

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Agenda
December 19, 2024
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by Community Pastor
3. Pledge by Aldermen
4. Roll Call
5. Adoption of the Agenda
6. Approval of the Minutes from November 21st Board of Mayor and Aldermen meeting.
7. Welcome Visitors
8. Proclamations
 - a. 12U White House Warriors Jr. Pro Football Team
 - b. Greyson Koch, WHHHS Golf
9. Public Comment
10. Public Hearings
 - a. None
11. Communication from Mayor, Aldermen, City Attorney, and City Administrator
12. Acknowledge Reports

A. General Government	E. Fire	I. Library
B. Finance	F. Public Services	J. Municipal Court
C. Human Resources	G. Planning & Codes	
D. Police	H. Parks & Recreation	
13. Consideration of the Following Resolutions:
 - a. **Resolution 24-16:** A resolution to establish a Stormwater Enforcement Response Plan.
14. Consideration of the Following Ordinances:
 - a. **Ordinance 24-19:** An ordinance to amend the Fiscal Budget for the period ending June 30, 2025. *First Reading.*
 - b. **Ordinance 24-20:** An ordinance to amend the Municipal Code Title 18 Chapter 4 Stormwater Management Sections 18-409, 18-410, and 18-411. *First Reading.*

15. Purchasing:

- a. To approve or reject the purchase of miscellaneous furniture for the Recreation Center from Nashville Office Interiors on the Statewide Contract #28266 in the amount of \$147,553.34. The Parks and Recreation Director recommends approval.
- b. To approve or reject the purchase of gaming equipment for the Recreation Center from CDW-G on the Sourcewell Purchasing Cooperative Contract #121923-CDW in the amount of \$63,095.31. The Parks and Recreation Director recommends approval.

16. Other Business:

- a. To approve or reject the results of the financial audit completed by KraftCPAs for the year ending June 30, 2024. The Finance Director recommends approval.
- b. To approve or reject the 2025-2026 Budget Calendar.
- c. To approve or reject the 2025 Board of Mayor and Aldermen meeting calendar.
- d. To approve or reject subdivision infrastructures and street acceptance for Concord Springs Phase 3. The Planning Director recommends approval.
- e. To approve or reject a Certificate of Compliance for J & L Liquors Store located at 322 Hester Drive.

17. Discussion Items

18. Other Information

19. Adjournment

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Minutes
November 21, 2024
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order by Mayor John Corbitt at 7:00pm.

2. Prayer by Community Pastor

Prayer was led by Pastor Dillon Davis of Stone Chapel Church.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Corbitt.

4. Roll Call

Mayor Corbitt – Present; Ald. Matthews - Present; Ald. Silver – Present; Ald. Spicer– Present; Ald. Wall – Present;
Quorum – Present.

5. Adoption of the Agenda

Motion was made by Ald. Silver, second by Ald. Matthews to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of the Minutes from October 17th Board of Mayor and Aldermen meeting.

Motion was made by Ald. Spicer, second by Ald. Wall to approve the minutes. A voice vote was called for with all members voting aye. **The October 17th regularly scheduled Board of Mayor and Aldermen meeting minutes were approved.**

7. Welcome Visitors

Mayor Corbitt welcomed all visitors.

8. Proclamation

There were no proclamations to be read.

9. Public Comment

No one signed up to speak.

10. Public Hearings

- a. **Resolution 24-14:** A resolution to annex certain territories and incorporate the same within the corporate boundaries of the City of White House.

No one spoke for or against.

- b. **Ordinance 24-16:** An ordinance to amend the Zoning Map from Robertson County R-20, Low Density Residential, to C-4, Office Professional, at CCS Private Drive and Sage Road.

No one spoke for or against.

- c. **Ordinance 24-17:** An ordinance to amend the Zoning Map from Sumner County Agricultural, AG, to R-20, Low Density Residential, at 268 Marlin Rd.

No one spoke for or against.

- d. **Ordinance 24-18:** An ordinance to delete the Municipal Code Title 4 Municipal Personnel Chapter 3 Occupational Safety and Health Program in its entirety.

No one spoke for or against.

11. Communication from Mayor, Aldermen, City Attorney, and City Administrator

Alderman Wall stated that the City had a good week with the ground breaking of Goodwill and the opening of Publix. He would also like to thank CCS for the breakfast they provided for them that morning. He also proposed for his fellow Alderman to consider an electronic copy be sent to them for the BMA agenda packet instead of having it printed and bound ever month. He expressed that he believes it will save time and money.

Alderman Silver stated that November is Lung Cancer Awareness Month. She would like to thank everyone for their thoughts and prayers during her absence as she was diagnosed with Lung Cancer in June.

Alderman Matthews thanked Travis Garmon and his Wastewater team for responding so quickly on Veteran's day after a failure at a lift station.

City Administrator Gerald Herman stated that the Police Department conducted their semiannual alcohol compliance checks. Mr. Herman noted that they visited 34 businesses and had 2 violations. A Beer Board meeting will be scheduled for January to have hearings on the two violators: White House Market and Neal's Pour House.

City Administrator Gerald Herman discussed that the North Palmers Chapel Road widening project is progressing well. Mr. Herman mentioned that one utility pole that is too close to the road and is expected to be moved. He is aware of the eastern edge tie-in that has an unreasonably high bump. He states that he will have our engineer look at this next Monday.

City Administrator Gerald Herman updated the Board on the Pleasant Grove/SR76 intersection improvement project progress. Mr. Herman mentioned that the project is expected to be completed in April. Mr. Herman continued that TDOT has given the city permission to have traffic reduced to one lane as necessary temporarily from the hours of 8:00 a.m. and 3:00 p.m. Mr. Herman stated that next week TDOT representatives will meet and set our start time for either 7:00, 8:00, or 9:00 a.m. The end time will be 3:00 p.m.

City Administrator Gerald Herman stated that the Sage Road widening from Cardinal Drive to US31W design is complete. Mr. Herman discussed that the city has identified 5 small areas of property at the corner of Cardinal and Sage that need us to obtain ROW before we can progress to bidding and construction. Mr. Herman noted that these parcel descriptions have been submitted to Valerie's office for processing. Mr. Herman continued that four of the five are owned by three different developers. Mr. Herman mentioned that they are aware of the project and will benefit from these improvements. Mr. Herman noted that the fifth would require a small portion of the front yard of a single-family home.

City Administrator Gerald Herman discussed the removal process of the wooden utility pole at the southeast corner of Tyree-Springs Road and South Palmers Chapel which is too close to the road and has been a traffic hazard for many years. Mr. Herman noted that several utilities use the pole making it difficult for us to get this pole removed. Mr. Herman mentioned that Sumner County Commissioner Wes Wynne through a contact he had with CEMC was able to get CEMC to install a new pole further from the corner. Mr. Herman continued that Commissioner Wynne was also able to get Comcast to move quickly on getting their fiber transferred to the new pole. Mr. Herman noted that AT&T also transferred their fiber. Mr. Herman stated that the wooden pole stood empty of cables with the top of the pole cut off lying on the ground with one cable connected. Mr. Herman continued that there were still some work crews near the intersection, and hopefully they removed the pole or will remove it soon.

12. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire | I. Library |
| B. Finance | F. Public Services | J. Municipal Court |
| C. Human Resources | G. Planning & Codes | |
| D. Police | H. Parks & Recreation | |

Motion was made by Ald. Silver second by Ald. Wall to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

13. Consideration of the Following Resolutions:

- a. **Resolution 24-13:** Whereas, T.C.A. 6-51-102 as amended requires that a Plan of Service be adopted by the governing body of the city prior to passage of an ordinance annexing any area.

Motion was made by Ald. Matthews, second by Ald. Silver to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. Motion passed. **Resolution 24-13 was approved.**

- b. **Resolution 24-14:** A resolution to annex certain territories and incorporate the same within the corporate boundaries of the City of White House. *Second Reading.*

Motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for; Ald. Matthews – aye; Ald. Silver – aye; Ald. Spicer – aye; Ald. Wall – aye; Mayor Corbitt - aye. Motion passed. **Resolution 24-14 was approved on Second Reading.**

- c. **Resolution 24-15:** A resolution establishing the schedule of fees for the Recreation Center.

Motion was made by Ald. Wall, second by Ald. Silver to discuss. After discussion, a motion was made by Ald. Wall, second by Ald. Matthews to approve. A voice vote was called for; Ald. Matthews – aye; Ald. Silver – no; Ald. Spicer – aye; Ald. Wall – aye; Mayor Corbitt – aye. Motion passed. **Resolution 24-15 was approved.**

14. Consideration of the Following Ordinances:

- a. **Ordinance 24-16:** An ordinance to amend the Zoning Map from Robertson County R-20, Low Density Residential, to C-4, Office Professional, at CCS Private Drive and Sage Road. *Second Reading.*

Motion was made by Ald. Spicer, second by Ald. Silver to approve. A voice vote was called for; Ald. Matthews – aye; Ald. Silver – aye; Ald. Spicer – aye; Ald. Wall – aye; Mayor Corbitt – aye. Motion passed. **Ordinance 24-16 was approved on Second Reading.**

- b. **Ordinance 24-17:** An ordinance to amend the Zoning Map from Sumner County Agricultural, AG, to R-20, Low Density Residential, at 268 Marlin Rd. *Second Reading.*

Motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for; Ald. Matthews – aye; Ald. Silver – aye; Ald. Spicer – aye; Ald. Wall – aye; Mayor Corbitt – aye. Motion passed. **Ordinance 24-17 was approved on Second Reading.**

- c. **Ordinance 24-18:** An ordinance to delete the Municipal Code Title 4 Municipal Personnel Chapter 3 Occupational Safety and Health Program in its entirety. *Second Reading.*

Motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for; Ald. Matthews – aye; Ald. Silver – aye; Ald. Spicer – aye; Ald. Wall – aye; Mayor Corbitt – aye. Motion passed. **Ordinance 24-18 was approved on Second Reading.**

15. Purchasing:

- a. To approve or reject City Administrator Gerald Herman to sign an agreement with Civic Plus, LLC for website upgrade, hosting and maintenance on the GSA Contract GS-35F-0124U in the amount of \$56,424. The Administrative Services Director recommends approval.

Motion was made by Ald. Wall, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Matthews, second by Ald. Spicer to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve or reject City Administrator Gerald Herman to sign an agreement with SHI for OpenGov software for bid, vendor and contract management on the Sourcewell Cooperative Contract# 121923-SHI in the amount of \$35,820.64. The Administrative Services Director recommends approval.

Motion was made by Ald. Wall, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for; Ald. Matthews – aye; Ald. Silver – no; Ald. Spicer – aye; Ald. Wall – aye; Mayor Corbitt – aye. **Motion passed.**

- c. To approve or reject Roger's Group change order in the amount of \$107,800 for the North Palmers Chapel Road Widening project. The Public Services Director recommends approval.

Motion was made by Ald. Wall, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Spicer to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- d. To approve or reject the purchase of fitness equipment for the new Recreation Center on the Sourcewell Cooperative Contract# 081120-LFF in the amount of \$229,329.49. The Parks and Recreation Director recommends approval.

Motion was made by Ald. Wall, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

16. Other Business:

- a. To approve or reject subdivision infrastructures and street acceptance for Fields at Oakwood Phase 2.2/Tenn Properties. The Planning Director recommends approval.

Motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve or reject subdivision infrastructures and street acceptance for Fields at Oakwood Phase 3/Tenn Properties. The Planning Director recommends approval.

Motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- c. To approve or reject subdivision infrastructures and street acceptance for Fields at Oakwood Phase 4.1/Tenn Properties. The Planning Director recommends approval.

Motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- d. To approve or reject subdivision infrastructures and street acceptance for Fields at Oakwood Phase 4.2/Tenn Properties. The Planning Director recommends approval.

Motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- e. To approve or reject subdivision infrastructures and street acceptance for Concord Springs Phase 3/Real Estate Solutions Group, LLC. The Planning Director recommends approval.

Motion was made by Ald. Matthews, second by Ald. Silver to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to defer to next month's meeting.

- f. To approve or reject subdivision infrastructures and street acceptance for Reserve at Palmers Subdivision-Phase 3/Tenn Properties. The Planning Director recommends approval.

Motion was made by Ald. Silver, second by Ald. Matthews to approve. A voice vote was called for with all members voting aye. **Motion passed.**

17. Discussion Items

- a. None

18. Other Information

- a. None

19. Adjournment

Meeting was adjourned at 7:52 pm.

ATTEST:

John Corbitt, Mayor

Derek Watson, City Recorder

REPORTS....

Administrative & Legislative Services Department
November 2024

Administration

City Administrator Gerald Herman attended the following meetings and events this month:

- November 12:
 - Department Head Staff Meeting
 - White House Special Census Meeting
 - Planning Commission
- November 13:
 - White House Recreation Center Meeting
 - Middle Tennessee TCMA Luncheon
- November 14:
 - State of the County and Schools
 - Mayor Update Meeting
 - Leisure Services Board Recreation Walk through and Special Called Meeting
 - Public Services and Wastewater Awards Banquet
 - Library Board Meeting
- November 18:
 - Christmas on Main and Parade Meeting
- November 19:
 - Goodwill Groundbreaking
- November 20:
 - Publix Grand Opening
 - GNRC Transportation Policy Board
- November 21:
 - Sumner County Joint Economic Development Meeting
 - Community Development and Infrastructure Committee Meeting
 - Board of Mayor and Alderman Meeting
- November 25:
 - Department Head Staff Meeting
 - White House Special Census Meeting
- November 26:
 - Power Hour- White House Chamber of Commerce

**Administrative & Legislative Services Department
November 2024**

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2024-2025.

Budget	Budgeted Amount	Expended/Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$31,329,803	\$13,540,169	↑1.52
Economic Development	\$166,500	\$17,210	↓31.35
State Street Aid	\$540,000	-	↓41.39
Parks Sales Tax	\$826,000	\$473,984	↑15.69
Solid Waste	\$1,715,444	\$1,241,494	↑30.68
Parks Impact Fees	\$304,544	\$65,563	↓20.16
Police Impact Fees	\$125,000	\$110,802	↑46.95
Fire Impact Fees	\$115,000	\$79,907	↑27.79
Road Impact Fees	\$0	-	0.00
Police Drug Fund	\$4,000	\$790	↓21.91
Debt Services	\$3,899,000	\$627,606	↓25.59
Wastewater	\$11,268,670	\$5,693,017	↑8.83
Dental Care	\$108,000	\$24,972	↓18.56
Stormwater Fund	\$1,506,160	\$501,105	↓8.41
Cemetery Fund	\$62,150	\$22,141	↓6.06

*Expended/Encumbered amounts reflect charges from July 1, 2024 – June 30, 2025.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

	FY 2025	FY 2024	FY 2023	FY 2022	FY 2021	FY 2020	FY 2019	FY 2018
July	351	341	313	325	261	269	346	362
August	156	161	166	132	128	106	151	166
September	148	108	104	98	106	98	126	119
October	176	145	98	98	79	97	91	147
November	130	130	104	103	72	78	120	125
December		98	84	73	71	58	72	104
January		125	116	117	123	81	122	177
February		132	111	105	75	93	119	113
March		112	145	145	106	107	131	142
April		147	103	105	154	85	138	185
May		174	138	153	133	82	129	121
June		49	35	52	47	45	50	52
Total	961	1,722	1,517	1,506	1,355	1,199	1,595	1,813

Purchase Orders by Dollars	Nov 2024	FY 2025	FY 2024	FY 2023	Total for FY25	Total for FY24	Total for FY23
Purchase Orders \$0-\$9,999	124	903	1,654	1,448	\$1,184,842.34	\$1,922,492.41	\$1,645,212.29
Purchase Orders \$10,000-\$24,999	4	23	28	32	\$300,579.11	\$471,516.05	\$421,438.69
Purchase Orders over \$25,000	2	35	40	37	\$7,077,341.93	\$14,573,250.85	\$39,313,456.65
Total	130	961	1,722	1,517	\$8,562,763.38	\$16,967,259.31	\$41,380,107.63

**Administrative & Legislative Services Department
November 2024**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2024-2025 Update Requests	2023-2024 Update Requests	2022-2023 Update Requests	2021-2022 Update Requests	2020-2021 Update Requests	2024-2025 Page Visits	2023-2024 Page Visits	2022-2023 Page Visits	2021-2022 Page Visits	2020-2021 Page Visits
July	36	51	52	54	15	45,557	34,294	31,946	32,401	11,536
Aug.	42	44	63	66	20	38,639	38,060	31,340	25,635	9,145
Sept.	33	48	65	48	17	36,360	31,899	27,594	24,833	8,335
Oct.	44	55	47	52	10	37,416	33,673	29,829	23,816	8,390
Nov.	36	42	54	63	174	33,502	30,149	30,449	23,022	7,587
Dec.		38	32	39	13		30,202	27,768	22,904	17,483
Jan.		46	53	56	108		32,467	31,686	26,942	17,123
Feb.		58	47	52	135		35,251	28,043	23,253	19,796
Mar.		43	62	57	39		35,610	30,614	30,026	22,930
April		50	72	68	101		44,802	31,817	31,127	20,881
May		41	51	54	38		41,768	35,606	31,335	23,514
June		32	42	674	214		44,887	23,919	34,600	30,909
Total	191	548	640	609	884	191,474	433,065	360,611	329,885	197,629

“City of White House, TN” Mobile App

	FY 25 New Downloads	FY 24 New Download s	FY 23 New Downloads	FY22 New Downloads
July	3	9	8	8
Aug.	14	4	13	9
Sept.	12	4	9	13
Oct.	8	2	11	6
Nov.	13	4	11	6
Dec.		3	10	10
Jan.		3	18	18
Feb.		1	10	9
Mar.		4	9	14
April		4	11	11
May		6	3	10
June		5	1	10
Total	50	49	114	124

**The app went live on January 11, 2016*

	FY25 # of Requ ests	FY24 # of Requ ests	FY23 # of Reques ts	FY2 2 # of Reque sts
July	56	55	50	38
Aug.	60	46	43	54
Sept.	46	52	40	46
Oct.	34	40	45	64
Nov.	46	38	53	19
Dec.		34	70	42
Jan.		61	61	41
Feb.		82	20	41
March		66	41	38
April		61	68	26
May		81	50	39
June		66	47	47
FY Total	242	682	588	495

**Administrative & Legislative Services Department
November 2024**

White House Farmers Market 2024

	Application Fees # (amount collected)	Booth Payments (\$)
January	3(\$45)	2(\$300)
February	6(\$90)	5(\$660)
March	3(\$45)	4(\$510)
April	7(\$105)	9 (\$1,260)
May	10(\$150)	9(\$1,080)
June	6(\$90)	8(\$900)
July	1(\$15)	1(\$150)
August	0(\$0)	0(\$0)
September	0(\$0)	0(\$0)
October	0(\$0)	0(\$0)
November	0(\$0)	0(\$0)
December		
Total	36(\$540)	37(\$4,860)

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

	2024-2025 Work Order Requests	2023-2024 Work Order Requests	2022-2023 Work Order Requests	2021-2022 Work Order Requests	2020-2021 Work Order Requests	2019 – 2020 Work Order Requests	2018 – 2019 Work Order Requests
July	15	18	14	19	11	10	22
August	11	23	23	8	27	10	26
September	15	13	21	12	9	13	19
October	16	13	13	10	6	7	14
November	15	13	12	23	16	7	18
December		8	8	17	19	3	8
January		14	11	6	11	16	14
February		7	10	8	16	18	7
March		7	16	14	12	11	7
April		10	6	13	17	2	12
May		17	34	20	25	11	6
June		15	19	14	31	10	9
Total	72	158	187	164	200	98	162

**Finance Department
November 2024**

Finance Section

During November the Finance Office continued working on the FYE 6/30/2024 audit tasks and began processing property tax payments and tax relief applications for tax year 2024. Members of the Finance Office also participated in the following events during the month:

November 6-7: Annual Comptroller CMFO CPE training

November 14: Assistant Finance Director passed CMFO "Fund Financial Reporting" exams

November 18: Utility billing process meeting with multiple City departments

November 19: Finance staff meeting

Performance Measures

* = *Data Not Currently Available*

Property Tax Relief Applications	Nov 2024	FY 2025 Total	FY 2025 Est.	FY 2024 Total	FY 2023 Total	FY 2022 Total
New Parcels (#)	3	3	35	48	27	29
Existing Parcels (#)	39	39	159	115	101	99
Total Parcels (#)	42	42	194	163	128	128
State Relief Credits (\$)	9,081	9,081	30,869	26,510	23,860	20,844
City Relief Credits (\$)	8,096	8,096	27,451	22,984	16,536	10,155
Combined Relief Credits (\$)	17,177	17,177	58,320	49,494	40,396	30,999

Business License Activity	Nov 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
Opened	3	28	91	95	92	76
Closed (notified by business)	0	2	11	9	7	6

Accounts Payable	Nov 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
Total # of Invoices Processed	497	2295	5657	4455	4254	4079

**Finance Department
November 2024**

Finance Office Calls / Emails	Nov 2024	FY 2025 Total	Oct 2024	Sept 2024	Aug 2024	July 2024
Total Calls	866	5,141	1,100	1,063	963	1,149
Calls per day	62	62	62	67	57	64
Total Emails Sent/Received	3,018	17,711	3,504	3,425	3,907	3,857
Emails per day	216	214	195	215	230	215

Finance Cashiering Transactions (#)	Nov 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
In-Person	383	1,711	7,459	6,369	7,747	8,138
Drop Box / Mail	1,097	4,848	13,986	15,138	16,804	18,328
Online	2,810	14,894	32,727	28,084	27,460	28,548
Deposit Batches Prepared	107	824	2,684	2,594	2,326	2,082

Utility Billing	Nov 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
New Build Applications (#)	50	211	588	307	284	357
Move In Applications (#)	139	615	1071	926	977	737
Total Applications (#)	189	826	1659	1233	1261	1094
Electronic new customer signups (#)	78	430	796	476	410	300
Electronic new customer signups (%)	41%	52%	48%	39%	33%	27%
Move Outs (#)	83	515	342	831	898	743
Addl. Trash/Recycle Req. Accts. (#)	1	10	*	*	*	*
New Build Account Activations (#)	75	336	*	*	*	*
Accounts Billed (#)	6,140	30,192	*	*	*	*
Disconnect Warning Calls / Emails (#)	126	1,023	*	*	*	*
Disconnect Warning Letters (#)	117	460	*	*	*	*
Non-Active / Delinquent Disconnects (#)	22	125	*	*	*	*
Delinquent Accts. Ref. to Collections (#)	0	21	*	*	*	*
Delinquent Accts. Ref. to Collections (\$)	\$0	\$5,861	*	*	*	*
Successful Delinquent Collections (\$)	\$215	\$1,258	*	*	*	*
Processed Account Adjustments (#)	26	153	*	*	*	*
Denied Account Adjustments (#)	3	15	*	*	*	*
Auto Draft Pre-Notes (#)	47	210	*	*	*	*
Returned Payments (#)	2	17	*	*	*	*

**Finance Department
November 2024**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	13,958,712	4,187,614	20,463,939	147%
Economic Development Fund	171,200	51,360	264,110	154%
State Street Aid Fund	486,251	145,875	522,835	108%
Parks Sales Tax Fund	736,600	220,980	218,128	30%
Sanitation Fund	1,682,500	504,750	1,124,293	67%
Parks Impact Fees Fund	474,510	142,353	547,051	115%
Police Impact Fees Fund	375,540	112,662	1,486,978	396%
Fire Impact Fees Fund	247,620	74,286	948,609	383%
Roads Impact Fees Fund	485,130	145,539	1,221,153	252%
Police Drug Fund	8,400	2,520	51,870	618%
Debt Service Fund	3,955,000	1,186,500	1,741,937	44%
Wastewater Fund	6,663,400	1,999,020	7,961,473	119%
Dental Care Fund	98,040	29,412	190,571	194%
Stormwater Fund	1,145,800	343,740	1,115,060	97%
Cemetery Fund	63,660	19,098	280,782	441%

Balances do not reflect encumbrances not yet expended.

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2024-2025.

Operating Fund	Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	13,958,712	3,388,667	↓ 17.39%
Economic Development Fund	171,200	38,174	↓ 19.37%
State Street Aid Fund	486,251	209,510	↑ 1.42%
Parks Sales Tax Fund	736,600	510,230	↑ 27.60%
Solid Waste Fund	1,682,500	874,566	↑ 10.31%
Parks Impact Fees Fund	474,510	179,162	↓ 3.91%
Police Impact Fees Fund	375,540	203,108	↑ 12.42%
Fire Impact Fees Fund	247,620	133,959	↑ 12.43%
Roads Impact Fees Fund	485,130	328,507	↑ 26.05%
Police Drug Fund	8,400	7,663	↑ 49.56%
Debt Services Fund	3,955,000	1,222,911	↓ 10.75%
Wastewater Fund	6,663,400	3,821,995	↑ 15.69%
Dental Care Fund	98,040	41,509	↑ 0.67%
Stormwater Fund	1,145,800	640,175	↑ 14.20%
Cemetery Fund	63,660	17,039	↓ 14.90%

*Realized amounts reflect revenues realized from July 1, 2024—November 30, 2024

**Human Resources Department
November 2024**

The Human Resources staff participated in the following events during the month:

November 06: Chamber of Commerce Board Meeting

November 12: Board and Volunteer Reception

November 13: Middle Tennessee TCMA Luncheon

November 14: Leisure Services Board - Walk Through of Recreation Building & Study Session
Library Board Meeting

November 19: Chamber of Commerce Groundbreaking Ceremony - Goodwill

November 20: Chamber of Commerce Get a Life Event - White House High School

November 21: Ribbon Cutting for Fitness 1440 Expansion
Board of Mayor and Alderman Meeting

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	0
August	0	1	1	0
September	1	0	1	0
October	0	1	2	1
November	0	0	1	0
December		0	0	0

Three-year average: 5.67

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		1	1	0
February		0	0	1
March		1	0	0
April		1	0	0
May		1	0	1
June		1	0	1
Total	2	7	6	4

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	1
August	0	0	1	1
September	1	0	0	1
October	1	0	1	1
November	0	0	1	3
December		0	0	0

Three-year average: 4.33

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	0
February		0	0	0
March		0	1	0
April		1	1	0
May		0	0	0
June		0	0	0
Total	3	1	5	7

**Human Resources Department
November 2024**

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	2	1	1
August	3	3	1	1
September	1	1	1	2
October	0	0	1	0
November	1	1	2	0
December		1	1	1

Current year turnovers that occurred within
90 day probationary period: 0

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		2	0	4
February		2	0	2
March		0	2	3
April		2	0	2
May		1	0	2
June		2	1	1
Total	6	17	10	19
Percentage	4.72%	13.39%	8.40%	16.52%

Three-year average: 12.77%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	0	0	0	0
August	0	1 (T)	0	0
September	0	0	0	0
October	0	0	1 (S)	0
November	0	1 (T)	0	0
December		0	0	0

Three-year average: 1.333

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	1 (T)
February		0	0	0
March		0	1 (T)	0
April		0	0	0
May		0	0	0
June		0	0	0
Total	0	2	1	1

Police Department
November 2024

Meetings/Civic Organizations

- **Chief Brady attended the following meetings in November:** Department Head Staff Meeting (Nov. 12 & Nov. 25), Fifth Third Bank Introduction Meeting (Nov. 12), Planning & Codes Meeting (Nov. 12), Christmas on Main & Parade (Nov. 18), Sumner County Drug Task Force Meeting (Nov. 20), Community Christian School Breakfast “Thankful Thursday” (Nov. 21), Command Staff Meeting (Nov. 21) and Board of Mayor & Alderman Meeting.

➤ **Police Department Administration Performance Measurements**

Achieve our 5th re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2026.
Achieve our 5th re-accreditation award from the Tennessee Law Enforcement Accreditation program by December 2026.

Susan Johnson, Accreditation Manager, is in the 4th edition of our TLEA program into PowerDMS which includes 164 standards.

She is working on finishing up 2024 year with all the proofs.

She will also be attending the next LEACT meeting in December.

1.

Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 28 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,120 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	460	0	460
February	0	300	24	324
March	20	500	38	558
April	0	208	40	248
May	0	242	0	242
June	0	320	0	320
July	0	296	0	296
August	0	224	34	258
September	0	120	0	120
October	0	60	24	84
November	0	48	32	80
Total	20	2,778	192	2,990

Patrol Division Performance Measurements

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 382 shifts during the Fiscal Year 2023-2024. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	November 2024	FY 2024-25
Three (3) Officers per Shift	24	88
Four (4) Officers per Shift	36	197

2. ***Acquire and place into service four Police Patrol Vehicles.*** Our Four new vehicles ordered from Lonnie Cobb Ford in the FY24 have been received and on the road. The CID Explorer was received in October. CID is using it but it still needs to be equipped. The Community Relations Truck has been ordered from Lonnie Cobb. No timeframe on when we will receive it.

Police Department
November 2024

3. **Conduct two underage alcohol compliance checks during the Fiscal Year 2024-2025.**
Fall Compliance Checks were completed. Two business failed. Neal's Pour House and White House Market.
4. **Maintain or reduce TBI Group A offenses at the three-year average of 60 per 1,000 population during the calendar year of 2024.**

Group A Offenses	November 2024	Per 1,000 Pop.	Total 2024	Per 1,000 Pop.
Serious Crime Reported				
Crimes Against Persons	15	1	151	10
Crimes Against Property	26	2	217	15
Crimes Against Society	7	<1	154	11
Total	48	3	521	36
Arrests	47		583	

7*U.S. Census Estimate 7/1/2022 – 14,516

5. **Maintain a traffic collision rate at or below the three-year average of 446 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2024.**

	November 2024	TOTAL 2024
Traffic Crashes Reported	58	432
Enforce Traffic Laws:		
Written Citations	89	636
Written Warnings	54	396
Verbal Warnings	292	3,185

6. **Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2024.**

COLLISION RATIO				
2024	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
November	58	12 YTD 59	21%	14% YTD 432

Staffing:

- Ofc. Jimmy Stubblefield started on November 12th.
- Ofc. Dalaino Walker starts on December 16th.
- We have a testing for one applicant scheduled for December 15th.
- We are continuing to accept applications.
- Currently, we have two open positions. January 1st, we gain another position.

