



# **City Administrator Report: June 2024**

**Administrative & Legislative Services Department**  
**June 2024**

**Administration**

City Administrator Gerald Herman attended the following meetings and events this month:

- June 3:
  - Staff Plan Reviews
- June 4:
  - Purchasing Coordinator/ Risk Management Specialist Interviews
  - Beer Board Meeting
- June 5:
  - White House Recreation Center Meeting
- June 10:
  - Department Head Staff Meeting
  - Americana Celebration Planning Meeting
  - Stormwater Advisory Board Meeting
  - Planning Commission
- June 11:
  - Robertson County Economic Development Board
- June 12:
  - Ribbon Cutting for The Mill at White House
- June 13:
  - Mayor Update Meeting
- June 20:
  - Robertson County Chamber Meeting
  - Ribbon Cutting for Fellowship Coffee House
  - Board of Mayor and Alderman Meeting
- June 24:
  - Department Head Staff Meeting
  - Soccer Complex Update Meeting
- June 25:
  - Beer Board Meeting
- June 26 :
  - RTA Board Meeting
  - GNRC Meeting
- June 27:
  - Ribbon Cutting for Sage North
  - MTAS 75<sup>th</sup> Anniversary Celebration

**Administrative & Legislative Services Department  
June 2024**

**Performance Measurements**

**Finance Update**

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2023-2024.

| <b>Budget</b>        | <b>Budgeted Amount</b> | <b>Expended/ Encumbered*</b> | <b>% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)</b> |
|----------------------|------------------------|------------------------------|---|
| General Fund         | \$34,261,901           | \$24,535,845                 | ↓28.38  |
| Economic Development | \$136,600              | \$127,362                    | ↓6.76   |
| State Street Aid     | \$505,000              | \$439,323                    | ↓13.10  |
| Parks Sales Tax      | \$2,296,000            | \$923,017                    | ↓59.79  |
| Solid Waste          | \$1,657,227            | \$1,413,149                  | ↓14.72  |
| Parks Impact Fees    | \$1,055,000            | \$1,017,741                  | ↓3.53   |
| Police Impact Fees   | \$110,000              | \$101,112                    | ↓8.08   |
| Fire Impact Fees     | \$274,000              | \$53,044                     | ↓80.84  |
| Road Impact Fees     | \$650,000              | \$650,000                    | 0.00  |
| Police Drug Fund     | \$25,000               | \$24,124                     | ↓3.50   |
| Debt Services        | \$2,512,200            | \$2,398,359                  | ↓4.53   |
| Wastewater           | \$15,952,225           | \$13,743,058                 | ↓13.84  |
| Dental Care          | \$100,000              | \$74,196                     | ↓25.80  |
| Stormwater Fund      | \$1,672,625            | \$1,360,960                  | ↓18.63  |
| Cemetery Fund        | \$42,690               | \$33,023                     | ↓22.63  |

\*Expended/Encumbered amounts reflect charges from July 1, 2023 – June 30, 2024.

**Purchasing**

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

**Total Purchase Orders**

|              | <b>FY 2024</b> | <b>FY 2023</b> | <b>FY 2022</b> | <b>FY 2021</b> | <b>FY 2020</b> | <b>FY 2019</b> | <b>FY 2018</b> |
|--------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| July         | 341            | 313            | 325            | 261            | 269            | 346            | 362            |
| August       | 161            | 166            | 132            | 128            | 106            | 151            | 166            |
| September    | 108            | 104            | 98             | 106            | 98             | 126            | 119            |
| October      | 145            | 98             | 98             | 79             | 97             | 91             | 147            |
| November     | 130            | 104            | 103            | 72             | 78             | 120            | 125            |
| December     | 98             | 84             | 73             | 71             | 58             | 72             | 104            |
| January      | 125            | 116            | 117            | 123            | 81             | 122            | 177            |
| February     | 132            | 111            | 105            | 75             | 93             | 119            | 113            |
| March        | 112            | 145            | 145            | 106            | 107            | 131            | 142            |
| April        | 147            | 103            | 105            | 154            | 85             | 138            | 185            |
| May          | 174            | 138            | 153            | 133            | 82             | 129            | 121            |
| June         | 49             | 35             | 52             | 47             | 45             | 50             | 52             |
| <b>Total</b> | <b>1,722</b>   | <b>1,517</b>   | <b>1,506</b>   | <b>1,355</b>   | <b>1,199</b>   | <b>1,595</b>   | <b>1,813</b>   |

| <b>Purchase Orders by Dollars</b> | <b>April 2024</b> | <b>FY 2024</b> | <b>FY 2023</b> | <b>FY 2021</b> | <b>Total for FY24</b>  | <b>Total for FY23</b>  | <b>Total for FY22</b>  |
|-----------------------------------|-------------------|----------------|----------------|----------------|------------------------|------------------------|------------------------|
| Purchase Orders \$0-\$9,999       | 48                | 1,654          | 1,448          | 1281           | \$1,922,492.41         | \$1,645,212.29         | \$1,640,827.83         |
| Purchase Orders \$10,000-\$24,999 | 1                 | 28             | 32             | 29             | \$471,516.05           | \$421,438.69           | \$404,406.65           |
| Purchase Orders over \$25,000     | 0                 | 40             | 37             | 45             | \$14,573,250.85        | \$39,313,456.65        | \$11,687,700.37        |
| <b>Total</b>                      | <b>49</b>         | <b>1,722</b>   | <b>1,517</b>   | <b>1355</b>    | <b>\$16,967,259.31</b> | <b>\$41,380,107.63</b> | <b>\$13,732,934.80</b> |

**Administrative & Legislative Services Department  
June 2024**

**Website Management**

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

|              | 2023-2024<br>Update<br>Requests | 2022-2023<br>Update<br>Requests | 2021-2022<br>Update<br>Requests | 2020-2021<br>Update<br>Requests | 2019-2020<br>Update<br>Requests | 2023-2024<br>Page<br>Visits | 2022-2023 Page<br>Visits | 2021-2022 Page<br>Visits | 2020-2021 Page<br>Visits | 2019-2020 Page<br>Visits |
|--------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|-----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>July</b>  | 51                              | 52                              | 54                              | 15                              | 152                             | 34,294                      | 31,946                   | 32,401                   | 11,536                   | 1,164,517                |
| <b>Aug.</b>  | 44                              | 63                              | 66                              | 20                              | 126                             | 38,060                      | 31,340                   | 25,635                   | 9,145                    | 752,932                  |
| <b>Sept.</b> | 48                              | 65                              | 48                              | 17                              | 43                              | 31,899                      | 27,594                   | 24,833                   | 8,335                    | 679,248                  |
| <b>Oct.</b>  | 55                              | 47                              | 52                              | 10                              | 78                              | 33,673                      | 29,829                   | 23,816                   | 8,390                    | 386,735                  |
| <b>Nov.</b>  | 42                              | 54                              | 63                              | 174                             | 56                              | 30,149                      | 30,449                   | 23,022                   | 7,587                    | 695,971                  |
| <b>Dec.</b>  | 38                              | 32                              | 39                              | 13                              | 156                             | 30,202                      | 27,768                   | 22,904                   | 17,483                   | 847,724                  |
| <b>Jan.</b>  | 46                              | 53                              | 56                              | 108                             | 67                              | 32,467                      | 31,686                   | 26,942                   | 17,123                   | 720,531                  |
| <b>Feb.</b>  | 58                              | 47                              | 52                              | 135                             | 22                              | 35,251                      | 28,043                   | 23,253                   | 19,796                   | N/A                      |
| <b>Mar.</b>  | 43                              | 62                              | 57                              | 39                              | 85                              | 35,610                      | 30,614                   | 30,026                   | 22,930                   | N/A                      |
| <b>April</b> | 50                              | 72                              | 68                              | 101                             | 43                              | 44,802                      | 31,817                   | 31,127                   | 20,881                   | N/A                      |
| <b>May</b>   | 41                              | 51                              | 54                              | 38                              | 27                              | 41,768                      | 35,606                   | 31,335                   | 23,514                   | 5,998                    |
| <b>June</b>  | 32                              | 42                              | 674                             | 214                             | 48                              | 44,887                      | 23,919                   | 34,600                   | 30,909                   | 10,251                   |
| <b>Total</b> | <b>548</b>                      | <b>640</b>                      | <b>609</b>                      | <b>884</b>                      | <b>901</b>                      | <b>433,065</b>              | <b>360,611</b>           | <b>329,885</b>           | <b>197,629</b>           | <b>5,263,907</b>         |

**“City of White House, TN” Mobile App**

|              | FY 24<br>New<br>Downloads | FY 23<br>New<br>Downloads | FY22<br>New<br>Downloads | FY21<br>New<br>Downloads |
|--------------|---------------------------|---------------------------|--------------------------|--------------------------|
| <b>July</b>  | 9                         | 8                         | 8                        | 45                       |
| <b>Aug.</b>  | 4                         | 13                        | 9                        | 44                       |
| <b>Sept.</b> | 4                         | 9                         | 13                       | 19                       |
| <b>Oct.</b>  | 2                         | 11                        | 6                        | 40                       |
| <b>Nov.</b>  | 4                         | 11                        | 6                        | 29                       |
| <b>Dec.</b>  | 3                         | 10                        | 10                       | 10                       |
| <b>Jan.</b>  | 3                         | 18                        | 18                       | 11                       |
| <b>Feb.</b>  | 1                         | 10                        | 9                        | 20                       |
| <b>Mar.</b>  | 4                         | 9                         | 14                       | 11                       |
| <b>April</b> | 4                         | 11                        | 11                       | 7                        |
| <b>May</b>   | 6                         | 3                         | 10                       | 11                       |
| <b>June</b>  | 5                         | 1                         | 10                       | 11                       |
| <b>Total</b> | <b>49</b>                 | <b>114</b>                | <b>124</b>               | <b>258</b>               |

|                 | FY24<br># of<br>Requ<br>est | FY23<br># of<br>Request | FY22<br># of<br>Request | FY21<br># of<br>Request |
|-----------------|-----------------------------|-------------------------|-------------------------|-------------------------|
| <b>July</b>     | 55                          | 50                      | 38                      | 20                      |
| <b>Aug.</b>     | 46                          | 43                      | 54                      | 27                      |
| <b>Sept.</b>    | 52                          | 40                      | 46                      | 16                      |
| <b>Oct.</b>     | 40                          | 45                      | 64                      | 15                      |
| <b>Nov.</b>     | 38                          | 53                      | 19                      | 20                      |
| <b>Dec.</b>     | 34                          | 70                      | 42                      | 27                      |
| <b>Jan.</b>     | 61                          | 61                      | 41                      | 18                      |
| <b>Feb.</b>     | 82                          | 20                      | 41                      | 72                      |
| <b>March</b>    | 66                          | 41                      | 38                      | 36                      |
| <b>April</b>    | 61                          | 68                      | 26                      | 26                      |
| <b>May</b>      | 81                          | 50                      | 39                      | 48                      |
| <b>June</b>     | 66                          | 47                      | 47                      | 58                      |
| <b>FY Total</b> | <b>682</b>                  | <b>588</b>              | <b>495</b>              | <b>383</b>              |

*\*The app went live on January 11, 2016*



**Administrative & Legislative Services Department  
June 2024**

**White House Farmers Market 2024**

|                  | <b>Application Fees<br/># (amount collected)</b> | <b>Booth Payments (\$)</b> |
|------------------|--|----------------------------|
| <b>January</b>   | 3(\$45)  | 2(\$300)                   |
| <b>February</b>  | 6(\$90)  | 5(\$660)                   |
| <b>March</b>     | 3(\$45)  | 4(\$510)                   |
| <b>April</b>     | 7(\$105)   | 9 (\$1,260)                |
| <b>May</b>       | 10(\$150)  | 9(\$1,080)                 |
| <b>June</b>      | 6(\$90)  | 8(\$900)                   |
| <b>July</b>      |  |                            |
| <b>August</b>    |  |                            |
| <b>September</b> |  |                            |
| <b>October</b>   |  |                            |
| <b>November</b>  |  |                            |
| <b>December</b>  |  |                            |
| <b>Total</b>     | <b>35(\$525)</b>                                 | <b>37(\$4,650)</b>         |

**Building Maintenance Projects**

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

|                  | <b>2023-2024<br/>Work Order<br/>Requests</b> | <b>2022-2023<br/>Work Order<br/>Requests</b> | <b>2021-2022<br/>Work Order<br/>Requests</b> | <b>2020-2021<br/>Work Order<br/>Requests</b> | <b>2019 – 2020<br/>Work Order<br/>Requests</b> | <b>2018 – 2019<br/>Work Order<br/>Requests</b> | <b>2017 – 2018<br/>Work Order<br/>Requests</b> |
|------------------|--|--|--|--|--|--|--|
| <b>July</b>      | 18   | 14   | 19   | 11   | 10   | 22   | 21   |
| <b>August</b>    | 23   | 23   | 8  | 27   | 10   | 26   | 24   |
| <b>September</b> | 13   | 21   | 12   | 9  | 13   | 19   | 22   |
| <b>October</b>   | 13   | 13   | 10   | 6  | 7  | 14   | 18   |
| <b>November</b>  | 13   | 12   | 23   | 16   | 7  | 18   | 34   |
| <b>December</b>  | 8  | 8  | 17   | 19   | 3  | 8  | 19   |
| <b>January</b>   | 14   | 11   | 6  | 11   | 16   | 14   | 16   |
| <b>February</b>  | 7  | 10   | 8  | 16   | 18   | 7  | 21   |
| <b>March</b>     | 7  | 16   | 14   | 12   | 11   | 7  | 17   |
| <b>April</b>     | 10   | 6  | 13   | 17   | 2  | 12   | 25   |
| <b>May</b>       | 17   | 34   | 20   | 25   | 11   | 6  | 26   |
| <b>June</b>      | 15   | 19   | 14   | 31   | 10   | 9  | 23   |
| <b>Total</b>     | <b>158</b>                                   | <b>187</b>                                   | <b>164</b>                                   | <b>200</b>                                   | <b>98</b>                                      | <b>162</b>                                     | <b>266</b>                                     |

**Finance Department  
June 2024**

**Finance Section**

During June the Finance Office continued working on FYE 6/30/2025 budget tasks, continued working on transitioning to Regions Bank, and began preparing for closing FYE 6/30/2024 financial records. The total property taxes billed for tax year 2023 was \$5.6 million. As of the end of June, approximately \$5.5 million (98.2%) was collected. Members of the Finance Office also participated in the following events during the month:

June 3: Wastewater Treatment Plant project financial review  
 June 10: Stormwater Advisory Board  
 June 11: Financial overview with Sean Pfalzer  
 June 18: Finance Staff meeting  
 June 20: Monthly BMA meeting  
 June 24: EnerGov User meeting  
 June 26: Regions Bank virtual meeting  
 June 26: Regions ACH Alert training

**Performance Measures**

\* = *Data Not Currently Available*

| <b>Business License Activity</b>     | <b>June 2024</b> | <b>FY 2024 Total</b> | <b>FY 2023 Total</b> | <b>FY 2022 Total</b> | <b>FY 2021 Total</b> | <b>FY 2020 Total</b> |
|--------------------------------------|------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Opened</b>                        | 6                | 91                   | 95                   | 92                   | 76                   | 69                   |
| <b>Closed (notified by business)</b> | 0                | 11                   | 9                    | 7                    | 6                    | 10                   |

| <b>Accounts Payable</b>              | <b>June 2024</b> | <b>FY 2024 Total</b> | <b>FY 2023 Total</b> | <b>FY 2022 Total</b> | <b>FY 2021 Total</b> | <b>FY 2020 Total</b> |
|--------------------------------------|------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total # of Invoices Processed</b> | 712              | 5657                 | 4455                 | 4254                 | 4079                 | 4003                 |

| <b>Finance Office Calls / Emails</b> | <b>June 2024</b> | <b>May 2024</b> | <b>Apr 2024</b> | <b>Mar 2024</b> | <b>FY 2024 Total</b> | <b>FY 2023 Total</b> |
|--------------------------------------|------------------|-----------------|-----------------|-----------------|----------------------|----------------------|
| <b>Total Calls</b>                   | 906              | 1,045           | 1,147           | 1,010           | *                    | *                    |
| <b>Calls per day</b>                 | 61               | 62              | 64              | 64              | *                    | *                    |
| <b>Total Emails Sent/Received</b>    | 3,534            | 3,344           | 3,851           | 3,142           | *                    | *                    |
| <b>Emails per day</b>                | 236              | 197             | 214             | 197             | *                    | *                    |

**Finance Department  
June 2024**

| <b>Finance Cashiering Transactions (#)</b> | <b>June 2024</b> | <b>FY 2024 Total</b> | <b>FY 2023 Total</b> | <b>FY 2022 Total</b> | <b>FY 2021 Total</b> | <b>FY 2020 Total</b> |
|--|------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>In-Person</b>                           | 361              | 7,459                | 6,369                | *                    | *                    | *                    |
| <b>Drop Box / Mail</b>                     | 956              | 13,986               | 15,138               | *                    | *                    | *                    |
| <b>Online</b>                              | 2,682            | 32,727               | 28,084               | *                    | *                    | *                    |
| <b>Deposit Batches Prepared</b>            | 186              | 2,684                | 2,594                | *                    | *                    | *                    |

| <b>Utility Billing</b>                            | <b>June 2024</b> | <b>FY 2024 Total</b> | <b>FY 2023 Total</b> | <b>FY 2022 Total</b> | <b>FY 2021 Total</b> | <b>FY 2020 Total</b> |
|---|------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>New Build Applications (#)</b>                 | 56               | 588                  | 307                  | 284                  | 357                  | 171                  |
| <b>Move In Applications (#)</b>                   | 108              | 1071                 | 926                  | 977                  | 737                  | 649                  |
| <b>Total Applications (#)</b>                     | 164              | 1659                 | 1233                 | 1261                 | 1094                 | 820                  |
| <b>Electronic new customer signups (#)</b>        | 81               | 796                  | 476                  | 410                  | 300                  | 127                  |
| <b>Electronic new customer signups (%)</b>        | 49%              | 48%                  | 39%                  | 33%                  | 27%                  | 15%                  |
| <b>Move Outs (#)</b>                              | 20               | 342                  | 831                  | 898                  | 743                  | 602                  |
| <b>Addl. Trash/Recycle Req. Accts. (#)</b>        | 3                | *                    | *                    | *                    | *                    | *                    |
| <b>New Build Account Activations (#)</b>          | 33               | *                    | *                    | *                    | *                    | *                    |
| <b>Accounts Billed (#)</b>                        | 5882             | *                    | *                    | *                    | *                    | *                    |
| <b>Disconnect Warning Calls / Emails (#)</b>      | 250              | *                    | *                    | *                    | *                    | *                    |
| <b>Disconnect Warning Letters (#)</b>             | 80               | *                    | *                    | *                    | *                    | *                    |
| <b>Non-Active / Delinquent Disconnects (#)</b>    | 29               | *                    | *                    | *                    | *                    | *                    |
| <b>Delinquent Accts. Ref. to Collections (#)</b>  | 12               | *                    | *                    | *                    | *                    | *                    |
| <b>Delinquent Accts. Ref. to Collections (\$)</b> | \$2,610          | *                    | *                    | *                    | *                    | *                    |
| <b>Successful Delinquent Collections (\$)</b>     | \$173            | *                    | *                    | *                    | *                    | *                    |
| <b>Processed Account Adjustments (#)</b>          | 26               | *                    | *                    | *                    | *                    | *                    |
| <b>Denied Account Adjustments (#)</b>             | 1                | *                    | *                    | *                    | *                    | *                    |
| <b>Auto Draft Pre-Notes (#)</b>                   | 29               | *                    | *                    | *                    | *                    | *                    |
| <b>Returned Payments (#)</b>                      | 5                | *                    | *                    | *                    | *                    | *                    |

**Finance Department  
June 2024**

**Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.**

| <b>Operating Fund</b>     | <b>Budgeted Operating Revenues (\$)</b> | <b>General Fund Cash Reserves Goal (\$)</b> | <b>Current Month Fund Cash Balance (\$)</b> | <b>G.F. Cash Reserves Goal Performance</b> |
|---------------------------|---|---|---|--|
| General Fund              | 12,575,765                              | 3,772,730                                   | 10,415,893                                  | 83%  |
| Economic Development Fund | 141,900                                 | 42,570                                      | 249,574                                     | 176%                                       |
| State Street Aid Fund     | 456,800                                 | 137,040                                     | 313,324                                     | 69%  |
| Parks Sales Tax Fund      | 1,093,500                               | 328,050                                     | 720,749                                     | 66%  |
| Solid Waste Fund          | 1,577,500                               | 473,250                                     | 1,011,030                                   | 64%  |
| Parks Impact Fees Fund    | 440,484                                 | 132,145                                     | 33,323                                      | 8%   |
| Police Impact Fees Fund   | 315,200                                 | 94,560                                      | 1,173,898                                   | 372%                                       |
| Fire Impact Fees Fund     | 208,200                                 | 62,460                                      | 747,991                                     | 359%                                       |
| Roads Impact Fees Fund    | 421,800                                 | 126,540                                     | 552,030                                     | 131%                                       |
| Police Drug Fund          | 5,250                                   | 1,575                                       | 44,888                                      | 855%                                       |
| Debt Services Fund        | 2,530,300                               | 759,090                                     | 1,146,632                                   | 45%  |
| Wastewater Fund           | 6,293,000                               | 1,887,900                                   | 8,601,483                                   | 137%                                       |
| Dental Care Fund          | 78,300                                  | 23,490                                      | 174,879                                     | 223%                                       |
| Stormwater Fund           | 1,100,750                               | 330,225                                     | 950,135                                     | 86%  |
| Cemetery Fund             | 55,450                                  | 16,635                                      | 273,283                                     | 493%                                       |

*Balances do **not** reflect encumbrances not yet expended.*

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2023-2024.

| <b>Operating Fund</b>     | <b>Budgeted Operating Revenues (\$)</b> | <b>YTD Realized* (\$)</b> | <b>% Over (↑) or Under (↓)<br/>(Anticipated revenues realized by this point in the year)</b> |
|---------------------------|---|---------------------------|--|
| General Fund              | 12,575,765                              | 13,340,052                | ↑ 6.08%  |
| Economic Development Fund | 141,900                                 | 153,498                   | ↑ 8.17%  |
| State Street Aid Fund     | 456,800                                 | 476,499                   | ↑ 4.31%  |
| Parks Sales Tax Fund      | 1,093,500                               | 1,196,528                 | ↑ 9.42%  |
| Solid Waste Fund          | 1,577,500                               | 1,636,396                 | ↑ 3.73%  |
| Parks Impact Fees Fund    | 440,484                                 | 741,341                   | ↑ 68.30%   |
| Police Impact Fees Fund   | 315,200                                 | 514,496                   | ↑ 63.23%   |
| Fire Impact Fees Fund     | 208,200                                 | 339,360                   | ↑ 63.00%   |
| Roads Impact Fees Fund    | 421,800                                 | 643,985                   | ↑ 52.68%   |
| Police Drug Fund          | 5,250                                   | 10,195                    | ↑ 94.19%   |
| Debt Services Fund        | 2,530,300                               | 2,748,016                 | ↑ 8.60%  |
| Wastewater Fund           | 6,293,000                               | 7,101,217                 | ↑ 12.84%   |
| Dental Care Fund          | 78,300                                  | 90,620                    | ↑ 15.73%   |
| Stormwater Fund           | 1,100,750                               | 1,161,692                 | ↑ 5.54%  |
| Cemetery Fund             | 55,450                                  | 54,087                    | ↓ 2.46%  |

\*Realized amounts reflect revenues realized from July 1, 2023—June 30, 2024

**Human Resources Department  
June 2024**

The Human Resources staff participated in the following events during the month:

June 03: Detective Interviews

June 04: Purchasing Coordinator / Risk Management Specialist Interviews

June 07: Chamber of Commerce Movies Under the Stars - Minions

June 11: Return to Work Coordinator Training

June 12: Part Time Facilities Technician Interviews  
Ribbon Cutting for The Mill at White House

June 15: Chamber of Commerce Music Under the Stars - The Spyders

June 20: Board of Mayor and Alderman Meeting

June 21: Chamber of Commerce Movies Under the Stars - Wonka

June 25: Return to Work Coordinator Training  
Chamber of Commerce Power Hour - El Ranchero Powered by Stay Positive News

