

CITY OF WHITE HOUSE  
Board of Mayor and Aldermen Meeting  
Agenda  
November 21, 2024  
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by Community Pastor
3. Pledge by Aldermen
4. Roll Call
5. Adoption of the Agenda
6. Approval of the Minutes from October 17<sup>th</sup> Board of Mayor and Aldermen meeting.
7. Welcome Visitors
8. Proclamation
  - a. None
9. Public Comment
10. Public Hearings
  - a. **Resolution 24-14:** A resolution to annex certain territories and incorporate the same within the corporate boundaries of the City of White House.
  - b. **Ordinance 24-16:** An ordinance to amend the Zoning Map from Robertson County R-20, Low Density Residential, to C-4, Office Professional, at CCS Private Drive and Sage Road.
  - c. **Ordinance 24-17:** An ordinance to amend the Zoning Map from Sumner County Agricultural, AG, to R-20, Low Density Residential, at 268 Marlin Rd.
  - d. **Ordinance 24-18:** An ordinance to delete the Municipal Code Title 4 Municipal Personnel Chapter 3 Occupational Safety and Health Program in its entirety.
11. Communication from Mayor, Aldermen, City Attorney, and City Administrator
12. Acknowledge Reports
  - A. General Government
  - B. Finance
  - C. Human Resources
  - D. Police
  - E. Fire
  - F. Public Services
  - G. Planning & Codes
  - H. Parks & Recreation
  - I. Library
  - J. Municipal Court
13. Consideration of the Following Resolutions:
  - a. **Resolution 24-13:** Whereas, T.C.A. 6-51-102 as amended requires that a Plan of Service be adopted by the governing body of the city prior to passage of an ordinance annexing any area.
  - b. **Resolution 24-14:** A resolution to annex certain territories and incorporate the same within the corporate boundaries of the City of White House. *Second Reading.*

- c. **Resolution 24-15:** A resolution establishing the schedule of fees for the Recreation Center.

14. Consideration of the Following Ordinances:

- a. **Ordinance 24-16:** An ordinance to amend the Zoning Map from Robertson County R-20, Low Density Residential, to C-4, Office Professional, at CCS Private Drive and Sage Road. *Second Reading.*
- b. **Ordinance 24-17:** An ordinance to amend the Zoning Map from Sumner County Agricultural, AG, to R-20, Low Density Residential, at 268 Marlin Rd. *Second Reading.*
- c. **Ordinance 24-18:** An ordinance to delete the Municipal Code Title 4 Municipal Personnel Chapter 3 Occupational Safety and Health Program in its entirety. *Second Reading.*

15. Purchasing:

- a. To approve or reject City Administrator Gerald Herman to sign an agreement with Civic Plus, LLC for website upgrade, hosting and maintenance on the GSA Contract GS-35F-0124U in the amount of \$56,424. The Administrative Services Director recommends approval.
- b. To approve or reject City Administrator Gerald Herman to sign an agreement with SHI for OpenGov software for bid, vendor and contract management on the Sourcewell Cooperative Contract# 121923-SHI in the amount of \$35,820.64. The Administrative Services Director recommends approval.
- c. To approve or reject Roger's Group change order in the amount of \$107,800 for the North Palmers Chapel Road Widening project. The Public Services Director recommends approval.
- d. To approve or reject the purchase of fitness equipment for the new Recreation Center on the Sourcewell Cooperative Contract# 081120-LFF in the amount of \$229,329.49. The Parks and Recreation Director recommends approval.

16. Other Business:

- e. To approve or reject subdivision infrastructures and street acceptance for Fields at Oakwood Phase 2.2/Tenn Properties. The Planning Director recommends approval.
- a. To approve or reject subdivision infrastructures and street acceptance for Fields at Oakwood Phase 3/Tenn Properties. The Planning Director recommends approval.
- b. To approve or reject subdivision infrastructures and street acceptance for Fields at Oakwood Phase 4.1/Tenn Properties. The Planning Director recommends approval.
- c. To approve or reject subdivision infrastructures and street acceptance for Fields at Oakwood Phase 4.2/Tenn Properties. The Planning Director recommends approval.
- d. To approve or reject subdivision infrastructures and street acceptance for Concord Springs Phase 3/Real Estate Solutions Group, LLC. The Planning Director recommends approval.
- e. To approve or reject subdivision infrastructures and street acceptance for Reserve at Palmers Subdivision-Phase 3/Tenn Properties. The Planning Director recommends approval.

17. Discussion Items

18. Other Information

19. Adjournment

CITY OF WHITE HOUSE  
Board of Mayor and Aldermen Meeting  
Minutes  
October 17<sup>th</sup>, 2024  
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00pm.

2. Prayer by Community Pastor

Prayer was led by Pastor Dillon Davis of Stone Chapel Church.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Corbitt.

4. Roll Call

Mayor Corbitt – Present; Ald. Matthews - Present; Ald. Silver – Absent; Ald. Spicer– Present; Ald. Wall – Present;  
**Quorum – Present.**

5. Adoption of the Agenda

Motion was made by Ald. Wall, second by Ald. Spicer to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of the Minutes from September 19<sup>th</sup> Board of Mayor and Aldermen meeting.

Motion was made by Ald. Spicer, second by Ald. Wall to approve the minutes. A voice vote was called for with all members voting aye. **The September 19th regularly scheduled Board of Mayor and Aldermen meeting minutes were approved.**

7. Welcome Visitors

Mayor Corbitt welcomed all visitors.

8. Proclamation

There were no proclamations to be read.

9. Public Comment

Mr. Jerry Cornett of White House spoke regarding road safety and the speed limit on Volunteer Drive.

10. Public Hearings

- a. **Ordinance 24-11:** An ordinance establishing the tax rate exceeding the certified property tax rate for 2024 as calculated by the State Board of Equalization for the Tax Year 2024.

No one spoke for or against.

- b. **Ordinance 24-15:** An ordinance amending the Municipal Code Title 18, Chapter 7 Stormwater Management, Section 18-702.

No one spoke for or against.



11. Communication from Mayor, Aldermen, City Attorney, and City Administrator

Alderman Wall challenged all the members of the Board of Mayor and Aldermen to try to go to more Board meetings outside of their regularly scheduled meetings. Ald. Wall encouraged the Board to show their faces as much as possible at Chamber and other local events. Ald. Wall stated that City Administrator Gerald Herman did a great job at his State of the City presentation. Ald. Wall continued that he would like citizens to view them as public servants instead of politicians with an agenda. Ald. Wall mentioned that he would like the Board to be more proactive and less reactive and build more trust and less negativity with the public.

Alderman Spicer congratulated Administrative Services Director Derek Watson on receiving the Public Servant of the Year award at the Sumner County Council of Governments annual dinner. Ald. Spicer echoed Ald. Wall that City Administrator Gerald Herman did a great job at his State of the City presentation.

Alderman Matthews thanked the City of Goodlettsville for hosting the Sumner County Council of Governments awards dinner this year.

City Administrator Gerald Herman stated that he had Public Services put stop bars and crosswalk lines placed at Stadium Drive and Indian Ridge Blvd. Mr. Herman noted that a temporary crosswalk on the binder was added to connect the sidewalks from the new parking lot and the tennis courts at the Municipal Park. Mr. Herman noted that Public Services are working on getting signage to have the speed limit set to 15mph when entering the park property from Byrum Drive from the south and Indian Ridge Blvd from the north.

Mr. Herman mentioned that there were great turnouts for the Chamber's Fall Family Block Party and the Park's Trail of Treats events. Mr. Herman noted that both events were successful.

12. Acknowledge Reports

A. General Government	E. Fire	I. Library
B. Finance	F. Public Services	J. Municipal Court
C. Human Resources	G. Planning & Codes	
D. Police	H. Parks & Recreation	

Motion was made by Ald. Matthews second by Ald. Wall to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

13. Consideration of the Following Resolutions:

- a. **Resolution 24-11:** A resolution to establish an updated Occupational Safety and Health Program Plan, devise rules and regulations, and to provide for a Safety Director and the implementation of such program plan.

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. Motion passed. **Resolution 24-11 was approved.**

- b. **Resolution 24-12:** A resolution to authorize the City of White House to complete an application for license to install and operate law enforcement automated license plate recognition (ALPR) cameras on state highway rights-of-way.

Motion was made by Ald. Wall, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Matthews, second by Ald. Spicer to approve. A voice vote was called for with all members voting aye. Motion passed. **Resolution 24-10 was approved.**



- c. **Resolution 24-14:** A resolution to annex certain territories and incorporate the same within the corporate boundaries of the City of White House.

Motion was made by Ald. Wall, second by Ald. Matthews to discuss. After discussion, a motion was made by Ald. Matthews, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. Motion passed. **Resolution 24-10 was approved.**

14. Consideration of the Following Ordinances:

- a. **Ordinance 24-11:** An ordinance establishing the tax rate exceeding the certified property tax rate for 2024 as calculated by the State Board of Equalization for the Tax Year 2024. *Third Reading.*

Motion was made by Ald. Wall, second by Ald. Spicer to approve. A voice vote was called for; Ald. Matthews – no; Ald. Spicer – aye; Ald. Wall – aye; Mayor Corbitt - aye. Motion passed. **Ordinance 24-11 was approved on Third Reading.**

- b. **Ordinance 24-15:** An ordinance amending the Municipal Code Title 18, Chapter 7 Stormwater Management, Section 18-702. *Second Reading.*

Motion was made by Ald. Wall, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Wall, second by Ald. Matthews to approve. A voice vote was called for; Ald. Matthews- aye; Ald. Spicer- aye; Ald. Wall- aye; Mayor Corbitt- aye. Motion passed. **Ordinance 24-15 was approved on Second Reading.**

- c. **Ordinance 24-16:** An ordinance to amend the Zoning Map from Robertson County R-20, Low Density Residential, to C-4, Office Professional, at CCS Private Drive and Sage Road. *First Reading.*

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Wall, second by Ald. Spicer to approve. A voice vote was called for with all members voting aye. Motion passed. **Ordinance 24-16 was approved on First Reading.**

- d. **Ordinance 24-17:** An ordinance to amend the Zoning Map from Sumner County Agricultural, AG, to R-20, Low Density Residential, at 268 Marlin Rd. *First Reading.*

Motion was made by Ald. Wall, second by Ald. Spicer to approve. A voice vote was called for with all members voting aye. **Ordinance 24-17 was approved on First Reading.**

- e. **Ordinance 24-18:** An ordinance to delete the Municipal Code Title 4 Municipal Personnel Chapter 3 Occupational Safety and Health Program in its entirety. *First Reading.*

Motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Ordinance 24-18 was approved on First Reading.**

15. Purchasing:

- a. To approve or reject City Administrator Gerald Herman to sign an agreement with CSR Engineering for engineering services for the Union Road Realignment project in the amount of \$187,784.00. The City Administrator recommends approval.

Motion was made by Ald. Wall, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Wall, second by Ald. Spicer to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve or reject the bid of \$1,416,920.50 and allow City Administrator Gerald Herman to sign an agreement with Rogers Group, Inc. for the Hwy 76 and Pleasant Grove Intersection Project. The City Administrator recommends approval.

Motion was made by Ald. Wall, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Matthews, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- c. To approve or reject the bid of \$25,912.00 and allow City Administrator Gerald Herman to sign an agreement with Perry Roofing Company, Inc. to replace the roof of the Wastewater / Public Services office building. The Wastewater Director recommends approval.

Motion was made by Ald. Wall, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Wall, second by Ald. Matthews to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- d. To approve or reject the purchase of two (2) Digital Message Boards from Highway Safety and Traffic Control Products off the BuyBoard purchasing cooperative contract #703-23 in the amount of \$25,990.90. The Public Services Director recommends approval.

Motion was made by Ald. Wall, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Wall, second by Ald. Matthews to approve. A voice vote was called for with all members voting aye. **Motion passed.**

16. Other Business:

- a. To approve or reject a Certificate of Compliance for Speedway, LLC located at 1002 Hwy 76 East.

Motion was made by Ald. Wall, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Wall, second by Ald. Matthews to approve. A voice vote was called for with all members voting aye. **Motion passed.**

17. Discussion Items:

- a. None

18. Other Information:

- a. None

19. Adjournment:

Meeting was adjourned at 7:27 pm.

ATTEST:

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John Corbitt, Mayor

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Derek Watson, City Recorder

# REPORTS....



**Administrative & Legislative Services Department**  
**October 2024**

**Administration**

City Administrator Gerald Herman attended the following meetings and events this month:

- October 1:
  - Bid Opening- Brush Grinding and Removing
- October 2:
  - White House Recreation Center Meeting
  - Sumner County Council of Governments Awards Dinner
- October 3:
  - Mayor Update Meeting
- October 5:
  - Discover White House
- October 7:
  - Staff Plan Reviews
- October 8:
  - Water Station Ribbon Cutting
- October 15:
  - State of the City Address
  - Planning Commission
- October 16:
  - RTA Board Meeting
  - GNRC Transportation Policy Board
- October 17:
  - Speedway Ribbon Cutting
  - Mayor Update Meeting
  - Holiday Inn Express Ribbon Cutting
- October 18:
  - Fall Family Block Party
- October 21:
  - Christmas on Main Street and Parade Meeting
- October 23:
  - Annual Fire Community Breakfast
- October 24:
  - Joint Economic and Community Development Board
  - Ribbon Cutting for Charter Senior Living
- October 25:
  - Ribbon Cutting for Norfleet Builders
- October 28:
  - Department Head Staff Meeting
  - Trail of Treats
- October 29:
  - Ribbon Cutting for Proampac
  - Municipal Revenue Strategies class
- October 30:
  - MTAS Business Tax Update

**Administrative & Legislative Services Department  
October 2024**

**Performance Measurements**

**Finance Update**

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2024-2025.

<b>Budget</b>	<b>Budgeted Amount</b>	<b>Expended/ Encumbered*</b>	<b>% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)</b>
General Fund	\$31,329,803	\$11,810,379	↑4.33
Economic Development	\$166,500	\$17,508	↓22.84
State Street Aid	\$540,000	-	↓33.36
Parks Sales Tax	\$826,000	\$441,855	↑20.13
Solid Waste	\$1,715,444	\$1,217,816	↑37.63
Parks Impact Fees	\$304,544	\$58,417	↓14.17
Police Impact Fees	\$125,000	\$110,802	↑55.28
Fire Impact Fees	\$115,000	\$79,755	↑35.99
Road Impact Fees	\$0	-	0.00
Police Drug Fund	\$4,000	\$790	↓13.58
Debt Services	\$3,899,000	\$1,842	↓33.33
Wastewater	\$11,268,670	\$5,213,630	↑12.90
Dental Care	\$108,000	\$18,921	↓15.83
Stormwater Fund	\$1,506,160	\$449,595	↓3.50
Cemetery Fund	\$62,150	\$22,033	↑2.09

\*Expended/Encumbered amounts reflect charges from July 1, 2024 – June 30, 2025.

**Purchasing**

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

**Total Purchase Orders**

	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>FY 2022</b>	<b>FY 2021</b>	<b>FY 2020</b>	<b>FY 2019</b>	<b>FY 2018</b>
July	351	341	313	325	261	269	346	362
August	156	161	166	132	128	106	151	166
September	148	108	104	98	106	98	126	119
October	176	145	98	98	79	97	91	147
November		130	104	103	72	78	120	125
December		98	84	73	71	58	72	104
January		125	116	117	123	81	122	177
February		132	111	105	75	93	119	113
March		112	145	145	106	107	131	142
April		147	103	105	154	85	138	185
May		174	138	153	133	82	129	121
June		49	35	52	47	45	50	52
<b>Total</b>	<b>831</b>	<b>1,722</b>	<b>1,517</b>	<b>1,506</b>	<b>1,355</b>	<b>1,199</b>	<b>1,595</b>	<b>1,813</b>

<b>Purchase Orders by Dollars</b>	<b>Oct 2024</b>	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>Total for FY25</b>	<b>Total for FY24</b>	<b>Total for FY23</b>
Purchase Orders \$0-\$9,999	170	779	1,654	1,448	\$1,087,736.69	\$1,922,492.41	\$1,645,212.29
Purchase Orders \$10,000-\$24,999	2	19	28	32	\$217,175.11	\$471,516.05	\$421,438.69
Purchase Orders over \$25,000	4	33	40	37	\$6,985,097.29	\$14,573,250.85	\$39,313,456.65
<b>Total</b>	<b>176</b>	<b>831</b>	<b>1,722</b>	<b>1,517</b>	<b>\$8,290,009.09</b>	<b>\$16,967,259.31</b>	<b>\$41,380,107.63</b>

**Administrative & Legislative Services Department  
October 2024**

**Website Management**

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2024-2025 Update Requests	2023-2024 Update Requests	2022-2023 Update Requests	2021-2022 Update Requests	2020-2021 Update Requests	2024-2025 Page Visits	2023-2024 Page Visits	2022-2023 Page Visits	2021-2022 Page Visits	2020-2021 Page Visits
<b>July</b>	36	51	52	54	15	45,557	34,294	31,946	32,401	11,536
<b>Aug.</b>	42	44	63	66	20	38,639	38,060	31,340	25,635	9,145
<b>Sept.</b>	33	48	65	48	17	36,360	31,899	27,594	24,833	8,335
<b>Oct.</b>	44	55	47	52	10	37,416	33,673	29,829	23,816	8,390
<b>Nov.</b>		42	54	63	174		30,149	30,449	23,022	7,587
<b>Dec.</b>		38	32	39	13		30,202	27,768	22,904	17,483
<b>Jan.</b>		46	53	56	108		32,467	31,686	26,942	17,123
<b>Feb.</b>		58	47	52	135		35,251	28,043	23,253	19,796
<b>Mar.</b>		43	62	57	39		35,610	30,614	30,026	22,930
<b>April</b>		50	72	68	101		44,802	31,817	31,127	20,881
<b>May</b>		41	51	54	38		41,768	35,606	31,335	23,514
<b>June</b>		32	42	674	214		44,887	23,919	34,600	30,909
<b>Total</b>	<b>155</b>	<b>548</b>	<b>640</b>	<b>609</b>	<b>884</b>	<b>157,972</b>	<b>433,065</b>	<b>360,611</b>	<b>329,885</b>	<b>197,629</b>

**“City of White House, TN” Mobile App**

	FY 25 New Downloads	FY 24 New Download s	FY 23 New Downloads	FY22 New Downloads
<b>July</b>	3	9	8	8
<b>Aug.</b>	14	4	13	9
<b>Sept.</b>	12	4	9	13
<b>Oct.</b>	8	2	11	6
<b>Nov.</b>		4	11	6
<b>Dec.</b>		3	10	10
<b>Jan.</b>		3	18	18
<b>Feb.</b>		1	10	9
<b>Mar.</b>		4	9	14
<b>April</b>		4	11	11
<b>May</b>		6	3	10
<b>June</b>		5	1	10
<b>Total</b>	<b>37</b>	<b>49</b>	<b>114</b>	<b>124</b>

	FY25 # of Requ ests	FY24 # of Requ ests	FY23 # of Reques ts	FY2 2 # of Reque sts
<b>July</b>	56	55	50	38
<b>Aug.</b>	60	46	43	54
<b>Sept.</b>	46	52	40	46
<b>Oct.</b>	34	40	45	64
<b>Nov.</b>		38	53	19
<b>Dec.</b>		34	70	42
<b>Jan.</b>		61	61	41
<b>Feb.</b>		82	20	41
<b>March</b>		66	41	38
<b>April</b>		61	68	26
<b>May</b>		81	50	39
<b>June</b>		66	47	47
<b>FY Total</b>	<b>196</b>	<b>682</b>	<b>588</b>	<b>495</b>

*\*The app went live on January 11, 2016*



**Administrative & Legislative Services Department  
October 2024**

**White House Farmers Market 2024**

	<b>Application Fees # (amount collected)</b>	<b>Booth Payments (\$)</b>
<b>January</b>	3(\$45)	2(\$300)
<b>February</b>	6(\$90)	5(\$660)
<b>March</b>	3(\$45)	4(\$510)
<b>April</b>	7(\$105)	9 (\$1,260)
<b>May</b>	10(\$150)	9(\$1,080)
<b>June</b>	6(\$90)	8(\$900)
<b>July</b>	1(\$15)	1(\$150)
<b>August</b>	0(\$0)	0(\$0)
<b>September</b>	0(\$0)	0(\$0)
<b>October</b>	0(\$0)	0(\$0)
<b>November</b>		
<b>December</b>		
<b>Total</b>	<b>36(\$540)</b>	<b>37(\$4,860)</b>

**Building Maintenance Projects**

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

	<b>2024-2025 Work Order Requests</b>	<b>2023-2024 Work Order Requests</b>	<b>2022-2023 Work Order Requests</b>	<b>2021-2022 Work Order Requests</b>	<b>2020-2021 Work Order Requests</b>	<b>2019 – 2020 Work Order Requests</b>	<b>2018 – 2019 Work Order Requests</b>
<b>July</b>	15	18	14	19	11	10	22
<b>August</b>	11	23	23	8	27	10	26
<b>September</b>	15	13	21	12	9	13	19
<b>October</b>	16	13	13	10	6	7	14
<b>November</b>		13	12	23	16	7	18
<b>December</b>		8	8	17	19	3	8
<b>January</b>		14	11	6	11	16	14
<b>February</b>		7	10	8	16	18	7
<b>March</b>		7	16	14	12	11	7
<b>April</b>		10	6	13	17	2	12
<b>May</b>		17	34	20	25	11	6
<b>June</b>		15	19	14	31	10	9
<b>Total</b>	<b>57</b>	<b>158</b>	<b>187</b>	<b>164</b>	<b>200</b>	<b>98</b>	<b>162</b>

**Finance Department  
October 2024**

**Finance Section**

During October the Finance Office continued working on the FYE 6/30/2024 audit tasks. Members of the Finance Office also participated in the following events during the month:

October 1: Website committee meeting  
 October 8: Assistant Finance Director passed CMFO "Governmental Accounting 1 & 2" exams  
 October 10: Website committee meeting  
 October 22: Finance staff meeting  
 October 30-31: Assistant Finance Director & Utility Billing Specialist attended TAUD Utility Leadership Conference  
 October 31: Trick or Treating at Growing Tree and Small Wonders child care facilities

**Performance Measures**

\* = Data Not Currently Available

Business License Activity	Oct 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
Opened	4	25	91	95	92	76
Closed (notified by business)	1	2	11	9	7	6

Accounts Payable	Oct 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
Total # of Invoices Processed	718	1798	5657	4455	4254	4079

Finance Office Calls / Emails	Oct 2024	FY 2025 Total	Sept 2024	Aug 2024	July 2024	June 2024
Total Calls	1,100	4,275	1,063	963	1,149	906
Calls per day	62	62	67	57	64	61
Total Emails Sent/Received	3,504	14,693	3,425	3,907	3,857	3,534
Emails per day	195	213	215	230	215	236

**Finance Department  
October 2024**

<b>Finance Cashiering Transactions (#)</b>	<b>Oct 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>In-Person</b>	335	1,328	7,459	6,369	7,747	8,138
<b>Drop Box / Mail</b>	883	3,751	13,986	15,138	16,804	18,328
<b>Online</b>	3,088	12,084	32,727	28,084	27,460	28,548
<b>Deposit Batches Prepared</b>	147	717	2,684	2,594	2,326	2,082

<b>Utility Billing</b>	<b>Oct 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>New Build Applications (#)</b>	37	161	588	307	284	357
<b>Move In Applications (#)</b>	85	476	1071	926	977	737
<b>Total Applications (#)</b>	122	637	1659	1233	1261	1094
<b>Electronic new customer signups (#)</b>	72	352	796	476	410	300
<b>Electronic new customer signups (%)</b>	59%	55%	48%	39%	33%	27%
<b>Move Outs (#)</b>	131	432	342	831	898	743
<b>Addl. Trash/Recycle Req. Accts. (#)</b>	1	9	*	*	*	*
<b>New Build Account Activations (#)</b>	56	261	*	*	*	*
<b>Accounts Billed (#)</b>	6,095	24,052	*	*	*	*
<b>Disconnect Warning Calls / Emails (#)</b>	254	897	*	*	*	*
<b>Disconnect Warning Letters (#)</b>	99	343	*	*	*	*
<b>Non-Active / Delinquent Disconnects (#)</b>	28	103	*	*	*	*
<b>Delinquent Accts. Ref. to Collections (#)</b>	14	21	*	*	*	*
<b>Delinquent Accts. Ref. to Collections (\$)</b>	\$3,711	\$5,861	*	*	*	*
<b>Successful Delinquent Collections (\$)</b>	\$426	\$1,043	*	*	*	*
<b>Processed Account Adjustments (#)</b>	16	127	*	*	*	*
<b>Denied Account Adjustments (#)</b>	3	12	*	*	*	*
<b>Auto Draft Pre-Notes (#)</b>	20	163	*	*	*	*
<b>Returned Payments (#)</b>	7	15	*	*	*	*



**Finance Department  
October 2024**

**Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.**

<b>Operating Fund</b>	<b>Budgeted Operating Revenues (\$)</b>	<b>General Fund Cash Reserves Goal (\$)</b>	<b>Current Month Fund Cash Balance (\$)</b>	<b>G.F. Cash Reserves Goal Performance</b>
General Fund	13,958,712	4,187,614	20,207,293	145%
Economic Development Fund	171,200	51,360	264,438	154%
State Street Aid Fund	486,251	145,875	480,708	99%
Parks Sales Tax Fund	736,600	220,980	260,850	35%
Sanitation Fund	1,682,500	504,750	1,097,252	65%
Parks Impact Fees Fund	474,510	142,353	511,316	108%
Police Impact Fees Fund	375,540	112,662	1,462,248	389%
Fire Impact Fees Fund	247,620	74,286	998,414	403%
Roads Impact Fees Fund	485,130	145,539	1,180,771	243%
Police Drug Fund	8,400	2,520	51,551	614%
Debt Service Fund	3,955,000	1,186,500	2,109,257	53%
Wastewater Fund	6,663,400	1,999,020	7,898,985	119%
Dental Care Fund	98,040	29,412	185,962	190%
Stormwater Fund	1,145,800	343,740	1,071,106	93%
Cemetery Fund	63,660	19,098	279,648	439%

*Balances do not reflect encumbrances not yet expended.*

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2024-2025.

<b>Operating Fund</b>	<b>Budgeted Operating Revenues (\$)</b>	<b>YTD Realized* (\$)</b>	<b>% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)</b>
General Fund	13,958,712	2,410,665	↓ 16.06%
Economic Development Fund	171,200	37,150	↓ 11.63%
State Street Aid Fund	486,251	167,383	↑ 1.09%
Parks Sales Tax Fund	736,600	411,222	↑ 22.49%
Solid Waste Fund	1,682,500	579,392	↑ 1.10%
Parks Impact Fees Fund	474,510	140,177	↓ 3.79%
Police Impact Fees Fund	375,540	171,063	↑ 12.22%
Fire Impact Fees Fund	247,620	112,764	↑ 12.21%
Roads Impact Fees Fund	485,130	288,125	↑ 26.06%
Police Drug Fund	8,400	7,344	↑ 54.10%
Debt Services Fund	3,955,000	963,547	↓ 8.97%
Wastewater Fund	6,663,400	2,519,586	↑ 4.48%
Dental Care Fund	98,040	33,211	↑ 0.54%
Stormwater Fund	1,145,800	434,121	↑ 4.55%
Cemetery Fund	63,660	14,948	↓ 9.85%

\*Realized amounts reflect revenues realized from July 1, 2024—October 31, 2024

**Human Resources Department  
October 2024**

The Human Resources staff participated in the following events during the month:

October 01: Chamber of Commerce Board Meeting

October 02: Sumner County Council of Governments Awards Dinner

October 03: Public Works Inspector Interviews

October 05: Discover White House

October 09: Public Works Inspector Interview

October 10: Tennessee Drug Free Workplace Supervisor Training

October 15: Chamber of Commerce Luncheon - Annual State of the City Address

October 16: Flu Shot Clinic  
Multiple Ribbon Cutting Event  
Public Works Inspector Interview

October 17: Ribbon Cutting for Holiday Inn Express

October 23: Annual Fire Community Breakfast

October 24: Ribbon Cutting for Charter Senior Living

October 29: MTAS Municipal Revenue Strategies: Navigating Funding Sources in Tennessee

October 30: MTAS Business Tax Update  
WW Tech I Interview

October 31: Trick or Treating with Growing Tree Preschool  
Trick or Treating with Small Wonders Preschool  
Part-Time Parks Attendant Interviews

**Injuries Goal:** To maintain a three-year average of less than 10 injuries per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	0
August	0	1	1	0
September	1	0	1	0
October	0	1	2	1
November		0	1	0
December		0	0	0

Three-year average: 5.67

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		1	1	0
February		0	0	1
March		1	0	0
April		1	0	0
May		1	0	1
June		1	0	1
<b>Total</b>	<b>2</b>	<b>7</b>	<b>6</b>	<b>4</b>

**Property/Vehicle Damage Goal:** To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	1
August	0	0	1	1
September	1	0	0	1
October	1	0	1	1
November		0	1	3
December		0	0	0

Three-year average: 4.33

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	0
February		0	0	0
March		0	1	0
April		1	1	0
May		0	0	0
June		0	0	0
<b>Total</b>	<b>3</b>	<b>1</b>	<b>5</b>	<b>7</b>

**Human Resources Department  
October 2024**

**Full Time Turnover Goal:** To maintain a three-year average of less than 10% per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	2	1	1
August	3	3	1	1
September	1	1	1	2
October	0	0	1	0
November		1	2	0
December		1	1	1

Current year turnovers that occurred within  
90 day probationary period: 0

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		2	0	4
February		2	0	2
March		0	2	3
April		2	0	2
May		1	0	2
June		2	1	1
<b>Total</b>	<b>5</b>	<b>17</b>	<b>10</b>	<b>19</b>
<b>Percentage</b>	<b>3.94%</b>	<b>13.39%</b>	<b>8.40%</b>	<b>16.52%</b>

Three-year average: 12.77%

**Employee Disciplinary Goal:** To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	0	0	0	0
August	0	1 (T)	0	0
September	0	0	0	0
October	0	0	1 (S)	0
November		1 (T)	0	0
December		0	0	0

Three-year average: 1.333

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	1 (T)
February		0	0	0
March		0	1 (T)	0
April		0	0	0
May		0	0	0
June		0	0	0
<b>Total</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>



**Police Department  
October 2024**

**Meetings/Civic Organizations**

- **Chief Brady attended the following meetings in October:** White House Rotary Golf Scramble (Oct. 3), Discover White House/Safety Day (Oct. 5), White House Rotary Club Meeting (Oct. 10, 17, 24 & 31), White House Chamber State of the City (Oct. 15), Command Staff Meeting (Oct. 17), Board of Mayor and Alderman Meeting (Oct. 17), IACP Conference (Oct. 18 – 22), White House Fire Department Breakfast (Oct. 23), Department Head Staff Meeting (Oct. 28), Sumner County Drug Task Force Meeting (Oct. 30) and Trick or Treating with Growing Tree Preschool and Small Wonders (Oct. 31).

➤ **Police Department Administration Performance Measurements**

***Achieve our 5<sup>th</sup> re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2026.***  
Achieve our 5th re-accreditation award from the Tennessee Law Enforcement Accreditation program by December 2026.

Susan Johnson, Accreditation Manager, is in the 4<sup>th</sup> edition of our TLEA program into PowerDMS which includes 164 standards.

She is working on finishing up 2024 year with all the proofs.

She will also be attending the next LEACT meeting in December.

1.

Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 28 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,120 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	460	0	460
February	0	300	24	324
March	20	500	38	558
April	0	208	40	248
May	0	242	0	242
June	0	320	0	320
July	0	296	0	296
August	0	224	34	258
September	0	120	0	120
October	0	60	24	84
Total	20	2,730	160	2,910

**Patrol Division Performance Measurements**

- 1. Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 382 shifts during the Fiscal Year 2023-2024. (There are 730 Patrol Shifts each year.) \*Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	October 2024	FY 2024-25
Three (3) Officers per Shift	24	88
Four (4) Officers per Shift	36	150

**Police Department  
October 2024**

1. **Acquire and place into service four Police Patrol Vehicles.** Our Four new vehicles ordered from Lonnie Cobb Ford in the FY24 have been received and equipped. One is on the road, two have been striped and waiting to be issued. One still needs to be striped. The CID Explorer was received in October. CID is using it but it still needs to be equipped. The Community Relations Truck has been ordered from Lonnie Cobb. No timeframe on when we will receive it.
2. **Conduct two underage alcohol compliance checks during the Fiscal Year 2024-2025.**  
Fall Compliance Letters have been delivered. We will be doing Compliance Checks soon.
3. **Maintain or reduce TBI Group A offenses at the three-year average of 60 per 1,000 population during the calendar year of 2024.**

Group A Offenses	October 2024	Per 1,000 Pop.	Total 2024	Per 1,000 Pop.
<b>Serious Crime Reported</b>				
Crimes Against Persons	21	1	136	9
Crimes Against Property	15	1	191	13
Crimes Against Society	10	1	147	10
<b>Total</b>	46	3	473	33
<b>Arrests</b>	52		536	

7\*U.S. Census Estimate 7/1/2022 – 14,516

4. **Maintain a traffic collision rate at or below the three-year average of 446 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2024.**

	October 2024	TOTAL 2024
<b>Traffic Crashes Reported</b>	43	374
<b>Enforce Traffic Laws:</b>		
Written Citations	36	547
Written Warnings	27	342
Verbal Warnings	222	2,893

5. **Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2024.**

COLLISION RATIO				
<b>2024</b>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
<b>October</b>	43	13 YTD 47	30%	13% YTD 374

**Police Department  
October 2024**

**Staffing:**

- Officer Devin Keen was been released from FTO and on the road.
- New Hire, LeAnne Muniz, was terminated.
- We have two offers of employment with contingencies of passing medical and Psychological.
- We have a testing scheduled for Nov. 7<sup>th</sup>.
- We are continuing to accept applications.
- Currently, we have two contingencies and three open positions. January 1<sup>st</sup>, we gain another position.

***Sumner County Emergency Response Team:***

**September 2024 ERT Activity**

- October 18, 2024 – ERT held its regular scheduled training at the Gallatin Training Center. ERT members conducted training on room entry and hallway movement. ERT members also participated in force-on-force scenarios.
- October 28 to Nov 1, 2024 – The Gallatin Police Department hosted a 5-day Basic SWAT course at the Gallatin Training Center. The course was taught by Sgt Segerson and other ERT members. The course was attended by 23 students from various agencies across Middle and East Tennessee. The course covered many training topics which included tactical movement, marksmanship fundamentals, tactical medicine, vehicle interdiction, chemical and less-lethal munitions, and the employment of distraction devices.

**K-9 – Zeus**

- K9 Zeus alerted on six vehicles resulting in three arrests.
- Sgt. Brandon Waller & Zeus completed 8 hours of narcotics training and 8 hours of patrol training in October.

**Support Services Performance Measurements**

**Communications Section**

	<b>October</b>	<b>Total 2024</b>
Calls for Service	855	9,421
Alarm Calls	46	377

**Request for Reports**

	<b>October</b>	<b>FY 2024-25</b>
Requests for Reports	11	47
Amount taken in	\$10.05	\$35.50
Tow Bills	\$0.00	\$0.00
Emailed at no charge	39	103
Storage Fees	\$0.00	\$0.00

***Tennessee Highway Safety Office (THSO):***

- Sgt. Bagwell attended the network meeting October 11<sup>th</sup> in Cross Plains.
- We participated in Discover White House/Safety Day. Educational material was handed out and the Seatbelt Convincer was available to participants.
- The Final approval for the Grant was received and Officers are now able to work overtime.

***Volunteer Police Explorers:*** Nothing to report currently.

***Item(s) sold on Govdeals:*** Nothing to report currently.



**Police Department  
October 2024**

**Crime Prevention/Community Relations Performance Measurements**

- ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** D.A.R.E. started for White House Intermediate School. Due to their teaching constraints and time, Sgt. Enck only taught 4 classes. There will not be D.A.R.E. graduation. **Complete.**
- ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House/Safety Day was October 5<sup>th</sup>. **Complete.**
- ***Participate in joint community events monthly to promote the department's crime prevention efforts and community relations programs.***
- Oct. 1<sup>st</sup> – Sgt Enck instructed Defensive Tactics at Volunteer State.
- Oct. 4<sup>th</sup> – Patrol Cars were taken to Community Christian School.
- Oct. 26<sup>th</sup> – DEA Drug take back at Kroger. 66 lbs of prescription drugs were collected.
- October 31<sup>st</sup> – We handed out candy to Small Wonders and the Growing Tree.

**Special Events:** *WHPD Officers participated in the following events during the month of October:*

- 10/27 – Trunk or Treat – Temple Baptist.
- 10/28 – Trail of Treats.

**Upcoming Events:**

- 12/7 – Christmas Parade
- 12/14 – Shop with a Cop

2024 Participation in Joint Community Events		
	<u>October</u>	<u>Year to Date</u>
Community Activities	6	61

**Fire Department  
October 2024**



**Summary of Month's Activities**

**Fire Operations**

The Department responded to 188 requests for service during the month with 129 responses being medical emergencies. The Department also responded to 1 building fire, 1 vehicle fire, 1 grass fire, 14 vehicle accidents of which 10 had injuries, 4 had no injuries. Of the 188 responses in the month of October there were 37 calls that overlapped another call for service which is 19.68% of our responses for the month. That brings the overlapping call volume for FY24-25 to 130 or 17.47% of the call volume.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in October from dispatch to on scene time averaged was, five minutes and forty-three seconds (5:43). The average time a fire unit spent on the scene of an emergency call was ten minutes and fifty-three seconds (10:53).

**Department Event**

- October 5<sup>th</sup> – Discover White House
- October 14-18 – Advanced Pump operator training (FF Boyle, FF Dorris)
- October 15<sup>th</sup> & 17<sup>th</sup> – CPR training
- October 18<sup>th</sup> – Fall Family Block Party
- October 19<sup>th</sup> – TN Fire Commission written and practical exams
- October 23<sup>rd</sup> – Annual Firehall Breakfast
- October 27<sup>th</sup> – Trunk or Treat at Tempe Baptist
- October 28<sup>th</sup> – Trail of Treats at City Park

**Fire Administration**

- October 8<sup>th</sup> – Monthly Officer meeting
- October 10<sup>th</sup> – Website Committee meeting
- October 15<sup>th</sup> – State of the City
- October 21<sup>st</sup> – Christmas on Main and Parade meeting
- October 31<sup>st</sup> – Trick or treat at Growing Tree and Small Wonders

**Emergency Calls Breakdown**

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

**Incident Responses FY to Date**

Fires	16
Rescue & Emergency Services	507
Hazardous Conditions (No Fire)	18
Service Calls	52
Good Intent Call	56
False Alarms & False Call	83
Calls for The Month	188

**Fire Department  
October 2024**

Total Responses FY to Date	739
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**Response by Station**

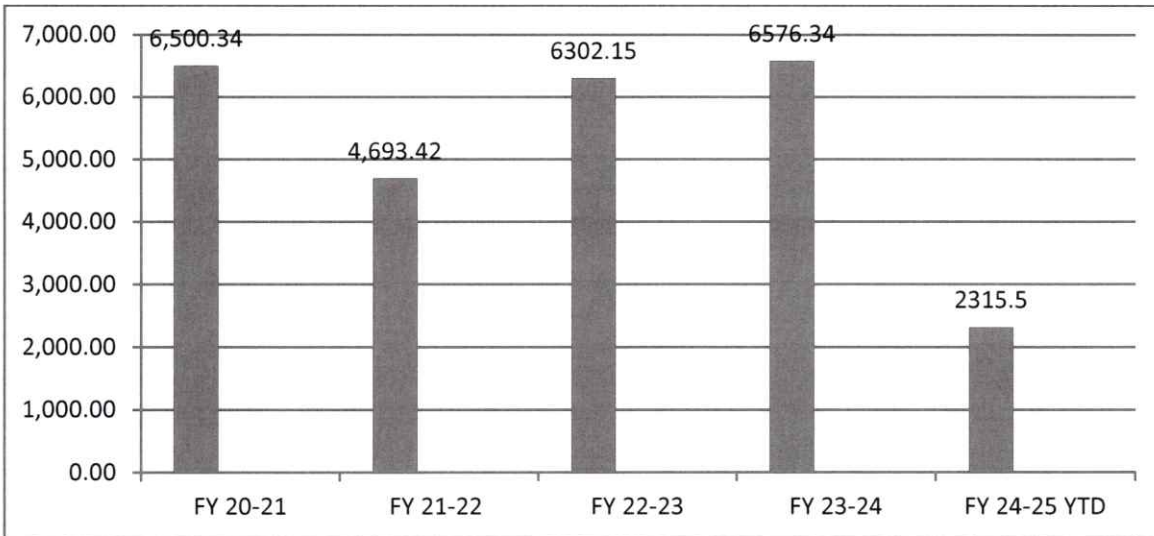
	Month	FY to Date	%
Station #1 (City Park)	116	445	60.21%
Station #2 (Business Park Dr)	71	288	38.97%
Administration	1	2	.27%

**Response by County**

	Month	FY to Date
Sumner County	61	285
Robertson County	130	465
Other	0	0

**Fire Fighter Training**

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4788 hours of training per year is based on twenty-one career firefighters.



	Month	FYTD
Firefighter Training Hours	783.62	2315.5

**Training breakdown for ISO and NFPA\***

	Fire Officer	Company	Facilities	NFPA	Non-ISO
Month	38.75	324.6	16	243.94	125.83
Total for FY	82.75	1095.1	158.5	534.71	410.93

\*National Fire Protection Association – The fire service industry standard.

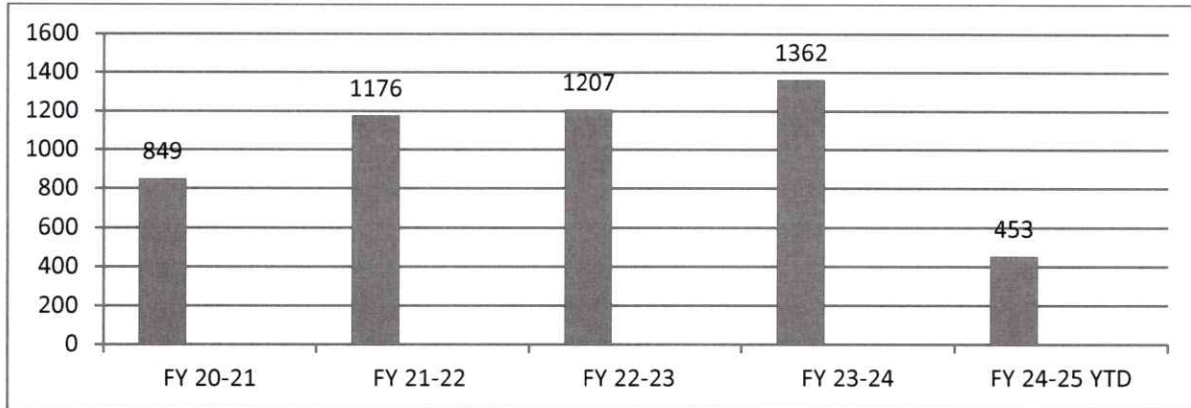
Insurance Service Office – A nationally recognized agency that rates fire departments on their level of readiness. This rating is used by insurance companies to determine insurance rates for their customers.



## Fire Department October 2024

### Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

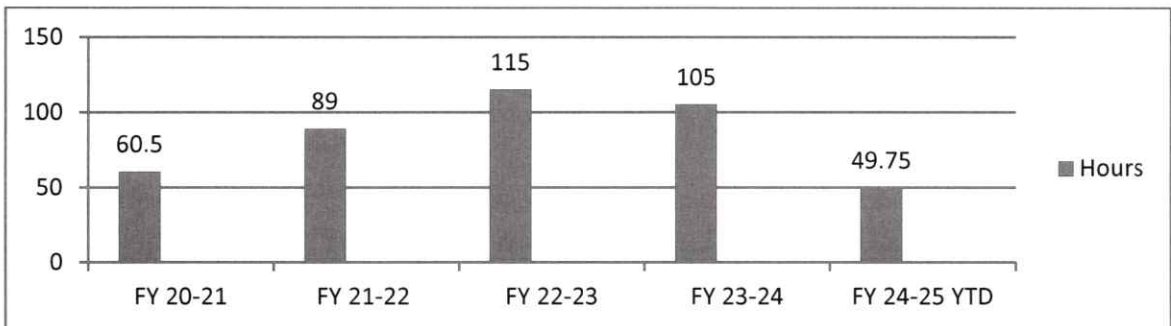
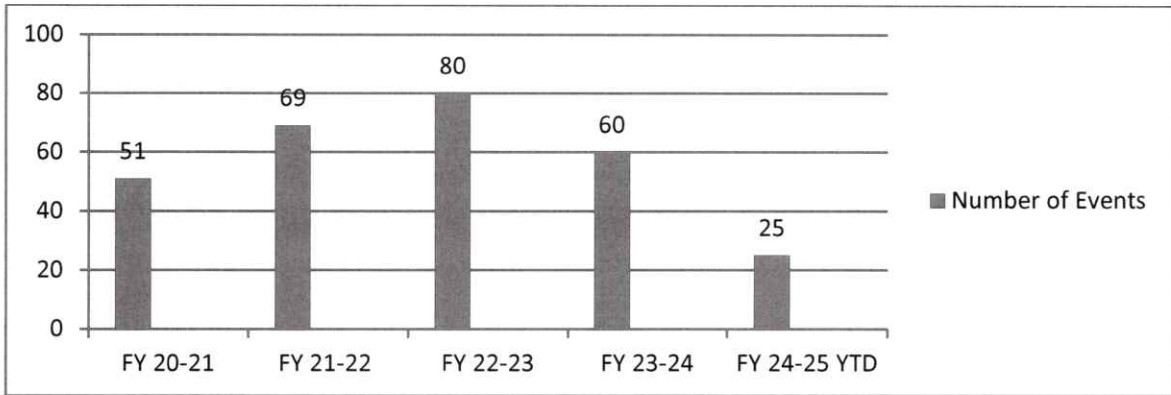
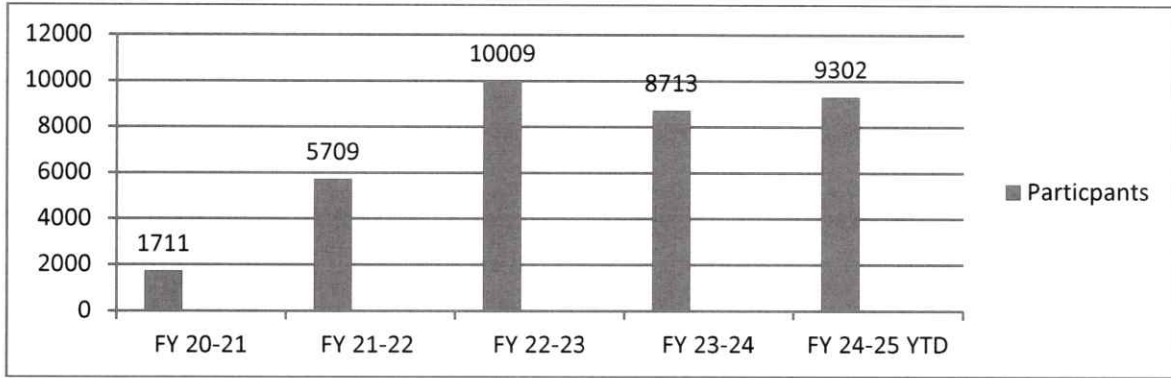


	Month	FYTD
October Fire Inspection	104	453
Re-Inspection	24	43
Code Violation Complaints	0	3
Violations Cleared	19	36
Annual Inspection	5	36
Knox Box	5	22
Fire Alarms	9	37
Measure Fire Hydrant	0	1
Plans Review	5	18
Pre-C/O	3	12
Pre-incident Survey	6	47
Sprinkler Final	2	10
Final/Occupancy	5	27

### Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized currently; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.

**Fire Department  
October 2024**

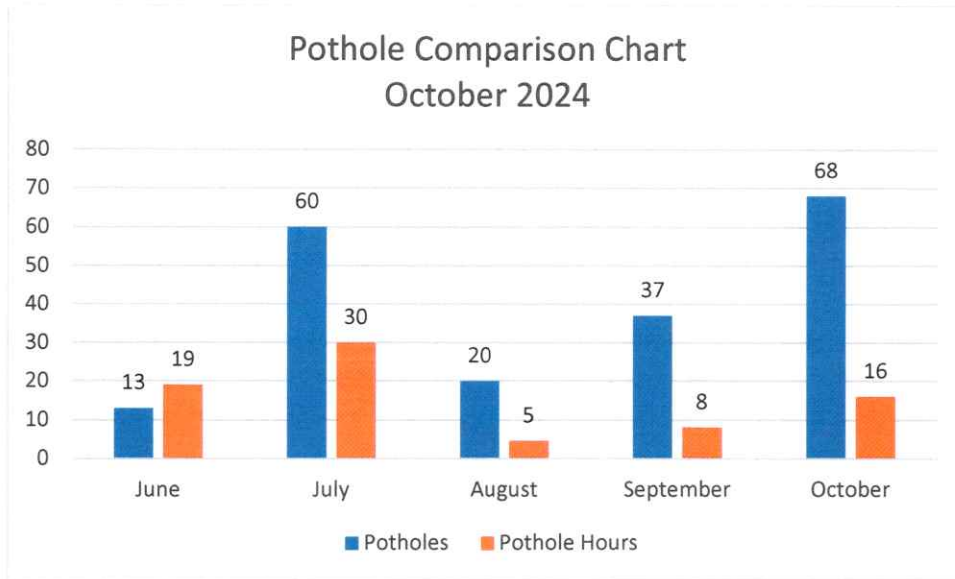


	Month	FYTD
Participants	7852	9302
Number of Events	11	25
Education Hrs.	25.25	49.75

**Social Media Statistics for the Month**

Post Reach	-
Post Engagement	298
New Page Followers	17

**Public Services Department  
Public Works  
October 2024**



**Location of Pothole Repairs**

Street Address	Date Resolved
Hester Drive	10/1/24
Louise Drive	10/1/24
Pleasant Grove Road	10/1/24
McCurdy Road	10/7/24
Cheyenne Drive	10/7/24
Maiden Lane	10/7/24
McCurdy Road	10/7/24
Cherry Lane	10/7/24
Cherry Lane	10/16/24
Cherry Lane	10/17/24
Peachtree Drive	10/17/2024
Pleasant Grove Road	10/30/24



**Public Services Department  
Public Works  
October 2024**

**Monthly Work Log**

Tuesday 10-01-24

- Staff meeting / Backfilled area around hood of catch basin on Hester Drive / Repaired potholes on Pleasant Grove Road and Louise Drive / Installed asphalt ramp for Discover White House on Byrum Drive / Repaired drop off on shoulder on McCurdy with asphalt.

Wednesday 10-02-24

- Identified and reported CEMC lights for repair / Diagnostic work with Stansell Electric on Interstate High Mast lights / Acquired head walls from Old Castle Infrastructure for Stormwater / Worked with Stormwater on drainage projects.

Thursday 10-03-24

- Delivered barricades for Discover White House / Installed 15 mile Speed Limit sign on Byrum Drive / Cleaned Mower Max / Delivered dirt to Sycamore Drive for stormwater / Evaluated Gridsmart Camera on SR-76 & Love's Lane

Monday 10-07-24

- Acquired hot mix asphalt for road repair / Filled all propane tanks on infrared asphalt repair machine / Repaired potholes on Cheyenne, Pleasant Grove Road, Maiden Lane / Repaired area at 2408 Hwy 31W from Wastewater pipe repair / Repaired shoulder of road on McCurdy Road / Repaired Decorative Street Light at 109 Willowleaf Lane and 419 West Winterberry Trail picked up broken Decorative Street Light pole at 419 West Winterberry Trail / Prepared for Pleasant Grove Road infrared road repair.

Tuesday 10-8-24

- Deployed signs for road work on Pleasant Grove Road and utilized Infrared Machine to repair asphalt.

Wednesday 10-9-24

- Completed road repair on Pleasant Grove Road.

Thursday 10-10-24

- Conducted maintenance and testing of salt/plowing equipment prior to October 31<sup>st</sup> per Public Services Department Standard Operating Procedure / Evaluated Orchard Park Subdivision to identify catch basins and sewer/water utility valve boxes to be sure they are not in conflict for paving operations / As well as marked damaged curbing for repair in this subdivision.

Monday 10-14-24

- Holiday; Columbus Day

Tuesday 10-15-24

- Installed new Raymond Hirsch Road Sign at 31W & Raymond Hirsch Intersection / Removed salt boxes from vehicles after testing / Performed preventative maintenance of fleet vehicles / Repaired undermining portion of Boyles Road with pug milled base stone (will continue to monitor).

**Public Services Department  
Public Works  
October 2024**

Wednesday 10-16-24

- Evaluated High Mast Lights with Raines Electric to acquire quote for repair / Performed minor maintenance and repaired wiring for salt boxes on vehicle 1326 & vehicle 309 / Inspected C & D Safety while painting stop bars and cross walks on Byrum Drive.

Thursday 10-17-24

- Installed Yield to Pedestrian Sign on SR-76 and also on Byrum Drive / Installed Stop Signs at crosswalk on Byrum Drive / Assisted Parks Department in loading asphalt millings / Repaired potholes on Peachtree Drive using 10 bags of cold patch asphalt.

Monday 10-21-24

- Installed two 20 MPH Speed Limit Signs & Digital Speed Limit Sign on Volunteer Drive due to speeding concerns / Installed and tested salt and plowing equipment on Stormwater Vehicle / Repaired Decroitive Street Light at 206 Landon Circle / Identified for repair CEMC light on South Carson Court / Acquired materials in order to extend hoisting equipment used to construct Christmas Tree.

Tuesday 10-22-24

- Installed one 20 MPH Speed Limit Sign on Volunteer Drive & moved Digital Speed Limit sign to more suitable location / Repaired Gridsmart Camera at Charles Drive & SR-76 intersection (junction box failure) / Repaired snow plow wiring on Vehicle 309 / Removed dead deer on Hwy 31W

Wednesday 10-23-24

- Repaired minor leak on Public Services Building roof / Repaired solenoid and wiring on Vehicle 309 for snow plow / Repaired red light at Cedarbrook Drive & Hwy 31W.

Thursday 10-24-24

- Discovered issue with plow on 1326 and made repair / Troubleshooting of Lane Light Crosswalk System at Hwy 31W / Installed put up Out of Order Signs while awaiting delivery of controller / Applied second coat of flex seal on Public Services Building roof / Removed asphalt ramp on Byrum Drive / Delivered barricades to Temple Baptist Church for Trunk or Treat Event

Monday 10-28-24

- Picked up barricades from Temple Baptist Church / Delivered barricades to Byrum Drive to block access to grass field took / Rights of Way mowing with Mower Max on Calista Road and Wilkinson Lane / Prepared Public Services Booth for Trail of Treats.

Tuesday 10- 29-24

- Attended Staff Meeting / Installed new caution lights on salt box for more visibilty during snow operations / Cleared out an area in building to park plow truck inside in preparation for incliment weather / Removed dead deer on Raymond Hirsch.

Wednesday 10-30-2024

- Delivered gas powered post driver & chainsaw to White House Small Engine Repair for repairs / Performed preventative maintenance on fleet vehicles / Repaired 26 potholes on Pleasant Grove Road / Picked up barricades off Byrum Drive / Performed vehicles inspections on Vehicles 206,1326,1332,1333, and 1334.

**Public Services Department  
Public Works  
October 2024**

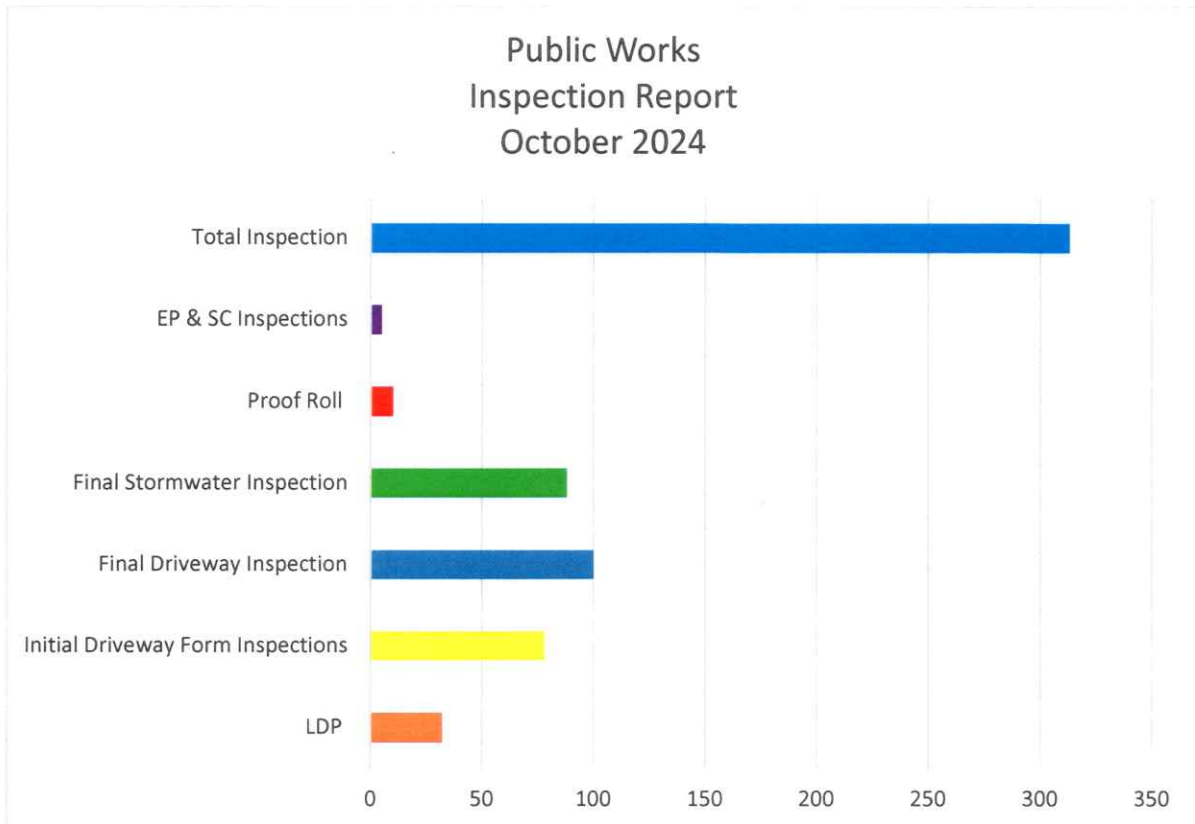
Thursday 10-31-2024

- Organized and inventoried shelving in bay 1 of Public Services Building / Parked plow truck and equipment inside in preparation of winter operations / Parked Mower Max in covered bay / Organized outdoor bays / Performed preventative maintenance on bucket truck / Delivered vehicles 1332 and 1334 to Serra Chevrolet for scheduled maintenance.

**Inspector Notes**

**New Construction and Inspections:**

The Public Works Inspector performs various different types of inspections throughout the process of a new home being built withing City of White House City Limits, additionally the Public Works Inspector performs proof rolls on subgrade and base stone during the construction of new roads within new developments that are being built within The City of White House. Below gives an accurate account of how many Initial Drive Form Inspections, Final Driveway Inspections, EP&SC (Erosion Prevention & Sediment Control Inspections, and Final Stormwater Inspections were performed on a monthly basis.





**Public Services Department  
Public Works  
October 2024**

Current Month Traffic Signal Monitoring Log:

October 2024

<b><u>Traffic Signal Monitoring Log</u></b>	<b><u>July</u></b>	<b><u>August</u></b>	<b><u>September</u></b>	<b><u>October</u></b>	<b><u>FY 23/24 YTD</u></b>
SR-76 & Love's Lane	0	0	1	0	6
SR-76 & I-65 Southbound Ramps	0	0	0	0	1
SR-76 & I-65 Northbound Ramps	0	0	0	0	0
SR-76 & Hester Drive	0	0	0	0	2
SR-76 & Wilkinson Lane	0	0	0	0	1
SR-76 & Sage Road	0	0	0	2	1
SR-76 & Raymond Hirsch	0	3	0	2	8
SR-76 & Hwy 31W	0	0	0	0	5
SR-76 & Pleasant Grove Road (Flashing Signal)	0	0	0	0	2
Hwy 31W & Portland Road	0	0	0	1	1
Hwy 31W & Raymond Hirsch	0	0	0	0	2
Hwy 31W & Sage Road	0	0	0	0	3
Tyree Spring Road & Raymond Hirsch Parkway	0	0	0	0	4
Wilkinson Lane & Richard Wilks	0	0	0	0	0
Tyree Springs Road & South Palmers Chapel	2	0	0	1	9
Raymond Hirsch & Publix	0	0	0	1	1

Current Month Traffic Signal Monitoring Log:

October 2024

<b>SR-76 &amp; Love's Lane</b>
<b>SR-76 &amp; I-65 Southbound Ramps</b>
<b>SR-76 &amp; I-65 Northbound Ramps</b>
<b>SR-76 &amp; Hester Drive</b>
<b>SR-76 &amp; Wilkinson Lane</b>
<b>SR-76 &amp; Sage Road</b> Reported issue – Light not giving enough green time for all vehicles in queue to flush from approach. Resolution – Discuss with Engineer about adjusting timings.
<b>SR-76 &amp; Raymond Hirsch</b> Reported issue – Light not cycling (Dense fog affecting visibility of GridSmart Camera) Resolution – Turned on Visibility Detection option on Camera
<b>SR-76 &amp; Hwy 31W</b>
<b>SR-76 &amp; Pleasant Grove Road (Flashing Signal)</b>
<b>Hwy 31W &amp; Portland Road</b> Reported issue – Green arrow illuminating when no vehicle present Resolution – Zone adjustment was made to avoid adjacent vehicles activating left turn movement approach.
<b>Hwy 31W &amp; Raymond Hirsch</b>
<b>Hwy 31W &amp; Sage Road</b>
<b>Tyree Spring Road &amp; Raymond Hirsch Parkway</b>
<b>Wilkinson Lane &amp; Richard Wilks</b>
<b>Tyree Springs Road &amp; South Palmers Chapel</b> Reported issue – Did not give green light on Tyree Springs when no other vehicles on minor approaches Resolution – In-person evaluation needed. Still in review.
<b>Raymond Hirsch &amp; Publix</b> Reported issue – Not detecting vehicles Resolution – Still under evaluation. Unable to mimic issue.

### Monthly Stormwater Maintenance Review

Throughout the month of October, The Stormwater Division focused on drainageway improvements along rights-of-way within the City. Other projects involved continuing to address areas of concern identified during the May and June flooding events and providing sidewalk accessibility maintenance. At the request of the Public Works Division, the Stormwater Division provided assistance on their projects. Some projects listed below will require additional monitoring and improvements in future reporting periods. A summary of each project, including a before and after photograph is provided below.

#### WO101024001 – 182 Cherry Lane, White House, TN (Robertson County)





Public Services Department – Stormwater Division  
October 2024

**WO060624006 – 110 Magnolia Drive, White House, TN (Sumner County)**



**WO100824004 – 415 Wilkinson Lane, White House, TN (Robertson County)**



**WO092524001 – 307 Amber Lane, White House, TN (Sumner County)**



Public Services Department – Stormwater Division  
October 2024



Notes: Improved flow capacity of existing drainageway by removing excess material and restablizing section upgradient of culvert inlet. Additionally, multiple discharge lines within the drainageway were identified and cleaned out in an effort to restore functionality and reduce ponding and water backing up into lines.

WO081924007 – 302 Autumn Wood Drive, White House, TN (Sumner County)



Notes: Removed sediment along section of stream that accumulated from previous flooding events; performed bank stabilization maintenance adjacent to property fence line.



**WO101624003 – 759 North Palmers Chapel Road, White House, TN (Sumner County)**



Notes: Created ditch line to reducing ponding along roadway and associated shoulder; stabilized with straw matting.

