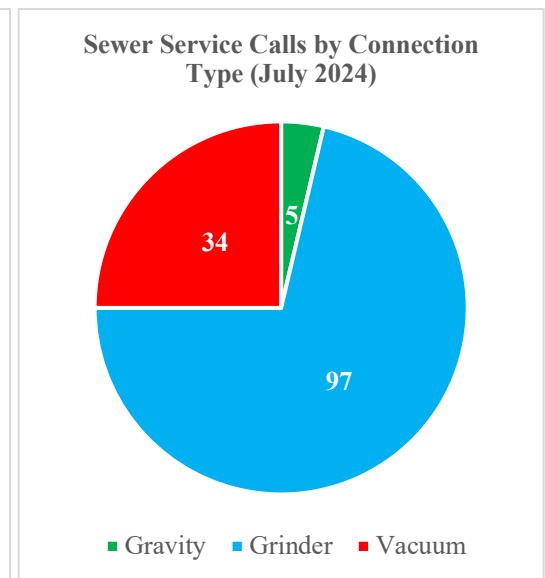
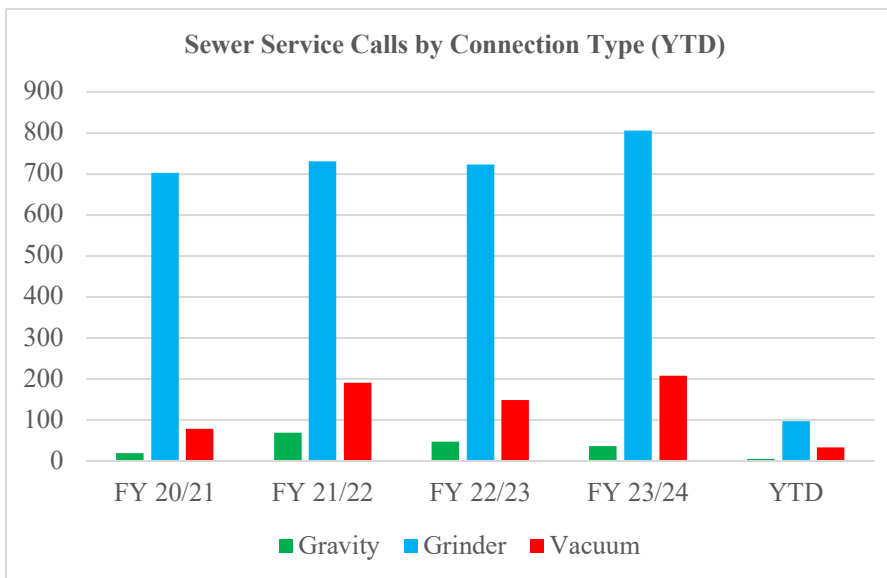


**Septic-to-Sewer Conversion Goals
(FY-2024/2025)**



**Wastewater Department
July 2024**

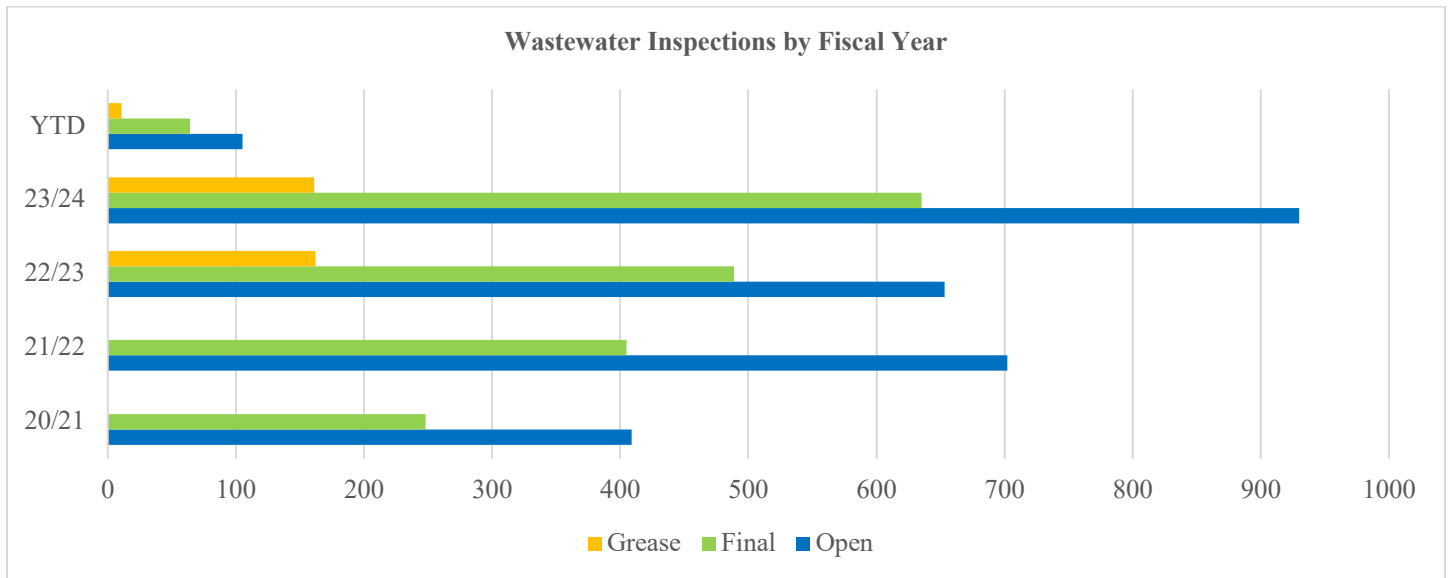
<u>Work Orders</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>July 2024</u>	<u>FY 24/25 YTD</u>
Vacuum System Service Request	78	191	149	208		34	34
Gravity Service Request	20	69	48	37		5	5
Low Pressure Service Request	702	730	723	805		97	97
Total Pumps Replaced	492	472	459	454		54	54
Total Pumps Rebuilt	135	114	30	43		15	15
Total Warranty Pumps Returned	n/a	129	125	83		10	10
Grinder Tank PM Program	219	117	132	151		21	21
Open Trench Inspections	409	702	653	930		105	105
Final Inspection for New Service	248	405	489	635		64	64
Grease Trap Inspections	n/a	n/a	162	161		11	11
Sanitary Sewer Overflow (SSO)	19	28	14	18		1	1
Odor Complaints	35	22	28	39		5	5



New Constructions and Inspections:

Wastewater Department July 2024

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for six years, with FY22/23 numbers remaining similar to the FY21/22 inspection requests, and FY23/24 numbers again breaking previous years' records.

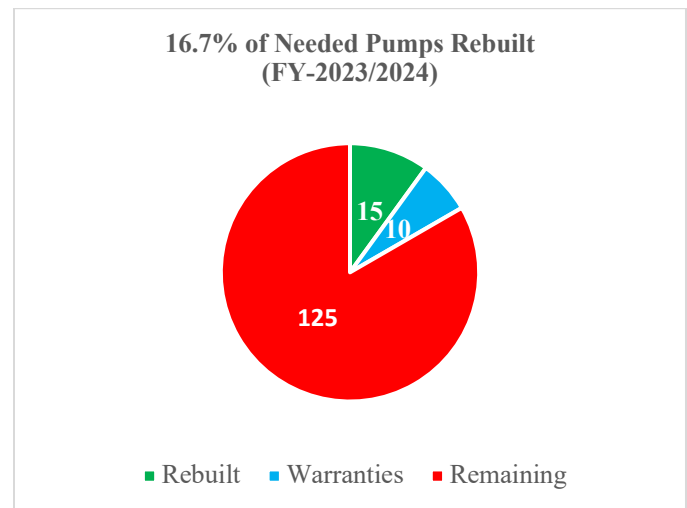


Pump Rebuilds:

The capital outlay budget was designed for a total purchase of approximately 350 new E-One grinder pumps for the 2023/2024 Fiscal Year. However, **454** grinder pumps were needed to meet all the service call requests for the previous fiscal year. To supplement the amount of pumps on-hand, the department rebuilt **43** pumps throughout the year, in addition to **83** warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2024/2025 fiscal year was again designed for the purchase of approximately 350 new pumps, with an anticipated need for approximately 475 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps). As such, the City is targeting to rebuild a minimum of 150 pumps (inclusive of rebuilt warranty-return pumps) throughout the year for inventory buffer.

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There have been an abnormally high number of warranty-returns in the last five years caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



**Wastewater Department
July 2024**

Treatment System Activities:

Wastewater Treatment Plant Goals:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

Parameter	Apr - 24	May - 24	June - 24	July - 24	
Influent – To Plant	0.915 MGD	See Note	1.013 MGD	0.899 MGD	MGD = Million Gallons/Day
Effluent – To Creek	0.952 MGD	1.307 MGD	0.945 MGD	0.772 MGD	MGD = Million Gallons/Day
Effluent – To Spray Field	0.000 MGD	0.000 MGD	0.167 MGD	0.289 MGD	
Total Flow Through Plant	See Note	See Note	1.112 MGD	1.061 MGD	
Design Capacity	1.400 MGD	2.000 MGD	2.000 MGD	2.000 MGD	
% of Influent Capacity	65.4%	65.4%	50.7%	45.0 %	(Influent) / (2.000 MGD)
% of Effluent Capacity	68.0%	See Note	55.6%	53.1%	(Effluent) / (2.000 MGD)
Actual Capacity	1.120 MGD	1.600 MGD	1.600 MGD	1.600 MGD	(2.000 MGD x 80%)
% Actual Influent Capacity	81.7%	81.7%	63.3%	56.2%	(Influent) / (1.600 MGD)
% Actual Effluent Capacity	85.0%	See Note	69.5%	66.3%	(Effluent) / (1.600 MGD)
Rainfall	3.63"	16.01"	8.04"	5.17"	

	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>July 2024</u>	<u>FY 24/25 YTD</u>
Effluent Violations	7	32	25	29		2	2

- Violations:** One (1) violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility. Second violation for total nitrogen, which was also an artifact of abnormally high levels from the previous month which occurred during heavy a very heavy I&I event in late June that disrupted plant operation.
- TDEC Order and Assessment:** On July 15th, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within “significant compliance” of the facility’s permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29th, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the “significant compliance” period to begin one (1) year after completion of construction, to allow for the influence of the old facility’s treatment effectiveness on annual rolling averages to be completely phased out. **The City received written confirmation of this arrangement from TDEC on August 7th, 2020.**

**Wastewater Department
July 2024**

3. **Peracetic Acid:** Although TDEC has approved our use of peracetic acid (PAA) as the method of disinfection and has modified our NPDES permit accordingly, our new permit allows for the use of Ultraviolet (UV) Light disinfection, and the UV system has recently been brought online as part of the new facility expansion. As such, we operated primarily on UV disinfection for the month of April, 2024, only returning to the PAA feed for a few days during repairs/modifications to the new effluent flume. ***Last month there was no PAA feed rate.***

Our TDEC permit states in part that, “The concentration of the E. Coli group after disinfection shall not exceed **126 CFU’s** (colony forming units) per 100 ml.” Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our **E Coli** testing for the month operating on the new UV disinfection system showed an average of **1.7 CFU’s**. ***Last month the average was 1.0 CFU, operating on the UV for disinfection.***

4. **WWTP Expansion Project:**

Effluent Flow-Meter: The flume was found to be misshapen and not to design width. The flume was cut, ground, and concrete repoured to exact measurements, and the flow-meter provided anticipated measurements for a time, but has since been found to be off again. [Re]recalibration and reprogramming has again been completed, and effluent totals now report as expected.