June 27: Ribbon Cutting for Sage North  
MTAS 75th Anniversary Celebration

June 28: Chamber of Commerce Movies Under the Stars - Trolls Band Together

**Injuries Goal:** To maintain a three-year average of less than 10 injuries per year.

|           | FYE<br>2024 | FYE<br>2023 | FYE<br>2022 | FYE<br>2021 |
|-----------|-------------|-------------|-------------|-------------|
| July      | 0           | 0           | 0           | 0           |
| August    | 1           | 1           | 0           | 0           |
| September | 0           | 1           | 0           | 1           |
| October   | 1           | 2           | 1           | 0           |
| November  | 0           | 1           | 0           | 1           |
| December  | 0           | 0           | 0           | 0           |

Three-year average: 6.33

|              | FYE<br>2024 | FYE<br>2023 | FYE<br>2022 | FYE<br>2021 |
|--------------|-------------|-------------|-------------|-------------|
| January      | 1           | 1           | 0           | 1           |
| February     | 0           | 0           | 1           | 0           |
| March        | 1           | 0           | 0           | 2           |
| April        | 1           | 0           | 0           | 1           |
| May          | 1           | 0           | 1           | 0           |
| June         | 1           | 0           | 1           | 3           |
| <b>Total</b> | <b>7</b>    | <b>6</b>    | <b>4</b>    | <b>9</b>    |

**Property/Vehicle Damage Goal:** To maintain a three-year average of less than 10 incidents per year.

|           | FYE<br>2024 | FYE<br>2023 | FYE<br>2022 | FYE<br>2021 |
|-----------|-------------|-------------|-------------|-------------|
| July      | 0           | 0           | 0           | 1           |
| August    | 0           | 0           | 1           | 1           |
| September | 0           | 0           | 0           | 1           |
| October   | 0           | 2           | 1           | 1           |
| November  | 0           | 0           | 1           | 3           |
| December  | 0           | 2           | 0           | 0           |

Three-year average: 5.33

|              | FYE<br>2024 | FYE<br>2023 | FYE<br>2022 | FYE<br>2021 |
|--------------|-------------|-------------|-------------|-------------|
| January      | 0           | 0           | 0           | 0           |
| February     | 0           | 0           | 0           | 0           |
| March        | 0           | 0           | 1           | 0           |
| April        | 1           | 0           | 1           | 0           |
| May          | 0           | 0           | 0           | 0           |
| June         | 0           | 0           | 0           | 0           |
| <b>Total</b> | <b>1</b>    | <b>4</b>    | <b>5</b>    | <b>7</b>    |

**Human Resources Department  
June 2024**

**Full Time Turnover Goal:** To maintain a three-year average of less than 10% per year.

|           | FYE<br>2024 | FYE<br>2023 | FYE<br>2022 | FYE<br>2021 |
|-----------|-------------|-------------|-------------|-------------|
| July      | 2           | 1           | 1           | 1           |
| August    | 3           | 1           | 1           | 1           |
| September | 1           | 1           | 2           | 0           |
| October   | 0           | 1           | 0           | 0           |
| November  | 1           | 2           | 0           | 1           |
| December  | 1           | 1           | 1           | 2           |

Current year turnovers that occurred within  
90 day probationary period: 0

|                   | FYE<br>2024   | FYE<br>2023  | FYE<br>2022   | FYE<br>2021   |
|-------------------|---------------|--------------|---------------|---------------|
| January           | 2             | 0            | 4             | 2             |
| February          | 2             | 0            | 2             | 0             |
| March             | 0             | 2            | 3             | 0             |
| April             | 2             | 0            | 2             | 2             |
| May               | 1             | 0            | 2             | 0             |
| June              | 2             | 1            | 1             | 3             |
| <b>Total</b>      | <b>17</b>     | <b>10</b>    | <b>19</b>     | <b>12</b>     |
| <b>Percentage</b> | <b>13.39%</b> | <b>8.40%</b> | <b>16.52%</b> | <b>10.91%</b> |

Three-year average: 11.94%

**Employee Disciplinary Goal:** To maintain a three-year average of less than 10 incidents per year.

|           | FYE<br>2024 | FYE<br>2023 | FYE<br>2022 | FYE<br>2021 |
|-----------|-------------|-------------|-------------|-------------|
| July      | 0           | 0           | 0           | 1 (T)       |
| August    | 1 (T)       | 0           | 0           | 0           |
| September | 0           | 0           | 0           | 0           |
| October   | 0           | 1 (S)       | 0           | 0           |
| November  | 1 (T)       | 0           | 0           | 0           |
| December  | 0           | 0           | 0           | 1 (T)       |

Three-year average: 1.667

|              | FYE<br>2024 | FYE<br>2023 | FYE<br>2022 | FYE<br>2021 |
|--------------|-------------|-------------|-------------|-------------|
| January      | 0           | 0           | 1 (T)       | 1 (T)       |
| February     | 0           | 0           | 0           | 0           |
| March        | 0           | 1 (T)       | 0           | 0           |
| April        | 0           | 0           | 0           | 0           |
| May          | 0           | 0           | 0           | 0           |
| June         | 0           | 0           | 0           | 0           |
| <b>Total</b> | <b>2</b>    | <b>1</b>    | <b>1</b>    | <b>3</b>    |

**Police Department  
June 2024**

**Meetings/Civic Organizations**

- **Chief Brady attended the following meetings in June:** Beer Board Meeting (June 4<sup>th</sup> and 25<sup>th</sup>), White House Rotary (June 6<sup>th</sup>, 13<sup>th</sup> & 20<sup>th</sup>), Department Head Meeting (June 10<sup>th</sup> & 24<sup>th</sup>), Sumner County Drug Task Force Meeting (June 20<sup>th</sup>), Board of Mayor & Alderman Meeting (June 20<sup>th</sup>) and Touch a Truck at White House Farmers Market (June 26<sup>th</sup>).

➤ **Police Department Administration Performance Measurements**

***Achieve our 5<sup>th</sup> re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2026.***

Achieve our 5th re-accreditation award from the Tennessee Law Enforcement Accreditation program by December 2026.

Susan Johnson, Accreditation Manager, is in the 4<sup>th</sup> edition of our TLEA program into PowerDMS which includes 164 standards.

She already has more than 50% of the proofs done for 2024.

Susan Johnson will be attending the 2024 LEACT conference in September in Pigeon Forge, Tn.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 28 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,120 hours of training per calendar year.

| Month    | Admin Training Hours | Patrol Training Hours | Support Services Training Hours | Total Training Hours |
|----------|----------------------|-----------------------|---------------------------------|----------------------|
| January  | 0                    | 460                   | 0                               | 460                  |
| February | 0                    | 300                   | 24                              | 324                  |
| March    | 20                   | 500                   | 38                              | 558                  |
| April    | 0                    | 208                   | 40                              | 248                  |
| May      | 0                    | 242                   | 0                               | 242                  |
| June     | 0                    | 320                   | 0                               | 320                  |
| Total    | 20                   | 2,030                 | 102                             | 2,152                |

**Patrol Division Performance Measurements**

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 570 shifts during the Fiscal Year 2023-2024. (There are 730 Patrol Shifts each year.) \*Three officer minimum staffing went into effect August 5, 2015.***

| Number of Officers on Shift  | June 2024 | FY 2023-24 |
|------------------------------|-----------|------------|
| Three (3) Officers per Shift | 21        | 204        |
| Four (4) Officers per Shift  | 39        | 510        |

1. ***Acquire and place into service two Police Patrol Vehicles.*** Four new vehicles have been ordered from Lonnie Cobb Ford. We are currently waiting to receive them.
2. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2023-2024.***  
Spring Compliance no Business failed.

**Police Department  
June 2024**

3. *Maintain or reduce TBI Group A offenses at the three-year average of 60 per 1,000 population during the calendar year of 2024.*

| Group A Offenses                     | June 2024 | Per 1,000 Pop. | Total 2024 | Per 1,000 Pop. |
|--------------------------------------|-----------|----------------|------------|----------------|
| <b><i>Serious Crime Reported</i></b> |           |                |            |                |
| Crimes Against Persons               | 12        | 1              | 71         | 5              |
| Crimes Against Property              | 8         | 1              | 117        | 8              |
| Crimes Against Society               | 26        | 2              | 91         | 6              |
|                                      |           |                |            |                |
| <b>Total</b>                         | 46        | 3              | 279        | 19             |
| <b>Arrests</b>                       | 76        |                | 366        |                |

*\*U.S. Census Estimate 7/1/2022 – 14,516*

4. *Maintain a traffic collision rate at or below the three-year average of 446 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2024.*

|                                 | June 2024 | TOTAL 2024 |
|---------------------------------|-----------|------------|
| <b>Traffic Crashes Reported</b> | 40        | 214        |
| <b>Enforce Traffic Laws:</b>    |           |            |
| <b>Written Citations</b>        | 63        | 289        |
| <b>Written Warnings</b>         | 20        | 244        |
| <b>Verbal Warnings</b>          | 259       | 1,796      |

5. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2024.*

| <b>COLLISION RATIO</b> |            |             |               |                |
|------------------------|------------|-------------|---------------|----------------|
| <b><u>2024</u></b>     | COLLISIONS | INJURIES    | MONTHLY RATIO | YEAR TO DATE   |
| <b>June</b>            | 40         | 7<br>YTD 24 | 18%           | 11%<br>YTD 214 |

**Staffing:**

- Officer Devin Keen is on FTO. He will be going to the Tennessee Law Enforcement Academy in July 7<sup>th</sup>.
- Cpl. Hoffman accepted a lateral move to Detective.
- Testing to fill the open Corporal position on Patrol is July 18<sup>th</sup>.
- We are continuing to accept applications. As of July 1, 2024, we have five positions open. We will be doing 2 interviews in July.



**Police Department  
June 2024**

***Sumner County Emergency Response Team:  
June 2024 ERT Activity***

- 04 June – ERT executed a high-risk search warrant in Goodlettsville. Investigators recovered a felony amount of narcotics as well as drug paraphernalia.
- 05 June – ERT executed two high-risk search warrants on separate addresses in Gallatin. Investigators recovered a firearm from the first location. Fentanyl and money were seized from the second location.
- 07 June – ERT executed a high-risk search warrant in Gallatin. Investigators recovered a firearm, narcotics, money, and stolen property.
- 21 June – ERT conducted breaching training at the Days Inn building in White House. This was a joint training event with ERT, Sumner Co EMA, Robertson Co EMA, and the Gallatin Fire Dept. Operators used various tools and methods of entry to gain access to more than 160 doors throughout the property.

**Support Services Performance Measurements**

1. ***Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2024.***

We are unable to provide the above stats at the present time. Tyler Technologies will be providing this capability to our new software in the future.

| 2023 CLEARANCE RATE |                  |              |
|---------------------|------------------|--------------|
| Month               | Group A Offenses | Year to Date |
| June                |                  |              |

**Communications Section**

|                   | June | Total 2024 |
|-------------------|------|------------|
| Calls for Service | 951  | 5,619      |
| Alarm Calls       | 43   | 240        |

**Request for Reports**

|                      | June     | FY<br>2023-24 |
|----------------------|----------|---------------|
| Requests for Reports | 44       | 296           |
| Amount taken in      | \$12.15  | \$233.45      |
| Tow Bills            | \$225.00 | \$875.00      |
| Emailed at no charge | 31       | 336           |
| Storage Fees         | \$0.00   | \$0.00        |

***Tennessee Highway Safety Office (THSO):***

- We used all the Grant money for Traffic Enforcement for overtime from THSO.
- Sgt. Bagwell will be attending the THSO Conference in Cool Springs in August.

**Police Department  
June 2024**

**Volunteer Police Explorers:** Nothing to report currently.

**Item(s) sold on Govdeals:** Nothing to report currently.

**Crime Prevention/Community Relations Performance Measurements**

- ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** D.A.R.E. should start in the Fall at White House Middle School.
- ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House will be in the Fall.
- ***Participate in joint community events monthly to promote the department's crime prevention efforts and community relations programs.***
- June 10,11,12 -The White House Police Department hosted a THSO DUI SFST 24 Hr School. We had 5 Officers Participate.
- June 25<sup>th</sup> - Sgt. Enck, Cpl. Hoffman, Cpl. Carlson, Ofc. Gerome, Ofc. Railey, and Ofc. Loafman gave out approximately 50-60 popsicles at the splashpad.

**Special Events:** *WHPD Officers participated in the following events during the month of June:*

- June 14<sup>th</sup> - Sgt. Enck instructed a self-defense at the #NoFilter event, Sgt. Martin assisted me and Officer Sizemore was a group leader for the event.
- We had several Officers and a couple of Civilian employees participate in the Challenger Baseball Game at the City Park.

**Upcoming Events:**

- 7/3 to 7/6 -Americana

| 2024 Participation in Joint Community Events |             |                     |
|--|-------------|---------------------|
|  | <u>June</u> | <u>Year to Date</u> |
| Community Activities                         | 4           | 27                  |

**Fire Department  
June 2024**



### **Summary of Month's Activities**

#### **Fire Operations**

The Department responded to 161 requests for service during the month with 99 responses being medical emergencies. The Department also responded to 10 vehicle accidents of which 6 had injuries, and 4 had no injuries. Of the 161 responses in the month of June there were 38 calls that overlapped another call for service which is 23.6% of our responses for the month. That brings the overlapping call volume for FY23-24 to 385 or 19.05% of the call volume.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in June from dispatch to on scene time averaged was, five minutes and thirty-three seconds (5:33). The average time a fire unit spent on the scene of an emergency call was nineteen minutes and forty-two seconds (19:42).

#### **Department Event**

- June 10<sup>th</sup> - Train the trainer CPR certification class
- June 11<sup>th</sup> – Monthly officer meeting
- June 11<sup>th</sup> – Youth Challenger Baseball game
- June 12<sup>th</sup> – Station tour for White House First Baptist youth group
- June 25<sup>th</sup> - 2 personnel attended pipeline emergencies train the trainer class
- June 26<sup>th</sup>- Touch a Truck at Farmers Market

#### **Fire Administration**

- June 3<sup>rd</sup> – Plans review meeting
- June 5<sup>th</sup> – Fire Command- Building a command training program
- June 10<sup>th</sup> – Americana planning meeting
- June 10<sup>th</sup> – Department head meeting
- June 20<sup>th</sup> – Board of Mayor and Aldermen meeting
- June 25<sup>th</sup> – City safety meeting
- June 24<sup>th</sup> – Department head meeting
- June – Numerous inspections at The Mill and Sage North apartment complexes

#### **Emergency Calls Breakdown**

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

#### **Incident Responses FY to Date**

|                                |      |
|--------------------------------|------|
| Fires                          | 37   |
| Rescue & Emergency Services    | 1301 |
| Hazardous Conditions (No Fire) | 40   |
| Service Calls                  | 129  |
| Good Intent Call               | 117  |
| False Alarms & False Call      | 236  |
| Calls for The Month            | 161  |
| Total Responses FY to Date     | 1860 |

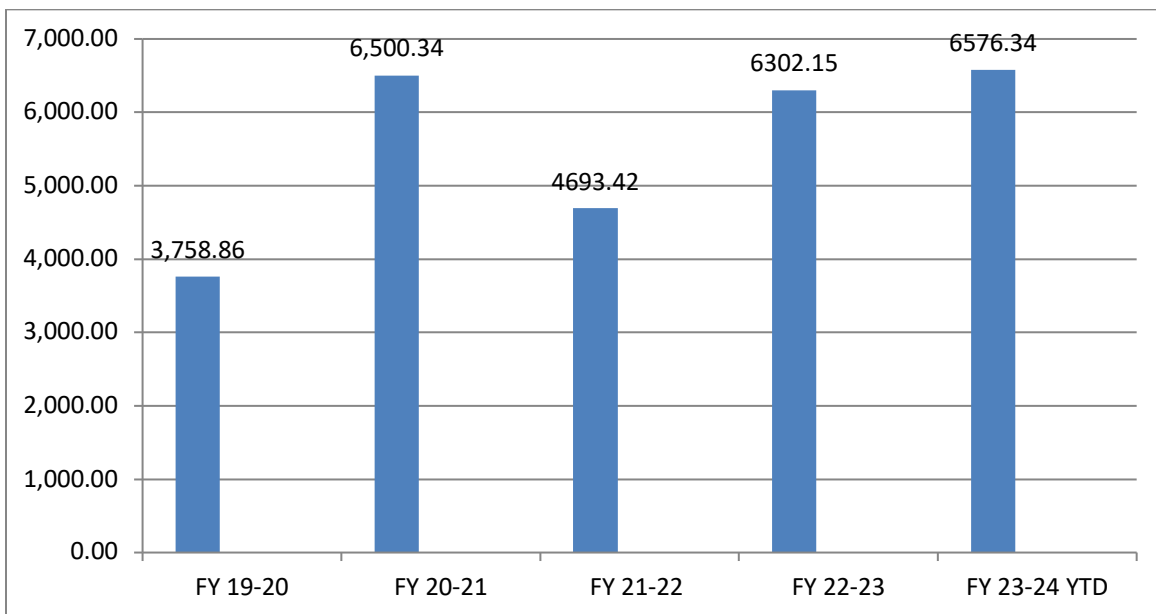
**Fire Department  
June 2024**

**Response by Station**

|                                      | Month      | FY to Date  | %             |
|--------------------------------------|------------|-------------|---------------|
| <b>Station #1 (City Park)</b>        | <b>116</b> | <b>1227</b> | <b>65.96%</b> |
| <b>Station #2 (Business Park Dr)</b> | <b>45</b>  | <b>633</b>  | <b>34.04%</b> |

**Fire Fighter Training**

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4788 hours of training per year is based on twenty-one career firefighters.



|                                   | Month         | FYTD           |
|-----------------------------------|---------------|----------------|
| <b>Firefighter Training Hours</b> | <b>892.34</b> | <b>6576.34</b> |

**Training breakdown for ISO and NFPA\***

|                     | Fire Officer | Company       | Facilities   | NFPA           | Non-ISO       |
|---------------------|--------------|---------------|--------------|----------------|---------------|
| <b>Month</b>        | <b>26</b>    | <b>345.35</b> | <b>24</b>    | <b>86.99</b>   | <b>410</b>    |
| <b>Total for FY</b> | <b>266</b>   | <b>3006.9</b> | <b>870.5</b> | <b>1100.81</b> | <b>1927.1</b> |

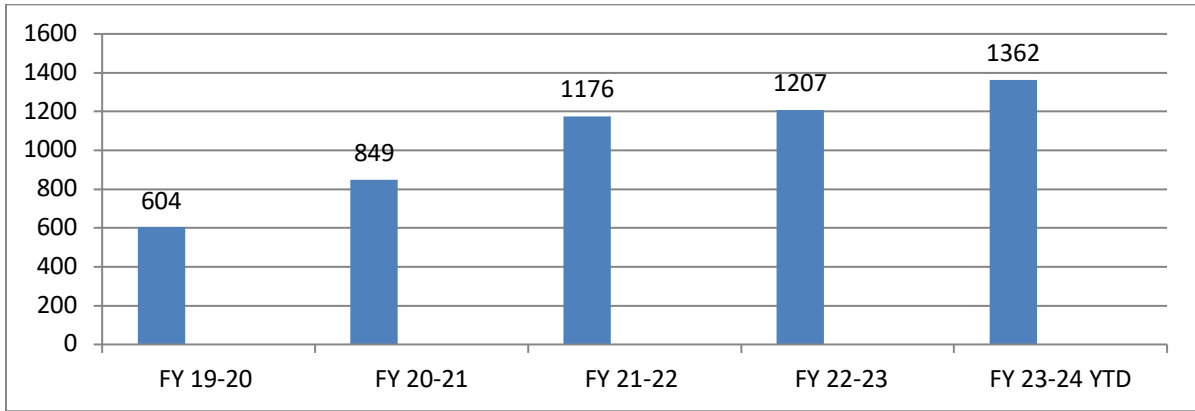
\*National Fire Protection Association – The fire service industry standard.

Insurance Service Office – A nationally recognized agency that rates fire departments on their level of readiness. This rating is used by insurance companies to determine insurance rates for their customers.

**Fire Inspection**

It is part of our fire prevention goals to complete a fire inspection for each business annually.

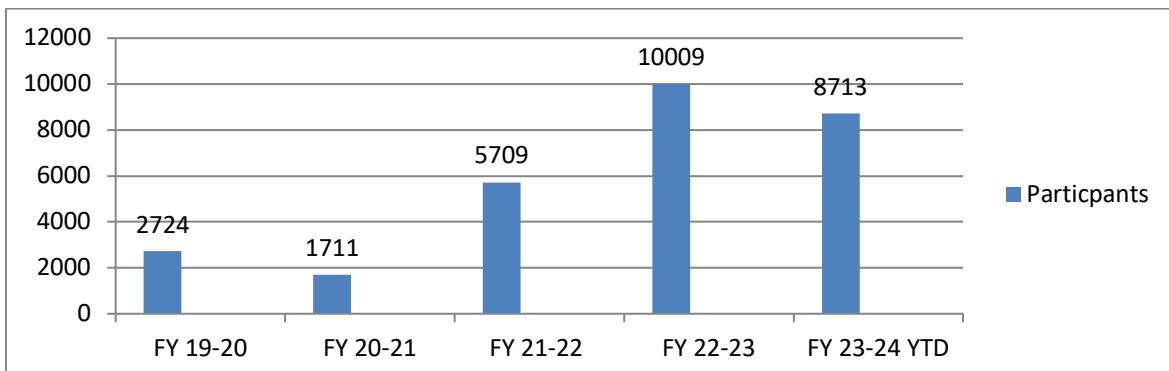
**Fire Department  
June 2024**



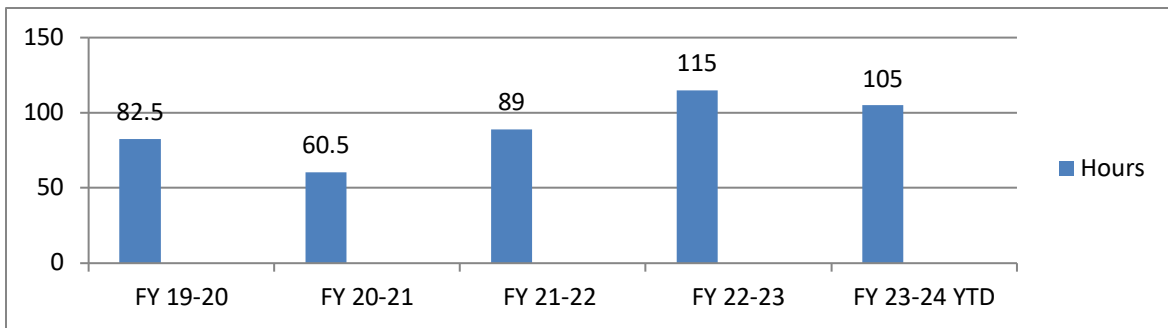
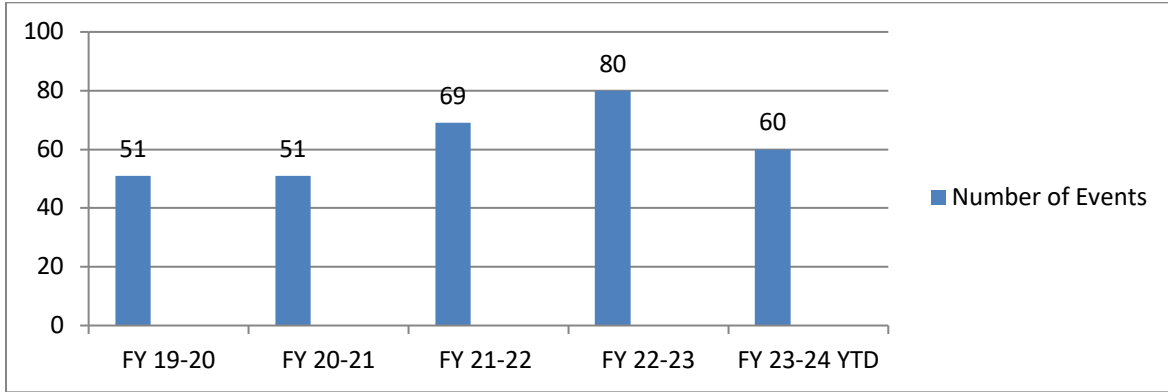
|                          | Month | FYTD |
|--------------------------|-------|------|
| June Fire Inspection     | 138   | 1362 |
| Reinspection             | 9     | 118  |
| Code Violation Complaint | 1     | 13   |
| Violations Cleared       | 11    | 96   |
| Annual Inspection        | 8     | 129  |
| Knox Box                 | 8     | 64   |
| Fire Alarms              | 9     | 100  |
| Measure Fire Hydrant     | 0     | 10   |
| Plans Review             | 10    | 77   |
| Pre-C/O                  | 9     | 36   |
| Pre-incident Survey      | 10    | 199  |
| Sprinkler Final          | 3     | 10   |
| Final/Occupancy          | 12    | 43   |