Sumner County Emergency Response Team:

November 2024 ERT Activity

Training:

Police Department
November 2024

- **13-14 Nov 2024** – Several ERT members attended a pistol red dot instructor class held at the Gallatin Training Center. The class was taught by Safariland.
- **13 Nov 2024** – ERT held training at the Gallatin Training Center. ERT members conducted training on room entry and hallway movement.
- **14 Nov 2024** – ERT conducted live fire training at the Portland PD range. The training consisted of both handgun and rifle marksmanship drills.
- **15 Nov 2024** – ERT conducted CQB training at the courthouse on the Square in downtown Gallatin. ERT members conducted training in room clearing, hallways/stairwells, and scenario-based force-on-force training.

Operations:

- **14 Nov 2024** – ERT responded to a barricaded suspect/hostage situation in Portland. The hostage managed to escape out a window just prior to ERT arriving on scene. The incident resulted in a 4-hour standoff. ERT eventually made entry and took the suspect into custody without incident. The ATF conducted a follow-on investigation and removed 117 items from the suspect's home which included firearms and a 3D printer.
- **22 Nov 2024** – ERT executed a high-risk narcotics search warrant in Portland for the 18th Judicial Drug Task Force. Investigators recovered a firearm, 1lb of meth, fentanyl, cocaine, and shrooms from the suspect.
- **22 Nov 2024** – ERT executed a high-risk narcotics search warrant in Gallatin for Gallatin CID. Investigators recovered 3 firearms, powder cocaine, crack cocaine, and drug paraphernalia from the suspects. The suspects were all gang members and had been connected to recent shootings in Metro Nashville and Gallatin.

K-9 – Zeus

- Sgt. Brandon Waller & Zeus completed 8 hours of narcotics training and 8 hours of patrol training in November.

Support Services Performance Measurements

Communications Section

	November	Total 2024
Calls for Service	983	10,404
Alarm Calls	40	417

Request for Reports

	November	FY 2024-25
Requests for Reports	11	47
Amount taken in	\$10.05	\$35.50
Tow Bills	\$0.00	\$0.00
Emailed at no charge	39	103
Storage Fees	\$0.00	\$0.00

Tennessee Highway Safety Office (THSO):

- Nothing to report currently.

Volunteer Police Explorers: Nothing to report currently.

Item(s) sold on Govdeals: Nothing to report currently.

Crime Prevention/Community Relations Performance Measurements

- ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** D.A.R.E. started for White House Intermediate School. Due to their teaching constraints and time, Sgt. Enck only taught 4 classes. There will not be D.A.R.E. graduation. **Complete.**
- ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House/Safety Day was October 5th. **Complete.**
- ***Participate in joint community events monthly to promote the department's crime prevention efforts and community relations programs.***
- Nov 20th Wheels in Motion HB Williams and Heritage Elementary
- Nov 18-20, White House Police Department hosted a Tennessee Highway Safety Office SFST DUI Class. We had to Officers attend.

Special Events: *WHPD Officers participated in the following events during the month of November:*

- Nothing to report.

Upcoming Events:

- 12/7 – Christmas Parade
- 12/14 – Shop with a Cop

2024 Participation in Joint Community Events		
	<u>October</u>	<u>Year to Date</u>
Community Activities	3	64

**Fire Department
November 2024**



Summary of Month's Activities

Fire Operations

We are currently transitioning from one reporting program to another. The process has proven more involved than original planned. We were unable to pull some data in time for the BMA. The Department responded to approximately 200 requests for service during the month. Of those calls, 2 were structure fires with minimal damage, and a vehicle wreck where extrication was needed.

Department Event

- November 2nd – First Retiree breakfast
- November 4th – Annual pump testing
- November 21st – Thankful Thursday at CCS

Fire Administration

- November 7th – Quarterly Fire Chief Luncheon
- November 12th – Monthly Officer meeting
- November 18th – Christmas on Main meeting
- November 19th – ProAmpac Luncheon and safety meeting

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

Incident Responses FY to Date (Unable to update)

Fires	16
Rescue & Emergency Services	507
Hazardous Conditions (No Fire)	18
Service Calls	52
Good Intent Call	56
False Alarms & False Call	83
Calls for The Month	188
Total Responses FY to Date	739

Response by Station (Unable to update)

	Month	FY to Date	%
Station #1 (City Park)	116	445	60.21%
Station #2 (Business Park Dr)	71	288	38.97%
Administration	1	2	.27%

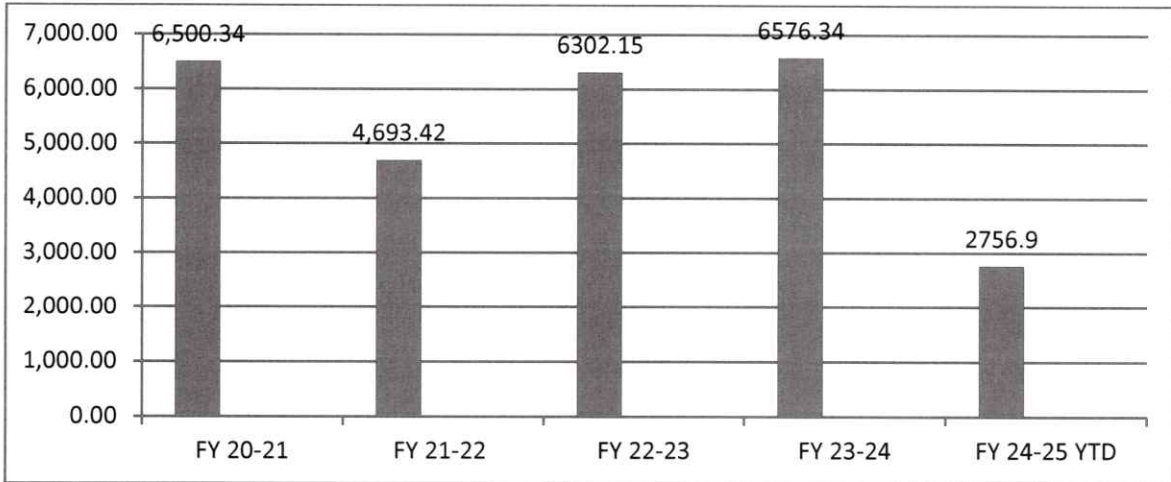
Response by County

	Month	FY to Date
Sumner County	61	285
Robertson County	130	465
Other	0	0

**Fire Department
November 2024**

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4788 hours of training per year is based on twenty-one career firefighters.



	Month	FYTD
Firefighter Training Hours	441.4	2756.9

Training breakdown for ISO and NFPA*

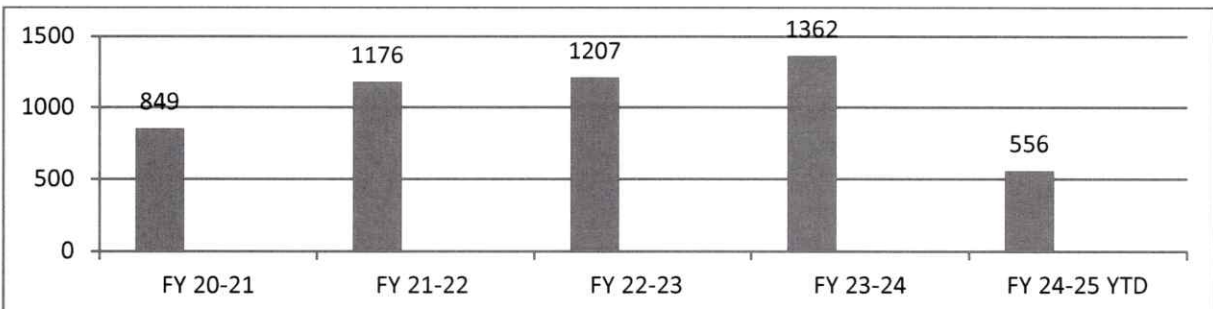
	Fire Officer	Company	Facilities	NFPA	Non-ISO
Month	26.5	257	0	22.4	123.5
Total for FY	109.25	1352.1	158.5	557.11	534.43

*National Fire Protection Association – The fire service industry standard.

Insurance Service Office – A nationally recognized agency that rates fire departments on their level of readiness. This rating is used by insurance companies to determine insurance rates for their customers.

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

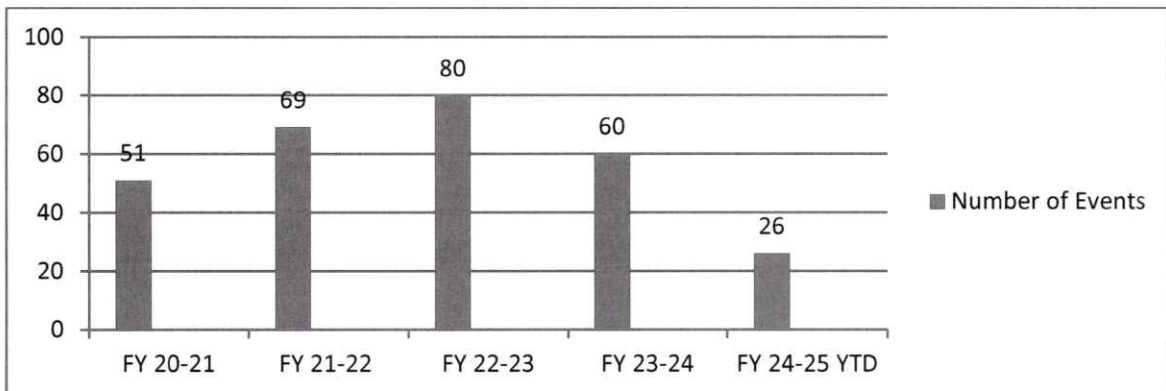
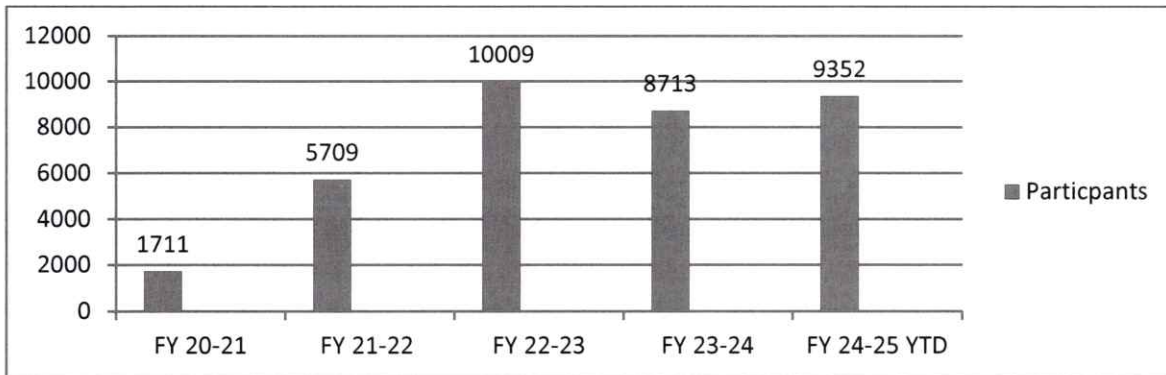


**Fire Department
November 2024**

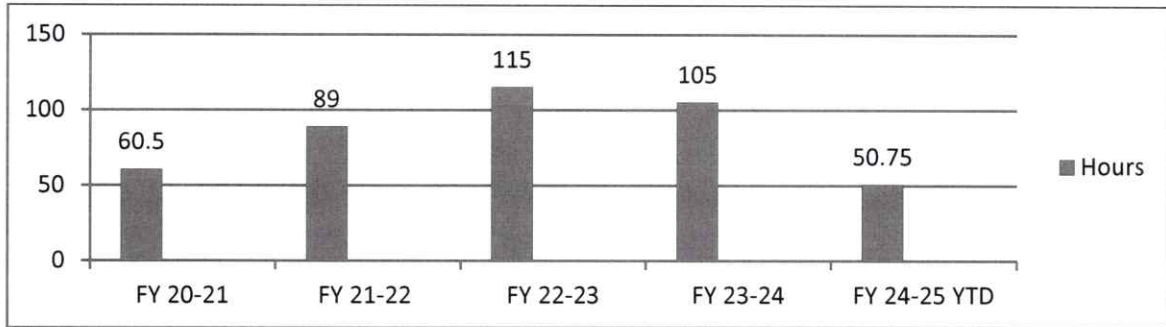
	Month	FYTD
November Fire Inspection	103	556
Re-Inspection	9	52
Code Violation Complaints	0	3
Violations Cleared	4	40
Annual Inspection	6	42
Knox Box	11	33
Fire Alarms	10	47
Measure Fire Hydrant	0	1
Plans Review	6	24
Pre-C/O	0	12
Pre-incident Survey	12	59
Sprinkler Final	0	10
Final/Occupancy	2	29

Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized currently; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



**Fire Department
November 2024**

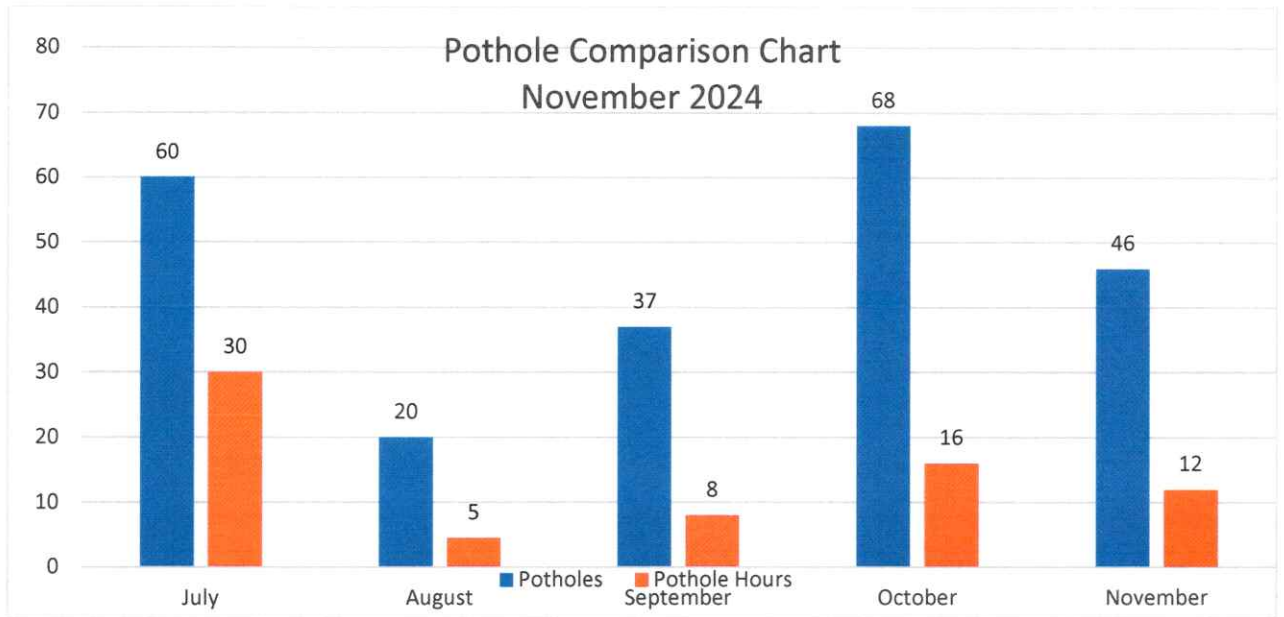


	Month	FYTD
Participants	50	9352
Number of Events	1	26
Education Hrs.	1	50.75

Social Media Statistics for the Month

Post Reach	710
Post Engagement	97
New Page Followers	23

Public Services Department
Public Works
November 2024



Location of Pothole Repairs

Street Address	Date Resolved
Calista Road	11-12-24
Covington Bend Road	11-12-24
Patana Road	11-12-24
Marlin Road	11-25-24
Louise Drive	11-25-24
Reidway Drive	11-25-24
Kennedy Drive	11-25-24
Lone Oak Drive	11-25-24
Wilkinson Lane	11-25-24
Dee Cee Road	11-25-24

Public Services Department
Public Works
November 2024

Monthly Work Log

Monday 11-3-24

- Repaired red traffic light at SB Ramp & SR-76 Intersection / Installed Christmas Lights at signalized intersections throughout the City of White House / Fleet maintenance

Tuesday 11-4-24

- Identified and reported security lights to CEMC for repair on Wyoming Drive and Shady Lane / Assisted in installing banners for Chamber of Commerce Event / Acquired measurements for replacement decorative street light pole on Winterberry Drive W.

Wednesday 11-5-24

- Repaired lights on Heritage Drive / Cut tree away from light at Heritage Drive / Performed facility maintenance / Performed facility and fleet maintenance / Updated internal work order system.

Thursday 11-6-24

- Facility and fleet maintenance

Monday 11-11-24

- Holiday / Veterans Day

Tuesday 11-12-24

- Christmas Tree construction / Repaired potholes on Calista Road, Covington Bend, and Patana Drive.

Wednesday 11-13-24

- Public Services Staff meeting / Replaced defective light bulb previously installed at 106 Heritage Drive / Replaced speed limit signs and two Stop Sign on Laura Drive.

Thursday 11-14-24

- Christmas Tree Construction continued.

Monday 11-18-24

- Open cut Pleasant Grove Road in preparation of drainage pipe installation / Rewired pedestrian button on Hwy 76 and Wilkinson Lane (Pedestrian button found to be malfunctioning).

Tuesday 11-19-24

- Assisted with Stormwater drainage project on Pleasant Grove Road installation of concrete pipe / Installed All-Way signs on Oakdale Drive to signal to motorists of 4-Way (All-Way) Stop.

Wednesday 11-20-24

- Finished Christmas Tree construction and installed Christmas wreaths at library / Replaced stop sign at Loves Lane as well as at SR-76 and Union Road.

Public Services Department
Public Works
November 2024

Thursday 11-21-24

- Verified trash carts at residence for billing purposes / Repaired red light at SR-76 & Raymond Hirsch Intersection / Completed RoW Mowing on North Palmers Chapel on West side near guardrail / Identified and reported two security lights for CEMC repair.

Monday 11-25-24

- Repaired street sign on Church Lawn Court / Repaired potholes on Marlin Road, Louise Drive, Reidway Drive, Kennedy Drive, Lone Oak Drive, Wilkinson Lane DeeCee Court / Installed salt box in vehicle 1334 / Cleaned off pins for 1334.

Tuesday 11-26-24

- Installed truck radios in 1332, 206, and street sweeper / Participated in Flagger safety course obtained certification / Installed Topaz Court street name sign.

Wednesday 11-27-24

- Facility maintenance / Prepared vehicles, staged barricades, and conducted meetings to ensure safe operation of Christmas Parade.

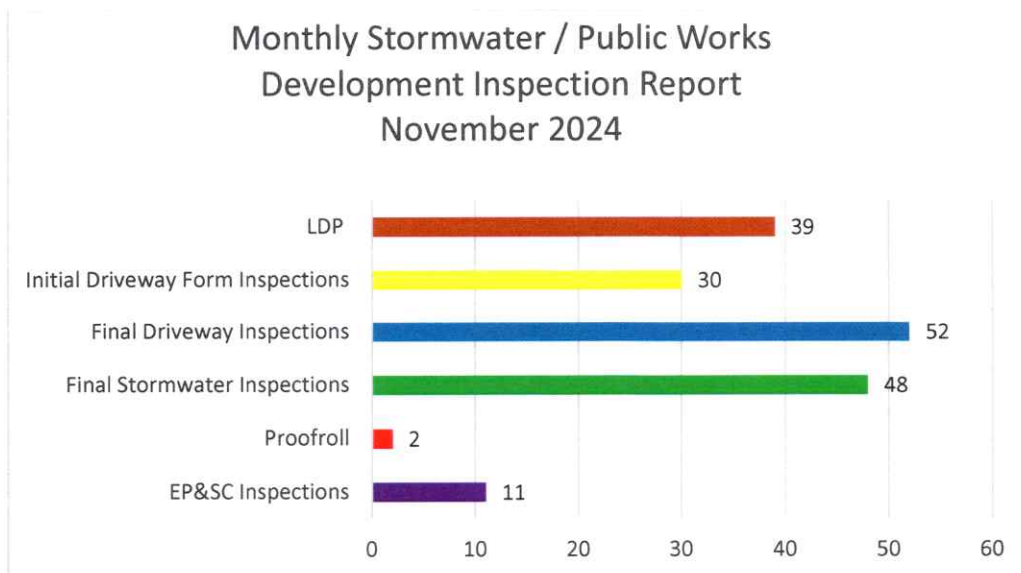
Thursday 11-28-24

- Thanksgiving Day

Inspector Notes

New Construction and Inspections:

The Public Works Inspector performs various different types of inspections throughout the process of a new home being built within City of White House City Limits, additionally the Public Works Inspector performs proof rolls on subgrade and base stone during the construction of new roads within new developments that are being built within The City of White House. Below gives an accurate account of how many Initial Drive Form Inspections, Final Driveway Inspections, EP&SC (Erosion Prevention & Sediment Control Inspections, and Final Stormwater Inspections were performed on a monthly basis.



Public Services Department
Public Works
November 2024

TOTAL INSPECTIONS COMPLETED: 182

Current Month Traffic Signal Monitoring Log:

November 2024

Traffic Signal Monitoring Log	August	September	October	November	FY 23/24 YTD
SR-76 & Love's Lane	0	1	0	1	7
SR-76 & I-65 Southbound Ramps	0	0	0	0	1
SR-76 & I-65 Northbound Ramps	0	0	0	0	0
SR-76 & Hester Drive	0	0	0	0	2
SR-76 & Wilkinson Lane	0	0	0	0	1
SR-76 & Sage Road	0	0	2	1	3
SR-76 & Raymond Hirsch	3	0	2	0	8
SR-76 & Hwy 31W	0	0	0	0	5
SR-76 & Pleasant Grove Road (Flashing Signal)	0	0	0	0	2
Hwy 31W & Portland Road	0	0	1	0	1
Hwy 31W & Raymond Hirsch	0	0	0	1	3
Hwy 31W & Sage Road	0	0	0	0	3
Tyree Spring Road & Raymond Hirsch Parkway	0	0	0	0	4
Wilkinson Lane & Richard Wilks	0	0	0	0	0
Tyree Springs Road & South Palmers Chapel	0	0	1	0	9
Raymond Hirsch & Publix	0	0	1	3	4

Current Month Traffic Signal Monitoring Log:

November 2024

SR-76 & Love's Lane Reported issue – Semi-trucks blocking the road way on Dee Cee Road Resolution – Engineer adjusted timings, removed and relocated No Outlet Sign
SR-76 & I-65 Southbound Ramps
SR-76 & I-65 Northbound Ramps
SR-76 & Hester Drive
SR-76 & Wilkinson Lane
SR-76 & Sage Road Reported issue – Light not giving enough green time for all vehicles in queue to flush from approach. Resolution – Engineer made adjustments to timing on the Sage Road approach
SR-76 & Raymond Hirsch Reported issue – Light not cycling (Glare from headlights on roadway under wet/rainy conditions caused zone wash out) Resolution – Turned on Visibility Detection and extended visibility detection zone
SR-76 & Hwy 31W
SR-76 & Pleasant Grove Road (Flashing Signal)
Hwy 31W & Portland Road
Hwy 31W & Raymond Hirsch
Hwy 31W & Sage Road
Tyree Spring Road & Raymond Hirsch Parkway
Wilkinson Lane & Richard Wilks
Tyree Springs Road & South Palmers Chapel
Raymond Hirsch & Publix Reported issue – Not detecting vehicles Resolution – Malfunctioning SDLC (Communication Module) found and replaced with functional module.

Public Services Department – Stormwater Division
November 2024

Monthly Stormwater Maintenance Review

Throughout the month of November, The Stormwater Division focused on drainageway improvements leading into the winter months along rights-of-way within the city. This included removing leaves and brush from drainage inlets/outlets. At the request of the Public Works Division, the Stormwater Division provided assistance on their projects that included erecting the City Christmas tree at City Hall. Some projects listed below will require additional monitoring and improvements in future reporting periods. A summary of each project, including a before and after photograph is provided below.

WO072924007 – 219 East Side Drive, White House, TN (Sumner County)



Public Services Department – Stormwater Division
November 2024

WO091924001 – 3145 Pleasant Grove, White House, TN (Robertson County)



WO093024005 – 912 Chesire Ct, White House, TN (Robertson County)



Public Services Department – Stormwater Division
November 2024

WO101024005 – 173 Honeysuckle Drive, White House, TN (Sumner County)



Notes: The area by the outfall was full of buildup and was causing backup. We cleaned the area and used the dirt to repair the area that washed out during the storms.

WO110624007 – 212 Hillwood Drive, White House, TN (Robertson County)



Notes: We repaired this area, but the hurricane came in and washed out the drainage. We repaired the system again by the road. The flex matting is work great.

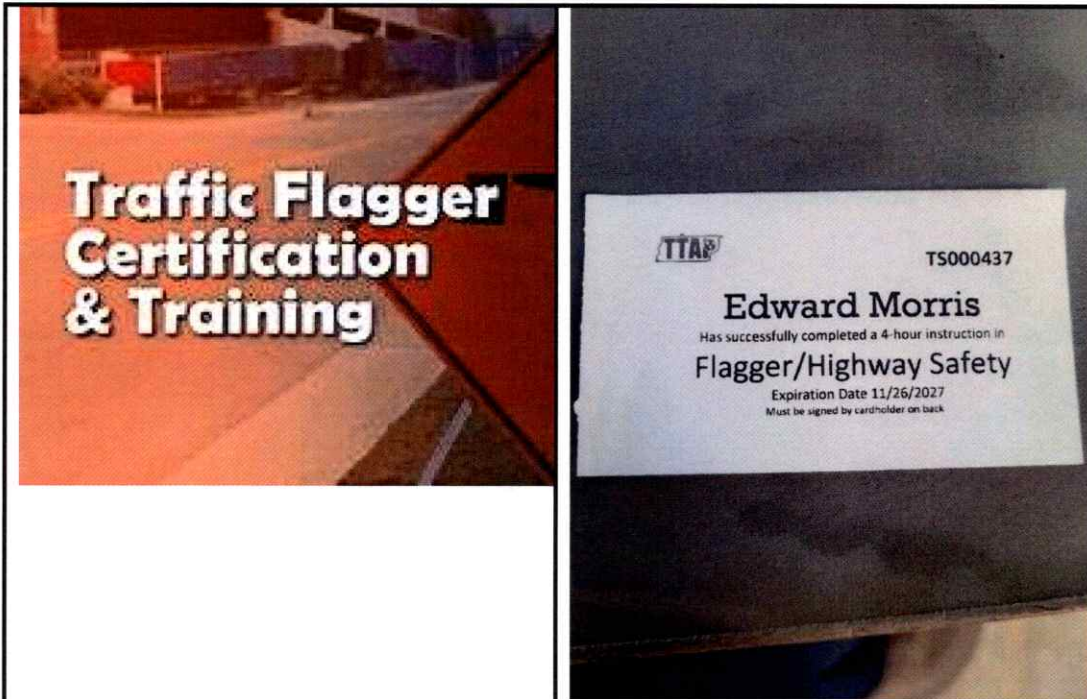
Public Services Department – Stormwater Division
November 2024

WO111224006 – 491 Calista Road, White House, TN (Robertson County)



Notes: The city repaired the driveway and we went back and added dirt and grass seed after the area was dry.

WO112624002 – 427 industrial Drive, White House, TN



Notes: We qualified 10 personnel in Tennessee Transportation Assistance Program University of Tennessee for Flagger/Highway Safety.