**WO070224009 – 800 North Palmers Chapel Road, White House, TN (Sumner County)**



Notes: Created ditch line to reducing ponding along roadway and associated shoulder; stabilized with straw matting.



**WO101624008 – 309 Holly Lane, White House, TN (Robertson County)**



Notes: Repaired and regraded depression in residents' yard from concerns that it was a sink hole.

**WO070124017 – 111 Meadow Court, White House, TN (Robertson County)**



Notes: Improved drainageway by removing existing trash and debris; regraded channel.



**WO100324007 – 106 Rolling Forrest Court, White House, TN (Sumner County)**



**WO102424001 – 225 Rolling Acres, White House, TN (Sumner County)**





Public Services Department – Stormwater Division  
October 2024



WO100124001 - 470 Tennessee Hwy 76, White House, TN (Robertson County)





WO101524001, WO101724010, WO101724009

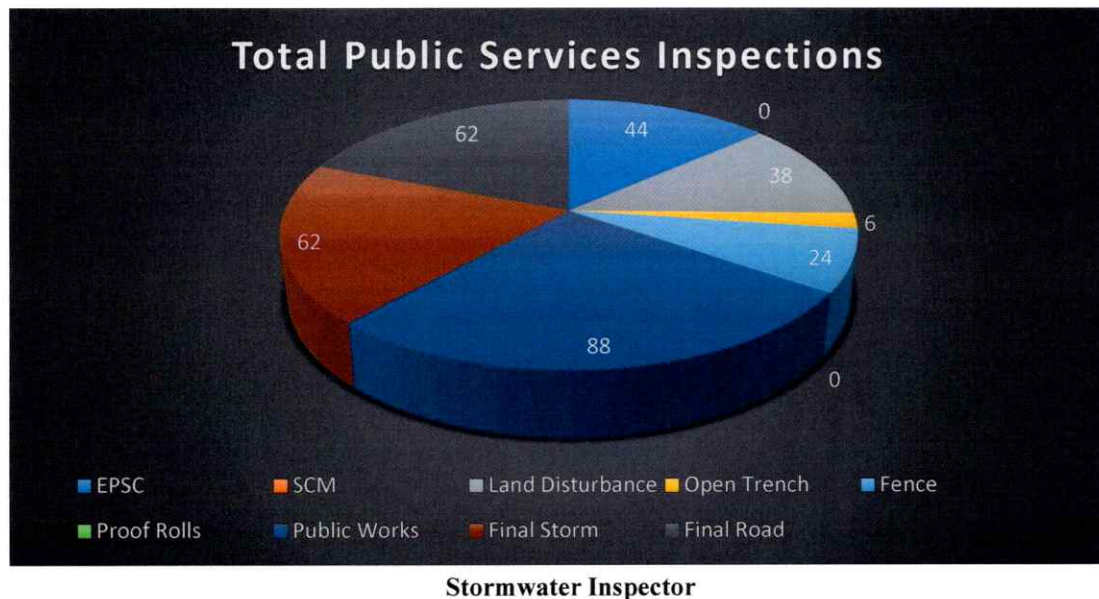


WO101724009, WO100724006





Public Services Department – Stormwater Division  
October 2024



Total Inspection Case Type for Public Services	Quantity
EPSC	44
SCM	0
Land Disturbance	38
Open Trench	6
Fence	24
Proof Rolls	0
Public Works	88
Final Storm	62
Final Road	62
<b>Total Inspection Cases</b>	<b>324</b>

Public Services Department – Stormwater Division  
October 2024

Stormwater Inspector Work Log:

October 1: 2024 review meeting with team Conn at Boom-Boom-Q meeting at one with Highland Park to review site conditions.

October 2 review notifications emails permit, etc. met with Lennar and Safe Harbor development team to review projects and outstanding compliance violations on inspection reports sent previous inspection reports.

October 3: 5 hours PTO. spoke with contractor about inspection information on inspections requirements for Boom-Boom-Q. Spoke with C. Clark about Creekside and shared report from a bond reduction inspection in June and concerns with White House Shops and the steep slopes around the water meter and backflow vaults.

October 7: Reviewed permit files and check notifications completed EPSC Boom-Boom-Q, The Smile Center and Bridal Creek follow up inspection on outstanding compliance items.

October 8: inspection at the park check emails per consolidated files insured server.

October 9: PTO.

October 10: PTO all day.

October 17 PTO 10 hours. First check email notifications permanents and other related files provided correspondence from previous days to conference with TNA at Montgomery State Park all day

October 22 review notifications emails etc. sent inspections for Speedway to direct your request. EPS inspections at town center Drew Christenson bridal Creek copes Crossing Cambria, Exotic Marble, Ernie industrial Highland Park and reviewed fence applications. Met with GC to review right away issues on 76 at speedway permanent process with builder and guided through process that Over the phone

October 23 reviewed all information updates notifications emails, etc. provided correspondence reports another information to customers clients and developers met on site at 102 Copperfield Court to review Saint Cole concern with Assistant Director, Director and other staff. EPSC inspections at Springbrook.

October 24 EPS inspection for branch fields at Oakwood

October 29 EPS inspection at Pinson point Jackson Farms Colter Rd.

October 30 EPC inspection at the Mill Marlin point doors one and two

October 31 first PTO for 6 1/2 hours consolidated inspection cases and produced monthly report inspection reports from previous day discussion with third-party inspector about projects and compliance items Provided in training for Public Works inspector on fence permitting process.

Total Hours: 190.5

Hours Worked: 142.5

P.T.O.: 38.00

Holiday: 10.00

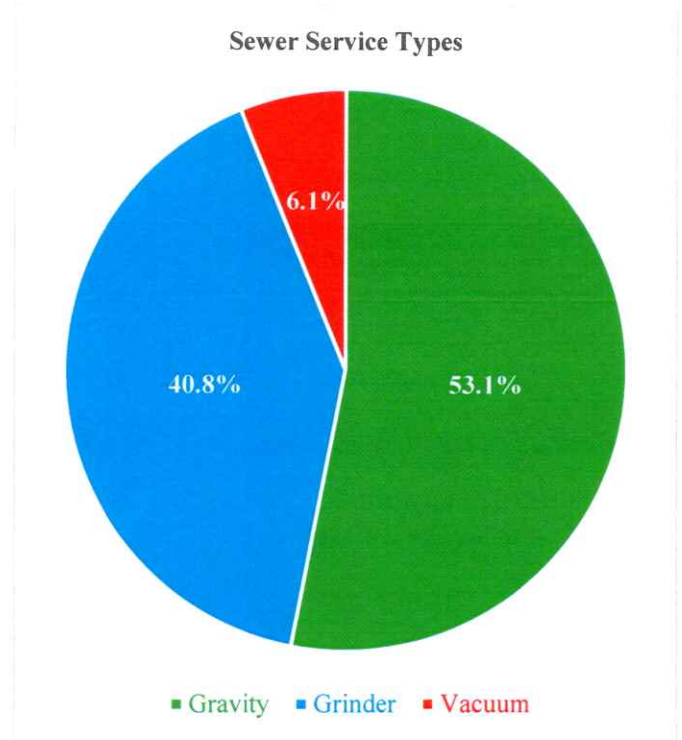
**Wastewater Department  
October 2024**

**Collections System Activities:**

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **October 31<sup>st</sup>, 2024**, City personnel count a total of **7,348** sewer system connections, with **23 new** applications for service in **October 2024**. A total of **598 new** connections were permitted during the 2023/2024 fiscal year. Totalized counts of each type of connection are provided below:

<b>Gravity Sewer Connections</b>	<b>3,900</b>
<b>Low-Pressure Grinder Sewer Connections</b>	<b>3,000</b>
<b>Vacuum Sewer Connections</b>	<b>448</b>

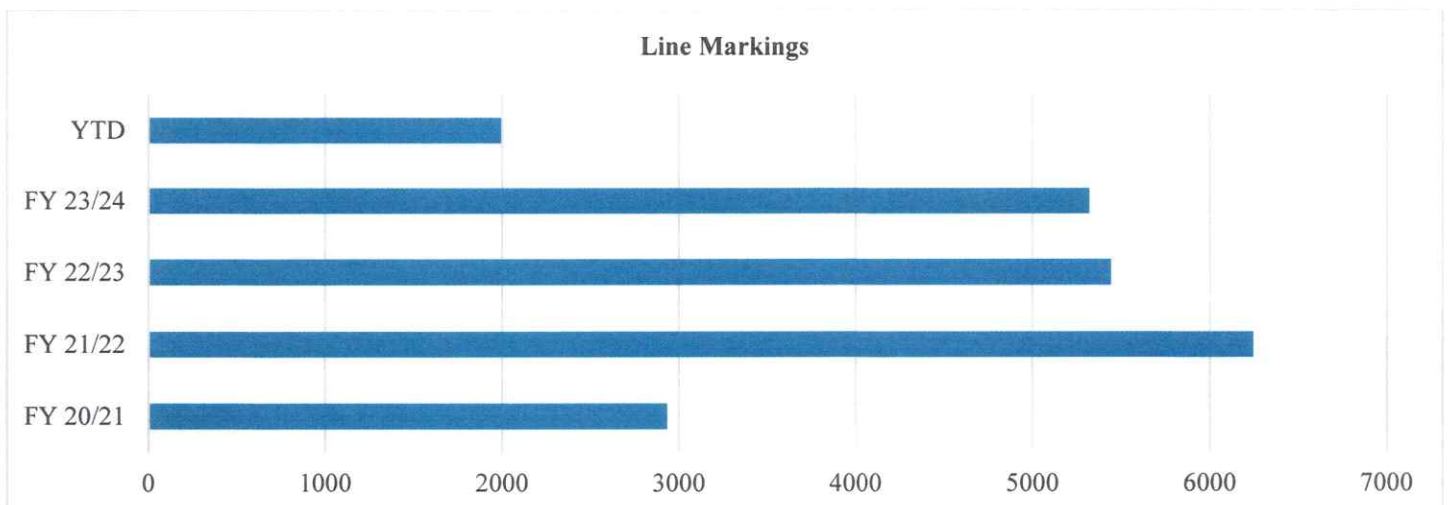
The City counts **198** commercial grinder connections, **2,802** residential grinder stations, and **39** lift-stations integrated into our Sanitary Sewer System.



**811 Utility Locate Service:**

**Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task:** This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-markings in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities. Total requests decreased slightly in the 2022/2023 fiscal year, but remain nearly double 2020/2021 levels. Total requests in the 2023/2024 fiscal year were very similar to 2022/2023 numbers.**

<b>Line Markings</b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>October 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
Tennessee 811	2933	6245	5441	5320		477	1993





**Wastewater Department  
October 2024**

<b><u>Lift-Station Repairs</u></b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>Oct 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
Union Road	9	0	0	2		0	1
Marlin Pointe	n/a	n/a	n/a	n/a		0	0
Summerlin	22	0	0	2		0	0
Settlers' Ridge	1	1	1	0		0	0
Springbrook	n/a	n/a	n/a	0		0	0
Willow Grove	n/a	n/a	n/a	1		0	0
Dorris Farms	n/a	n/a	n/a	1		0	0
Cope's Crossing	6	9	9	5		0	0
Cambria	3	4	4	2		0	0
Belmont Apartments	n/a	0	0	0		0	0
Kensington Green	0	0	0	0		0	0
Meadowlark Townhomes	n/a	0	0	0		0	0
Meadowlark	1	1	1	3		0	0
Sage Farms	n/a	n/a	n/a	1		0	0
Sage Rd (Hester Dr)	0	0	0	0		0	0
Loves Truck Stop	0	3	3	1		0	0
Highway 76	0	0	0	0		0	0
Portland	1	0	0	1		0	0
North Palmers Vacuum	1	7	7	4		0	0
Villas at Honey Run	n/a	1	1	0		0	0
31W Apartments	n/a	0	0	0		0	0
Calista Apartments	n/a	0	0	0		0	0
Calista Vacuum	1	9	9	3		1	2
Concord Springs	0	2	2	1		0	0
Calista Farms	n/a	n/a	n/a	n/a		0	0
Fields at Oakwood	2	2	2	0		0	0
The Mill	n/a	n/a	n/a	0		0	0
Publix	n/a	n/a	n/a	n/a		0	0
Highland Park	n/a	n/a	n/a	0		0	0
Los Jalapenos	n/a	0	0	2		1	1
Mt. Vernon Apartments	n/a	0	0	3		0	0
Grove at Kendall	n/a	0	0	0		0	0
Wilkinson Lane	1	3	3	3		0	0
Heritage High School	0	0	0	0		0	0
Legacy Farms	n/a	0	0	1		0	0
The Parks #1	0	0	0	3		0	0
The Parks #2	n/a	n/a	n/a	0		0	0
Treatment Plant #1	3	0	0	0		0	0
Treatment Plant #2	0	0	0	1		0	0

**Wastewater Department  
October 2024**

**SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:**

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely view the components at the station.

**Major Alarms/Repairs:**

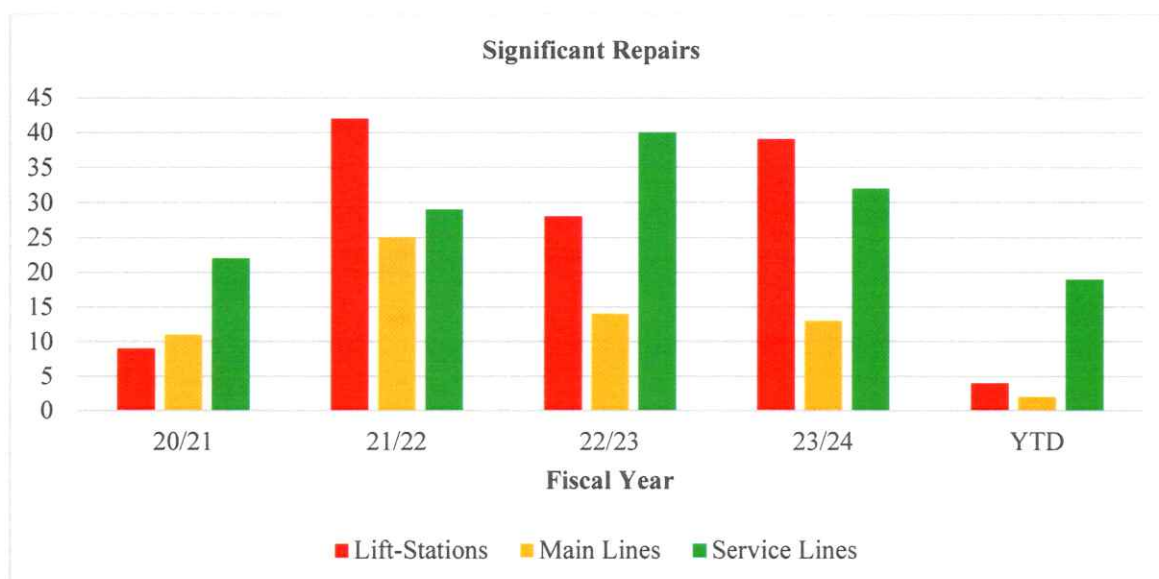
**Calista:** Vacuum Pump #1 (the lone remaining Mink pump) was disassembled to allow for preventative maintenance and cleaning of the inner veins. The pump has been returned to service and is functioning normally.

**Los Jalapenos:** A check-valve inside the wet-well on the discharge line of pump #2 clogged, preventing one pump from operating correctly. The clog has been cleared and the pump is operating normally.

**System Repair Goals:**

The goal is to minimize failures with the major lift-stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last six (6) years on the proper operation and maintenance of the major lift-stations. This program has been very successful in reducing the number of station failures. Some of the lift-stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

<b><u>Repairs</u></b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>Oct 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
Major Stations	9	42	28	39		2	4
Main Line	11	25	14	13		0	2
Service Line	22	29	40	32		5	19

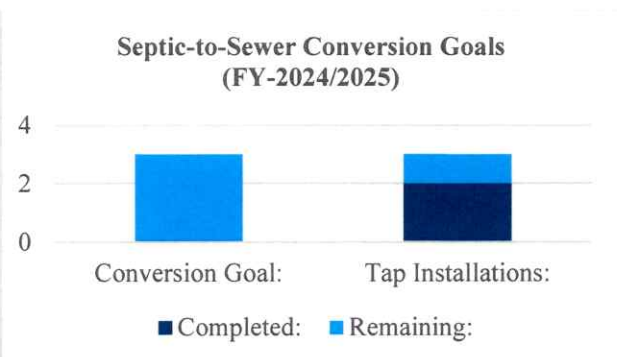
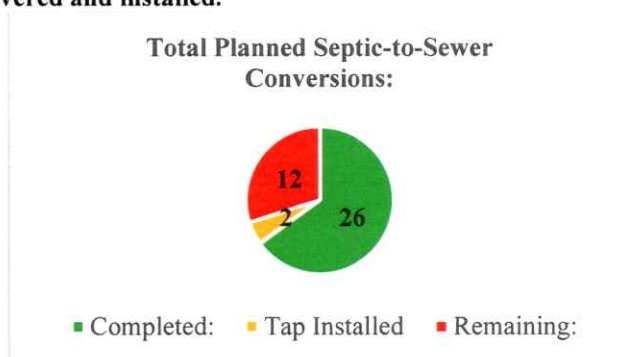




**Wastewater Department  
October 2024**

**Ongoing Collections System Projects:**

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City's sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. **Phase-1 (from the intersection of DeeCee/SCT to the end of Hester Dr) has been fully completed. Phase-2 (from Hester Dr to the intersection of Sage/Cardinal) has been fully completed. Phase-3 (from the intersection of DeeCee/SCT to the Wastewater Treatment Plant) has been completed.** As of October 31<sup>st</sup>, 2023, Ph1, Ph2, and Ph3 of the new Southern Force-Main began receiving active flow (flow is diverting from the old 12" line into the new upsized line beginning at the intersection of Sage Rd / Cardinal Dr and flowing to the Wastewater Treatment Plant located at 725 Industrial Dr), and the old 12" and old 6" lines along Industrial Dr have been physically disconnected and abandoned from the intersection of SCT Dr and Industrial Dr to the treatment plant. As of October 31<sup>st</sup>, 2024, Phase-4 (from the intersection of Sage/Cardinal to the intersection of McCurdy/Cedarbrook) is also complete and functioning, including relocation of a small-diameter force-main along the north side of Sage Rd ahead of the planned Sage Rd Widening project. Construction of Phase-5 (from the intersection of McCurdy/Cedarbrook to the Cedarbrook roundabout) is currently underway, with completion expected this calendar year.
- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pumps #2 and #3, and a splined coupler failure in both pump #1 and pump #2. Only one (1) of the three (3) Mink pumps remains in operation. **Two (2) older-model Busch pumps have been rebuilt by the manufacturer and retrofitted back into the station in place of the Mink pumps, and the station is currently operating normally.** We have purchased spare Busch pumps to keep in inventory for if/when the final Mink pump fails, and to have in the event or additional emergencies. Both of the spare pumps have already been delivered. These pumps are interchangeable with the North Palmers vacuum station pumps. On September 4<sup>th</sup>, one of the Busch vacuum pumps failed catastrophically. The station and system are operational, and a root cause analysis determined that the exhaust piping (which was replaced when the station was converted from the old-style Busch RC0 pumps to the new style Mink pumps) is inadequate for the older style Busch pumps (which have been re-installed following premature failure of the Minks). We are awaiting quotes for rebuilding the needed exhaust piping, and will replace the both the failed Busch pump and the last remaining Mink pump with the two in-stock Busch RC0's once the exhaust piping has been replumbed.
- 3. North Palmers Vacuum Station:** The volute of one of the in-line centrifugal sewer pumps has cracked, and the pump has been removed from service. Due to the age of the pump, a matching volute cannot be sourced, and the entire pump must be replaced. **A replacement pump has delivered, and is awaiting installation. The old pump was been pulled and sent out for an emergency interior repair patch to the failed volute, and has been received and returned to service. The patch will not hold permanently, but is anticipated to function until the new pump gets installed.**
- 4. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Four (4) full conversions are planned for the FY23/24 fiscal year, with one of the conversions already having a tap installed. **A total of 26 projects have now been completed on the list of 40, and taps are installed for two additional locations.**
- 5. Copes Crossing Lift-Station:** The control panel for the Copes Crossing lift-station has been replaced. However, an additional issue was identified with the pump power cables during the panel replacement, and following that the pump itself experienced a mechanical failure. **A quote for replacement of the cables was solicited, and the replacement power cables have been placed on order. Pump #2 has since experienced an electrical and mechanical issue due to the corroded cables, and has been pulled for repairs. The new power cables have been delivered, and we are awaiting installation. The replacement pump has been delivered and installed.**

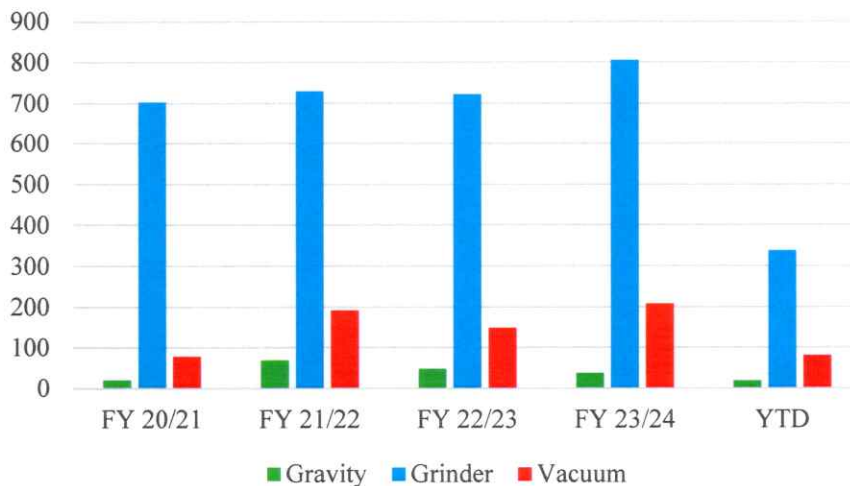




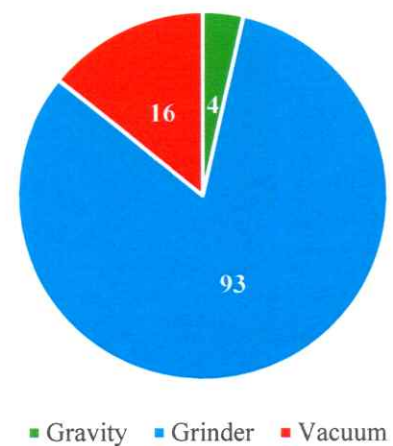
**Wastewater Department  
October 2024**

<u>Work Orders</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>Oct 2024</u>	<u>FY 24/25 YTD</u>
<b>Vacuum System Service Request</b>	78	191	149	208		<b>16</b>	<b>80</b>
<b>Gravity Service Request</b>	20	69	48	37		<b>4</b>	<b>18</b>
<b>Low Pressure Service Request</b>	702	730	723	805		<b>93</b>	<b>338</b>
<b>Total Pumps Replaced</b>	492	472	459	454		<b>54</b>	<b>194</b>
<b>Total Pumps Rebuilt</b>	135	114	30	43		<b>0</b>	<b>20</b>
<b>Total Warranty Pumps Returned</b>	n/a	129	125	83		<b>15</b>	<b>36</b>
<b>Grinder Tank PM Program</b>	219	117	132	151		<b>15</b>	<b>67</b>
<b>Open Trench Inspections</b>	409	702	653	930		<b>76</b>	<b>360</b>
<b>Final Inspection for New Service</b>	248	405	489	635		<b>96</b>	<b>325</b>
<b>Grease Trap Inspections</b>	n/a	n/a	162	161		<b>9</b>	<b>47</b>
<b>Sanitary Sewer Overflow (SSO)</b>	19	28	14	18		<b>0</b>	<b>2</b>
<b>Odor Complaints</b>	35	22	28	39		<b>5</b>	<b>18</b>

**Sewer Service Calls by Connection Type (YTD)**



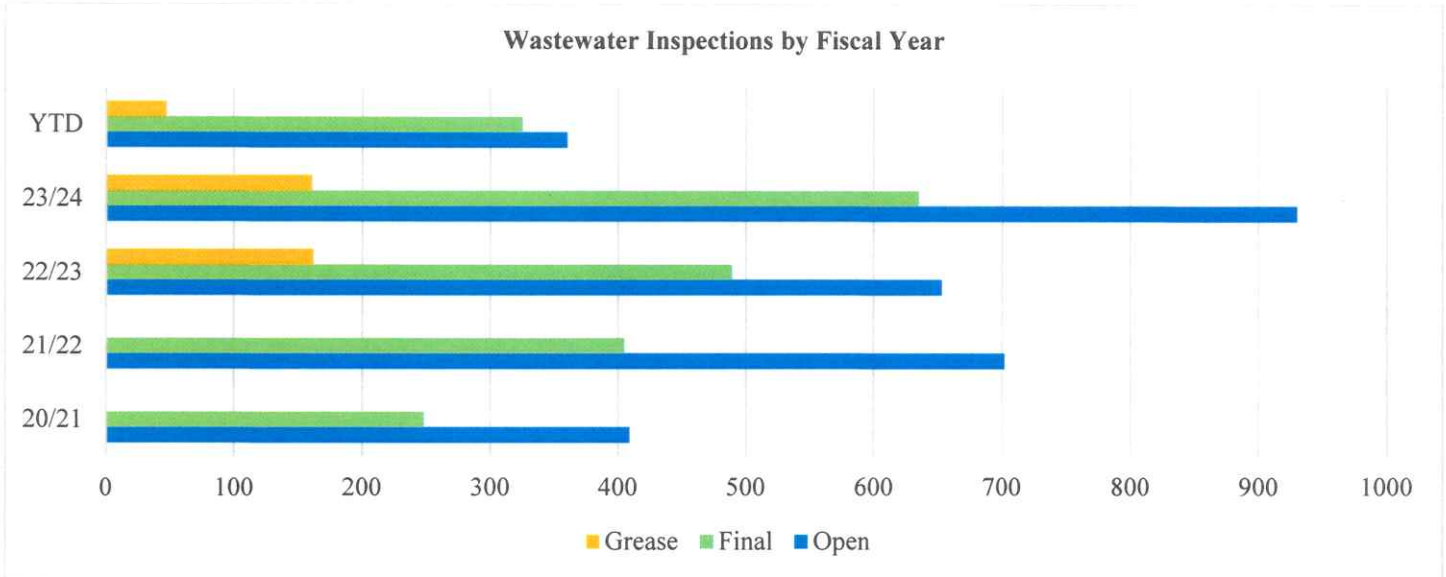
**Sewer Service Calls by Connection Type (October 2024)**



## Wastewater Department October 2024

### New Constructions and Inspections:

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for six years, with FY22/23 numbers remaining similar to the FY21/22 inspection requests, and FY23/24 numbers again breaking previous years' records.

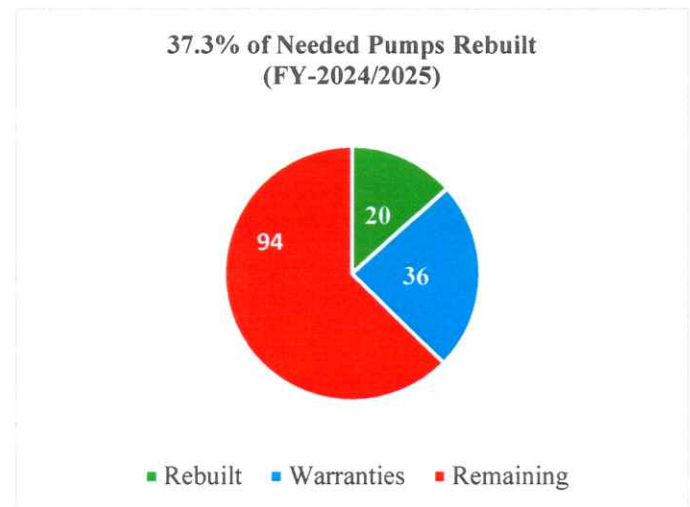


### Pump Rebuilds:

The capital outlay budget was designed for a total purchase of approximately 350 new E-One grinder pumps for the 2023/2024 Fiscal Year. However, **454** grinder pumps were needed to meet all the service call requests for the previous fiscal year. To supplement the amount of pumps on-hand, the department rebuilt **43** pumps throughout the year, in addition to **83** warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2024/2025 fiscal year was again designed for the purchase of approximately 350 new pumps, with an anticipated need for approximately 475 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps). As such, the City is targeting to rebuild a minimum of 150 pumps (inclusive of rebuilt warranty-return pumps) throughout the year for inventory buffer.

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There have been an abnormally high number of warranty-returns in the last five years caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



**Wastewater Department  
October 2024**

**Treatment System Activities:**

**Wastewater Treatment Plant Goals:**

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

<u>Parameter</u>	<u>July - 24</u>	<u>Aug - 24</u>	<u>Sept - 24</u>	<u>October - 24</u>	
<b>Influent – To Plant</b>	0.899 MGD	0.982 MGD	1.054 MGD	1.313 MGD	MGD = Million Gallons/Day
<b>Effluent – To Creek</b>	0.772 MGD	0.985 MGD	0.982 MGD	1.160 MGD	MGD = Million Gallons/Day
<b>Effluent – To Spray Field</b>	0.289 MGD	0.074 MGD	0.261 MGD	0.213 MGD	
<b>Total Flow Through Plant</b>	1.061 MGD	1.059 MGD	1.243 MGD	1.373 MGD	
<b>Design Capacity</b>	2.000 MGD	2.000 MGD	2.000 MGD	2.000 MGD	
<b>% of Influent Capacity</b>	45.0 %	49.1%	52.7%	65.7%	(Influent) / (2.000 MGD)
<b>% of Effluent Capacity</b>	53.1%	49.3%	49.1%	58.0%	(Effluent) / (2.000 MGD)
<b>Actual Capacity</b>	1.600 MGD	1.600 MGD	1.600 MGD	1.600 MGD	(2.000 MGD x 80%)
<b>% Actual Influent Capacity</b>	56.2%	61.4%	65.9%	82.1%	(Influent) / (1.600 MGD)
<b>% Actual Effluent Capacity</b>	66.3%	61.6%	61.4%	72.5%	(Effluent) / (1.600 MGD)
<b>Rainfall</b>	5.17"	1.03"	8.25"	0.14"	

	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>October 2024</u>	<u>FY 24/25</u> <u>YTD</u>
<b>Effluent Violations</b>	7	32	25	29		1	5

- Violations:** One (1) violation for Total Phosphorus Rolling Average in pounds per year. Phosphorous violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility.
- TDEC Order and Assessment:** On July 15<sup>th</sup>, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within "significant compliance" of the facility's permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29<sup>th</sup>, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the "significant compliance" period to begin one (1) year after completion of construction, to allow for the influence of the old facility's treatment effectiveness on annual rolling averages to be completely phased out. **The City received written confirmation of this arrangement from TDEC on August 7<sup>th</sup>, 2020.**



**Wastewater Department  
October 2024**

3. **Peracetic Acid:** Although TDEC has approved our use of peracetic acid (PAA) as the method of disinfection and has modified our NPDES permit accordingly, our new permit allows for the use of Ultraviolet (UV) Light disinfection, and the UV system has recently been brought online as part of the new facility expansion. *Last month there was no PAA feed rate.*

Our TDEC permit states in part that, "The concentration of the E. Coli group after disinfection shall not exceed **126 CFU's** (colony forming units) per 100 ml." Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our **E Coli** testing for the month operating on the new UV disinfection system showed an average of **2.0 CFU's**. *Last month the average was 1.0 CFU, operating on the UV for disinfection.*

4. **WWTP Expansion Project:**

Effluent Flow-Meter: The flume was found to be misshapen and not to design width. The flume was cut, ground, and concrete repoured to exact measurements, and the flow-meter provided anticipated measurements for a time, but has since been found to be off again. [Re]recalibration and reprogramming has again been completed, and effluent totals now report as expected.

UV Disinfection: The UV disinfection has been successfully started up and is functioning normally. The UV is now being used as the primary means of disinfection for the existing plant, and preliminary analyses have shown it is providing more effective disinfection than the PAA. PAA totes are still on-site as a backup if needed.