UV Disinfection: The UV disinfection has been successfully started up and is functioning normally. The UV is now being used as the primary means of disinfection for the existing plant, and preliminary analyses have shown it is providing more effective disinfection than the PAA. PAA totes are still on-site as a backup if needed.

Secondary Effluent Filters: The secondary effluent filters have also been successfully started up and are now functioning.

RAS/WAS Pumps: The Return (RAS) and Waste (WAS) sludge pumps for clarifiers #1 and #2 have been replaced and are operating, and flow rates for these pumps are being adjusted to the needs of the facility. An issue was identified with the wiring of the flow-meter on RAS pump #2, and has since been corrected.

Clarifier #1: Upgrades to Clarifier #1 are mostly completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #2: Upgrades to Clarifier #2 are mostly completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #3: As of May 6th, 2024, Clarifier #3 was live and functional. However, it experienced a mechanical failure due to electrical phase reversal in early June. The electrical issue has been corrected and the mechanical failures repaired, and Clarifier #3 has now been returned to service.

Bioreactor #1: As of May 6th, 2024, Bioreactor #1 is live and functional. We will operate exclusively on this new bioreactor until Bioreactor #2 is completed and brought online, and the old oxidation ditch is disconnected and decommissioned.

Bioreactor #2: As of July 31st, Bioreactor #2 has entered testing, though raw water flows have not been directed to it at this time.

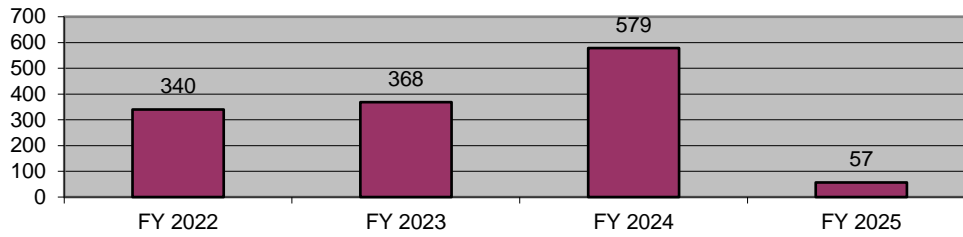
Grit Chamber: As of May 6th, 2024, the Grit Chamber is live and functional.

Generator: The generator is currently functioning normally / as expected. An issue was discovered in the wiring of the transfer switch in early June that was causing the phases to be reversed when running exclusively on the generator-feed for the facility. Once the issue was identified and corrected, as well as several components trouble-shot and reprogrammed, then the phasing issues were eliminated.

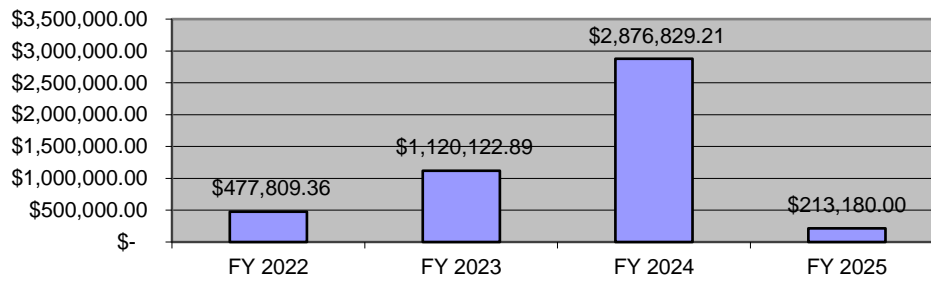
Site Work: Final paving has been completed around the facility. Sidewalks are still in progress.

**Planning and Codes Department
JULY 2024**

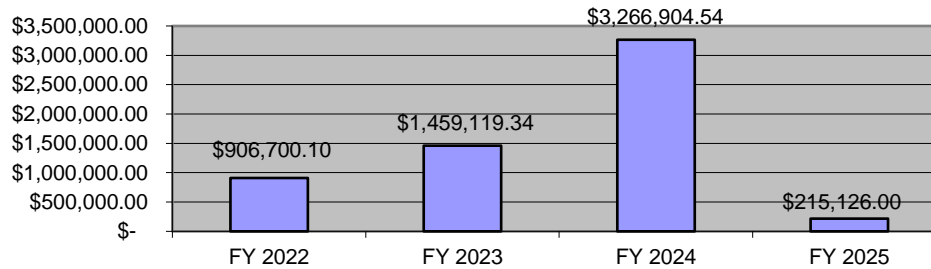
Single Family Permits



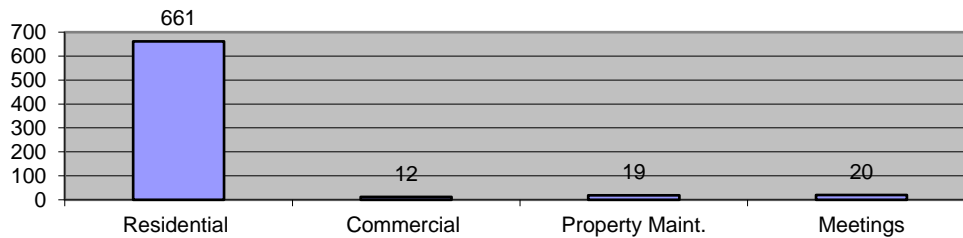
Impact Fees



Permit Fees



Monthly Inspections / Meetings



Planning and Codes Department
JULY 2024

	Month	FY2025	FY2024	FY2023
MEETING AGENDA ITEMS#				
Planning Commission	5	5	74	91
Construction Appeals	0	0	0	0
Zoning Appeals	0	0	0	6
Tech. Review/Study Session	0	0	0	0
Property Maintenance	0	0	0	0
PERMITS				
Single Family Residential	57	57	579	368
Multi-Family Residential	0	0	0	226
Other Residential	9	9	83	96
New Commercial	2	2	13	7
New Industrial	0	0	1	0
Other Com/Ind	2	2	55	51
Sign	4	4	19	22
Occupancy Permits	48	48	366	397
Other	0	0	8	31
BUILDING INSPECTIONS				
Residential	661	661	5291	4885
Hours	330.5	330.5	2385	2250.5
Commercial /Industrial	12	12	205	125
Hours	6	6	84.75	125
CODE ENFORCEMENT				
Total Cases	19	19	247	35
Hours	9.5	9.5	96.25	35.75
Complaints Received	19	19	220	199
MEETINGS				
Administration	7	7	73	80
Hours	3.5	3.5	37.25	86
Planning	9	9	143	112
Hours	4.5	4.5	74.25	116.5
Codes	4	4	24	10
Hours	2	2	14.5	13
FEES				
Permit Fees	\$215,126.00	\$215,126.00	\$ 3,266,904.54	\$ 1,459,119.34
Board Review Fees	\$0.00	\$ -	\$ 15,790.00	\$ 18,050.00
City Impact Fee	\$213,180.00	\$ 213,180.00	\$ 2,876,829.21	\$ 1,120,122.89
Roads	\$44,118.00	\$ 44,118.00	\$ 904,039.09	\$ 323,964.51
Parks	\$41,895.00	\$ 41,895.00	\$ 670,596.00	\$ 291,189.00
Police	\$29,754.00	\$ 29,754.00	\$ 742,656.45	\$ 239,697.73
Fire	\$19,665.00	\$ 19,665.00	\$ 487,161.85	\$ 169,728.00
OTHER ITEMS				
Subdivision Lots	0	0	173	0
Commercial/Ind. Sq Ft	0	0	337,914	0
Multi-Family Units	0	0	22	0
Other	n/a	n/a	n/a	n/a
Subdivision Bonds: 33	\$564,890.00		\$3,374,092.67	\$1,633,984.00
Workings Days in Month	18	18	17	16

Planning and Codes Department
JULY 2024

FY2022
67
0
5
5
0
340
0
89
7
0
25
11
319
11
5452
1367
139
139
98
70.24
55
117
127
127
96
8
10
\$906,700.10
\$14,100.00
\$477,809.36
\$664,873.38
\$ 114,114.00
\$ 125,535.54
\$ 76,498.26
0
15,216
96
n/a
\$922,141.63
15

Parks, Recreation, & Cultural Arts Department
July 2024

Update on ongoing projects:

Soccer Complex Renovation Phase II

- Pavilion concrete was re-done and completed
- Sidewalks and curbing complete
- Light poles installed
- Dumpster enclosure installed
- All that is left is to finish electrical, install signage, install wheel stoppers, asphalt overlay and striping
- Reimbursement requests continue to be submitted – we have submitted for \$843,462.00 worth of reimbursements and have received all of it back so far.