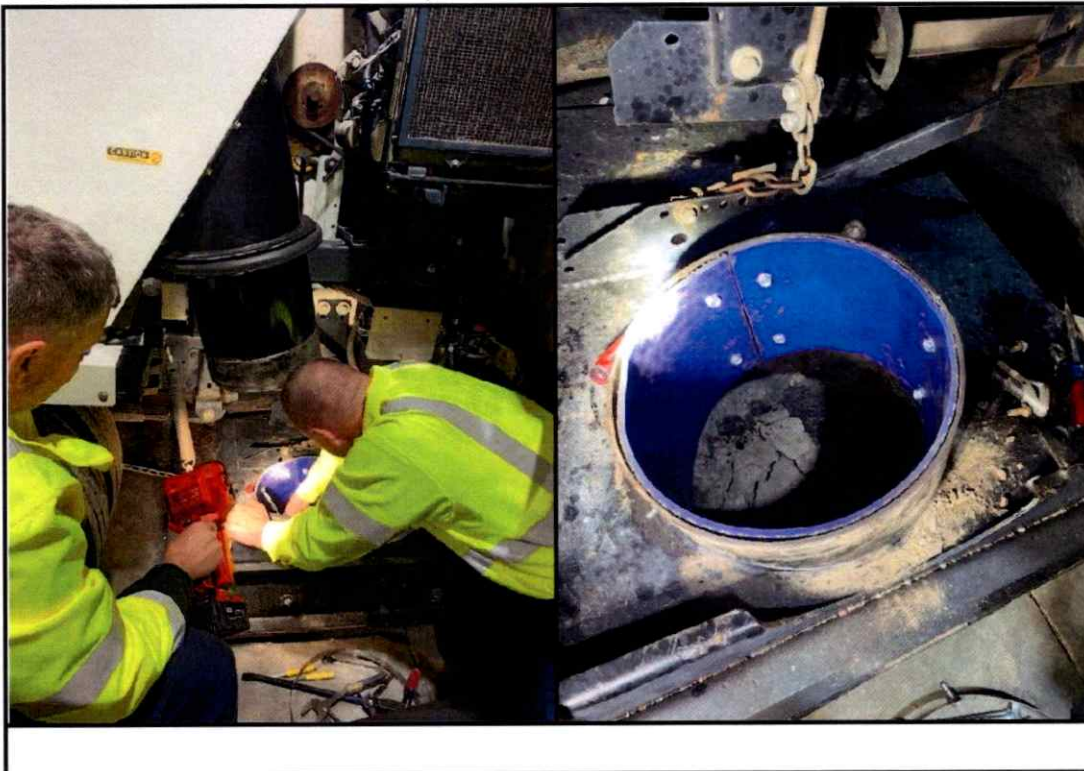
Public Services Department – Stormwater Division
November 2024

WO112124008 – 427 Industrial Drive, White House, TN



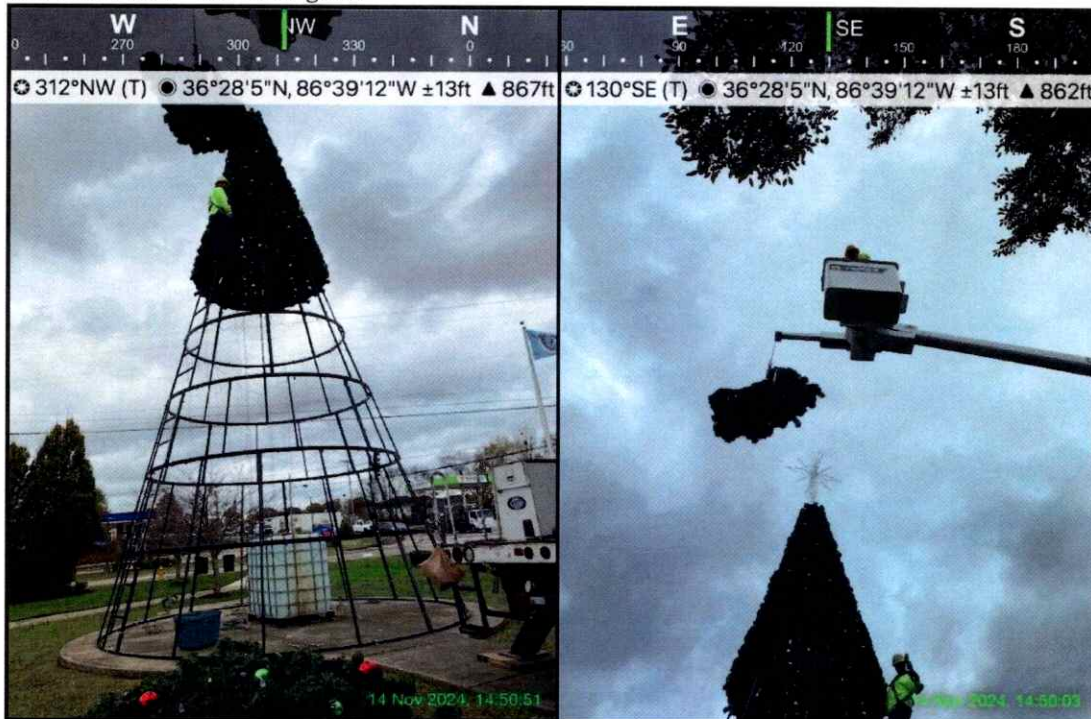
Notes: When working in the rain, we notice that the (new truck 1340) flatbed was very slick. We added non-skid to help.

WO112124006 – 427 Industrial Drive, White House, TN



Public Services Department – Stormwater Division
November 2024

WO111824017 – 105 College St



Notes: Assisted with Christmas Tree installation

WO110424001 – Street sweeping city wide



Notes: Street Sweeping

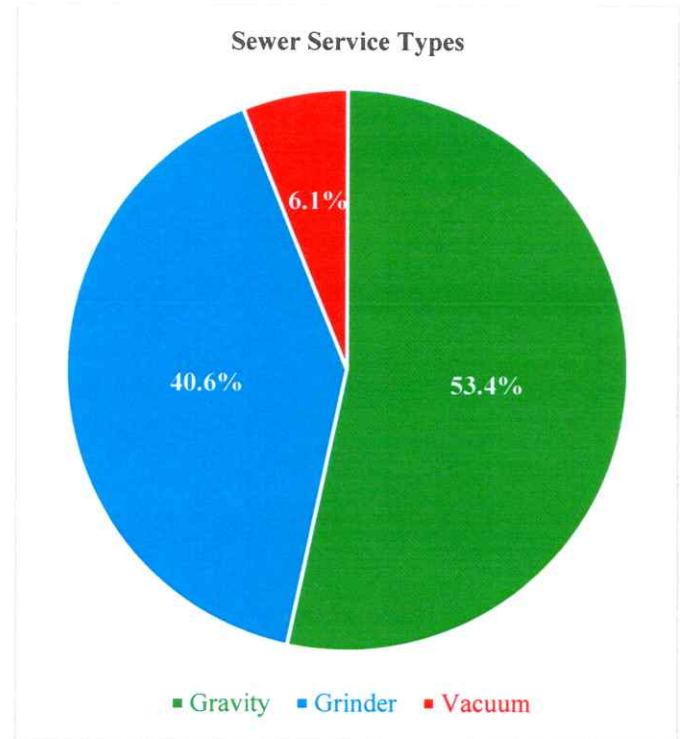
**Wastewater Department
November 2024**

Collections System Activities:

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **November 30th, 2024**, City personnel count a total of **7,398** sewer system connections, with **50 new** applications for service in **November 2024**. A total of **598 new** connections were permitted during the 2023/2024 fiscal year. Totalized counts of each type of connection are provided below:

Gravity Sewer Connections	3,948
Low-Pressure Grinder Sewer Connections	3,001
Vacuum Sewer Connections	449

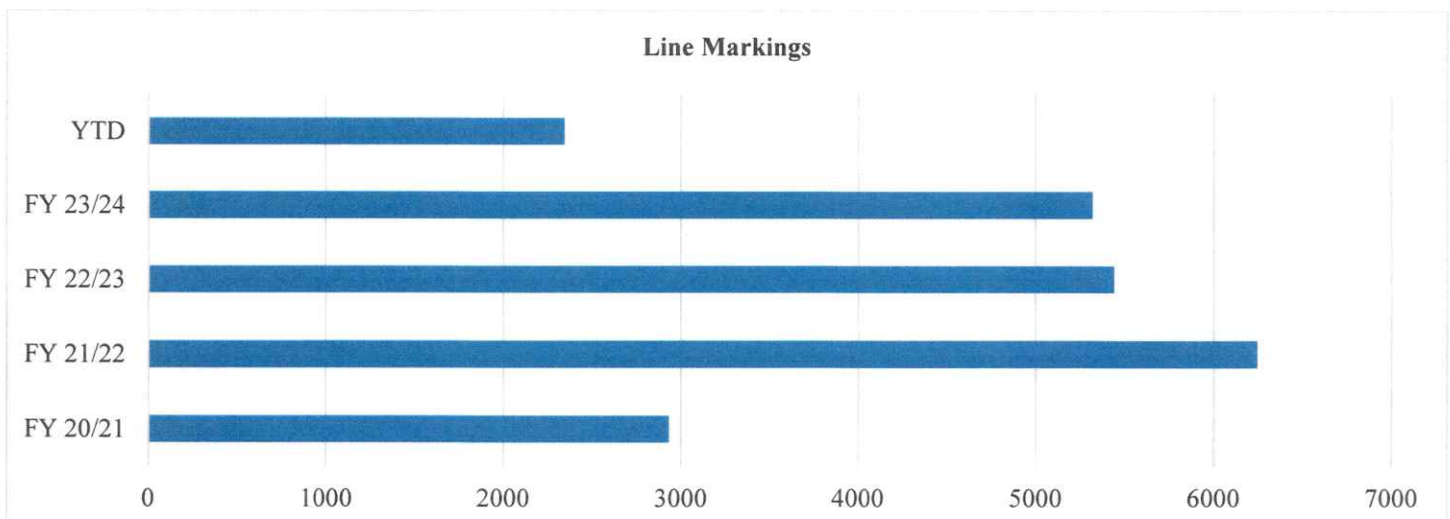
The City counts **199** commercial grinder connections, **2,802** residential grinder stations, and **40** lift-stations integrated into our Sanitary Sewer System.



811 Utility Locate Service:

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task: This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-markings in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities. Total requests decreased slightly in the 2022/2023 fiscal year, but remain nearly double 2020/2021 levels. Total requests in the 2023/2024 fiscal year were very similar to 2022/2023 numbers.**

Line Markings	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>November 2024</u>	<u>FY 24/25 YTD</u>
Tennessee 811	2933	6245	5441	5320		351	2344



**Wastewater Department
November 2024**

<u>Lift-Station Repairs</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>Nov 2024</u>	<u>FY 24/25 YTD</u>
Union Road	9	0	0	2		1	2
Marlin Pointe	n/a	n/a	n/a	n/a		0	0
Summerlin	22	0	0	2		1	1
Settlers' Ridge	1	1	1	0		0	0
Springbrook	n/a	n/a	n/a	0		0	0
Willow Grove	n/a	n/a	n/a	1		0	0
Dorris Farms	n/a	n/a	n/a	1		0	0
Cope's Crossing	6	9	9	5		0	0
Cambria	3	4	4	2		0	0
Belmont Apartments	n/a	0	0	0		0	0
Kensington Green	0	0	0	0		0	0
Meadowlark Townhomes	n/a	0	0	0		0	0
Meadowlark	1	1	1	3		0	0
Sage Farms	n/a	n/a	n/a	1		0	0
Sage Rd (Hester Dr)	0	0	0	0		0	0
Loves Truck Stop	0	3	3	1		0	0
Highway 76	0	0	0	0		0	0
Portland	1	0	0	1		0	0
North Palmers Vacuum	1	7	7	4		0	0
Villas at Honey Run	n/a	1	1	0		0	0
31W Apartments	n/a	0	0	0		0	0
Calista Apartments	n/a	0	0	0		0	0
Calista Vacuum	1	9	9	3		0	2
Concord Springs	0	2	2	1		1	1
Calista Farms	n/a	n/a	n/a	n/a		0	0
Fields at Oakwood	2	2	2	0		0	0
The Mill	n/a	n/a	n/a	0		0	0
Publix	n/a	n/a	n/a	n/a		0	0
Highland Park	n/a	n/a	n/a	0		0	0
Los Jalapenos	n/a	0	0	2		0	1
Mt. Vernon Apartments	n/a	0	0	3		0	0
Grove at Kendall	n/a	0	0	0		0	0
Wilkinson Lane	1	3	3	3		0	0
Jackson Farms	n/a	n/a	n/a	n/a		0	0
Heritage High School	0	0	0	0		0	0
Legacy Farms	n/a	0	0	1		0	0
The Parks #1	0	0	0	3		0	0
The Parks #2	n/a	n/a	n/a	0		0	0
Treatment Plant #1	3	0	0	0		0	0
Treatment Plant #2	0	0	0	1		0	0

**Wastewater Department
November 2024**

SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely view the components at the station.

Major Alarms/Repairs:

Union Rd: Seal around volute of Pump #2 was leaking, causing pump to lose prime. Bolts were checked and found to be loose. Bolts were then retightened, and station returned to normal operation.

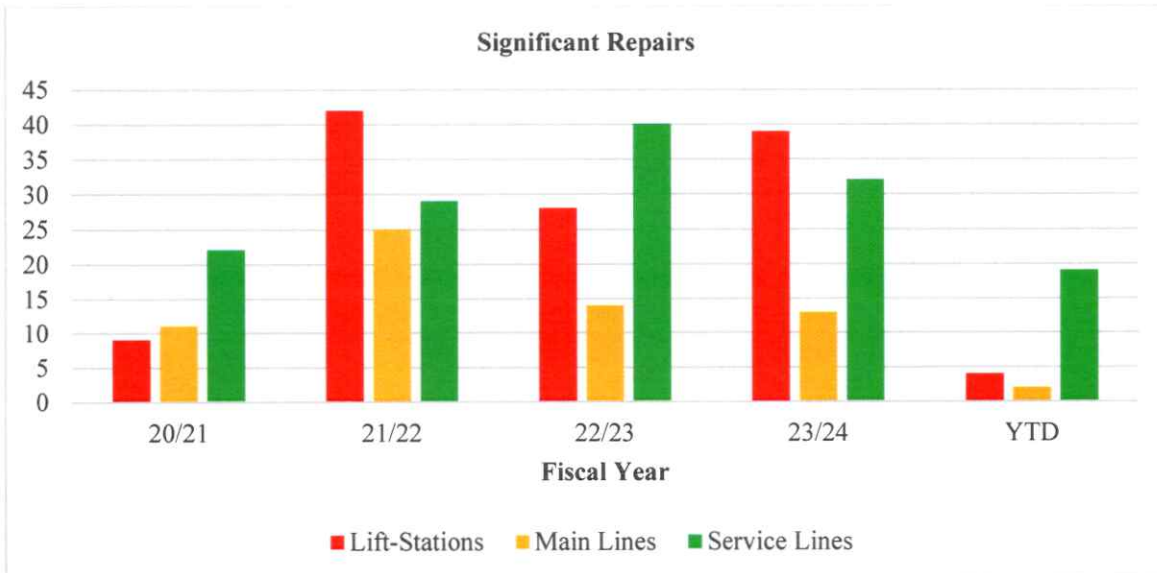
Concord Springs: Check-valves in Pump #1 and Pump #2 both clogged. Check-valve assemblies were removed, cleaned, and reinstalled. Station then returned to normal operation.

Summerlin: Suction line on Pump #1 clogged with debris. The debris was removed, and the station returned to normal operation.

System Repair Goals:

The goal is to minimize failures with the major lift-stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last six (6) years on the proper operation and maintenance of the major lift-stations. This program has been very successful in reducing the number of station failures. Some of the lift-stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

<u>Repairs</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>Nov 2024</u>	<u>FY 24/25 YTD</u>
Major Stations	9	42	28	39		3	7
Main Line	11	25	14	13		2	4
Service Line	22	29	40	32		3	22

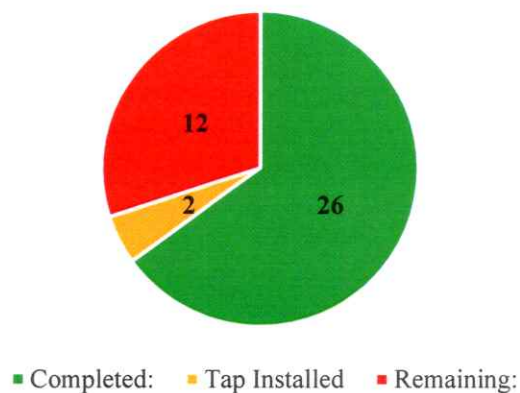


**Wastewater Department
November 2024**

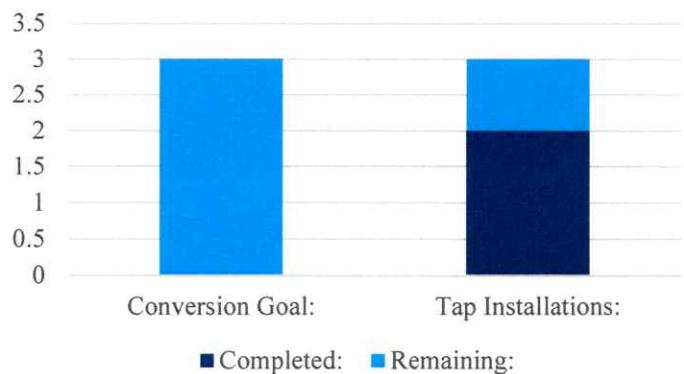
Ongoing Collections System Projects:

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City's sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. **Phase-1 (from the intersection of DeeCee/SCT to the end of Hester Dr) has been fully completed. Phase-2 (from Hester Dr to the intersection of Sage/Cardinal) has been fully completed. Phase-3 (from the intersection of DeeCee/SCT to the Wastewater Treatment Plant) has been completed.** As of October 31st, 2023, Ph1, Ph2, and Ph3 of the new Southern Force-Main began receiving active flow (flow is diverting from the old 12" line into the new upsized line beginning at the intersection of Sage Rd / Cardinal Dr and flowing to the Wastewater Treatment Plant located at 725 Industrial Dr), and the old 12" and old 6" lines along Industrial Dr have been physically disconnected and abandoned from the intersection of SCT Dr and Industrial Dr to the treatment plant. As of October 31st, 2024, Phase-4 (from the intersection of Sage/Cardinal to the intersection of McCurdy/Cedarbrook) is also complete and functioning, including relocation of a small-diameter force-main along the north side of Sage Rd ahead of the planned Sage Rd Widening project. Construction of Phase-5 (from the intersection of McCurdy/Cedarbrook to the Cedarbrook roundabout) is currently underway, with completion expected this calendar year.
- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pumps #2 and #3, and a splined coupler failure in both pump #1 and pump #2. Only one (1) of the three (3) Mink pumps remains in operation. **Two (2) older-model Busch pumps have been rebuilt by the manufacturer and retrofitted back into the station in place of the Mink pumps, and the station is currently operating normally. We have purchased spare Busch pumps to keep in inventory for if/when the final Mink pump fails, and to have in the event or additional emergencies. Both of the spare pumps have already been delivered. These pumps are interchangeable with the North Palmers vacuum station pumps. On September 4th, one of the Busch vacuum pumps failed catastrophically. The station and system are operational, and a root cause analysis determined that the exhaust piping (which was replaced when the station was converted from the old-style Busch RC0 pumps to the new style Mink pumps) is inadequate for the older style Busch pumps (which have been re-installed following premature failure of the Minks). We issued a PO for rebuilding the needed exhaust piping, and will replace the both the failed Busch pump and the last remaining Mink pump with the two in-stock Busch RC0's once the exhaust piping has been replumbed.**
- 3. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Four (4) full conversions are planned for the FY23/24 fiscal year, with one of the conversions already having a tap installed. **A total of 26 projects have now been completed on the list of 40, and taps are installed for two additional locations.**
- 4. Copes Crossing Lift-Station:** The control panel for the Copes Crossing lift-station has been replaced. However, an additional issue was identified with the pump power cables during the panel replacement, and following that the pump itself experienced a mechanical failure. **A quote for replacement of the cables was solicited, and the replacement power cables have been placed on order. Pump #2 has since experienced an electrical and mechanical issue due to the corroded cables, and has been pulled for repairs. The new power cables have been delivered, and we are awaiting installation. The replacement pump has been delivered and installed.**

Total Planned Septic-to-Sewer Conversions:



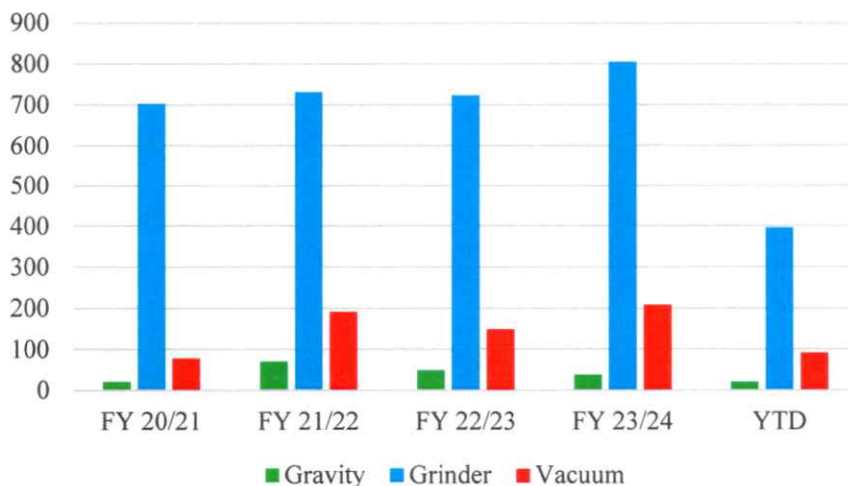
**Septic-to-Sewer Conversion Goals
(FY-2024/2025)**



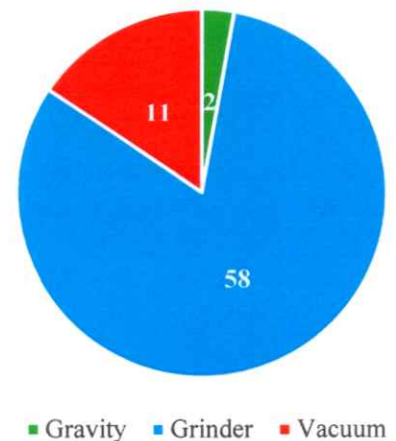
**Wastewater Department
November 2024**

<u>Work Orders</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>Nov 2024</u>	<u>FY 24/25 YTD</u>
Vacuum System Service Request	78	191	149	208		11	91
Gravity Service Request	20	69	48	37		2	20
Low Pressure Service Request	702	730	723	805		58	396
Total Pumps Replaced	492	472	459	454		31	225
Total Pumps Rebuilt	135	114	30	43		0	20
Total Warranty Pumps Returned	n/a	129	125	83		18	54
Grinder Tank PM Program	219	117	132	151		8	75
Open Trench Inspections	409	702	653	930		62	422
Final Inspection for New Service	248	405	489	635		58	383
Grease Trap Inspections	n/a	n/a	162	161		13	60
Sanitary Sewer Overflow (SSO)	19	28	14	18		2	4
Odor Complaints	35	22	28	39		3	21

Sewer Service Calls by Connection Type (YTD)



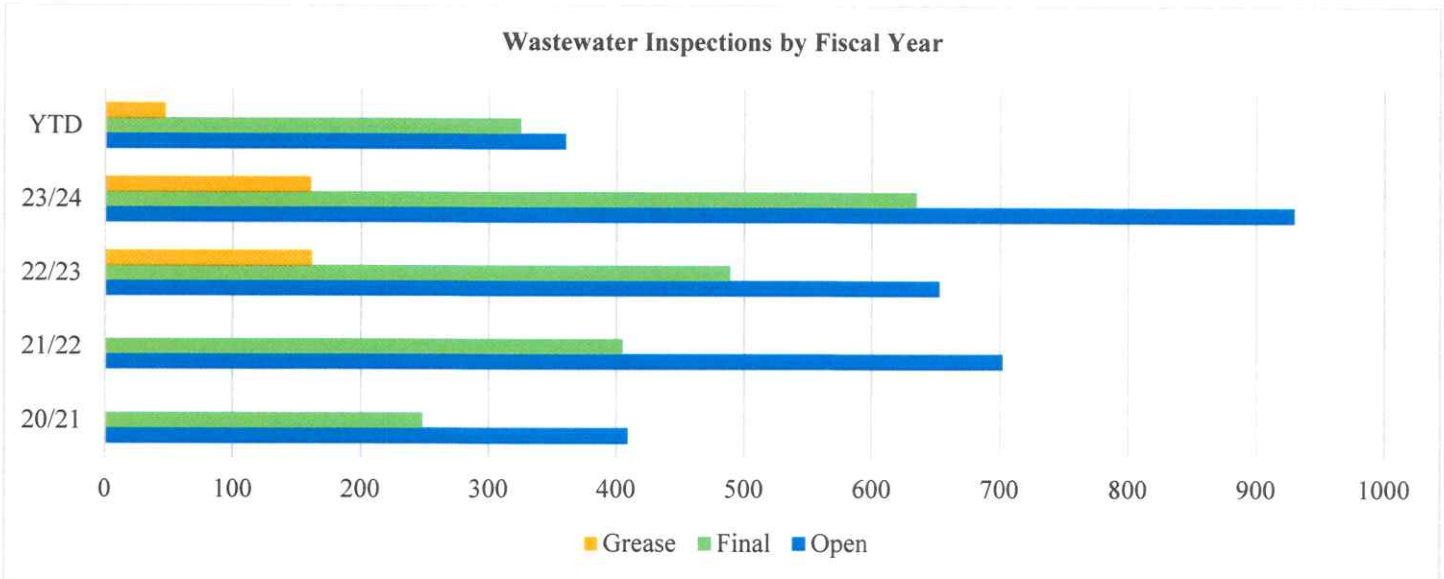
Sewer Service Calls by Connection Type (November 2024)



**Wastewater Department
November 2024**

New Constructions and Inspections:

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for six years, with FY22/23 numbers remaining similar to the FY21/22 inspection requests, and FY23/24 numbers again breaking previous years' records.

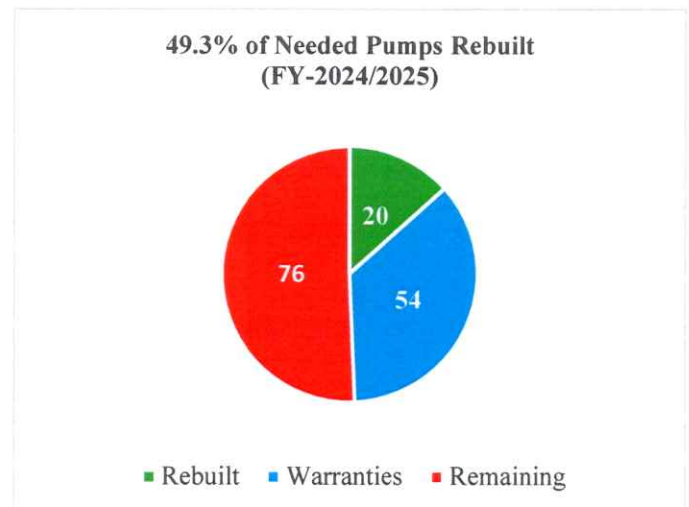


Pump Rebuilds:

The capital outlay budget was designed for a total purchase of approximately 350 new E-One grinder pumps for the 2023/2024 Fiscal Year. However, **454** grinder pumps were needed to meet all the service call requests for the previous fiscal year. To supplement the amount of pumps on-hand, the department rebuilt **43** pumps throughout the year, in addition to **83** warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2024/2025 fiscal year was again designed for the purchase of approximately 350 new pumps, with an anticipated need for approximately 475 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps). As such, the City is targeting to rebuild a minimum of 150 pumps (inclusive of rebuilt warranty-return pumps) throughout the year for inventory buffer.

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There have been an abnormally high number of warranty-returns in the last five years caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



**Wastewater Department
November 2024**

Treatment System Activities:

Wastewater Treatment Plant Goals:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

<u>Parameter</u>	<u>Aug - 24</u>	<u>Sept - 24</u>	<u>October - 24</u>	<u>November - 24</u>	
Influent – To Plant	0.982 MGD	1.054 MGD	1.313 MGD	1.357 MGD	MGD = Million Gallons/Day
Effluent – To Creek	0.985 MGD	0.982 MGD	1.160 MGD	1.581 MGD	MGD = Million Gallons/Day
Effluent – To Spray Field	0.074 MGD	0.261 MGD	0.213 MGD	0.000 MGD	
Total Flow Through Plant	1.059 MGD	1.243 MGD	1.373 MGD	1.581 MGD	
Design Capacity	2.000 MGD	2.000 MGD	2.000 MGD	2.000 MGD	
% of Influent Capacity	49.1%	52.7%	65.7%	67.9%	(Influent) / (2.000 MGD)
% of Effluent Capacity	49.3%	49.1%	58.0%	79.1%	(Effluent) / (2.000 MGD)
Actual Capacity	1.600 MGD	1.600 MGD	1.600 MGD	1.600 MGD	(2.000 MGD x 80%)
% Actual Influent Capacity	61.4%	65.9%	82.1%	84.8%	(Influent) / (1.600 MGD)
% Actual Effluent Capacity	61.6%	61.4%	72.5%	98.8%	(Effluent) / (1.600 MGD)
Rainfall	1.03"	8.25"	0.14"	6.81"	

	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>	<u>November 2024</u>	<u>FY 24/25</u> <u>YTD</u>
Effluent Violations	7	32	25	29	2	7

- Violations:** Two (2) violations for Total Phosphorus and Total Nitrogen Rolling Averages in pounds per year. Rolling average violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility.
- TDEC Order and Assessment:** On July 15th, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within "significant compliance" of the facility's permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29th, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the "significant compliance" period to begin one (1) year after completion of construction, to allow for the influence of the old facility's treatment effectiveness on annual rolling averages to be completely phased out. **The City received written confirmation of this arrangement from TDEC on August 7th, 2020.**

**Wastewater Department
November 2024**

3. **Peracetic Acid:** Although TDEC has approved our use of peracetic acid (PAA) as the method of disinfection and has modified our NPDES permit accordingly, our new permit allows for the use of Ultraviolet (UV) Light disinfection, and the UV system has recently been brought online as part of the new facility expansion. *Last month there was no PAA feed rate.*

Our TDEC permit states in part that, "The concentration of the E. Coli group after disinfection shall not exceed **126 CFU's** (colony forming units) per 100 ml." Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our **E Coli** testing for the month operating on the new UV disinfection system showed an average of **1.1 CFU's**, with a maximum detection of **4.1 CFU's**. *Last month the average was 2.0 CFU, operating on the UV for disinfection.*

4. **WWTP Expansion Project:**

Effluent Flow-Meter: The flume was found to be misshapen and not to design width. The flume was cut, ground, and concrete repoured to exact measurements, and the flow-meter provided anticipated measurements for a time, but has since been found to be off again. [Re]recalibration and reprogramming has again been completed, and effluent totals now report as expected.

UV Disinfection: The UV disinfection has been successfully started up and is functioning normally. The UV is now being used as the primary means of disinfection for the existing plant, and preliminary analyses have shown it is providing more effective disinfection than the PAA. PAA totes are still on-site as a backup if needed.

Secondary Effluent Filters: The secondary effluent filters have also been successfully started up and are now functioning.