Secondary Effluent Filters: The secondary effluent filters have also been successfully started up and are now functioning.

RAS/WAS Pumps: The Return (RAS) and Waste (WAS) sludge pumps for clarifiers #1 and #2 have been replaced and are operating, and flow rates for these pumps are being adjusted to the needs of the facility. An issue was identified with the wiring of the flow-meter on RAS pump #2, and has since been corrected.

Clarifier #1: Upgrades to Clarifier #1 are completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #2: Upgrades to Clarifier #2 are completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #3: As of May 6<sup>th</sup>, 2024, Clarifier #3 was live and functional. However, it experienced a mechanical failure due to electrical phase reversal in early June. The electrical issue has been corrected and the mechanical failures repaired, and Clarifier #3 has now been returned to service.

Bioreactor #1: As of May 6<sup>th</sup>, 2024, Bioreactor #1 is live and functional. We will operate exclusively on this new bioreactor until Bioreactor #2 is completed and brought online, and the old oxidation ditch is disconnected and decommissioned.

Bioreactor #2: As of July 31<sup>st</sup>, Bioreactor #2 has entered testing, though raw water flows have not been directed to it at this time.

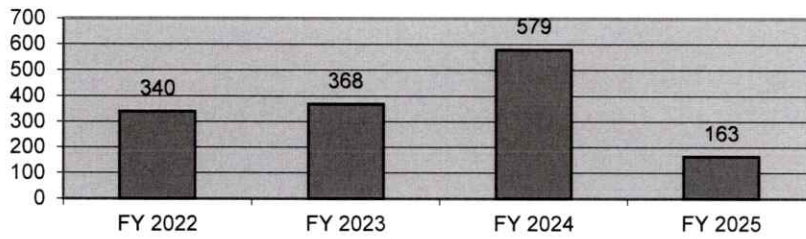
Grit Chamber: As of May 6<sup>th</sup>, 2024, the Grit Chamber is live and functional.

Generator: The generator is currently functioning normally / as expected. An issue was discovered in the wiring of the transfer switch in early June that was causing the phases to be reversed when running exclusively on the generator-feed for the facility. Once the issue was identified and corrected, as well as several components trouble-shot and reprogrammed, then the phasing issues were eliminated.

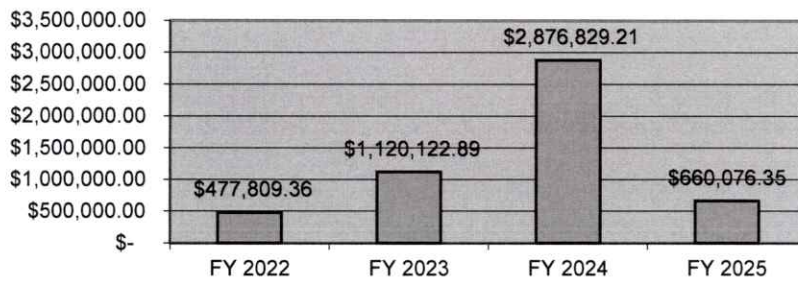
Site Work: Final paving has been completed around the facility. Final site cleanup is in progress.

Planning and Codes Department  
SEPTEMBER 2024

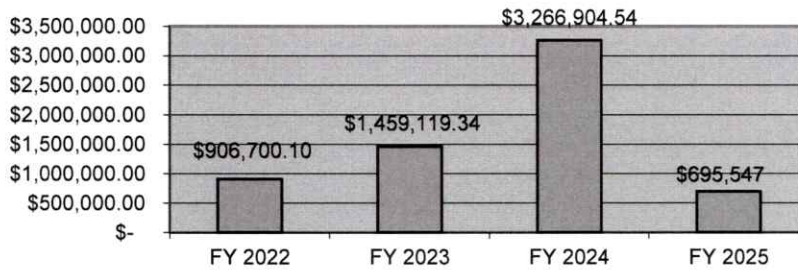
Single Family Permits



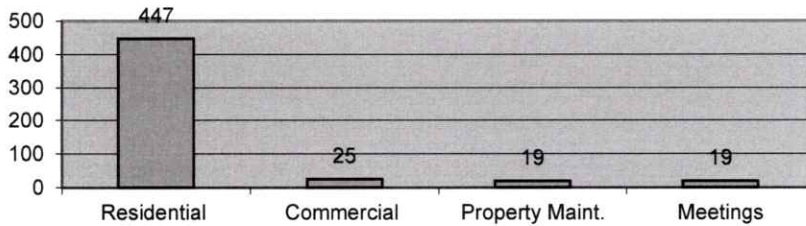
Impact Fees



Permit Fees



Monthly Inspections / Meetings





**Planning and Codes Department  
SEPTEMBER 2024**

	Month	FY2025	FY2024	FY2023	FY2022
<b>MEETING AGENDA ITEMS#</b>					
Planning Commission	5	31	74	91	67
Construction Appeals	0	0	0	0	0
Zoning Appeals	0	0	0	6	5
Tech. Review/Study Session	0	0	0	0	5
Property Maintenance	0	0	0	0	0
<b>PERMITS</b>					
Single Family Residential	30	163	579	368	340
Multi-Family Residential	0	0	0	226	0
Other Residential	4	24	83	96	89
New Commercial	2	8	13	7	7
New Industrial	0	0	1	0	0
Other Com/Ind	0	11	55	51	25
Sign	4	16	19	22	11
Occupancy Permits	30	138	366	397	319
Other	0	0	8	31	11
<b>BUILDING INSPECTIONS</b>					
Residential	459	2168	5291	4885	5452
Hours	229.5	1084	2385	2250.5	1367
Commercial /Industrial	21	117	205	125	139
Hours	10.5	58.5	84.75	125	139
<b>CODE ENFORCEMENT</b>					
Total Cases	19	85	247	35	98
Hours	19	52	96.25	35.75	70.24
Complaints Received	15	63	220	199	55
<b>MEETINGS</b>					
Administration	5	22	73	80	117
Hours	3	12	37.25	86	127
Planning	11	38	143	112	127
Hours	9	22.5	74.25	116.5	96
Codes	3	12	24	10	8
Hours	1.5	6	14.5	13	10
<b>FEES</b>					
Permit Fees	\$175,140.00	\$541,366.00	\$ 3,266,904.54	\$ 1,459,119.34	\$906,700.10
Board Review Fees	\$1,000.00	\$ 3,550.00	\$ 15,790.00	\$ 18,050.00	\$14,100.00
City Impact Fee	<b>\$312,056.35</b>	<b>\$ 660,076.35</b>	<b>\$ 2,876,829.21</b>	<b>\$ 1,120,122.89</b>	<b>\$477,809.36</b>
Roads	\$168,686.62	\$ 295,388.62	\$ 904,039.09	\$ 323,964.51	\$664,873.38
Parks	\$25,812.00	\$ 153,315.00	\$ 670,596.00	\$ 291,189.00	\$ 114,114.00
Police	\$70,818.51	\$ 161,484.51	\$ 742,656.45	\$ 239,697.73	\$ 125,535.54
Fire	\$46,738.00	\$ 106,579.00	\$ 487,161.85	\$ 169,728.00	\$ 76,498.26
<b>OTHER ITEMS</b>					
Subdivision Lots	85	0	173	0	0
Commercial/Ind. Sq Ft	3,582	14,082	337,914	0	15,216
Multi-Family Units	0	0	22	0	96
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 31	\$24,547,739.49		\$3,374,092.67	\$1,633,984.00	\$922,141.63
Workings Days in Month	19	37	17	16	15

**Parks, Recreation, & Cultural Arts Department**  
**October 2024**

**Update on ongoing projects:**

*Soccer Complex Renovation Phase II*

- Project nearly complete
  - Retention pond landscaping complete
  - Just waiting for grass to be more established before completing the project



*Splash Pad Maintenance Building*

- Some general sit clean-up has been done and they installed some pea gravel around the tank
- Still waiting on fencing and pad resurfacing to take place

*Rec Center*

- Concrete pads for chillers installed
- Footings for East retaining wall complete
- Drywall, windows and brick work continued



**Parks, Recreation, & Cultural Arts Department  
October 2024**

*Furniture for Rec Center*

- Picked out finishes
- Currently finalizing proposal in hopes of presenting at November Board of Mayor & Alderman meeting but it may need to be pushed to December meeting depending on whether it meets our specific needs to give us time to adjust – we have been assured this is still well within the timeline to have it all installed before opening

*Miscellaneous Rec Center Equipment*

- Already ordered Volleyball stand and scorers tables and they have been delivered
- Other items (warming cabinet, ice maker, restroom dispensers, etc.) to follow as we get closer to opening

*Fitness Equipment for Rec Center*

- We have quote from state contract ready to go for Board of Mayor & Alderman meeting in November
- Came in over \$20,000 under our projected budget

*Parks Admin Truck*

- Complete

*Field 8 Renovation*

- All of the old fencing and dugouts have been taken down
- New dugouts on order – should arrive in a few weeks
- New fencing out for bid
- Concrete quote complete
- Hope to have this all complete by January – will definitely be complete before baseball season begins in February

*Northwoods Park Improvements*

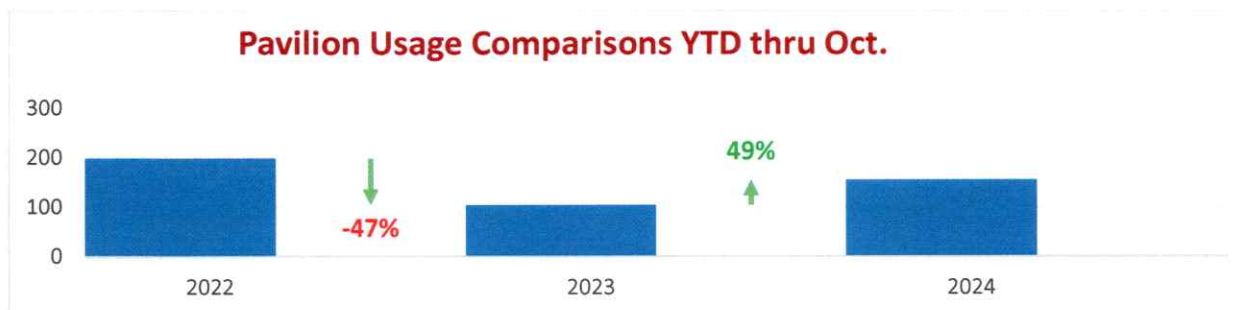
- Met with playground rep to explore options for upgrades

*Gaming & Game Room Equipment for Rec Center*

- Currently putting together a supply list for these rooms (most of the Game Room equipment is included in the furniture quote)
- Started working with a rep on state contract for the gaming equipment

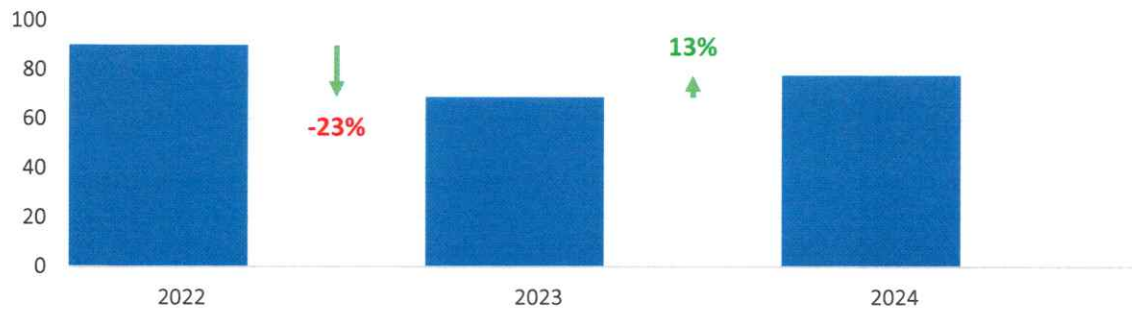
**List of upcoming projects yet to begin:**

- Bleacher Pads at Fields 5 & 6
- Drinking Fountain for the Quad
- Park Signage
- Dirt for Laser Grading
- Split HVAC Unit for Museum Storage Room
- Tri-Max Mower
- Lean-To Renovation

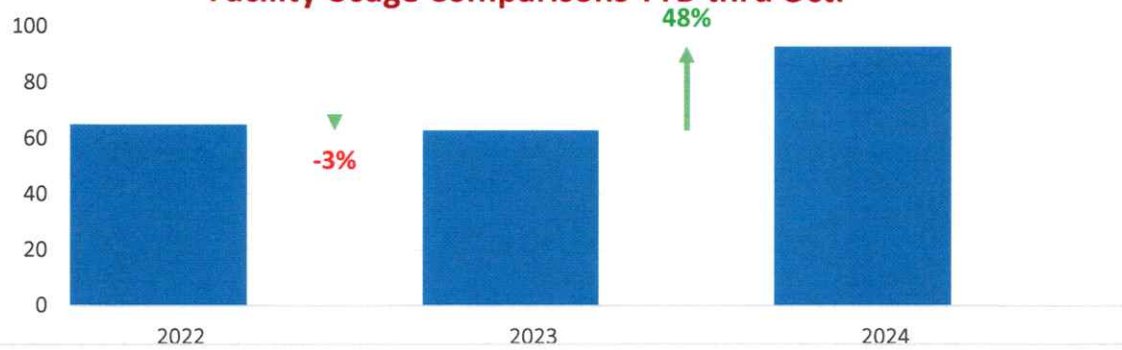


Parks, Recreation, & Cultural Arts Department  
October 2024

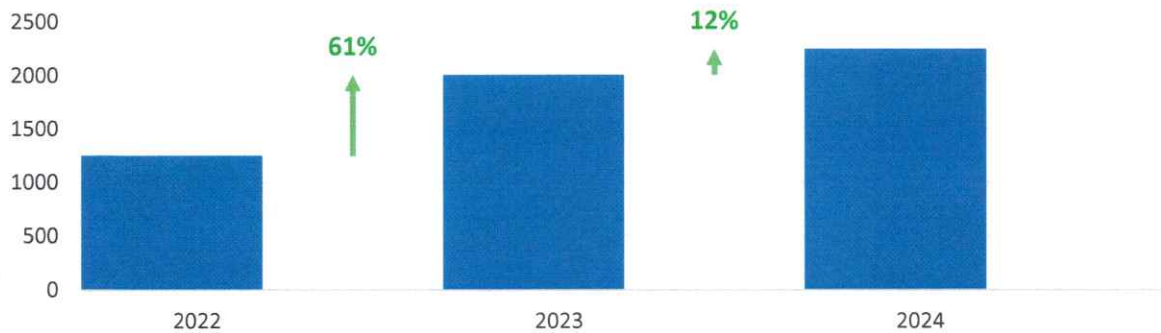
**Ballfield Rentals Comparisons YTD thru Oct.**



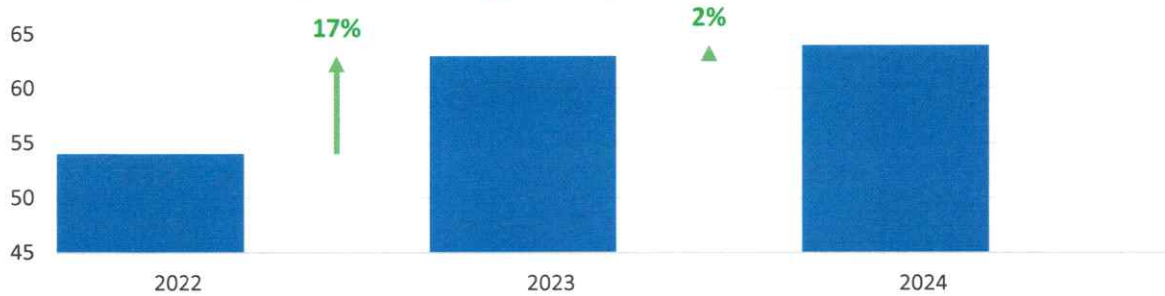
**Facility Usage Comparisons YTD thru Oct.**



**Special Event Attendance Comparisons YTD thru Oct.**



**Total Program Offerings Comparisons YTD thru Oct.**





**Parks, Recreation, & Cultural Arts Department**  
**October 2024**

**Recreation- Assistant Director**

**Adult Programs**

None

**Youth Athletics**

Fall Baseball-

- Final Games: 10/01/2024

Youth Basketball:

- Registration Closed: 10/ 13/2024
- Total registration: 346 Participants
  - Co-ed 1<sup>st</sup>-2<sup>nd</sup> grade: 12 Teams
  - Boys' 3<sup>rd</sup>-4<sup>th</sup>: 10 teams
  - Girls' 3<sup>rd</sup>-4<sup>th</sup>: 4 Teams
  - Boys' 5<sup>th</sup>-6<sup>th</sup>: 8 Teams
  - Girls' 5<sup>th</sup>-8<sup>th</sup>: 4 Teams
  - Boys' 7<sup>th</sup>-8<sup>th</sup>: 4 teams

**Special Events**

Trail of Treats: October 28<sup>th</sup>

- Pumpkin Carving Contest: Codes
- Sensory Friendly: 32
- Total Attendees: 2048
- 38 Booths Registered
  - 33 Booths present Day-of
- Booth Decoration winner: Summit Preparatory Academy

Christmas Parade: December 7<sup>th</sup> 3:00pm

- Registration: Opened 10/01/2024

**Other**

Open gyms: Averaged totals per a day

- Pickle Ball Open Gym- 11
- Open Gym - 6

Social Media:

- 1,776 Followers
- Reach: 10,400
- Total posts: 15
- Best Performing Posts:
  - Pumpkin Carving Contest
    - 3,600 Reach
  - We're Hiring
    - 1,900 Reach



Parks, Recreation, & Cultural Arts Department  
October 2024

Maintenance

- Took down fence at field 8



- Working on hayride trailers to be ready for Trail of Treats



- Had a company cut down and remove a dead tree by the playground at Municipal Park



**Parks, Recreation, & Cultural Arts Department**  
**October 2024**



- Put down a round of fertilizer on all sports fields 3,300 pounds
- Added some mulch to the area at Dog Park
- Trimmed some low limbs at the Dog Park
- Put up bike rack at splash pad



- We had a softball tournament as well as Jr Pro Football playoffs on the 24<sup>th</sup>.

**Parks, Recreation, & Cultural Arts Department  
October 2024**

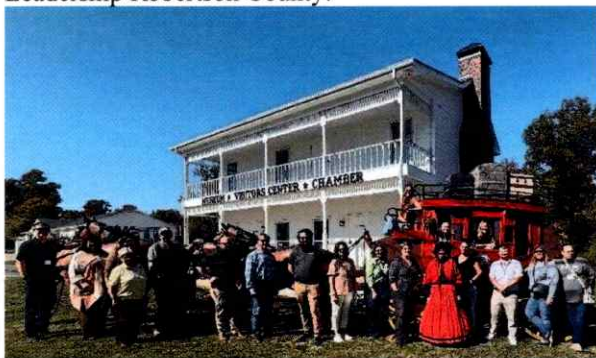
- We did a lot of prep before Trail of Treats and the day of. All of our workers worked during the event. Everything was cleaned up the next day.
- The fence at the newer playground at Municipal Park is in the process of being replaced. The new fencing is scheduled to be completed early next month.
- We re-painted the front sign at the park and are in the process of replacing the top part with the picture of the Inn with the city logo. It was pretty badly damaged and needed to be done even if we plan to replace it soon.



**Museum**

**Volunteers** – The volunteers have provided the museum with 51 volunteer hours this month. The museum's volunteers participated in Discover White House, Trail of Treats and 2 school visits as well as the regular meeting time this month. They helped with planning the school presentations. We were fortunate to have 2 new musical volunteers with us at the school visits. With these volunteers, we are able to provide period music along with the discussion and viewing of artifacts.

**Tours at Museum** – This month, I was pleased to provide 2 scheduled group tours for Leadership Sumner and Leadership Robertson County.



Leadership Robertson County



Leadership Sumner County



**Parks, Recreation, & Cultural Arts Department  
October 2024**



**Discover White House** – The museum had 2 booth spaces at Discover White House and was part of the NonProfit trail. In the booths, the WWII was represented with a uniform and some other artifacts and period music was played.

**Fall Family Block Party** – At this event, the museum provides a pumpkin patch for the kids to pick a free pumpkin. There were 600 pumpkins ordered and all were given away with about 30 minutes or less left in the event.



**Trail of Treats** – The museum set up at this event to give away candy to the kids of the community.

**School Presentations** – During October, November and December, second grade students are learning about the movement westward. Since 2019, the museum volunteers and I have been providing a presentation on that movement to second grade classes. We dress in period dress, bring artifacts of that time and discuss how the artifacts were used during the movement as well as how the families worked together out on the trail. We started with 1 school in 2019 and have added 5 additional Sumner and Robertson County schools over the years.



**Events and Meetings Assisted with and/or Attended**

October 5 – Discover White House as Vendor and Assisted with setup and breakdown  
October 8 – Ribbon Cutting Park Water Station  
October 15 – State of the City Luncheon  
October 16 – Multi Ribbon Cutting @ Chamber  
October 16 – Leadership Sumner visit to Museum  
October 18 – Fall Family Block Party  
October 22 – Pioneer Presentation @ Beech Elementary  
October 22 – Power Hour and Ribbon Cutting @ Los Amigos  
October 23 – Fire Hall Breakfast  
October 23 – Leadership Robertson County visit to Museum  
October 28 – Pioneer Presentation @ Vena Stuart  
October 28 – Trail of Treats Vendor

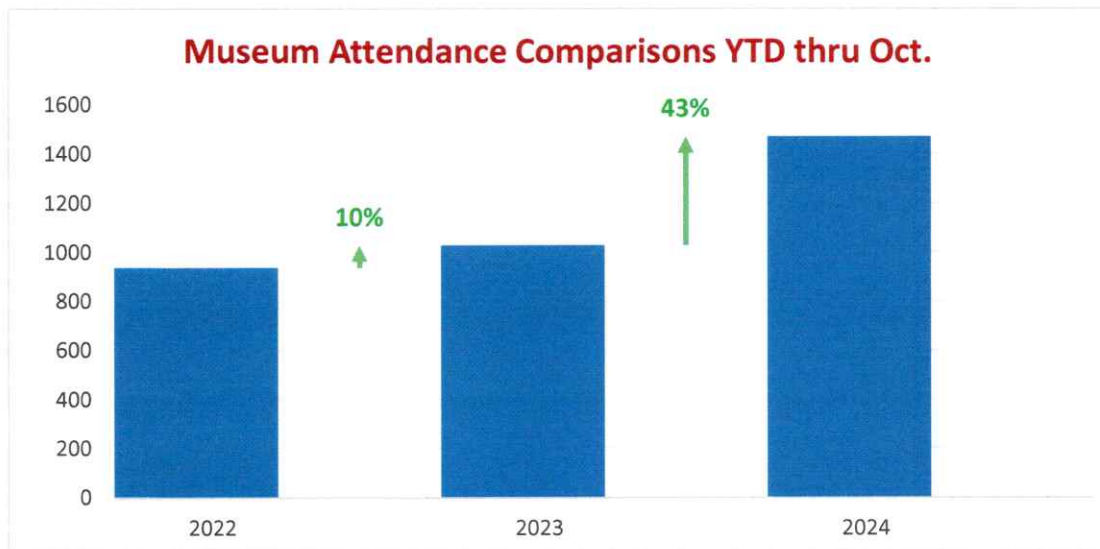
Parks, Recreation, & Cultural Arts Department  
October 2024

October 29 – Ribbon Cutting at ProAmpac



Visitors' Center and Museum Attendance

Visitors' Center Only	Visitors' Center and Toured Museum	Museum Only	Total Museum Visitors	Off Site Presentations Attendees
3	13	74	87	170



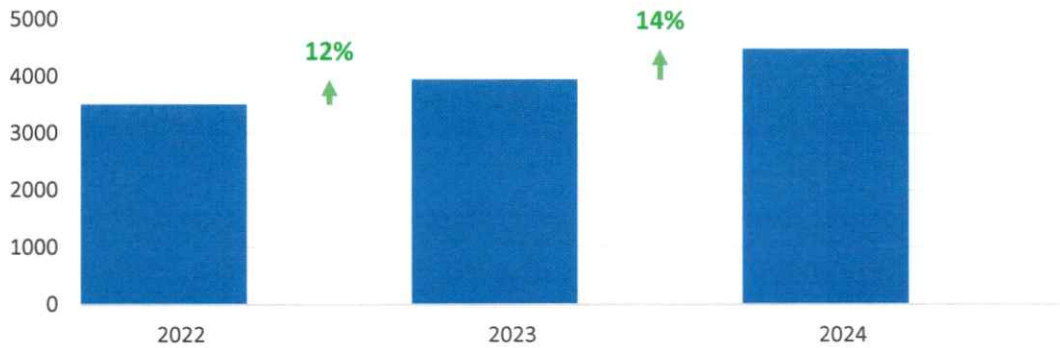


**Parks, Recreation, & Cultural Arts Department  
October 2024**

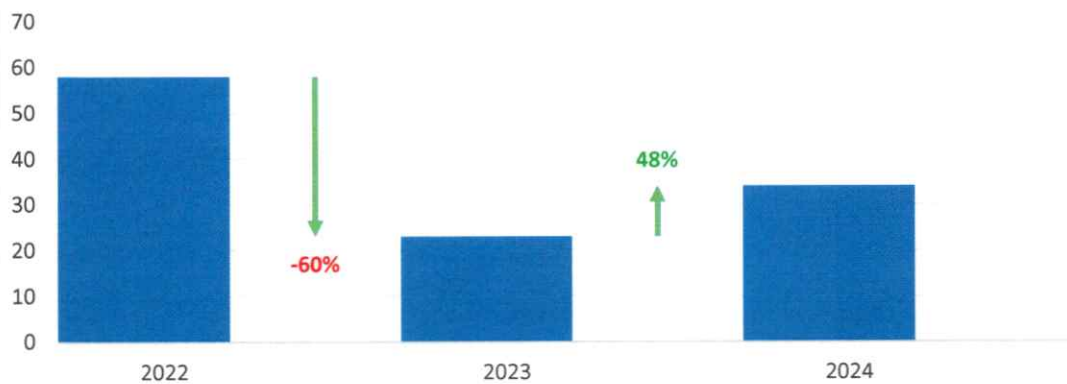
Senior Center Participation - OCTOBER 2024			
<b><u>Outings:</u></b>			
Bowling	14		
Fall Color Ride	11		
Octogan House	22		
<b>TOTALS</b>			
	<b>47</b>		
<b><u>Events:</u></b>			
Casey & Cowboys	69		
Medicare	35		
Pumpkin Decorate/Movie	15		
Halloween Party	32		
<b>Total</b>	<b>151</b>		
		<b><u>Sr Meals Wednesdays</u></b>	
		124	
		119	
		116	
		115	
		127	
		<b>601</b>	<b>TOTAL</b>
<b><u>Programs:</u></b>			
Fittercise-Strength, Yoga	75		
Walk	123		
Bingo	66		
Birthday Potluck	51		
Farmers Rummy	12		
Garden Club	27		
Meals on Wheels	96		
Bunco/Golf	25		
Bible Study	7		
Cards, Games,Pool, Puzzles	264		
Pickle Ball	120		
<b>TOTAL</b>	<b>866</b>		
<b>MEMBERS</b>	<b>427</b>	Updated members	thru 10/31
<b>1st time visitors</b>	<b>3</b>		
<b>New Members</b>	<b>3</b>		
<b>TOTAL Sr Center Participants:</b>	<b>1402</b>	<b>Total</b>	<b>1665</b>

Parks, Recreation, & Cultural Arts Department  
October 2024

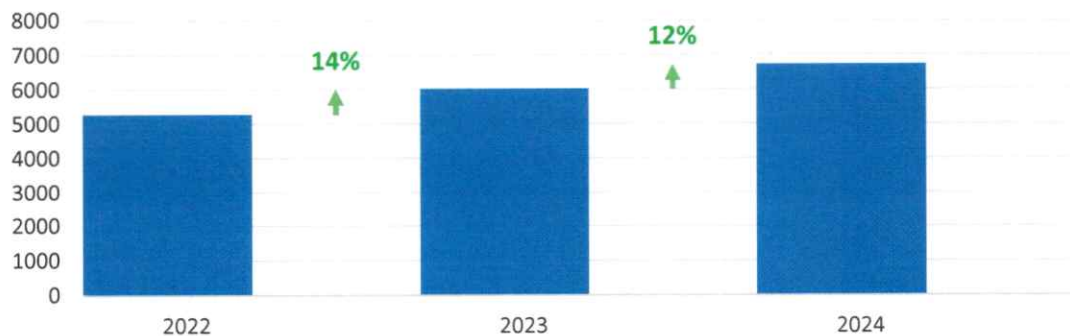
**Senior Programming Attendance Comparisons YTD thru Oct.**



**Senior Center First Time Visitors Comparisons YTD thru Oct.**



**Total Senior Center Participants Comparisons YTD thru Oct.**





	FYE 2016	FYE 2021	FYE 2022	FYE 2023	YTD October 2022	YTD October 2023	October 2024	YTD 24-25
<b>Facility Usage</b>								
Special Use Permits Submitted		39	20	23	5	8	0	4
Pavilion 1 Usage		21	16	16	7	11	6	9
Pavilion 2 Usage		13	16	14	5	9	4	12
Pavilion 3 Usage		74	94	137	65	69	17	62
Splash Pad Pavilion Usage		99	165	136	121	15	2	72
Total Number of Pavilions Usage		207	291	303	198	104	29	155
Gymnasium Rentals		23	83	82	55	7	8	20
Amphitheater Usage		1	9	9	7	1	0	1
Community Room				66	3	55	19	72
Total Number of Facility Rentals		30	92	157	65	63	27	93
Ballfield Rentals		146	134	165	90	69	29	78
Vistor Center Attendance		20	29	30	11	11	3	27
Vistors Who Also Toured Museum		70	303	191	39	25	13	109
Museum Attendance Only		115	1116	1142	898	1,003	74	1361
Total Museum Attendance		185	1419	1333	937	1,028	87	1470
<b>Programming</b>								
Number of Youth Program Participants Registered		417	615	800	290	266	228	699
Number of Adult Program Participants Registered		100	260	195	69	132	0	0
Number of In-House Special Events Offered		9	7	11	5	7	2	5
Number of In-House Special Event Attendees		1077	2223	2158	1,250	2,010	2,046	2250
Number of Rec Programs Offered		19	21	24	9	8	1	7
Number of Senior Center Memberships		2000	2454	3186	818	1433	427	1681
Number of New Senior Center Memberships		0	5	38	0	43	3	22
Senior Center Participants		4412	11605	16,821	5,267	6,010	1,665	6728
Senior Center First Time Visitors		36	95	115	58	23	3	34
Number of Senior Trips Offered		9	28	46	19	14	3	17
Number of Senior Trip Participants		81	235	617	245	155	47	325
Number of Senior Programs Offered		34	101	142	45	55	15	57
Number of Senior Program Participants		1061	7304	10,566	3507	3945	1017	4485
Number of Senior Meals Served		36	47	48	16	17	5	17
Number of Meals Participants		3277	3965	5658	1515	2541	601	1918
Offsite Presentation Attendees		0	145	435	0	0	170	170
Total Number of Programs Offered		53	124	166	54	63	16	64
<b>Revenues</b>								
Youth Programs		\$44,261.00	\$57,366.00	\$ 79,821.40	\$58,838.00	\$52,798.00	\$30,113.00	\$ 57,695.00
Adult Programs		\$ 6,230.00	\$ 7,925.00	\$ 11,780.00	\$4,205.00	\$4,175.00	\$0.00	\$ 2,145.00
Special Events		\$ 3,495.00	\$ 3,080.00	\$ 2,940.00	\$780.00	\$785.00	\$120.00	\$ 2,160.00
Senior Meals		\$ 8,222.50	\$11,442.00	\$ 18,754.00	\$5,052.00	\$8,478.00	\$1,990.50	\$ 6,357.00
Shelter Reservations		\$ 9,112.50	\$12,995.00	\$ 7,675.00	\$3,630.00	\$2,037.50	\$315.00	\$ 3,105.00
Facility Reservations		\$ 2,956.25	\$19,181.75	\$ 16,978.25	\$5,890.00	\$5,325.00	\$4,940.63	\$ 9,565.00
Field Rentals		\$ 5,820.50	\$ 3,913.00	\$ 5,578.50	\$2,595.00	\$1,338.00	\$1,101.00	\$ 2,275.00
Affiliate League/Tournament Fee Revenue		\$ -	\$13,666.50	\$ 29,825.50	\$15,272.50	\$8,946.50	\$0.00	\$ 1,710.00
Misc		\$ 9,686.39	\$25,818.31	\$ 8,763.20	\$1,094.34	\$4,401.95	\$2,343.03	\$ 3,134.00
<b>Maintenance</b>								
Mowing Hours		2,195	1660.25	1548.5	796.5	880	87	546
Work Orders Received		9	15	24	9	7	3	6
Work Orders Completed		9	14	23	8	7	3	6
Number of Projects Started		39	31	8	1	3		4
Number of Projects Completed		32	29	8	0	3		5
Number of ballfield rainouts		NA	156	321	25	167	3	44
Bags of Field Dry Used		NA	100	42	3	24	0	12

**White House Public Library**  
**October 2024**

**Summary of Activities**

The Library director did a zoom session with her strengths coach Brianna Campbell on October 1<sup>st</sup>. The two discussed ways to incorporate the staff strengths in their daily work.