Splash Pad Maintenance Building

- Very minimal work was done to the building this month

Parks, Recreation, & Cultural Arts Department
July 2024

Rec Center

- Brick work has continued and should be complete by mid-August
- Windows should start being installed soon



Calumbarium

- Started collecting quotes

Infield Groomer

- Working with vendor off state contract to get a quote

Furniture for Rec Center

- Have been working with NOI to ensure we have everything we need by the time we are ready to order

List of upcoming projects yet to begin:

Miscellaneous Rec Center Equipment

Parks Admin Truck

Field 8 Renovation

Bleacher Pads at Fields 5 & 6

Drinking Fountain for the Quad

Park Signage

Dirt for Laser Grading

Northwoods Park Improvements

Split HVAC Unit for Museum Storage Room

Tri-Max Mower

Fitness Equipment for Rec Center

Lean-To Renovation

Gaming & Game Room Equipment for Rec Center

**Parks, Recreation, & Cultural Arts Department
July 2024**

Recreation- Assistant Director

Adult Programs

4v4 Sand Volleyball:

- Ongoing

Fall Adult Softball

- Registration: 06/16/24- 08/04/24

Fall Men's Basketball

- Registration: 06/30/24-08/11/24

Youth Athletics

Fall Baseball:

- 215 Registered
 - 41 taken from waitlist
- Divisions:
 - 4,5,6: 10 teams
 - 7-8: 5 teams
 - 9-10: 4 teams
 - 11-12: Did not make (9 Players refunded)
- Coach meetings: 07/08 & 07/09
- First Practice: 07/24

Fall Girl's Volleyball:

- Registration Closed: 07/07/24
- 136 Registered
 - 14 taken from waitlist
- Divisions:
 - 3rd- 5th: 8 Teams
 - 6th-8th: 7 teams
- Coach Meetings 07/23
- First Practice: 07/29

Special Events

Independence 5k:

- Registration
 - 128- Pre-registered
 - 26- Day of Registration
 - 143 Runners
- Full Attendance: 172

Trail of Treats:

- Save the Date submitted in Word on White House

Other

Open gyms: Averaged totals per a day

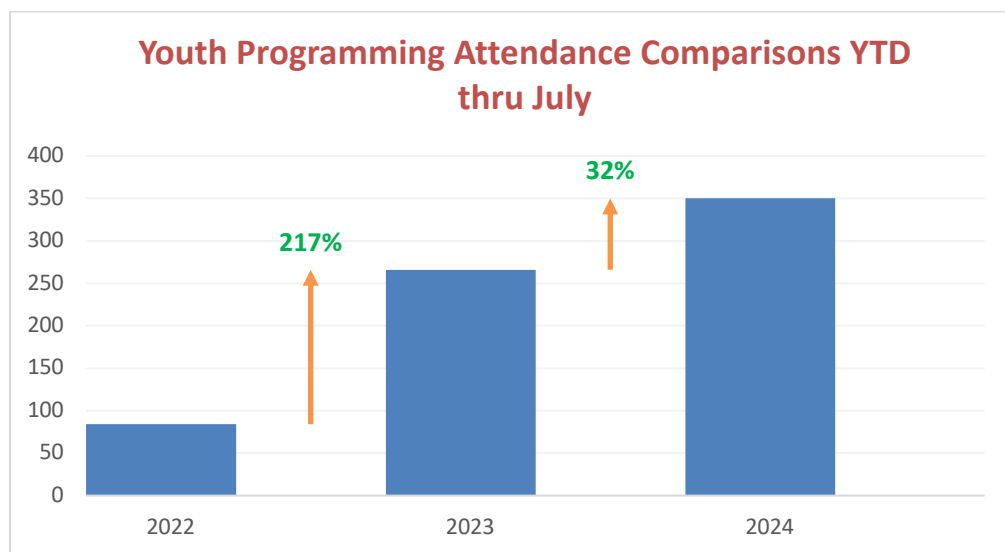
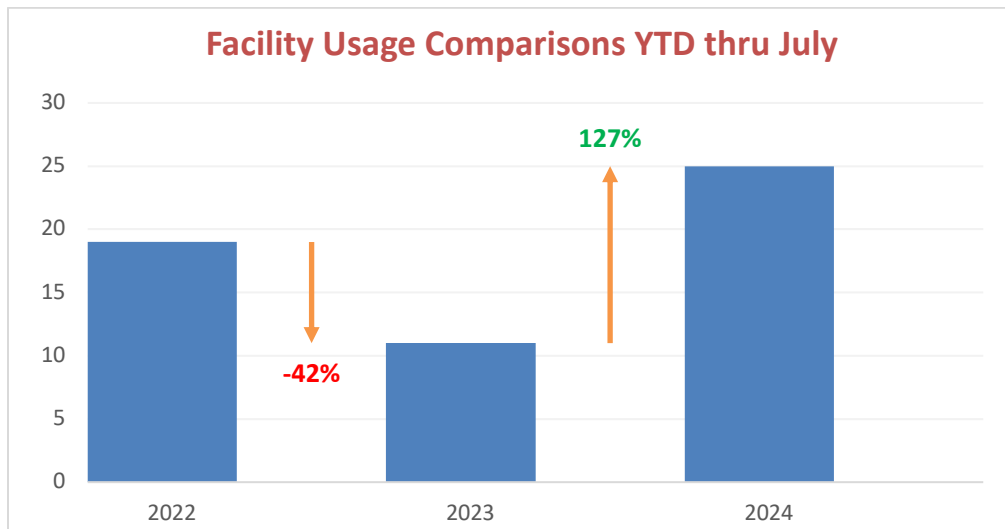
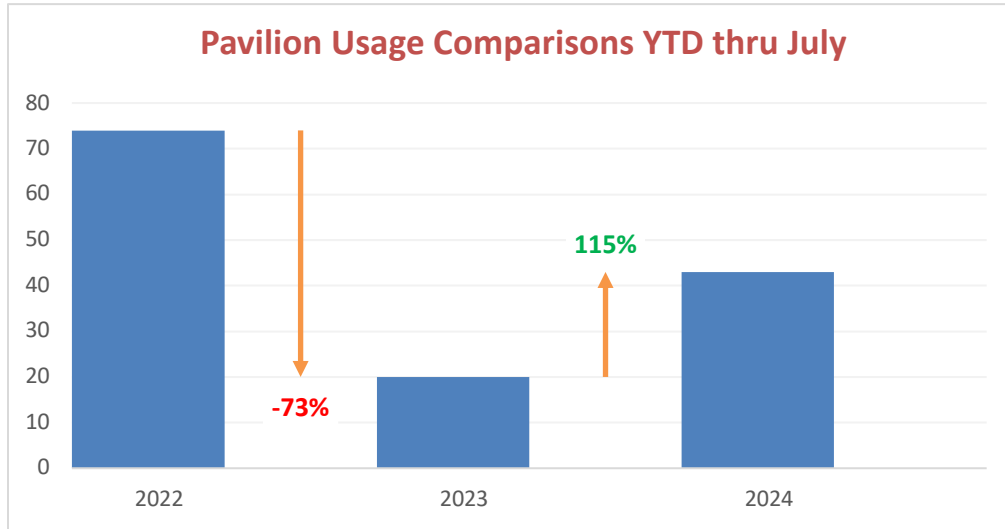
- Pickle Ball Open Gym- 11
- Open Gym - 8

Social Media:

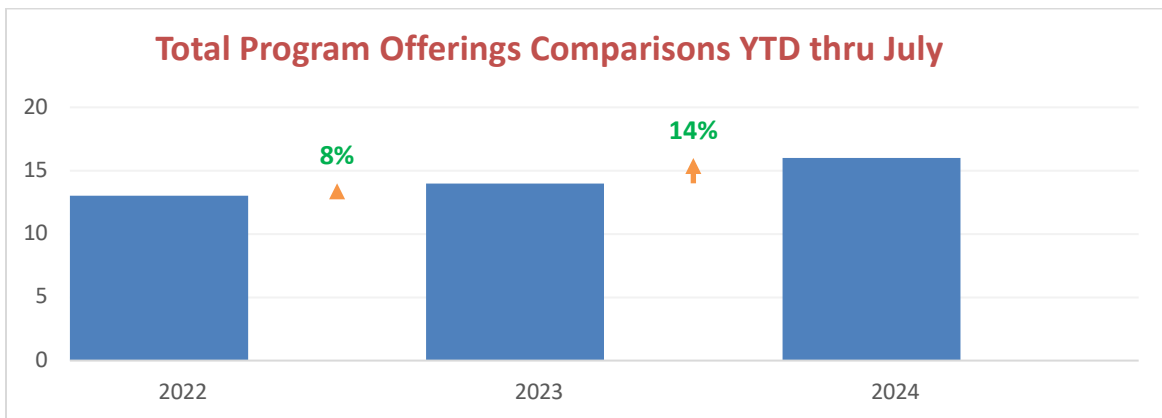
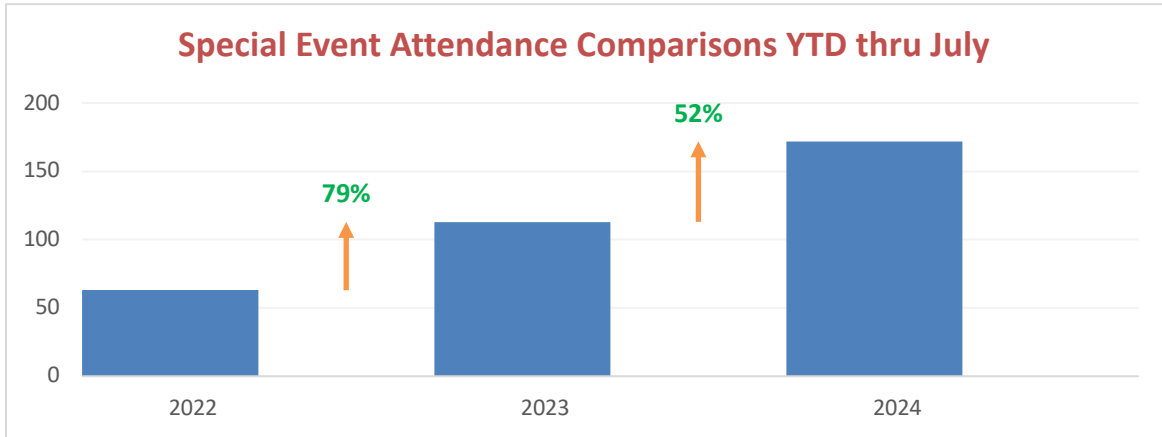
- 1,538 Followers
- Reach: 6,200
- Total posts: 20
- Best Performing Posts: Greenway Closure
 - 2,300 Reach and 2 shares



**Parks, Recreation, & Cultural Arts Department
July 2024**



**Parks, Recreation, & Cultural Arts Department
July 2024**



Maintenance

- Cut up more trees from storm damage on the Greenway and Nature Trail.
- Sprayed fields with growth regulator to help with the reel mowing.
- Planted a Adopt a Tree on Greenway near switchback.
- Clearing out on the sides of Greenway and Nature Trail with skid steer and bush hog we rented from Sunbelt.



Parks, Recreation, & Cultural Arts Department July 2024

- We have been spot spraying Round up to help out with weed eating.
- We have been replacing irrigation heads at the park and soccer.
- With the rain we have been receiving our mowing is still in full swing.
- Put up a dog waste station at the Veterans Memorial Trailhead. The station was donated to us.



- Filled in holes between soccer fields with dirt to eliminate tripping hazards.
- Trimmed limbs/brush sticking out on driveway at Byrum Park.
- Trimmed limbs/brush sticking out on Spur Trail.