RAS/WAS Pumps: The Return (RAS) and Waste (WAS) sludge pumps for clarifiers #1 and #2 have been replaced and are operating, and flow rates for these pumps are being adjusted to the needs of the facility. An issue was identified with the wiring of the flow-meter on RAS pump #2, and has since been corrected.

Clarifier #1: Upgrades to Clarifier #1 are completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #2: Upgrades to Clarifier #2 are completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #3: As of May 6th, 2024, Clarifier #3 was live and functional. However, it experienced a mechanical failure due to electrical phase reversal in early June. The electrical issue has been corrected and the mechanical failures repaired, and Clarifier #3 has now been returned to service.

Bioreactor #1: As of May 6th, 2024, Bioreactor #1 is live and functional. We will operate exclusively on this new bioreactor until Bioreactor #2 is completed and brought online, and the old oxidation ditch is disconnected and decommissioned.

Bioreactor #2: As of July 31st, Bioreactor #2 has entered testing, though raw water flows have not been directed to it at this time.

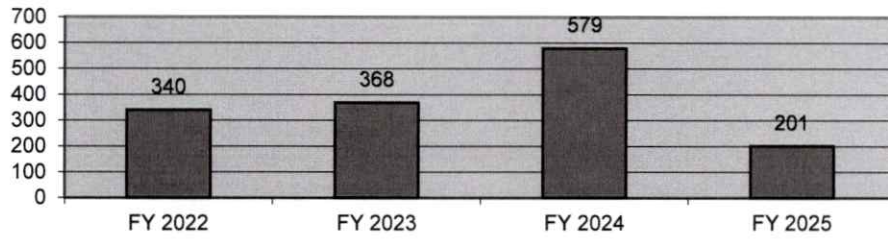
Grit Chamber: As of May 6th, 2024, the Grit Chamber is live and functional.

Generator: The generator is currently functioning normally / as expected. An issue was discovered in the wiring of the transfer switch in early June that was causing the phases to be reversed when running exclusively on the generator-feed for the facility. Once the issue was identified and corrected, as well as several components trouble-shot and reprogrammed, then the phasing issues were eliminated.

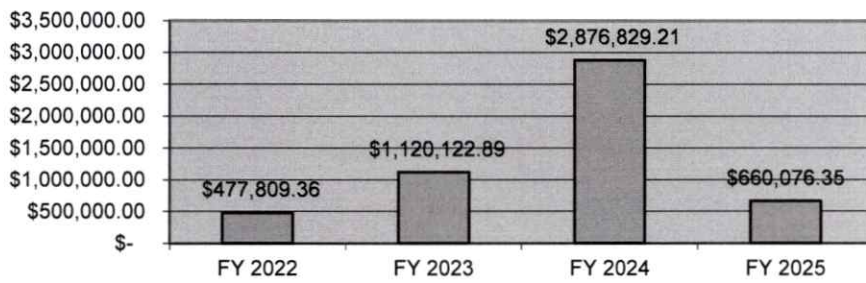
Site Work: Final paving has been completed around the facility. Final site cleanup is in progress.

Planning and Codes Department
November 2024

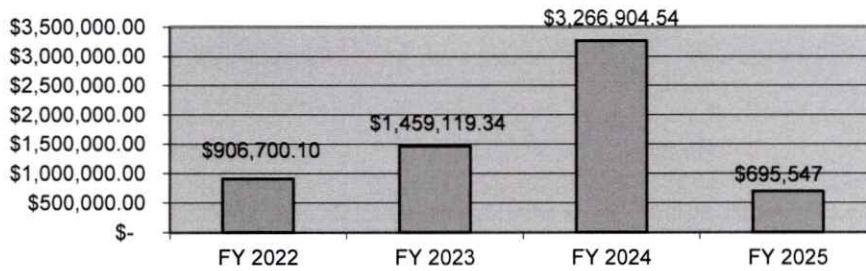
Single Family Permits



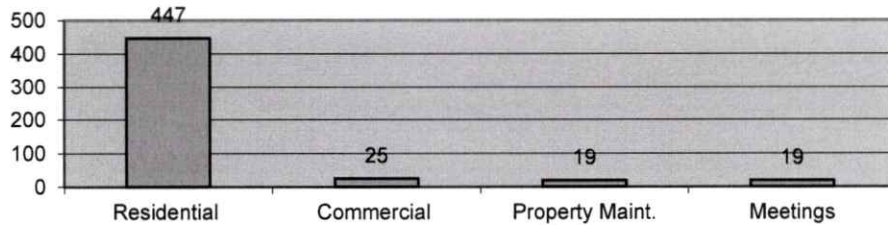
Impact Fees



Permit Fees



Monthly Inspections / Meetings



Planning and Codes Department
November 2024

	Month	FY2025	FY2024	FY2023	FY2022
MEETING AGENDA ITEMS#					
Planning Commission	8	39	74	91	67
Construction Appeals	0	0	0	0	0
Zoning Appeals	0	0	0	6	5
Tech. Review/Study Session	0	0	0	0	5
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	38	201	579	368	340
Multi-Family Residential	0	0	0	226	0
Other Residential	1	25	83	96	89
New Commercial	0	8	13	7	7
New Industrial	0	0	1	0	0
Other Com/Ind	0	11	55	51	25
Sign	4	20	19	22	11
Occupancy Permits	70	208	366	397	319
Other	0	0	8	31	11
BUILDING INSPECTIONS					
Residential	606	2774	5291	4885	5452
Hours	303	1387	2385	2250.5	1367
Commercial /Industrial	68	185	205	125	139
Hours	34	92.5	84.75	125	139
CODE ENFORCEMENT					
Total Cases	10	95	247	35	98
Hours	5	57	96.25	35.75	70.24
Complaints Received	10	73	220	199	55
MEETINGS					
Administration	7	29	73	80	117
Hours	3.5	15.5	37.25	86	127
Planning	7	45	143	112	127
Hours	3.5	26	74.25	116.5	96
Codes	1	13	24	10	8
Hours	1.5	7.5	14.5	13	10
FEES					
Permit Fees	\$166,600.00	\$707,966.00	\$ 3,266,904.54	\$ 1,459,119.34	\$906,700.10
Board Review Fees	\$0.00	\$ 3,550.00	\$ 15,790.00	\$ 18,050.00	\$14,100.00
City Impact Fee	\$142,120.00	\$ 802,196.35	\$ 2,876,829.21	\$ 1,120,122.89	\$477,809.36
Roads	\$43,586.00	\$ 338,974.62	\$ 904,039.09	\$ 323,964.51	\$664,873.38
Parks	\$45,182.00	\$ 198,497.00	\$ 670,596.00	\$ 291,189.00	\$ 114,114.00
Police	\$32,148.00	\$ 193,632.51	\$ 742,656.45	\$ 239,697.73	\$ 125,535.54
Fire	\$21,204.00	\$ 127,783.00	\$ 487,161.85	\$ 169,728.00	\$ 76,498.26
OTHER ITEMS					
Subdivision Lots	85	0	173	0	0
Commercial/Ind. Sq Ft	3,200	17,282	337,914	0	15,216
Multi-Family Units	0	0	22	0	96
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 31	\$24,547,739.49		\$3,374,092.67	\$1,633,984.00	\$922,141.63
Workings Days in Month	14	37	17	16	15

**Parks, Recreation, & Cultural Arts Department
Monthly Report November 2024**

Update on ongoing projects:

Soccer Complex Renovation Phase II

- Work is complete
- Just waiting for inspection from TDEC to get the rest of the reimbursements from the grant

Splash Pad Maintenance Building

- Splash pad was re-surfaced and cracks were fixed
- All that remains is to fence the area around the tank and some general site cleanup



Rec Center

- Metal panels have started being installed
- Ceiling grid is being placed around the building
- Tile flooring in the restrooms has begun
- Sidewalk around first floor entrance and mechanical yard has been poured
- Underground stormwater piping is ongoing
- Drywall should be complete soon
- We should be able to gain access to gymnasium in March for Volleyball
- Demolition of Civic Center and north parking lot installation will begin at the end of February and is projected to be done sometime in June
- We hope to have the Ribbon Cutting at the end of June or first of July



**Parks, Recreation, & Cultural Arts Department
Monthly Report November 2024**

Fitness Equipment for Rec Center

- Proposal approved at November BMA meeting
- Will be ordering first of next month

Furniture for Rec Center

- Received proposal but it was over budget so we have been making revisions
- Plan to have a final proposal for December BMA meeting

Miscellaneous Rec Center Equipment

- Currently finalizing order for scorers' tables and chairs
- Other items (warming cabinet, ice maker, restroom dispensers, etc.) to follow as we get closer to opening

Gaming & Game Room Equipment for Rec Center

- Expecting proposal from rep for this equipment early next month in hopes of getting it on the agenda for the December BMA meeting.

Field 8 Renovation

- Dugouts delivered – will be installed early next month
- Had pre-bid meeting for fencing – bid opening scheduled for December 3rd
- We were able to replace the fencing for the playground adjacent to this field as part of this project

Northwoods Park Improvements

- Still working with playground rep for potential upgrades

Bleacher Pads at Fields 5 & 6

- Project underway
- Should be completed next month

Drinking Fountain for the Quad

- Drinking fountain has been ordered
- Expected to be delivered next month
- Will use a plumber to install once delivered

Split HVAC Unit for Museum Storage Room

- Started collecting quotes
- Expected to be complete next month

List of upcoming projects yet to begin:

- *Park Signage*
- *Dirt for Laser Grading*
- *Tri-Max Mower*
- *Lean-To Renovation*

Parks, Recreation, & Cultural Arts Department
Monthly Report November 2024

Recreation- Assistant Director

Adult Programs

None

Youth Athletics

Youth Basketball:

- Coach Meetings: 11/02
- First Practices: 11/09
- Secondary Practice and game facility: White House Middle School
- Contracting scorekeepers- Hendersonville Officials Association (HOA)
- Total registration: 351 Participants
 - Co-ed 1st-2nd grade: 12 Teams
 - Boys' 3rd-4th: 10 teams
 - Girls' 3rd-4th: 4 Teams
 - Boys' 5th-6th: 8 Teams
 - Girls' 5th-8th: 4 Teams
 - Boys' 7th-8th: 4 teams

Special Events

Christmas Parade: December 7th 3:00pm

- Registration: 10/01-12/03
- Theme: A Music City Christmas

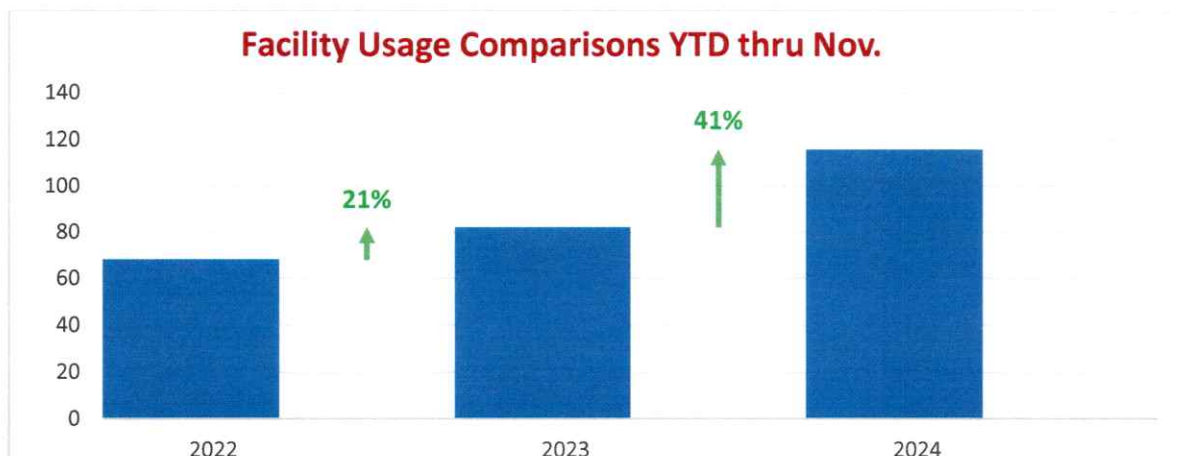
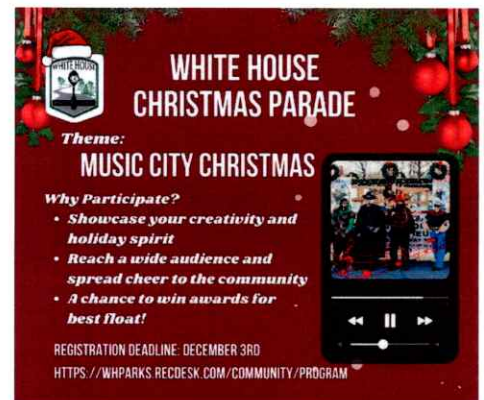
Other

Open gyms: Averaged totals per a day

- Pickle Ball Open Gym- 14
- Open Gym - 11

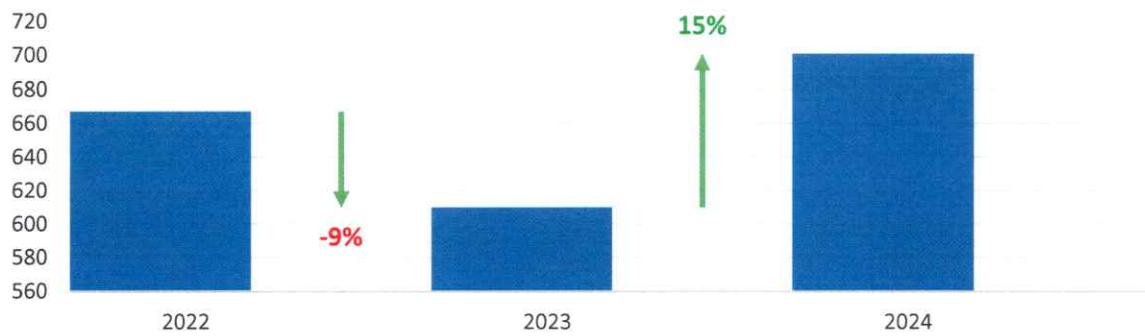
Social Media:

- Reach: 3,900
- Followers: 1,809
- Total Posts: 17



Parks, Recreation, & Cultural Arts Department
Monthly Report November 2024

Youth Programming Attendance Comparisons YTD thru Nov.



Maintenance

- Mulching leaves at all locations. Several times in some areas.
- We have formed up the bleacher pads for fields 5 and 6. We will pour concrete soon.



- Painted the bathroom floors at soccer complex and picnic tables at all locations.



Parks, Recreation, & Cultural Arts Department Monthly Report November 2024

- Both Backflows have been fixed and passed inspection.
- Winterized irrigation, drinking fountains, buildings and splash pad.
- Fixed the wooden fence at the High School Trailhead.
- Painted the front sign at the park.

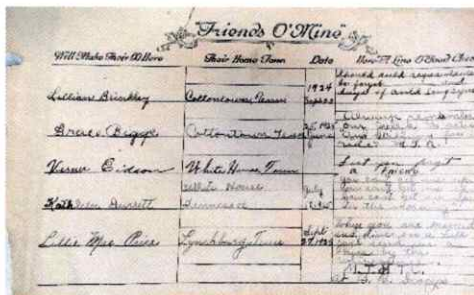
Museum

Volunteers – The volunteers have provided the museum with 31 volunteer hours this month. The volunteers and I have given the Pioneer Presentation to Madison Creek Elementary and Merrol Hyde Magnet School in November. Terry Palmer has continued recording the museum's "What is This?" social media campaign. And we have been in discussion of another regular social media campaign.

Tours at Museum – The stagecoach and building signage has brought many more museum visitors into the museum and guided tours have been provided as needed for those walk-ins.

School Presentations – We are continuing with our Pioneer Presentations to 2nd grade students in the area.

Loans – Terry Palmer has loaned a corner brace drill and a hand drill for the tool section.

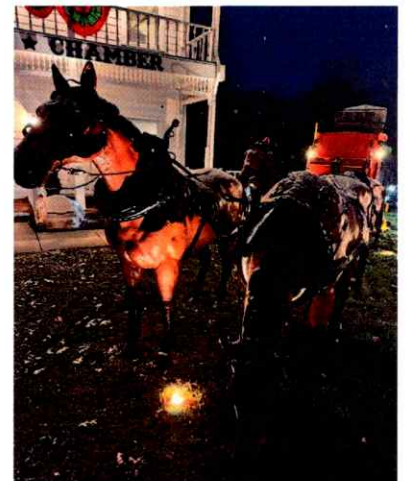


Donations - Bernard Smyte and Jane Smythe Parks have donated a handmade blouse and picture of Mrs. Bessie Jackson Pond, the blouse maker. 4 pictures of people at the Summer Robertson Normal College from 1905. A program of Fairmont School commencement 1920 and pictures. And a Friends of Mine memory book of Ruth Jackson Smythe which has written memories from other classmates that graduated with her from White House High School.

Building Maintenance – Received 3 quotes for the mini split unit that will be added in the storage room.

Events and Meetings Assisted with and/or Attended

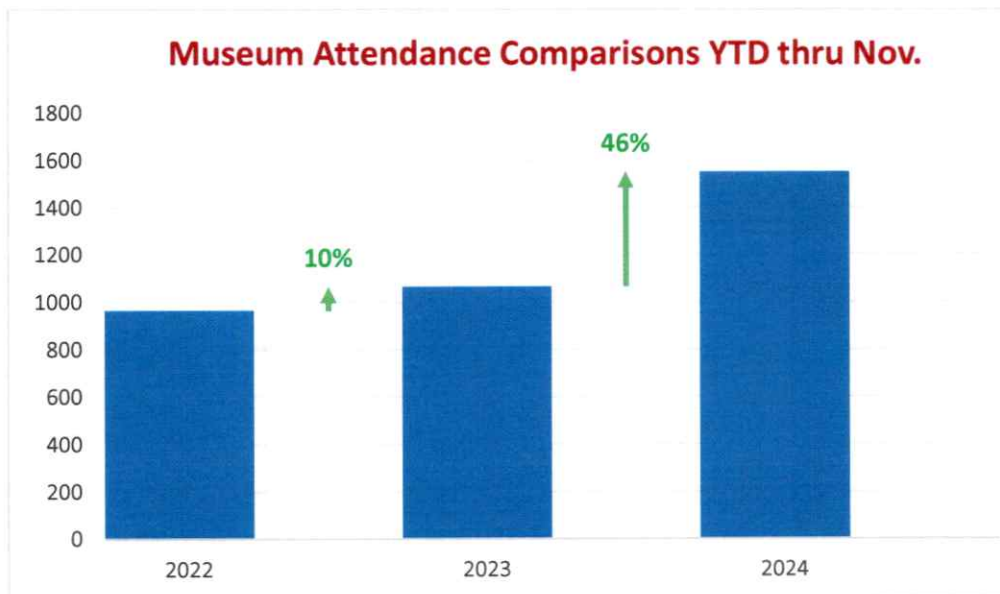
November 7 – Ribbon Cutting for The Grind Coffee Truck
 November 9 – Jingle & Mingle Around Town
 November 12 – Power Hour Breakfast at The Fellowship Coffee
 November 13 – Learn at Lunch How to Work Your Business
 November 14 – New Member Breakfast
 November 14 – Ribbon Cutting Big Sky Farms (a Christmas tree farm)
 November 19 – Ground Breaking for Goodwill
 November 20 – Pioneer Presentation at Madison Creek Elementary
 November 20 – 100 Members in 100 Minutes
 November 21 – Pioneer Presentation at Merrol Hyde Magnet School



Parks, Recreation, & Cultural Arts Department
Monthly Report November 2024

Visitors' Center and Museum Attendance

Visitors' Center Only	Visitors' Center and Toured Museum	Museum Only	Total Museum Visitors	Off Site Presentations Attendees
2	21	59	80	187

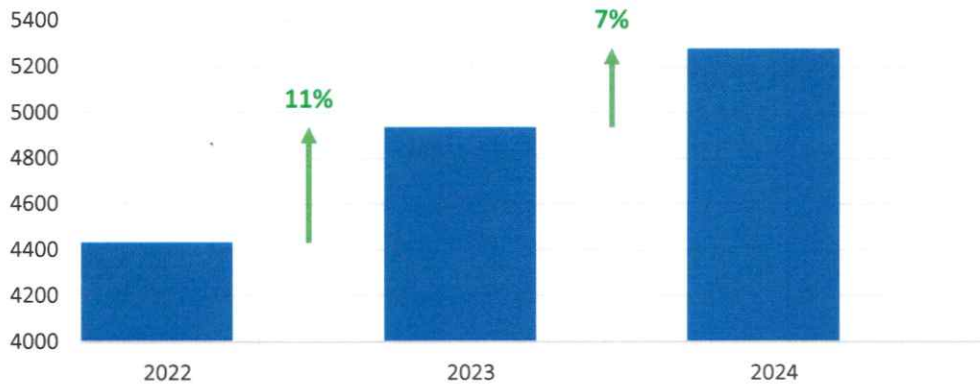


**Parks, Recreation, & Cultural Arts Department
Monthly Report November 2024**

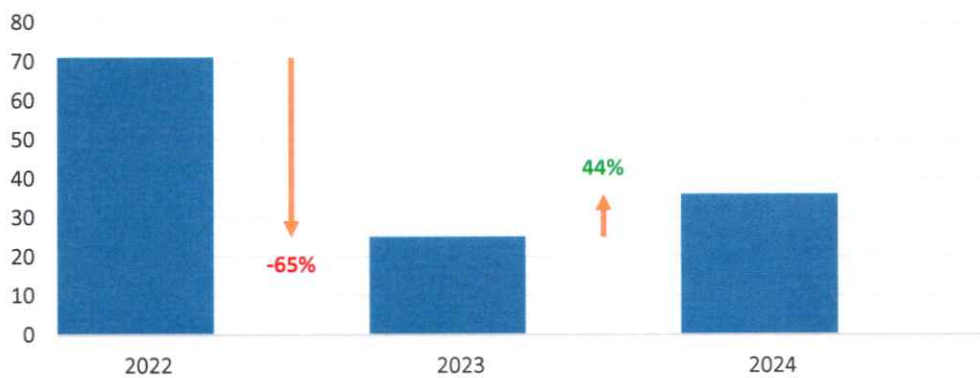
Senior Center Participation - NOVEMBER 2024			
<u>Outings:</u>			
Bowling	25		
TOTAL	25		
<u>Events:</u>			
Veterans Celebration	52		
Art w/Nicole	13		
Pool Tournament	9		
Christmas Craft	8		
Total	82		
		<u>Sr Meals Wednesdays</u>	
		116	
		122	
		139	
		142	
		519	TOTAL
<u>Programs:</u>			
Fittercise-Strength, Yoga	75		
Walk	141		
Bingo	64		
Birthday Potluck	40		
Farmers Rummy	0		
Garden Club	30		
Meals on Wheels	100		
Bunco/Golf	0		
Bible Study	5		
Cards, Games,Pool, Puzzles	165		
Pickle Ball	93		
TOTAL	713		
MEMBERS	431	Updated members	through
1st time visitors	2	Nov 30-2 deceased	
New Members	6		
TOTAL Sr Center Participants:	1402	Total	1339

Parks, Recreation, & Cultural Arts Department
Monthly Report November 2024

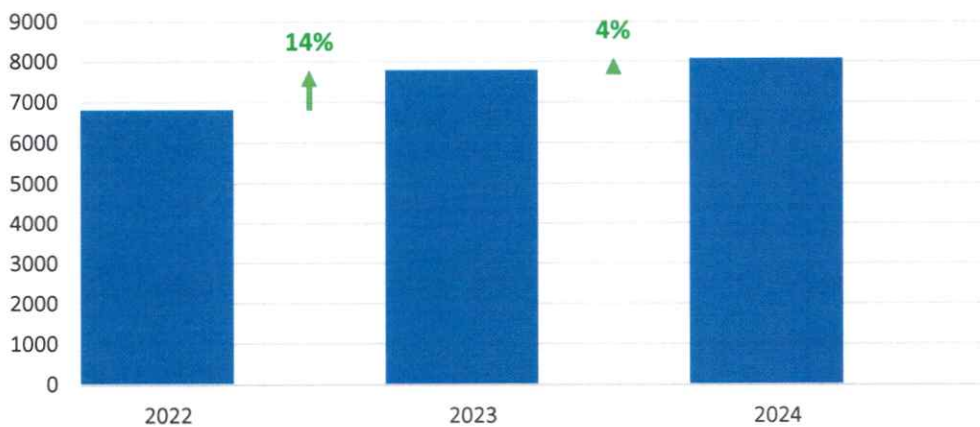
**Senior Programming Attendance Comparisons YTD
thru Nov.**



**Senior Center First Time Visitors Comparisons YTD
thru Nov.**



**Total Senior Center Participants Comparisons YTD
thru Nov.**



	FYE 2016	FYE 2021	FYE 2022	FYE 2023	YTD Nov. 2022	YTD Nov. 2023	Nov. 2024	YTD 24-25
Facility Usage								
Special Use Permits Submitted		39	20	23	5	9	1	5
Pavilion 1 Usage		21	16	16	7	11	0	9
Pavilion 2 Usage		13	16	14	5	9	0	12
Pavilion 3 Usage		74	94	137	65	70	8	70
Splash Pad Pavilion Usage		99	165	136	122	15	1	73
Total Number of Pavilions Usage		207	291	303	199	105	9	164
Gymnasium Rentals		23	83	82	61	10	2	22
Amphitheater Usage		1	9	9	7	1	0	1
Community Room				66	8	71	21	93
Total Number of Facility Rentals		30	92	157	68	82	23	116
Ballfield Rentals		146	134	165	106	74	1	79
Vistor Center Attendance		20	29	30	14	13	2	29
Vistors Who Also Toured Museum		70	303	191	47	51	21	130
Museum Attendance Only		115	1116	1142	916	1,013	59	1420
Total Museum Attendance		185	1419	1333	963	1,064	80	1550
Programming								
Number of Youth Program Participants Registered		417	615	800	667	610	2	701
Number of Adult Program Participants Registered		100	260	195	69	141	0	0
Number of In-House Special Events Offered		9	7	11	6	8	1	6
Number of In-House Special Event Attendees		1077	2223	2158	1,250	2,010	0	2250
Number of Rec Programs Offered		19	21	24	9	9	0	7
Number of Senior Center Memberships		2000	2454	3186	1023	1810	431	2112
Number of New Senior Center Memberships		0	5	38	0	47	6	28
Senior Center Participants		4412	11605	16,821	6,798	7,781	1,339	8067
Senior Center First Time Visitors		36	95	115	71	25	2	36
Number of Senior Trips Offered		9	28	46	22	16	1	18
Number of Senior Trip Participants		81	235	617	272	219	25	350
Number of Senior Programs Offered		34	101	142	56	70	15	72
Number of Senior Program Participants		1061	7304	10,566	4431	4935	795	5280
Number of Senior Meals Served		36	47	48	21	22	4	21
Number of Meals Participants		3277	3965	5658	2095	3259	519	2437
Offsite Presentation Attendees		0	145	435	300	385	187	357
Total Number of Programs Offered		53	124	166	65	79	15	79
Revenues								
Youth Programs		\$44,261.00	\$57,366.00	\$ 79,821.40	\$60,122.00	\$53,602.00	\$0.00	\$ 57,695.00
Adult Programs		\$ 6,230.00	\$ 7,925.00	\$ 11,780.00	\$4,205.00	\$4,325.00	\$0.00	\$ 2,145.00
Special Events		\$ 3,495.00	\$ 3,080.00	\$ 2,940.00	\$780.00	\$785.00	\$0.00	\$ 2,160.00
Senior Meals		\$ 8,222.50	\$11,442.00	\$ 18,754.00	\$6,956.50	\$10,869.00	\$1,724.50	\$ 8,082.00
Shelter Reservations		\$ 9,112.50	\$12,995.00	\$ 7,675.00	\$3,660.00	\$2,037.50	\$95.00	\$ 3,200.00
Facility Reservations		\$ 2,956.25	\$19,181.75	\$ 16,978.25	\$6,434.00	\$9,093.75	\$1,412.50	\$ 10,978.12
Field Rentals		\$ 5,820.50	\$ 3,913.00	\$ 5,578.50	\$4,015.00	\$1,788.00	\$15.00	\$ 2,290.00
Affiliate League/Tournament Fee Revenue		\$ -	\$13,666.50	\$ 29,825.50	\$15,272.50	\$8,946.50	\$0.00	\$ 1,710.00
Misc		\$ 9,686.39	\$25,818.31	\$ 8,763.20	\$1,850.06	\$4,401.95	\$645.00	\$ 3,779.30
Maintenance								
Mowing Hours		2,195	1660.25	1548.5	820.5	922	48	594
Work Orders Received		9	15	24	10	9	1	7
Work Orders Completed		9	14	23	9	9	1	7
Number of Projects Started		39	31	8	2	4	3	7
Number of Projects Completed		32	29	8	3	4	1	6
Number of ballfield rainouts		NA	156	321	25	167	0	44
Bags of Field Dry Used		NA	100	42	3	24	0	12

White House Library November 2024

Summary of Activities

The friends of the library met on November 12th. The TN Friends of the Library President, Kathy Dooley-Smith attended via zoom and discussed items that should be in the Friends by-laws. The friends also discussed incentives for friends members, increasing the membership cost, ways to track membership, and events for the following year.

The library staff did a team building exercise at Fire Hall 2 on November 13th. Staff were sent into the dark room in pairs to find the dummy. This team building exercise focused on communication and trust since the room was completely dark and staff could not see where they were going.

The library board met on November 14th. The group discussed the marketing plan, director evaluation, and voted on policy updates which included: proof of address, director's role and responsibility, and unattended children. The group decided to let the policy committee work on the director's job description, the executive committee to discuss the director's evaluation, and to send the unattended children policy to the city attorney for review. The group also voted on their meeting dates for 2025.