The library director attended a Lions Club meeting on Friday, October 11<sup>th</sup>. The group is continuing to work on getting a GoFundMe set up.

The library director attended the state of city address presented by the city administrator on October 15.

The library director attended a Christmas on Main Street event planning meeting. It was decided that the library would be closed on December 7 since they will not be hosting crafts or pictures with Santa on that day.

The library director scheduled Baker Roofing to look at leaks in the roof. They found the leaks were caused by HVAC work and were not under the roof warranty. They still fixed the leaks while on-site.

The library director met with the policy committee on October 22<sup>nd</sup>. The group reviewed updates to the adult borrowers, duty of the director, holidays, and unattended children's policy. The library director met with the parks department to look at their unattended children's policy. Though the director brought the park department idea to the policy committee, there was still discussion about best practices and they felt it should be discussed at the library board meeting.

The library director met with CivicPlus to discuss if the department heading on the city website would offer enough features and flexibility to use at the library's only website. After attending the meeting, the director believes it will and plans to move forward with using just the city site for the library website.

The library director met with the executive committee on October 28. The group looked at the director's progress on her OKR as well as ways to do a 360 evaluation.

The director attended a regional training on October 29. This training went over how to work with your friends group.

The director met with the marketing committee on October 29 to review the marketing plan. The group needs to decide on their target audience and goals. They looked at statistic data on the US census as well as social media marketing of bigger libraries. The group hopes to have this plan completed by January 2025.

The library director held her monthly one-on-one meeting with all her staff the last week of October.

The Children's librarian went to the two daycares in the area and handed out candy to the kids.

**Department Highlights**

The highlights for the month were all the different committee and website meetings. A number of progress was made on items that the staff and board have been working on for a while.



**White House Public Library  
October 2024**

**Official Service Area Populations**

2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
14,363	14,455	14,820	15,094	15,355

**Membership**

October 2024 Performance Measures	2020	2021	2022	2023	2024
New Members	81	64	94	72	82
Updated members	295	298	186	596	314
Yearly Totals	2020	2021	2022	2023	2024
Total Members	9,496	7,027	7,125	7,442	7,926
% of population with membership	66	49	48	49	52

Every Year the library will purge the system of patrons that have not used their cards in the past 3 years.

**Total Material Available:** 39,678

**Estimated Value of Total Materials:** \$991,950

**Total Materials Available Per Capita:** 2.58

**Last Month:** \$994,250

**Last Month:** 2.60

**State Minimum Standard:** 2.00

**Materials Added in October**

2020	2021	2022	2023	2024
233	126	329	410	144

**Yearly Material Added**

2020	2021	2022	2023	2024
3,025	3,035	3,573	2,641	1,785

**Physical Items Checked Out in October**

2020	2021	2022	2023	2024
5,001	5,618	7,189	6,512	7,815

**Cumulative Physical Items Checked Out**

2020	2021	2022	2023	2024
50,042	59,515	80,653	81,667	72,207

**Miscellaneous Items Checked Out**

September	2020	2021	2022	2023	2024
Technology Devices	35	82	58	63	102
Study Rooms	17	51	74	96	71
Games and Puzzles	110	97	179	164	176
Seeds	10	16	31	13	15
STEAM Packs	0	23	19	49	36
Cake Pans	17	1	12	8	5
Outdoor Items	*	*	*	7	12
Honor Books	*	*	*	0	24
Adult Kits	*	*	*	*	2
Museum Passes	*	*	*	*	18

**Miscellaneous Items Checked Out**

Yearly Totals	2020	2021	2022	2023	2024
Technology Devices	381	725	743	794	819
Study Rooms	305	395	746	888	760
Games and Puzzles	955	1,263	2,060	1,855	1,736
Seeds	302	878	883	767	912
STEAM Packs	25	160	234	351	350
Cake Pans	28	21	69	45	52
Outdoor Items	*	*	17	59	79
Honor Books	*	*	19	104	97
Adult Kits	*	*	*	*	41
Museum Passes	*	*	*	*	93

**Library Services Usage**

October	2020	2021	2022	2023	2024
Test Proctoring	1	2	4	1	0
Charging Station	7	6	2	0	4
Notary Services	8	12	9	17	32

**Library Services Usage**

Yearly Totals	2020	2021	2022	2023	2024
Test Proctoring	74	108	61	54	73
Charging Station	47	45	21	16	14
Notary Services	88	144	135	167	198

**White House Public Library  
October 2024**

Library Visits	3,283	3,522	3,976	4,031	5774
Website Usage	1,452	2,996	2,940	749	1300
Reference Questions	8	7	2	1	5

Library Visits	30,007	38,913	48,253	48,053	49,196
Website Usage	17,977	27,907	33,678	36,648	11,061
Reference Questions	60	73	31	37	60

**Computer Users**

October	2020	2021	2022	2023	2024
Wireless Users	416	512	404	327	232
Adult Users	256	237	245	169	194
Kids Users	11	97	217	111	178
Osmo Users (hours)	*	*	*	*	84

**Computer Users**

Yearly Totals	2020	2021	2022	2023	2024
Wireless	3,829	3,878	4,544	4,338	3,013
Adult Users	2,138	2,235	2,608	2,255	2,021
Kids Users	427	957	2,987	2,030	1,431
Osmo Users (hours)	*	*	*	*	348

**Library Volunteers**

October	2020	2021	2022	2023	2024
Library Volunteers	6	11	8	6	6
Volunteer Hours	91.50	145.00	112.00	52.00	41.75

**Library Volunteers**

Yearly Totals	20-21	21-22	22-23	23-24	24-25
Library Volunteers	20	48	48	50	16
Volunteer Hours	1,204.00	1,492.50	1,289.00	533.50	199.75

**Databases**

Universal Class	October
Sign-ups	2
Courses Started	1
Lessons Viewed	73
Submissions	68

Yearly Totals	2020	2021	2022	2023	2024
Sign-ups	10	13	18	22	10
Courses Started	53	39	2	24	25
Lessons Viewed	1,771	1,008	876	419	542
Submissions	800	515	465	559	641

Fiero Code	October
Logins	11
Hours	6.2
Tasks	29

Yearly Totals	2020	2021	2022	2023	2024
Logins	*	*	*	31	93
Hours	*	*	*	19.6	64.7
Tasks	*	*	*	29	284

Comics Plus	October
Users	32
Check Outs	15

Yearly Totals	2020	2021	2022	2023	2024
Users	*	*	*	*	60
Check Outs	*	*	*	*	103

Kanopy	October
Visits	631
Plays	109
Accounts	8

Yearly Totals	2020	2021	2022	2023	2024
Visits	*	*	*	2,350	5,269
Plays	*	*	*	608	995
Accounts	*	*	*	89	168

**Programs**

1,000 Books	2020	2021	2022	2023	2024
Monthly Sign-ups	3	1	0	3	2
Total Program Sign-ups	67	174	132	153	71

Achievements	
500 Mark	25
Total Completion	23

**Face-to-Face Kids Programs**

October	2020	2021	2022	2023	2024
Programs	3	11	13	10	16

**Face-to-Face Kids Programs**

Yearly Totals	2020	2021	2022	2023	2024
Programs	43	91	136	129	132



# White House Public Library

October 2024

Attendees	127	244	315	256	376
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Attendees	1,185	2,167	3,646	3,805	2,821
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## Face-to-Face Tween Programs

October	2020	2021	2022	2023	2024
Programs	4	8	11	8	13
Attendees	29	44	58	28	42

## Face-to-Face Tween Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	11	43	98	112	104
Attendees	77	370	437	361	298

## Teen Programs

October	2020	2021	2022	2023	2024
Programs	*	*	*	*	2
Attendees	*	*	*	*	2

## Teen Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	*	*	*	*	17
Attendees	*	*	*	*	22

## Face-to-Face Adult Programs

October	2020	2021	2022	2023	2024
Programs	2	9	8	13	13
Attendees	17	23	39	77	103

## Face-to-Face Adult Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	42	63	75	107	125
Attendees	214	351	377	589	911

## Device Advice

October	2020	2021	2022	2023	2024
Sessions	0	5	17	10	25

## Device Advice

Yearly Totals	2020	2021	2022	2023	2024
Sessions	51	81	131	144	138

## Passive (Number of Participants)

October	2020	2021	2022	2023	2024
Adult	*	0	0	0	9
Teen / Tween	0	0	0	0	0
Kids	0	0	0	0	0

## Passive (Number of Participants)

Yearly Totals	2020	2021	2022	2023	2024
Adult	*	0	20	0	73
Teen / Tween	152	409	151	100	33
Kids	1,094	1,699	334	184	0

## Interlibrary Loan Services

October	2020	2021	2022	2023	2024
Borrowed	65	55	59	23	51
Loaned	23	20	10	11	24

## Interlibrary Loan Services

Yearly Totals	2020	2021	2022	2023	2024
Borrowed	534	673	872	597	524
Loaned	151	226	317	184	306

October	R.E.A.D.S
E-books	1,122
Audiobooks	1,857
E-videos	0
E-series	160

Yearly Totals	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
E-books	*	*	*	*	3,328
Audiobooks	*	*	*	*	5,561
E-videos	*	*	*	*	0
E-series	*	*	*	*	549

Removed Adult and Juvenile Rows due to the state no longer providing those statistics.

CITY COURT REPORT  
OCTOBER 2024

<b>CITATIONS</b>			
TOTAL MONIES COLLECTED FOR THE MONTH		\$5,235.00	
<b>TOTAL MONIES COLLECTED YTD</b>			<b>\$21,560.25</b>
<b>STATE FINES</b>			
TOTAL MONIES COLLECTED FOR MONTH		\$1,694.80	
<b>TOTAL MONIES COLLECTED YTD</b>			<b>\$6,964.10</b>
TOTAL REVENUE FOR MONTH		\$6,929.80	
<b>TOTAL REVENUE YTD</b>			<b>\$28,524.35</b>
<b>DISBURSEMENTS</b>			
LITIGATION TAX	\$361.22		
DOS/DOH FINES & FEES	\$146.30		
DOS TITLE & REGISTRATION	\$109.25		
RESTITUTION/REFUNDS	\$0.00		
ON-LINE CC FEES	\$0.00		
CREDIT CARD FEES	\$0.00		
WORTHLESS CHECKS	\$0.00		
TOTAL DISBURSEMENTS FOR MONTH		\$616.77	
<b>TOTAL DISBURSEMENTS YTD</b>			<b>\$2,823.53</b>
ADJUSTED REVENUE FOR MONTH		\$6,313.03	
<b>TOTAL ADJUSTED REVENUE YTD</b>			<b>\$25,700.82</b>
<b>DRUG FUND</b>			
DRUG FUND DONATIONS FOR MONTH		\$453.69	
<b>DRUG FUND DONATIONS YTD</b>			<b>\$2,086.24</b>
<b>Offenses Convicted &amp; Paid For Month</b>	<b>Count</b>	<b>Paid</b>	
Animal Control	1	\$0.00	
Financial Responsibility Law	9	\$518.75	
Registration Law	12	\$766.25	
Improper Equipment	1	\$10.00	
Texting/Hands Free Law	2	\$35.00	
Codes Violation	1	\$55.00	
DL Exhibited			
Red Light	9	\$802.50	
Misc	1	\$128.75	
Stop Sign	4	\$305.00	
Speeding	25	\$2,232.50	
Seat Belt-Child Restraint	3	\$90.00	
Following Too Close	2	\$177.50	
Exercise Due Care	1	\$112.50	
Failure to Yield			
Judgement Released	53	\$0.00	
Improper Passing	2	\$130.00	
Total	126	\$5,363.75	



RESOLUTIONS....

## RESOLUTION 24-13

**WHEREAS**, T.C.A. 6-51-102 AS AMENDED REQUIRES THAT A PLAN OF SERVICE BE ADOPTED BY THE GOVERNING BODY OF THE CITY PRIOR TO PASSAGE OF AN ORDINANCE ANNEXING ANY AREA, AND

**WHEREAS**, the City of White House is contemplating annexation of certain areas that are bounded as shown on the map of the annexation areas, dated 2024. The annexed property contains a 5.82 acres property with one existing residential structure at 268 Marlin Rd and right-of-way. Development of the property will require development plans to be approved by the City of White House and Utility Providers. Except for sewer services, City services will be provided to the property with the approval of the plan of service and annexation. Sewer service will be provided to the property upon development of the property.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Mayor and Aldermen of the City of White House:

Section 1. Pursuant to the provisions of section 6-51-102, Tennessee Code Annotated, there is hereby adopted for the proposed annexation areas the following PLAN OF SERVICE:

A. Police

1. Patrolling, radio response to calls, and other routine police services, using present personnel and equipment, will be provided upon the effective date of annexation.
2. Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards.

B. Fire

Fire protection by the present personnel and equipment of the fire fighting force of the City, within the limitations of available water, will be provided upon the effective date of annexation.

C. Water

An adequate water supply for fire protection is required by the City in its subdivision regulations affecting the development of this property. Service provided by the White House Utility District. Development of the property will require improvements and payment of associated fees as determined by the White House Utility District.

D. Wastewater

The owners or developers of the properties will be required to engineer and extend and connect on-site sewer service and infrastructure connections and improvements and pay the associated costs and rates in accordance with the established policies and regulations of the City of White House. All buildings developed within the annexed property will be required to be connected to the City's municipal sewer system.

E. Refuse Collection

The same regular collection service now provided within the City will be extended to the annexed area. The service shall commence upon approval of annexation ordinance.



F. Streets and Roads

Routine maintenance of the streets and roads is currently provided on Marlin Road by the City of White House. The service shall commence upon approval of annexation ordinance.

G. Inspection Services

Any inspection services now provided by the City (building, plumbing, gas housing, property maintenance, etc.) will begin in the annexed area on the effective date of the annexation.

H. Planning and Zoning

The planning and zoning jurisdiction of the City will extend to the annexed area on the effective date of the annexation. City planning will thereafter encompass the annexed area.

I. Street Lighting

Street lighting will be installed in accordance with the established policies of the City.

J. Recreation and Parks

Residents of the annexed area may use all existing park and recreational facilities and programs on the effective date of the annexation. The same standards and policies now used in the present City will be followed in expanding the recreational program and facilities of the enlarged city boundaries, when and where needed.

Section 2. This resolution shall be effective from and after its adoption.

Adopted this day April 24, 2024.

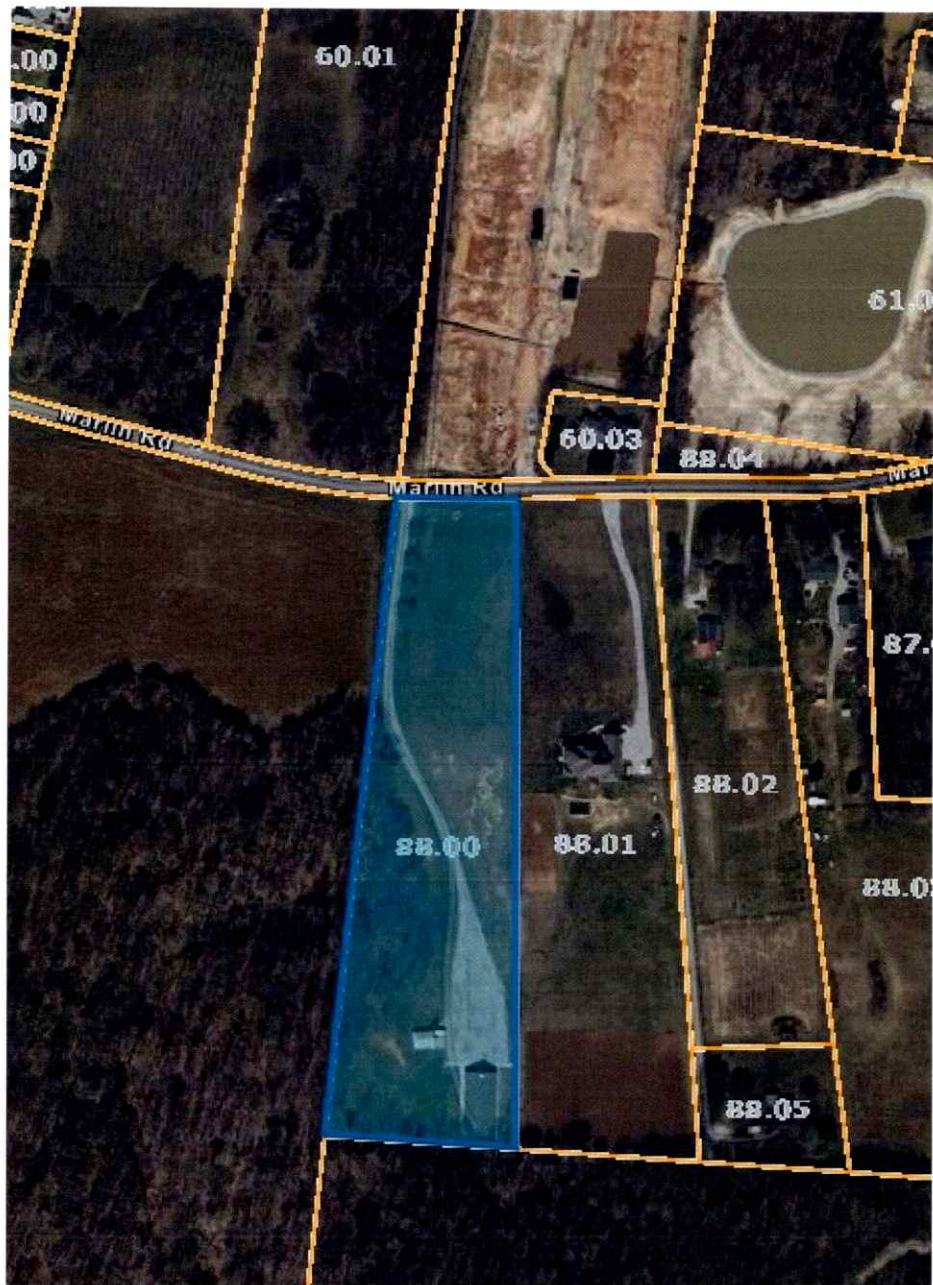
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John Corbitt, Mayor

ATTEST:

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Derek Watson, City Record





## RESOLUTION 24-14

### **A RESOLUTION TO ANNEX CERTAIN TERRITORIES AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.**

**WHEREAS**, a public hearing before this body will be held on the **21<sup>st</sup> day of November 2024**, and notice thereof published in the White House Connection on **November 5<sup>th</sup> 2024**; and,

**WHEREAS**, application from the property owner to annex the below mentioned territories into the City limits which is adjacent to the current city limits; and,

**WHEREAS**, a Plan of Services for such territory will be duly adopted by the City of White House Board of Mayor and Aldermen; and,

**WHEREAS**, the annexation completed per provisions of TCA 6-5-104 of such territories is deemed reasonable for the overall well-being of the community and the annexation is necessary for the health, safety, and welfare of the property owner and future citizens with the residential development of the annexed territories thereof and of the City as a whole;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be annexed and incorporated within the corporate boundaries of the City of White House:

5.82 ACRE IS REFERENCED AS PART OF SUMNER COUNTY TAX MAP 096, PARCEL 088.00. PROPERTY IS LOCATED AT 268 MARLIN RD. **“EXHIBIT A”**.

**SECTION 1.** That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Resolution has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Resolution shall take effect fifteen (15) days from the date of its final passage, the public welfare demanding it.

First Reading:                      October 17, 2024                      PASSED

Second Reading:                      November 21, 2024

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John Corbitt, Mayor

ATTEST:

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Derek Watson, City Recorder

RESOLUTION 24-14

“EXHIBIT A”





# City of White House

*Parks, Recreation & Cultural Arts*

105 College Street  
White House, TN 37188  
Phone: 615.672.4350 x.2114  
Fax: 615.616.1057

**Kevin Whittaker**  
Director

**Selena Clouse**  
Assistant Director

**Linda Brooks**  
Office Administrator

**Steven Russell**  
Park Maintenance Supervisor

## **MEMORANDUM**

Date: November 7, 2024

To: Board of Mayor and Aldermen  
Gerald Herman, City Administrator

From: Kevin Whittaker, Director of Parks and Recreation

Re: Recreation Center Fee Schedule

The Parks and Recreation Department would like to establish a fee schedule for the Recreation Center. This includes Single Resident and Non-resident membership fees, Family resident and non-resident memberships fees, Senior Resident and Non-resident membership fees, Active-Duty Military Resident and Non-resident membership fees, and facility rental rates for residents and non-residents along with their corresponding deposit fees. The membership fees for residents provides an opportunity to pay annually at a reduced rate, that essentially gives two months FREE for single residents and 3 months FREE for a Family. This is not a courtesy that is extended to non-residents. We will also offer a 50% discount to non-profit organizations that want to rent the facilities. Please refer to the corresponding sheets for a listing of these proposed fees.

In summary, the expanded access to our high-quality facilities, complete with a walking track, game rooms, multipurpose athletic courts, versatile meeting rooms, and a fully equipped fitness center, provides our residents with an unparalleled recreational experience at competitive rates. We are committed to offering amenities that enhance well-being, foster community, and support a healthy lifestyle for all. I am recommending approval.

Thank You



## RESOLUTION 24-15

### A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, ESTABLISHING A SCHEDULE OF FEES FOR THE RECREATION CENTER.

**WHEREAS**, the new Recreation Center is set to open in early 2025; and

**WHEREAS**, the staff in the Parks and Recreation Department periodically review the cost of fees and charges for related programs and services; and

**WHEREAS**, on Thursday November 7<sup>th</sup>, 2024, the Leisure Services Board discussed and approved a recommendation to establish fees related to memberships and room rentals for the Recreation Center.

**NOW, THEREFORE**, the Board of Mayor and Aldermen of the City of White House do hereby establish by resolution the following fees for memberships and room rentals at the Recreation Center:

#### *Membership Fees*

Full Membership	Resident Monthly	Non-resident Monthly	Resident Annual	Non-resident Annual
Single	\$25.00	\$50.00	\$250.00	\$600.00
Household	\$55.00	\$110.00	\$495.00	\$1,320.00
Senior (55 & up) (Spouse included)	\$15.00	\$30.00	\$150.00	\$360.00
Active-Duty Military	\$15.00	\$30.00	\$150.00	\$360.00
Includes access to main and aux. gym, track, wellness center, game room, e-sports room and all fitness/aerobics classes.				
**A household is defined as head of household, your legal spouse, and children 18 years old and under. Proof of residency must be provided in order to obtain membership**				
**Seniors may walk on track for FREE during morning hours (until 10:30am)				
**City personnel will receive a 50% discount of the resident monthly fee.				

Partial memberships	Daily Resident	Daily Non-Resident	Monthly Resident	Monthly Non-Resident	10-Visit Punch Pass	10- Visit Non-Resident	Annual (Pre- paid)	Annual (Pre-paid) non-resident
Gym, Track & Game Room	\$5.00	\$10.00	\$15.00	\$30.00	\$45.00	\$90.00	\$150.00	\$360.00
Wellness Center	\$5.00	\$10.00	\$15.00	\$30.00	\$45.00	\$90.00	\$150.00	\$360.00
E-Sports Room	\$5.00	\$10.00	\$15.00	\$30.00	\$45.00	\$90.00	\$150.00	\$360.00
Aerobics/Fitness Classes	\$5.00	\$10.00	\$15.00	\$30.00	\$45.00	\$90.00	\$150.00	\$360.00

#### *Room Rentals*

Room	Refundable Deposit	Hourly Resident	Hourly Non-resident	Details
Multipurpose 1a	\$50.00	\$30.00	\$60.00	Contains sink, fridge, and warming cabinet.
Multipurpose 1b		\$30.00	\$60.00	
Multipurpose 2	\$50.00	\$30.00	\$60.00	
Game Room	\$50.00	\$15.00	\$30.00	Can only be rented as an add on to a Multipurpose room rental
Auxiliary Gym	\$50.00	\$50.00	\$100.00	No tables and chairs
Main Gym	\$100.00	\$100.00	\$200.00	Add Ons: \$100.00- Tables and Chair use and Set-up \$100.00- Floor covering as needed

**Non-profit Organizations will receive a 50% discount on the hourly rate for the room. All other fees will still apply**

Adopted this 21<sup>st</sup> day of November 2024.

\_\_\_\_\_  
John Corbitt, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder

# ORDINANCES....



**ORDINANCE 24-16**

**AN ORDINANCE TO AMEND THE ZONING MAP FROM ROBERTSON  
COUNTY R-20, LOW DENSITY RESIDENTIAL, TO C-4, OFFICE  
PROFESSIONAL AT CCS PRIVATE DRIVE AND SAGE RD.**

**WHEREAS**, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

**WHEREAS**, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

**WHEREAS**, The City of White House Municipal Planning Commission on Monday August 12, 2024, reviewed and approved the rezoning request; and,

**NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE  
CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:**

**SECTION 1.** ROBERTSON COUNTY R-20, LOW DENSITY RESIDENTIAL, TO C-2, GENERAL  
COMMERCIAL for the property included in "EXHIBIT A" and described as follows:

3.8 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 106, PARCEL 104.00.  
PROPERTY IS LOCATED AT CCS PRIVATE DRIVE AND SAGE RD.

**SECTION 2.** That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

**SECTION 3.** If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

**SECTION 4.** In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading:                      October 17, 2024                      PASSED

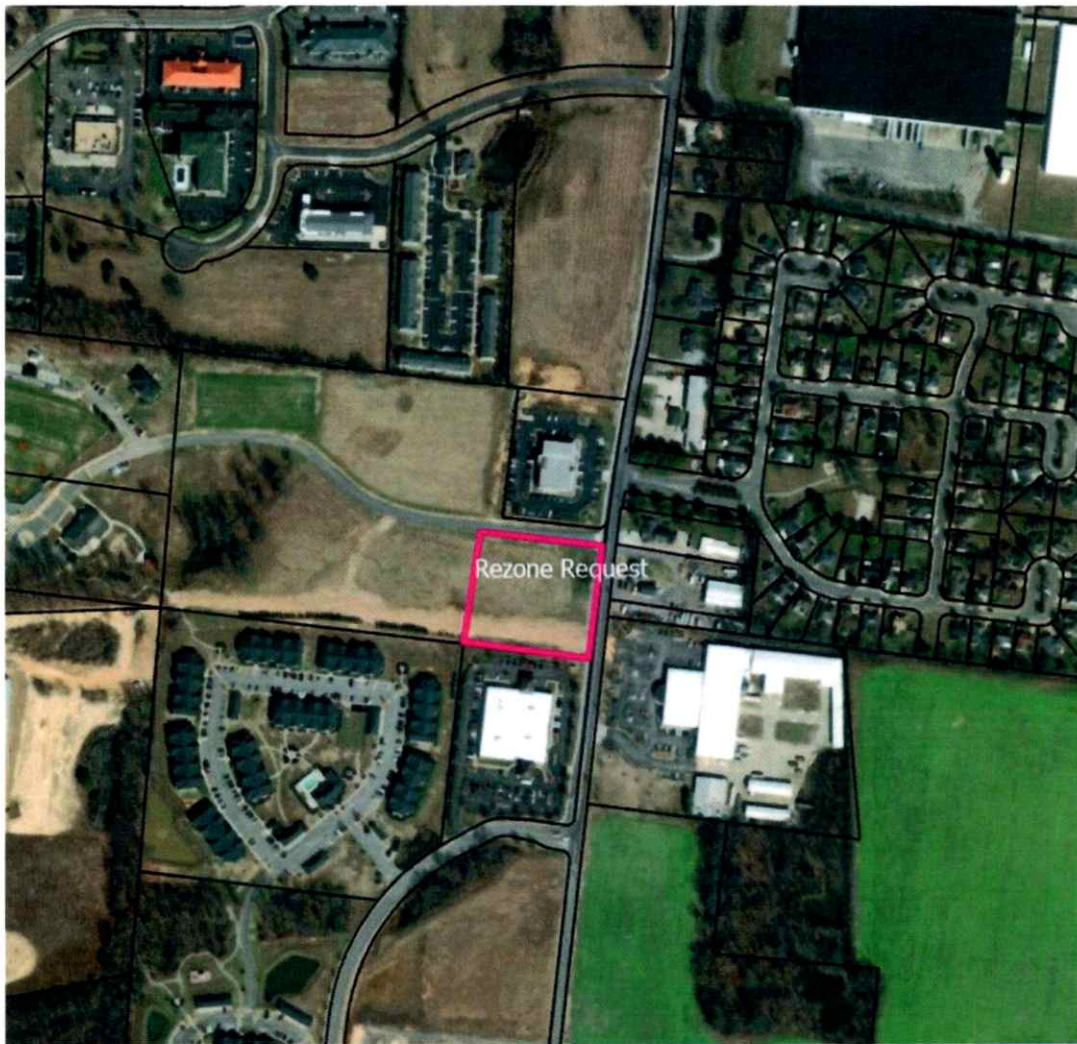
Second Reading:                      November 21, 2024

\_\_\_\_\_  
John Corbitt, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder

**ORDINANCE 24-16**  
**"EXHIBIT A"**





**ORDINANCE 24-17**

**AN ORDINANCE TO AMEND THE ZONING MAP FROM SUMNER COUNTY  
AGRICULTURAL, AG, TO R-20, LOW DENSITY RESIDENTIAL, AT 268  
MARLIN RD**

**WHEREAS**, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

**WHEREAS**, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

**WHEREAS**, The City of White House Planning Commission on Monday August 12, 2024, reviewed and approved the rezoning request; and,

**NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:**

**SECTION 1.** That the City of White House Zoning Map be amended from Sumner County Agricultural to Low Density Residential, R-20, for the property included in "EXHIBIT A" and described as follows:

1 ACRE IS REFERENCED AS PART OF SUMNER COUNTY TAX MAP 096, PARCEL 088.00. PROPERTY IS LOCATED AT 268 MARLIN RD. "EXHIBIT A".