Museum

Volunteers - The volunteers added a new wheat cradle to the tool section. Volunteer, Terry Palmer, recorded additional “What is this?” social media post. We began inviting noteworthy citizens to have a History Chat to be recorded for archiving and social media post. The volunteers have provided the museum with 18 volunteer hours.

Exhibit – The exhibit celebrating the 100th graduating class of WHHS is in place possibly for the remainder of the year. A new artifact was installed in the tool exhibit of the museum. It is a cradle used for cutting and gathering different type of grains like wheat.



Tours at Museum –Tours were given to walk ins. There has been a significant increase in foot traffic since the signage on the building and the stagecoach have been in place.

Social Media – The video series “What is This?” on going on Facebook. Volunteer, Terry Palmer, gives the insight on an artifact that is in the museum.

History Chat – On July 31, 2024, the museum conducted a chat with a group of citizens who have grown up in the area and have seen all the changes since the mid-1930s. The event was documented on video for archival purposes and will be edited into short clips for social media post. The event was enjoyed by all who participated. The names of the participants are Tom Byrum, Billy Lamberth, Charlene Reid, Joe Tate and Roy “Buck” Lamberth. This video is a treasure for our city’s history.



Parks, Recreation, & Cultural Arts Department July 2024

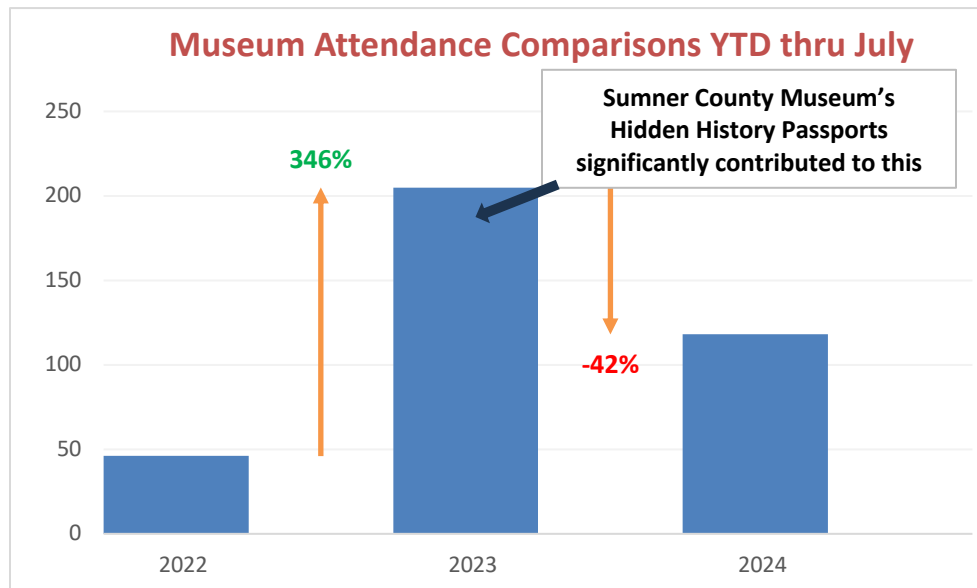
Events and Meetings Assisted with and/or Attended

July 1 – Americana Logistics Meeting
 July 5 – Americana Staging
 July 6 – Americana Celebration
 July 9 – Americana Debrief
 July 10 – Installation of Cradle
 July 10 – Ribbon Cutting at All Seasons
 July 16 - Multi- Ribbon Cutting at Chamber
 July 23 – Soccer Draft Day 1 in evening
 July 25 – Soccer Draft Day 2 in evening
 July 30 – Ribbon Cutting at TriStar in
 Springfield for newly remodeled emergency
 room
 July 31 – History Chat



Visitors' Center and Museum Attendance

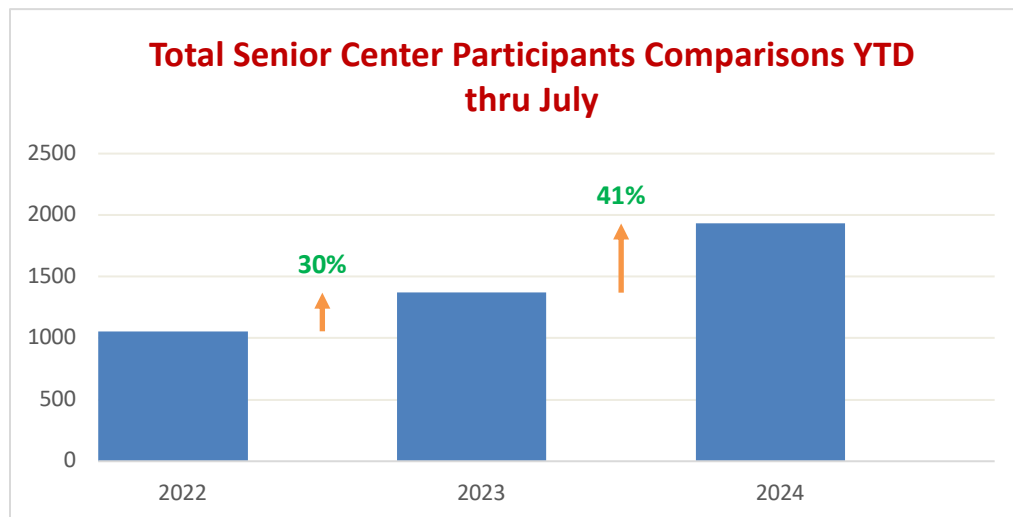
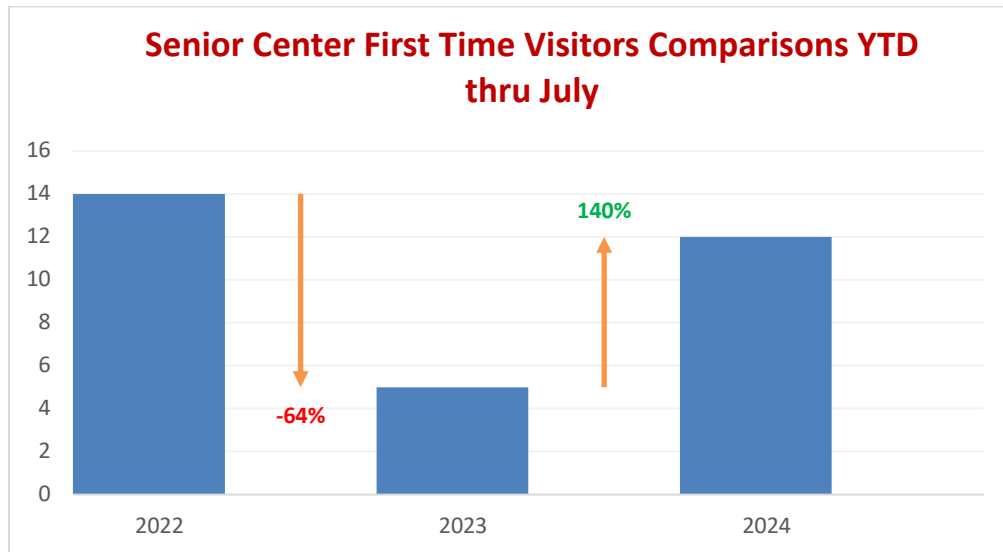
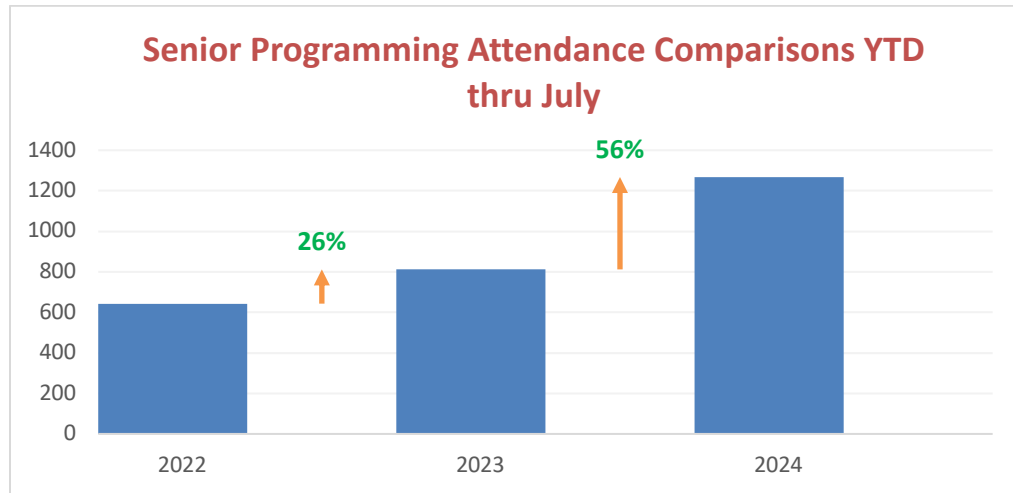
Visitors' Center Only	Visitors' Center and Toured Museum	Museum Only	Total Museum Visitors	Off Site Presentations Attendees
8	69	49	118	



**Parks, Recreation, & Cultural Arts Department
July 2024**

Senior Center Participation - JULY 2024			
<u>Outings:</u>			
Bowling	19		
Bucee	26		
Rock Castle	17		
Trip to Movies	13		
Thrift Shopping	17		
Charter Living	35		
TOTALS	127		
<u>Events:</u>			
Paint w/Nicole	16		
Total	16		
		<u>Sr Meals Wednesdays</u>	
		107	
		111	
		102	
		105	
		112	
		537	TOTAL
<u>Programs:</u>			
Fittercise-Strength, Yoga	498		
Walk	117		
Bingo	62		
Birthday Potluck	45		
Farmers Rummy	15		
Garden Club	25		
Veterans Café	45		
Meals on Wheels	120		
Bunco/Golf	14		
Bible Study	6		
Cards, Games, Pool, Puzzles	233		
Pickle Ball	72		
TOTAL	1252		
MEMBERS	412	Updated members	through July 31
1st time visitors	12		
New Members	6	(Moved 12 members)	
TOTAL Sr Center Participants:	1396	Total	1932