The director attended a Lions Club meeting on November 15th. The group is working on getting a PayPal account set up as a charitable organization so they can do GoFundMe fundraisers.

The library director attended a Christmas on Mainstreet meeting to discuss final preparations for the city event.

The library director met with the White House Community Band director Chris Warpol on November 21st. The two discussed possibly having an event in April with band members either for patron appreciation month or another event.

The library director met with all staff one-on-one in November. This will be the last individual meeting she has with them in 2024.

The library was decorated for Christmas and the Friends Wish Tree was set up. If a patron purchases an item off the wish tree, that individual receives a 1-year friends' membership. This is a great partnership because it helps the library obtain specialty items and brings awareness to the Friends group.

Department Highlights

The highlights for the month were the Friends meeting progress and wish tree, the staff team building activity, and the possible partnership with the White House Community Band next year.

White House Public Library
November 2024 Performance Measures

Official Service Area Populations

2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
14,363	14,455	14,820	15,094	15,355

Membership

November 2024 Performance Measures	2020	2021	2022	2023	2024
New Members	53	64	95	132	71
Updated members	214	258	192	456	228
Yearly Totals	2020	2021	2022	2023	2024
Total Members	9,496	7,027	7,125	7,442	7,934
% of population with membership	66	49	48	49	51

Every Year the library will purge the system of patrons that have not used their cards in the past 3 years.

Total Material Available: 39,542

Estimated Value of Total Materials: \$988,550

Total Materials Available Per Capita: 2.57

Last Month: \$991,950

Last Month: 2.58

State Minimum Standard: 2.00

Materials Added in November

2020	2021	2022	2023	2024
127	326	120	295	73

Yearly Material Added

2020	2021	2022	2023	2024
3,025	3,035	3,573	2,641	1,858

Physical Items Checked Out in November

2020	2021	2022	2023	2024
4,465	5,438	6,353	5,997	6,717

Cumulative Physical Items Checked Out

2020	2021	2022	2023	2024
50,042	59,515	80,653	81,667	78,924

Miscellaneous Items Checked Out

November	2020	2021	2022	2023	2024
Technology Devices	56	68	61	80	123
Study Rooms	14	59	65	92	63
Games and Puzzles	140	125	180	162	157
Seeds	8	28	3	2	3
STEAM Packs	0	20	13	43	33
Cake Pans	1	0	12	7	4
Outdoor Items	*	*	3	2	7
Honor Books	*	*	4	1	9
Adult Kits	*	*	*	*	8
Museum Passes	*	*	*	*	13
Instruments	*	*	*	*	7

Miscellaneous Items Checked Out

Yearly Totals	2020	2021	2022	2023	2024
Technology Devices	381	725	743	794	942
Study Rooms	305	395	746	888	823
Games and Puzzles	955	1,263	2,060	1,855	1,893
Seeds	302	878	883	767	915
STEAM Packs	25	160	234	351	383
Cake Pans	28	21	69	45	56
Outdoor Items	*	*	17	59	86
Honor Books	*	*	19	104	106
Adult Kits	*	*	*	*	49
Museum Passes	*	*	*	*	106
Instruments	*	*	*	*	7

Library Services Usage

November	2020	2021	2022	2023	2024
Test Proctoring	0	5	1	0	0
Charging Station	7	4	6	2	1
Notary Services	4	14	3	11	17

Library Services Usage

Yearly Totals	2020	2021	2022	2023	2024
Test Proctoring	74	108	61	54	73
Charging Station	47	45	21	16	15
Notary Services	88	144	135	167	215

Library Visits	2,566	3,236	3,517	3,604	4551
Website Usage	2,094	2,191	3,040	707	1100
Reference Questions	10	5	1	1	3

Library Visits	30,007	38,913	48,253	48,053	53,747
Website Usage	17,977	27,907	33,678	36,648	12,161
Reference Questions	60	73	31	37	63

Computer Users

November	2020	2021	2022	2023	2024
Wireless Users	387	425	331	285	204
Adult Users	261	171	188	145	140
Kids Users	8	89	219	120	192
Osmo Users (hours)	*	*	*	*	74.75

Computer Users

Yearly Totals	2020	2021	2022	2023	2024
Wireless	3,829	3,878	4,544	4,338	3,217
Adult Users	2,138	2,235	2,608	2,255	2,161
Kids Users	427	957	2,987	2,030	1,623
Osmo Users (hours)	*	*	*	*	423

Library Volunteers

November	2020	2021	2022	2023	2024
Library Volunteers	6	12	10	12	11
Volunteer Hours	67.00	159.00	102.00	63.00	70.50

Library Volunteers

Yearly Totals	20-21	21-22	22-23	23-24	24-25
Library Volunteers	20	48	48	50	22
Volunteer Hours	1,204.00	1,492.50	1,289.00	533.50	270.25

Databases

Universal Class	November
Sign-ups	2
Courses Started	5
Lessons Viewed	64
Submissions	48

Yearly Totals	2020	2021	2022	2023	2024
Sign-ups	10	13	18	22	12
Courses Started	53	39	2	24	30
Lessons Viewed	1,771	1,008	876	419	606
Submissions	800	515	465	559	689

Fiero Code	November
Logins	23
Hours	16.9
Tasks	50

Yearly Totals	2020	2021	2022	2023	2024
Logins	*	*	*	31	116
Hours	*	*	*	19.6	81.6
Tasks	*	*	*	29	334

Comics Plus	November
New Users	0
Check Outs	8

Yearly Totals	2020	2021	2022	2023	2024
Total Users	*	*	*	*	33
Check Outs	*	*	*	*	111

Kanopy	November
Visits	476
Plays	57
Accounts	3

Yearly Totals	2020	2021	2022	2023	2024
Visits	*	*	*	2,350	5,745
Plays	*	*	*	608	1,052
Accounts	*	*	*	89	171

Programs

1,000 Books	2020	2021	2022	2023	2024
Monthly Sign-ups	3	1	0	3	0
Total Program Sign-ups	67	174	132	153	55

Achievements	
500 Mark	25
Total Completion	23

Face-to-Face Kids Programs

November	2020	2021	2022	2023	2024
Programs	1	11	9	7	12

Face-to-Face Kids Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	43	91	136	129	144

Attendees	17	203	246	163	207
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Face-to-Face Tween Programs

November	2020	2021	2022	2023	2024
Programs	0	7	7	7	11
Attendees	0	60	23	13	31

Teen Programs

November	2020	2021	2022	2023	2024
Programs	*	*	*	*	1
Attendees	*	*	*	*	1

Face-to-Face Adult Programs

November	2020	2021	2022	2023	2024
Programs	2	8	3	7	9
Attendees	6	23	9	49	52

Device Advice

November	2020	2021	2022	2023	2024
Sessions	0	5	6	11	20

Passive (Number of Participants)

November	2020	2021	2022	2023	2024
Adult	*	0	0	0	1
Teen / Tween	0	0	96	39	0
Kids	225	212	189	116	0

Interlibrary Loan Services

November	2020	2021	2022	2023	2024
Borrowed	65	55	59	23	24
Loaned	23	20	10	11	8

November	R.E.A.D.S
E-books	1,045
Audiobooks	1,655
E-videos	0
E-series	199

Yearly Totals	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
E-books	*	*	*	*	4,373
Audiobooks	*	*	*	*	7,216
E-videos	*	*	*	*	0
E-series	*	*	*	*	748

Attendees	1,185	2,167	3,646	3,805	3,028
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Face-to-Face Tween Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	11	43	98	112	115
Attendees	77	370	437	361	329

Teen Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	*	*	*	*	18
Attendees	*	*	*	*	23

Face-to-Face Adult Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	42	63	75	107	134
Attendees	214	351	377	589	963

Device Advice

Yearly Totals	2020	2021	2022	2023	2024
Sessions	51	81	131	144	158

Passive (Number of Participants)

Yearly Totals	2020	2021	2022	2023	2024
Adult	*	0	20	0	74
Teen / Tween	152	409	151	100	33
Kids	1,094	1,699	334	184	0

Interlibrary Loan Services

Yearly Totals	2020	2021	2022	2023	2024
Borrowed	534	673	872	597	548
Loaned	151	226	317	184	314

City Court Report
November 2024

CITATIONS			
TOTAL MONIES COLLECTED FOR THE MONTH		\$3,503.50	
TOTAL MONIES COLLECTED YTD			\$25,063.75
STATE FINES			
TOTAL MONIES COLLECTED FOR MONTH		\$1,360.23	
TOTAL MONIES COLLECTED YTD			\$8,324.33
TOTAL REVENUE FOR MONTH		\$4,863.73	
TOTAL REVENUE YTD			\$33,388.08
DISBURSEMENTS			
LITIGATION TAX	\$211.27		
DOS/DOH FINES & FEES	\$124.00		
DOS TITLE & REGISTRATION			
RESTITUTION/REFUNDS	\$0.00		
ON-LINE CC FEES	\$0.00		
CREDIT CARD FEES	\$0.00		
WORTHLESS CHECKS	\$0.00		
TOTAL DISBURSEMENTS FOR MONTH	\$335.27		
TOTAL DISBURSEMENTS YTD			\$3,158.80
ADJUSTED REVENUE FOR MONTH		\$4,863.73	
TOTAL ADJUSTED REVENUE YTD			\$30,229.28
DRUG FUND			
DRUG FUND DONATIONS FOR MONTH		\$118.75	
DRUG FUND DONATIONS YTD			\$2,204.99
Offenses Convicted & Paid For Month	Count	Paid	
Animal Control	4	\$452.50	
Financial Responsibility Law	5	\$165.00	
Registration Law	3	\$227.50	
Improper Equipment			
Texting/Hands Free Law	2	\$101.00	
Codes Violation	2	\$585.00	
DL Exhibited	1	\$0.00	
Red Light	10	\$787.50	
Misc	2	\$55.00	
Stop Sign	2	\$197.50	
Speeding	11	\$957.50	
Seat Belt-Child Restraint	1	\$50.00	
Following Too Close			
Exercise Due Care	1	\$112.50	
Careless Driving	2	\$132.50	
Failure to Yield			
Judgment Released	60	\$0.00	
Total	106	\$3,823.50	

RESOLUTIONS....

RESOLUTION 24-16

A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE, TO ESTABLISH A STORMWATER ENFORCEMENT RESPONSE PLAN.

WHEREAS, the Board of Mayor and Aldermen passed Ordinance 14-28 that established Stormwater Management in the Municipal Code Title 18, Chapter 4 Stormwater Management; and

WHEREAS, the City maintains a consistent set of adopted rules and procedures for the administration and enforcement of stormwater related matters; and

WHEREAS, the City Administrator is charged with the duty to review the adopted policies and procedures that govern the City's stormwater system and make recommendations of updates and improvements to the procedures; and

WHEREAS, the City has engaged the services of a professionally trained Public Services Director to advise on stormwater related matters, including infrastructure management and enforcement; and

WHEREAS, this professional has made a number of recommendations to revise the enforcement rules and procedures which is to be known as the Enforcement Response Plan as referenced in the Municipal Code Title 18, Chapter 4 Stormwater Management; and

WHEREAS, the Board of Mayor and Aldermen wish to establish the recommended Enforcement Response Plan;

NOW, THEREFORE, the Board of Mayor and Aldermen of the City of White House do hereby resolve that the Enforcement Response Plan is hereby established.

This resolution shall be effective upon passage.

Adopted this 19th day of December 2024.

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder



City of White House
Public Services Department
725 Industrial Drive · White House, TN 37188
Phone 615-672-3654 · Fax 615-672-3655

**Enforcement Response Plan
IDDE Program
NPDES Municipal Separate Storm Sewer System (MS4)
TNS088293
City of White House, TN**

Prepared by: The City of White House Public Services
725 Industrial Dr., White House, TN 37188

UPDATED: December 10, 2024



City of White House
Public Services Department
725 Industrial Drive • White House, TN 37188
Phone 615-672-3654 • Fax 615-672-3655

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- Written Appeals
- Public Hearing
- Appealing decision to City of White House Stormwater Advisory Board

VII. Construction

- Noncompliance Permit
- Non-Filers
- Permit Violations

VIII. Post Construction

- Noncompliance BMP/SCM
- Review/Approval BMP/SCM
- Implementation BMP/SCM
- Maintenance

IX. Outfall Reconnaissance Inventory



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I. Purpose

The intent of this document is to provide guidance in enforcing the City of White House Municipal Code, Title 18, Chapter 4, Stormwater Ordinance, and to help eliminate illicit discharges to the City's stormwater system. This plan provides consistent enforcement responses for similar violations and circumstances. This document is a guide; any of the enforcement responses may be used at the City's discretion. The City may also choose to pursue an enforcement case by skipping intermediate steps.

II. Background

Pursuant to Section 4.5 of the Small MS4 General NPDES Permit, the City of White House has developed an Enforcement Response Plan (ERP) that outlines the enforcement actions to be taken for noncompliance and addresses repeat violations through progressive enforcement, as needed, to achieve compliance. These incidents include actions to be taken for common violations associated with the Construction Program, the Illicit Discharge Detection and Elimination Program, and the Post-Construction Program; all of which are components of the City of White House Stormwater Management Program.

In addition to meeting the requirements of Section 4.5 of the Small MS4 General NPDES Permit, the ERP serves as a guidance document for City Stormwater staff when addressing the variety of different noncompliance incidents that may be encountered. The City must have the legal ability to employ progressive enforcement actions and to escalate enforcement responses where necessary to address persistent non-compliance, repeat or escalating violations, or incidents of major environmental harm. The ERP should be used only as a guide, while recognizing that each situation is unique. The provisions of this ERP are not mandatory. Actual enforcement procedures should consider any unusual aspects of a violation or condition, as well as special characteristics of an enforcement action in determining the proper response. Guidance will be given for the different enforcement responses available, actions to address general permit non-filers, when and how to refer violators to the state, and how to track enforcement actions.

III. Enforcement Response Plan

The ERP designates several enforcement options for each type (or pattern) of noncompliance. The intent of the ERP is to provide direction for appropriate enforcement response and to ensure consistent enforcement for similar violations and circumstances. Factors that will be evaluated when determining the appropriate response are as follows:

- 1) The harm done to the public health or the environment;
- 2) Whether civil penalty imposed will be substantial economic deterrent to the illegal activity;
- 3) The economic benefit gained by the violator;
- 4) The amount of effort put forth by the violator to remedy this violation;
- 5) Any unusual or extraordinary enforcement costs incurred by the municipality;
- 6) The amount of penalty established by ordinance for specific categories of violations; and
- 7) Any equities of the situation which outweigh the benefit of imposing any penalty or damage assessment.



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Escalating Enforcement Response

Escalating enforcement response will be used for recurring violations and failure to achieve compliance subsequent to informal or formal enforcement. A recurring violation is one in which the same type of violation occurs on a project or on multiple projects by the same operator, or any other pattern of noncompliance is shown.

Violations falling under more than one Category

Violations that fall under more than one category in the enforcement response plan will be addressed through the more severe enforcement response. All alleged violations will be included in the more severe response.

Recovery of Damages and Costs

In addition to assessing and collecting civil penalties, the City may recover:

- All damages proximately caused by the violator to the City, which may include any reasonable expenses incurred in investigating violations, and enforcing compliance, or any other actual damages caused by the violation.
- The costs of the City's maintenance of stormwater facilities when the user of such facilities fails to maintain them.

Timeframes for Enforcement Responses

- Violations will be identified and documented within 4 days of receiving compliance information.
- Initial enforcement responses (informal or formal) will occur within 7 days of identifying a violation.
- Follow up actions for continuing or recurring violations will be taken within 7 days of the initial enforcement response.
- Violations which threaten health, property, or environmental quality are considered emergencies and will receive immediate response such as the issuance of a stop work order.

Requirements for Chronic Violators

Chronic violators shall be defined as any person that repeats violations of the Stormwater Ordinance at least three times in a one year period. The violations are tied to the person rather than a project or site, meaning that the violations do not have to occur on the same project. The violations do, however, need to be of a similar nature, such as all violations of construction standards or all violations involving illicit discharges.

Once an operator has been labeled as a chronic violator they will remain as such until they have operated for a one year period with no documented violations of the Stormwater Ordinance. Chronic violators will be treated differently than other operators. The Stormwater Division will inspect all projects on which chronic violators are involved at a higher frequency than other projects. The Stormwater Division will also double the civil penalties issued to chronic violators, as long as it can do so and stay within the maximum penalty allowed by the Ordinance and T.C.A. The Stormwater Division will also escalate enforcement responses for chronic violators. This means that for a given violation that would normally result in just a Notice of Violation, the chronic violator will likely receive a civil penalty or at least be called in for a Show Cause Hearing. A violator that meets the criteria of this section will be notified of such in the Notice of Violation or other enforcement documentation that is sent to the violator for the third and qualifying violation.



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IV. Identifying and Investigating Instances of Non-Compliance

There are many activities associated with the identification and investigation of noncompliance. A brief description of these activities is provided in this ERP. The activities that facilitate the identification and investigation of noncompliance are as follows:

Routine Permit Inspections

The City issues land disturbance permits for certain construction activities taking place within the city limits of White House. Once a permit is issued for a project, routine compliance inspections are conducted of the project to assure that the provisions of the permit, the ordinance, and the stormwater pollution prevention plan (SWPPP), if applicable, are being met. Any violations documented during routine inspections will initiate enforcement activities.

Complaint Investigations:

The City investigates all stormwater related complaints. Complaints are received in a number of ways. Complaints are received via phone calls, via the City's stormwater web page, and are often called in by other city departments. Violations documented as a result of complaint investigations will initiate appropriate enforcement activities.

Outfall Screening

If at the time of inspection of an outfall, the facility/property is found to be in non-compliance with the City of White House Illicit Discharges ordinance (18-409), a verbal warning will be issued with suggested corrective action. The owner of the facility/property will be given a specified timeline to bring the site into compliance. After the time specified in the timeline has expired, a re-inspection will take place. If the owner has not brought the site into compliance, the City will issue a Notice of Violation.

Upon issuance of the Notice of Violation, the owner/operator of the property/facility may be subject to fines and/or remediation costs outlined above and in the Stormwater Ordinance.

In cases where inspection reveals an illicit discharge that poses an immediate threat to public health or the environment, the City will issue a Notice of Violation and call necessary agencies/personnel to assist with correcting the violation. The owner may be subject to repayment to the City for costs involved with the corrective action.

Hotspots

If at the time of inspection, the facility/property is not in compliance with the City of White House Stormwater Ordinance, a verbal warning will be issued with suggested corrective action. The owner of the facility/property will be given a specified timeline to bring the site into compliance. After the time specified in the timeline has expired, a re-inspection will take place. If the owner has not brought the site into compliance, the City will issue a Notice of Violation, as outlined above.

Upon issuance of the Notice of Violation, the owner/operator of the property/facility will be subject to fines and/or remediation costs outlined above and in the Stormwater Ordinance.

In cases where inspection reveals an illicit discharge that poses an immediate threat to public health or the environment, the City will issue a Notice of Violation and call necessary agencies/personnel to assist with correcting the violation. The owner may be subject to repayment to the City for costs involved with the corrective action. Documented illicit discharges shall be responded to no more than 7 days from detection, and eliminated as soon as possible.



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Hotline

The Stormwater Hotline is the Public Services main line (615) 672-3654 as well as online at the City's website or email the Stormwater Division under the Contact US links. As reports are received on water resource issues, they are inventoried in the Stormwater Hotline Log. All calls are responded to within 48 hours. If the report is verified by the Engineering Division as an Illicit Discharge, the site is inspected and added to the Hotspot Inventory Map. Procedures will then be performed as outlined above for Hotspots.

Stream Testing

As the City performs analytical monitoring of impaired streams as required in Section 5.1 of its Small MS4 General NPDES permit, any pollutant loadings that can be traced back to hotspots or outfalls will be addressed as outlined in the above procedures.

V. Description of Enforcement Actions

Informal Notice:

- Verbal Notification: Verbal notifications by telephone or in person provide an immediate notification of violations. In general, verbal notifications are used for minor isolated violations or as an initial step leading to an escalated enforcement response. All verbal notifications related to enforcement or the investigation of suspected violations are documented on an inspection report and placed in the respective project file.
- Written Notification: Written notification may include the copying of an inspection report to a site operator. This could be accomplished by simply leaving a copy of the inspection report at the site in a safe location for the operator to find, handing a copy of the report to the operator or a representative that is present at the site, or forwarding a copy of the report to the operator by e-mail. The inspection report will document any compliance issues that need to be addressed at the site. This written notification may or may not be followed up with a more formal means of notification, such as a Notice of Violation.

Notice of Violation:

A Notice of Violation (NOV) is a written notice to the noncompliant operator that a stormwater violation has occurred. A NOV includes a statement detailing the legal authority under which the City issued the NOV, a description of the violation(s), and the date(s) the violation(s) occurred. The NOV may require a response from the Operator that details the causes of the violation(s), and the corrective actions taken to correct the violation and to prevent similar violations from occurring. A NOV is used to notify the Operator and document the violation. The NOV may assess civil penalties or a damage assessment and may require specific remedial action of the user.

Show Cause Hearing

A Show Cause Hearing is a formal meeting requiring the Operator to appear, explain its noncompliance, and show cause as to why more severe enforcement actions against the user should not go forward. The meeting may also serve as a forum to discuss corrective action and compliance schedules. An example of when a Show Cause Hearing will be utilized would be when a requirement is not completed on time and a civil penalty is being considered. The City is not, however, required to hold a Show Cause Hearing prior to assessing a civil penalty.



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Stop Work Order

A Stop Work Order is an order issued to the Operator by the City requiring that all work at the site cease until such time as the violation is corrected. The stop work order can be posted at the site or can be sent as part of a Notice of Violation. A stop work order will generally be utilized when the nature of the violation is such that it is imperative that the correction of the violation take place prior to any further work being conducted on the site or as an escalation option when an NOV is disregarded or violation(s) have not been corrected.

Civil Penalties

A civil penalty is a punitive monetary charge assessed by the City rather than a court. The penalty amount must be authorized in the stormwater ordinance. The purpose of the penalty is to recover the economic benefit of noncompliance and to deter future violations. The range of penalties allowed by the White House Stormwater Ordinance and by TCA §68-221-1106 is a minimum of fifty dollars (\$50.00) to a maximum of five thousand dollars (\$5,000) per day of violation. When assessing a civil penalty the following factors are considered:

- I. The harm done to the public health or the environment;
- II. Whether the civil penalty imposed will be substantial economic deterrent to the illegal activity;
- III. The economic benefit gained by the violator;
- IV. The amount of effort put forth by the violator to remedy this violation; Any unusual or extraordinary enforcement costs incurred by the municipality;
- V. The amount of penalty established by ordinance or resolution for specific categories of violations (see appendix A Penalty Sheet); and
- VI. Any equities of the situation which outweigh the benefit of imposing any penalty or damage assessment.

VI. Appeals

Pursuant to Tennessee Code Annotated, § 68-221-1106(d), any person aggrieved by the imposition of a civil penalty or damage assessment as provided by this chapter may appeal said penalty or damage assessment to the stormwater advisory board



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Appeals to be in writing

The appeal shall be in writing and filed with the city recorder within fifteen(15) days after the civil penalty and/or damage assessment is served in any manner authorized by law.

Public hearing

Upon receipt of an appeal, the city's stormwater advisory board established by the city's governing body shall hold a public hearing within thirty (30) days. Ten (10) days' prior notice of the time, date, and location of said hearing shall be published in a daily newspaper of general circulation. Ten (10) days' notice by registered mail shall also be provided to the aggrieved party, such notice to be sent to the address provided by the aggrieved party at the time of appeal. The decision of the governing body of the city shall be final.

Appealing decisions of the city's stormwater advisory board

Any alleged violator may appeal a decision of the stormwater advisory board pursuant to the provisions of Tennessee Code Annotated, title 27, chapter 8. (as added by Ord. #14-28, Dec. 2014)

VII. Construction Noncompliance

All sites that require a Land Disturbance Permit (LDP), TDEC General Construction (CGP) coverage, or TDEC Aquatic Resource Alteration Permit (ARAP) coverage are subject to the enforcement actions outlined in this section. The City of White House Stormwater Ordinance and Land Disturbance Permit outline the requirements for application, applicability, and coverage under a Land Disturbance Permit. Two noncompliance situations are addressed: permit non-filers and permit violations.

Permit Non-Filers

Any site that falls under the requirements of obtaining a LDP, a TDEC CGP Notice of Coverage (NOC), or TDEC ARAP are required to have the approved permit on site. If it is found the site has not obtained proper coverage, a Stop Work Order will be issued immediately. Before any further work is performed with the exception of stabilization, proper permit coverages must be obtained. In the event the violator does not stop work immediately, the violator will be assessed penalties as outlined above and the local TDEC Environmental Field Office (EFO) will be notified. The project location, owner/operator, project size, and records of communication will be provided to the local TDEC EFO in Nashville, TN.



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Permit Violations

Any site covered under a LDP, a TDEC CGP, or a TDEC ARAP will be subject to inspections as outlined in the City of White House Land Disturbance Permit. Inspections will be performed evaluating compliance with the permits listed above. If non-compliance is noted, it will be documented on the Erosion and Sediment Control Inspection Form.

In cases of minor violation(s), a call to the site contact will be made, informing them of the violation and outlining a timeline for correction. After the given timeline has expired, and no corrective action has been taken, a Notice of Violation (NOV) will be issued. Once an NOV is issued, a timeline will be given for compliance. A stop work order (SWO) may be issued and when determined appropriate by the Stormwater Division. If substantial progress is not made toward compliance, Civil Penalties will be assessed, as outlined above.

In cases of major violation(s), a NOV and/or SWO will be issued immediately. Once an NOV or SWO is issued, a timeline will be given for compliance. If substantial progress is not made toward compliance, Civil Penalties will be assessed, as outlined above.

In cases of violations that require immediate action to prevent major damages to Tennessee Waters of the State, and/or if the contractor is unable to take immediate action, the expenditure of public funds for prevention and/or mitigation of damages shall be compensated in such amount as to offset the public funds expended. This will in no way reduce or offset the liability of the owner with respect to damages incurred.

If the City is unable to bring an NPDES permitted discharge into compliance using its enforcement mechanisms and protocol, the local TDEC EFO in Nashville, TN will be notified and provided the project location, owner/operator information, project size, and records of communication, including along with a summary and copies of escalated enforcement actions taken.

VIII. Post Construction Non-Compliance

Pursuant to Section 4.2.5 of the City's Small MS4 General NPDES permit, discharges from new development and redevelopment sites must be managed such that post-development hydrology does not exceed pre-development hydrology. The permanent stormwater management program must require New Development Projects to be designed to remove pollutants to the Maximum Extent Possible (MEP). SCMs that rely on infiltration, evapotranspiration, or capture/reuse of the water quality treatment volume (WQTV), as defined in sub-section 4.2.5.2.2, are practices that approach 100% pollutant removal and constitute MEP where site-specific conditions allow.

Best Management Practices (BMP's) also called Stormwater Control Measures (SCMs) are used to meet this requirement.

BMP/SCM Review/Approval

Prior to any new development or redevelopment plan approval, a comprehensive review is performed by all City departments. Procedures for approval are available on the City website under the Current Planning Department page. The Stormwater Division is responsible for making sure the requirements of the City's Small MS4 General NPDES permit are addressed. BMP/SCM design and supporting calculations to meet the Water Quality Treatment Volume (WQTV) as specified in Section 4.2.5.2.2 of the MS4 permit are reviewed by the city Engineering Staff for compliance with the performance standards outlined in the City of White House Stormwater Ordinance and Subdivision Regulations. Prior to approval, these standards must be addressed.



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BMP/SCM Implementation

Once a plan and its BMPs/SCMs are approved, and application for a Land Disturbance Permit has been submitted, the Stormwater Division Staff monitors the construction to ensure proper installation of BMPs/SCMs. Before the plan is approved, a site and/or subdivision surety is posted by the developer to ensure completion of all improvements shown on the approved plan. Prior to release of the surety and/or prior to issuance of a Certificate of Occupancy, all BMPs/SCMs are inspected to ensure they are working as designed. Any modifications to the approved post-construction BMPs/SCMs must be reviewed for compliance with City performance standards, and approved by Engineering Division staff.

BMP/SCM Maintenance

Prior to approval of any site plan and/or plat that will have any permanent stormwater BMP/SCMs, a *Long Term Maintenance Agreement* is required to be executed and recorded. This agreement outlines the maintenance and inspection responsibilities of the owner and enforcement actions if these requirements are not met.

IX. Outfall Reconnaissance Inventory

Outfall Reconnaissance Inventory (ORI) is designed to fix the geospatial location and direction of stormwater features, record the basic characteristics of individual stormwater outfalls, evaluate suspect outfalls, and assess the severity of illicit discharge problems in a community. Additionally, Identify IDDE areas to focus on for outfall reconnaissance. Further develop system maps to include detailed descriptions and unique identification of outfalls and flow direction. Other screening factors to consider for Illicit Discharge Potential (IDP) include past discharge complaints, close proximity of illicit substances, and aging systems. The results of the ORI are then used to help guide future outfall monitoring and discharge prevention efforts. All IDDE inventory, inspections, comments, and complaints are documented in VUEWorks and spreadsheets.