**Public Fire Education**

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized currently; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



**Fire Department  
June 2024**



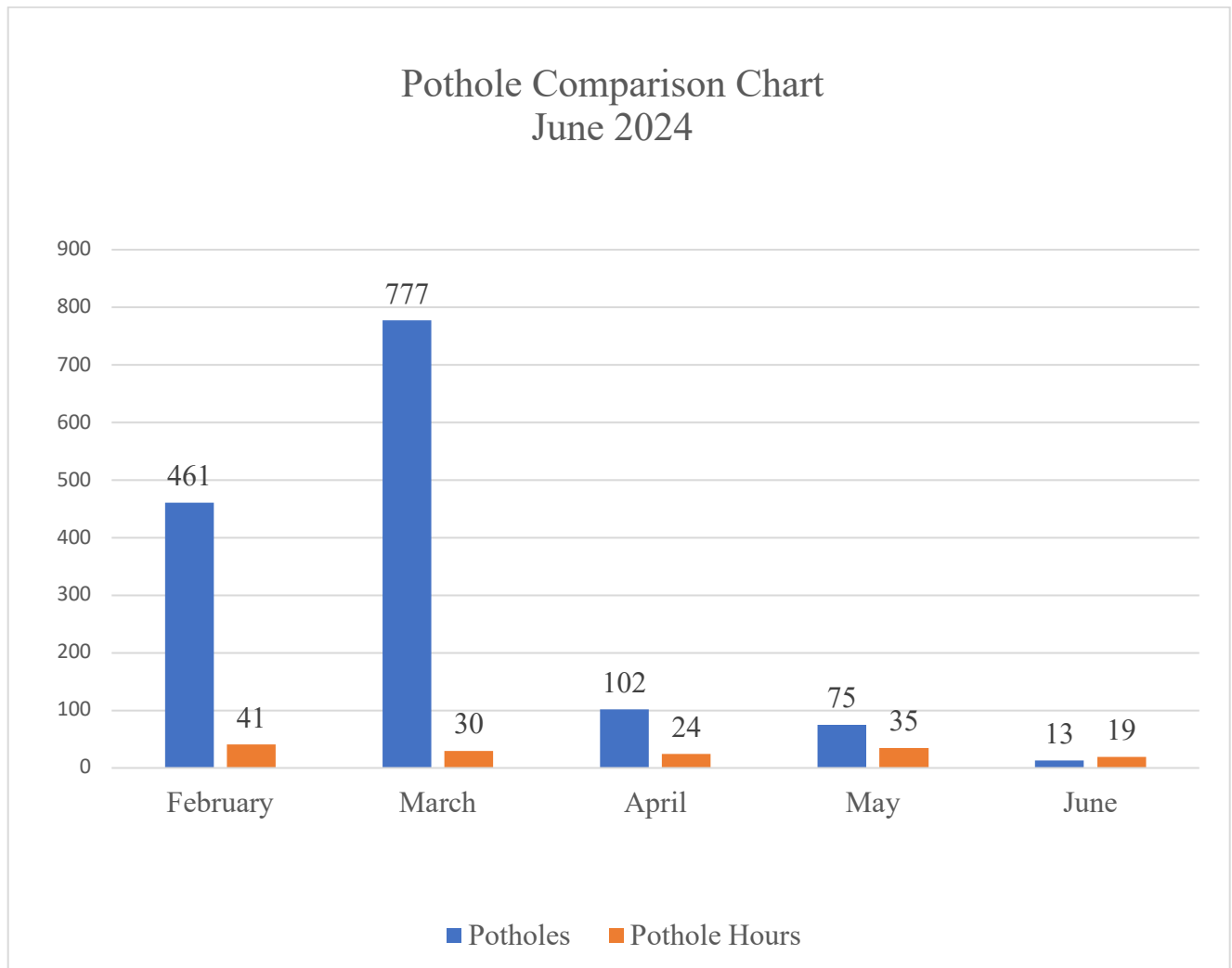
|                  | Month | FYTD |
|------------------|-------|------|
| Participants     | 164   | 8713 |
| Number of Events | 3     | 60   |
| Education Hrs.   | 4.5   | 105  |

**Social Media Statistics for the Month**

|                    |      |
|--------------------|------|
| Post Reach         | 1500 |
| Post Engagement    | 96   |
| New Page Followers | 1    |

Public Services Department  
Public Works  
June 2024

**Pothole Comparison**



**Public Services Department  
Public Works  
June 2024**

**Location of Pothole Repairs**

| <b>Street Address</b>   | <b>Date Resolved</b>       |
|-------------------------|----------------------------|
| Kennedy Dr              | June 3 <sup>rd</sup> 2024  |
| North Palmers Chapel Rd | June 3 <sup>rd</sup> 2024  |
| South Palmers Chapel Rd | June 3 <sup>rd</sup> 2024  |
| Calista Rd              | June 3 <sup>rd</sup> 2024  |
| Blueberry St            | June 3 <sup>rd</sup> 2024  |
| Choctaw Cir             | June 3 <sup>rd</sup> 2024  |
| Reid Way                | June 3 <sup>rd</sup> 2024  |
| Sage Rd                 | June 3 <sup>rd</sup> 2024  |
| Boyles Rd               | June 11 <sup>th</sup> 2024 |
| Dawn Ct                 | June 11 <sup>th</sup> 2024 |
| Meadowbrook Ln          | June 11 <sup>th</sup> 2024 |
| Highway 31W             | June 20 <sup>th</sup> 2024 |
| Marlin Rd               | June 20 <sup>th</sup> 2024 |
| Calista Rd              | June 20 <sup>th</sup> 2024 |
| Villages Ct             | June 20 <sup>th</sup> 2024 |
| Oak Pl                  | June 20 <sup>th</sup> 2024 |
| Longview Dr             | June 20 <sup>th</sup> 2024 |
| Choctaw Cir             | June 20 <sup>th</sup> 2024 |
| South Aztec             | June 20 <sup>th</sup> 2024 |

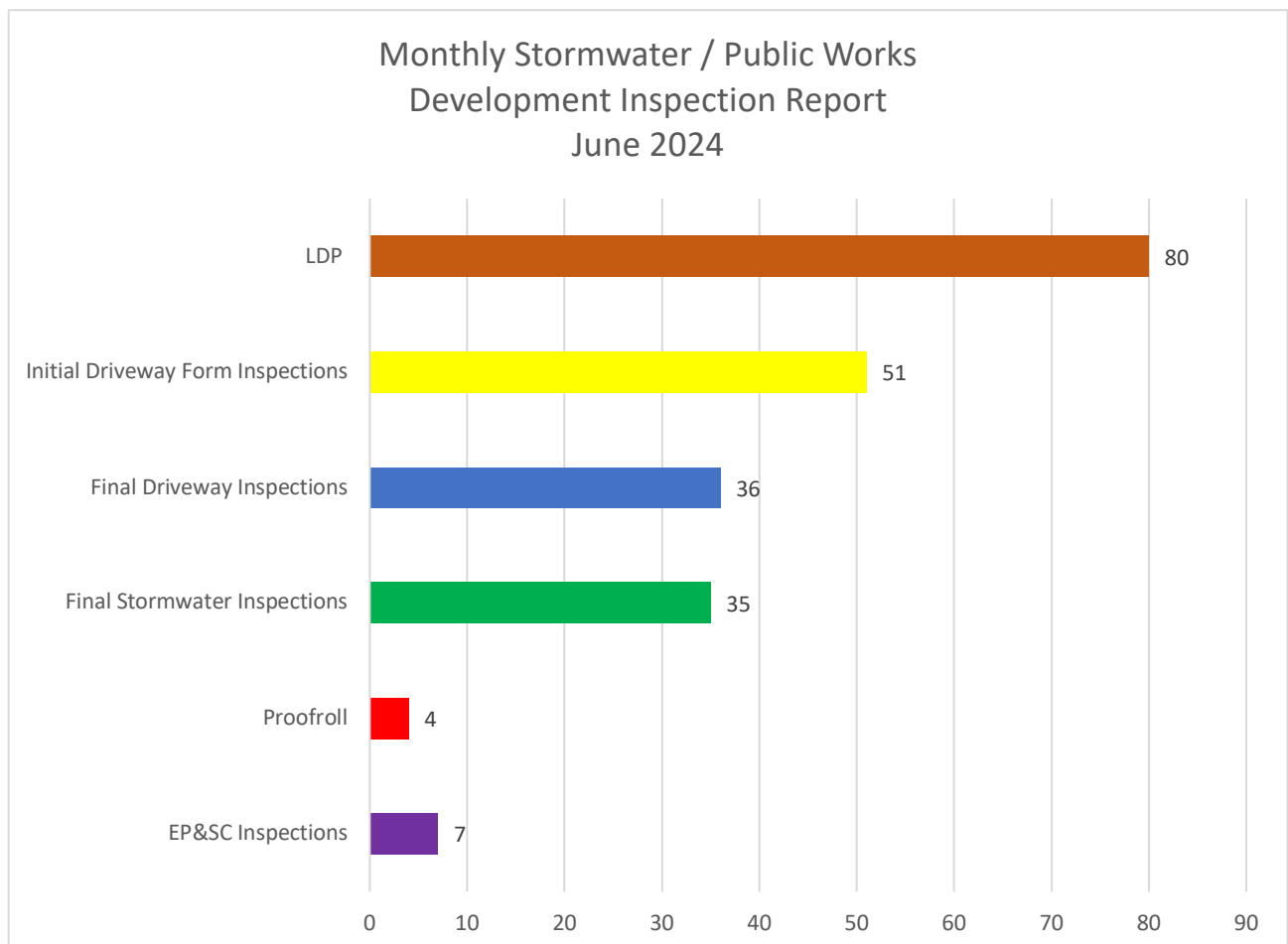


Public Services Department  
Public Works  
June 2024

**Inspector Notes**

**New Construction and Inspections:**

The Public Works Inspector performs various different types of inspections throughout the process of a new home being built withing City of White House City Limits, additionally the Public Works Inspector performs proof rolls on subgrade and base stone during the construction of new roads within new developments that are being built within The City of White House. Below gives an accurate account of how many Initial Drive Form Inspections, Final Driveway Inspections, EP&SC (Erosion Prevention & Sediment Control Inspections, and Final Stormwater Inspections were performed on a monthly basis.



**Public Services Department  
Public Works  
June 2024**

**Monthly Work Log**

Monday 06-03-24

- Cut bushes and trees off Pleasant Grove Rd/ Potholes on Sage Rd, Kennedy Dr, North Palmers Chapel, South Palmers Chapel, Choctaw Cir, Blueberry St, Calista Rd, Winchester, and Reidway/ Moved trash compactor dumpster

Tuesday 06-04-24

- Mowed outside back gate/ Mowed North Palmers Chapel/ Mowed Industrial Dr/ Removed tree from Hampton Village/ Took backhoe to Sage Rd to clean out ditch line/ Fixed backhoe fuel and water separator

Wednesday 06-05-24

- Fixed stop sign at Ben Albert/ Lowered High Mast lights, turned on lights to take pictures to get a count of bulbs not working/ Fixed green light in traffic signal on SB ramp/ Sprayed median by Zaxby's and also sprayed sidewalks on HWY 76 and HWY 31

Thursday 06-06-24

- Took 1332 to get and oil change/ Went to HWY 31W to clean out drainage with backhoe/ Filled in sink hole on Hillwood then seed and straw on Hillwood and also on Dakota/ Took signs and barricades to College St for Fandom Fair

Monday 06-10-24

- Helped assist stormwater with projects

Tuesday 06-11-24

- Picked up 1332 from shop/ Did potholes on Boyles Rd, Dawn Ct, and Meadowbrook Ln/ Put pug in front of driveway at Autumnwood and Cedarbrook/ Removed fallen tree from HWY 76

Wednesday 06-12-24

- Torqued lugnuts on MowerMax and got fuel/ Cut Boyles Rd, Harper's Way, and S.C.T./ Mowed NB off ramp, by Farmers Bank, Shell Cul-de-sac and Industrial Dr/ Picked up bug spray from Ace for Stewart/ Bulk pickup on Willow Ct

Thursday 06-13-24

- Marked CEMC lights with orange ribbon on Pleasant Grove Rd and Oak Pl/ Picked up broken decorative light pole on Sundance Way/ Loaded stuff up for signs and loaded mowers/ Cut Meadowlark and hill on Rolling Acres/ Picked up barricades from Library and fixed storm drain lid by gym/ Put up Through truck route signs/ Fixed stop sign on Sage Rd and Meadowlark/ Fixed brake lights on 1334

**Public Services Department  
Public Works  
June 2024**

Monday 06-17-24

- Filled sprayer up and sprayed Union Rd guardrails/ Went to High Mast lights, picked up siding and post off HWY 76 shoulder/ Looked at sidewalk on 4043 Beachway/ Worked on High Mast lights/ Picked up oil and tools from AutoZone

Tuesday 06-18-24

- Staff Meeting with Isaiah/ Torqued lugnuts and greased MowerMax/ Cut spot on HWY 76 by daycare, cut Calista trees by Bill Moss/ Cut tree on Jocelyn Dr/ Looked at sink hole on Renee Ct/ Meeting with Isaiah about sink hole

Wednesday 06-19-24

- Holiday Juneteenth

Thursday 06-20-24

- Got asphalt from Cross Plains/ Went to Renee Ct to meet with Water Department/ Cut square in road and filled with asphalt/ Did potholes on HWY 31W, Marlin Rd, Calista Rd, Villages Ct, Oak Pl, Longview Dr, Choctaw Cir, and South Aztec/ Filled edge of road on North Palmers Chapel/ Picked up box on Pleasant Grove Rd/ Shoveled millings from paving job on Pleasant Grove Rd into 1332/ Picked up big metal pole in the middle of the NB off ramp

Monday 06-24-24

- Did weekly inspection on 1326 and 1332/ Torqued lugnuts on MowerMax/ Cut Industrial Dr, Pleasant Grove Rd, Union Rd, and Wilkinson Ln/ Cut behind house on Wilkinson Ln and Hickerson/ Washed MowerMax

Tuesday 06-25-24

- Staff Meeting with Isaiah/ Dug spot out at soccer complex for walkway, filled with millings and rolled with roller/ Brought dirt to Wilkinson Ln and Hickerson/ Cut trees on North Palmers Chapel/ Closed Union Rd for AT&T line down, then picked up signs

Wednesday 06-26-24

- Washed 1332, 1326, Bucket truck, and Street Sweeper for Touch a Truck/ Touch a Truck from 1500-1600

Thursday 06-27-24

- Went to Portland to pick up barricades that they were letting us borrow for Americana/ Loaded 33 barricades onto stormwater dually with tilt trailer and strapped down/ Cleaned all the Windows on 1332/ Helped Chamber of Commerce with signs for Carnival and Americana/ Changed green light on Meadows Rd and Tyree Springs

Public Services Department  
Public Works  
June 2024

**Traffic Signal Complaint Log**

| <b><u>Traffic Signal Complaints Log</u></b>   | <b><u>February</u></b> | <b><u>March</u></b> | <b><u>April</u></b> | <b><u>May</u></b> | <b><u>FY 23/24 YTD</u></b> |
|---|------------------------|---------------------|---------------------|-------------------|----------------------------|
| SR-76 & Love's Lane                           | 4                      | 0                   | 0                   | 0                 | 4                          |
| SR-76 & I-65 Southbound Ramps                 | 1                      | 0                   | 0                   | 0                 | 1                          |
| SR-76 & I-65 Northbound Ramps                 | 0                      | 0                   | 0                   | 0                 | 0                          |
| SR-76 & Hester Drive                          | 0                      | 0                   | 0                   | 0                 | 2                          |
| SR-76 & Wilkinson Lane                        | 0                      | 0                   | 0                   | 0                 | 1                          |
| SR-76 & Sage Road                             | 0                      | 0                   | 0                   | 1                 | 1                          |
| SR-76 & Raymond Hirsch                        | 0                      | 0                   | 0                   | 2                 | 5                          |
| SR-76 & Hwy 31W                               | 3                      | 0                   | 0                   | 0                 | 5                          |
| SR-76 & Pleasant Grove Road (Flashing Signal) | 0                      | 0                   | 0                   | 0                 | 2                          |
| Hwy 31W & Portland Road                       | 0                      | 0                   | 1                   | 0                 | 1                          |
| Hwy 31W & Raymond Hirsch                      | 0                      | 1                   | 1                   | 0                 | 2                          |
| Hwy 31W & Sage Road                           | 2                      | 0                   | 1                   | 0                 | 3                          |
| Tyree Spring Road & Raymond Hirsch Parkway    | 1                      | 3                   | 0                   | 0                 | 4                          |
| Wilkinson Lane & Richard Wilks                | 0                      | 0                   | 0                   | 0                 | 0                          |
| Tyree Springs Road & South Palmers Chapel     | N/A                    | 6                   | 3                   | 0                 | 9                          |

**SR-76 & Sage Road - Complaint:** Asking to have timing added to Phase 3 left turn from Sage Road to SR-76.

**Resolution:** Response to complaint was to speak to City Engineer to evaluate the possibility of adding time to this approach.

**SR-76 & Raymond Hirsch Pkwy. – Complaint:** Byrum Drive left turn movement does not give enough time for queue length to clear.

**Resolution:** Continued monitoring of this intersection due to online/offline network occurrences.

**HWY 31 W & Raymond Hirsch Pkwy. – Complaint:** Eastbound approach to intersection did not receive green light.

**Resolution:** In-ground lane loop detector was repaired.

**Public Services Department – Stormwater Division**  
**June 2024**

06/03/2024

605 Wilkinson – Drainage mitigation.



06/04/2024

108 Cedarbrook – Drainage mitigation.





**Public Services Department – Stormwater Division**  
**June 2024**

06/05/2024

495 Calista – Drainage mitigation.



607 Volunteer – Drainage mitigation.



903 Meadowlark – concrete over storm pipe.





**Public Services Department – Stormwater Division**  
**June 2024**

06/06/2024

124 Dakota – Drainage mitigation



207 Hillwood – Drainage mitigation





**Public Services Department – Stormwater Division**  
**June 2024**

06/10/2024

410 Donal – Drainage mitigation



324 Wilkinson – Drainage mitigation





**Public Services Department – Stormwater Division  
June 2024**

06/11/2024

415 Donal – Drainage mitigation



06/17/2024

225 Rolling Acres – Drainage mitigation





**Public Services Department – Stormwater Division  
June 2024**

06/20/2024

102 Forrest – Drainage mitigation



06/25/2024

106 Arapaho – Drainage mitigation





**Public Services Department – Stormwater Division**  
**June 2024**

Soccer Complex – Americana. Build walkway.



550 N Palmers Chapel – Tree removal.



**Public Services Department – Stormwater Division**  
**June 2024**

**Stormwater Inspector Notes**

June 3<sup>rd</sup>: Reviewed Notifications & Emails from over the weekend. I began Downloading TDOT Specs to the shared server, per the Directors request. Reviewed LDP expiration statuses. Traffic Control Webinar training. Reviewed The Mill Outfall onsite 2/Contractors and General Contractor for the project with the Public Services Team. Reviewed the Mill EPSC. Reviewed Fence Permits. Researched Storm Design Regs and Permitting requirements.

June 4<sup>th</sup>: 3 Hours P.T.O. Spoke with Assistant Director on any specific tasks needed. Open Trench at Bridal Creek.

June 5<sup>th</sup>: Reviewed platform notifications for assigned work or reviews needed. Gathered requested documentation for the Copes Crossing Subdivision meeting onsite with development teams to address failures in the pond dam and outlet structure at Pond 1. Moved Equipment on NPC for access to Parks and Rec. Greenway.

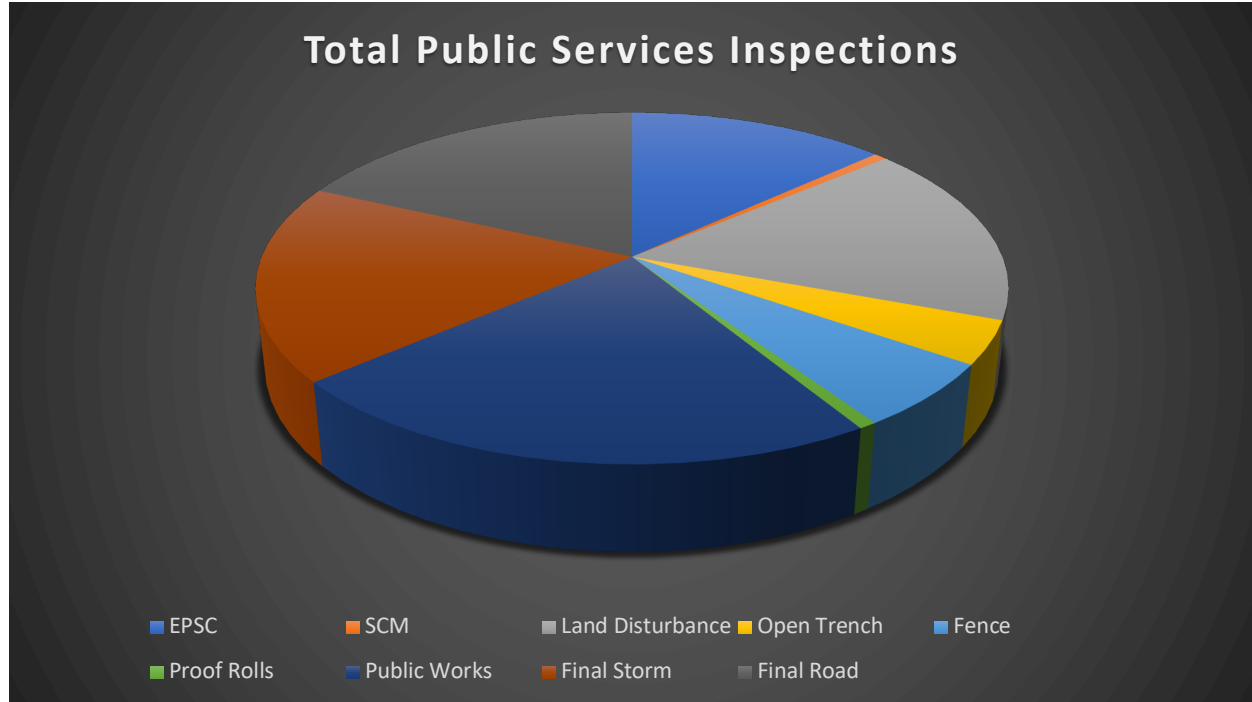
June 6<sup>th</sup>: Built Inspectors Report for BMA. Went to Walmart to purchase shop and vehicle supplies/equipment. Reviewed Force Main Conflict/ potential conflict with wastewater inspector and contractor at Marlin Rd at Sycamore Dr. Advised contractor to seek engineering solution since they were proposing to install utility in a drainage-only easement.

June 10<sup>th</sup>: Reviewed platform of notifications, and updated schedule and calendar. Reviewed LTMAP. Contacted Homeowner on Calista about flooding concerns and advised accordingly based on inspection results. EPSC inspections at McInerney, Exotic Marble, Core 5, Drew C. Development, and Fields at Oakwood.

June 11<sup>th</sup>: Reviewed Notifications, fence apps, email, etc. EPSC inspections at Legacy Farms and Pinson Pointe. Researched Plant schedule and follow up on Rain Gardens in Cambria. Open Trench Inspection at McInerney and The Parks.

June 12<sup>th</sup>: Reviewed the site Deer Crossing Creekside and provided a report on the percentage complete, condition, and items needing attention or missing. Notified administration on issues at Soccer Complex. EPSC Inspections at Dollar General, WHIS, and The Parks. Open Trench at The Parks and McInerney.