Parks, Recreation, & Cultural Arts Department
July 2024



Parks and Recreation
July 2024

	FYE 2021	FYE 2022	FYE 2023
Facility Usage			
Special Use Permits Submitted	39	20	23
Pavilion 1 Usage	21	16	16
Pavilion 2 Usage	13	16	14
Pavilion 3 Usage	74	94	137
Splash Pad Pavilion Usage	99	165	136
Total Number of Pavilions Usage	207	291	303
Gymnasium Rentals	23	83	82
Amphitheater Usage	1	9	9
Community Room			66
Total Number of Facility Rentals	30	92	157
Ballfield Rentals	146	134	165
Vistor Center Attendance	20	29	30
Vistors Who Also Toured Museum	70	303	191
Museum Attendance Only	115	1116	1142
Total Museum Attendance	185	1419	1333
Programming			
Number of Youth Program Participants	417	615	800
Number of Adult Program Participants	100	260	195
Number of In-House Special Events Offered	9	7	11
Number of In-House Special Event Attendees	1077	2223	2158
Number of Rec Programs Offered	19	21	24
Number of Senior Center Memberships	2000	2454	3186
Number of New Senior Center Memberships	0	5	38
Senior Center Participants	4412	11605	16,821
Senior Center First Time Visitors	36	95	115
Number of Senior Trips Offered	9	28	46
Number of Senior Trip Particpants	81	235	617
Number of Senior Programs Offered	34	101	142
Number of Senior Program Participants	1061	7304	10,566
Number of Senior Meals Served	36	47	48
Number of Meals Participants	3277	3965	5658
Offsite Presentation Attendees	0	145	435
Total Number of Programs Offered	53	124	166
Revenues			
Youth Programs	\$44,261.00	\$57,366.00	\$ 79,821.40
Adult Programs	\$ 6,230.00	\$ 7,925.00	\$ 11,780.00
Special Events	\$ 3,495.00	\$ 3,080.00	\$ 2,940.00
Senior Meals	\$ 8,222.50	\$11,442.00	\$ 18,754.00
Shelter Reservations	\$ 9,112.50	\$12,995.00	\$ 7,675.00
Facility Reservations	\$ 2,956.25	\$19,181.75	\$ 16,978.25
Field Rentals	\$ 5,820.50	\$ 3,913.00	\$ 5,578.50
Affiliate League/Tournament Fee Revenue	\$ -	\$13,666.50	\$ 29,825.50
Misc	\$ 9,686.39	\$25,818.31	\$ 8,763.20
Maintenance			
Mowing Hours	2,195	1660.25	1548.5
Work Orders Received	9	15	24
Work Orders Completed	9	14	23
Number of Projects Started	39	31	8
Number of Projects Completed	32	29	8
Number of ballfield rainouts	NA	156	321
Bags of Field Dry Used	NA	100	42

YTD July 2022	YTD July 2023	July 2024	YTD 24-25
2	2	3	3
2	2	1	1
1	1	3	3
15	16	14	14
56	1	25	25
74	20	43	43
16	4	5	5
3	0	1	1
	7	19	19
19	11	25	25
16	11	8	8
3	3	8	8
7	3	69	69
39	202	49	49
46	205	118	118
84	266	350	350
0	0	0	0
1	1	1	1
63	113	172	172
4	4	3	3
205	349	412	412
0	23	6	6
1,056	1,370	1,932	1932
14	5	12	12
5	3	6	6
52	33	127	127
9	10	13	13
643	812	1268	1268
4	4	5	5
361	525	537	537
0	0	0	0
13	14	16	16
\$19,622.00	\$16,886.00	\$16,201.00	\$ 16,201.00
\$65.00	\$970.00	\$130.00	\$ 130.00
\$520.00	\$545.00	\$1,830.00	\$ 1,830.00
\$1,212.50	\$1,754.00	\$1,785.50	\$ 1,785.50
\$1,505.00	\$245.00	\$1,375.00	\$ 1,375.00
\$1,743.75	\$1,537.50	\$1,612.50	\$ 1,612.50
\$595.00	\$215.00	\$235.00	\$ 235.00
\$0.00	\$1,200.00	\$88.00	\$ 88.00
\$115.37	\$200.81	\$166.30	\$ 166.30
219	278	224	224
2	3	0	0
2	3	0	0
		1	1
		0	0
4	47	15	15
0	0	12	12

Total Number of Pavilions Used

24 Label Spacer

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	74	22	74	20	-54		-54	-73%
2023	20	23	20	43	23	-23		115%
2024	43	24	43		-43		-43	-100%

Total Number of Facility Rentals

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	19	22	19	11	-8		-8	-42%
2023	11	23	11	25	14	-14		127%
2024	25	24	25		-25		-25	-100%

Ballfield Rentals

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	16	22	16	11	-5		-5	-31%
2023	11	23	11	8	-3		-3	-27%
2024	8	24	8		-8		-8	-100%

Total Museum Attendance

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	46	22	46	205	159	-159		346%
2023	205	23	205	118	-87		-87	-42%
2024	118	24	118		-118		-118	-100%

Youth Programming

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	84	22	84	266	182	-182		217%
2023	266	23	266	350	84	-84		32%
2024	350	24	350		-350		-350	-100%

Adult Programming

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	0	22	0	0	0			#DIV/0!
2023	0	23	0	0	0			#DIV/0!
2024	0	24	0		0			#DIV/0!

Special Event Attendance

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	63	22	63	113	50	-50		79%
2023	113	23	113	172	59	-59		52%
2024	172	24	172		-172		-172	-100%

Senior Programming

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	643	22	643	812	169	-169		26%
2023	812	23	812	1268	456	-456		56%
2024	1268	24	1268		-1268		-1268	-100%

Total Program Offerings

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	13	22	13	14	1	-1		8%
2023	14	23	14	16	2	-2		14%
2024	16	24	16		-16		-16	-100%

Number of New Senior Center Members

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	0	22	0	23	23	-23		#DIV/0!
2023	23	23	23	6	-17		-17	-74%
2024	6	24	6		-6		-6	-100%

First Time Senior Center Visitors

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	14	22	14	5	-9		-9	-64%
2023	5	23	5	12	7	-7		140%
2024	12	24	12		-12		-12	-100%

Programming & Special Event Revenue - Youth, Adult & Senior Programming Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	21,420	22	21420	20155	-1265		-1265	-6%
2023	20,155	23	20155	19947	-208		-208	-1%
2024	19,947	24	19947		-19947		-19947	-100%

Pavilion Rental Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	1,505	22	1505	245	-1260		-1260	-84%
2023	245	23	245	1375	1130	-1130		461%
2024	1,375	24	1375		-1375		-1375	-100%

Facility Rental Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	1744	22	1744	1538	-206		-206	-12%
2023	1538	23	1538	1613	75	-75		5%
2024	1,613	24	1613		-1613		-1613	-100%

Ballfield Rental Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	595	22	595	215	-380		-380	-64%
2023	215	23	215	235	20	-20		9%
2024	235	24	235		-235		-235	-100%

Affiliate League & Misc. Revenue

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	115	22	115	1401	1286	-1286		1118%
2023	1401	23	1401	254	-1147		-1147	-82%
2024	254	24	254		-254		-254	-100%

Total Senior Center Participants

Year	Amount	Year Label	Amount 1	Invisible	Variance	+	-	%
2022	1056	22	1056	1370	314	-314		30%
2023	1370	23	1370	1932	562	-562		41%
2024	1932	24	1932		-1932		-1932	-100%

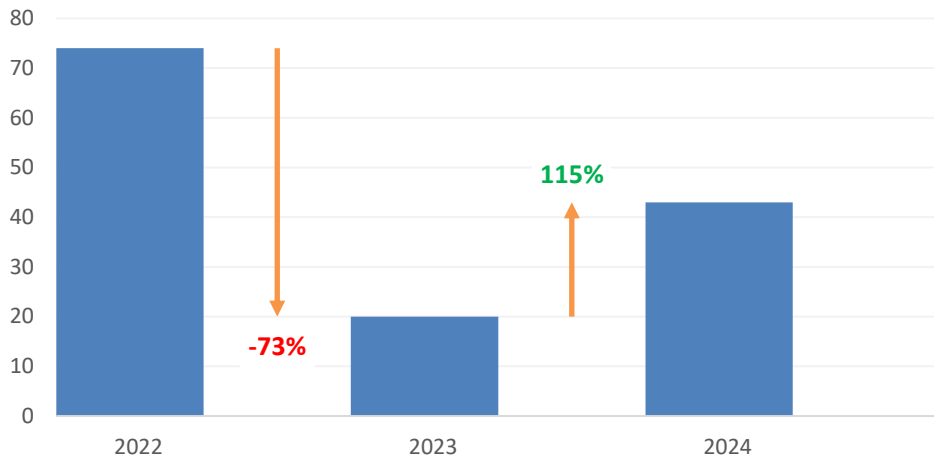
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160
140
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100
80
60
40
20
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1400
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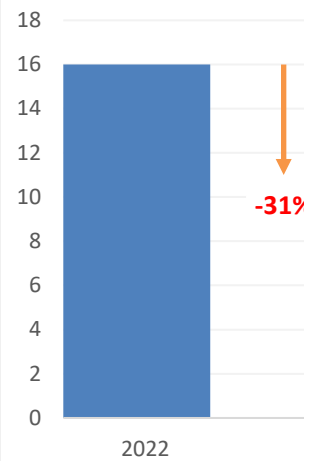
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2000
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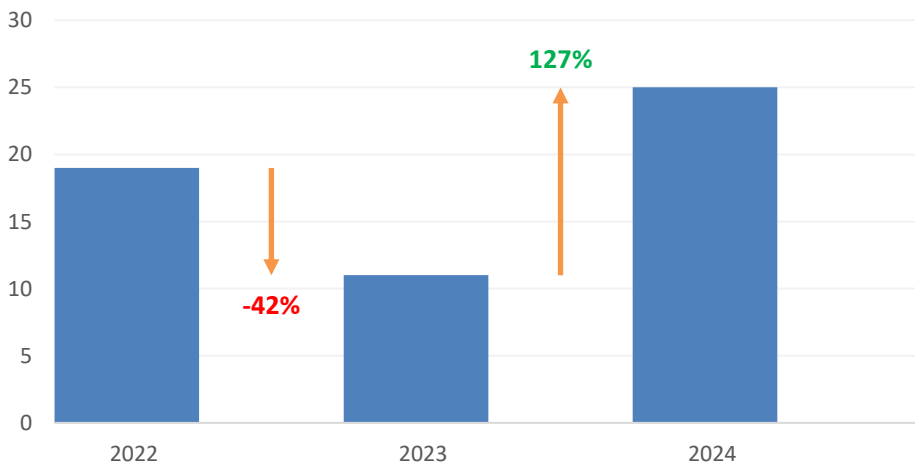
Pavilion Usage Comparisons YTD thru July