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APPENDIX A: Penalty Sheet

Itemized Penalty Worksheet / Invoice

Violation	Comments	Multiplier	Penalty	Total
Grading without a Land Disturbance Permit	yes = 1		\$300.00	\$0.00
	Acres Disturbed		\$100.00	\$0.00
	in 100 yr		\$200.00	\$0.00
Previous Violation Multiplier Calculator	1 Violation = 1			\$0.00
Number of Previous Violations				
Grading Without a Permit				\$0.00
Violation	Comments	Multiplier	Penalty	Total
Failure to Install/ Maintain EPSC	yes = 1	1	\$100.00	\$100.00
	# of separate failure locations	5	\$100.00	\$500.00
	# of acres	10.00	\$50.00	\$500.00
Previous Violation Multiplier Calculator	1 Violation = 1	1		\$1,100.00
Number of Previous Violations				
EPSC				\$1100.00
Violation	Comments	Multiplier	Penalty	Total
Buffer Disturbance	yes = 1		\$200.00	\$0.00
	Stream listed on		\$300.00	\$0.00
	Disturbance >		\$200.00	\$0.00
Previous Violation Multiplier Calculator	1 Violation = 1			\$0.00
Number of Previous Violations				
Water Quality Penalty				\$0.00
Violation	Comments	Multiplier	Penalty	Total
Illicit Discharge	yes = 1	1	\$100.00	\$100.00
	# of separate	2	\$50.00	\$100.00
	impaired stream		\$350.00	\$0.00
	biological hazard =		\$200.00	\$0.00
Previous Violation Multiplier Calculator	1 Violation = 1	1		\$200.00
Number of Previous Violations				
Illicit Discharge				\$200.00
Violation	Comments	Multiplier	Penalty	Total
Site not Stabilized within 7 days	yes = 1	1	\$50.00	\$50.00
	# of acres not	10	\$50.00	\$500.00
Previous Violation Multiplier Calculator	1 Violation = 1	1		\$550.00
Number of Previous Violations				
Miscellaneous				\$550.00
Violation	Comments		Penalty	Total
Administrative Penalties	Inspection	1	\$100.00	\$100.00
Administrative Penalties				\$100.00
			Total Due:	\$1,950.00

Authorized Signature		Date	
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ORDINANCES....

December 10, 2024

MEMORANDUM

To: Board of Mayor and Aldermen
From: Jason Barnes, Finance Director
CC: Gerald Herman, City Administrator
Re: Fiscal Year 2025, Budget Amendment I (12/19/2024)

This budget amendment format (template) has been changed from previous versions to improve transparency and understandability. The new format is based on excerpts from the original budget ordinance. The Division of Local Government Finance of the Tennessee Comptroller of the Treasury as well as KraftCPAs (our audit firm) have reviewed the updated formatting and approve the new template for budget amendments.

The following budget amendment is recommended for approval.

The first two proposed changes on this budget amendment are related to the Municipal Recreation Center project. The first proposed change is to account for the overstated estimated expenditures for the previous fiscal year of \$2,508,960. This caused the estimated ending (FY2024) / beginning (FY2025) fund balance and current year proposed appropriations to be understated by the same amount. This first proposed change alone would not affect current year ending fund balance. The second proposed change is to increase the current year (and overall) appropriations for this project by \$191,040. This amount was estimated based upon outstanding commitments to Romach and Wold in order to complete the project by June 30, 2025.

The third proposed change on this budget amendment is related to the Soccer Complex Renovation Phase 2 project. This proposed change is to account for the overstated estimated expenditures for the previous fiscal year of \$517,595. This caused the estimated ending (FY2024) / beginning (FY2025) fund balance and current year proposed appropriations to be understated by the same amount. This proposed change would not affect current year ending fund balance.

Should you have any questions related to this budget amendment, please let me know.

Jason Barnes
Finance Director
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JBarnes@WhiteHouseTN.gov

ORDINANCE 24-19

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025.

Whereas, Tenn, Code Ann. § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

General Fund (per ordinance 24-06)	FY 2024 Estimated	FY 2025 Proposed	
Appropriations			
Expenditures			
Parks and Recreation	\$ 16,265,528	\$ 10,094,260	
Beginning Fund Balance July 1	7,592,644	5,633,623	
Ending Fund Balance June 30	\$ 5,633,623	\$ 8,982,121	

General Fund (proposed change #1)	FY 2024 Estimated	FY 2025 Proposed	Amendment Change Amt. G/L
Appropriations			
Expenditures			
Parks and Recreation	\$ 13,756,568	\$ 12,603,220	\$ 2,508,960 110-44740-900
Beginning Fund Balance July 1	7,592,644	8,142,583	
Ending Fund Balance June 30	\$ 8,142,583	\$ 8,982,121	

1) To amend previous fiscal year (2024) estimated expenditures (reduced) for the Municipal Recreation Center project, to increase beginning Fund Balance for current fiscal year (2025), and to increase proposed expenditures for current fiscal year (2025) as a result of unexpended costs in the previous fiscal year (2024).

General Fund (proposed change #2)		FY 2025 Proposed	Amendment Change Amt. G/L
Appropriations			
Expenditures			
Parks and Recreation		\$ 12,794,260	\$ 191,040 110-44740-900
Beginning Fund Balance July 1		8,142,583	
Ending Fund Balance June 30		\$ 8,791,081	

2) To amend current fiscal year (2025) proposed expenditures (increase) for the Municipal Recreation Center project as a result of anticipated additional unbudgeted project costs.

Parks Sales Tax Fund (per ordinance 24-06)	FY 2024 Estimated	FY 2025 Proposed	
Appropriations			
Expenditures			
Parks	\$ 2,070,000	\$ 600,000	
Beginning Fund Balance July 1	610,240	18,915	
Ending Fund Balance June 30	\$ 18,915	\$ 882,668	
Parks Sales Tax Fund (proposed change #3)	FY 2024 Estimated	FY 2025 Proposed	Amendment Change Amt. G/L
Appropriations			
Expenditures			
Parks	\$ 1,552,405	\$ 1,117,595	\$ 517,595 122-44400-900
Beginning Fund Balance July 1	610,240	536,510	
Ending Fund Balance June 30	\$ 536,510	\$ 882,668	
<p>3) To amend previous fiscal year (2024) estimated expenditures (reduced) for the Soccer Complex Renovation Phase 2 project, to increase beginning Fund Balance for current fiscal year (2025), and to increase proposed expenditures for current fiscal year (2025) as a result of unexpended costs in the previous fiscal year (2024).</p>			

ORDINANCE 24-20

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 18 CHAPTER 4 STORMWATER MANAGEMENT SECTIONS 18-409, 18-410 AND 18-

411

WHEREAS, the Board of Mayor and Aldermen passed Ordinance 14-28 that established Stormwater Management in the Municipal Code Title 18, Chapter 4 Stormwater Management; and

WHEREAS, the City maintains a consistent set of adopted rules and procedures for the administration and enforcement of stormwater related matters; and

WHEREAS, the City Administrator is charged with the duty to review the adopted policies and procedures that govern the City's stormwater system and make recommendations of updates and improvements to the procedures; and

WHEREAS, the City has engaged the services of a professionally trained Public Services Director to advise on stormwater related matters, including infrastructure management and enforcement; and

WHEREAS, this professional has made a number of recommendations to revise the enforcement rules and procedures in the Municipal Code Title 18, Chapter 4 Stormwater Management; and

WHEREAS, Resolution 24-16 establishes the Stormwater Enforcement Response Plan, and

WHEREAS, the Board of Mayor and Alderman desires to amend and delete sections of the Municipal Code Title 18 Chapter 4 due to the redundancy of the established Resolution;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR ALDERMAN that the White House Municipal Code Title 18 Sewers and Waters, Chapter 4 Stormwater Management be amended as follows:

TITLE 18: SEWERS AND WATERS
CHAPTER 4: STORMWATER MANAGEMENT

****Amends are made in bold, italics, and underlined text.***

18-409. Enforcement. (1) Enforcement authority. The stormwater coordinator shall have the authority to issue notices of violation and citations, and to impose the civil penalties provided in summary in this section. Further details on enforcement shall be as defined in the city's enforcement response plan ~~as approved by the board of mayor and aldermen.~~ Measures authorized include:

- ~~(a) Verbal warnings. At minimum, verbal warnings must specify the nature of the violation and required corrective action.~~
- ~~(b) Written notices. Written notices must stipulate the nature of the violation and the required corrective action, with deadlines for taking such action.~~
- ~~(c) Citations with administrative penalties. The MS4 has the authority to assess monetary penalties, which may include civil and administrative penalties.~~
- ~~(d) Stop work orders. Stop work orders that require construction activities to be halted, except for those~~

activities directed at cleaning up, abating discharge, and installing appropriate control measures.

(e) Withholding of plan approvals or other authorizations. Where a facility is in noncompliance, the MS4's own approval process affecting the facility's ability to discharge to the MS4 can be used to abate the violation.

(f) Additional measures. The MS4 may also use other escalated measures provided under local legal authorities. The MS4 may perform work necessary to improve erosion control measures or eliminate illicit discharges and collect the funds from the responsible party in an appropriate manner, such as collecting against the project's bond or directly billing the responsible party to pay for work and materials.

(2) Notification of violation. (a) Verbal warning. Verbal warning may be given at the discretion of the inspector when it appears the condition can be corrected by the violator within a reasonable time, which time shall be approved by the inspector.

(b) Written notice. Whenever the stormwater coordinator finds that any permittee or any other person discharging stormwater has violated or is violating this chapter or a permit or order issued hereunder, the stormwater coordinator may serve upon such person written notice of the violation. Within ten (10) days of this notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted to the stormwater coordinator. Submission of this plan in no way relieves the discharger of liability for any violations occurring before or after receipt of the notice of violation.

(c) Consent orders. The stormwater coordinator is empowered to enter into consent orders, assurances of voluntary compliance, or other similar documents establishing an agreement with the person responsible for the noncompliance. Such orders will include specific action to be taken by the person to correct the noncompliance within a time period also specified by the order. Consent orders shall have the same force and effect as administrative orders issued pursuant to paragraphs (d) and (e) below.

(d) Show cause hearing. The stormwater coordinator may order any person who violates this chapter or permit or order issued hereunder, to show cause why a proposed enforcement action should not be taken. Notice shall be served on the person specifying the time and place for the meeting, the proposed enforcement action and the reasons for such action, and a request that the violator show cause why this proposed enforcement action should not be taken. The notice of the meeting shall be served personally or by registered or certified mail (return receipt requested) at least ten (10) days prior to the hearing.

(e) Compliance order. When the stormwater coordinator finds that any person has violated or continues to violate this chapter or a permit or order issued thereunder, he may issue an order to the violator directing that, following a specific time period, adequate structures or devices be installed and/or procedures implemented and properly operated. Orders may also contain such other requirements as might be reasonably necessary and appropriate to address the noncompliance, including the construction of appropriate structures, installation of devices, self-monitoring, and management practices.

(f) Cease and desist and stop work orders. When the stormwater coordinator finds that any person has violated or continues to violate this chapter or any permit or order issued hereunder, the stormwater coordinator may issue a stop work order or an order to cease and desist all such violations and direct those persons in noncompliance to:

(i) Comply forthwith; or

(ii) Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations except for terminating the discharge and installing appropriate control measures.

(g) Suspension, revocation or modification of permit. The stormwater coordinator may suspend, revoke

or modify the permit authorizing the land development project or any other project of the applicant or other responsible person within the city. A suspended, revoked or modified permit may be reinstated after the applicant or other responsible person has taken the remedial measures set forth in the notice of violation or has otherwise cured the violations described therein, provided such permit may be reinstated upon such conditions as the stormwater coordinator may deem necessary to enable the applicant or other responsible person to take the necessary remedial measures to cure such violations.

(h) ~~Conflicting standards.~~ Whenever there is a conflict between any standard contained in this chapter, other city ordinances or in the BMP manuals adopted by the city under this chapter, the strictest standard shall prevail.

18-410. Penalties. (1) ~~Violations.~~ Any person who shall commit any act declared unlawful under this chapter, who violates any provision of this chapter, who violates the provisions of any permit issued pursuant to this chapter, or who fails or refuses to comply with any lawful communication or notice to abate or take corrective action by the stormwater coordinator, shall be guilty of a civil offense.

(2) ~~Penalties.~~ Under the authority provided in Tennessee Code Annotated, § 68-221-1106, the city declares that any person violating the provisions of this chapter may be assessed a civil penalty by the city of not less than fifty dollars (\$50.00) and not more than five thousand dollars (\$5,000.00) per day for each day of violation. Each day of violation shall constitute a separate violation. Further definition of said penalties will be as described in the official city enforcement response plan as approved by the board of mayor and aldermen.

(3) ~~Measuring civil penalties.~~ In assessing a civil penalty, the city may consider:

- (a) ~~The harm done to the public health or the environment;~~
- (b) ~~Whether the civil penalty imposed will be a substantial economic deterrent to the illegal activity;~~
- (c) ~~The economic benefit gained by the violator;~~
- (d) ~~The amount of effort put forth by the violator to remedy this violation;~~
- (e) ~~Any unusual or extraordinary enforcement costs incurred by the city;~~
- (f) ~~The amount of penalty established by ordinance or resolution for specific categories of violations; and~~
- (g) ~~Any equities of the situation which outweigh the benefit of imposing any penalty or damage assessment.~~

(4) ~~Recovery of damages and costs.~~ In addition to the civil penalty in subsection (2) above, the city may recover:

- (a) ~~All damages proximately caused by the violator to the city, which may include any reasonable expenses incurred in investigating violations of, and enforcing compliance with, this chapter, or any other actual damages caused by the violation.~~
- (b) ~~The costs of the city's maintenance of stormwater facilities when the user of such facilities fails to maintain them as required by this chapter.~~

(5) ~~Referral to TDEC.~~ Where the city has used progressive enforcement to achieve compliance with this chapter, and in the judgment of the city has not been successful, the city may refer the violation to TDEC. For the purposes of this provision, "progressive enforcement" shall mean verbal warnings, written notices citations and other measures defined in § 18-409 and in the city's enforcement response plan. In addition, enforcement referrals to TDEC must include, at a minimum, the following information:

- (a) ~~Construction project or industrial facility location;~~

~~(b) Name of owner or operator;~~

~~(c) Estimated construction project or size or type of industrial activity (including SIC code, if known);~~

~~(d) Records of communications with the owner or operator regarding the violation, including at least two (2) follow-up inspections, two (2) warning letters or notices of violation, and any response from the owner or operator.~~

~~(6) Other remedies. The city may bring legal action to enjoin the continuing violation of this chapter, and the existence of any other remedy, at law or equity, shall be no defense to any such actions. (7) Remedies cumulative. The remedies set forth in this section shall be cumulative, not exclusive, and it shall not be a defense to any action, civil or criminal, that one (1) or more of the remedies set forth herein has been sought or granted.~~

18-411. Appeals. Pursuant to Tennessee Code Annotated, § 68-221-1106(d), any person aggrieved by the imposition of a civil penalty or damage assessment as provided by this chapter may appeal said penalty or damage assessment to the stormwater advisory board.

~~(1) Appeals to be in writing. The appeal shall be in writing and filed with the city recorder within fifteen (15) days after the civil penalty and/or damage assessment is served in any manner authorized by law.~~

~~(2) Public hearing. Upon receipt of an appeal, the city's stormwater advisory board established by the city's governing body shall hold a public hearing within thirty (30) days. Ten (10) days' prior notice of the time, date, and location of said hearing shall be published in a daily newspaper of general circulation. Ten (10) days' notice by registered mail shall also be provided to the aggrieved party, such notice to be sent to the address provided by the aggrieved party at the time of appeal. The decision of the governing body of the city shall be final.~~

~~(3) Appealing decisions of the city's stormwater advisory board. Any alleged violator may appeal a decision of the stormwater advisory board pursuant to the provisions of Tennessee Code Annotated, Title 27, Chapter 8.~~

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: December 19, 2024

Second Reading: January 16, 2025

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

PURCHASING....



City of White House

Parks, Recreation & Cultural Arts

105 College Street
White House, TN 37188
Phone: 615.672.4350 x.2114
Fax: 615.616.1057

Kevin Whittaker
Director

Selena Clouse
Assistant Director

Linda Brooks
Office Administrator

Steven Russell
Park Maintenance Supervisor

MEMORANDUM

Date: December 9, 2024

To: Board of Mayor and Aldermen
Gerald Herman, City Administrator

From: Kevin Whittaker, Director of Parks and Recreation

Re: Recreation Center Furniture

The Parks and Recreation Department is ready to purchase the furniture for the Recreation Center. The following items are included in the quote, broken down by room:

Game Room

2 side chairs, 11 standard chairs, 4 sections of couches, board game table, ping pong table, foosball table, and shelving for the storage room.

Staff Breakroom

3 Tables and 12 chairs

Event Lobby

2 Café tables and 8 chairs for concessions area and 5 bar height chairs for concessions counter

Gymnasium

52 Folding chairs, 10 tables, and dolly for transport

Maintenance Office

Desk, office chair, and guest chair

Kids Camp

4 Kids tables, 10 kids' chairs, office desk, 2 office chairs, and bookcase

Program and Events Coordinator Office

Office desk, office chair, cabinets, tack board, task lights, guest chairs

Multi-purpose Room 1 and 2

23 Tables and 132 chairs

Equipment Issue

2 Office Chairs

A layout and full quote can be seen on the corresponding sheets.

We feel this proposal provides the Recreation Center with high quality furniture that will meet the needs of our citizens along with the necessary office furniture for the staff that will be working in it. This furniture sets us up to fully function as soon as the Recreation Center is open.

This equipment is to be purchased off state contract from Nashville Office Interiors (Contract# SWC 28266) at a price of \$147,553.34, which is approximately \$2,500 under budget. This will be coming out of the 900 Capital Budget line of the Park Sales Tax Fund. I am recommending approval.

Thank You



SWC 28266

Nashville
611 3rd Avenue South
Nashville, TN 37210
Phone: 615-329-1811
www.noifurniture.com

Remit To:
Nashville Office Interiors
611 3rd Avenue South
Nashville, TN 37210
www.noifurniture.com

Order Number	58269
Date	12/09/2024
Customer PO No	n/a
Customer Name	CITY OF WHITEHOUSE
Salesperson	Jane Micsak
Project Name	
Terms	NET 30
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T CITY OF WHITEHOUSE
O 105 COLEGE ST.
WHITEHOUSE, TN 37188

ATTN: KEVIN WHITAKER
Phone: 615-616-1015
Email: kwhittaker@whitehousetn.gov

S CITY OF WHITEHOUSE
H 105 COLEGE ST.
I WHITEHOUSE, TN 37188
P

T ATTN: KEVIN WHITAKER
O Phone: 615-616-1015
Email: kwhittaker@whitehousetn.gov

Prepared for : Jane Micsak

Line	Quantity	Description	List	Unit Price	Extended Amount
1	1.00 Each	KIMBALL OFFICE JASPER 75K206028CFFTM--501-501-C45 DOCK, 20DX28H, BASE, FOR 60W TOP, BLADE T-LEG, FLIP/NEST PAIR, PNT OPTION: 501:501 - PLATINUM METALLIC OPTION: 501:501 - PLATINUM METALLIC OPTION: C45:C45 - BLACK CASTER % Off List: 100.00	1,420.00	0.00	0.00
2	1.00 Each	KIMBALL OFFICE JASPER 75K2460RTL--P-X-STD-793-793 DOCK, 24DX60W, TRAINING TABLE, RECTANGULAR TOP, HPL, P RIM OPTION: P:P - 1/8" MOLDED VIN OPTION: X:X - NO GROMMET OPTION: STD:STD - STANDARD GROUP 1 OPTION: 793:793 - ACORN OPTION: 793:793 - ACORN % Off List: 100.00	545.00	0.00	0.00
3	1.00 Each	NATIONAL OFFICE FURNITURE WW2460RTFMLL--V793-X-STD-793-501 WAVEWORKS, 24DX60W, TRAINING TABLE, FLIP/NEST, TFL OPTION: V793:V793 - SOFTENED,ACORN OPTION: X:X - NO GROMMET OPTION: STD:STD - STANDARD LAMINATE OPTION: 793:793 - ACORN OPTION: 501:501 - PLATINUM METALLIC % Off List: 100.00	1,760.00	0.00	0.00
5	1.00 Each	KIMBALL OFFICE JASPER 75K60FMECH DOCK, TBL BASE, FLIPMECH, BEAM, QTY1 With the following configuration:	0.00	0.00	0.00



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Salesperson	Jane Micsak
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		% Off List: 0.00			
6	2.00 Each	HAWORTH SCT-30-7111--(XJ)-,XJ-BL-(MS)-,MS-F-,TR-F-,TR-F-,TR-F- Very Task Chair,Faux Lea Seat,Mesh Bk,4D Arms,Alum Bse Hd Ctrs,Bk Lk, W/Lum, OPTION: Seat 1 Color:(XJ):Wellington GRD A OPTION: Seat 1 Color:,XJ-BL:Black GRD A OPTION: Back 1 Color (Inside):(MS):Very Task Mesh GRD A OPTION: Back 1 Color (Inside):,MS-F:Black GRD A OPTION: Trim Color:,TR-F:Black GRD A OPTION: Frame Color:,TR-F:Black GRD A OPTION: Base Color:,TR-F:Black GRD A Tag: Tag TG: Equip Issue 203	1,594.00	637.60	1,275.20
		% Off List: 60.00			
7	8.00 Each	HAWORTH S7HB-44-0K--,TR-CF-,TR-LE Maari, Sled Base Bar Height, Poly Seat, Poly Back, No Arm, Felt Glide OPTION: Seat 1 Color:,TR-CF:Coffee GRD A OPTION: Frame Color:,TR-LE:Metallic Silver GRD B Tag: Tag TG: Event Lobby 102	725.61	333.78	2,670.24
		% Off List: 54.00			
8	5.00 Each	HAWORTH S8HB-44-0K--,TR-CF-,TR-LE Maari, Low Back, Sled Base Bar Height, Poly Seat, Poly Back, No Arm, Felt Glide OPTION: Seat 1 Color:,TR-CF:Coffee GRD A OPTION: Frame Color:,TR-LE:Metallic Silver GRD B Tag: Tag TG: Event Lobby 102	691.19	317.95	1,589.75
		% Off List: 54.00			
9	2.00 Each	NATIONAL OFFICE FURNITURE 83N36RDLL--VPC-STD-PC FOOTINGS,36DIA,ROUND TOP,TFL OPTION: VPC:SOFTENED,PORCINI OPTION: STD:STANDARD LAMINATE OPTION: PC:PORCINI Tag: Tag TG: Event Lobby 102	643.00	270.06	540.12
		% Off List: 58.00			
10	2.00 Each	NATIONAL OFFICE FURNITURE CBV2240DRNBP--501-501 CONFERENCE,22WX40H,ROUND DISC BASE,BAR HEIGHT	1,317.00	553.14	1,106.28



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		OPTION: 501:PLATINUM METALLIC OPTION: 501:PLATINUM METALLIC Tag: Tag TG: Event Lobby 102 % Off List: 58.00			
11	1.00 Each	HAWORTH EUAW-0048-NH Wire Mgr,Universal,Horizontal 48In. Tag: Tag TG: Facility Manage 226 % Off List: 65.00	215.77	75.52	75.52
12	1.00 Each	HAWORTH SCT-30-7111--(XJ)-,XJ-BL-(MS)-,MS-F-,TR-F-,TR-F-,TR-F- Very Task Chair,Faux Lea Seat,Mesh Bk,4D Arms,Alum Bse Hd Ctrs,Bk Lk, W/Lum, OPTION: Seat 1 Color:(XJ):Wellington GRD A OPTION: Seat 1 Color:,XJ-BL:Black GRD A OPTION: Back 1 Color (Inside):(MS):Very Task Mesh GRD A OPTION: Back 1 Color (Inside):,MS-F:Black GRD A OPTION: Trim Color:,TR-F:Black GRD A OPTION: Frame Color:,TR-F:Black GRD A OPTION: Base Color:,TR-F:Black GRD A Tag: Tag TG: Facility Manage 226 % Off List: 60.00	1,594.00	637.60	637.60
13	2.00 Each	NATIONAL OFFICE FURNITURE N49GUM--2-22147-HRZ1_150-BK-C73 GRIN,GUEST,STITCH,METAL SLED OPTION: 2:GRADE 2 OPTION: 22147:SEDONA MESA OPTION: HRZ1_150:HORIZONTAL,1.5" STITCH OPTION: BK:BLACK OPTION: C73:SOFT GLIDE Tag: Tag TG: Facility Manager 226 % Off List: 58.00	1,176.00	493.92	987.84
14	1.00 Each	NATIONAL OFFICE FURNITURE 65N2965DASCL--V792-G1R-STD-792-501 NAVIYD,29DX65W,DESK,ADJUSTABLE,STD HEIGHT,C LEG,HPL OPTION: V792:SOFTENED,SABLE OPTION: G1R:GROMMET,RIGHT OPTION: STD:STANDARD LAMINATE OPTION: 792:SABLE OPTION: 501:PLATINUM METALLIC Tag: Tag TG: Facility Manager 226	2,540.00	1,066.80	1,066.80



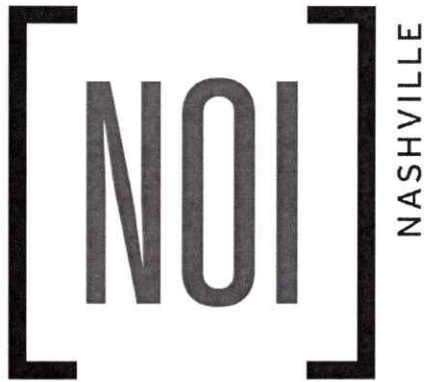
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		% Off List: 58.00			
15	1.00 Each	NATIONAL OFFICE FURNITURE 65N6510MPLL--792 NAVIYD,65WX10H,MODESTY PANEL,TFL OPTION: 792:SABLE Tag: Tag TG: Facility Manager 226	439.00	184.38	184.38
		% Off List: 58.00			
16	1.00 Each	NATIONAL OFFICE FURNITURE WW2315PMBFCL--83PL-KS1S-1-11508-792-792 WAVEWORKS,23DX15W,PEDESTAL,MOBILE,BOX/FILE,CUSHION TOP,LAM OPTION: 83PL:CURVED,PLATINUM METALLIC OPTION: KS1S:SPECIFY 1 SILVER CORE SEPARATE OPTION: 1:GRADE 1 OPTION: 11508:VESSEL STORMCLOUD OPTION: 792:SABLE OPTION: 792:SABLE Tag: Tag TG: Facility Manager 226	1,419.00	595.98	595.98
		% Off List: 58.00			
17	1.00 Each	NATIONAL OFFICE FURNITURE WW2336LFM2L--83PL-X-KS1S-792-792 WAVEWORKS,23DX36W,LATERAL FILE,UNDERSURFACE,2 DRAWER,LAM OPTION: 83PL:CURVED,PLATINUM METALLIC OPTION: X:NO GROMMET OPTION: KS1S:SPECIFY 1 SILVER CORE SEPARATE OPTION: 792:SABLE OPTION: 792:SABLE Tag: Tag TG: Facility Manager 226	1,242.00	521.64	521.64
		% Off List: 58.00			
18	1.00 Each	NATIONAL OFFICE FURNITURE WW2428STL--792 WAVEWORKS,24DX28H,T SUPPORT PANEL,LAMINATE OPTION: 792:SABLE Tag: Tag TG: Facility Manager 226	486.00	204.12	204.12
		% Off List: 58.00			
19	1.00 Each	NATIONAL OFFICE FURNITURE WW2484WSSDL--M-V792-G1L-X-X-X-STD-792 WAVEWORKS,24DX84W,SURFACE,RECTANGULAR,HPL OPTION: M:MAIN OPTION: V792:SOFTENED,SABLE	815.00	342.30	342.30



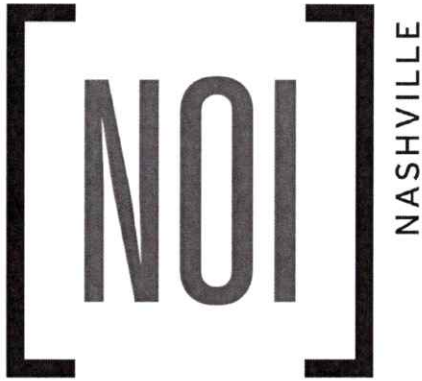
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		OPTION: G1L:GROMMET,LEFT OPTION: X:NO WIRE MANAGER OPTION: X:NO MODIFIED DEPTH (STANDARD) OPTION: X:NO MODIFIED WIDTH (STANDARD) OPTION: STD:STANDARD LAMINATE OPTION: 792:SABLE Tag: Tag TG: Facility Manager 226 % Off List: 58.00			
20	1.00 Each	NATIONAL OFFICE FURNITURE WW8438HBH2L--KS2S-792-792 WAVEWORKS,84WX38H,HIGHBACK ORGR,FULL BACK,DOORS,LAMINATE OPTION: KS2S:SPECIFY 2 SILVER CORE SEPARATE OPTION: 792:SABLE OPTION: 792:SABLE Tag: Tag TG: Facility Manager 226 % Off List: 58.00	1,868.00	784.56	784.56
21	1.00 Each	NATIONAL OFFICE FURNITURE NAC31TLL ACCESSORIES,31W LED TASK LIGHT,LINEAR,SINGLE/STARTER UNIT Tag: Tag TG: Facility Manager 226 Tag T5: NAC31TLL % Off List: 58.00	581.00	244.02	244.02
22	1.00 Each	NATIONAL OFFICE FURNITURE NAC31TLLA ACCESSORIES,31W LED TASK LIGHT,ADD-ON Tag: Tag TG: Facility Manager 226 Tag T5: NAC31TLLA % Off List: 58.00	562.00	236.04	236.04
23	1.00 Each	NATIONAL OFFICE FURNITURE NAC8219TBRA--A-8603 ACCESSORIES,82 1/16WX19 1/2H,TACKBOARD,RAILROAD OPTION: A:GRADE A OPTION: 8603:DUNE HAZE Tag: Tag TG: Facility Manager 226 % Off List: 58.00	772.00	324.24	324.24
24	4.00 Each	NATIONAL OFFICE FURNITURE NCCB026S CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 026 Tag: Tag TG: Facility Manager 226	30.00	12.60	50.40