**Public Services Department – Stormwater Division  
June 2024**



| Total Inspection Case Type | Quantity |
|----------------------------|----------|
| EPSC                       | 40       |
| SCM                        | 2        |
| Land Disturbance           | 51       |
| Open Trench                | 12       |
| Fence                      | 18       |
| Proof Rolls                | 2        |
| Public Works               | 68       |
| Final Storm                | 55       |
| Final Road                 | 55       |

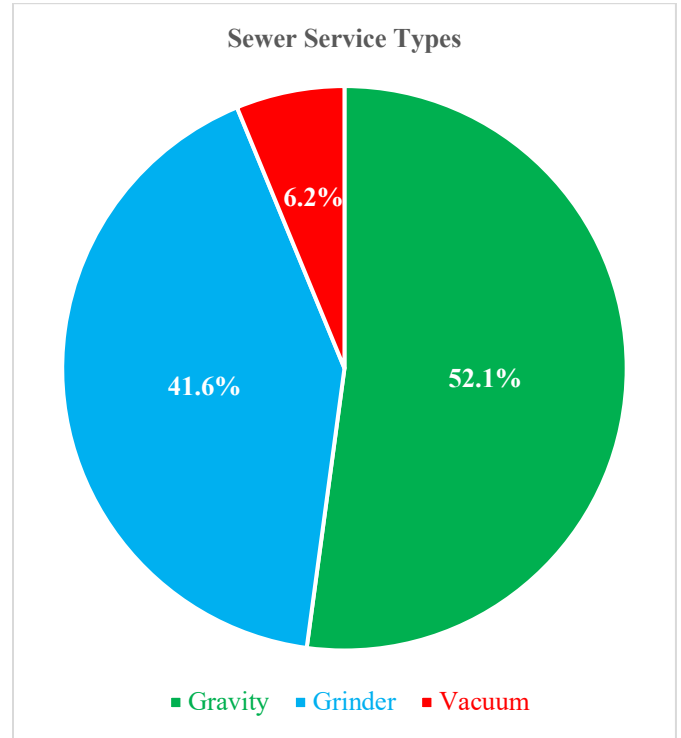
**Wastewater Department  
June 2024**

**Collections System Activities:**

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **June 30<sup>th</sup>, 2024**, City personnel count a total of **7,202** sewer system connections, with **56 new** applications for service in **June 2024**. A total of **598 new** connections were permitted during the 2023/2024 fiscal year. Totalized counts of each type of connection are provided below:

|   |              |
|---|--------------|
| <b>Gravity Sewer Connections</b>              | <b>3,755</b> |
| <b>Low-Pressure Grinder Sewer Connections</b> | <b>2,999</b> |
| <b>Vacuum Sewer Connections</b>               | <b>448</b>   |

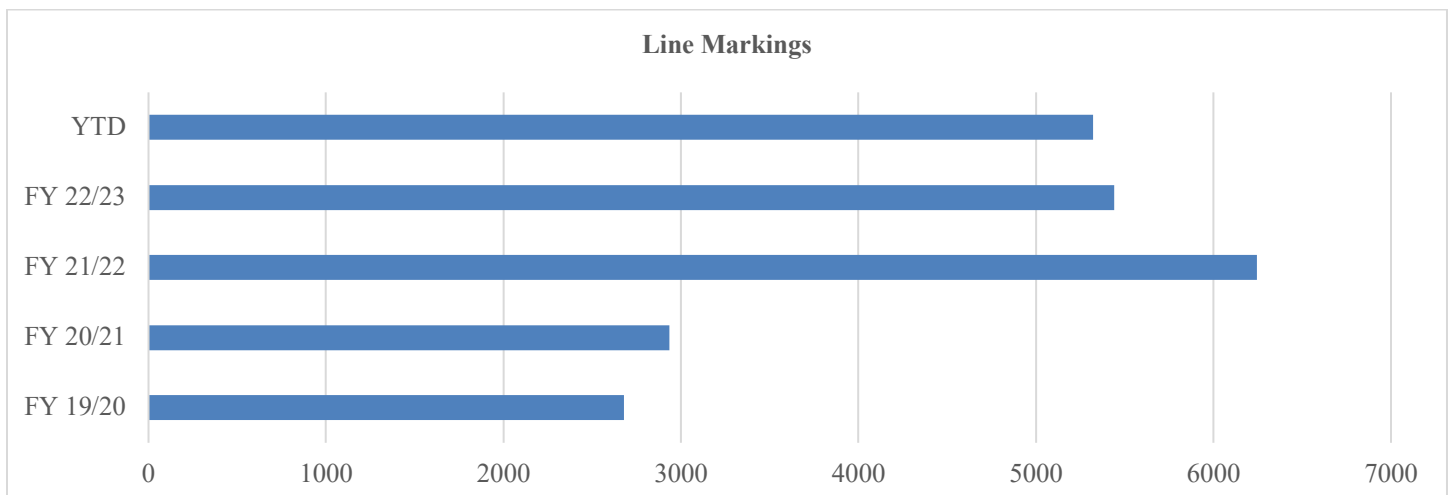
The City counts **198** commercial grinder connections, **2,801** residential grinder stations, and **36** lift-stations integrated into our Sanitary Sewer System.



**811 Utility Locate Service:**

**Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task:** This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-markings in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities. Total requests decreased slightly in the 2022/2023 fiscal year, but remain nearly double 2020/2021 levels. Total requests in the 2023/2024 fiscal year were very similar to 2022/2023 numbers.**

| <b>Line Markings</b> | <b><u>FY 19/20</u></b> | <b><u>FY 20/21</u></b> | <b><u>FY 21/22</u></b> | <b><u>FY 22/23</u></b> |  | <b><u>June 2024</u></b> | <b><u>FY 23/24 YTD</u></b> |
|----------------------|------------------------|------------------------|------------------------|------------------------|--|-------------------------|----------------------------|
| Tennessee 811        | 2680                   | 2933                   | 6245                   | 5441                   |  | 508                     | 5320                       |





**Wastewater Department  
June 2024**

| <u>Lift-Station Repairs</u> | <u>FY 19/20</u> | <u>FY 20/21</u> | <u>FY 21/22</u> | <u>FY 22/23</u> |  | <u>June 2024</u> | <u>FY 23/24<br/>YTD</u> |
|-----------------------------|-----------------|-----------------|-----------------|-----------------|--|------------------|-------------------------|
| Union Road                  | 6               | 9               | 0               | 0               |  | 0                | 2                       |
| Summerlin                   | 5               | 22              | 0               | 0               |  | 0                | 2                       |
| Settlers' Ridge             | 1               | 1               | 1               | 1               |  | 0                | 0                       |
| Springbrook                 | n/a             | n/a             | n/a             | n/a             |  | 0                | 0                       |
| Willow Grove                | n/a             | n/a             | n/a             | n/a             |  | 0                | 1                       |
| Dorris Farms                | n/a             | n/a             | n/a             | n/a             |  | 0                | 1                       |
| Cope's Crossing             | 8               | 6               | 9               | 9               |  | 0                | 5                       |
| Cambria                     | 4               | 3               | 4               | 4               |  | 0                | 2                       |
| Belmont Apartments          | n/a             | n/a             | 0               | 0               |  | 0                | 0                       |
| Kensington Green            | 1               | 0               | 0               | 0               |  | 0                | 0                       |
| Meadowlark Townhomes        | n/a             | n/a             | 0               | 0               |  | 0                | 0                       |
| Meadowlark                  | 2               | 1               | 1               | 1               |  | 0                | 3                       |
| Sage Farms                  | n/a             | n/a             | n/a             | n/a             |  | 0                | 1                       |
| Sage Rd (Hester Dr)         | 1               | 0               | 0               | 0               |  | 0                | 0                       |
| Loves Truck Stop            | 0               | 0               | 3               | 3               |  | 0                | 1                       |
| Highway 76                  | 1               | 0               | 0               | 0               |  | 0                | 0                       |
| Portland                    | 0               | 1               | 0               | 0               |  | 0                | 1                       |
| North Palmers Vacuum        | 3               | 1               | 7               | 7               |  | 0                | 4                       |
| Villas at Honey Run         | n/a             | n/a             | 1               | 1               |  | 0                | 0                       |
| 31W Apartments              | n/a             | n/a             | 0               | 0               |  | 0                | 0                       |
| Calista Apartments          | n/a             | n/a             | 0               | 0               |  | 0                | 0                       |
| Calista Vacuum              | 2               | 1               | 9               | 9               |  | 1                | 3                       |
| Concord Springs             | 0               | 0               | 2               | 2               |  | 0                | 1                       |
| Fields at Oakwood           | n/a             | 2               | 2               | 2               |  | 0                | 0                       |
| The Mill                    | n/a             | n/a             | n/a             | n/a             |  | 0                | 0                       |
| Highland Park               | n/a             | n/a             | n/a             | n/a             |  | 0                | 0                       |
| Los Jalapenos               | n/a             | n/a             | 0               | 0               |  | 0                | 2                       |
| Mt. Vernon Apartments       | n/a             | n/a             | 0               | 0               |  | 0                | 3                       |
| Grove at Kendall            | n/a             | n/a             | 0               | 0               |  | 0                | 0                       |
| Wilkinson Lane              | 3               | 1               | 3               | 3               |  | 2                | 3                       |
| Heritage High School        | 1               | 0               | 0               | 0               |  | 0                | 0                       |
| Legacy Farms                | n/a             | n/a             | 0               | 0               |  | 0                | 1                       |
| The Parks #1                | 0               | 0               | 0               | 0               |  | 0                | 3                       |
| The Parks #2                | n/a             | n/a             | n/a             | n/a             |  | 0                | 0                       |
| Treatment Plant #1          | 6               | 3               | 0               | 0               |  | 0                | 0                       |
| Treatment Plant #2          | 0               | 0               | 0               | 0               |  | 0                | 1                       |

**Wastewater Department  
June 2024**

**SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:**

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

**Major Alarms/Repairs:**

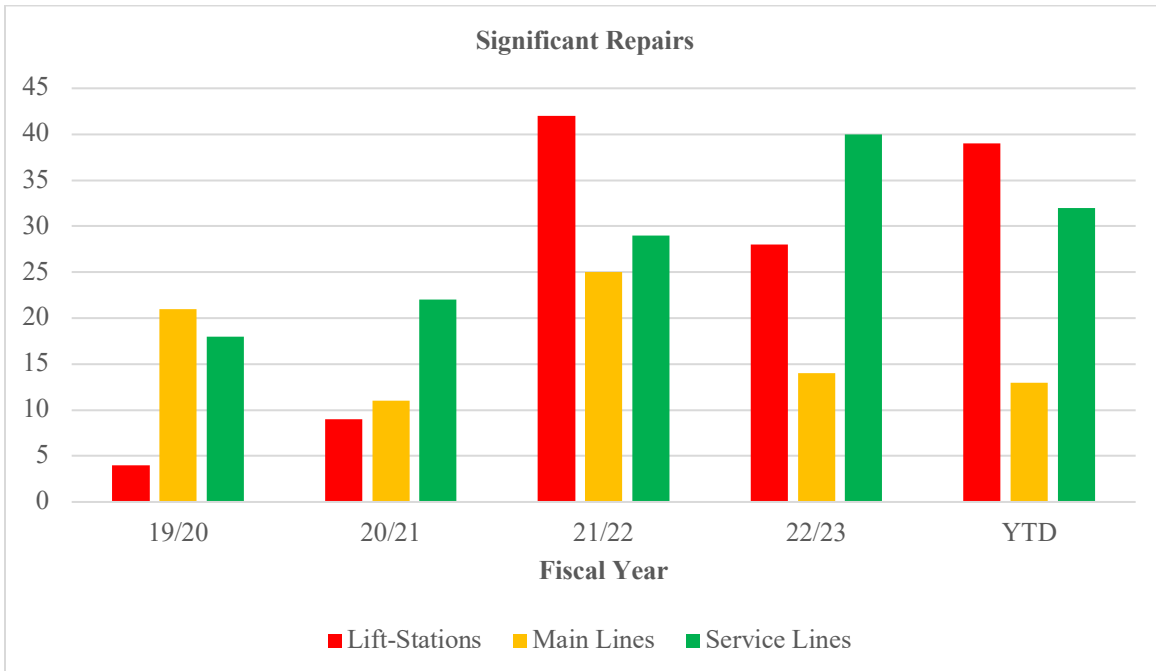
**Calista:** An electrical issue in the wiring of the controller caused vacuum pump #2 to fault out. The issue was identified and corrected, and the pump returned to normal operation.

**Wilkinson:** Wilkinson Ln lift-station experienced two concurrent issues during the June storm events. An electrical spike caused the station to fault out and enter high water. Once reset, the station immediately returned to normal operation. During the high-water event, a leak was discovered in the influent piping entering the station. Once the station pumped down to normal operating levels the leak stopped, and was able to be excavated and repaired.

**System Repair Goals:**

The goal is to minimize failures with the major lift-stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last six (6) years on the proper operation and maintenance of the major lift-stations. This program has been very successful in reducing the number of station failures. Some of the lift-stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

| <b><u>Repairs</u></b> | <b><u>FY 19/20</u></b> | <b><u>FY 20/21</u></b> | <b><u>FY 21/22</u></b> | <b><u>FY 22/23</u></b> |  | <b><u>June 2024</u></b> | <b><u>FY 23/24<br/>YTD</u></b> |
|-----------------------|------------------------|------------------------|------------------------|------------------------|--|-------------------------|--------------------------------|
| Major Stations        | 4                      | 9                      | 42                     | 28                     |  | 3                       | 39                             |
| Main Line             | 21                     | 11                     | 25                     | 14                     |  | 2                       | 13                             |
| Service Line          | 18                     | 22                     | 29                     | 40                     |  | 5                       | 32                             |



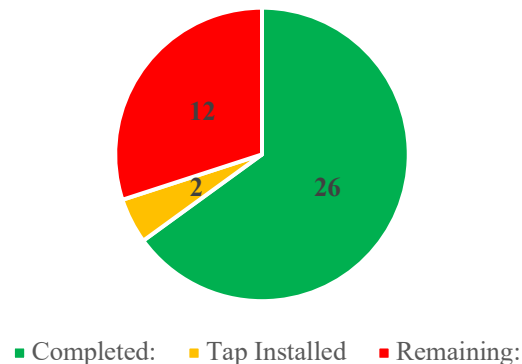


**Wastewater Department  
June 2024**

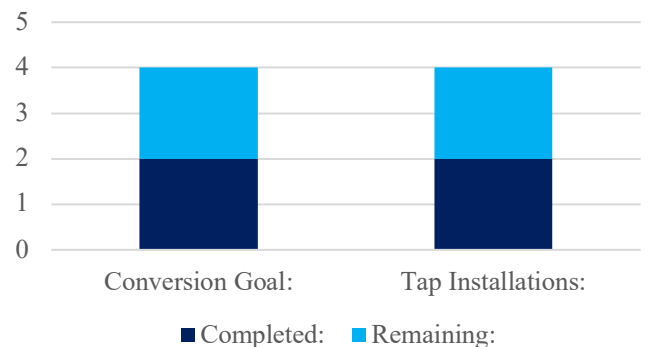
**Ongoing Projects:**

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City's sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. **Phase-1 (from the intersection of DeeCee/SCT to the end of Hester Dr) has been fully completed. Phase-2 (from Hester Dr to the intersection of Sage/Cardinal) has been fully completed. Phase-3 (from the intersection of DeeCee/SCT to the Wastewater Treatment Plant) has been completed.** As of October 31<sup>st</sup>, 2023, all three phases of the new Southern Force-Main are receiving active flow (flow is diverting from the old 12" line into the new upsized line beginning at the intersection of Sage Rd / Cardinal Dr and flowing to the Wastewater Treatment Plant located at 725 Industrial Dr), and the old 12" and old 6" lines along Industrial Dr have been physically disconnected and abandoned from the intersection of SCT Dr and Industrial Dr to the treatment plant. Bids for Phase-4 were opened on February 5<sup>th</sup>, and the contract has been awarded to Norris Bros. Excavation. Phase-4 Project work began with a bore and casing installation under Hwy 31W at the Sage/31W intersection, with the bore now complete. Pipe has now been delivered and fusing is underway, with crews prepping for tree clearing along Sage Rd as necessary.
- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pumps #2 and #3, and a splined coupler failure in both pump #1 and pump #2. We are sending pumps #2 and #3 back to the manufacturer to discover the cause of the failure, and for a quote on repairs. The replacement cost for a new pump is approximately \$30,000. **One of the older model Busch pumps previously removed from the station has been retrofitted as a replacement until the Mink pump can either be repaired or replaced. A second Busch pump has been rebuilt by the manufacturer and installed, and the station is currently operating normally. We are purchasing spare Busch pumps to keep in inventory for if/when the final Mink pump fails, and to have in the event of additional emergencies.**
- 3. North Palmers Vacuum Station:** The volute of one of the in-line centrifugal sewer pumps has cracked, and the pump has been removed from service. Due to the age of the pump, a matching volute cannot be sourced, and the entire pump must be replaced. **A replacement pump has been ordered and delivery is anticipated in August, 2024. The old pump was been pulled and sent out for an emergency interior repair patch to the failed volute, and has been received and returned to service. The patch will not hold permanently, but is anticipated to function until the new pump gets delivered.**
- 4. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Four (4) full conversions are planned for the FY23/24 fiscal year, with one of the conversions already having a tap installed. **A total of 26 projects have now been completed on the list of 40, and taps are installed for two additional locations.**
- 5. Copes Crossing Lift-Station:** The control panel for the Copes Crossing lift-station has been replaced. However, an additional issue was identified with the pump power cables during the panel replacement, and following that the pump itself experienced a mechanical failure. **A quote for replacement of the cables was solicited, and the replacement power cables have been placed on order. Pump #2 has since experienced an electrical and mechanical issue due to the corroded cables, and has been pulled for repairs. The new power cables have been delivered, and we are awaiting installation. The condition of the damaged pump is such that full replacement is warranted, and a new pump is currently on order.**

**Total Planned Septic-to-Sewer Conversions:**



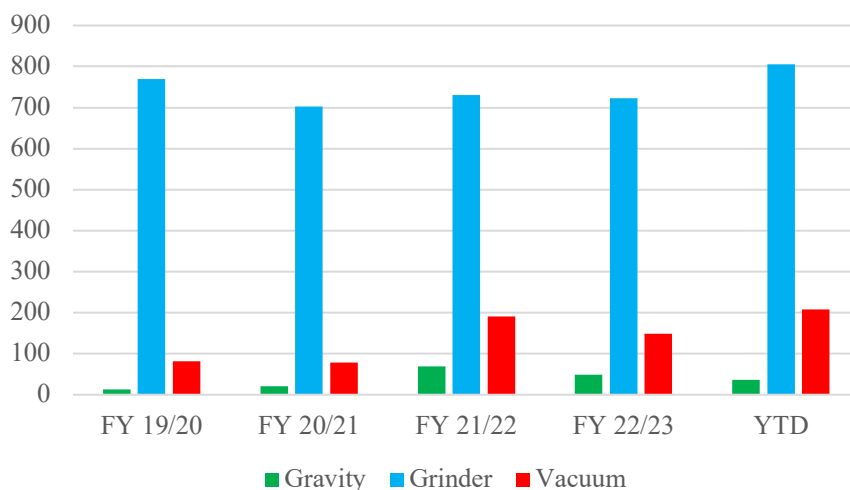
**Septic-to-Sewer Conversion Goals  
(FY-2023/2024)**



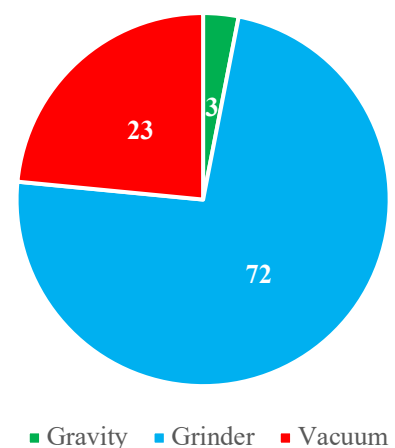
**Wastewater Department  
June 2024**

| <u>Work Orders</u>                      | <u>FY 19/20</u> | <u>FY 20/21</u> | <u>FY 21/22</u> | <u>FY 22/23</u> |  | <u>June 2024</u> | <u>FY 23/24<br/>YTD</u> |
|---|-----------------|-----------------|-----------------|-----------------|--|------------------|-------------------------|
| <b>Vacuum System Service Request</b>    | 82              | 78              | 191             | 149             |  | 23               | 208                     |
| <b>Gravity Service Request</b>          | 13              | 20              | 69              | 48              |  | 3                | 37                      |
| <b>Low Pressure Service Request</b>     | 770             | 702             | 730             | 723             |  | 72               | 805                     |
| <b>Total Pumps Replaced</b>             | 449             | 492             | 472             | 459             |  | 26               | 454                     |
| <b>Total Pumps Rebuilt</b>              | n/a             | 135             | 114             | 30              |  | 8                | 43                      |
| <b>Total Warranty Pumps Returned</b>    | n/a             | n/a             | 129             | 125             |  | 4                | 83                      |
| <b>Grinder Tank PM Program</b>          | 267             | 219             | 117             | 132             |  | 22               | 151                     |
| <b>Open Trench Inspections</b>          | 226             | 409             | 702             | 653             |  | 109              | 930                     |
| <b>Final Inspection for New Service</b> | 110             | 248             | 405             | 489             |  | 59               | 635                     |
| <b>Grease Trap Inspections</b>          | n/a             | n/a             | n/a             | 162             |  | 12               | 161                     |
| <b>Sanitary Sewer Overflow (SSO)</b>    | 49              | 19              | 28              | 14              |  | 3                | 18                      |
| <b>Odor Complaints</b>                  | 43              | 35              | 22              | 28              |  | 7                | 39                      |

**Sewer Service Calls by Connection Type (YTD)**



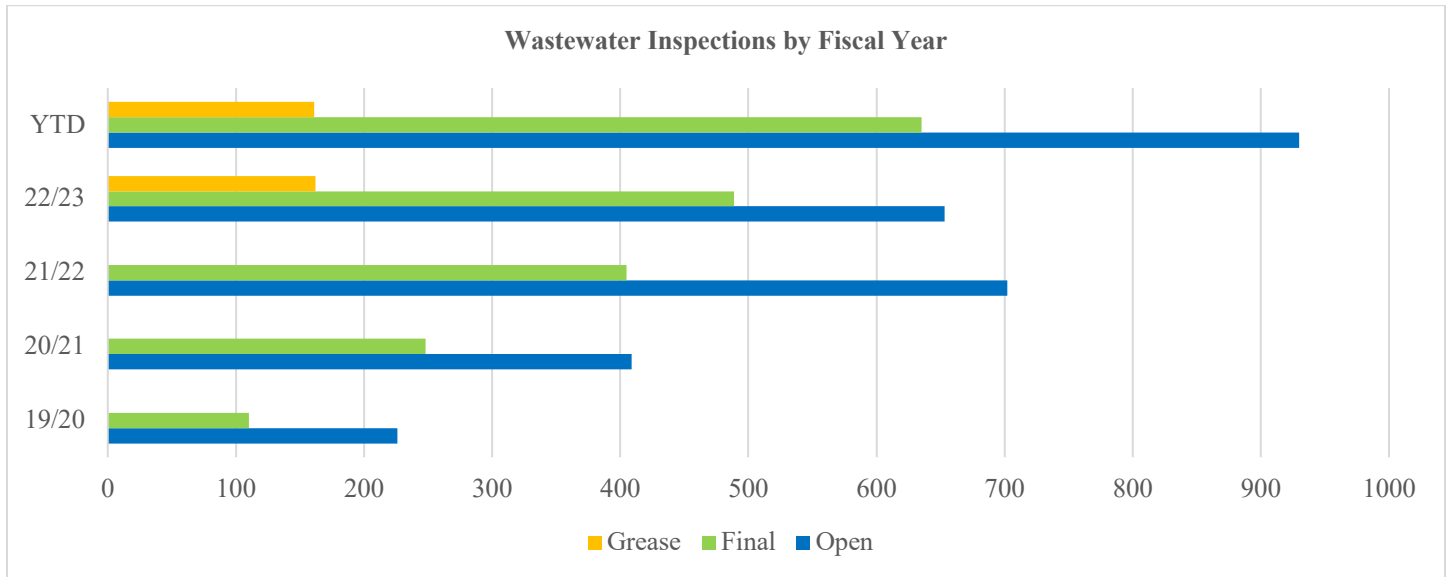
**Sewer Service Calls by Connection Type (June 2024)**



## Wastewater Department June 2024

### New Constructions and Inspections:

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for five years, with FY22/23 numbers remaining similar to the FY21/22 inspection requests, and FY23/24 numbers again breaking previous years' records.