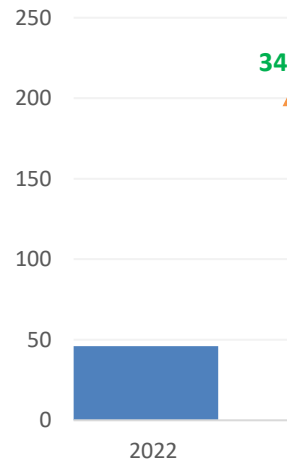
Ballfield



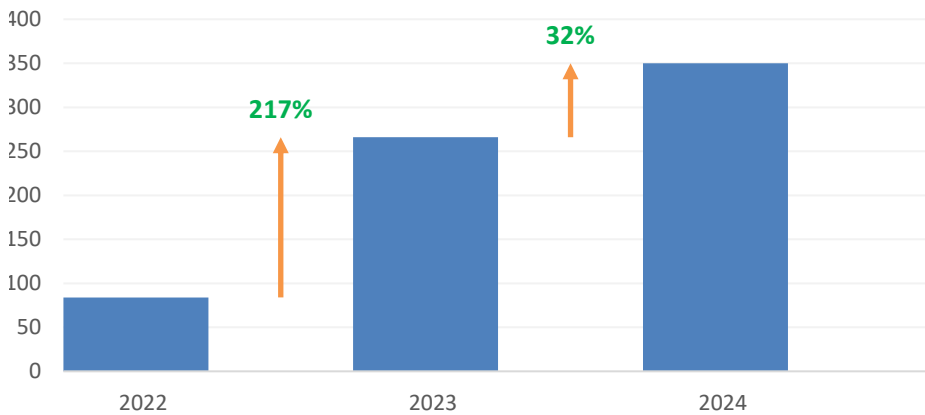
Facility Usage Comparisons YTD thru July



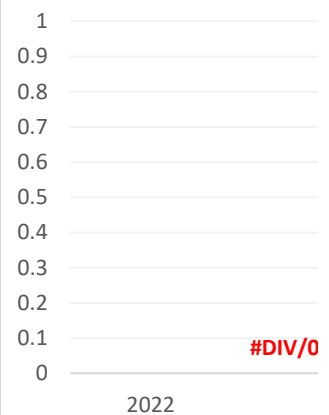
Museum



Youth Programming Attendance Comparisons YTD thru July



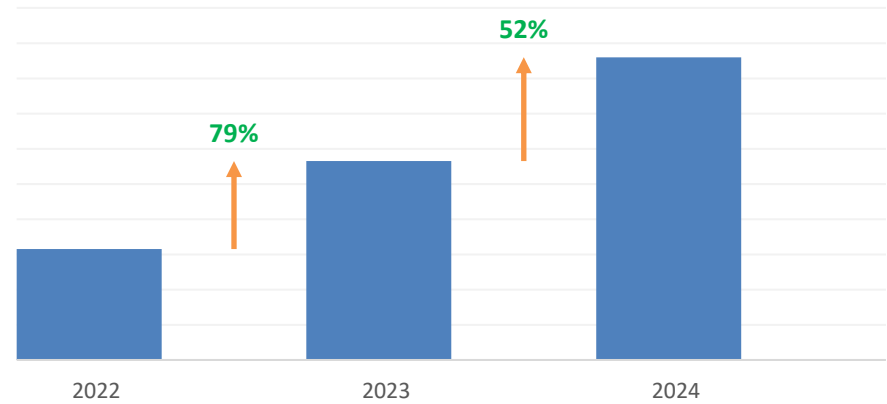
Adult Program



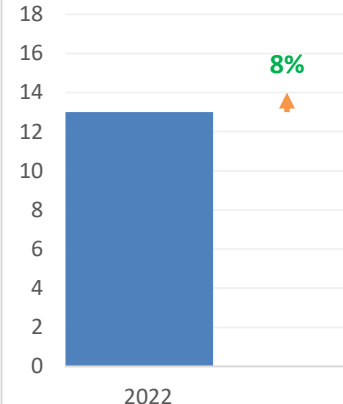
Special Event Attendance Comparisons YTD thru

Total Program

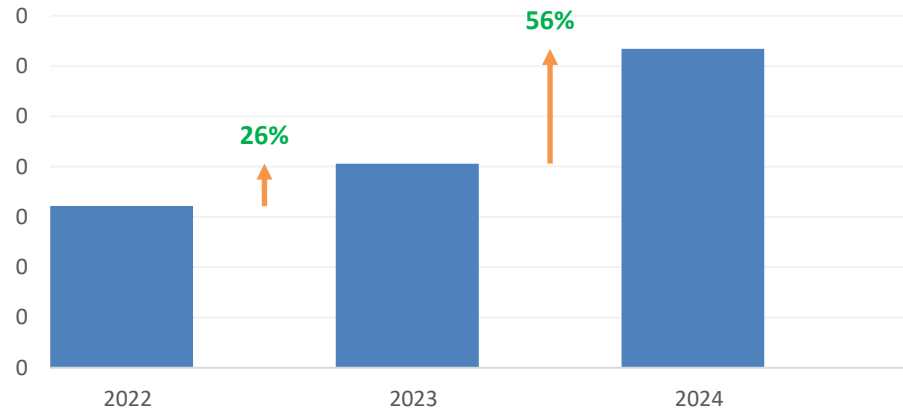
Special Event Attendance Comparisons YTD thru July



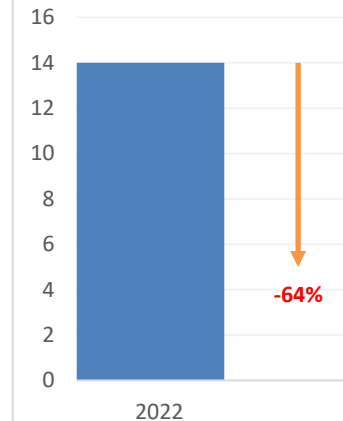
Total Program



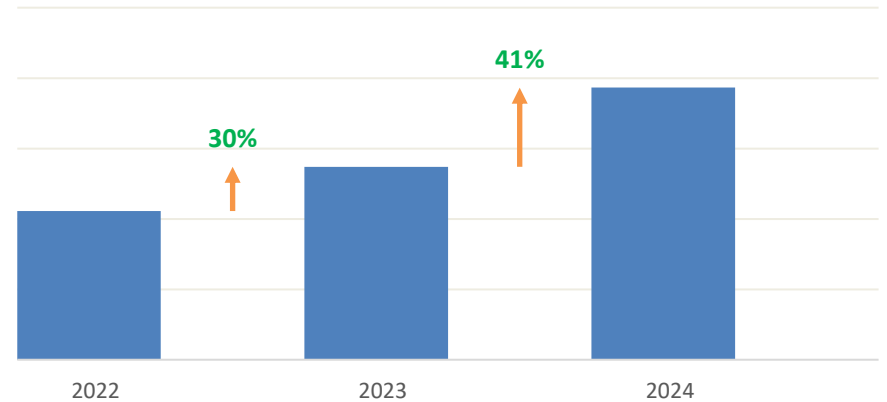
Senior Programming Attendance Comparisons YTD thru July



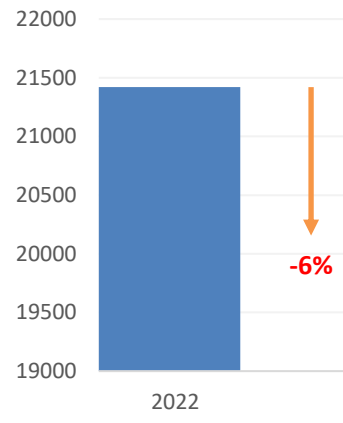
Senior Center



Total Senior Center Participants Comparisons YTD thru July



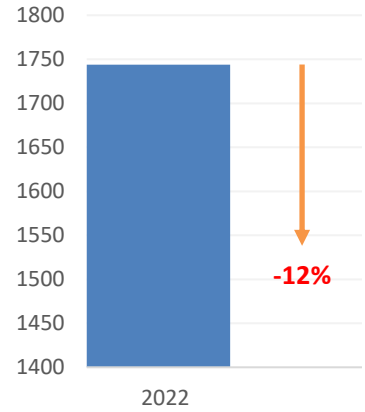
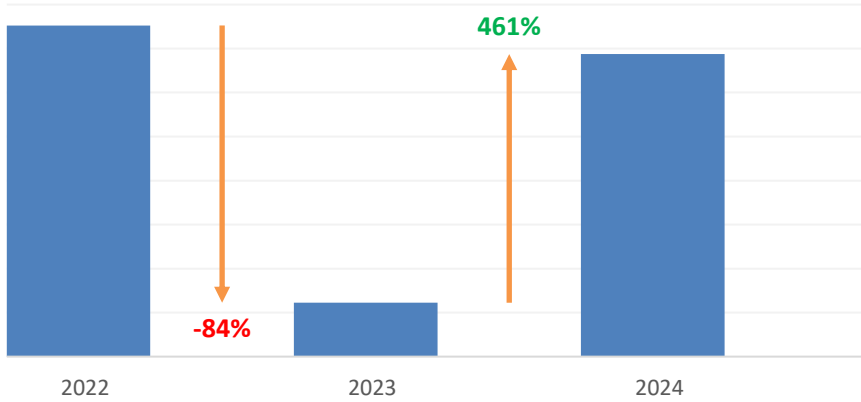
Program Cor



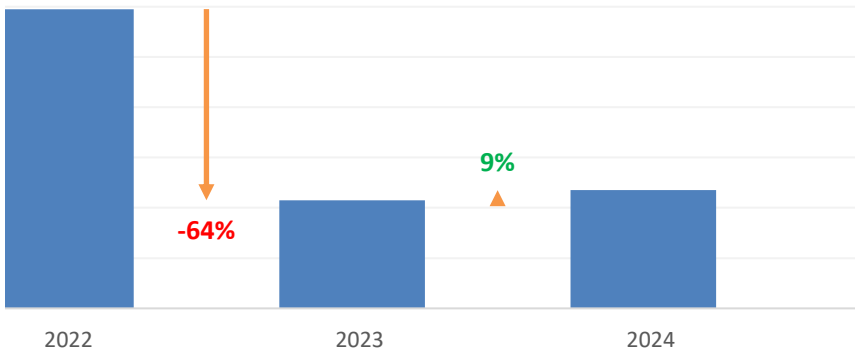
Pavilion Rental Revenue Comparisons YTD thru