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		% Off List: 58.00			
25	2.00 Each	NATIONAL OFFICE FURNITURE C03SDC0202--SN05 BERNADETTE,SIDE CHAIR,OUTDOOR OPTION: SN05:BREEZE Tag: Tag TG: Game Room 110 % Off List: 58.00	1,056.00	443.52	887.04
26	11.00 Each	HAWORTH S7H-44-0K--,TR-1T-,TR-LE Maari Sled Base, Poly Seat, Poly Back, No Arm, Felt Glide OPTION: Seat 1 Color:,TR-1T:Balsam GRD A OPTION: Frame Color:,TR-LE:Metallic Silver GRD B Tag: Tag TG: Game Room 110 % Off List: 54.00	447.54	205.87	2,264.57
27	4.00 Each	HAWORTH SMSM-3267-HNF--(MOMENTUM_SILICA)-,AL-R07-(S4)-,S4-ML-,TR-TW Riverbend,Straight,Mid Bk,Faux Lea Seat and Fab Bk,67,W,Felt Gld OPTION: Seat 1 Color:(MOMENTUM_SILICA):Momentum - Silica GRD F OPTION: Seat 1 Color:,AL-R07:Botanic GRD F OPTION: Back 1 Color (Inside):(S4):Kaleidoscope GRD B OPTION: Back 1 Color (Inside):,S4-ML:Malachite GRD B OPTION: Trim Color:,TR-TW:Plaster (Textured) GRD A Tag: Tag TG: Game Room 110 % Off List: 59.50	4,963.27	2,010.12	8,040.48
28	2.00 Each	NATIONAL OFFICE FURNITURE WWN3669BCOFL--PC WAVEWORKS,36WX69H,BOOKCASE,OPEN,FREESTANDING,LAMINATE OPTION: PC:PORCINI Tag: Tag TG: Game Room 110 % Off List: 58.00	1,211.00	508.62	1,017.24
29	1.00 Each	NASHVILLE BILLIARD & PATIO TTXCL-- CLASSIC FOOSBALL 56L x 30W x 36H OPTION: :BLACK Tag: Tag TG: Game Room 110 % Off List: 0.00	2,242.00	2,242.00	2,242.00
30	1.00 Each	NASHVILLE BILLIARD & PATIO FREIGHT-- NASHVILLE BILLIARDS FREIGHT	275.00	275.00	275.00



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		OPTION: : Tag: Tag TG: Game Room 110 % Off List: 0.00			
31	1.00 Each	KETTLER S8-37W SPONETA SUPER COMPACT W 108L x 60W x 30H inches Tag: Tag TG: Game Room 110 % Off List: 0.00	1,755.00	1,755.00	1,755.00
32	1.00 Each	KETTLER 7209-400 GTX 85 4-Player Set Tag: Tag TG: Game Room 110 % Off List: 0.00	36.00	36.00	36.00
33	1.00 Each	KETTLER FREIGHT FREIGHT Tag: Tag TG: Game Room 110 % Off List: 0.00	430.00	430.00	430.00
34	1.00 Each	AMAZON BORD GAME TABLE Board Game Table with removable top, seats 4-6 players. Overall dims 62.5" x 38.5" x 30" H finish Warm Walnut Tag: Tag TG: Game Room 110 % Off List: 0.00	1,500.00	1,500.00	1,500.00
35	1.00 Each	AMAZON FREIGHT FREIGHT Tag: Tag TG: Game Room 110 % Off List: 0.00	0.00	0.00	0.00
36	1.00 Each	WORKRITE ERGONOMICS SODY35 Folding Chair Dolly Blk Tag: Tag TG: Gym Stor. 116 % Off List: 62.00	1,359.00	516.42	516.42
37	52.00 Each	WORKRITE ERGONOMICS SOXSL601 Metal Folding Chair Padded Seat Blk Fabric Tag: Tag TG: Gym Stor. 116	122.00	46.36	2,410.72



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		% Off List: 62.00			
38	10.00 Each	NOI-DESIGN SOXSLBT3060SG PLASTIC FOLDING TABLE 30 X 60 Tag: Tag TG: Gym Stor. 116 % Off List: 58.00	365.00	153.30	1,533.00
39	1.00 Each	NOI-DESIGN SOXSLDLY3072 TUBE TRUCK 30 X 72 Tag: Tag TG: Gym Stor. 116 % Off List: 58.00	1,305.00	548.10	548.10
40	10.00 Each	ERG INTERNATIONAL 6260-J-IVG-SF-WHT-~ Elliot - 4 leg Junior Chair Ref. QUOTE Q-046726 OPTION: IVG:Ivy Green OPTION: SF:Standard Powder Coat OPTION: WHT:White Matte OPTION: ~:Standard Height Tag: Tag TG: Kids Camp 227 Ref. QUOTE Q-046726 % Off List: 50.00	469.00	234.50	2,345.00
41	4.00 Each	ERG INTERNATIONAL MGLBMR--2B-WH-459-58-~ Mingle - Boomer Training Table 42" x 66" Ref. QUOTE Q-046726 OPTION: 2B:3MM Edge OPTION: WH:White OPTION: 459-58:Formica Brite White OPTION: ~:Brushed Aluminum Outer, Polished Chrome Inner OPTION: ~:No Selection OPTION: ~:No Selection Tag: Tag TG: Kids Camp 227 Ref. QUOTE Q-046726 % Off List: 50.00	1,504.00	752.00	3,008.00
42	1.00 Each	ERG INTERNATIONAL FREIGHT FREIGHT Tag: Tag TG: Kids Camp 227 Ref. QUOTE Q-046726 % Off List: 0.00	0.00	0.00	0.00
43	2.00 Each	HAWORTH SCT-30-7111--(XJ)-,XJ-LC-(MS)-,MS-7-,TR-7-,TR-LE-,TR-F Very Task Chair,Faux Lea Seat,Mesh Bk,4D Arms,Alum Bse Hd Ctrs,Bk Lk,	1,594.00	637.60	1,275.20



SWC 28266

Nashville
611 3rd Avenue South
Nashville, TN 37210
Phone: 615-329-1811
www.noifurniture.com

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Nashville Office Interiors
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Nashville, TN 37210
www.noifurniture.com

Order Number	58269
Date	12/09/2024
Customer PO No	n/a
Customer Name	CITY OF WHITEHOUSE
Salesperson	Jane Micsak
Project Name	
Terms	NET 30
Page	9 of 15

		W/Lum, OPTION: Seat 1 Color:(XJ):Wellington GRD A OPTION: Seat 1 Color:,XJ-LC:Lucid GRD A OPTION: Back 1 Color (Inside):(MS):Very Task Mesh GRD A OPTION: Back 1 Color (Inside):,MS-7:Fog GRD A OPTION: Trim Color:,TR-7:Fog GRD B OPTION: Frame Color:,TR-LE:Metallic Silver GRD B OPTION: Base Color:,TR-F:Black GRD A Tag: Tag TG: Kids Camp 227 % Off List: 60.00			
44	1.00 Each	NATIONAL OFFICE FURNITURE WW3066DRFLM1--M-VPC-87PL-X-KS1S-X-X-X-STD-PC-STD-440 WAVEWORKS,30DX66W,DESK,RIGHT PED,FULL PED,BBF,HPL/METAL OPTION: M:MAIN OPTION: VPC:SOFTENED,PORCINI OPTION: 87PL:BEAM,PLATINUM METALLIC OPTION: X:NO GROMMET OPTION: KS1S:SPECIFY 1 SILVER CORE SEPARATE OPTION: X:NO WIRE MANAGER OPTION: X:NO MODIFIED DEPTH (STANDARD) OPTION: X:NO MODIFIED WIDTH (STANDARD) OPTION: STD:STANDARD LAMINATE OPTION: PC:PORCINI OPTION: STD:STANDARD,NON-METALLIC PAINT OPTION: 440:CLOUD Tag: Tag TG: Kids Camp 227 % Off List: 58.00	2,117.00	889.14	889.14
45	1.00 Each	NATIONAL OFFICE FURNITURE WW3668BCOFL--PC WAVEWORKS,36WX68H,BOOKCASE,OPEN,FREESTANDING,LAMINATE OPTION: PC:PORCINI Tag: Tag TG: Kids Camp 227 % Off List: 58.00	1,211.00	508.62	508.62
46	1.00 Each	NATIONAL OFFICE FURNITURE NCCB027S CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 027 Tag: Tag TG: Kids Camp 227 % Off List: 58.00	30.00	12.60	12.60
47	1.00 Each	HAWORTH EUAW-0048-NH Wire Mgr,Universal,Horizontal 48In. Tag: Tag TG: Maintenance Dirct. 121B	215.77	75.52	75.52



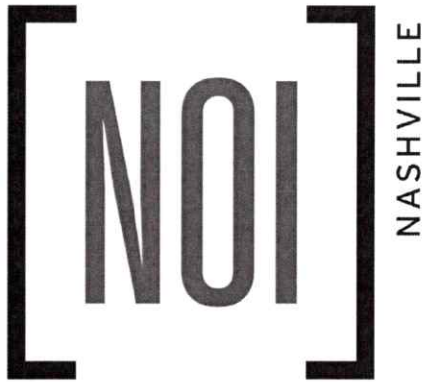
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Project Name	
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		% Off List: 65.00			
48	1.00 Each	HAWORTH SCT-30-7111--(XJ)-,XJ-BL-(MS)-,MS-F-,TR-F-,TR-F-,TR-F- Very Task Chair,Faux Lea Seat,Mesh Bk,4D Arms,Alum Bse Hd Ctrs,Bk Lk, W/Lum, OPTION: Seat 1 Color:(XJ):Wellington GRD A OPTION: Seat 1 Color:,XJ-BL:Black GRD A OPTION: Back 1 Color (Inside):(MS):Very Task Mesh GRD A OPTION: Back 1 Color (Inside):,MS-F:Black GRD A OPTION: Trim Color:,TR-F:Black GRD A OPTION: Frame Color:,TR-F:Black GRD A OPTION: Base Color:,TR-F:Black GRD A Tag: Tag TG: Maintenance Dirct. 121B	1,594.00	637.60	637.60
		% Off List: 60.00			
49	1.00 Each	NATIONAL OFFICE FURNITURE N49GUM--2-22202-HRZ1_150-BK-C73 GRIN,GUEST,STITCH,METAL SLED OPTION: 2:GRADE 2 OPTION: 22202:SEDONA SILVER LEAF OPTION: HRZ1_150:HORIZONTAL,1.5" STITCH OPTION: BK:BLACK OPTION: C73:SOFT GLIDE Tag: Tag TG: Maintenance Dirct. 121B	1,176.00	493.92	493.92
		% Off List: 58.00			
50	1.00 Each	NATIONAL OFFICE FURNITURE 65N2965DASCL--VSK-G1L-STD-SK-440 NAVIYD,29DX65W,DESK,ADJUSTABLE,STD HEIGHT,C LEG,HPL OPTION: VSK:SOFTENED,SKYLINE OPTION: G1L:GROMMET,LEFT OPTION: STD:STANDARD LAMINATE OPTION: SK:SKYLINE OPTION: 440:CLOUD Tag: Tag TG: Maintenance Dirct. 121B	2,789.80	1,171.72	1,171.72
		% Off List: 58.00			
51	1.00 Each	NATIONAL OFFICE FURNITURE 65N6510MPLL--SK NAVIYD,65WX10H,MODESTY PANEL,TFL OPTION: SK:SKYLINE Tag: Tag TG: Maintenance Dirct. 121B	439.00	184.38	184.38
		% Off List: 58.00			
52	1.00		642.00	269.64	269.64



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	Each	NATIONAL OFFICE FURNITURE WW2472WSSDL--M-VSK-G1R-X-X-STD-SK WAVEWORKS,24DX72W,SURFACE,RECTANGULAR,HPL OPTION: M:MAIN OPTION: VSK:SOFTENED,SKYLINE OPTION: G1R:GROMMET,RIGHT OPTION: X:NO WIRE MANAGER OPTION: X:NO MODIFIED DEPTH (STANDARD) OPTION: X:NO MODIFIED WIDTH (STANDARD) OPTION: STD:STANDARD LAMINATE OPTION: SK:SKYLINE Tag: Tag TG: Maintenance Direct. 121B % Off List: 58.00			
53	1.00 Each	NATIONAL OFFICE FURNITURE WW2315PUBBFM--5-KS1S-STD-440 WAVEWORKS,23DX15W,PEDESTAL,UNDERSURFACE,BOX/BOX/ FILE,METAL OPTION: 5:INTEGRATED OPTION: KS1S:SPECIFY 1 SILVER CORE SEPARATE OPTION: STD:STANDARD,NON-METALLIC PAINT OPTION: 440:CLOUD Tag: Tag TG: Maintenance Direct. 121B % Off List: 58.00	812.00	341.04	341.04
54	1.00 Each	NATIONAL OFFICE FURNITURE WW5623MPM--STD-440 WAVEWORKS,56WX23H,MODESTY PANEL,METAL OPTION: STD:STANDARD,NON-METALLIC PAINT OPTION: 440:CLOUD Tag: Tag TG: Maintenance Direct. 121B % Off List: 58.00	262.00	110.04	110.04
55	1.00 Each	NATIONAL OFFICE FURNITURE WW2427EPM--STD-440 WAVEWORKS,24DX27H,END PANEL,METAL OPTION: STD:STANDARD,NON-METALLIC PAINT OPTION: 440:CLOUD Tag: Tag TG: Maintenance Direct. 121B % Off List: 58.00	304.00	127.68	127.68
56	1.00 Each	NATIONAL OFFICE FURNITURE NAC0236SUR ACCESSORIES,36W,UNDERSURFACE SUPPORT RAIL,BLACK Tag: Tag TG: Maintenance Direct. 121B	242.00	101.64	101.64



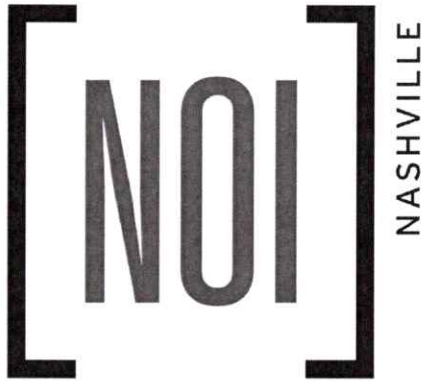
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Project Name	
Terms	NET 30
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		% Off List: 58.00			
57	1.00 Each	NATIONAL OFFICE FURNITURE WWWNDF WAVEWORKS,PEDESTAL NON-DEFACE KIT Tag: Tag TG: Maintenance Dirct. 121B % Off List: 58.00	68.00	28.56	28.56
58	1.00 Each	NATIONAL OFFICE FURNITURE NCCB121S CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 121 Tag: Tag TG: Maintenance Dirct. 121B % Off List: 58.00	30.00	12.60	12.60
59	42.00 Each	NATIONAL OFFICE FURNITURE N52GHM--2-22147-462-C21 JIMINY,GUEST,MESH BACK,ARMLESS,STATIC OPTION: 2:GRADE 2 OPTION: 22147:SEDONA MESA OPTION: 462:CINDER OPTION: C21:SOFT GLIDE Tag: Tag TG: MultiPurpose 1A-225 % Off List: 60.00	1,051.00	420.40	17,656.80
60	7.00 Each	NATIONAL OFFICE FURNITURE WW3072RTFMLL--VSK-X-STD-SK-462 WAVEWORKS,30DX72W,TRAINING TABLE,FLIP/NEST,TFL OPTION: VSK:SOFTENED,SKYLINE OPTION: X:NO GROMMET OPTION: STD:STANDARD LAMINATE OPTION: SK:SKYLINE OPTION: 462:CINDER Tag: Tag TG: MultiPurpose 1A-225 % Off List: 60.00	1,966.00	786.40	5,504.80
61	42.00 Each	NATIONAL OFFICE FURNITURE N52GHM--2-22147-462-C21 JIMINY,GUEST,MESH BACK,ARMLESS,STATIC OPTION: 2:GRADE 2 OPTION: 22147:SEDONA MESA OPTION: 462:CINDER OPTION: C21:SOFT GLIDE Tag: Tag TG: Multipurpose 1B-224 % Off List: 60.00	1,051.00	420.40	17,656.80
62	8.00	NATIONAL OFFICE FURNITURE	1,966.00	786.40	6,291.20



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Salesperson	Jane Micsak
Project Name	
Terms	NET 30
Page	13 of 15

	Each	WW3072RTFMLL--VSK-X-STD-SK-462 WAVEWORKS,30DX72W,TRAINING TABLE,FLIP/NEST,TFL OPTION: VSK:SOFTENED,SKYLINE OPTION: X:NO GROMMET OPTION: STD:STANDARD LAMINATE OPTION: SK:SKYLINE OPTION: 462:CINDER Tag: Tag TG: Multipurpose 1B-224 % Off List: 60.00			
63	48.00 Each	NATIONAL OFFICE FURNITURE N52GHM--2-22147-462-C21 JIMINY,GUEST,MESH BACK,ARMLESS,STATIC OPTION: 2:GRADE 2 OPTION: 22147:SEDONA MESA OPTION: 462:CINDER OPTION: C21:SOFT GLIDE Tag: Tag TG: Multipurpose 222 % Off List: 60.00	1,051.00	420.40	20,179.20
64	8.00 Each	NATIONAL OFFICE FURNITURE WW3072RTFMLL--VSK-X-STD-SK-462 WAVEWORKS,30DX72W,TRAINING TABLE,FLIP/NEST,TFL OPTION: VSK:SOFTENED,SKYLINE OPTION: X:NO GROMMET OPTION: STD:STANDARD LAMINATE OPTION: SK:SKYLINE OPTION: 462:CINDER Tag: Tag TG: Multipurpose 222 % Off List: 60.00	1,966.00	786.40	6,291.20
65	12.00 Each	HAWORTH S7H-44-0K--,TR-1T-,TR-LE Maari Sled Base, Poly Seat, Poly Back, No Arm, Felt Glide OPTION: Seat 1 Color:,TR-1T:Balsam GRD A OPTION: Frame Color:,TR-LE:Metallic Silver GRD B Tag: Tag TG: Staff Breakroom 106 % Off List: 54.00	447.54	205.87	2,470.44
66	2.00 Each	KIMBALL OFFICE JASPER 74K2228RDBP--501-501 DOCK,22DIAMETERX28H,DISC BASE,WORKSURFACE HEIGHT,PAINT OPTION: 501:PLATINUM METALLIC OPTION: 501:PLATINUM METALLIC Tag: Tag TG: Staff Breakroom 106	853.00	358.26	716.52



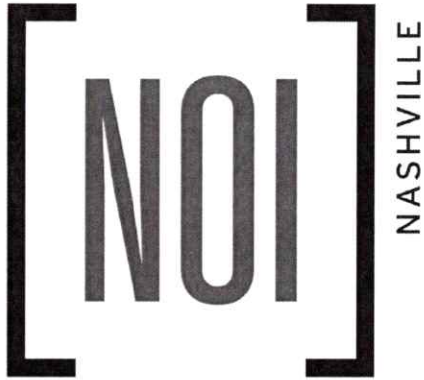
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Salesperson	Jane Micsak
Project Name	
Terms	NET 30
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		% Off List: 58.00			
67	1.00 Each	NATIONAL OFFICE FURNITURE 83N3060SRTLL--V405-X-STD-405 FOOTINGS,30DX60W,SOFT RECTANGULAR TOP,TFL OPTION: V405:SOFTENED,DESIGNER WHITE OPTION: X:NO GROMMET OPTION: STD:STANDARD LAMINATE OPTION: 405:DESIGNER WHITE Tag: Tag TG: Staff Breakroom 106	1,035.00	434.70	434.70
		% Off List: 58.00			
68	2.00 Each	NATIONAL OFFICE FURNITURE 83N36RDLL--V405-STD-405 FOOTINGS,36DIA,ROUND TOP,TFL OPTION: V405:SOFTENED,DESIGNER WHITE OPTION: STD:STANDARD LAMINATE OPTION: 405:DESIGNER WHITE Tag: Tag TG: Staff Breakroom 106	643.00	270.06	540.12
		% Off List: 58.00			
69	2.00 Each	NATIONAL OFFICE FURNITURE CBV2228DRNBP--501-501 CONFERENCE,22WX28H,ROUND DISC BASE,WORKSURFACE HEIGHT OPTION: 501:PLATINUM METALLIC OPTION: 501:PLATINUM METALLIC Tag: Tag TG: Staff Breakroom 106	884.00	371.28	742.56
		% Off List: 58.00			
70	4.00 Each	ULINE H-2212 Wide Span Storage Rack - Particle Board, 36 x 18 x 96" Tag: Tag TG: Storage 110B	186.00	224.00	896.00
		% Off List: -20.43			
71	40.00 Each	NOI-DESIGN DESIGN TIME Design Hours	0.00	90.00	3,600.00
		% Off List: 0.00			
72	1.00 Each	Furniture Guys, LLC. DELIVER deliver and install	0.00	12,187.50	12,187.50
		% Off List: 0.00			
73	1.00	NOI-WHSE OVERHEAD	0.00	3,900.00	3,900.00



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Salesperson	Jane Micsak
Project Name	
Terms	NET 30
Page	15 of 15

Each	RECIEVING RCV			
	% Off List: 0.00			

Order Sub-Total : \$147,553.34

TOTAL ORDER : \$147,553.34

PLEASE REVIEW THIS QUOTATION AND NOTIFY US PROMPTLY OF ANY CORRECTIONS REQUIRED THANK YOU FOR THE OPPORTUNITY TO BE OF SERVICE

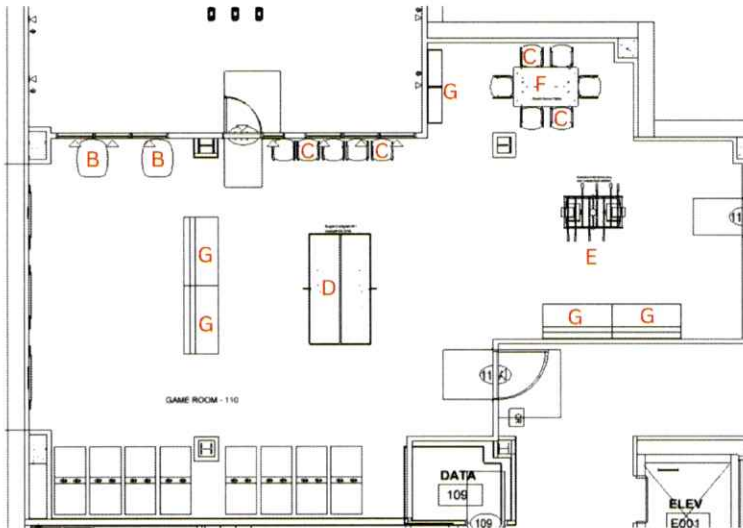
Signature: _____ Name: _____ Title: _____ Date: _____

NOI FURNITURE OPTIONS

WHITE HOUSE RECREATION CENTER

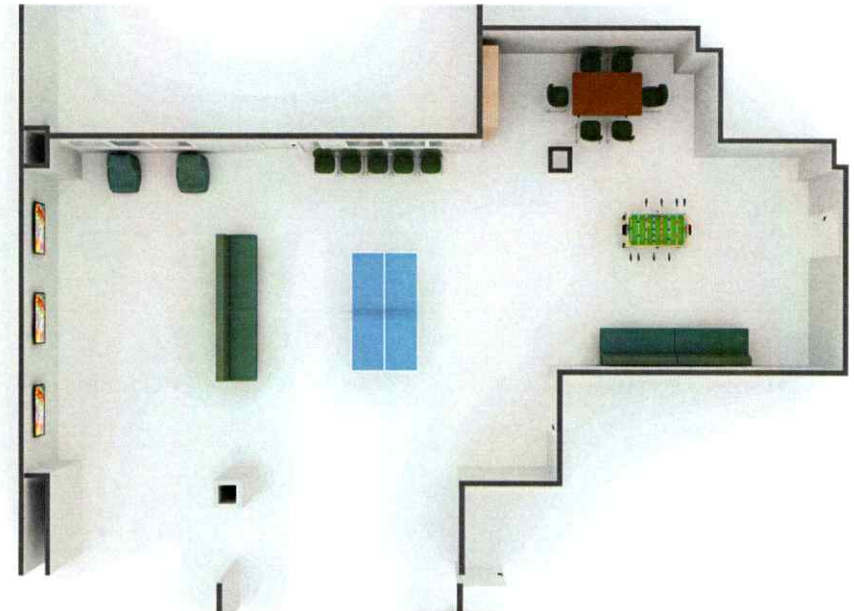
GAME ROOM - 110

[NOI]

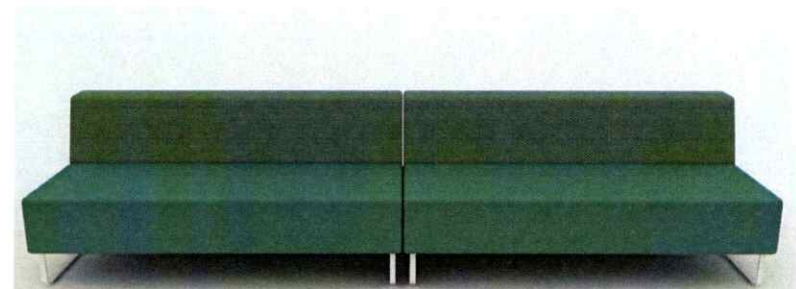
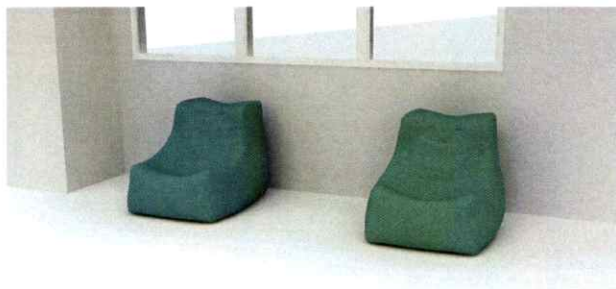


- B** ETC, Bernadette
- C** Haworth, Maari
- D** Sponeta Tennis Table
- E** Foosball Table
- F** Board Game Table
- G** Haworth, RiverBend

Reference physical material samples for accuracy of color.



GAME ROOM - 110



Furniture Options

B



C



D



Dimensions:
108"L x 60"W x 30 "H

E



Dimensions:
56"L x 30"W x 36"H

G

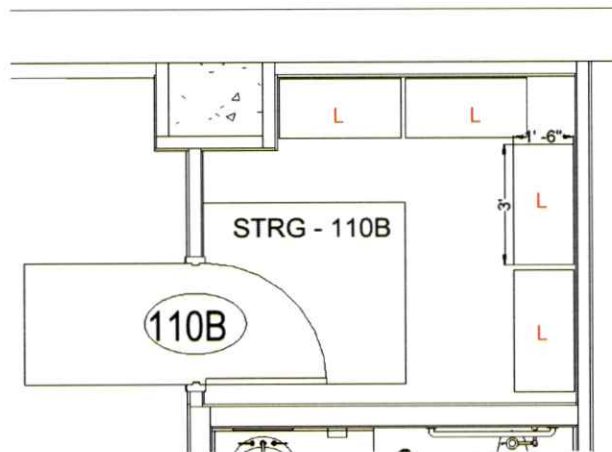


F



Dimensions:
62.5"L x 38.5"W x 30"H

STORAGE ROOM - 110 B



Shelving Options

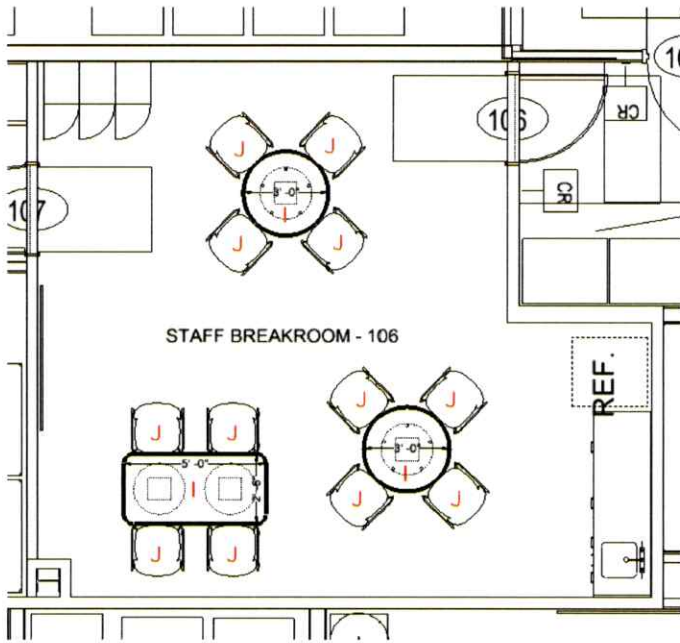
H



Dimensions:
36W" x 18D" x 96H"

H Uline, Wide Span Storage Racks - Particle Board

STAFF BREAKROOM - 106



I National, WaveWorks 2 Disc Base Tables

J Haworth, Maari

Reference physical material samples for accuracy of color.