**SECTION 2.** That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

**SECTION 3.** If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

**SECTION 4.** In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading:                      October 17, 2024                      PASSED

Second Reading:                      November 21, 2024

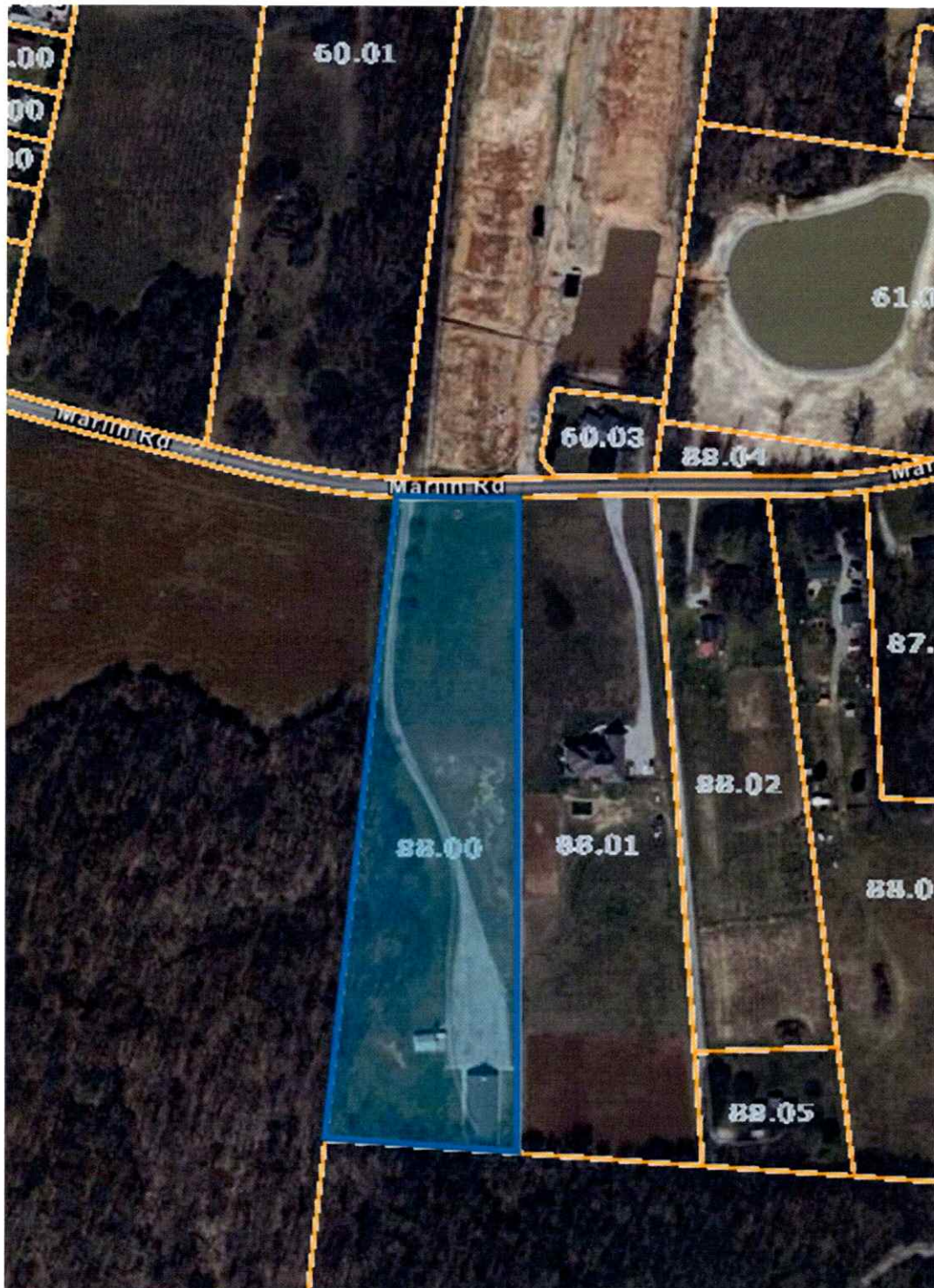
\_\_\_\_\_  
John Corbitt, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder



ORDINANCE 24-17  
"EXHIBIT A"



## ORDINANCE 24-18

### AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE DELETING THE MUNICIPAL CODE TITLE 4 MUNICIPAL PERSONNEL CHAPTER 3 OCCUPATIONAL SAFETY AND HEALTH PROGRAM

**WHEREAS**, in compliance with Public Chapter 561 of the General Assembly of the State of Tennessee for the year 1972, the City of White House updates the Occupational Safety and Health Program Plan for our employees by Resolution.

**WHEREAS**, Resolution 24-11 replaces Resolution 15-12 in its entirety, which is the most current update for the Occupational Safety and Health Plan.

**WHEREAS**, the Board of Mayor and Alderman desires to delete the Municipal Code Chapter 3 Occupational Safety and Health Program due to the redundancy of the required Resolution updates;

**NOW, THEREFORE, BE IT ORDAINED BY THE** Board of Mayor Alderman that the White House Municipal Code Title 4 Municipal Personnel, Chapter 3 Occupational Safety and Health Program be deleted from the Municipal Code in its entirety:

TITLE 4: MUNICIPAL PERSONNEL

CHAPTER 3: ~~OCCUPATIONAL SAFETY AND HEALTH PROGRAM SECTION~~

~~4-301. Title.~~

~~4-302. Purpose.~~

~~4-303. Coverage.~~

~~4-304. Standards authorized.~~

~~4-305. Variances from standards authorized.~~

~~4-306. Administration.~~

~~4-307. Funding the program.~~

~~4-308. Deleted.~~

~~**4-301. Title.** This chapter shall provide authority for establishing and administering the occupational safety and health program for the employees of the City of White House.~~

~~**4-302. Purpose.** The board of mayor and aldermen, in electing to update their established program plan will maintain an effective occupational safety and health program for its employees and shall:~~

~~1. Provide a safe and healthful place and condition of employment that includes:~~

~~a. Top management commitment and employee involvement;~~

~~b. Continually analyze the worksite to identify all hazards and potential hazards;~~

~~c. Develop and maintain methods for preventing or controlling existing or potential hazards; and~~

~~d. Train managers, supervisors, and employees to understand and deal with worksite hazards.~~

~~2. Acquire, maintain and require the use of safety equipment, personal protective equipment and devices reasonably necessary to protect employees.~~

~~3. Make, keep, preserve, and make available to the Commissioner of Labor and Workforce Development of the State of Tennessee, his designated representatives, or persons within the Tennessee Department of Labor and Workforce Development to whom such responsibilities have been delegated, adequate records of all occupational accidents and illnesses and personal injuries for proper evaluation and necessary corrective action as required.~~



4. Consult with the state commissioner of labor and workforce development with regard to the adequacy of the form and content of records.

5. Consult with the state commissioner of labor and workforce development, as appropriate, regarding safety and health problems which are considered to be unusual or peculiar and are such that they cannot be achieved under a standard promulgated by the state.

6. Provide reasonable opportunity for the participation of employees in the effectuation of the objectives of this program, including the opportunity to make anonymous complaints concerning conditions or practices injurious to employee safety and health.

7. Provide for education and training of personnel for the fair and efficient administration of occupational safety and health standards, and provide for education and notification of all employees of the existence of this program.

**4-303. Coverage.** The provisions of the occupational safety and health program for the employees of the City of White House shall apply to all employees of each administrative department, commission, board, division, or other agency of the City of White House whether part-time or full-time, seasonal or permanent.

**4-304. Standards authorized.** The occupational safety and health standards adopted by the City of White House are the same as, but not limited to, the State of Tennessee Occupational Safety and Health Standards promulgated, or which may be promulgated, in accordance with Section 6 of the Tennessee Occupational Safety and Health Act of 1972.

**4-305. Variances from standards authorized.** The City of White House may, upon written application to the Commissioner of Labor and Workforce Development of the State of Tennessee, request an order granting a temporary variance from any approved standards. Applications for variances shall be in accordance with Rules of Tennessee Department of Labor and Workforce Development, Occupational Safety, chapter 0800-1-2, as authorized by Tennessee Code Annotated, title 50. Prior to requesting such temporary variance, the City of White House shall notify or serve notice to employees, their designated representatives, or interested parties and present them with an opportunity for a hearing. The posting of notice on the main bulletin board as designated by the city shall be deemed sufficient notice to employees.

**4-306. Administration.** For the purposes of this chapter, the fire chief is designated as the director of occupational safety and health to perform duties and to exercise powers assigned so as to plan, develop, and administer policies of this chapter. The director shall develop a plan of operation for the program and said plan shall become a part of this chapter when it satisfies all applicable sections of the Tennessee Occupational Safety and Health Act of 1972 and Part IV of the Tennessee Occupational Safety and Health Plan.

**4-307. Funding the program.** Sufficient funds for administering and staffing the program pursuant to this chapter shall be made available as authorized by the board of mayor and aldermen.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading:                      October 17, 2024                      PASSED

Second Reading:                      November 21, 2024

\_\_\_\_\_  
John Corbitt, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder



PURCHASING....

November 5, 2024

## MEMORANDUM

**To:** Board of Mayor and Aldermen  
Gerald Herman, City Administrator

**From:** Derek Watson, Administrative Services Director

**Re:** Upgrade City Website with CivicPlus

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In recent discussions with the website committee, it was identified that the City's current website requires significant upgrades to meet the growing needs of our community and improve our online presence. The City currently uses Granicus to host the City's website.

After reviewing the current website's capabilities and meeting with representatives of CivicPlus, the website committee recommends the City switch to CivicPlus to modernize and enhance the website. The website committee also viewed and reached out to other nearby municipalities that use CivicPlus for references to reinforce their recommendation. Nearby cities that use CivicPlus are Portland, Goodlettsville, Springfield, Hendersonville, Gallatin, Ashland City, Colombia, Lebanon, Manchester, Mount Juliet, Murfreesboro, and Spring Hill.

The proposed project timeline, as outlined by CivicPlus, ranges from 16 to 28 weeks and includes stages such as design, configuration, content migration, training, and launch. The total initial cost for the first year is **\$56,424**, with an estimated renewal cost of \$23,501 annually, subject to a 5% annual increase beginning in the second year. CivicPlus is part of the GSA Contract# GS-35F-0124U which allows us to bypass the bidding phase and save time in the procurement process.

I would like to request approval for City Administrator Gerald Herman to sign an agreement with CivicPlus to upgrade the City's website in the total amount of \$56,424. Even though this project is \$6,424 over budget, it is needed to improve the accessibility, functionality, and engagement of our website for both residents and city staff. The overage will be covered by the leftover funds from the new digital signs project which was postponed for the Special Census project.

If you have any questions or concerns, please do not hesitate to contact me at 672-4350, option 4.



**GSA CivicPlus Statement of Work**

Labor Category	GSA Hourly Rate with IFF	Hours	Total Cost
Website Consultant	\$149.01	5	\$745.05
Project Manager	\$135.86	42	\$5,706.12
Network Consultant	\$135.86	0	\$0.00
Wireless Network Technician	\$135.86	0	\$0.00
Programmer	\$131.48	88	\$11,570.24
Graphic Designer	\$109.57	102	\$11,176.14
Writer	\$109.57	0	\$0.00
Server and Network Technician	\$109.57	126	\$13,805.82
Trainer	\$109.57	12	\$1,314.84
PC Technician	\$89.41	0	\$0.00
Content Developer	\$80.64	214	\$17,256.96
<b>Subtotal</b>			\$61,575.17
<b>Discount</b>			(\$5,151.17)
<b>Initial Term Fees</b>			\$56,424.00

- First Year Annual Services (Initial CivicEngage Central upgrades, maintenance, support, security and hosting)
- Premium Implementation – CivicEngage
- SSL Management – CP Provided, 1 per domain (renews annually)
- DNS and Domain Hosting Setup & Annual
- 4x New Customer System Training – 3 Hour blocks virtually, up to 12 attendees
- 150x Content Development Pages.
- Agendas & Minutes Migration (PDF, 100 Meeting)
- AudioEye Managed
- 2x Premium Department Header
- 48 Month Premium Redesign
- Guardian Security (Cloudflare WAF/CDN) – Cloudflare Tier 1
- Process Automation – Premium
- Forms & Aps
- Data Manager Module
- OB Connectors, PA
- Workflows & Approvals Module
- Process Automation – Annual Professional Services – 5 hours)





<b>Initial Term Fees</b>	<b>\$56,424.00</b>
<b>Renewal Annual Services (subject to uplift)</b>	<b>\$23,501.00</b>

1. Performance and payment under this Statement of Work ("SOW") by and between White House, TN ("Customer") and CivicPlus ("CivicPlus") shall be subject to the terms & conditions of Contract GS-35F-0124U by and between the General Services Administration and CivicPlus (the "GSA Contract") and the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff>. In the event of any inconsistency between the GSA Contract and the Master Services Agreement, the GSA Contract shall take precedence.
2. This SOW shall remain in effect beginning at signing and continuing for 1 year. In the event that neither party gives 60 days' notice to terminate prior to the end of the initial or any subsequent renewal term, this SOW will automatically renew for an additional 1-year Renewal Term.
3. The Total Initial Term Fees will be invoiced upon signing.
4. Renewal Term Annual Services shall be invoiced on the first day of each Renewal Term. Annual services, including but not limited to hosting, support and maintenance services, shall be subject to a 5% annual increase beginning in Year 2 of service fee.



GSA Statement of Work for White House, TN  
GSA Contract GS-35F-0124U

**Acceptance**

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this SOW.

Authorized Client Signature

CivicPlus

By:

By:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

Organization Legal Name:

\_\_\_\_\_  
Billing Contact:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Billing Phone Number:

\_\_\_\_\_  
Billing Email:

\_\_\_\_\_  
Billing Address:

\_\_\_\_\_  
Mailing Address: (If different from above)

\_\_\_\_\_  
PO Number: (Info needed on Invoice (PO or Job#) if required)

## GENERAL SERVICES ADMINISTRATION

### Federal Supply Service Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

### Schedule Title Multiple Award Schedule

For more information on ordering from Federal Supply Schedules go to the GSASchedules page at [GSA.gov](http://GSA.gov).

**Contract Number:** **GS-35F-0124U**

**Contract period:** **December 12, 2007 – December 11, 2027**

**Contractor:** **CivicPlus, LLC**

**Contract Administrator:** **Kyle Karpowicz**

**Business Size:** **Other**

**Address:** **302 S. 4<sup>th</sup> Street, Suite 500  
Manhattan, KS 66502**

**Telephone:** **888-228-2233**

**Facsimile:** **785-587-8951**

**E-mail:** **[karpowicz@civicplus.com](mailto:karpowicz@civicplus.com)**

**Website:** **[www.civicplus.com](http://www.civicplus.com)**

## CUSTOMER INFORMATION

1a. Table of awarded special item numbers:

54151S Information Technology Professional Services 1b.

54151S Information Technology Professional Services

Labor Category	GSA Hourly Rate with IFF
Website Consultant	\$149.01
Project Manager	\$135.86
Network Consultant	\$135.86
Wireless Network Technician	\$135.86
Programmer	\$131.48
Graphic Designer	\$109.57
Writer	\$109.57
Server and Network Technician	\$109.57
Trainer	\$109.57
PC Technician	\$89.41
Content Developer	\$80.64

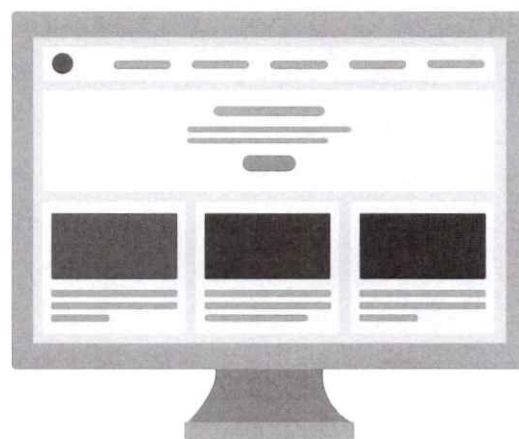


**CIVICENGAGE<sup>®</sup>**  
municipal websites  
**CENTRAL**

# Premium Implementation

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Proposal valid for 60 days from date of receipt



# Company Overview

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## CivicPlus History

CivicPlus began in 1998 when our founder, Ward Morgan, decided to focus on helping local governments work better and engage their residents through their web environment. Over the years, CivicPlus has continued to implement new technologies and merge with industry forerunners to maintain the highest standards of excellence and efficiency for our customers.



Our portfolio includes solutions for website design and hosting, parks and recreation management, emergency and mass communications, agenda and meeting management, 311 and CRM, process automation and digital services, codification, licensing and permits, web governance and ADA remediation, social media archiving, and FOIA management.

### EXPERIENCE

**25+ Years**  
**10,000+ Customers**  
**850+ Employees**

### RECOGNITION

**Inc. 5000** 11-time Honoree  
**GovTech** 2024 Top 100 Company  
**Stevie® Awards** Recognized with multiple, global awards for sales and customer service excellence

Our commitment to deliver the right solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government web technology. We are proud to have earned the trust of our over 10,000 customers and their 100,000+ administrative users. In addition, over 340 million residents engage with our solutions daily.

### Primary Office

302 S. 4th Street, Suite 500  
Manhattan, KS 66502  
Toll Free: 888.228.2233 | Fax: 785.587.8951

[civicplus.com](https://civicplus.com)



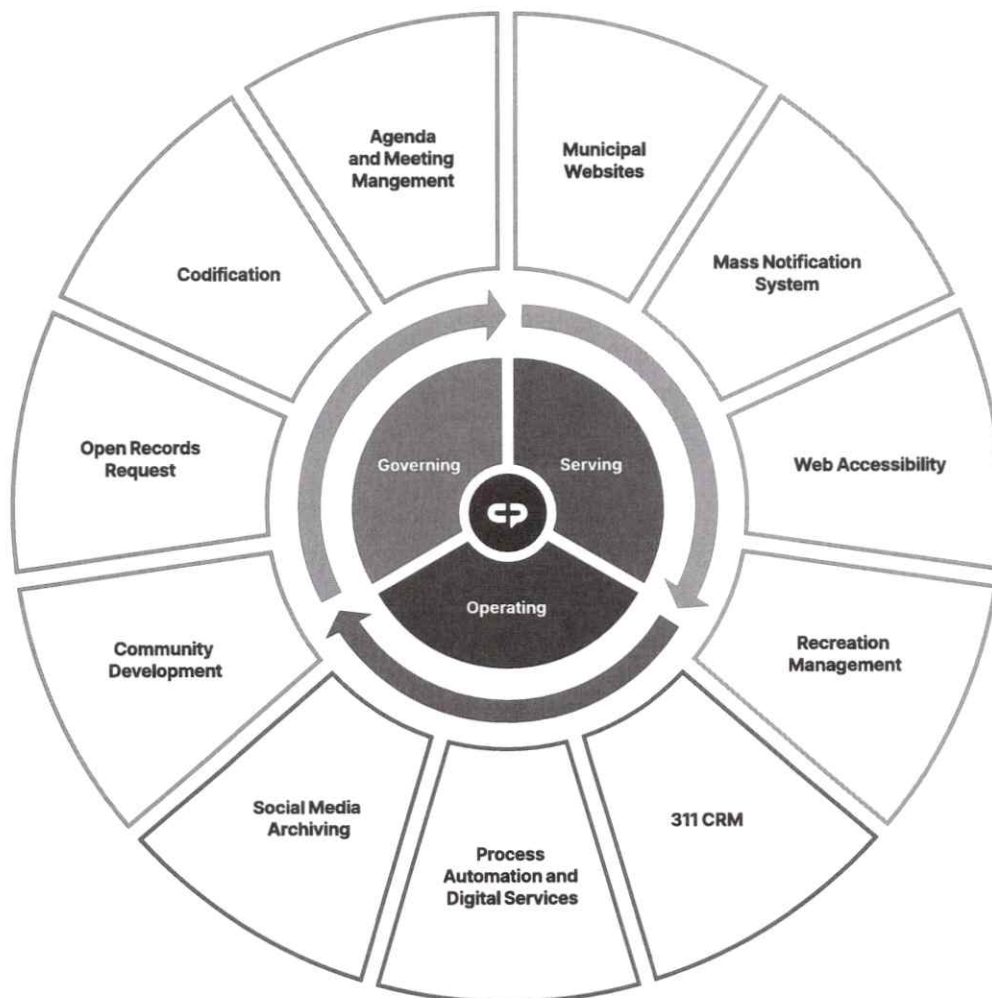
[civicplus.com](https://civicplus.com)

# Powering Empowering overnment

We empower municipal leaders to transform interactions between residents and government into consistently positive experiences that elevate resident satisfaction, increase revenue, and streamline operations.

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services; however, they struggle with budget cutbacks and technology constraints. CivicPlus enables civic leaders to solve these problems, making consistently positive interactions between residents and government possible.

What sets us apart is our Civic Experience Platform. CivicPlus is the only government technology company exclusively committed to powering and empowering governments to efficiently operate, serve, and govern using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, municipalities increase revenue and operate more efficiently while fostering trust among residents.





# CMS Features Functionality

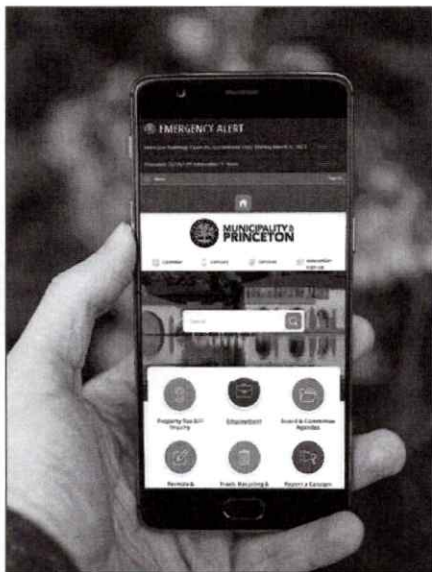


CivicPlus' Municipal Websites Central (Web Central) content management system (CMS) is robust and flexible with all the features and functionality you need today and in the future.

Developed for municipalities that need to update their website frequently, CivicPlus provides a powerful government content management structure and website menu management system. The easy-to-use system allows non-technical employees to efficiently update any portion of your website.

Each website begins with a unique design developed to meet your specific communication and marketing goals, while showcasing the individuality of your community. Features and capabilities are added and customized as necessary, and all content is organized in accordance with web usability standards.

## Modules    Widgets



### RESIDENT ENGAGEMENT

Web Central offers many effective and easy-to-use resident engagement features. These tools easily integrate with the other key features.

**Notices and Alerts** – Post emergency or important information on your website and notify residents through email and SMS, via Alert Center.

**Blog** – Post opinions/information about various community topics and allow resident comments and subscriptions.

**Calendar** – Create multiple calendars and events to inform residents of upcoming activities that are viewable by list, week, or month.

**Submit Requests and Report Issues** – Allow residents to report a problem and provide follow-up communication with the point of contact (includes five user licenses & 10 request types) via Citizen Request Tracker (CRT).

**Form Center** – Create custom, online forms via simple drag-and-drop functionality. Track form submissions within the CMS and route email notifications to the appropriate individual(s).

**Get Community Input** – Post initiatives and project ideas to receive feedback and interact with your residents via Community Voice.

**News** – Post news items and keep your residents up to date on important information via News Flash.

**Opinion Poll** – Poll your residents on important topics by showing the Opinion Poll widget on relevant pages, to grab resident attention and quickly capture their responses to your polls. Polling helps with gathering and evaluating resident feedback, increasing resident engagement, and understanding your community.



**Notifications** – Allow your residents to subscribe to receive text and email notifications on topics that are important to them via Notify Me® (includes up to 500 SMS users).

**Pop-up Modal** – Use a pop-up modal to call attention to important information and notices, sitewide or on specific pages.

## ASSET MANAGEMENT

Web Central comes fully equipped with a robust set of document and image management tools that work with other key features of our CMS, making it easy to build dynamic content that is easy for residents to navigate and access.

**Agenda Center** – Create and display meetings and agendas on the website utilizing our built-in Agenda Center module. For advanced functionality, including live meeting management, our integrated Agenda and Meeting Management product is available as an add-on.

**Archive Center** – Manage and retain serial and older documents.

**Document Center** – Organize and manage documents in one central repository.

**Image Repository** – Store all your images in one central location, to utilize individually or create slideshows on your site. Use the built-in editor to crop and resize photos, as needed. Images are optimized for performance, mobile responsiveness, and contain alt text for accessibility compliance.

## INFORMATION & NAVIGATION

Organize your content and pages to make it easy to locate the information you and your residents need most with modules that help you update information quickly.

**Easy for Residents to Navigate** – An intuitive design, mega menu options, prominent buttons, and dynamic breadcrumbs throughout your site, all allow residents to easily find what they're looking for.

**Frequently Asked Questions (FAQs)** – Provide answers to the most frequently asked questions to reduce phone and foot traffic for staff.

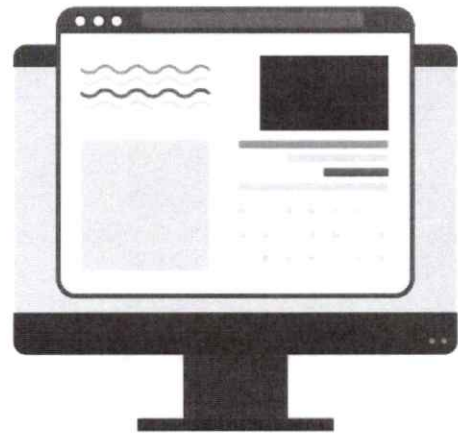
**Graphic Links** – Create visually appealing buttons to direct users to important information.

**Info Advanced** – Use Info Advanced to create engaging displays of information for reuse throughout the website.

**Quick Links** – Provide links to highly requested services and information. These are commonly displayed in website footers and right-hand navigation.

**Resource Directory** – Use the Resource Directory to showcase information on local businesses and/or community resources.

**Staff Directory** – Provide contact information for departments and individual staff members. Use the information throughout the site and keep updated in one location. The Staff Directory widget allows you to quickly place specific persons or departments on relevant pages.





## DEPARTMENT-SPECIFIC

There are several function-specific features and modules for government departments. These tools are integrated into the Web Central CMS and offer the ability to complete multiple steps in one action.

**Activities** – Create and post activities, events, and classes so residents can register for them and even pay online. Your administrators can view and create rosters. The Activities module integrates with the Facilities module so residents can view the location of the activity.

**Facilities & Reservations** – Display facilities on your site for residents to browse. Allow them to filter by amenities, view facility details, and even make reservations online.

**Job Postings** – Post available jobs online and accept online applications.

**Bids** – Post open bid opportunities for contractors to view available work, download supporting documentation, receive notifications on posted opportunities and submit bid applications online.



## COMMONLY USED WIDGETS

An extensive widget library is available for ease of placing dynamic and visually appealing information on specific pages. Each widget is easy to use with drag-and-drop functionality and is configurable with individual styling options.

**Community Voice Widget** – Encourage civic participation and engagement by adding specific discussion areas to relevant pages.



**Custom HTML Widget** – Embed videos or other HTML features in your page.

**Editor Widget** – Edit text with word processing tools, plus web tools like code view and the Accessibility Checker.

**Form Center Widget** – Embed simple forms on a page.

**Image Widget** – Add images to a page.

**Notify Me Widget** – Place specific Notify Me subscriptions lists on pages to allow users to sign up for the exact lists you recommend.

**Related Documents Widget** – Create a dynamic list of documents referenced in the Document Center.

**Slideshow Widget** – Add a slideshow of images.

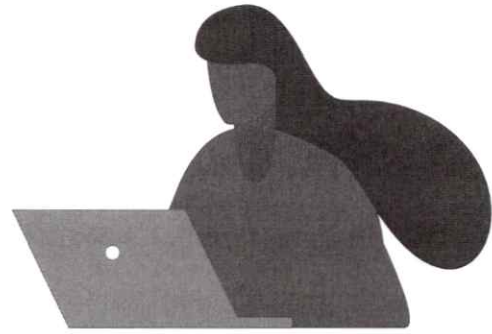
**Tabbed Widget** – Organize larger pages of information in horizontal, vertical, or stacked vertical or accordion style tabs.





# Administrative Features

The administration of your Web Central website is browser based, with no installation of software needed. You'll be able to update your website from an internet connection on any platform (Mac or PC). Administrators can control the access to pages and manipulation of content as well as use automated features to streamline processes.



**Administrative Dashboard** – A home base for messages and quick access to your recent activities and time-sensitive action items such as pending approvals and expiring items.

**Content Scheduling & Versioning** – Set your content to auto-publish and auto-expire, with an archive of all published content and previous versions.

**Dynamic Page Components** – Modules such as Calendar, FAQs, and News Flash, may be included as dynamic page components on any page.

**History Log** – Track changes made to your website.

**Intranet** – Use permissions to set a secure location on your website that allows employees to login and access non-public resources and information.

**Levels of Permissions** – Assign staff members to groups with different levels of permissions of access and authority throughout the CMS.

**Pending Approval Items** – Administrators have access to a queue of pending items to be published or reviewed.

**Website Statistics** – Provided website analytics for analysis.

## USER-FRIENDLY FEATURES

Not only is Web Central easy for your staff to use, various administrative features help make a more attractive, engaging, and intuitive website for your community.

**Automatic Alt Tags** – Built-in features assist with ongoing ADA compliance of your website.

**Credit Card Processing** – With the add-on feature CivicPlus Pay (Pay), you can integrate with an approved payment gateway to accept payments on your website (separate agreement must be made directly between you and the chosen approved gateway provider). Additional fees apply.

**Preset Styling Standards and Ongoing Styling Flexibility** – Site changes automatically inherit design standards and styles that you've set up for your homepage, interior layouts, and simple layouts. This keeps your website looking clean and always matching. We also offer large amounts of flexibility with placement and styles on an ongoing basis. As you edit your website, you can easily adjust the location and style of widgets, content, carousels, lists, calendars, etc. to meet the look and feel you need for that area.

**Link Redirects** – Instead of sending your users to <http://civicplus.com/248/Awards-and-Recognition>, you can send them to <http://civicplus.com/awards>.



**Live Edit** – See where your information will be posted on a page before you make any changes with our WYSIWYG editor and drag-and-drop tools.

**Maps** – Easily embed maps from Google, ESRI, and more using the HTML widget.

**Mega Menu** – A main navigation menu makes it easy to get to any page on your website quickly.

**Predictive Site Search** – Our powerful site search functionality automatically indexes all content making it easy for visitors to find information across pages, documents, and images.

**Site Search Log** – All search words are kept in a log.

**Real Simple Syndication (RSS) Feeds** – Administrators and website visitors can use RSS feeds to display content or be notified of content updates.

**Responsive Design** – With responsive design, your website adjusts to the screen size regardless of what device is being used, providing a seamless user experience.

**Social Media** – Set various modules to automatically post to your Facebook and/or Twitter feeds and incorporate compatible social media feeds and widgets into your website.

**Supported Browsers** – View your website in the latest versions of major browsers including Microsoft Edge, Firefox, Safari, and Chrome.

**Third-Party Access** – Utilize iframes, embeds, and/or links to most of your third-party services. Or use our growing list of APIs to build applications right from your website.

**Translation** – Integration with Google Translate translates web pages into over 100 languages.

## ACCESSIBILITY COMPLIANCE

With over 20% of adults in the United States having a disability, you need a website that conforms to all residents. We provide highly compliant sites based on WCAG 2.0 A and AA guidelines, which encompass and surpass ADA accessibility requirements. This maximizes accessibility for all users while providing freedom to create a visually rich and appealing website. Our approach for each website includes the following steps to provide you a compliant and accessible website:

- We will deliver you a website that meets ADA (Section 508) and WCAG 2.0 A and AA levels.
- Your staff can use the Accessibility Checker within the CMS to scan content created in the editor for any accessibility issues so you can correct them before publishing.
- Our trainers will teach your staff best practices to keep your content and design elements accessible and up-to-date with the latest ADA/WCAG standards.
- Any new regulations that require code changes are done automatically, at least quarterly, with no additional effort required from you.
- In addition to updating the code, our product team also updates our best practices and provides regular updates to customers via our CivicPlus website, blog articles, webinars, and other publications.





## AudioEye Partnership

CivicPlus also partners with AudioEye to provide a suite of accessibility tools and services at a discounted rate to our customers. Additional details and a quote can be provided upon request.

## MONSIDO

**Additional Website Optimization & Compliance Tools** – Monsido is an easy-to-use web governance platform available to purchase and add to your project. Monsido's tools help you identify, prioritize and address content quality assurance and accessibility issues on your website so that you can achieve and maintain compliance according to WCAG 2.1 standards. Further, we can help you meet the latest data privacy and government policy standards. Additional details and a quote can be provided upon request.