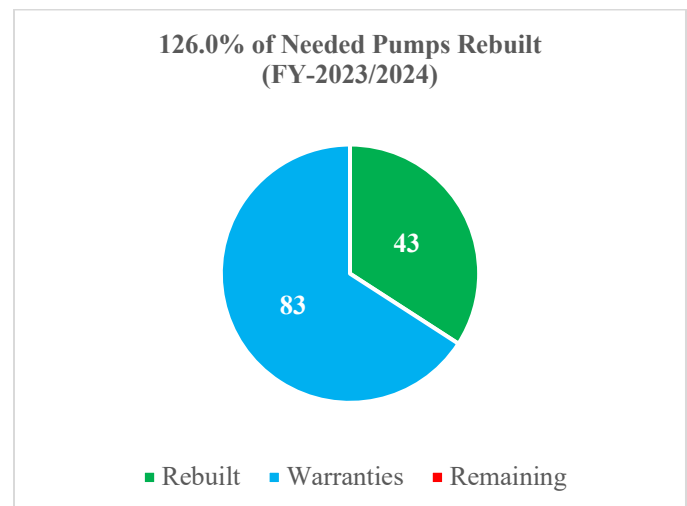


### Pump Rebuilds:

The capital outlay budget was designed for a total purchase of 350 new E-One grinder pumps for the 2022/2023 Fiscal Year, though product price increases reduced the total number of anticipated new pumps to approximately 325. However, **459** grinder pumps were needed to meet all the service call requests for the year, and supply-chain issues led to long delays in receiving new pumps that were on order. To supplement the amount of pumps on-hand, the department rebuilt **30** pumps throughout the year, in addition to **125** warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2023/2024 fiscal year was again designed for the purchase of approximately 325 new pumps, though the City was able to secure better pricing for a brief window to enable the purchase of 400 pumps, with an anticipated need for approximately 475 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps). As such, the City is targeting to rebuild a minimum of 100 pumps (inclusive of rebuilt warranty-return pumps) throughout the year for buffer.

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There have been an abnormally high number of warranty-returns in the last three years caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



**Wastewater Department  
June 2024**

**Treatment System Activities:**

**Wastewater Treatment Plant Goals:**

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

| <b>Parameter</b>                  | <b>Mar - 24</b> | <b>Apr - 24</b> | <b>May - 24</b> | <b>June - 24</b> |                           |
|-----------------------------------|-----------------|-----------------|-----------------|------------------|---------------------------|
| <b>Influent – To Plant</b>        | See Note        | 0.915 MGD       | See Note        | 1.013 MGD        | MGD = Million Gallons/Day |
| <b>Effluent – To Creek</b>        | See Note        | 0.952 MGD       | 1.307 MGD       | 0.945 MGD        | MGD = Million Gallons/Day |
| <b>Effluent – To Spray Field</b>  | 0.000 MGD       | 0.000 MGD       | 0.000 MGD       | 0.167 MGD        |                           |
| <b>Total Flow Through Plant</b>   | See Note        | See Note        | See Note        | 1.112 MGD        |                           |
| <b>Design Capacity</b>            | 1.400 MGD       | 1.400 MGD       | 2.000 MGD       | 2.000 MGD        |                           |
| <b>% of Influent Capacity</b>     | See Note        | 65.4%           | 65.4%           | 50.7%            | (Influent) / (2.000 MGD)  |
| <b>% of Effluent Capacity</b>     | See Note        | 68.0%           | See Note        | 55.6%            | (Effluent) / (2.000 MGD)  |
| <b>Actual Capacity</b>            | 1.120 MGD       | 1.120 MGD       | 1.600 MGD       | 1.600 MGD        | (2.000 MGD x 80%)         |
| <b>% Actual Influent Capacity</b> | See Note        | 81.7%           | 81.7%           | 63.3%            | (Influent) / (1.600 MGD)  |
| <b>% Actual Effluent Capacity</b> | See Note        | 85.0%           | See Note        | 69.5%            | (Effluent) / (1.600 MGD)  |
| <b>Rainfall</b>                   | 1.76"           | 3.63"           | 16.01"          | 8.04"            |                           |

|                            | <b><u>FY 19/20</u></b> | <b><u>FY 20/21</u></b> | <b><u>FY 21/22</u></b> | <b><u>FY 22/23</u></b> |  | <b><u>June 2024</u></b> | <b><u>FY 23/24<br/>YTD</u></b> |
|----------------------------|------------------------|------------------------|------------------------|------------------------|--|-------------------------|--------------------------------|
| <b>Effluent Violations</b> | 12                     | 7                      | 32                     | 25                     |  | <b>1</b>                | <b>29</b>                      |

- Violations:** One (1) violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility. Rainfall totals measured at the WWTP were 8.04" for the month of June, with 4.47" falling on June 30<sup>th</sup>, the majority of which (approximately 4") fell in roughly a 45-minute period.
- TDEC Order and Assessment:** On July 15<sup>th</sup>, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within "significant compliance" of the facility's permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29<sup>th</sup>, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the "significant compliance" period to begin one (1) year after completion of construction, to allow for the influence of the old facility's treatment effectiveness on annual rolling averages to be completely phased out. **The City received written confirmation of this arrangement from TDEC on August 7<sup>th</sup>, 2020.**

**Wastewater Department  
June 2024**

3. **Peracetic Acid:** Although TDEC has approved our use of peracetic acid (PAA) as the method of disinfection and has modified our NPDES permit accordingly, our new permit allows for the use of Ultraviolet (UV) Light disinfection, and the UV system has recently been brought online as part of the new facility expansion. As such, we operated primarily on UV disinfection for the month of April, 2024, only returning to the PAA feed for a few days during repairs/modifications to the new effluent flume. ***Last month there was no PAA feed rate.***

Our TDEC permit states in part that, “The concentration of the E. Coli group after disinfection shall not exceed **126 CFU’s** (colony forming units) per 100 ml.” Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our **E Coli** testing for the month operating on the new UV disinfection system showed an average of **1.0 CFU’s**. ***Last month the average was 7.4 CFU, operating on the UV for disinfection.***

4. **WWTP Expansion Project:**

Effluent Flow-Meter: The flume was found to be misshapen and not to design width. The flume was cut, ground, and concrete repoured to exact measurements, and the flow-meter provided anticipated measurements for a time, but has since been found to be off again. [Re]recalibration and reprogramming has again been completed, and effluent totals now report as expected.

UV Disinfection: The UV disinfection has been successfully started up and is functioning normally. The UV is now being used as the primary means of disinfection for the existing plant, and preliminary analyses have shown it is providing more effective disinfection than the PAA. PAA totes are still on-site as a backup if needed.

Secondary Effluent Filters: The secondary effluent filters have also been successfully started up and are now functioning.

RAS/WAS Pumps: The Return (RAS) and Waste (WAS) sludge pumps for clarifiers #1 and #2 have been replaced and are operating, and flow rates for these pumps are being adjusted to the needs of the facility. An issue was identified with the wiring of the flow-meter on RAS pump #2, and has since been corrected.

Clarifier #1: Upgrades to Clarifier #1 are mostly completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #2: Clarifier #2 is currently receiving the final designed upgrades, and has been removed from service until said upgrades can be completed.

Clarifier #3: As of May 6<sup>th</sup>, 2024, Clarifier #3 was live and functional. However, it experienced a mechanical failure due to electrical phase reversal in early June. The electrical issue has been corrected and the mechanical failures repaired, and Clarifier #3 has now been returned to service.

Bioreactor #1: As of May 6<sup>th</sup>, 2024, Bioreactor #1 is live and functional. We will operate exclusively on this new bioreactor until Bioreactor #2 is completed and brought online, and the old oxidation ditch is disconnected and decommissioned.

Bioreactor #2: Bioreactor #2 is also now functional and currently circulating test water, though raw water flows have not been directed to it at this time.

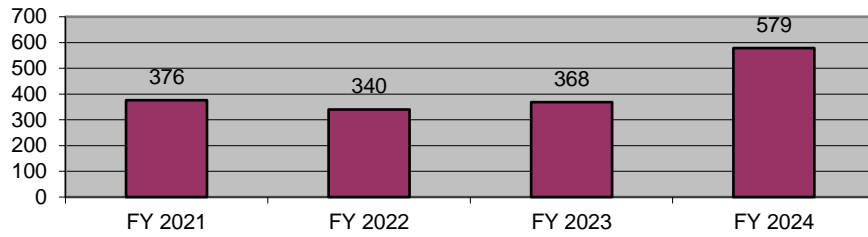
Grit Chamber: As of May 6<sup>th</sup>, 2024, the Grit Chamber is live and functional.

Generator: The generator is currently functioning normally / as expected. An issue was discovered in the wiring of the transfer switch in early June that was causing the phases to be reversed when running exclusively on the generator-feed for the facility. Once the issue was identified and corrected, as well as several components trouble-shot and reprogrammed, then the phasing issues were eliminated.

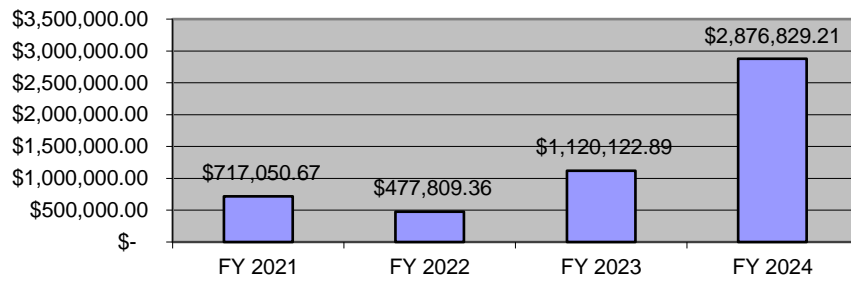
Site Work: Final paving has been completed around the facility. Sidewalks are still in progress.

**Planning and Codes Department  
JUNE 2024**

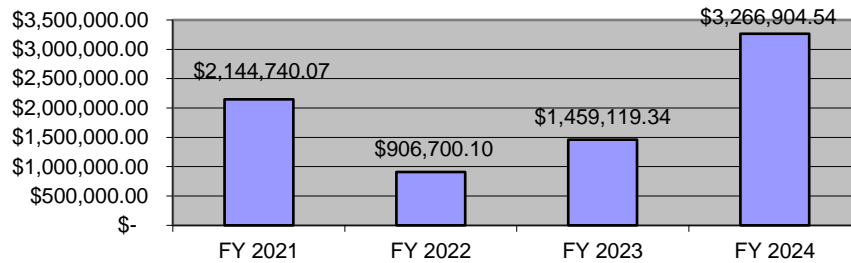
**Single Family Permits**



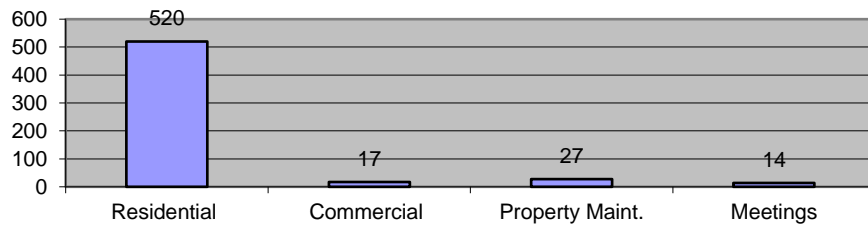
**Impact Fees**



**Permit Fees**



**Monthly Inspections / Meetings**



**Planning and Codes Department**  
**JUNE 2024**

|                              | Month               | FY2024                 | FY2023                 | FY2022               | FY2021              |
|------------------------------|---------------------|------------------------|------------------------|----------------------|---------------------|
| <b>MEETING AGENDA ITEMS#</b> |                     |                        |                        |                      |                     |
| Planning Commission          | 2                   | 74                     | 91                     | 67                   | 74                  |
| Construction Appeals         | 0                   | 0                      | 0                      | 0                    | 0                   |
| Zoning Appeals               | 0                   | 0                      | 6                      | 5                    | 4                   |
| Tech. Review/Study Session   | 0                   | 0                      | 0                      | 5                    | 2                   |
| Property Maintenance         | 0                   | 0                      | 0                      | 0                    | 0                   |
| <b>PERMITS</b>               |                     |                        |                        |                      |                     |
| Single Family Residential    | 41                  | 579                    | 368                    | 340                  | 376                 |
| Multi-Family Residential     | 0                   | 0                      | 226                    | 0                    | 22                  |
| Other Residential            | 8                   | 83                     | 96                     | 89                   | 83                  |
| New Commercial               | 1                   | 13                     | 7                      | 7                    | 6                   |
| New Industrial               | 0                   | 1                      | 0                      | 0                    | 0                   |
| Other Com/Ind                | 4                   | 55                     | 51                     | 25                   | 23                  |
| Sign                         | 1                   | 19                     | 22                     | 11                   | 17                  |
| Occupancy Permits            | 23                  | 366                    | 397                    | 319                  | 400                 |
|                              |                     |                        |                        |                      |                     |
|                              |                     |                        |                        |                      |                     |
|                              |                     |                        |                        |                      |                     |
|                              |                     |                        |                        |                      |                     |
| Other                        | 3                   | 8                      | 31                     | 11                   | 12                  |
| <b>BUILDING INSPECTIONS</b>  |                     |                        |                        |                      |                     |
| Residential                  | 520                 | 5291                   | 4885                   | 5452                 | 2621                |
| Hours                        | 260                 | 2385                   | 2250.5                 | 1367                 | 533                 |
| Commercial /Industrial       | 17                  | 205                    | 125                    | 139                  | 92                  |
| Hours                        | 8.5                 | 84.75                  | 125                    | 139                  | 92                  |
| <b>CODE ENFORCEMENT</b>      |                     |                        |                        |                      |                     |
| Total Cases                  | 27                  | 247                    | 35                     | 98                   | 179                 |
| Hours                        | 13.5                | 96.25                  | 35.75                  | 70.24                | 86.75               |
| Complaints Received          | 27                  | 220                    | 199                    | 55                   | 41                  |
| <b>MEETINGS</b>              |                     |                        |                        |                      |                     |
| Administration               | 3                   | 73                     | 80                     | 117                  | 72                  |
| Hours                        | 1.5                 | 37.25                  | 86                     | 127                  | 70                  |
| Planning                     | 8                   | 143                    | 112                    | 127                  | 53                  |
| Hours                        | 4                   | 74.25                  | 116.5                  | 96                   | 50                  |
| Codes                        | 3                   | 24                     | 10                     | 8                    | 11                  |
| Hours                        | 1.5                 | 14.5                   | 13                     | 10                   | 9                   |
| <b>FEES</b>                  |                     |                        |                        |                      |                     |
| Permit Fees                  | \$201,959.72        | \$3,266,904.54         | \$ 1,459,119.34        | \$ 906,700.10        | \$2,144,740.07      |
| Board Review Fees            | \$1,100.00          | \$ 15,790.00           | \$ 18,050.00           | \$ 14,100.00         | \$84,775.00         |
| City Impact Fee              | <b>\$198,808.72</b> | <b>\$ 2,876,829.21</b> | <b>\$ 1,120,122.89</b> | <b>\$ 477,809.36</b> | <b>\$717,050.67</b> |
| Roads                        | \$73,014.68         | \$ 904,039.09          | \$ 323,964.51          | \$ 664,873.38        | \$301,769.60        |
| Parks                        | \$48,749.00         | \$ 670,596.00          | \$ 291,189.00          | \$ 114,114.00        | \$ 150,326.00       |
| Police                       | \$48,236.40         | \$ 742,656.45          | \$ 239,697.73          | \$ 125,535.54        | \$ 191,431.41       |
| Fire                         | \$28,808.64         | \$ 487,161.94          | \$ 169,728.00          | \$ 76,498.26         | \$ 79,900.66        |
| <b>OTHER ITEMS</b>           |                     |                        |                        |                      |                     |
| Subdivision Lots             | 115                 | 173                    | 0                      | 0                    | 235                 |
| Commercial/Ind. Sq Ft        | 1,500               | 337,914                | 0                      | 15,216               | 214,206             |
| Multi-Family Units           | 0                   | 0                      | 22                     | 0                    | 96                  |
| Other                        | n/a                 | n/a                    | n/a                    | n/a                  | n/a                 |
| Subdivision Bonds: 41        | \$ 21,248,909.87    |                        | \$3,374,092.67         | \$1,633,984.00       | \$922,141.63        |
| Workings Days in Month       | 15                  |                        | 17                     | 16                   | 15                  |



**Parks, Recreation, & Cultural Arts Department  
June 2024**

**Update on ongoing projects:**

*Soccer Complex Renovation Phase II*

- Pavilion concrete was ripped out due to poor drainage
- Some sidewalks and curbing were installed
- Binder was installed – this is what will be used for Americana & 3v3 Tournament
- Pavilion was installed
- Reimbursement requests continue to be submitted – we have submitted for \$708,410.50 worth of reimbursements and have received \$678,883 back so far



*Splash Pad Maintenance Building*

- New tank was installed and operations are running much better
- Nothing else has been done to complete the building





**Parks, Recreation, & Cultural Arts Department  
June 2024**

*Rec Center*

- Roof should be just about finished up
- Brick work has begun



*Dirt for Laser Grading & Sand for Top Dressing*

- Topdressing of soccer fields completed this month

**List of upcoming projects yet to begin:**

*Calumbarium*

- Started collecting quotes

*Infield Groomer*

*Furniture for Rec Center*

*Miscellaneous Rec Center Equipment*

*Parks Admin Truck*

*Field 8 Renovation*

*Bleacher Pads at Fields 5 & 6*

*Drinking Fountain for the Quad*

*Park Signage*

*Dirt for Laser Grading*

*Northwoods Park Improvements*

*Split HVAC Unit for Museum Storage Room*

*Tri-Max Mower*

*Fitness Equipment for Rec Center*

*Lean-To Renovation*

*Gaming & Game Room Equipment for Rec Center*

**Parks, Recreation, & Cultural Arts Department  
June 2024**

**Recreation- Assistant Director**

**Adult Programs**

**4v4 Sand Volleyball:**

- First games played: 06/23
  - 8 Teams

**Fall Adult Softball**

- Registration: 06/16/24- 08/04/24

**Fall Men's Basketball**

- Registration: 06/30/24-08/11/24

**Youth Athletics**

**Challenger Baseball:**

- Police & Fire: 06/11
- Award Ceremony: 06/08

**Fall Baseball:**

- Registration Closed: 06/30
- 165 registered

**Fall Girl's Volleyball:**

- Registration on-going

**Special Events**

**Independence 5k:**

- Registration Ongoing
  - 97 registered as of 06/30
- Dunkin Cruiser Confirmed

**Other**

**Open gyms: Averaged totals per a day**

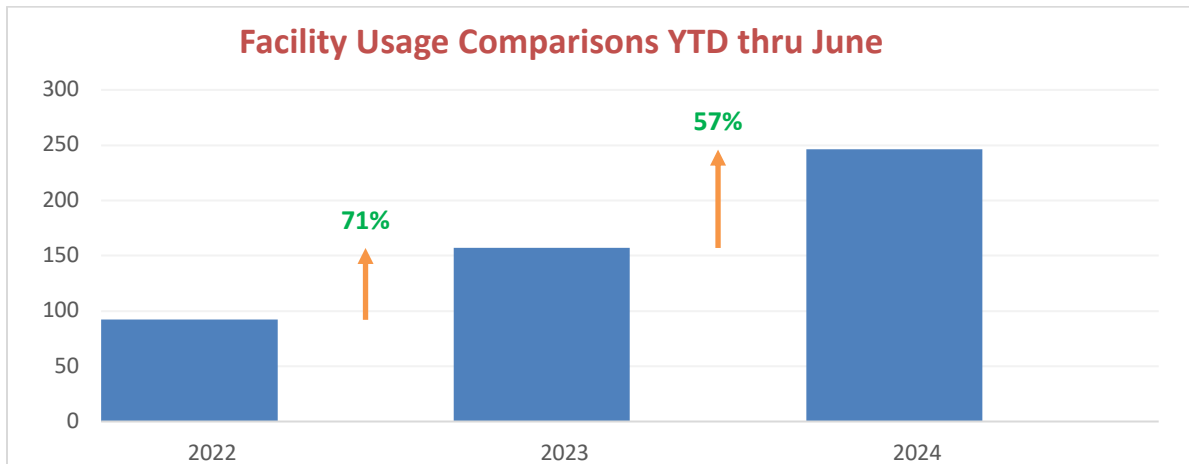
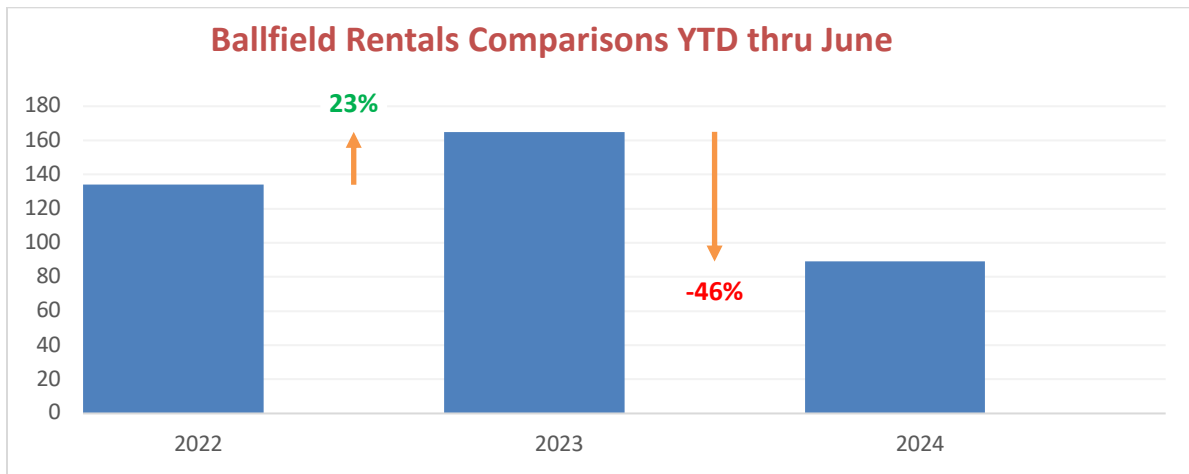
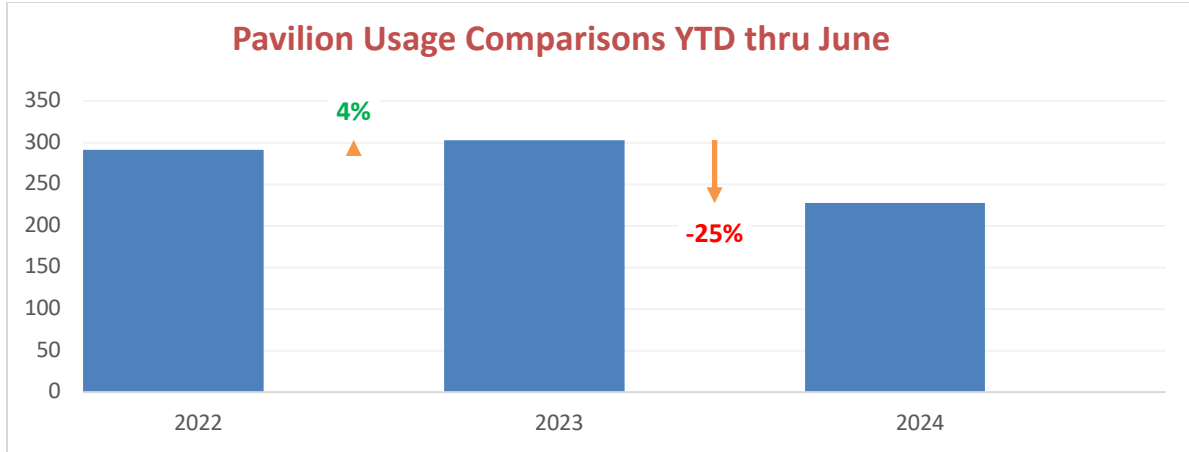
- Pickle Ball Open Gym- 13
- Open Gym - 14

**Social Media:**

- 1,498 Followers
- Reach: 24,800
- Total posts: 19
- Best Performing Posts: Splash Pad Closure
  - 21,700 Reach
  - 51 Shares