Facility Rental

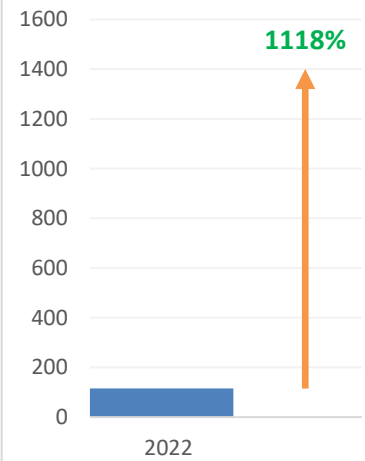
July



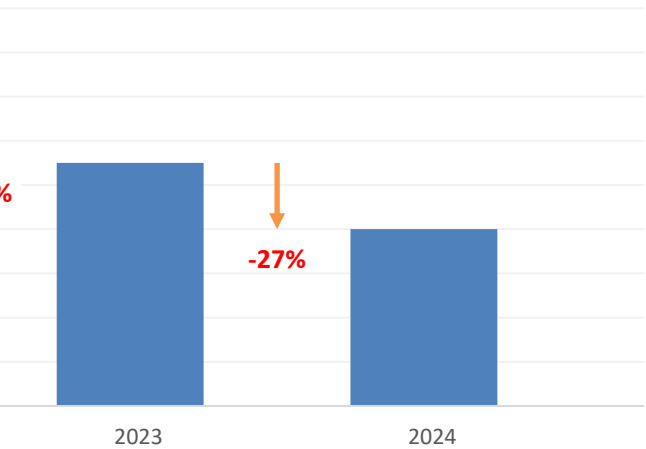
Ballfield Rental Revenue Comparisons YTD thru July



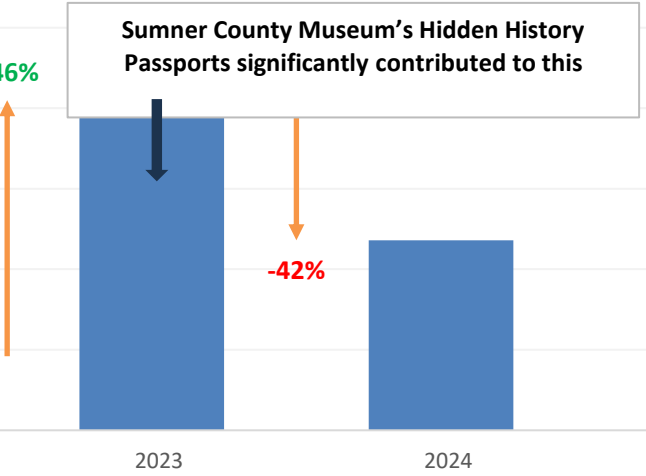
Affiliate Leag



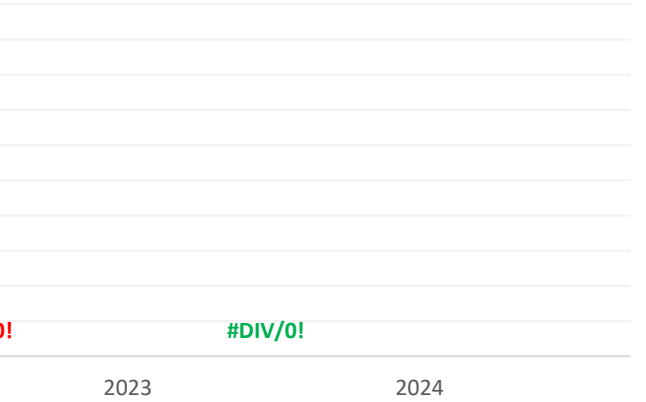
Rentals Comparisons YTD thru July



Attendance Comparisons YTD thru July

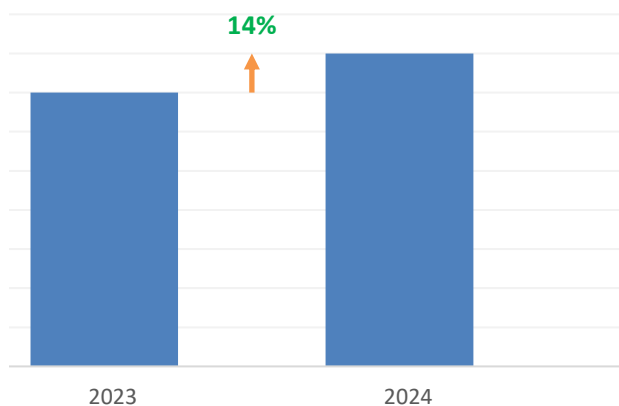


Programming Attendance Comparisons YTD thru July

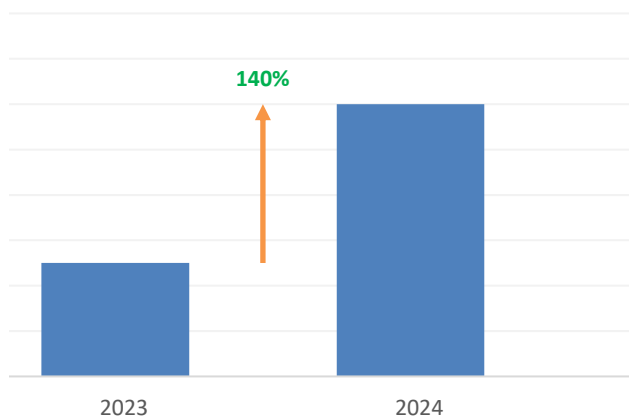


Offerings Comparisons YTD thru

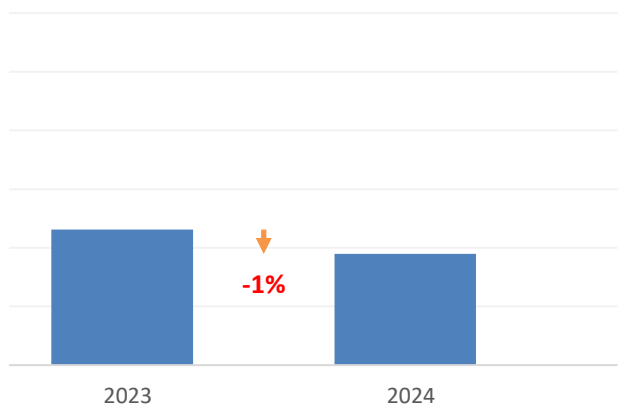
Offerings Comparisons YTD thru July



First Time Visitors Comparisons YTD thru July

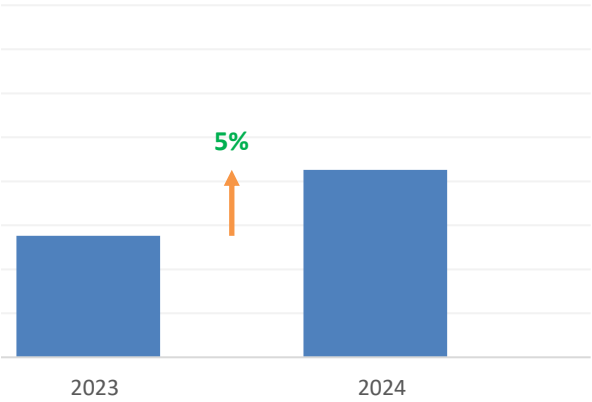


Donating & Special Event Revenue Comparisons YTD thru July

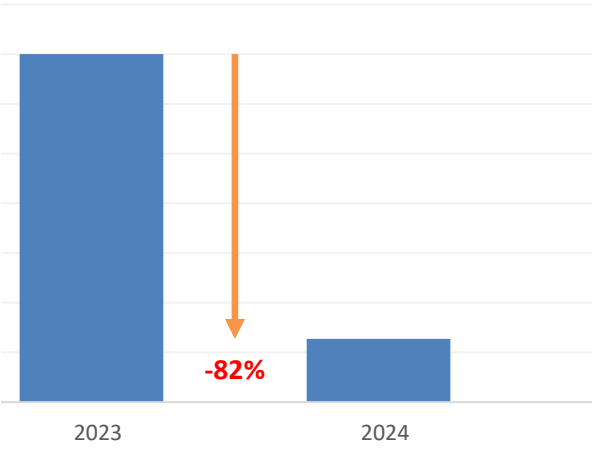


Revenue Comparisons YTD thru

July



ue & Misc. Revenues YTD thru July



White House Library July 2024 Monthly Report

Summary of Activities

Summer reading wrapped up at the end of July. We had our last performer day on July 17th and the last day for readers to turn in their minutes was July 20th. We had better participation in every age group this year than in 2023. See the chart for numbers on the statistical report.

The gate panel that arrived damaged was replaced with a new one. Now the security gates replacement is fully completed. This was an issue that started back in March of 2024.

The friends of the library met on July 9th. The group discussed updating their by-laws, signing up for the Kroger's fundraising program, selling items such as tote bags as a fundraiser, and adding a free little library in the ready garden.

The library staff met the new purchasing coordinator Renee Wilson on July 11th. Renee will be taking over purchasing related tasks. Staff members who handle purchases will work with Renee on a regular basis.

The library board met on July 11th. They voted on new officers, committee members, the updated technology plan, long range plan, and reviewed the patron survey.

The library director attended a Lions Club meeting on July 12th. The group discussed trying to do a craft/food truck fair fundraiser in the fall. However, the group was having a hard time getting permission to use the Deer Crossing parking lot to hold the craft fair.

While mowing, a rock hit one of the library windows and broke the outside panel. The director contacted Springfield Glass and they have an estimate to fix the pane. Wade's Lawn Care will be paying for the repairs.

The library did a purge of inactive users. Patrons who did not have any fines and who have not used their cards in 3 years were deleted from the library system. This gives us a better representation of how many active borrowers we have.

The library director met with the fire marshal, planning and codes department and city maintenance man to look at improvements to the children's area. The director and city maintenance man have been in contact with a flooring company to start getting quotes for the story time room CIP.

The compressor on HVAC unit 1 went down. The library had budgeted for HVAC repair as one of its CIP. The director and maintenance man got quotes and proceeded to have this item replaced as quickly as possible so that the facility would have A/C. More HVAC repairs will be completed later as part of this CIP.

The library director met with the Hendersonville Library Director. The two discussed job descriptions and budgeting. In addition, the director attended a director's check-in with the regional library. The group discussed locking down a facility, training, Title IV, and other state related topics.

The regional techs installed the newest version of Microsoft office on all staff and patron computers. The library is working with Blacklion to try and use the booking feature on outlook to allow for patrons to make study room, boating examines, and device advices online.

Department Highlights

The highlights for the month was the success of the summer reading program, the progressed made on two CIPs, and finally wrapping up the new security gate installation.

White House Public Library
July 2024 Performance Measures

Offical Service Area Populations

2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
14,363	14,455	14,820	15,094	15,355

Membership

July 2024 Performance Measures	2020	2021	2022	2023	2024
New Members	48	91	171	122	168
Updated members	270	490	339	307	495
Yearly Totals	2020	2021	2022	2023	2024
Total Members	9,496	7,027	7,125	7,904	7602
% of population with membership	66	49	48	52	49

Every Year the library will purge the system of patrons that have not used their cards in the past 3 years.