# he Civic Experience Platform

Developed specifically to enable municipalities to deliver consistently positive interactions across every department and every service, the Civic Experience Platform includes technology innovations that deliver frictionless, one-stop, and personalized resident interactions. Governments that leverage our Civic Experience Platform also benefit from:

- Single Sign-On (SSO) to all of your CivicPlus products supporting two-factor authentication and PCI Level password compatibility
- A single dashboard and toolbar for administrative access to your CivicPlus software stack
- Access to a continually growing and fully documented set of APIs to better connect your administration's processes and applications
- A centralized data store with robust data automation and integration capabilities

## CIVICPLUS PORTAL

The CivicPlus Portal is the ideal addition to your website to create personalized, one-stop access for your residents to obtain information, resources, and interact with your municipality. By allowing residents to build a customizable dashboard with quick links to the pages and services on your website that they use most frequently, they'll be more likely to conduct regular revenue-generating business with your municipality, and your staff will benefit from reduced phone calls, walk-ins, and emails.

## INTEGRATION HUB

Integration Hub is a tool that can help you unify your disparate cloud-based solutions and your CivicPlus solutions, assemble powerful workflows, and setup complex automations—without the need for a developer. With Integration Hub's easy-to-use drag-and-drop interface, non-technical users can build integrations for syncing content and data between CivicPlus solutions or with third parties (for an additional fee) saving your staff's valuable time. The possibilities are endless with Integration Hub, but here are a few examples of integrations you can create with Web Central today:

- An integration that will take a News Flash update in a specific category and immediately post it to the Alert Center
- An integration that will push a new Calendar Event to post directly in the News Flash module





# implementation

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## Premium Project Timeline

Design creation, content development, professional consulting, configuration for usability and accessibility, dedicated training—CivicPlus delivers all of this and more during the development of your new website.

A typical premium project ranges from 16 – 28 weeks. Your exact project timeline will be created based on detailed project scope, project enhancements purchased, availability for meeting coordination, action item return and completion, approval dates, and other factors. Your project timeline, tasks, due dates, and communication will be managed and available in real-time via our project management software, Cloud Coach.

<b>PHASE 1: INITIATE</b>	2-4 Weeks	<ul style="list-style-type: none"><li>• Project Kickoff Meeting</li><li>• Planning &amp; Scheduling</li></ul>
<b>PHASE 2: ANALYZE</b>	4-6 Weeks	<ul style="list-style-type: none"><li>• Customer Deliverable Submission</li><li>• Consulting Engagement (if purchased)</li><li>• Design Discovery Meeting</li><li>• Content Process Meeting</li></ul>
<b>PHASE 3: DESIGN &amp; CONFIGURE</b>	6-10 Weeks	<ul style="list-style-type: none"><li>• Design Concept Development</li><li>• Design Concept Meeting</li><li>• Content Development</li><li>• Agendas &amp; Minutes Migration</li><li>• Website Completion</li></ul>
<b>PHASE 4: OPTIMIZE</b>	1-2 Weeks	<ul style="list-style-type: none"><li>• Website Finalization</li></ul>
<b>PHASE 5: EDUCATE</b>	1-2 Weeks	<ul style="list-style-type: none"><li>• Training Engagement</li></ul>
<b>PHASE 6: LAUNCH</b>	2-4 Weeks	<ul style="list-style-type: none"><li>• Launch Confirmation Meeting</li><li>• Website Launch</li></ul>



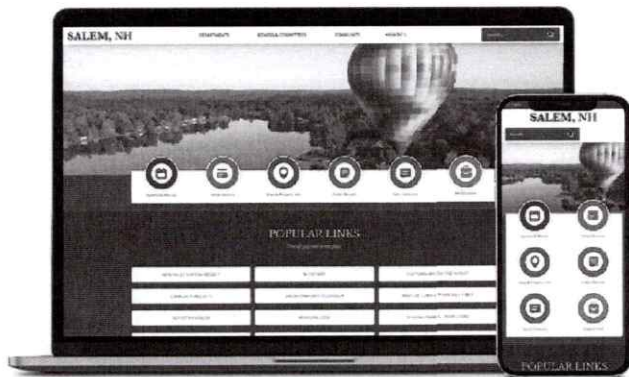
# Premium Package Designs

You will meet with your art director to discuss your website vision based on the goals and needs of your users. This process involves conversing with your art director on the order, placement, and format of your homepage content and design elements, aimed at achieving your usability goals. Your preferences will be solidified into a homepage layout wireframe, which will provide the structural blueprint for the visual design application.

We will then collaborate with you to customize your design to represent your community using your logo, chosen colors, and imagery. We will focus on including the functionality to meet your website needs, including an option for up to one advanced design, if desired, component—a layout or design element that requires significant time to style and implement. Working with your art director, you'll identify the appropriate component, if desired, to achieve or enhance the usability goals for your website.

## DESIGN EXAMPLES

The included design portfolio will provide you with an idea of the different directions we can take your creative design with the premium implementation package.



**Salem, NH**  
[salemnh.gov](http://salemnh.gov)



**Olive Branch, MS**  
[obms.us](http://obms.us)



**New Hope Borough, PA**  
[newhopeborough.org](http://newhopeborough.org)



**Caroline County, VA**  
[co.caroline.va.us](http://co.caroline.va.us)



# Approaching Your Project Implementation

Communication between you and your Web Central team will be continuous throughout your project. Sharing input and feedback through email, virtual meetings, phone calls, and our project management software will keep all stakeholders involved and informed. Cloud Coach offers task management transparency with a multi-level work breakdown structure and Gantt Chart-based project plan.

- Centralized project communication and task management tools are located in a cloud-based project workspace
- Tasks, deliverables, and milestones are aligned to your specific scope of work



The tools available through Cloud Coach combined with regular communication with your project manager provide you ample opportunities to quickly and efficiently review your project, check deliverables, and communicate feedback.

## Phased Approach

### PHASE 1: INITIATE

**Project Kickoff** – During this initial meeting, your project manager will perform introductions, detail deliverables needed, provide a high-level overview of the development process, and introduce tools and resources used to manage your project.

**Planning & Scheduling** – Your project manager will create a comprehensive project timeline based on the project scope and your specific needs.

### PHASE 2: ANALYZE

**Customer Deliverables** – You will be responsible for submitting deliverables as outlined.

**Consulting Engagement (if purchased)** – During your consulting sessions, your consultant will meet with you to evaluate needs and make recommendations for implementation solutions. This consulting will help your organization facilitate the tough conversations that happen when you put a microscope to your current processes, solutions, and website presence. Further, we will also guide you to set realistic timelines and tasks for implementation as well as assist you in setting goals and sustainment plans for your launch and beyond.

**Design Discovery Meeting** – Your project manager and art director will meet with you to discuss design preferences and establish design structure from flexible layout options.

**Content Process Meeting** – Meet with your project manager and web content specialist to detail our content development process.





## PHASE 3: DESIGN & CONFIGURE

**Design Concept Development** – You'll have the chance to review a responsive, functioning design concept prototype in an actual production environment. You will have the opportunity to evaluate the presented design concept and collaborate with your project team on any feedback and then final approval.

**Content Development** – Our Content Development team will migrate the agreed upon number of pages of content (including their text, documents, and images) from your current website to your new, Web Central website. Content will be enhanced for usability and accessibility, and we will organize your website pages to make them easy to navigate.

**Agendas & Minutes Migration** – The Content Development team will download, upload, and organize an agreed upon number of meetings to the Agenda Center module.

**Website Completion** – You will receive a completed production website featuring your approved design combined with the finished content.

## PHASE 4: OPTIMIZE

**Website Finalization** – Both the Web Central project team and you will prepare your website for launch. During this time, you will be able to make final adjustments to the content on your production website, as well as ensure overall satisfaction with your website.

## PHASE 5: EDUCATE

**Training Engagement** – Our goal with your training plan is to give your staff the skills and tools they need to quickly and easily keep your website current. Your trainer will deliver virtual and/or on-site training sessions for both administrators and users. These sessions will be customized to equip your staff with the knowledge and comfort level needed to prepare your website for launch and maintain it in the future. The training session will utilize your production website, so users are familiar with your specific configuration and you get real, hands-on learning opportunities.

In addition, your trainer will go into a deep-dive of the department-specific software modules such as Facilities and Activities with Parks and Recreation, Jobs with HR, and Bids with Procurement in your Advanced User Training.

## PHASE 6: LAUNCH

**Website Launch Confirmation Meeting** – Your Web Central project team confirms all the details that are necessary to take your website live and explain what you can expect on launch day.

**Website Launch** – After final confirmation, your website will be made live and available to the public.



# Your Role During Implementation

To help create the strongest possible website, we will need you to:

- Gather photos and logos that will be used in the overall branding and design of your new website
- Provide website statistics to be utilized in reorganizing your website content, navigation, and design (if available)
- Complete the Design Form to communicate design preferences
- Provide technical information in the DNS form for the set-up of your website domain name(s)
- Perform reviews and provide official approvals throughout the project
- Update the content on your current website and delete any pages you no longer need
- Track website updates to be completed during your training session
- Ensure you have the most up-to-date web browsers installed on your organization's computers
- Compile a list of your website users and desired permission levels
- Reserve training location and necessary resources (computers, conference phone, etc.)



## Recurring Redesign (if purchased)

At CivicPlus, we understand trends change daily and we continually analyze different ways to design our websites—making it easier and more user friendly for your residents to navigate. One of our best practices to help keep up with these new trends is by adding a redesign to your project. A recurring redesign can occur every three, four, or five years - depending on the timeframe purchased. Unlike other vendors, our redesigns aren't just changes in the colors or some of the buttons as your staff can do that independently. With a CivicPlus recurring redesign, you can receive a completely brand-new website design and layout after a set number years (as purchased) of continuous service during our partnership. During the redesign, you'll also receive a quality control review to ensure content is as expected with the new design application (although no changes will be made to the content itself). With this new design, you'll stay up to date with current trends and best practices, providing a welcoming yet familiar virtual hub to engage your community.



# Continuing Services

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## Technical Support Services

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available 7 a.m. – 7 p.m. CST to assist with any questions or concerns regarding technical functionality and usage of your Web Central website.

CivicPlus Technical Support will provide a toll-free number, online chat support, as well as an online email support system for users to submit technical issues or questions. If the customer support specialist is unable to assist with the question or issue, the three-tier escalation process will begin to report issues to our product engineering team for resolution.

### Support at a Glance

- Technical support engineers available 7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays)
- Accessible via phone, email, and chat
- 4-hour response during normal hours
- 24/7 emergency technical support for named points of contact
- Dedicated customer success manager
- Online self-service help with the CivicPlus Help Center ([civicplus.help](https://civicplus.help))

Emergency technical support is available 24/7 for designated, named points-of-contact, with members of CivicPlus' support teams available for urgent requests.

## AWARD-WINNING



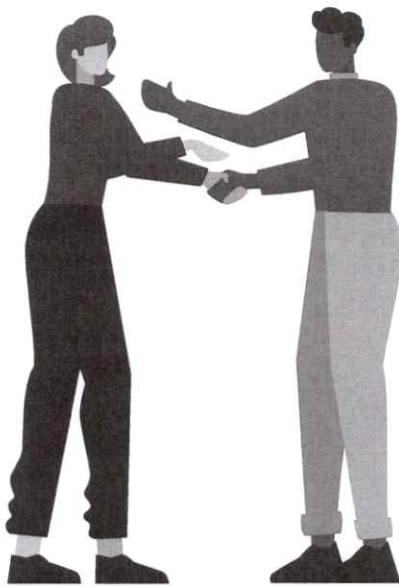
CivicPlus has been honored with two Gold Stevie® Awards, three Silver Stevie® Awards, and seven Bronze Stevie® Awards in the categories of Front-Line Customer Service Team of the Year – Technology Industries, Customer Service Training or Coaching Program of the Year – Technology Industries, Customer Service Department of the Year – Computer Software – Up to 1,000 Employees, Most Valuable Response by a Customer Service Team (COVID-19), Best Customer Satisfaction Strategy, and Remote Customer Service Innovation of the Year. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

## CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. In addition, the Help Center provides our release notes to keep your staff informed of upcoming enhancements and maintenance.







## ENGAGEXCHANGE

The ENGAGEXCHANGE is an online community and the central hub of ideas, guidance, tips, advice, and more for our Web Central customers. It reflects our commitment to:

**Connection** – Customers can connect with their peers to ask questions, discover solutions, share ideas, and join focus groups and beta opportunities.

**Direction** – Customers will have the opportunity to provide targeted input on the future direction of the Web Central roadmap and will be able to submit ideas for improvements and enhancements.

## CONTINUING PARTNERSHIP

We won't disappear after your website is launched. You'll be assigned a dedicated customer success manager. They will partner with you by providing information on best practices and how to utilize the tools of your new system to most effectively engage your residents.

## MAINTENANCE

CivicPlus is proactive in identifying any potential system issues. Through regularly scheduled reviews of site logs, error messages, servers, router activity, and the internet in general, our personnel often identify and correct issues before they ever affect our customers' web solutions. Our standard maintenance includes:

- Full backups performed daily
- Regularly scheduled upgrades including fixes and other enhancements
- Testing
- Development
- Operating system patches



# Hosting Security

CivicPlus protects your investment and takes hosting and security of our customers' websites seriously. Redundant power sources and internet access ensure consistent and stable connections. You'll find that our extensive, industry-leading process and procedures for protecting and hosting your website are unparalleled. We offer secure data center facilities, constant and vigilant monitoring, and updating of your system, including 99.9% guaranteed up-time (excluding maintenance).

If you experience a DDoS attack or threat, CivicPlus has mitigation and DDoS Advanced Security options available to you at the time of an event. Whatever your needs are we have an option that will be a fit for your community.

Data Center	<ul style="list-style-type: none"><li>• Highly reliable data center &amp; secure facility</li><li>• Managed network infrastructure</li><li>• On-site power backup &amp; generators</li><li>• Multiple telecom/network providers</li><li>• Fully redundant network</li><li>• System monitoring – 24/7/365</li></ul>
Bandwidth	<ul style="list-style-type: none"><li>• Multiple network providers in place</li><li>• Burst bandwidth – 22 Gb/s</li><li>• Unlimited bandwidth usage for normal business operations (does not apply in the event of a cyber attack)</li></ul>
Hosting	<ul style="list-style-type: none"><li>• Web Central software updates</li><li>• Server management &amp; monitoring</li><li>• Multi-tiered software architecture</li><li>• Server software updates &amp; security patches</li><li>• Database server updates &amp; security patches</li><li>• Antivirus management &amp; updates</li><li>• Server-class hardware from nationally recognized provider</li><li>• Redundant firewall solutions</li><li>• High performance SAN with N+2 reliability</li></ul>
Disaster Recovery	<ul style="list-style-type: none"><li>• Emergency after-hours support, live agent (24/7)</li><li>• On-line status monitor by Data Center</li><li>• 8-hour guaranteed recovery TIME objective (RTO)</li><li>• 24-hour guaranteed recovery POINT objective (RPO)</li><li>• Pre-emptive monitoring for disaster situations</li><li>• Multiple, geographically diverse data centers</li></ul>
DDoS Mitigation	<ul style="list-style-type: none"><li>• Defined DDoS Attack Process</li><li>• Identify attack source and type</li><li>• Monitor attack for threshold* engagement</li></ul>
DDoS Advanced Security Coverage	<ul style="list-style-type: none"><li>• Not Included - additional coverage available at time of event (fees will apply)</li><li>• Additional fees will apply</li></ul>

\*Thresholds: Traffic exceeds 25 Mb/s sustained for 2+ hours. Traffic over 1 Gb/s at any point during attack



# Optional Enhancements

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## AUDIOEYE MANAGED

AudioEye offers a range of products and services from self-service to turnkey managed solutions. At the core of AudioEye, is the Digital Accessibility Platform (DAP), this powerful tool empowers auditors, designers, and developers to understand issues of accessibility and improve website infrastructure thorough the use of an innovative and easy-to-use interface. The AudioEye Toolbar offers web personalization tools. Conforming to Web Content Accessibility Guidelines (WCAG) 2.2 has never been easier.

## CIVICPLUS CHATBOT POWERED BY FRASE

CivicPlus Chatbot is designed to convincingly simulate the way a human would behave during a customer service interaction. Our advanced technology combines the power of site search and artificial intelligence (AI) to deliver exceptional customer experiences to citizens using your website. Our Chatbot crawls your website and other linked databases to create a continually, automatically updated, AI-powered knowledgebase that you don't have to maintain separately.

## CIVICSEND

CivicSend is a visually rich communication module for government, used to efficiently distribute general (non-emergency) communication to citizens. CivicSend is more than a simple email newsletter tool—it provides CivicPlus customers with a single point of access, via integration with CivicEngage, to multiple communication channels, including email, SMS/text, Facebook, and Twitter. CivicSend centralizes communication, saves administrative users time, and improves overall productivity.

## DEPARTMENT HEADER PACKAGES

A department or division within your organization may need a personalized digital presence. A Department Header Package is a cost-effective way for these groups to differentiate themselves informatively and graphically from the look of the main website while still benefiting from the functionality, service, and support of your CivicEngage system.

Unique Customizations Available (varies depending on package chosen):

- Department-specific URL
- Separate SSL Certificate / DNS & Hosting
- Department Logo
- Homepage to fit your department style
- Utilize features on your page for your specific department needs
- Unique navigation and menus
- Custom background image and/or slideshow images
- Unique buttons and links
- Department-specific search
- Department specific access to control your page content
- Customized colors

## INTERIOR BANNERS

A cost-effective way to bring a different look to specific pages or departments is by placing a unique banner image on those pages. Each banner can rotate through as a slide show.





## CUSTOM IDENTITY PROVIDER (IDP) INTEGRATION

CivicPlus offers IdP integration capabilities, which means you'll benefit from easier integration between your CivicEngage website your favorite third-party solutions. Provide single sign-on (SSO) functionality to streamline managing and supporting user credentials and identify management solutions. CivicPlus IdP partners include Microsoft's Entra ID, Microsoft's Active Directory Federation Services (AD FS) versions 3.0, 4.0, and 5.0, and Okta.

## PLATINUM SECURITY

CivicPlus' Platinum Hosting and Security package comes with enterprise-level Cloudflare software and:

- Fully customized Web Application Firewall (WAF), customized for our application
- OWASP ModSecurity Core Rule Set protects you against the Top 10 vulnerabilities identified by the Open Web Application Security Project (OWASP), such as SQL injection (SQLi) and cross-site scripting (XSS) attacks
- User agent blocking
- Block or challenge visitors by IP address, autonomous system number (ASN) or country code
- Reputation-based threat protection and collective intelligence (CI) to identify new threats

## CONSULTING ENGAGEMENT

Implementing an enterprise-wide software solution is a huge undertaking. Not only does new software touch every department in your organization, it has the potential to positively impact the end-users in your community. Sometimes getting to that positive end point is tough with incongruent agendas from stakeholders such as elected officials and department heads. CivicPlus consulting helps your organization do the heavy lifting, starting with data-driven research and ending with service-level process optimization. We'll help you facilitate the tough conversations that happen when you put a microscope to your current processes, solutions, and website presence. We will also guide you to set realistic timelines and tasks for implementation as well as assist you in setting goals and sustainment plans for your launch and beyond.

# Disclaimer

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## Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with you.



November 8, 2024

## MEMORANDUM

**To:** Board of Mayor and Aldermen  
Gerald Herman, City Administrator

**From:** Derek Watson, Administrative Services Director

**Re:** OpenGov Procurement Software

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The City of White House currently uses Vendor Registry for vendor and contract management. This system is mainly used to house the documents and notify vendors for all open bids. The City pays roughly \$3,000 per year for this service.

Over the years, we have noticed the same vendors constantly submitting bids. Looking into why this is occurring, we realized that even though the City pays roughly \$3,000 to Vendor Registry, the company charges the potential vendors to have access to view this bid documents. We believe that this impacts the number of bids being submitted because of this cost to potential bidders.

While researching other companies that provide this service, we came across the OpenGov software. OpenGov's mission is to allow access to bid documents free of charge to potential bidders. The catch is that it is more costly for the City with a total of \$35,820.64 for the first year. Annually, the cost will be estimated at \$17,000 per year. OpenGov is part of the Sourcewell cooperative purchasing contract# 121923-SHI with a technology company called SHI which allows us to bypass the bidding phase and save time in the procurement process.

In addition to no costs to bidders, the OpenGov procurement software allows access to automation tools for solicitation development electronically. The current procurement system with Vendor Registry relies heavily on manual processes, including creating and managing bids via Word documents. With OpenGov, we will have access to bid documents from other cities to reference and pull material from.

I would like to request the approval for City Administrator Gerald Herman to sign an agreement with SHI for the OpenGov software for bid, vendor and contract management in the amount of \$33,676.68 for the first year.

If you have any questions or concerns, please do not hesitate to contact me at 672-4350, option 4.



Pricing Proposal  
Quotation #: 25509278  
Created On: 11/6/2024  
Valid Until: 12/6/2024

## TN-City of White House

### Derek Watson

TN  
United States  
Phone: (615) 672-4350 ext. 4  
Fax:  
Email: Dwatson@whitehouseTN.gov

## Inside Account Executive

### Evan Ely

290 Davidson Ave.  
Somerset, NJ 08873  
Phone: 732-652-0273  
Fax: 732-564-8224  
Email: Evan\_Ely@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 OpenGov Procurement - Between \$20-40 Million-1Y Vertosoft - Part#: OG-SWFO-B2040M-AR-1Y Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI Coverage Term: 12/1/2024 – 6/30/2025	1	\$9,749.98	\$9,749.98
2 Professional Services Deployment - Prepaid - Between \$20-40 Million - 0Y Vertosoft - Part#: OG-PSBG-B2040M-OT-0Y Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI Coverage Term: 12/1/2024 – 6/30/2025	114	\$228.69	\$26,070.66
3 OpenGov Procurement - Between \$20-40 Million-1Y Vertosoft - Part#: OG-SWFO-B2040M-AR-1Y Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI Coverage Term: 7/1/2025 – 6/30/2026 <b>Note: Year 2 Cost</b>	1	\$16,714.25	\$16,714.25
4 OpenGov Procurement - Between \$20-40 Million-1Y Vertosoft - Part#: OG-SWFO-B2040M-AR-1Y Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI Coverage Term: 7/1/2026 – 6/30/2027 <b>Note: Year 3 Cost</b>	1	\$17,549.96	\$17,549.96
Total			\$70,084.85

### Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.



# OpenGov Procurement

## Investment & Project Planning



November 1, 2024

## Trusted by over 2,000 Governments

Leading Tennessee governments choose OpenGov



BRENTWOOD



 **OPENGOV** Confidential, Do not share

**Responsive** multi-channel  
US-based and  
Tennessee-based support

**Timely** implementation  
based on best-practices

### **Proven** Results

- 80% less time spent on reporting
- 90% less time spent on writing and releasing RFPS
- 3-4x increase in supplier responses

## Current State @ City of White House

- Currently use Vendor Registry for a vendor portal with on average 3 responses per bid
- Putting out around 20 bids per year
- Solicitations are sourced online and built on Word documents, which is a manual process &
- While the purchasing process is mainly decentralized, there is a stronger desire to streamline and standardize processes
- Department heads want to spend less time creating bids
- Compliance is a potential large risk for the city
- There are several larger capital projects upcoming including infrastructure for roads and bridges

## Future State @ City of White House

- Experience the industry's most automated solicitation development solution, while enjoying collaborative eProcurement and proactive contract management — purpose-built for modern government on a single platform
  - Solicitation & Development
    - Build high quality solicitations in record time using award-winning RFx assembly automation
  - Supplier Engagement and Evaluation & awards
    - Unprecedented Collaboration + 3-4x More Supplier Response
  - Contract Management
    - Enjoy bi-lateral workflows for contract onboarding, renewals and closeouts, plus COI expiration management, built-in transparency, accessibility and collaboration — establishing a single, centralized source of truth for your entire agency.
  - Vendor Portal
    - With OpenGov Procurement, suppliers of all types, sizes, and locations have equal access to 1000s of government bids — free of charge

# Why OpenGov @ White House

- Have saved customers, like the City of Edgewood, Kentucky **\$30,000 on initial bids** with vendors that have previously never bid on projects
  - With 20 bids, White House could **save upwards of \$600,000 year one**
- Saved customers like Greenville County, SC up to **90% of time on solicitation development** in order to spend time on key critical projects
- OpenGov does not charge vendors which results in increase of **3-4x bid responses**, for White House, that could mean going **from 3 responses to 9 responses per bid**, with 20 bids, that could mean an **additional 120 responses**
- Automate **contract management** to reduce risk of compliance breaches, as well as automates end-to-end workflows to ensure best procurement practices are upheld
- **3 of 4 last NIGP presidents** selected OpenGov for Procurement
- OpenGov **does not charge vendors** to receive alerts or join the portal
- **US-based award winning support** and implementation teams
- Reduce the need for adding additional headcount on the Procurement team, which could **save upwards of \$40,000-\$70,000 per year**

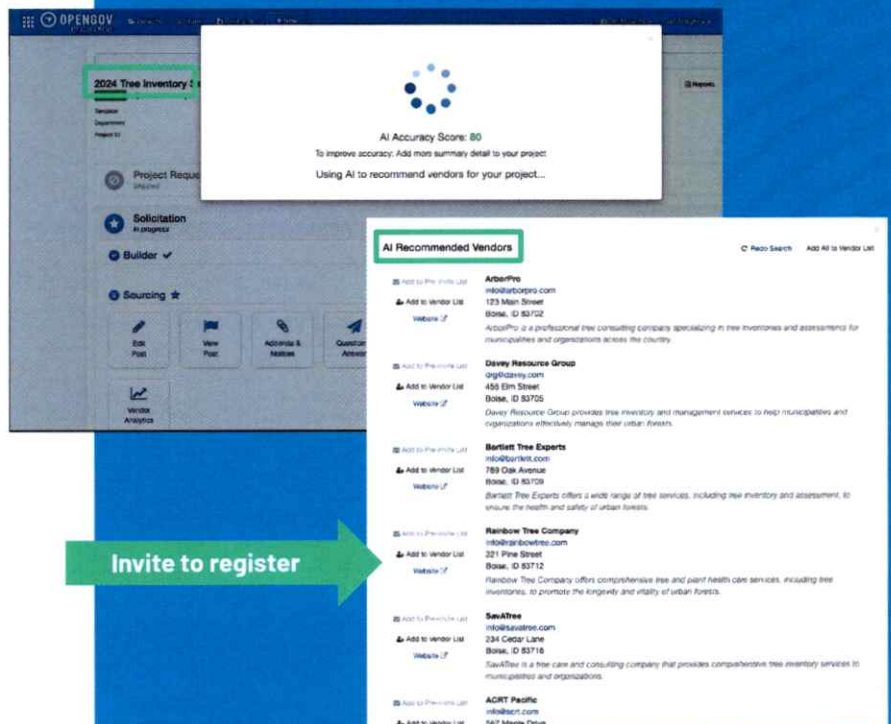
 **OPENGOV** Confidential, Do not share

## AI to Find Suppliers

Unique to OpenGov

1. **Select a Scope of Work**
2. **Find new, relevant suppliers** within seconds, leveraging AI search features
3. **Invite suppliers** to register with your jurisdiction with a single click

 **OPENGOV** Confidential, Do not share



OpenGov Procurement

AI Accuracy Score: 80  
To improve accuracy: Add more summary detail to your project.  
Using AI to recommend vendors for your project...

AI Recommended Vendors

Vendor Name	Contact Information	Action
Arbortree	info@arbortree.com 123 Main Street Bowie, ID 83702	Add to Vendor List
Arbortree	Arbortree is a professional tree consulting company specializing in tree inventories and assessments for municipalities and organizations across the country.	
Devey Resource Group	info@devey.com 456 Elm Street Bowie, ID 83705	Add to Vendor List
Devey Resource Group	Devey Resource Group provides tree inventory and management services to help municipalities and organizations effectively manage their urban forests.	
Burlett Tree Experts	info@burlett.com 789 Oak Avenue Bowie, ID 83708	Add to Vendor List
Burlett Tree Experts	Burlett Tree Experts offers a wide range of tree services, including tree inventory and assessment, to ensure the health and safety of urban forests.	
Rainbow Tree Company	info@rainbowtree.com 321 Pine Street Bowie, ID 83712	Add to Vendor List
Rainbow Tree Company	Rainbow Tree Company offers comprehensive tree and plant health care services, including tree inventories, to promote the longevity and vitality of urban forests.	
SavAtree	info@savatree.com 234 Cedar Lane Bowie, ID 83716	Add to Vendor List
SavAtree	SavAtree is a tree care and consulting company that provides comprehensive tree inventory services to municipalities and organizations.	
ACRT Pacific	info@acrt.com 567 Maple Drive	Add to Vendor List

Invite to register

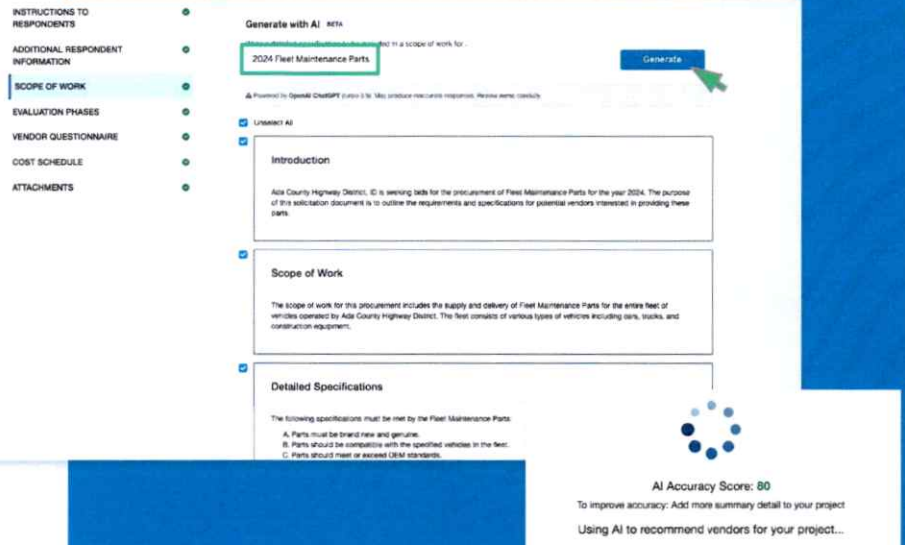


# AI to Build Scopes

Unique to OpenGov

**Get scope of work terms** within seconds using natural language search

**Focus on Strategy** instead of hunting for scope terms



The screenshot displays the OpenGov AI interface. On the left, a sidebar lists navigation options: INSTRUCTIONS TO RESPONDENTS, ADDITIONAL RESPONDENT INFORMATION, SCOPE OF WORK (highlighted), EVALUATION PHASES, VENDOR QUESTIONNAIRE, COST SCHEDULE, and ATTACHMENTS. The main content area features a 'Generate with AI' section with a text input field containing '2024 Fleet Maintenance Parts' and a 'Generate' button. Below this, a 'Powered by OpenAI GPT-4o' notice is visible. The generated content is organized into sections: 'Introduction' (describing the procurement of Fleet Maintenance Parts for 2024), 'Scope of Work' (detailing the supply and delivery of parts for various vehicle types), and 'Detailed Specifications' (listing requirements for parts to be brand new, competitive, and meet OEM standards). An 'AI Accuracy Score: 80' is displayed at the bottom right, accompanied by a circular progress indicator and a prompt to improve accuracy by adding more detail.

# Live Chat Support

Unique to OpenGov

## Focus on Strategy

- The only solution in public procurement to provide live chat support to internal teams **AND** vendors
- Let OpenGov's Procurement experts answer commonly asked and technical questions
- Avg. question answered in under 2-minutes

## Leave these questions to us:

How can I find a project and/or agency portal?  
How can I view public contracts for an agency?  
How many vendors viewed my solicitation?  
Can vendors No Bid line items?  
Can I create a consensus scorecard?  
How do I release a private solicitation?  
Can I register as an emergency vendor?  
When I respond to a question, who is notified?