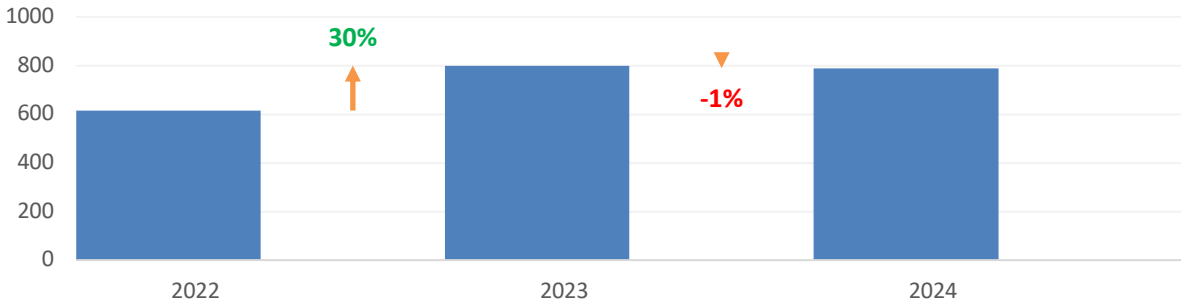


**Parks, Recreation, & Cultural Arts Department  
June 2024**

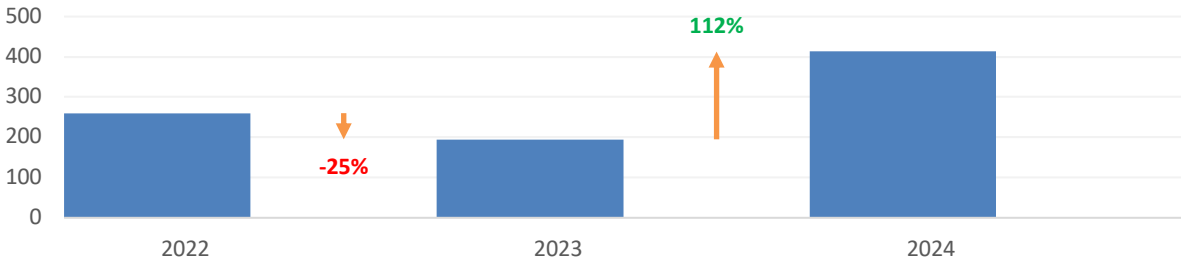


**Parks, Recreation, & Cultural Arts Department  
June 2024**

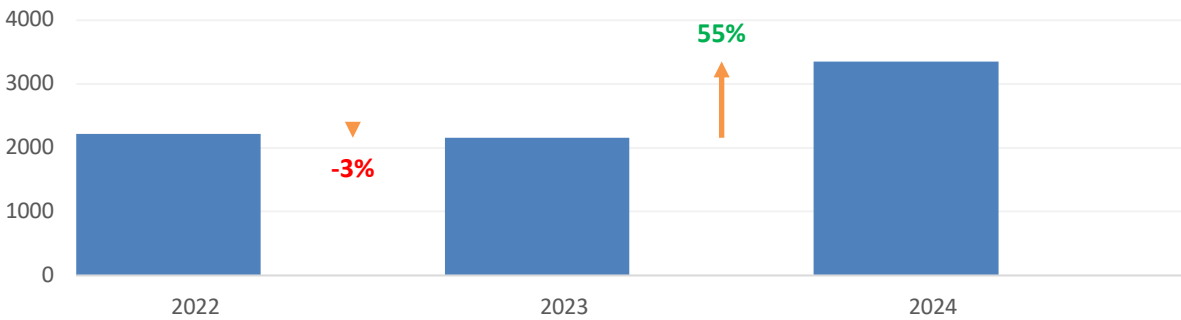
**Youth Programming Attendance Comparisons YTD thru June**



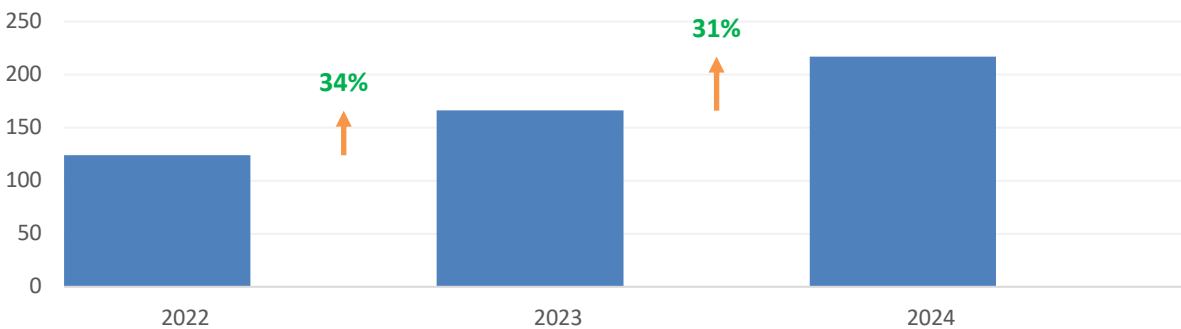
**Adult Programming Attendance Comparisons YTD thru June**



**Special Event Attendance Comparisons YTD thru June**



**Total Program Offerings Comparisons YTD thru June**





**Parks, Recreation, & Cultural Arts Department**  
**June 2024**

**Maintenance**

- Cut up several trees and removed mud from the Greenway and Nature trail from recent storms
- Working on irrigation - changing heads, fixing leaks, etc.
- We have had a couple baseball tournaments this month
- The fuel tank that was located at the fire hall was moved to the park maintenance facility and is hooked up and operational now



- We have installed handrails at the museum as part of the carriage and horses installation



- We aerated all soccer fields and put out seven loads of sand to topdress them
- We have been spot-spraying Round up to help out with weed eating

**Parks, Recreation, & Cultural Arts Department  
June 2024**

**Museum**

**Volunteers** - The volunteers have continued and finalized displays for the Palmer's 100<sup>th</sup> Reunion in June. The volunteers have provided the museum with 25 volunteer hours.

**Exhibit** – Celebrating the 100<sup>th</sup> graduating class of WHHS. Additional items are throughout museum.



**Exhibit** – Palmer's 100<sup>th</sup> Reunion. Items are throughout museum. The quilting frame that

was donated last month was hung for display.

**Tours at Museum** – Attendees of the 100<sup>th</sup> Palmer family reunion were invited to visit the museum after their dinner on July 23. Museum was open to the Palmers for this special event. Tours were given to walk ins.

**Social Media** – The video series “What is This?” on going on Facebook. Volunteer, Terry Palmer, gives the insight on an artifact that is in the museum.

**Loans** – Terry Palmer has loaned the pipes display, two tables and Palmer Chapel Scrapbooks. Joe Palmer loaned the picture of the earliest Palmers in the area.

**Building Maintenance** – Roof repair was completed by Parker Roofing.



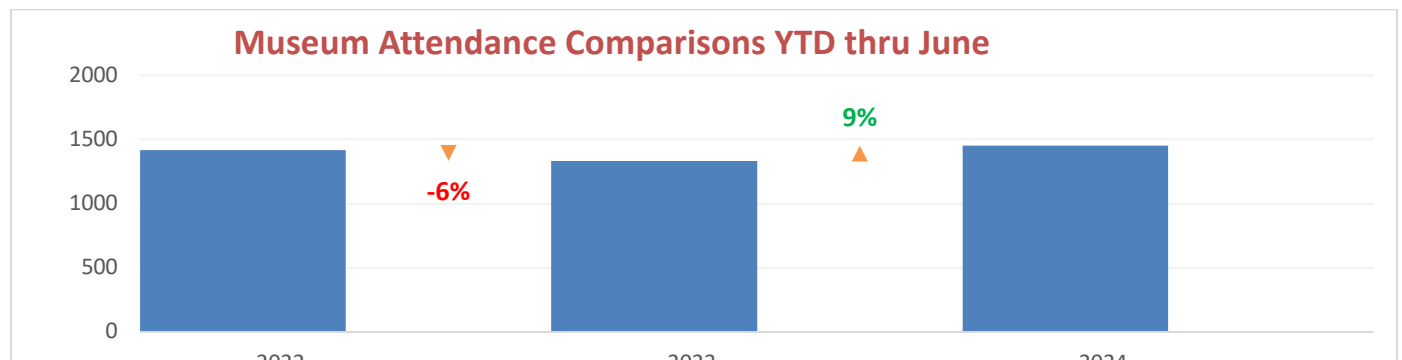
**New Feature** – A stagecoach with 4 horses, a selfie station, signage and new lighting for building were installed in the month of June.

**Events and Meetings Assisted with and/or Attended**

- June 4 – Chamber Board Meeting
- June 14 - #NoFilters
- June 20 – Ribbon Cutting @ Fellowship Coffee
- June 23 – Palmer 100<sup>th</sup> Reunion I had the pleasure of being invited to the reunion.
- June 25 – Power Hour @ El Ranchero
- June 27 – Ribbon Cutting @ Sage North

**Visitors' Center and Museum Attendance**

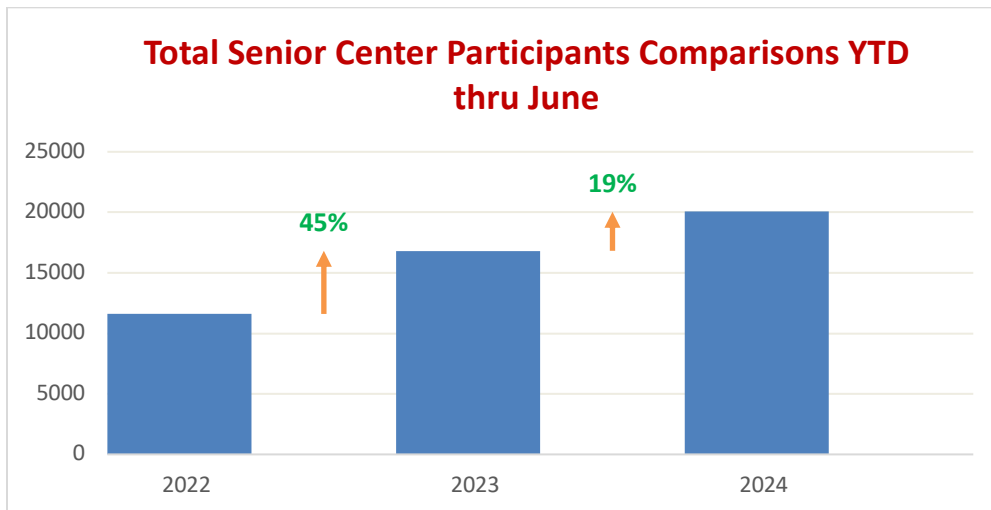
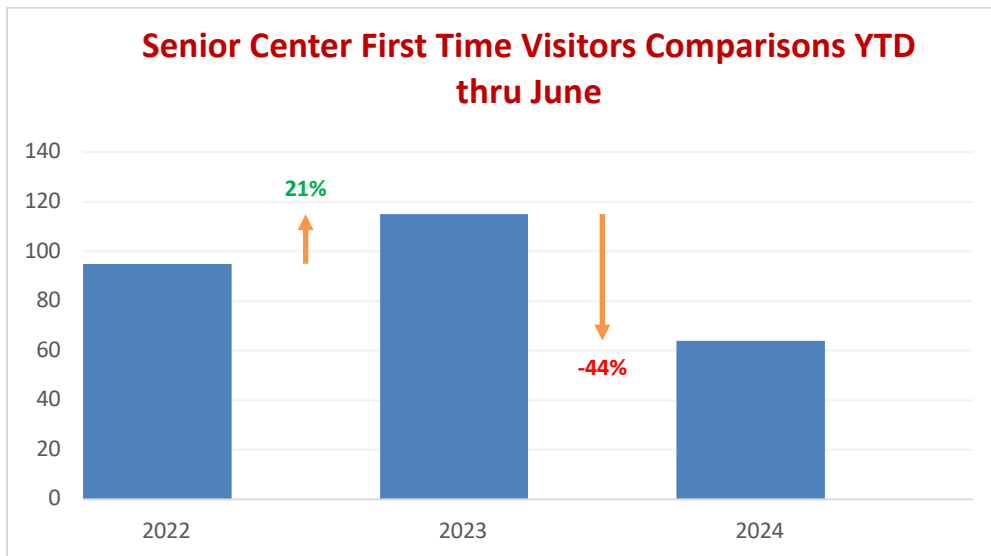
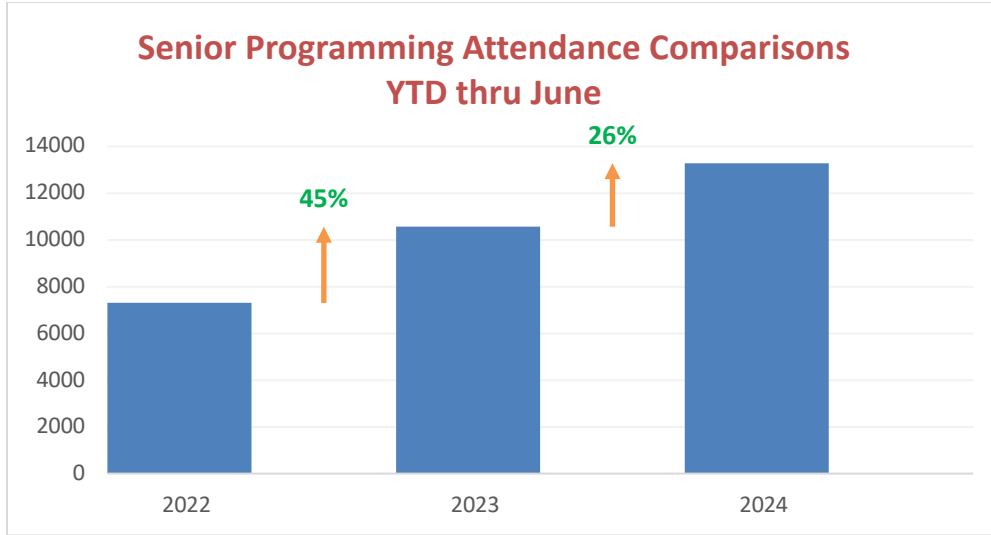
| Visitors' Center Only | Visitors' Center and Toured Museum | Museum Only | Total Museum Visitors | Off Site Presentations Attendees |
|-----------------------|------------------------------------|-------------|-----------------------|----------------------------------|
| 1                     | 7                                  | 69          | 77                    |                                  |



**Parks, Recreation, & Cultural Arts Department  
June 2024**

| Senior Center Participation - JUNE 2024 |             |                            |              |
|---|-------------|----------------------------|--------------|
| <b><u>Outings:</u></b>                  |             |                            |              |
| Bowling                                 | 19          |                            |              |
| Lane Motor Museum                       | 14          |                            |              |
| The Barn Elkton KY                      | 17          |                            |              |
| Amish                                   | 24          |                            |              |
| <b>Total</b>                            | <b>74</b>   |                            |              |
| <b><u>Events:</u></b>                   |             |                            |              |
| UT Extension-Healthy Snacks             | 34          |                            |              |
| Casey & The Cowboys                     | 58          |                            |              |
| Paint w/Nicole                          | 12          |                            |              |
| <b>Total</b>                            | <b>104</b>  |                            |              |
|   |             | <b>Sr Meals Wednesdays</b> |              |
|   |             | 116                        |              |
|   |             | 117                        |              |
|   |             | 100                        |              |
|   |             | 106                        |              |
|   |             |                            |              |
|   |             | <b>439</b>                 | <b>TOTAL</b> |
| <b><u>Programs:</u></b>                 |             |                            |              |
| Fittercise-Strength, Yoga               | 478         |                            |              |
| Walk                                    | 95          |                            |              |
| Bingo                                   | 34          |                            |              |
| Birthday Potluck                        | 48          |                            |              |
| Farmers Rummy                           | 14          |                            |              |
| Garden Club                             | 35          |                            |              |
| Quilting                                | 3           |                            |              |
| Meals on Wheels                         | 120         |                            |              |
| Bunco/Golf                              | 14          |                            |              |
| Bible Study                             | 7           |                            |              |
| Crafts                                  | 0           |                            |              |
| Cards, Games,Pool, Puzzles              | 183         |                            |              |
| Pickle Ball                             | 74          |                            |              |
| <b>TOTAL</b>                            | <b>1105</b> |                            |              |
| <b>MEMBERS</b>                          | <b>418</b>  | Updated members            |              |
| <b>1st time visitors</b>                | <b>1</b>    |                            |              |
| <b>New Members</b>                      | <b>11</b>   |                            |              |
| <b>TOTAL Sr Center Participants:</b>    | <b>1396</b> | <b>Total</b>               | <b>1722</b>  |

**Parks, Recreation, & Cultural Arts Department  
June 2024**





Sept. 2008 July - Sept.

| Division              | Activity                               | Actual     | YTD         | Last Year |
|-----------------------|--|------------|-------------|-----------|
| <b>Maintenance</b>    |  |            |             |           |
|                       | Mowing Hours                           | 251        | 834         |           |
|                       | Pounds of Grass Seed Sown              | 25         | 50          |           |
|                       | Pounds of Fertilizer Applied           | 300        | 2500        |           |
|                       | Number of Trees/Shrubs Planted         | 0          | 69          |           |
|                       |  |            |             |           |
| <b>Recreation</b>     |  |            |             |           |
|                       | Number of Youth Program Participants   | 0          | 188         |           |
|                       | Number of Adult Program Participants   | 465        | 969         |           |
|                       | Number of Theatre Production Attendees | 0          | 0           |           |
|                       | Number of Special Event Attendees      | 70         | 202         |           |
|                       | Total Number of Special Events Offered | 3          | 4           |           |
|                       | Total Number of Programs Offered       | 6          | 20          |           |
|                       |  |            |             |           |
|                       | Youth Program Revenue                  | \$523.98   | \$11,744.98 |           |
|                       | Adult Program Revenue                  | \$2,099.00 | \$8,010.00  |           |
|                       | Theatre Production Revenue             | \$0.00     | \$0.00      |           |
|                       | Special Event Revenue                  | \$200.00   | \$1,600.00  |           |
|                       |  |            |             |           |
| <b>Administration</b> |  |            |             |           |
|                       | Number of Shelter Reservations         | 18         | 50          |           |
|                       | Hours of Shelter Reservations          |            |             |           |
|                       | Shelter Reservation Revenue            | \$208.00   | \$1,348.00  |           |
|                       |  |            |             |           |
|                       | Number of Facilities Reservations      | 38         | 88          |           |
|                       | Hours of Facility Reservations         |            |             |           |
|                       | Facility Reservation Revenue           | \$2,831.75 | \$5,124.27  |           |
|                       |  |            |             |           |
|                       | Misc. Revenue                          | \$3,865.89 | \$54,831.71 |           |
|                       |  |            |             |           |
| <b>Senior Center</b>  |  |            |             |           |
|                       | Senior Center Participants             | 242        | 711         |           |
|                       | Number of Trip Participants            | 22         | 76          |           |
|                       | Number of Meals Participants           | 330        | 936         |           |
|                       | Number of Program Participants         |            |             |           |
|                       |  |            |             |           |
|                       | Number of Trips Offered                | 3          | 11          |           |
|                       | Number of Meals Served                 | 4          | 12          |           |
|                       | Number of Programs Offered             | 5          | 5           |           |

|  | FYE 2021 | FYE 2022 | FYE 2023 |  | YTD<br>June 2022 | YTD<br>June 2023 | June 2024 | YTD 23-24 |
|--|----------|----------|----------|--|------------------|------------------|-----------|-----------|
|--|----------|----------|----------|--|------------------|------------------|-----------|-----------|

Facility Usage

|                                  |     |      |      |
|----------------------------------|-----|------|------|
| Special Use Permits Submitted    | 39  | 20   | 23   |
| Pavilion 1 Usage                 | 21  | 16   | 16   |
| Pavilion 2 Usage                 | 13  | 16   | 14   |
| Pavilion 3 Usage                 | 74  | 94   | 137  |
| Splash Pad Pavilion Usage        | 99  | 165  | 136  |
| Total Number of Pavilions Usage  | 207 | 291  | 303  |
| Gymnasium Rentals                | 23  | 83   | 82   |
| Amphitheater Usage               | 1   | 9    | 9    |
| Community Room                   |     |      | 66   |
| Total Number of Facility Rentals | 30  | 92   | 157  |
| Ballfield Rentals                | 146 | 134  | 165  |
| Vistor Center Attendance         | 20  | 29   | 30   |
| Vistors Who Also Toured Museum   | 70  | 303  | 191  |
| Museum Attendance Only           | 115 | 1116 | 1142 |
| Total Museum Attendance          | 185 | 1419 | 1333 |

Programming

|  |      |       |        |
|--|------|-------|--------|
| Number of Youth Program Participants       | 417  | 615   | 800    |
| Number of Adult Program Participants       | 100  | 260   | 195    |
| Number of In-House Special Events Offered  | 9    | 7     | 11     |
| Number of In-House Special Event Attendees | 1077 | 2223  | 2158   |
| Number of Rec Programs Offered             | 19   | 21    | 24     |
| Number of Senior Center Memberships        | 2000 | 2454  | 3186   |
| Number of New Senior Center Memberships    | 0    | 5     | 38     |
| Senior Center Participants                 | 4412 | 11605 | 16,821 |
| Senior Center First Time Visitors          | 36   | 95    | 115    |
| Number of Senior Trips Offered             | 9    | 28    | 46     |
| Number of Senior Trip Participants         | 81   | 235   | 617    |
| Number of Senior Programs Offered          | 34   | 101   | 142    |
| Number of Senior Program Participants      | 1061 | 7304  | 10,566 |
| Number of Senior Meals Served              | 36   | 47    | 48     |
| Number of Meals Participants               | 3277 | 3965  | 5658   |
| Offsite Presentation Attendees             | 0    | 145   | 435    |
| Total Number of Programs Offered           | 53   | 124   | 166    |

Revenues

|   |             |             |              |
|---|-------------|-------------|--------------|
| Youth Programs                          | \$44,261.00 | \$57,366.00 | \$ 79,821.40 |
| Adult Programs                          | \$ 6,230.00 | \$ 7,925.00 | \$ 11,780.00 |
| Special Events                          | \$ 3,495.00 | \$ 3,080.00 | \$ 2,940.00  |
| Senior Meals                            | \$ 8,222.50 | \$11,442.00 | \$ 18,754.00 |
| Shelter Reservations                    | \$ 9,112.50 | \$12,995.00 | \$ 7,675.00  |
| Facility Reservations                   | \$ 2,956.25 | \$19,181.75 | \$ 16,978.25 |
| Field Rentals                           | \$ 5,820.50 | \$ 3,913.00 | \$ 5,578.50  |
| Affiliate League/Tournament Fee Revenue | \$ -        | \$13,666.50 | \$ 29,825.50 |
| Misc                                    | \$ 9,686.39 | \$25,818.31 | \$ 8,763.20  |