Total Material Available: 40,032

Estimated Value of Total Materials: \$1,000,800

Total Materials Available Per Capita: 2.61

Last Month: \$994,175

Last Month: 2.63

State Minimum Standard: 2.00

Materials Added in July

2020	2021	2022	2023	2024
325	421	194	151	417

Yearly Material Added

2020	2021	2022	2023	2024
3,025	3,035	3,573	1,342	1,268

Physical Items Checked Out in July

2020	2021	2022	2023	2024
3,350	6,240	7,476	7,716	8,483

Cumulative Physical Items Checked Out

2020	2021	2022	2023	2024
50,042	59,515	80,653	81,667	49,049

Miscellaneous Items Checked Out

July	2020	2021	2022	2023	2024
Technology Devices	25	50	55	76	91
Study Rooms	0	18	62	62	74
Games and Puzzles	24	62	193	169	200
Seeds	22	23	85	0	55
STEAM Packs	0	25	27	17	52
Cake Pans	3	4	8	1	1
Outdoor Items	*	*	*	8	10
Honor Books	*	*	*	3	11
Adult Kits	*	*	*	*	5
Museum Passes	*	*	*	*	15

Miscellaneous Items Checked Out

Yearly Totals	2020	2021	2022	2023	2024
Technology Devices	381	725	743	446	520
Study Rooms	305	395	746	440	511
Games and Puzzles	955	1,263	2,060	1,022	1,219
Seeds	302	878	883	706	833
STEAM Packs	25	160	234	136	238
Cake Pans	28	21	69	15	42
Outdoor Items	*	*	17	38	50
Honor Books	*	*	19	104	43
Adult Kits	*	*	*	*	30
Museum Passes	*	*	*	*	50

Library Services Usage

July	2020	2021	2022	2023	2024
Test Proctoring	11	33	5	9	1
Charging Station	0	6	1	0	1
Notary Services	3	24	13	39	42
Library Visits	2,193	3,763	4,248	3,892	5975
Website Usage	1,156	2,629	3,413	4,103	1500
Reference Questions	17	8	3	6	9

Library Services Usage

Yearly Totals	2020	2021	2022	2023	2024
Test Proctoring	74	108	61	51	72
Charging Station	47	45	21	10	7
Notary Services	88	144	135	99	127
Library Visits	30,007	38,913	48,253	29,572	32,874
Website Usage	17,977	27,907	33,678	29,908	6,896
Reference Questions	60	73	31	26	41

Computer Users

July	2020	2021	2022	2023	2024
Wireless	154	256	361	367	195
Adult Users	221	227	207	222	252
Kids Users	5	177	286	172	70
Osmo Users (hours)	*	*	*	*	90

Computer Users

Yearly Totals	2020	2021	2022	2023	2024
Wireless	3,829	3,878	4,544	2,700	2,347
Adult Users	2,138	2,235	2,608	1,413	1,470
Kids Users	427	957	2,987	1,263	939
Osmo Users (hours)	*	*	*	*	90

Library Volunteers

July	2020	2021	2022	2023	2024
Library Volunteers	2	10	11	10	11
Volunteer Hours	81.5	133.5	132	67	84

Library Volunteers

Yearly Totals	20-21	21-22	22-23	23-24	24-25
Library Volunteers	20	48	54	50	11
Volunteer Hours	1,204	1,492.50	1,227	533.5	84

Databases

Universal Class	July
Sign-ups	0
Courses Started	0
Lessons Viewed	0
Submissions	0

Yearly Totals	2020	2021	2022	2023	2024
Sign-ups	10	13	18	17	5
Courses Started	53	39	2	12	17
Lessons Viewed	1,771	1,008	876	238	341
Submissions	800	515	465	335	417

Universal class was purchased by a new vendor. They are having a hard time getting our monthly numbers. This will be updated later once it is resolved.

Fiero Code	July
Logins	5
Hours	3.1
Tasks	12

Yearly Totals	2020	2021	2022	2023	2024
Logins	*	*	*	31	55
Hours	*	*	*	19.6	42.6
Tasks	*	*	*	29	157

Comics Plus	July
Users	0
Check Outs	18

Yearly Totals	2020	2021	2022	2023	2024
Users	*	*	*	*	25
Check Outs	*	*	*	*	70

Kanopy	July
Visits	489
Plays	60
Accounts	12

Yearly Totals	2020	2021	2022	2023	2024
Visits	*	*	*	2,350	3,379
Plays	*	*	*	608	665
Accounts	*	*	*	89	49

Programs

1,000 Books	2020	2021	2022	2023	2024
Monthly Sign-ups	11	2	2	4	1
Total Program Sign-ups	83	84	113	149	61

Cumulative Achievements	
500 Mark	25
Total Completion	22

Face-to-Face Kids Programs

July	2020	2021	2022	2023	2024
Programs	2	15	13	11	14
Attendees	188	567	430	528	261

Face-to-Face Kids Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	43	91	136	88	88
Attendees	1,185	2,167	3,646	2,755	1,895

Face-to-Face Teen / Tween Programs

July	2020	2021	2022	2023	2024
Programs	0	53	8	10	10
Attendees	0	17	37	27	19

Face-to-Face Teen / Tween Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	11	43	98	71	71
Attendees	77	370	437	218	180

Teen Programs

July	2020	2021	2022	2023	2024
Programs	*	*	*	*	1
Attendees	*	*	*	*	0

Teen Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	*	*	*	*	12
Attendees	*	*	*	*	15

Face-to-Face Adult Programs

July	2020	2021	2022	2023	2024
Programs	0	4	6	9	11
Attendees	0	21	22	39	76

Face-to-Face Adult Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	42	63	75	54	84
Attendees	214	351	377	254	615

Device Advice

July	2020	2021	2022	2023	2024
Sessions	0	8	20	19	27

Passive

July	2020	2021	2022	2023	2024
Adult	*	0	0	0	13
Teen / Tween	0	25	0	4	14
Kids	0	147	0	0	0

Interlibrary Loan Services

July	2020	2021	2022	2023	2024
Borrowed	0	4	65	36	62
Loaned	0	21	20	12	21

Device Advice

Yearly Totals	2020	2021	2022	2023	2024
Sessions	51	81	131	81	93

Passive

Yearly Totals	2020	2021	2022	2023	2024
Adult	*	0	20	0	13
Teen / Tween	152	409	151	19	14
Kids	1,094	1,699	334	0	0

Interlibrary Loan Services

Yearly Totals	2020	2021	2022	2023	2024
Borrowed	534	673	872	372	373
Loaned	151	226	317	115	240

July	R.E.A.D.S	Yearly Totals	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Adults	3127	Adults	19,466	21,110	25,066	29,637	3127
Juvenile	153	Juvenile	1,032	2,013	1,788	2,301	153

The R.E.A.D.S statistics come from the state

Summer Reading Participants	Listeners	Readers	Tweens	Teens	Adults
2017	35	62	*	7	12
2018	32	83	*	13	18
2019	47	96	*	16	21
2020	11	14	*	3	13
2021	19	24	*	4	13
2022	33	33	20	7	20
2023	22	30	26	4	12
2024	28	34	24	18	66

2021 Benchmarks	1	2	3	4	5	6	7	8	9	Grand Prizes
Tots	19	13	13	12	10	9	9	9	8	4
Kids	24	19	17	17		17	15	13	13	6
Teens	4	4	3	2	2	2	2	2	2	1
Adults										13

2022 Benchmarks	1	2	3	4	5	6	7	8	9	Grand Prizes
Tots	33	23	20	20	18	16	15	14	13	5
Kids	33	25	22	20	18	13	13	13	11	5
Tweens	20	18	15	15	11	8	7	6	6	3
Teens	7	4	2	2	2	1	0	0	0	1
Adults										20

2023 Benchmarks	1	2	3	4	5	6	7	8	9	10
Tots	22	20	20	20	19	19	16	15	14	12
Kids	30	24	22	21	17	16	16	13	13	
Tweens	26	22	20	19	14	12	10	9	9	
Teens	4	3	3	3	1	1	1	1	1	
Adults										12

2024 Benchmarks	1	2	3	4	5	6	7	8	9	10
Tots	28	26	26	25	23	16	14	13	12	11
Kids	34	31	23	16	15	13	12	11	11	11
Tweens	24	18	15	13	13	12	10	10	10	9
Teens	18	15	15	13	13	7	7	6	6	5
Adults	66	52	42	35	30	24	20	18	18	14

2024 Benchmarks	11	12	13	14	15	16	17	18	19	20
Tots										
Kids										
Tweens	7	7	7	6	6	6	6	5	5	5
Teens	4	4	3	3	3	3	3	3	3	3
Adults	12	10	10	8	7	6	5	5	5	5

City Court Report
July 2024

CITATIONS

TOTAL MONIES COLLECTED FOR THE MONTH	\$2,121.50
TOTAL MONIES COLLECTED YTD	\$2,121.50

STATE FINES

TOTAL MONIES COLLECTED FOR MONTH	\$1,519.26
TOTAL MONIES COLLECTED YTD	\$1,519.26

<u>TOTAL REVENUE FOR MONTH</u>	<u>\$3,640.76</u>
<u>TOTAL REVENUE YTD</u>	<u>\$3,640.76</u>

DISBURSEMENTS

LITIGATION TAX	\$123.61
DOS/DOH FINES & FEES	\$179.55
DOS TITLE & REGISTRATION	\$57.00
RESTITUTION/REFUNDS	\$0.00
ON-LINE CC FEES	\$0.00
CREDIT CARD FEES	\$0.00
WORTHLESS CHECKS	\$0.00
<u>TOTAL DISBURSEMENTS FOR MONTH</u>	<u>\$360.16</u>
<u>TOTAL DISBURSEMENTS YTD</u>	<u>\$360.16</u>

<u>ADJUSTED REVENUE FOR MONTH</u>	<u>\$3,280.60</u>
<u>TOTAL ADJUSTED REVENUE YTD</u>	<u>\$3,280.60</u>

DRUG FUND

<u>DRUG FUND DONATIONS FOR MONTH</u>	<u>\$196.67</u>
<u>DRUG FUND DONATIONS YTD</u>	<u>\$196.67</u>

Offenses Convicted & Paid For Month	Count	Paid
Animal Control	2	\$110.00
Financial Responsibility Law	2	\$82.50
Registration Law	3	\$258.00
Improper Equipment		
Texting/Hands Free Law	2	\$86.00
Codes Violation	2	\$132.50
DL Exhibited		
Red Light	2	\$187.50
Misc-		
Stop Sign		
Speeding	11	\$915.00
Seat Belt-Child Restraint	4	\$140.00
Following Too Close	1	\$70.00
Exercise Due Care	2	\$110.00
Failure to Yield	1	\$70.00
Total	32	\$2,161.50