[NOI]
National Office Interiors



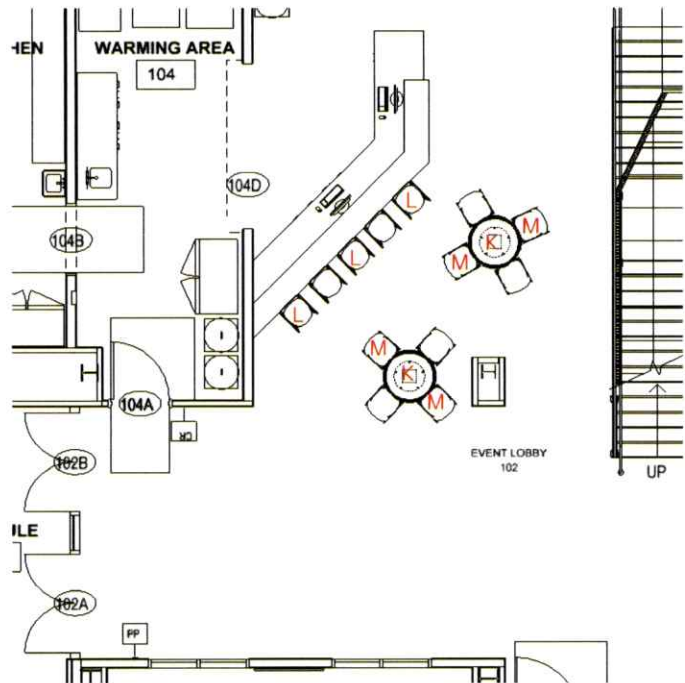
I



J



EVENT LOBBY - 102



K National, WaveWorks 2 Disc Base Tables

L Haworth, Maari Low Back

M Haworth, Maari High Back

Reference physical material samples for accuracy of color.

[NOI]
National Office Interiors



K



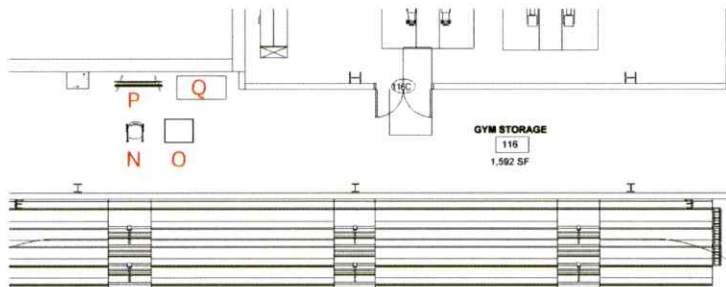
L



M



GYMNASIUM - 117



N



O



P



[NOI]

N NDI, Folding Chair - Catalog.pg.157

O NDI, Dolly - Catalog.pg.157

P NDI, Folding Table - Catalog.pg.97

N NDI, Dolly - Catalog.pg.97

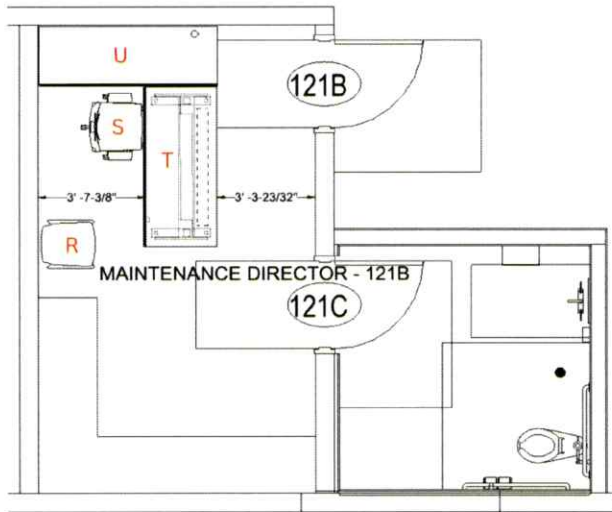
Q



Reference physical material samples for accuracy of color.

MAINTENANCE DIRECTOR - 121B

[NOI]
NATIONAL OFFICE INTERIORS



- R National_Grin
- S Haworth_Very
- T National_Naviyd
- U National_WaveWorks

Reference physical material samples for accuracy of color.

S



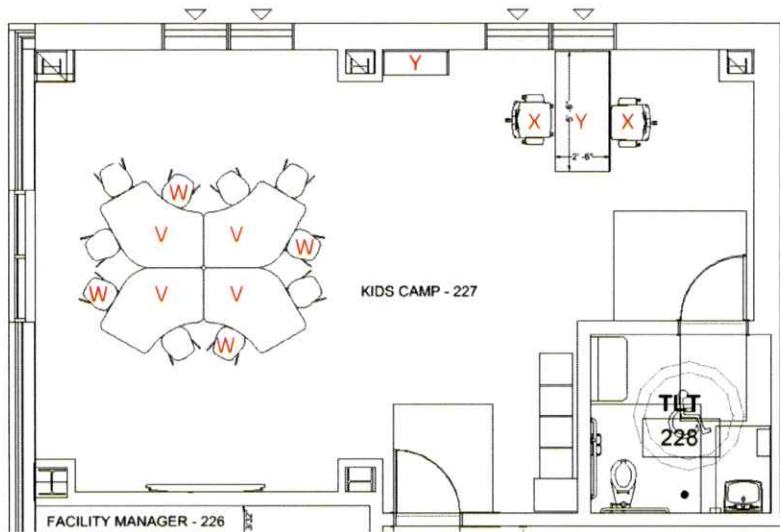
R



T



KIDS CAMP - 227



- V ERG, Mingle
- W ERG, Elliot
- X Haworth, Very
- Y National, WaveWorks

Reference physical material samples for accuracy of color.

[NOI]
NATIONAL OFFICE INTERIORS



V



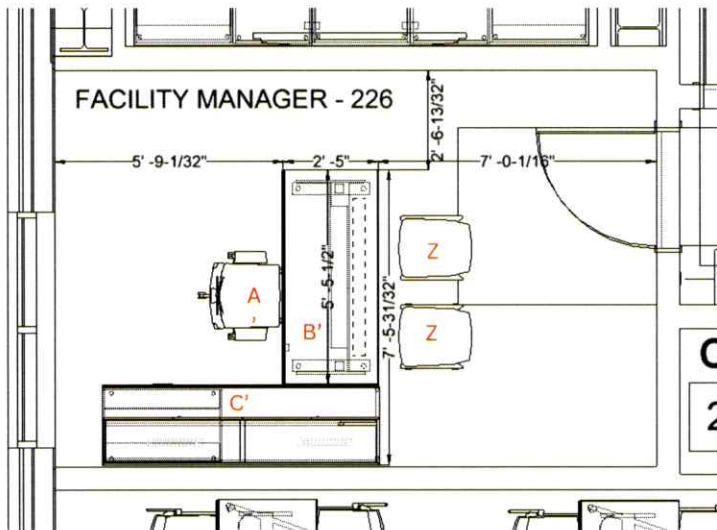
X



W



FACILITY MANAGER - 226



- Z** National, Grin
- A'** Haworth, Very
- B'** National, Naviyd
- C'** National, WaveWorks

Reference physical material samples for accuracy of color.

A'



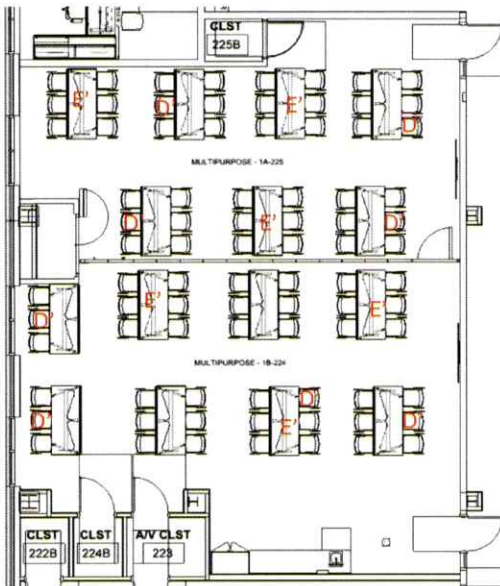
Z



B'



MULTIPURPOSE 1 - 225/224



D' National, Jiminy.

E' National, WaveWorks Training

Reference physical material samples for accuracy of color.

D'

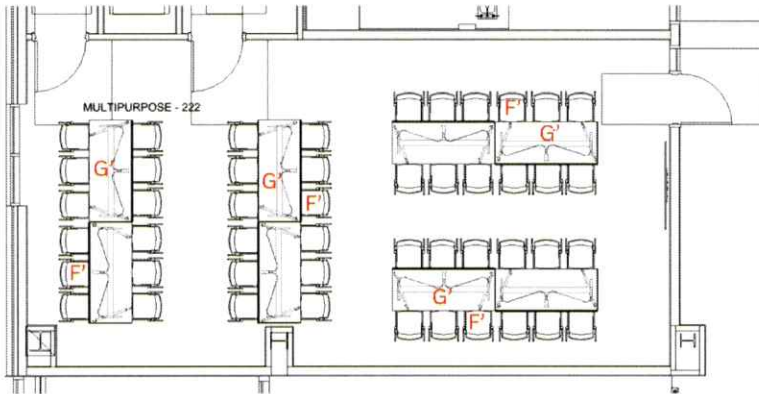


E'



MULTIPURPOSE 2 - 222

[NOI]
NATIONAL OFFICE INTERIORS



F' National, Jiminy.

G' National, WaveWorks Training

Reference physical material samples for accuracy of color.

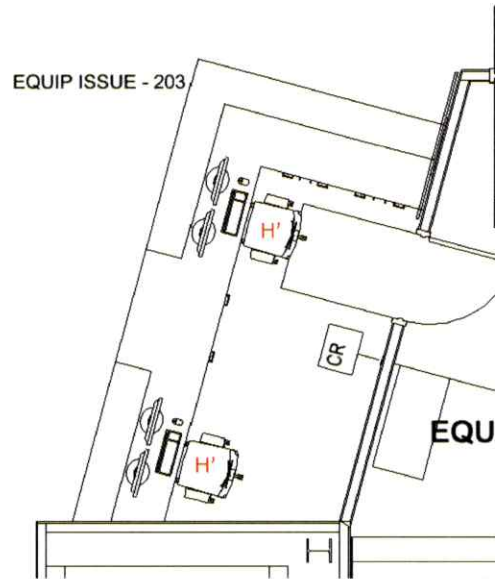
F'



G'



EQUIP ISSUE - 203



H' Haworth, Very

Reference physical material samples for accuracy of color.

H'



[NOI]



City of White House

Parks, Recreation & Cultural Arts

105 College Street
White House, TN 37188
Phone: 615.672.4350 x.2114
Fax: 615.616.1057

Kevin Whittaker
Director

Selena Clouse
Assistant Director

Linda Brooks
Office Administrator

Steven Russell
Park Maintenance Supervisor

MEMORANDUM

Date: December 9, 2024

To: Board of Mayor and Aldermen
Gerald Herman, City Administrator

From: Kevin Whittaker, Director of Parks and Recreation

Re: Recreation Center Gaming Equipment

The Parks and Recreation Department is ready to purchase the gaming equipment that will go in the E-sports Room as well as the Game Room. Please refer to the corresponding sheets for the proposal, layout and details on what is included. For the E-sports Room there will be:

16 e-sports desks, Chairs, Gaming Headsets, and Gaming Monitors
9 Gaming PC's, Mouse, and Mousepads
6 XBOX & PlayStation consoles
2 Nintendo Switch consoles

For the Game Room there will be 3 Nintendo Switch, XBOX and PlayStation consoles and 3 gaming chairs. This quote also includes 3 console gaming hubs for storage of the consoles under each tv.

Lastly, this also includes all of the TV's necessary for the E-sports Room and Game room as well as the TVs for the rest of the Recreation Center, except for the Multi-purpose Rooms.

We feel this proposal includes high quality gaming equipment that will provide our citizens with a truly unique experience at a reasonable price. This equipment provides us with the opportunity to offer unique programming and events for a demographic that is sorely lacking at our other recreational facilities.

This equipment is to be purchased off Sourcewell Cooperative Purchasing from CDW-G (Sourcewell Contract##121923-CDW) at a price of \$63,095.31, which is approximately \$62,000 under budget. However, we will need to purchase arcades and the games for the PC's and Gaming Consoles but it should still come well under our budgeted amount. This will be coming out of the 900 Capital Budget line of the Park Sales Tax Fund. However, we will wait until the budget amendment passes to order. I am recommending approval.

Thank You



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

KEVIN WHITTAKER,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PFHK471	11/21/2024	MSI FINAL	8616041	\$63,095.31

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>MSI Codex R2 Gaming PC, Intel Core i7-14700F, RTX 4070 Super, 32GB, 1TB SSD</u> Mfg. Part#: CODR2C14NUE7228 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	9	7852494	\$1,884.65	\$16,961.85
<u>MSI G2712F 27" Class Full HD Gaming LED Monitor - 16 9 - Black</u> Mfg. Part#: G2712F Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	16	7840896	\$148.41	\$2,374.56
<u>MSI Immerse GH50 Headset</u> Mfg. Part#: GH50W Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	16	7634862	\$77.42	\$1,238.72
<u>MSI Clutch GM41 Gaming Mouse</u> Mfg. Part#: CLUTCHGM41V2 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	9	7094693	\$51.73	\$465.57
<u>MSI AGILITY GD70 Gaming Mousepad</u> Mfg. Part#: AGILITY GD70 UNSPSC: 43211802 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	9	5520974	\$34.23	\$308.07
<u>Nintendo Switch OLED - game console - black, neon red, neon blue</u> Mfg. Part#: HEGSKABAA Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	5	6900954	\$483.81	\$2,419.05
<u>Microsoft Xbox Series X - game console - 1 TB SSD</u> Mfg. Part#: RRT-00001 Contract: Sourcewell 121923-CDWG Tech Catalog (121923)	9	6297186	\$449.99	\$4,049.91
<u>Sony PlayStation 5 Slim Digital Edition - game console - 1 TB SSD</u>	9	7883366	\$449.99	\$4,049.91

QUOTE DETAILS (CONT.)

Mfg. Part#: 1000039670

Contract: Sourcewell 121923-CDWG Tech Catalog (121923)

LG 65UM340E0UZ UM340E Series - 65" LED-backlit LCD display - 4K - for educa

2

7879179

\$701.53

\$1,403.06

Mfg. Part#: 65UM340E0UZ

Contract: Sourcewell 121923-CDWG Tech Catalog (121923)

LG 65UR340C9UD UR340C Series - 65" LED-backlit LCD TV - 4K - for digital si

3

6688381

\$943.51

\$2,830.53

Mfg. Part#: 65UR340C9UD

Contract: Sourcewell 121923-CDWG Tech Catalog (121923)

LG 50UR340C9UD UR340C Series - 50" LED-backlit LCD TV - 4K - for digital si

13

6688401

\$575.24

\$7,478.12

Mfg. Part#: 50UR340C9UD

Contract: Sourcewell 121923-CDWG Tech Catalog (121923)

Spectrum Esports Evolution Desk

16

5745467

\$556.83

\$8,909.28

Mfg. Part#: 22860BKIGB

UNSPSC: 56101519

Contract: Sourcewell 121923-CDWG Tech Catalog (121923)

SPECTRUM GENOVA 2.0 ES CHAIR BLK

19

7441439

\$322.92

\$6,135.48

Mfg. Part#: 38320BK

Contract: Sourcewell 121923-CDWG Tech Catalog (121923)

MSI 3YR UPG WTY

9

8119037

\$189.75

\$1,707.75

Mfg. Part#: ETWGDT3YOS

Electronic distribution - NO MEDIA

Contract: Sourcewell 121923-CDWG Tech Catalog (121923)

NEW ITEM

3

NEW-ITEM

\$921.15

\$2,763.45

Mfg. Part#: NEW-ITEM

MFG# 37390-BKBKBIG20003

Contract: Sourcewell 121923-CDWG Tech Catalog

Contract: Standard Pricing

SUBTOTAL \$63,095.31**SHIPPING** \$0.00**SALES TAX** \$0.00**GRAND TOTAL** **\$63,095.31****PURCHASER BILLING INFO****DELIVER TO****Billing Address:**CITY OF WHITE HOUSE
ACCOUNTS PAYABL
105 COLLEGE ST
WHITE HOUSE, TN 37188-9086
Phone: (615) 672-4350**Payment Terms:** Net 30 Days-Govt State/Local**Shipping Address:**CITY OF WHITE HOUSE
KEVIN WHITTAKER
105 COLLEGE ST
WHITE HOUSE, TN 37188-9086
Phone: (615) 672-4350**Shipping Method:****Please remit payments to:**

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Aaron McDonald | (866) 902-9456 | aaron.mcdonald@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$63,095.31	\$1,808.31/Month	\$63,095.31	\$2,067.63/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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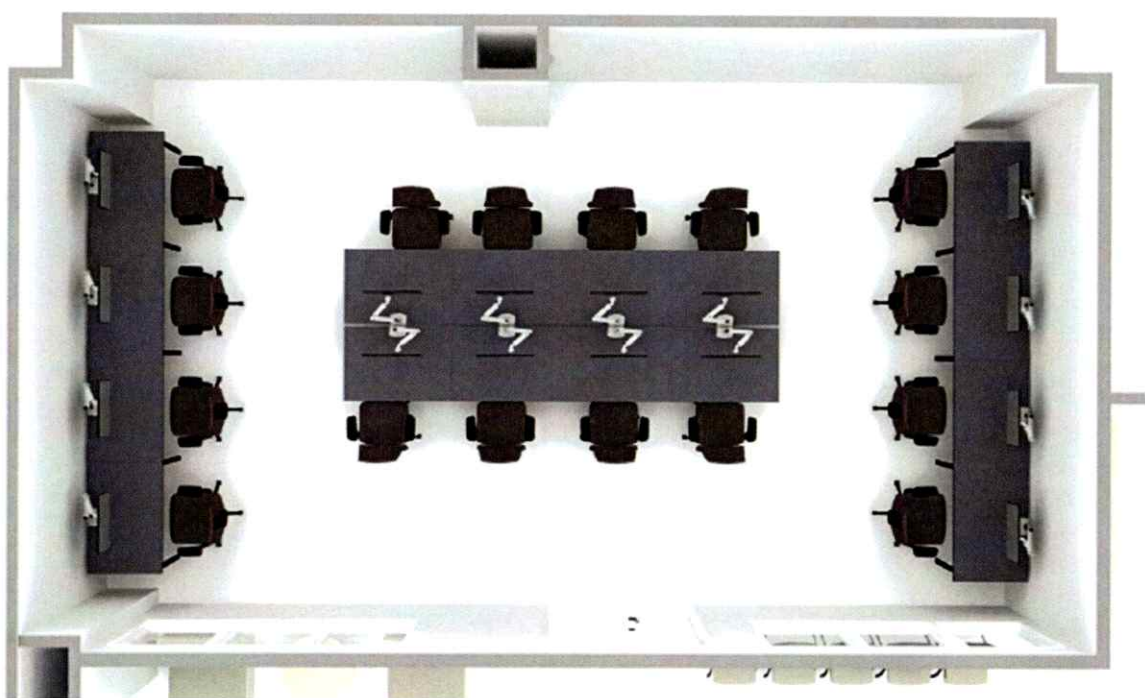
Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager.

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E-Sports Room



(9) Gaming PC - MSI Codex R2 Gaming PC, Intel Core i7-14700F, RTX 4070



(16) Gaming Monitor - MSI G2712F 27" Class Full HD Gaming LED Monitor - 16 9 - Black



(16) Gaming Headset - MSI Immerse GH50 Headset



(9) Gaming Mouse - MSI Clutch GM41 Gaming Mouse



(9) Gaming Mousepad - MSI AGILITY GD70 Gaming Mousepad



(2) Nintendo Switch OLED - game console - black, neon red, neon blue



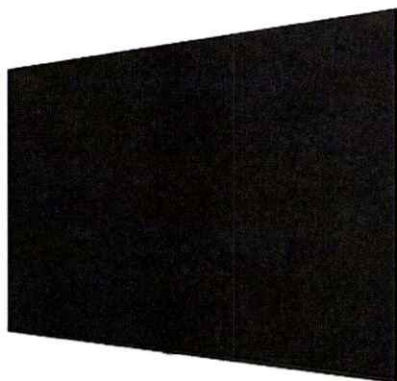
(6) Microsoft Xbox Series X - game console - 1 TB SSD



(6) Sony PlayStation 5 Slim Digital Edition - game console - 1 TB SSD



(2) LG 65UM340E0UZ UM340E Series - 65" LED-backlit LCD display - 4K



(16) Spectrum Esports Evolution Desk



(16) SPECTRUM GENOVA 2.0 ES CHAIR BLK



Game Room Recreational Gaming Area

(3) Console Gaming Hub



Console Gaming Hub™

Offering optimal storage, wire management and device charging, the Console Gaming Hub will keep you untethered and game ready.



- » Small Footprint
- » Branding & Customization
- » Security
- » Display Stand Options
- » Superior Ventilation
- » Base Options

(3) LG 65UR340C9UD UR340C Series - 65" LED-backlit LCD TV -4K



(3) Microsoft Xbox Series X - game console - 1 TB SSD



(3) Sony PlayStation 5 Slim Digital Edition - game console - 1 TB SSD



(2) Nintendo Switch OLED - game console - black, neon red, neon blue



(3) SPECTRUM GENOVA 2.0 ES CHAIR BLK



Remaining Recreation Center Displays

(13) LG 50UR340C9UD UR340C Series - 50" LED-backlit LCD TV -4K - for digital signage



OTHER BUSINESS...

December 10, 2024

M E M O R A N D U M

To: Board of Mayor and Aldermen

From: Jason Barnes, Finance Director

Re: Audit for the Year Ended June 30, 2024

Our City auditing firm, KraftCPAs, is wrapping up their independent audit work for the City of White House annual financial report for the year ended June 30, 2024.

Representatives from the firm will attend the December 19, 2024 Board of Mayor and Aldermen study session to present the audit results.

The final audit document will not be completed until after it is accepted by the Board of Mayor and Aldermen.

If you have any questions about the audit process, or the draft report, please feel free to contact me.

Thank you,
Jason Barnes
Finance Director
615-672-4350 x *2103
JBarnes@WhiteHouseTN.gov

Budget Calendar for FY 2025-2026 Annual Budget

<u>Task</u>	<u>Date</u>	<u>Check</u>
CIP templates (including 6-year CIP schedules) distributed to Dept. Heads by Admin. Svcs.	Thursday, January 9, 2025	
Department Head Budget Retreat 1.) New position requests 2.) Capital project requests 3.) Proposed fee increases	Thursday, January 23, 2025	
6-year CIP submissions due to Admin. Svcs.	Thursday, February 13, 2025	
List of projects/expenditures between \$5k - \$25k due from Dept. Heads at individual meeting with City Administrator at time mutually scheduled	Monday - Thursday, February 24 – 27, 2025	
Board of Mayor and Aldermen Budget Retreat	Thursday, March 6, 2025	
Projection Scenario Worksheets prepared by Finance and access given to Departments.	Thursday, March 13, 2025	
Current year projections and next year proposed expenditures due to Finance from Directors.	<u>Thursday, March 27, 2025</u> <u>*Extremely Time Sensitive*</u>	
Next year CIP (funding source) summary sheet due from Finance	<u>Thursday, April 3, 2025</u>	
Salary projections including, breakdown of city cost for insurance by departments for insurance (<i>Life, LTD, Health, Dental</i>), salary adjustments, Longevity Pay, Authorized Position Schedule, Authorized Position FY Comparison and Benefit Summary Chart due to Finance from HR	<u>Thursday, April 3, 2025</u> <u>*Extremely Time Sensitive*</u>	
Current year revenue projections and next year proposed revenue detail due to City Administrator from Finance. City Administrator & Finance review proposed budget	Monday - Thursday, April 21 - 24, 2025	
Board Study Session	Tuesday, April 29, 2025	
Budget, Tax Rate, and Utility Rate Ordinances delivered to Board of Mayor and Aldermen	Tuesday, May 6, 2025	
CIP detail sheets due to Purchasing Coordinator for review from Departments (sheets due to Admin. Svcs. after reviewed)	Thursday, May 8, 2025	
First Reading of Budget (Regular Meeting)	Thursday, May 15, 2025	
Budget publication due 10 days before final passage	Monday, June 16, 2025	
CIP Bid timeline due to Finance from Purchasing	Wednesday, June 25, 2025	
Public Hearing and Second Reading of Budget (Regular Mtg.)	Thursday, June 26, 2025	
Beginning of FY 2025-2026 Annual Budget	Tuesday, July 1, 2025	

PUBLIC NOTICE
CITY OF WHITE HOUSE, TENNESSEE

Notice is hereby given that the Board of Mayor and Aldermen of the City of White House, Tennessee will meet in regular public session for calendar year 2025 on the third Thursday of each month. All meetings will be held at 7:00 p.m. in the Board Room of the Billy S. Hobbs Community Center located at 105-D College Street.

January 16, 2025
February 20, 2025
March 20, 2025
April 17, 2025
May 15, 2025
June 26, 2025**

July 17, 2025
August 21, 2025
September 18, 2025
October 16, 2025
November 20, 2025
December 18, 2025

**Due to the Juneteenth holiday on the 3rd Thursday of June 2025, the meeting is scheduled the week after on Thursday, June 26th, 2025 **

All Special Called Meeting and Study Sessions of the Board will be posted on the City website at least three days in advance and will generally be published in the *White House Connection*.

Per TCA Title 8, Chapter 44 regarding public meetings, a Public Comment section will be on every meeting's agenda. To speak during the Public Comment period, a sign-up sheet will be placed in the meeting location near the printed agendas and will be taken up just before the start of each meeting.

The Board of Mayor and Aldermen will transact at its public meetings all matters that it may lawfully consider.

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: Ceagus Clark, Planning and Codes Director
Re: Subdivision infrastructure and Street Acceptance, Concord Springs-Phase 3
Date: December 10, 2024

The White House Planning Commission on Monday October 15, 2024 recommended acceptance of the improvements in **Concord Springs-Phase 3**. All plats for this phase have been recorded at the Robertson County Register of Deeds office. This phase is beyond the required maintenance bonds. The public subdivision improvements were inspected and approved by Public Services and meet the subdivision regulations for acceptance under section 3-101.7

3-101.7 Acceptance of Dedication Offers

Acceptance of formal offers of dedication of public ways, easements, and parks shall be by formal action of the governing body or other agency ultimately responsible for acceptance of the facilities. Such action shall be in the form of a resolution recommended by the Planning Commission to the accepting body. The approval by the Planning Commission of a subdivision plat shall not be deemed to constitute or imply an acceptance by the local government or other agency ultimately responsible for acceptance of the facilities of any public way, easement, or other ground shown on the plat. The Planning Commission may require the plat to be endorsed with appropriate notes to this effect.

December 11, 2024

MEMORANDUM

To: Board of Mayor and Aldermen
Gerald Herman, City Administrator

From: Derek Watson, Administrative Services Director

Re: Certificate of Compliance for J & L Liquors Store

An attorney for J & L Liquors Store reached out to get an updated Certificate of Compliance for J & L Liquors at the request of the Tennessee Alcoholic Beverage Commission (TABC). The TABC requested that Vasudev Patel obtain a certificate of compliance for J & L Liquors, located at 322 Hester Drive in White House, TN. 37188.

This request is based upon that Harsh Patel, the current sole owner of J & L Liquors, has applied retail liquor store license for the purchase of Franklins Wine and Spirits in Lebanon, Tennessee. As part of this purchase, Vasudev, Harsh's father, has loaned Harsh money. Upon review of Harsh's existing license (J & L), the TABC realized that Vasudev is the onsite manager of J & L Liquors and had also extended a promissory note to Harsh for the purchase of J & L when Harsh took ownership approximately 6 years ago. Based upon the foregoing, the TABC has determined that Vasudev has an indirect interest in J & L Liquors and has required them to obtain and updated certificate of compliance from the City of White House prior to continuing the review of the application submitted for Franklins Wine and Spirits.

If you have any questions or concerns, please do not hesitate to contact me at 672-4350, option 4.



City of White House, Tennessee

105-D College Street • White House, TN 37188
www.whitehousetn.gov
Phone (615) 672-4350 • Fax (615) 672-2939
"Valuing our Future while Protecting our Heritage"

CERTIFICATE OF COMPLIANCE

Applicant name: Harsh Patel and Vasudev Patel

Address of applicant: 322 Hester Drive, White House, TN 37188

Date of Beer Permit Approval: 10/21/2021

Store Name: J & L Liquors Store

Owner Name: Harsh Patel

Owner Address: 322 Hester Drive, White House, TN 37188

As a condition precedent to the issuance of a license under Tennessee Code Annotated §57-3-204, every applicant for a license under that section shall submit with the application to the commission a certificate signed by the Mayor of the City of White House.

Compliance Checklist

Yes or No

Yes	The applicant or applicants who are in charge of the business have not been convicted of a felony within a ten-year period immediately preceding the date of application and, if a corporation, that the executive officers or those in control have not been convicted of a felony within a ten-year period immediately preceding the date of the application; and further, that in the official's opinion the applicant will not violate any of the provisions of Tennessee Code Annotated §57-3-208
Yes	The applicant or applicants have secured a location for the business which complies with all restrictions of any local law, ordinances, or resolution, duly adopted by the City of White House (Municipal Code Title 8).
Yes	The applicant or applicants have complied with any local law, ordinance or resolution duly adopted by the local authorities regulating the number of retail licenses to be issued within the City of White House.

On Thursday, December 19, 2024, the Board of Mayor, and Aldermen granted the Certificate of Compliance for J & L Liquors Store. The location of said business complies with all restrictions of local law, ordinance or resolution, duly adopted by the Board of Mayor and Aldermen.

The applicant has the right to seek review of any denial of a certificate by instituting an action in the chancery court having jurisdiction over the municipality or county within sixty (60) days of the denial. A failure on the part of the issuing authority to grant or deny the certificate within sixty (60) days of the written application for such shall be deemed a granting of the certificate. The requirement imposed by this section to submit a certificate shall not be applicable to any applicant if:

1. The authority of the City of White House charged with the responsibility to issue the certificate required herein shall have failed to grant or deny the certificate within sixty (60) days after written application for such certificate is failed; or
2. The applicant submits a final order of a court holding that the denial of the required certificate was unreasonable.

The content in this certificate is based on information located in the Tennessee Code Annotated §57-3-208.

John Corbitt, Mayor

Date

cc: Alcoholic Beverage Commission

DISCUSSION ITEMS...

OTHER INFORMATION....