Maintenance

|                              |       |         |        |
|------------------------------|-------|---------|--------|
| Mowing Hours                 | 2,195 | 1660.25 | 1548.5 |
| Work Orders Received         | 9     | 15      | 24     |
| Work Orders Completed        | 9     | 14      | 23     |
| Number of Projects Started   | 39    | 31      | 8      |
| Number of Projects Completed | 32    | 29      | 8      |
| Number of ballfield rainouts | NA    | 156     | 321    |
| Bags of Field Dry Used       | NA    | 100     | 42     |

|       |       |    |      |
|-------|-------|----|------|
| 20    | 23    | 2  | 25   |
| 16    | 16    | 0  | 14   |
| 16    | 14    | 2  | 17   |
| 94    | 137   | 18 | 132  |
| 165   | 136   | 31 | 64   |
| 291   | 303   | 51 | 227  |
| 83    | 82    | 4  | 35   |
| 9     | 9     | 0  | 2    |
|       | 66    | 18 | 209  |
| 92    | 157   | 22 | 246  |
| 134   | 165   | 4  | 89   |
| 29    | 30    | 1  | 32   |
| 303   | 191   | 7  | 219  |
| 1,116 | 1,142 | 69 | 1234 |
| 1419  | 1333  | 76 | 1453 |

|        |        |       |       |
|--------|--------|-------|-------|
| 615    | 800    | 0     | 789   |
| 260    | 195    | 67    | 413   |
| 7      | 11     | 1     | 11    |
| 2,223  | 2,158  | 0     | 3355  |
| 21     | 24     | 4     | 33    |
| 2454   | 3186   | 418   | 4580  |
| 5      | 38     | 11    | 91    |
| 11,605 | 16,821 | 1,722 | 20047 |
| 95     | 115    | 1     | 64    |
| 28     | 46     | 4     | 33    |
| 235    | 617    | 74    | 549   |
| 101    | 142    | 16    | 184   |
| 7304   | 10566  | 1209  | 13287 |
| 47     | 48     | 4     | 51    |
| 3965   | 5658   | 439   | 6843  |
| 145    | 435    | 0     | 525   |
| 124    | 166    | 20    | 217   |

|             |             |             |              |
|-------------|-------------|-------------|--------------|
| \$57,366.00 | \$79,821.40 | \$12,408.00 | \$ 83,065.00 |
| \$7,925.00  | \$11,780.00 | \$65.00     | \$ 12,865.00 |
| \$3,080.00  | \$2,940.00  | \$1,645.00  | \$ 4,140.00  |
| \$11,442.00 | \$18,754.00 | \$1,451.00  | \$ 22,748.00 |
| \$12,995.00 | \$7,675.00  | \$1,610.00  | \$ 8,910.00  |
| \$19,181.75 | \$16,978.25 | \$1,753.13  | \$ 26,111.88 |
| \$3,913.00  | \$5,578.50  | \$235.00    | \$ 2,473.00  |
| \$13,666.50 | \$29,825.50 | \$6,178.00  | \$ 22,876.50 |
| \$25,818.31 | \$8,763.20  | \$0.00      | \$ 9,787.94  |

|         |        |     |      |
|---------|--------|-----|------|
| 1660.25 | 1548.5 | 211 | 1521 |
| 15      | 24     | 1   | 17   |
| 14      | 23     | 1   | 17   |
| 31      | 8      | 1   | 17   |
| 29      | 8      | 1   | 16   |
| 156     | 321    | 19  | 376  |
| 100     | 42     | 14  | 116  |

**Total Number of Pavilions Used**

24 Label Spacer

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +   | -    | %     |
|------|--------|------------|----------|-----------|----------|-----|------|-------|
| 2022 | 291    | 22         | 291      | 303       | 12       | -12 |      | 4%    |
| 2023 | 303    | 23         | 303      | 227       | -76      |     | -76  | -25%  |
| 2024 | 227    | 24         | 227      |           | -227     |     | -227 | -100% |

**Total Number of Facility Rentals**

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +   | -    | %     |
|------|--------|------------|----------|-----------|----------|-----|------|-------|
| 2022 | 92     | 22         | 92       | 157       | 65       | -65 |      | 71%   |
| 2023 | 157    | 23         | 157      | 246       | 89       | -89 |      | 57%   |
| 2024 | 246    | 24         | 246      |           | -246     |     | -246 | -100% |

**Ballfield Rentals**

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +   | -   | %     |
|------|--------|------------|----------|-----------|----------|-----|-----|-------|
| 2022 | 134    | 22         | 134      | 165       | 31       | -31 |     | 23%   |
| 2023 | 165    | 23         | 165      | 89        | -76      |     | -76 | -46%  |
| 2024 | 89     | 24         | 89       |           | -89      |     | -89 | -100% |

**Total Museum Attendance**

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +    | -     | %     |
|------|--------|------------|----------|-----------|----------|------|-------|-------|
| 2022 | 1419   | 22         | 1419     | 1333      | -86      |      | -86   | -6%   |
| 2023 | 1333   | 23         | 1333     | 1453      | 120      | -120 |       | 9%    |
| 2024 | 1453   | 24         | 1453     |           | -1453    |      | -1453 | -100% |

**Youth Programming**

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +    | -    | %     |
|------|--------|------------|----------|-----------|----------|------|------|-------|
| 2022 | 615    | 22         | 615      | 800       | 185      | -185 |      | 30%   |
| 2023 | 800    | 23         | 800      | 789       | -11      |      | -11  | -1%   |
| 2024 | 789    | 24         | 789      |           | -789     |      | -789 | -100% |

**Adult Programming**

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +    | -    | %     |
|------|--------|------------|----------|-----------|----------|------|------|-------|
| 2022 | 260    | 22         | 260      | 195       | -65      |      | -65  | -25%  |
| 2023 | 195    | 23         | 195      | 413       | 218      | -218 |      | 112%  |
| 2024 | 413    | 24         | 413      |           | -413     |      | -413 | -100% |

**Special Event Attendance**

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +     | -     | %     |
|------|--------|------------|----------|-----------|----------|-------|-------|-------|
| 2022 | 2223   | 22         | 2223     | 2158      | -65      |       | -65   | -3%   |
| 2023 | 2158   | 23         | 2158     | 3355      | 1197     | -1197 |       | 55%   |
| 2024 | 3355   | 24         | 3355     |           | -3355    |       | -3355 | -100% |

**Senior Programming**

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +     | -      | %     |
|------|--------|------------|----------|-----------|----------|-------|--------|-------|
| 2022 | 7304   | 22         | 7304     | 10566     | 3262     | -3262 |        | 45%   |
| 2023 | 10566  | 23         | 10566    | 13287     | 2721     | -2721 |        | 26%   |
| 2024 | 13287  | 24         | 13287    |           | -13287   |       | -13287 | -100% |

**Total Program Offerings**

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +   | -    | %     |
|------|--------|------------|----------|-----------|----------|-----|------|-------|
| 2022 | 124    | 22         | 124      | 166       | 42       | -42 |      | 34%   |
| 2023 | 166    | 23         | 166      | 217       | 51       | -51 |      | 31%   |
| 2024 | 217    | 24         | 217      |           | -217     |     | -217 | -100% |

**Number of New Senior Center Members**

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +   | -   | %     |
|------|--------|------------|----------|-----------|----------|-----|-----|-------|
| 2022 | 5      | 22         | 5        | 38        | 33       | -33 |     | 660%  |
| 2023 | 38     | 23         | 38       | 91        | 53       | -53 |     | 139%  |
| 2024 | 91     | 24         | 91       |           | -91      |     | -91 | -100% |

#### First Time Senior Center Visitors

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +   | -   | %     |
|------|--------|------------|----------|-----------|----------|-----|-----|-------|
| 2022 | 95     | 22         | 95       | 115       | 20       | -20 |     | 21%   |
| 2023 | 115    | 23         | 115      | 64        | -51      |     | -51 | -44%  |
| 2024 | 64     | 24         | 64       |           | -64      |     | -64 | -100% |

#### Programming & Special Event Revenue - Youth, Adult & Senior Programming Revenue

| Year | Amount  | Year Label | Amount 1 | Invisible | Variance | +      | -       | %     |
|------|---------|------------|----------|-----------|----------|--------|---------|-------|
| 2022 | 79,813  | 22         | 79813    | 113296    | 33483    | -33483 |         | 42%   |
| 2023 | 113,296 | 23         | 113296   | 122818    | 9522     | -9522  |         | 8%    |
| 2024 | 122,818 | 24         | 122818   |           | -122818  |        | -122818 | -100% |

#### Pavilion Rental Revenue

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +     | -     | %     |
|------|--------|------------|----------|-----------|----------|-------|-------|-------|
| 2022 | 12,995 | 22         | 12995    | 7675      | -5320    |       | -5320 | -41%  |
| 2023 | 7,675  | 23         | 7675     | 8910      | 1235     | -1235 |       | 16%   |
| 2024 | 8,910  | 24         | 8910     |           | -8910    |       | -8910 | -100% |

#### Facility Rental Revenue

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +     | -      | %     |
|------|--------|------------|----------|-----------|----------|-------|--------|-------|
| 2022 | 19182  | 22         | 19182    | 16978     | -2204    |       | -2204  | -11%  |
| 2023 | 16978  | 23         | 16978    | 26112     | 9134     | -9134 |        | 54%   |
| 2024 | 26,112 | 24         | 26112    |           | -26112   |       | -26112 | -100% |

#### Ballfield Rental Revenue

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +     | -     | %     |
|------|--------|------------|----------|-----------|----------|-------|-------|-------|
| 2022 | 3913   | 22         | 3913     | 5579      | 1666     | -1666 |       | 43%   |
| 2023 | 5579   | 23         | 5579     | 2473      | -3106    |       | -3106 | -56%  |
| 2024 | 2473   | 24         | 2473     |           | -2473    |       | -2473 | -100% |

#### Affiliate League & Misc. Revenue

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +      | -      | %     |
|------|--------|------------|----------|-----------|----------|--------|--------|-------|
| 2022 | 13667  | 22         | 13667    | 29826     | 16159    | -16159 |        | 118%  |
| 2023 | 29826  | 23         | 29826    | 22877     | -6949    |        | -6949  | -23%  |
| 2024 | 22877  | 24         | 22877    |           | -22877   |        | -22877 | -100% |

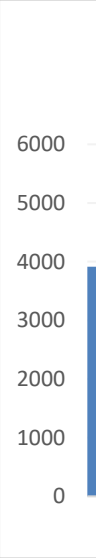
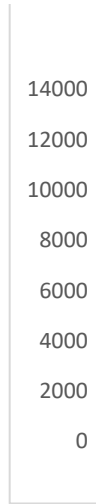
#### Total Senior Center Participants

| Year | Amount | Year Label | Amount 1 | Invisible | Variance | +     | -      | %     |
|------|--------|------------|----------|-----------|----------|-------|--------|-------|
| 2022 | 11605  | 22         | 11605    | 16821     | 5216     | -5216 |        | 45%   |
| 2023 | 16821  | 23         | 16821    | 20047     | 3226     | -3226 |        | 19%   |
| 2024 | 20047  | 24         | 20047    |           | -20047   |       | -20047 | -100% |

4000  
3500  
3000  
2500  
2000  
1500  
1000  
500  
0

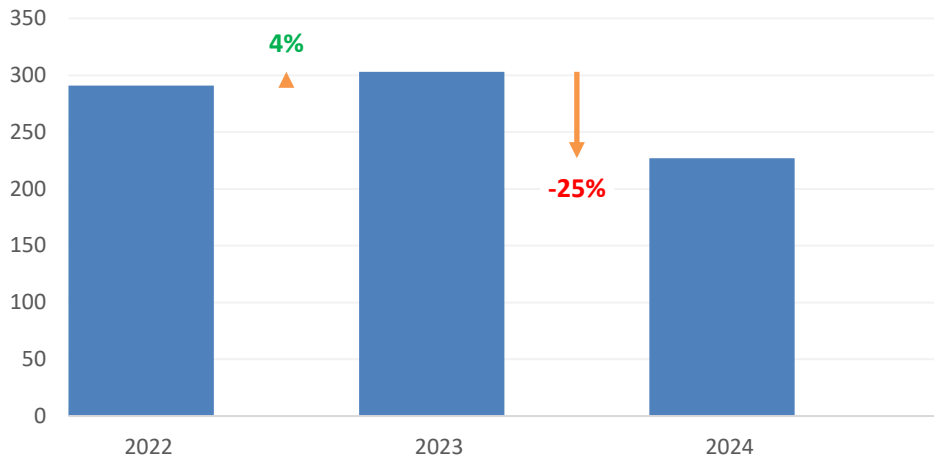
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1200  
1000  
800  
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200  
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25000  
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15000  
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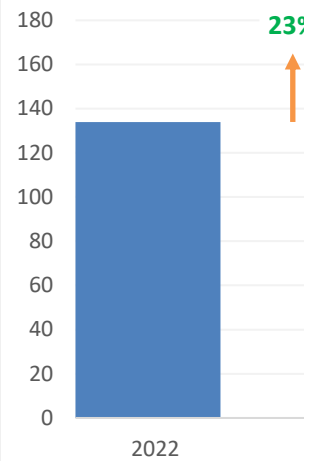




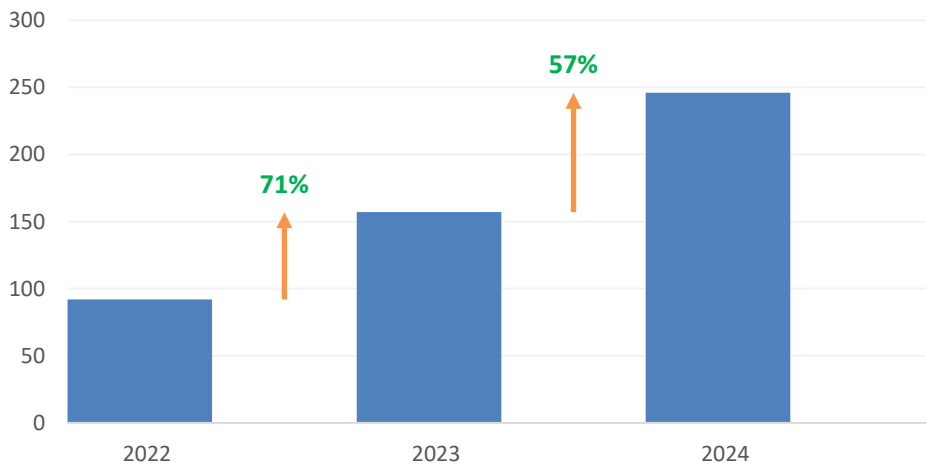
**Pavilion Usage Comparisons YTD thru June**



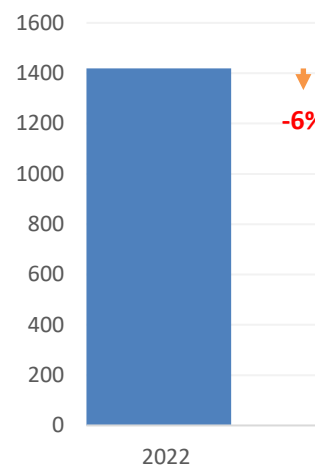
**Ballfield**



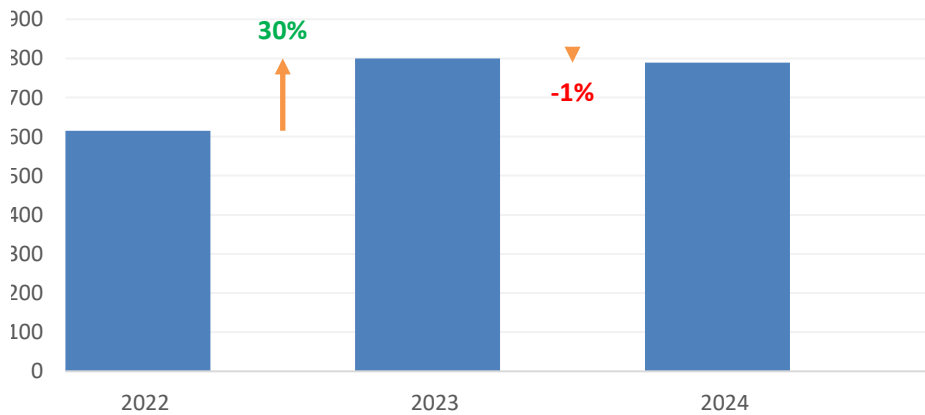
**Facility Usage Comparisons YTD thru June**



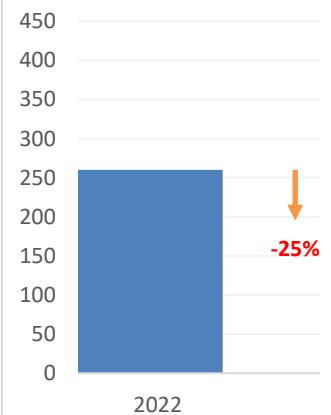
**Museum A**



**Youth Programming Attendance Comparisons YTD thru June**



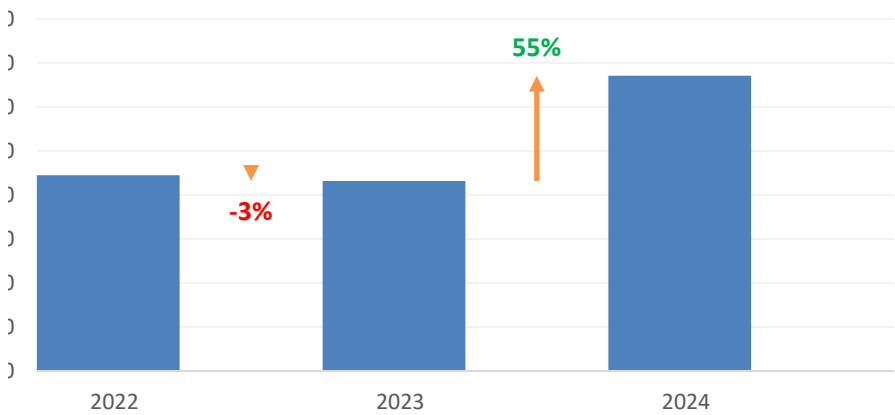
**Adult Program**



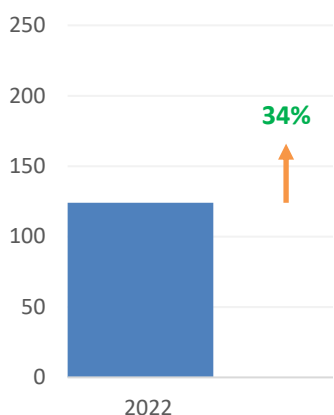
**Special Event Attendance Comparisons YTD thru June**

**Total Program**

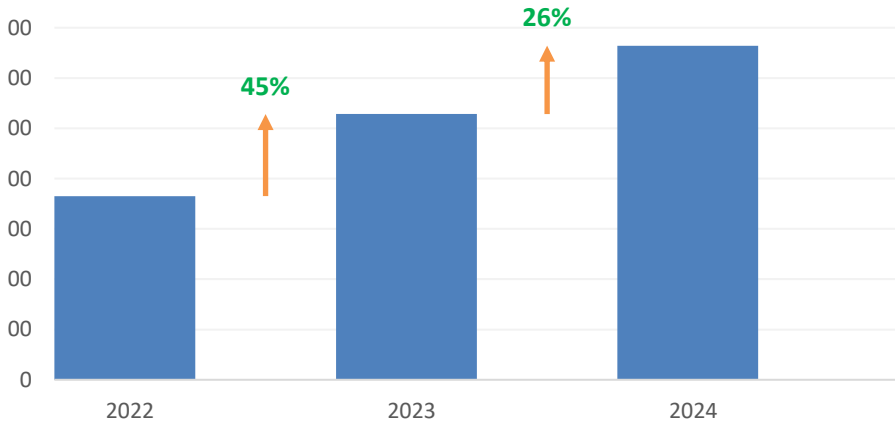
Special Event Attendance Comparisons YTD thru June



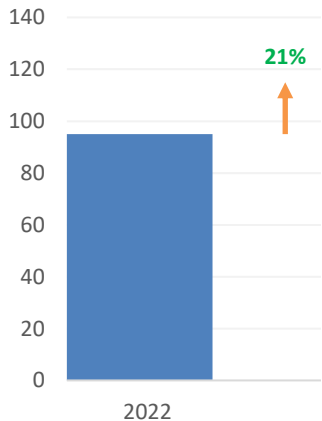
Total Program



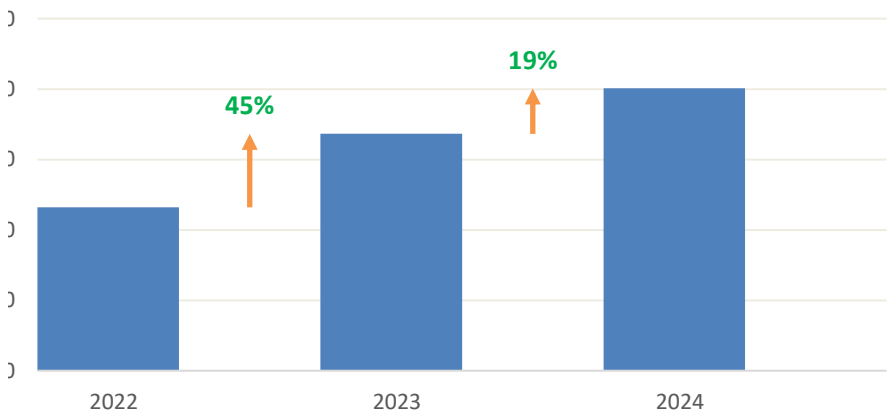
Senior Programming Attendance Comparisons YTD thru June



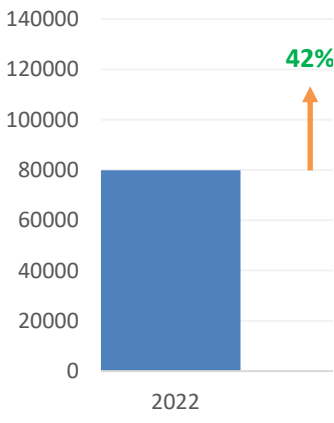
Senior Center



Total Senior Center Participants Comparisons YTD thru June



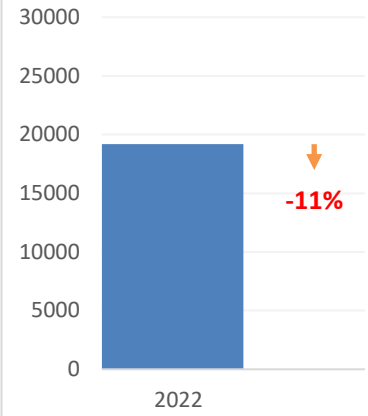
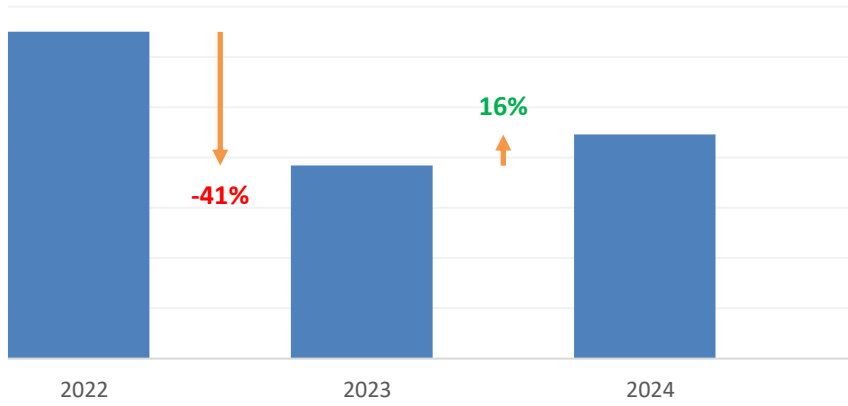
Program Con



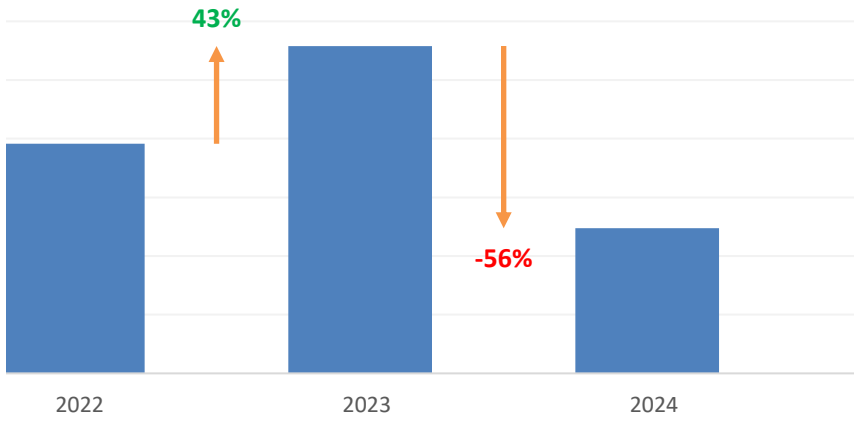
Pavilion Rental Revenue Comparisons YTD thru

Facility Rental

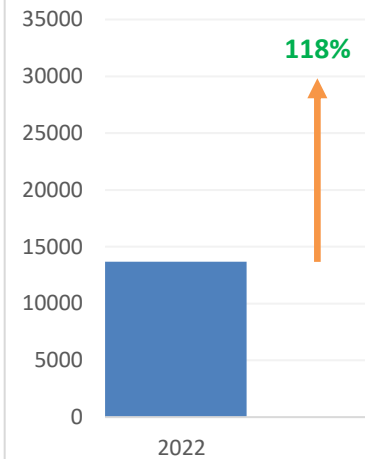
### June



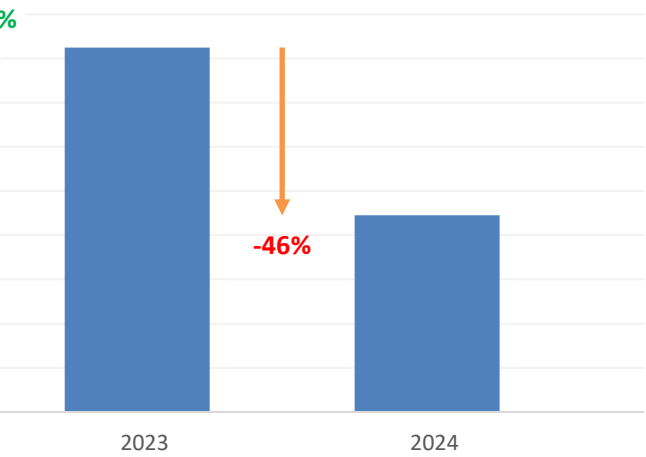
### Ballfield Rental Revenue Comparisons YTD thru June



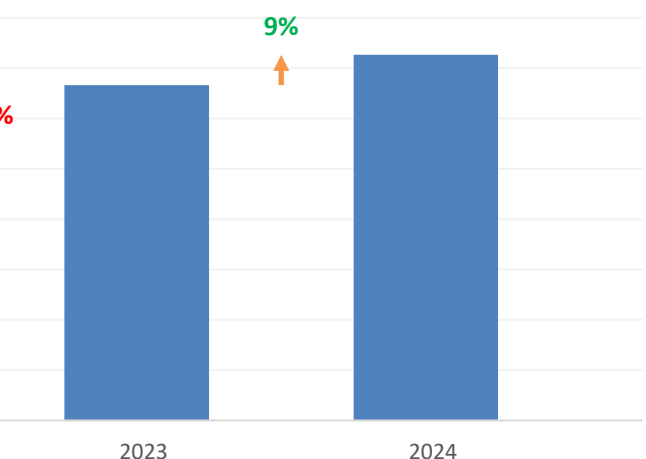
### Affiliate Leag



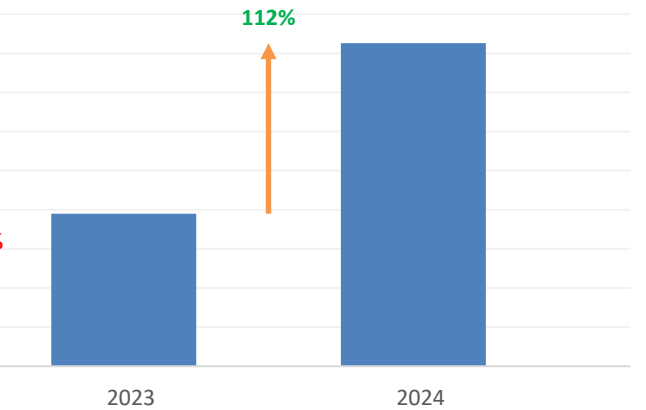
Rentals Comparisons YTD thru June



Attendance Comparisons YTD thru June

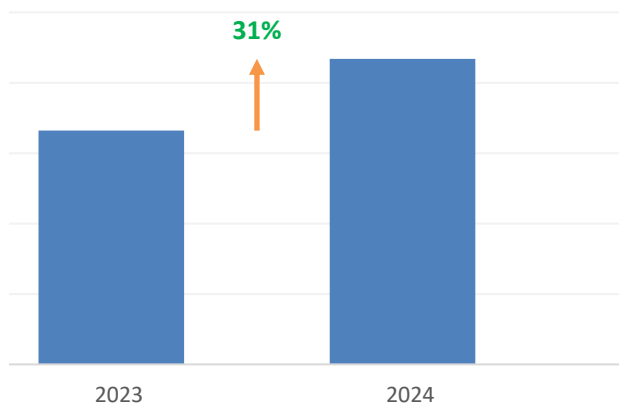


amming Attendance Comparisons YTD thru June

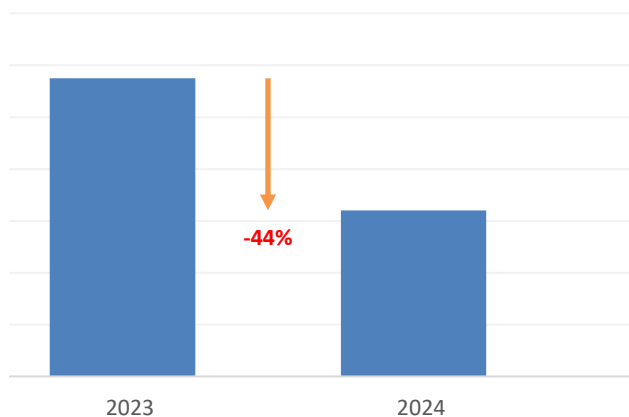


Offerings Comparisons YTD thru

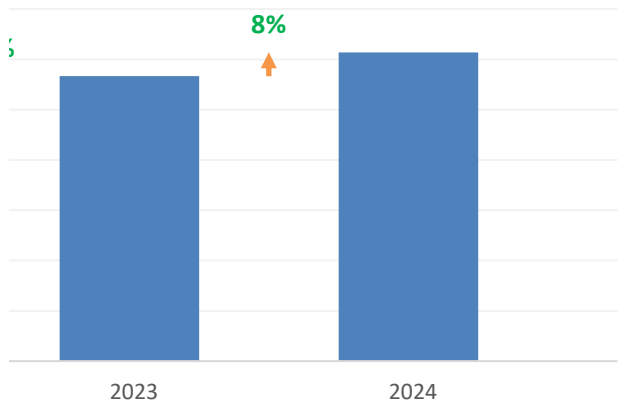
### Offerings Comparisons YTD thru June



### First Time Visitors Comparisons YTD thru June

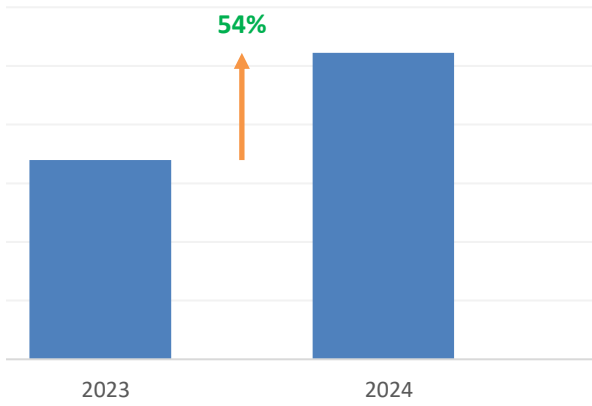


### Programming & Special Event Revenue Comparisons YTD thru June

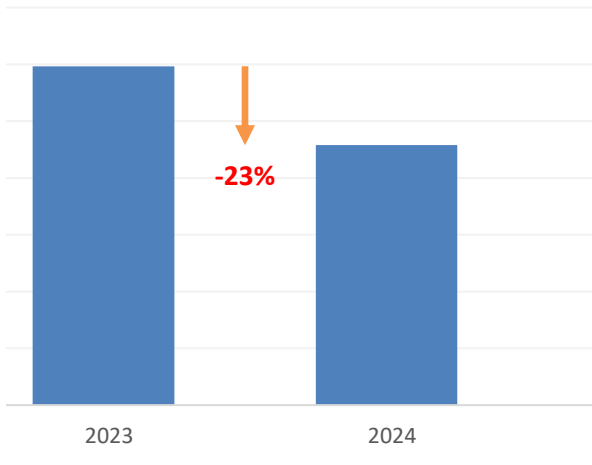


### Revenue Comparisons YTD thru

### June



### Due & Misc. Revenues YTD thru June





## **White House Library June Monthly Report**

### **Summary of Activities**

Summer Reading began on June 3<sup>rd</sup>. All ages are allowed to participate and track their minutes on the app called Readsquared. The more reading benchmarks an individual reaches, the more chances they have to win prizes. The library gives these incentives to encourage reading during the summer break in order to help kids not fall into the summer slump.

The library held its Fandom Fair event on Saturday, June 8<sup>th</sup>. The event was the most successful the library has had with over 1,215 people in attendance. Staff heard many compliments about the circus, cat lounge, face painters, vendors, petting zoo, etc. The staff, volunteers and vendors/performers all help to make it a great event and we hope to improve it even more next year.

The library director attended a Lion's Club meeting on June 14<sup>th</sup>. The director turned in the eye glasses that were collected from the library to this organization. The group is going to try to work on holding a craft fair with vendors and food trucks in October.

The library director submitted the Tech Grant on June 17<sup>th</sup>. If received, this grant will allow the library to purchase computers and other technology devices. The library will be notified in October how much they will receive from this grant.

The Executive Committee met on June 17<sup>th</sup>. The group reviewed the director's OKRs, her strengths assessment test, the library's long range plan and patron survey.

The Marketing Committee met on June 18<sup>th</sup>. The group reviewed the post Fandom Fair numbers and comments, the patron survey and the marketing plan.

The library director met with strengths coach Brianna Campbell to review SMART goals based on her strengths assessments and way to incorporate it into her work.

The library director attended the BMA meeting on June 20<sup>th</sup>. At this meeting the library director presented the Public Library Service Agreement to be voted on. This is an agreement between the city and the state library and outlines what each organization will provide for the other.

### **Department Highlights**

The highlight for the month was the success with our Fandom Fair. This is the kick off to summer reading and we had more attendees than ever. We had a lot of positive comments and made a lot of new library cards, showing that it helps bring people to the library.

**White House Public Library  
June 2024 Performance Measures**

**Official Service Area Populations**

| 2020   | 2021   | 2022   | 2023   | 2024   |
|--------|--------|--------|--------|--------|
| 14,363 | 14,455 | 14,820 | 15,094 | 15,094 |

**Membership**

| June                            | 2020  | 2021  | 2022  | 2023  | 2024  |
|---------------------------------|-------|-------|-------|-------|-------|
| New Members                     | 36    | 111   | 205   | 182   | 214   |
| Updated Members                 | 221   | 701   | 456   | 363   | 531   |
| Yearly Totals                   | 2020  | 2021  | 2022  | 2023  | 2024  |
| Total Members                   | 9,496 | 7,027 | 7,125 | 7,442 | 8,221 |
| % of population with membership | 66    | 49    | 48    | 49    | 54    |

Every year the library will purge the system of patrons that have not used their cards in the past 3 years.

**Total Material Available:** 39,767

**Estimated Value of Total Materials:** \$994,175

**Last Month:** \$994,550

**Total Materials Available Per Capita:** 2.63

**Last Month:** 2.63

**State Minimum Standard:** 2.00

**Materials Added in June**

| 2020 | 2021 | 2022 | 2023 | 2024 |
|------|------|------|------|------|
| 404  | 276  | 174  | 166  | 124  |

**Yearly Material Added**

| 2020  | 2021  | 2022  | 2023  | 2024 |
|-------|-------|-------|-------|------|
| 3,025 | 3,035 | 3,573 | 2,641 | 851  |

**Physical Items Checked Out in June**

| 2020  | 2021  | 2022  | 2023  | 2024  |
|-------|-------|-------|-------|-------|
| 2,366 | 6,374 | 7,964 | 7,967 | 7,989 |

**Cumulative Physical Items Check Out**

| 2020   | 2021   | 2022   | 2023   | 2024   |
|--------|--------|--------|--------|--------|
| 50,042 | 59,515 | 80,653 | 81,667 | 40,566 |

**Miscellaneous item checkouts**

| June               | 2020 | 2021 | 2022 | 2023 | 2024 |
|--------------------|------|------|------|------|------|
| Technology Devices | 27   | 66   | 75   | 62   | 77   |
| Study Rooms        | 0    | 18   | 64   | 57   | 63   |
| Games and Puzzles  | 4    | 135  | 205  | 148  | 172  |
| Seeds              | 15   | 36   | 139  | 77   | 83   |
| STEAM Packs        | 0    | 34   | 27   | 20   | 38   |
| Cake Pans          | 10   | 5    | 3    | 2    | 1    |
| Outdoor Items      | *    | *    | *    | 9    | 2    |
| Honor Books        | *    | *    | *    | 3    | 4    |
| Adult Kits         | *    | *    | *    | *    | 2    |
| Museum Passes      | *    | *    | *    | *    | 18   |

**Yearly Totals**

| 2020 | 2021  | 2022  | 2023  | 2024  |
|------|-------|-------|-------|-------|
| 381  | 725   | 743   | 794   | 429   |
| 305  | 395   | 746   | 888   | 437   |
| 955  | 1,263 | 2,060 | 1,855 | 1,019 |
| 302  | 878   | 883   | 767   | 778   |
| 25   | 160   | 234   | 351   | 186   |
| 28   | 21    | 69    | 45    | 41    |
| *    | *     | 17    | 59    | 40    |
| *    | *     | 19    | 104   | 32    |
| *    | *     | *     | *     | 25    |
| *    | *     | *     | *     | 35    |

**Library Services Usage**

| June                | 2020  | 2021  | 2022  | 2023  | 2024  |
|---------------------|-------|-------|-------|-------|-------|
| Test Proctoring     | 19    | 17    | 9     | 12    | 18    |
| Charging Station    | 0     | 3     | 2     | 1     | 0     |
| Notary Services     | 10    | 14    | 11    | 20    | 9     |
| Library Visits      | 1,931 | 4,577 | 5,863 | 5,732 | 7,200 |
| Website Usage       | 1,194 | 2,955 | 3,482 | 5,205 | 923   |
| Reference Questions | 11    | 2     | 5     | 2     | 7     |

**Yearly Totals**

| 2020   | 2021   | 2022   | 2023   | 2024  |
|--------|--------|--------|--------|-------|
| 74     | 108    | 61     | 54     | 71    |
| 47     | 45     | 21     | 16     | 6     |
| 88     | 144    | 135    | 167    | 85    |
| 30,007 | 38,913 | 48,253 | 48,053 | 26899 |
| 17,977 | 27,907 | 33,678 | 36,648 | 5,396 |
| 60     | 73     | 31     | 37     | 32    |

**Computer Users**

| June        | 2020 | 2021 | 2022 | 2023 | 2024 |
|-------------|------|------|------|------|------|
| Wireless    | 118  | 358  | 476  | 384  | 442  |
| Adult Users | 202  | 170  | 230  | 179  | 202  |
| Kids Users  | 0    | 60   | 542  | 194  | 200  |

**Yearly Computer Users**

| 2020  | 2021  | 2022  | 2023  | 2024  |
|-------|-------|-------|-------|-------|
| 3,829 | 3,878 | 4,544 | 4,338 | 2,152 |
| 2,138 | 2,235 | 2,608 | 2,255 | 1,218 |
| 427   | 957   | 2,987 | 2,030 | 869   |

**Library Volunteers**

| June               | 2020 | 2021 | 2022 | 2023 | 2024 |
|--------------------|------|------|------|------|------|
| Library Volunteers | 1    | 8    | 16   | 24   | 7    |
| Volunteer Hours    | 24   | 135  | 173  | 179  | 37   |

**Yearly Totals**

| 19-20 | 20-21 | 21-22   | 22-23 | 23-24 |
|-------|-------|---------|-------|-------|
| 36    | 20    | 48      | 54    | 50    |
| 1,286 | 1,204 | 1,492.5 | 1,227 | 533.5 |

**White House Public Library  
June 2024 Performance Measures**

**Databases**

| Universal Class | June | 2020  | 2021  | 2022 | 2023 | 2024 | Coding | June | 2023 | 2024 |
|-----------------|------|-------|-------|------|------|------|--------|------|------|------|
| Sign ups        | 1    | 10    | 13    | 18   | 22   | 5    | Logins | 17   | 31   | 50   |
| Courses started | 1    | 53    | 39    | 2    | 24   | 17   | Hours  | 12.3 | 19.6 | 39.5 |
| Lessons viewed  | 6    | 1,771 | 1,008 | 876  | 419  | 341  | Tasks  | 63   | 29   | 145  |
| Submissions     | 6    | 800   | 515   | 465  | 559  | 417  |        |      |      |      |

| Comics Plus | June | 2024 |
|-------------|------|------|
| Users       | 15   | 25   |
| Checkouts   | 10   | 52   |

| Kanopy   | June | 2023  | 2024  |
|----------|------|-------|-------|
| Visits   | 500  | 2,350 | 2,890 |
| Plays    | 75   | 608   | 605   |
| Accounts | 8    | 89    | 37    |

**Programs**

| 1,000 books            | 2020 | 2021 | 2022 | 2023 | 2024 |
|------------------------|------|------|------|------|------|
| Monthly Sign-ups       | 1    | 0    | 4    | 0    | 0    |
| Total program Sign-ups | 83   | 84   | 113  | 145  | 69   |

| Achievements     |   |
|------------------|---|
| 500 Mark         | 0 |
| Total Completion | 0 |

We did a purge of participants that have aged out of the program.

| Fandom Fair Activity         | 2021 | 2022 | 2023  | 2024  |
|------------------------------|------|------|-------|-------|
| People Count                 | 429  | 582  | 1,028 | 1,215 |
| Panels                       | 13   | 28   | 7     | 0     |
| Kids Escape Room             | 71   | 94   | 113   | 170   |
| Teen Escape Room             | 77   | 102  | 89    | 74    |
| Costume Contest participants | 20   | 22   | 36    | 8     |
| Lego building contest        | 8    | 27   | 16    | 16    |

**Face-to-face Kids Programs**

| June      | 2020  | 2021  | 2022  | 2023  | 2024  |
|-----------|-------|-------|-------|-------|-------|
| Programs  | 0     | 11    | 13    | 15    | 12    |
| Attendees | 0     | 570   | 515   | 722   | 297   |
| Yearly    | 2020  | 2021  | 2022  | 2023  | 2024  |
| Programs  | 43    | 91    | 136   | 129   | 74    |
| Attendees | 1,185 | 2,167 | 3,646 | 3,805 | 1,634 |

**Grab & Go Kits**

| June   | 2020 | 2021  | 2022 | 2023 | 2024 |
|--------|------|-------|------|------|------|
| Kits   | 0    | 5     | 0    | 0    | 0    |
| Taken  | 0    | 147   | 0    | 0    | 0    |
| Yearly | 2020 | 2021  | 2022 | 2023 | 2024 |
| Kits   | 38   | 44    | 7    | 7    | 0    |
| Taken  | 1094 | 1,699 | 334  | 184  | 0    |

**Teen/tween Face-to-Face Programs**

| June      | 2020 | 2021 | 2022 | 2023 | 2024 |
|-----------|------|------|------|------|------|
| Programs  | 0    | 5    | 8    | 9    | 9    |
| Attendees | 0    | 134  | 24   | 24   | 24   |
| Yearly    | 2020 | 2021 | 2022 | 2023 | 2024 |
| Programs  | 11   | 43   | 98   | 112  | 61   |
| Attendees | 77   | 370  | 437  | 361  | 161  |

**Teens Programs**

| June       | 2024 |
|------------|------|
| Programs   | 1    |
| Attendance | 2    |
| Yearly     |      |
| Programs   | 11   |
| Attendance | 15   |

**Grab & Go**

| June   | 2020 | 2021 | 2022 | 2023 | 2024 |
|--------|------|------|------|------|------|
| Kits   | 0    | 3    | 0    | 1    | 0    |
| Taken  | 0    | 25   | 0    | 15   | 0    |
| Yearly | 2020 | 2021 | 2022 | 2023 | 2024 |
| Kits   | 13   | 24   | 7    | 10   | 0    |
| Taken  | 152  | 409  | 151  | 100  | 0    |

We are trying to hold teen only programs and are hoping those will start to draw more attendance.

**Face-to-face Adult Programs**

| June      | 2020 | 2021 | 2022 | 2023 | 2024 |
|-----------|------|------|------|------|------|
| Programs  | 0    | 6    | 6    | 8    | 10   |
| Attendees | 0    | 85   | 39   | 35   | 85   |
| Yearly    | 2020 | 2021 | 2022 | 2023 | 2024 |
| Programs  | 42   | 63   | 75   | 107  | 73   |
| Attendees | 214  | 351  | 377  | 589  | 539  |

**Device Advice**

| June     | 2020 | 2021 | 2022 | 2023 | 2024 |
|----------|------|------|------|------|------|
| Sessions | 0    | 4    | 10   | 16   | 4    |
| Yearly   | 51   | 81   | 131  | 144  | 66   |
| Passive  |      |      |      |      |      |
| June     | *    | 0    | 0    | 0    | 0    |
| Yearly   | *    | 0    | 20   | 0    | 0    |

White House Public Library  
June 2024 Performance Measures

Interlibrary Loan Services

| June     | 2020 | 2021 | 2022 | 2023 | 2024 |
|----------|------|------|------|------|------|
| Borrowed | 32   | 99   | 103  | 49   | 52   |
| Loaned   | 6    | 21   | 25   | 19   | 31   |

Yearly Interlibrary Loan Services

| 2020 | 2021 | 2022 | 2023 | 2024 |
|------|------|------|------|------|
| 534  | 673  | 872  | 597  | 311  |
| 151  | 226  | 317  | 184  | 219  |

| June     | R.E.A.D.S |
|----------|-----------|
| Adults   | 2625      |
| Juvenile | 215       |

| Yearly Totals | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
|---------------|-----------|-----------|-----------|-----------|-----------|
| Adults        | 23,138    | 19,466    | 21,110    | 25,066    | 29,637    |
| Juvenile      | 1,189     | 1,032     | 2,013     | 1,788     | 2,301     |

The READS statistics come from the state.

**CITY COURT REPORT****June 2024****CITATIONS**

|                                      |                    |
|--------------------------------------|--------------------|
| TOTAL MONIES COLLECTED FOR THE MONTH | \$2,883.50         |
| <b>TOTAL MONIES COLLECTED YTD</b>    | <b>\$61,223.00</b> |

**STATE FINES**

|                                   |                    |
|-----------------------------------|--------------------|
| TOTAL MONIES COLLECTED FOR MONTH  | \$1,800.35         |
| <b>TOTAL MONIES COLLECTED YTD</b> | <b>\$27,720.95</b> |

|                                |                    |
|--------------------------------|--------------------|
| <u>TOTAL REVENUE FOR MONTH</u> | <u>\$4,683.85</u>  |
| <b>TOTAL REVENUE YTD</b>       | <b>\$88,943.95</b> |

**DISBURSEMENTS**

|                                      |                   |
|--------------------------------------|-------------------|
| LITIGATION TAX                       | \$180.52          |
| DOS/DOH FINES & FEES                 | \$88.35           |
| DOS TITLE & REGISTRATION             | \$109.25          |
| RESTITUTION/REFUNDS                  | \$0.00            |
| ON-LINE CC FEES                      | \$0.00            |
| CREDIT CARD FEES                     | \$0.00            |
| WORTHLESS CHECKS                     | \$0.00            |
| <u>TOTAL DISBURSEMENTS FOR MONTH</u> | <u>\$378.12</u>   |
| <b>TOTAL DISBURSEMENTS YTD</b>       | <b>\$9,180.37</b> |

|                                   |                    |
|-----------------------------------|--------------------|
| <u>ADJUSTED REVENUE FOR MONTH</u> | <u>\$4,305.73</u>  |
| <b>TOTAL ADJUSTED REVENUE YTD</b> | <b>\$79,763.58</b> |

**DRUG FUND**

|                                      |                   |
|--------------------------------------|-------------------|
| <u>DRUG FUND DONATIONS FOR MONTH</u> | <u>\$1,140.00</u> |
| <b>DRUG FUND DONATIONS YTD</b>       | <b>\$6,538.29</b> |

| <b>Offenses Convicted &amp; Paid For Month</b> | <b>Count</b> | <b>Paid</b> |
|--|--------------|-------------|
| Careless Driving                               |              |             |
| Financial Responsibility Law                   | 4            | \$82.50     |
| Registration Law                               | 6            | \$527.50    |
| Improper Equipment                             | 1            | \$0.00      |
| Texting/Hands Free Law                         | 3            | \$101.00    |
| Codes Violation                                | 1            | \$132.50    |
| DL Exhibited                                   |              |             |
| Red Light                                      | 6            | \$430.00    |
| Misc-Old DUI                                   |              |             |
| Stop Sign                                      |              |             |
| Speeding                                       | 13           | \$1,222.50  |
| Seat Belt-Child Restraint                      | 1            | \$30.00     |
| Following Too Close                            |              |             |
| Exercise Due Care                              | 5            | \$225.00    |
| Failure to Yield                               |              |             |
| Total  | 40           | \$2,751.00  |