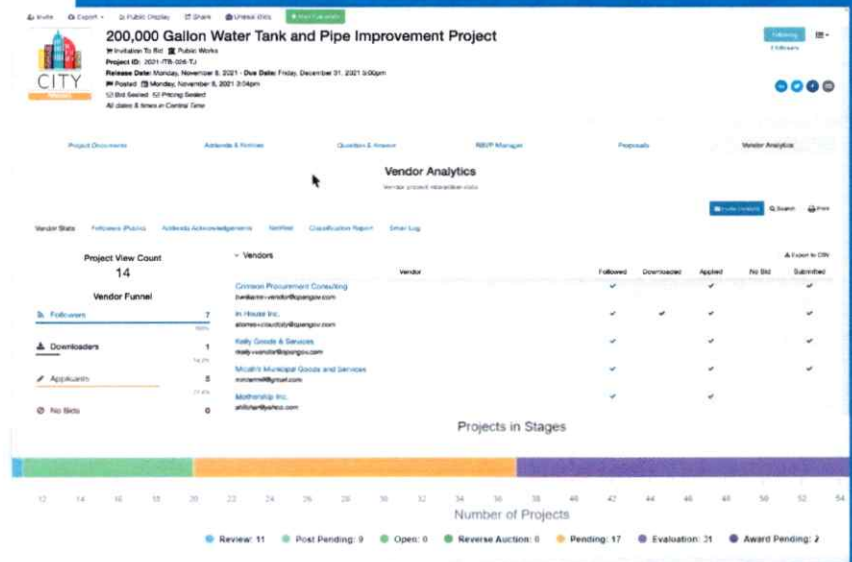
# Visual Reporting

Make analytics accessible to all stakeholders

Promote strategic decisions

Access real-time reporting:

- ✓ Vendor classification
- ✓ Projects by status
- ✓ Projects followed
- ✓ Projects downloaded
- ✓ Projects applied to
- ✓ Submitted bids and more



# Records Retention

Unique to OpenGov

Delete aging, orphaned documents/data in bulk

Automate compliance and audit-trail

The screenshot shows the 'Records Retention Administration' page. It includes a table with columns for 'Title', 'Department', 'Owner', and 'Last updated'. The table lists several records, including 'Construction Manager &...', 'Legislative Representati...', 'Video in the Fire Trainin...', 'Water Utility Rate Cons...', and 'Specific & Aggregate St...'. Each record has a corresponding 'Last updated' date and time.

Title	Department	Owner	Last updated
Construction Manager &...	Parks and Recreation	Sandra Alcorn	Jun 15, 2022 1:40 PM
Legislative Representati...	City Manager's Office	Troy Rombough	Jul 20, 2022 4:07 PM
Video in the Fire Trainin...	Procurement	Nathan Daou	Sep 2, 2022 8:14 PM
Water Utility Rate Cons...	Business Services	Jenn Myers	Sep 2, 2022 8:16 PM
Specific & Aggregate St...	Business Services	Jenn Myers	Sep 2, 2022 8:17 PM

# Vendor Accessibility



**200%** increase in views on  
bids after switching to OpenGov

"It's like having a weight lifted off your shoulders. The software does it for you."  
-Stephanie Hoke, Finance and Purchasing Manager, LexTran



**Went from 1-2 bid responses previously to  
8 after switching to OpenGov**

*"Just that one solicitation right there was single  
handedly worth acquiring OpenGov."*  
-Cindy White, Director of Purchasing, Collin College

## Implementation Overview @ City of White House

- **Supplier Engagement, Evaluation and Award Solution**
  - Vendor Portal
  - Generic Template
  - Related Training and Knowledge Transfer
- **Solicitation Development Solution (with or without Intake Management) ●**
  - 2 Templates: RFP
  - Related Training and Knowledge Transfer
- **Contract Management Solution**
  - 1 Contract Template
  - Contract Migration
  - Related Training and Knowledge Transfer
- **System Admin Training**
  - Procurement (Super User) Training
  - Template Administration Training
  - Departmental User Training. Super User-led, OpenGov supported
  - Supplier Documentation



# Implementation Timeline @ City of White House

Procurement Suite Illustrative Timeline		Month 1	Month 2	Month 3	Month 4
Procurement Suite	Supplier Engagement, Evaluation, & Award Solution				
	Solicitation Development Solution				
	Contract Management Solution				
	Intake End User Training				
Reporting & Transparency					
GoLive Support	Hypercare				
Customer is responsible for attending the kick off of each phase, providing any necessary data for each phase, participating in working sessions during active phases, and signing off on deliverables at the end of each phase.					

November 13, 2024

## MEMORANDUM

**To:** Board of Mayor and Aldermen  
Gerald Herman, City Administrator

**From:** Isaiah Manfredi, Public Services Director

**Re:** 524 & 538 North Palmers Chapel Road Drainage Remediation (City of White House Rights of Way

---

During the May and June flooding events it came to the attention of the Public Services Department that a severe drainage issue exists within The City of White House Rights of Way in front of the two properties at 524 & 538 North Palmers Chapel Road addresses.

In order to allow positive drainage in this area and to avoid future undermining and driveway entry issues it is requested of the Board of Mayor and Alderman to approve a Change Order in the amounts:

Please see attached quote for pricing and scope of work.

- 1.) 524 North Palmers Chapel Road: \$49,000.00
  - 2.) 538 North Palmers Chapel Road: \$58,800.00
- Total: \$107,800.00

## 524 North Palmers Chapel

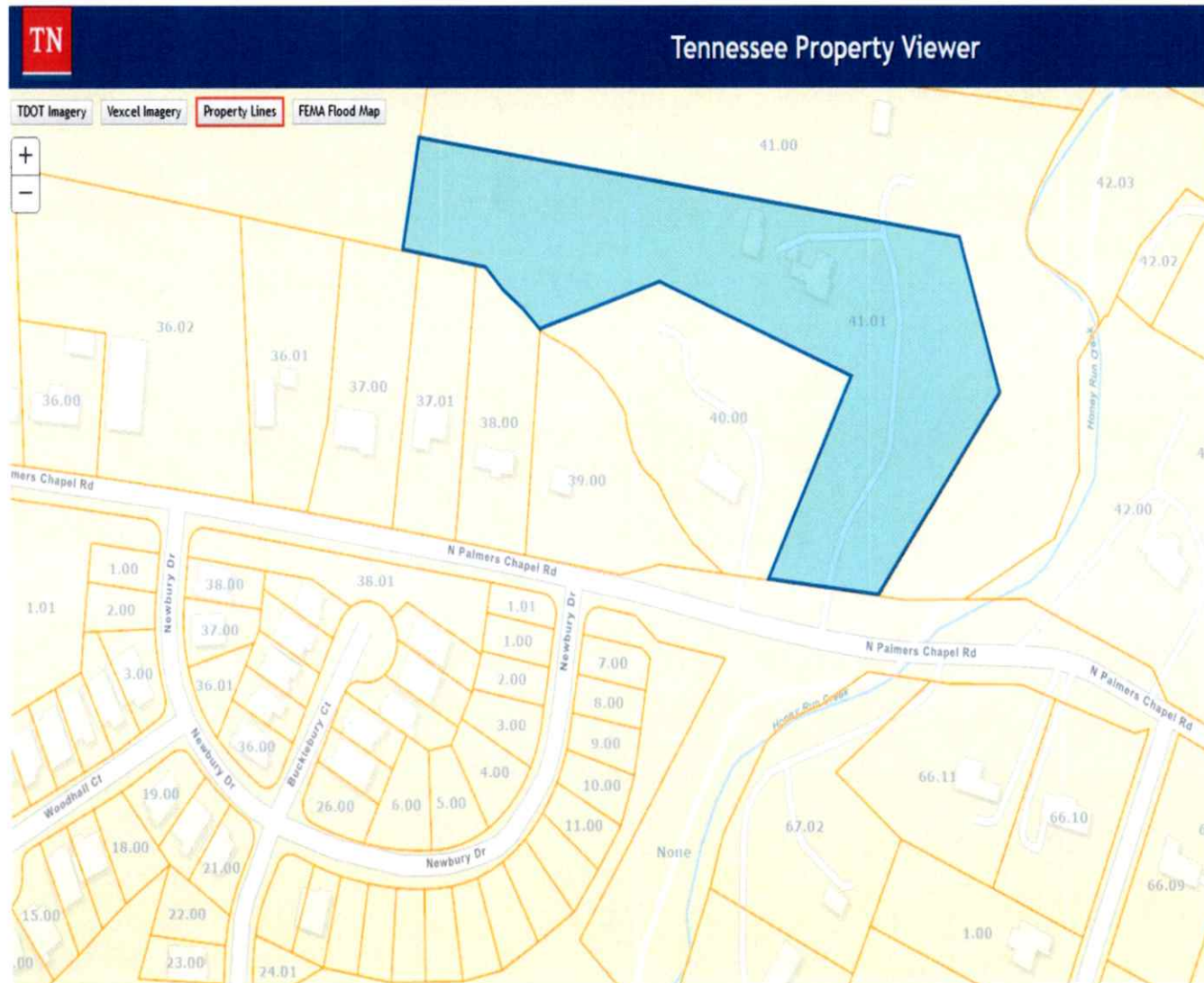




538 North Palmers Chapel Road

TN

Tennessee Property Viewer



Zoom in

Pan

Identify

Help

Try the New Viewer

Try the New Property Viewer

Measure

Search

Search Results

Property Detail

Hide Parcel Highlight(s)

Clear Selection Completely

County:

Owner:

Owner 2:

Address:

Parcel Number:

Deeded Acreage:

Calculated Acreage:

Subdivision:

Subdivision Lot:

Date of TDOT Imagery:

Date of Vexcel Imagery:

County:

Owner:

Owner 2:

Address:

Parcel Number:

Deeded Acreage:

Calculated Acreage:

Subdivision:

Subdivision Lot:

Date of TDOT Imagery:

Date of Vexcel Imagery:

Click [here](#) for the most up-to-date ownership and assessment information.

Click [here](#) if there is a problem with this property.

Export PDF of this map

The property maps represented on this site are compiled from information maintained by your local county Assessor's office and are a best-fit visualization of how all the properties in a county relate to one another. The property lines are determined by examining detailed property descriptions on deeds and by using surveys created by a licensed surveyor but are not conclusive evidence of property ownership in any court of law. If you feel your property is drawn in error, you should contact your local Assessor's office and work with them to resolve the discrepancy.



2124 Nashville Pike  
Gallatin, TN 37066  
Phone: (615) 451-4777

**Company:** City of White House, TN  
**Contact:** Jason Reynolds  
**Email:** [jason.reynolds@csrengineers.com](mailto:jason.reynolds@csrengineers.com)  
**Phone:** 615-347-4331  
**RGI Project:** 0240012  
**Project:** North Palmers Chapel Road Widening  
**Quote No:** NMTN240181X3  
**Date:** November 7, 2024  
**Estimator:** George J. Monachino III

Rogers Group, Inc. (RGI) appreciates the opportunity to submit the following CHANGE ORDER proposal to **City of White House (PRIME CONTRACTOR)** for your consideration on the above referenced project. RGI offers to furnish all labor, materials, and/or equipment required for the performance of the scope of work described here below. RGI's pricing is conditioned on the clarifications, terms, and conditions set forth herein. Should you have any questions concerning our proposal or require further information or clarifications, please don't hesitate to contact **George J. Monachino III (615-604-7682 or [george.monachino@rogersgroupinc.com](mailto:george.monachino@rogersgroupinc.com))**.

#### **SCOPE OF WORK:**

The Bid Items scope of work priced herein consists of, and is limited to:

- 524 NPC: Remove existing 42/48-inch pipe, install 64-linear feet of 48-inch RCP, 1-each 48-inch precast winged headwalls, and rip-rap
- 538 NPC: Remove existing 40-inch pipe, install 80-linear feet of 48-inch RCP, 2-each 48-inch precast winged headwalls, and repave driveway.
- Both areas include #57 stone full depth backfill for the pipe ditch within the **driveway's** location. Any ditch outside the driveway will be backfilled with #57 stone to 12-inches above the pipe and then on-site excavated material from the ditch.
- All excess material to be hauled off-site.

#### **PRICING SCHEDULE:**

Change Order #2 Pricing	
1. 524 NPC	\$ 49,000.00
2. 538 NPC	\$ 58,800.00



# City of White House

*Parks, Recreation & Cultural Arts*

105 College Street  
White House, TN 37188  
Phone: 615.672.4350 x.2114  
Fax: 615.616.1057

**Kevin Whittaker**  
Director

**Selena Clouse**  
Assistant Director

**Linda Brooks**  
Office Administrator

**Steven Russell**  
Park Maintenance Supervisor

## **MEMORANDUM**

Date: November 7, 2024

To: Board of Mayor and Aldermen  
Gerald Herman, City Administrator

From: Kevin Whittaker, Director of Parks and Recreation

Re: Recreation Center Fitness Equipment

The Parks and Recreation Department is ready to purchase the fitness equipment that will be going in the Fitness Center in the new Recreation Center. The Fitness Center will be split between the main floor and studio. The equipment we are proposing will serve for both rooms. The main floor will have free weights, weight machines, treadmills, seated and upright bikes, and elliptical machines. The studio will have lightweight free weights, fitness bands, yoga mats, kettle bells, and a storage rack for functional fitness. The studio will have enough equipment for small group exercise classes. A layout and full quote can be seen on the corresponding sheets.

We feel this proposal provides the citizens with a diverse range of equipment to meet the needs of all ages, abilities and fitness levels and access to high quality fitness equipment while also setting us up to provide high quality fitness classes. This meets our vision of improving the health and wellbeing of the entire community.

This equipment is to be purchased off state contract from Life Fitness ##081120-LFF at a price of \$229,329.49, which is \$20,000 less than we budgeted. This will be coming out of the 900 Capital Budget line of the Park Maintenance Budget where all other Recreation Center expenses have been taken. I am recommending approval.

Thank You





# WHITE HOUSE PARKS & REC

## WHITE HOUSE TN

Sales Contact:

Sonia Darby

Date: 6.10.24

Version: 1.05

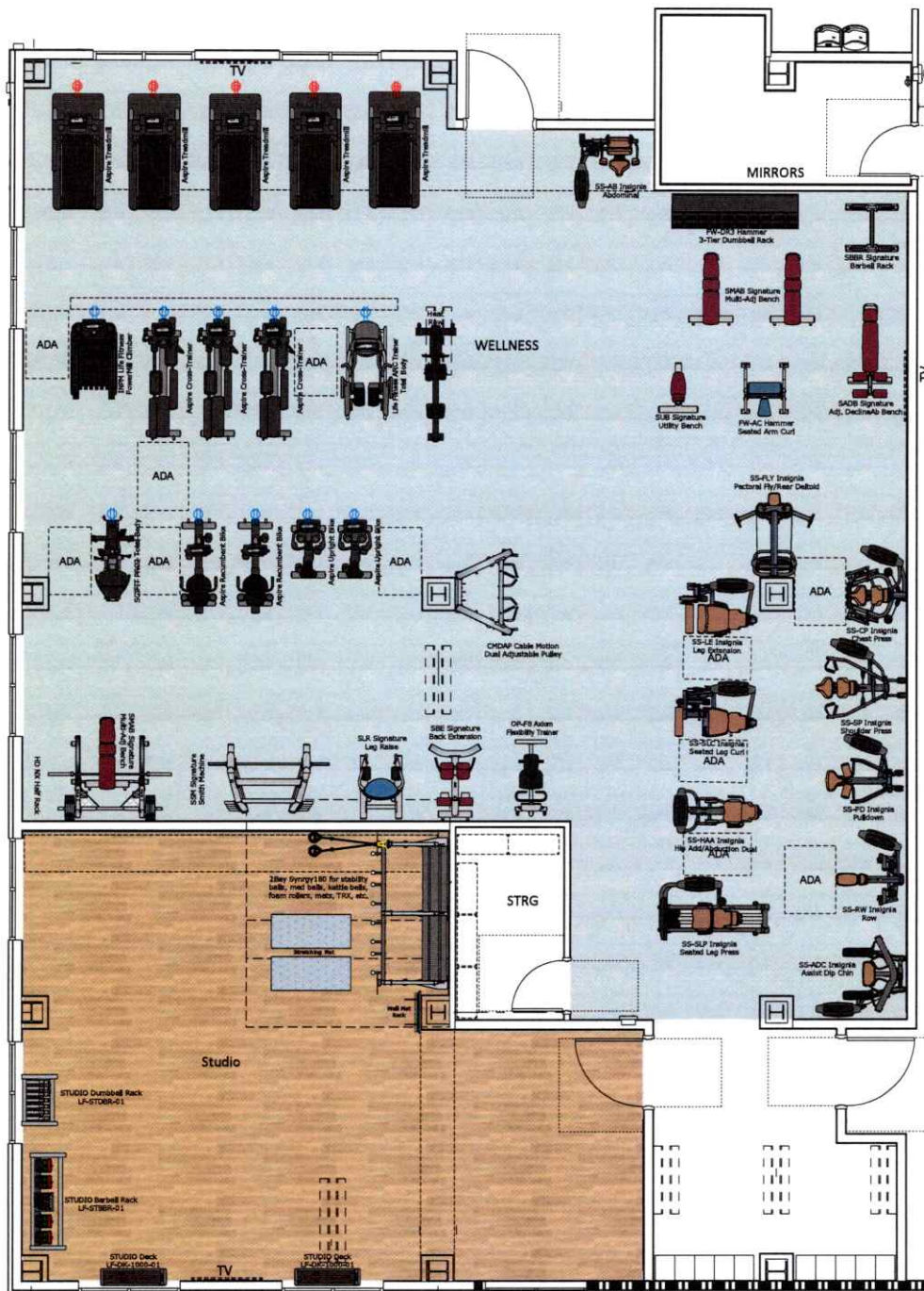
Scale: 3/32"=1'-0"

### DISCLAIMER:

THIS FLOORPLAN IS PROVIDED FOR GENERAL VISUAL REFERENCE ONLY. ANY DIMENSIONS USED TO CREATE THESE DRAWINGS SHOULD BE VERIFIED BY THE OWNERS OF THE FACILITY, CONTRACTORS AND/OR THEIR AGENTS. THESE DRAWINGS ARE NOT DESIGNED TO BUILD FROM AND SHALL NOT BE USED AS BUILDING DOCUMENTS BY ANY PARTIES. LIFE FITNESS MAKES NO REPRESENTATION OR WARRANTY THAT THE FLOORPLAN COMPLIES WITH ANY APPLICABLE LAW, CODES, RULE OR REGULATION OR ANY INDUSTRY OR SAFETY STANDARD OR REQUIREMENT, INCLUDING ASTM OR EUROPEAN STANDARD SPACING RECOMMENDATIONS FOR ACCESS, PASSAGE AROUND, OR EMERGENCY DISMOUNT. COMPLIANCE WITH INDUSTRY STANDARDS, APPLICABLE LAW, CODES, RULE OR REGULATION REGARDING PLACEMENT OF AND CLEARANCE OF EQUIPMENT AND ASSOCIATED ITEMS IS BY OWNER AND LIFE FITNESS DISCLAIMS ALL RESPONSIBILITY WITH RESPECT THERETO.

### ADDITIONAL NOTES:

FLOOR PLAN DIMENSIONS ARE BASED ON INFORMATION PROVIDED BY FACILITY OWNER OR ITS REPRESENTATIVES AND SHOULD BE VERIFIED IN THE FIELD.

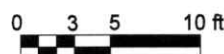


### Electrical Legend:

- DEDICATED RECEPTACLE
- STANDARD RECEPTACLE
- OPTIONAL RECEPTACLE
- WFI / WIRED INTERNET
- TV CONNECTION

CONSULT A QUALIFIED ELECTRICAL PROFESSIONAL TO DETERMINE POWER REQUIREMENTS AND PLACEMENT.

POWER, DATA, AND TV REQUIREMENTS VARY BASED ON OPTIONS SELECTED.



*Life Fitness*

**LIFE FITNESS ASPIRE CARDIO TREADMILL (ASPT-SL)****Exclusive Life Fitness Features**

- > **Exerciser Comfort:** The Flex Deck® Shock Absorption System reduces impact with 8 large Lifespring™ shock absorbers.
- > **Inviting Design:** Thoughtful touches like a large accessory tray and cross handrail add plenty of exerciser comfort
- > **Operational Efficiency:** Advanced engineering improves operational efficiency by simplifying interior mechanics, which makes maintenance easier and provides lasting value.
- > **Halo Fitness Cloud:** Halo offers insights into equipment use and exerciser behavior. It also allows for seamless software updates, facility-wide equipment settings, and service notifications.
- > **Life Fitness Connect App:** Offers seamless tracking and digital connectivity on and off all Life Fitness equipment through a free-to-download app.

**Additional Features**

- > **SL Console:** Intuitive LED exerciser experience combined with digital connection and sleek, modern design.
  - Bluetooth®, BLE, ANT+, and NFC connection keep exercisers engaged
  - Apple Watch® compatibility with tap-to-engage technology
  - 17 workouts available
  - USB port for charging devices and updating software
  - User can select from up to 11 language choices
  - CSAFE Port allows easy installation of CSAFE compatible devices like MYE
  - Preventive maintenance metrics can be set by facilities and alerted with an on-console service notification.
- > 0.5 – 12 mph speed; 0 – 15% incline
- > 3.5" (9 cm) precision crowned steel rollers, front and back
- > Motor System: 4-HP AC Continuous Duty (8-HP Peak Duty) Motor. Motor efficiency rated IE2 at 2-HP
- > 22" x 60" running surface
- > 10" step-up height
- > Integrated accessory tray and molded in cup holders
- > 400 lbs. maximum user weight
- > Quick-release removable shroud for simple serviceability
- > Front wheels for easy mobility
- > Plastic lower side rails and end caps
- > 20" side handrails
- > Arctic Silver and Smooth Charcoal color options



*LifeFitness*



**LIFE FITNESS ASPIRE ELLIPTICAL (ASPX-SL)****Exclusive Life Fitness Features**

- > **Smooth Comfort:** The elliptical path is the culmination of the latest biomechanics research done by Life Fitness and years of study of how the body interacts with a cross-trainer. The result is an inviting elliptical that provides workouts that feel extremely natural because the path of motion is very similar to an exerciser's actual running stride.
- > **Operational Efficiency:** The majority of the Aspire elliptical is preassembled, which makes installation quick and easy. And, we've reduced mechanical complexity to make service easier and to ensure reliability.
- > **Halo Fitness Cloud:** Halo offers insights into equipment use and exerciser behavior. It also allows for seamless software updates, facility-wide equipment settings, and service notifications.
- > **Life Fitness Connect App:** Offers seamless tracking and digital connectivity on and off all Life Fitness equipment through a free-to-download app.

**Additional Features**

- > **SL Console:** Intuitive LED exerciser experience combined with digital connection and sleek, modern design.
  - Bluetooth®, BLE, ANT+, and NFC connection keep exercisers engaged
  - Apple Watch® compatibility with tap-to-engage technology
  - 18 workouts available
  - USB port for charging devices and updating software
  - User can select from up to 11 language choices
  - CSAFE Port allows easy installation of CSAFE compatible devices like MYE
  - Preventive maintenance metrics can be set by facilities and alerted with an on-console service notification.
- > 18" (46 cm) Ergonomic Fixed Stride
- > 25 resistance levels
- > Auto Start: Brings power to console when user begins pedaling
- > 400 lbs. maximum user weight
- > Quick-release removable shroud for simple serviceability
- > Rear wheels for easy mobility
- > Central, fixed support handlebars
- > Oversized 15" (38 cm) pedals
- > Self-powered; optional plug-in accessory
- > Removable locking cup holder
- > Generator Drive System
- > Arctic Silver and Smooth Charcoal color options



*LifeFitness*



**LIFE FITNESS ASPIRE CARDIO RECUMBENT BIKE (ASPR-SL)****Exclusive Life Fitness Features**

- > **Generator Drive System:** Drive system with 8-ribbed poly-V belt resistance provides a smooth, quiet operation and requires limited maintenance.
- > **A Comfortable Ride:** backrest, lumbar support and a wrap-around adjustment lever combine to help exercisers achieve maximum comfort.
- > **Halo Fitness Cloud:** Halo offers insights into equipment use and exerciser behavior. It also allows for seamless software updates, facility-wide equipment settings, and service notifications.
- > **Life Fitness Connect App:** Offers seamless tracking and digital connectivity on and off all Life Fitness equipment through a free-to-download app.

**Additional Features**

- > **SL Console:** Intuitive LED exerciser experience combined with digital connection and sleek, modern design.
  - Bluetooth®, BLE, ANT+, and NFC connection keep exercisers engaged
  - Apple Watch® compatibility with tap-to-engage technology
  - 17 workouts available
  - USB port for charging devices and updating software
  - User can select from up to 11 language choices
  - CSAFE Port allows easy installation of CSAFE compatible devices like MYE
  - Integrated TV controls
  - Preventive maintenance metrics can be set by facilities and alerted with an on-console service notification.
- > 400 lbs. maximum user weight
- > Quick-release removable shroud for simple serviceability
- > Front wheels for easy mobility
- > 25 resistance levels
- > Maximum resistance (Watts): 900+
- > Self-powered
- > Wide Ride™ Pedals
- > Seat with lumbar support
- > 41 Fine-tuned seat adjustment positions
- > Wrap-around seat adjustment lever
- > Arctic Silver and Smooth Charcoal color options



*LifeFitness*

**LIFE FITNESS ASPIRE CARDIO UPRIGHT BIKE (ASPC-SL)****Exclusive Life Fitness Features**

- > **Comfortable Cardio:** The adjustable Comfort Curve seat and racing handlebars that let exercisers choose the ideal riding position ensure a comfortable workout experience
- > **Trusted Reliability:** Rooted in decades of proven durability. The generator drive system with poly-V belt resistance requires limited maintenance and offers a smooth, quiet operation
- > **Halo Fitness Cloud:** Halo offers insights into equipment use and exerciser behavior. It also allows for seamless software updates, facility-wide equipment settings, and service notifications.
- > **Life Fitness Connect App:** Offers seamless tracking and digital connectivity on and off all Life Fitness equipment through a free-to-download app.

**Additional Features**

- > **SL Console:** Intuitive LED exerciser experience combined with digital connection and sleek, modern design.
  - Bluetooth®, BLE, ANT+, and NFC connection keep exercisers engaged
  - Apple Watch® compatibility with tap-to-engage technology
  - 17 workouts available
  - USB port for charging devices and updating software
  - User can select from up to 11 language choices
  - CSAFE Port allows easy installation of CSAFE compatible devices like MYE
  - Preventive maintenance metrics can be set by facilities and alerted with an on-console service notification.
- > 400 lbs. maximum user weight
- > Quick-release removable shroud for simple serviceability
- > Integrated accessory tray
- > Front wheels for easy mobility
- > 25 resistance levels
- > Maximum resistance (Watts): 900+
- > Height position adjustment (easy to reach lever while on or off the product)
- > Self-powered
- > Generator Drive System with 8-ribbed poly-V belt for smooth, quiet operation with reduced maintenance
- > Racing handlebars
- > Wide Ride™ Pedals
- > Comfort Curve™ Seat
- > 42 Fine-tuned seat adjustment positions
- > Arctic Silver and Smooth Charcoal color options



*LifeFitness*



**TOTAL BODY ARC TRAINER WITH INTEGRITY SL CONSOLE****Exclusive Life Fitness Features**

- > Total-Body configuration allows exercisers of all fitness levels to engage their whole bodies while on an alternative-motion cross-trainer. It includes cruiser grips and curved hand grips that have remote controls for incline and resistance adjustments on the fly.
- > Provides a low impact training solution to an extremely wide range of users from rehabilitation clients and deconditioned members up to professional athletes.
- > Proven to have lower knee stress than walking. Has a lower rating of perceived exertion (RPE) which is very beneficial for beginner exercisers and exerciser adherence.
- > Burns 9-16% more calories, with no more perceived effort than competitive products.
- > Up to 1200 watts of available power allows it to be used for strength and power training.
- > 100 resistance levels
- > 0-21 Incline levels: 0-6 (calves, glutes, hamstring); 7-14 (calves, glutes, hamstring and quads); 15-21 (quads)
- > Heart Rate Monitoring: Lifepulse™ hand sensors with digital heart rate monitoring and Polar® telemetry (chest strap required)
- > Halo Fitness Cloud: Halo offers insights into equipment use and exerciser behavior. It also allows for seamless software updates, facility-wide equipment settings, and service notifications.
- > Life Fitness Connect App: Offers seamless tracking and digital connectivity on and off all Life Fitness equipment through a free-to-download app.
- > Wireless Internet Connectivity enables access to Halo Fitness Cloud, which offers detailed equipment data and valuable insights into exerciser habits, staffing needs and equipment layout suggestions.

**Additional Features**

- > **Integrity SL Console:** Intuitive LED exerciser experience combined with digital connection and sleek, modern design.
  - Bluetooth®, BLE, ANT+, and NFC connection keep exercisers engaged
  - Apple Watch® compatibility with tap-to-engage technology
  - 15 workouts available
  - USB port for charging devices and updating software
  - User can select from up to 11 language choices
  - CSAFE Port allows easy installation of CSAFE compatible devices like MYE
  - Preventive maintenance metrics can be set by facilities and alerted with an on-console service notification.
- > Optional TV controls feature channel/track control, volume, closed captioning. Available with optional 15" Attachable TV System
- > Integrated device holder, reading rack and accessory tray
- > 400 lbs maximum user weight
- > Frame colors: Titanium Storm, Arctic Silver, Diamond White, Black Onyx



*LifeFitness*



**POWERMILL WITH SL CONSOLE****Exclusive Life Fitness Features**

- > Halo Fitness Cloud: Halo offers insights into equipment use and exerciser behavior. It also allows for seamless software updates, facility-wide equipment settings, and service notifications.
- > Life Fitness Connect App: Offers seamless tracking and digital connectivity on and off all Life Fitness equipment through a free-to-download app.
- > SureStepSystem™ (S3) technology ensures that users are on stable footing throughout a workout.
- > 205 sq. in. of usable step space is the largest in the fitness industry
- > Multiple modular panels allow for easy internal access during maintenance
- > AC motor brings PowerMill to a smooth stop, and a mechanical brake then locks the steps in place until the machine is started again for a stable platform when setting up a workout
- > Heart Rate Monitoring: Lifepulse™ Digital Heart Rate Monitoring with DSP (Digital Signal Processing) and Polar® Telemetry (chest strap required)

**Additional Features**

- > **Integrity SL Console:** Intuitive LED exerciser experience combined with digital connection and sleek, modern design.
  - Bluetooth®, BLE, ANT+, and NFC connection keep exercisers engaged
  - Apple Watch® compatibility with tap-to-engage technology
  - 17 workouts available
  - USB port for charging devices and updating software
  - User can select from up to 11 language choices
  - CSAFE Port allows easy installation of CSAFE compatible devices like MYE
  - Preventive maintenance metrics can be set by facilities and alerted with an on-console service notification.
- > Customized Cool Down
- > 26 resistance levels
- > 400 lbs maximum user weight
- > Integrated reading rack, cup holder and accessory tray
- > Integrated TV controls on console including numeric keypad, channel/track control, volume, source select, closed captioning, mute, pause and "last" buttons
- > Frame colors: Titanium Storm, Arctic Silver, Diamond White, or Black Onyx



*Life Fitness*

**HEAT ROW (PRF-ROW)****Dimensions: 85" x 28" x 47" (216cm x 71cm x 120cm)****Weight: 134 lbs ( 61 kg)**

The powerful, modern design of the Heat Row allows exercisers to train for every intensity level in any setting. We pushed the envelope to create a streamlined rower that helps exercisers to push past their limits. The intuitive LCD console offers an easy-to-use digital experience with extremely accurate feedback.

- > **Train For Every Intensity Level:** Performance rowing challenges exercisers in a group or individual environment. The powerfully designed rower provides accurate power readings and 100 resistance levels that allow exercisers to fine tune their workouts to any level of intensity.
- > **Smart Design Touches:** Life Fitness is known for product design that enhances the exerciser experience. The Heat Row follows that approach. Features like smartly designed easyaccess ratchet foot straps, and smooth air/magnetic resistance contribute to a performance workout that's inviting and rewarding.
- > **Simplify Your Rowing Experience:** The LCD console automatically boots up into Quick Start mode, giving exercisers the ability to start their workout quickly. The intuitive LCD console allows instructors to optimize a small group training class or enable exercisers to easily train on their own with simple programs including target workouts, distance, time, calories, and intervals.



**SCIFIT PRO2® TOTAL BODY EXERCISER (PRO2)****PRO2® Key Features**

- > Use with total body, upper body, or lower body for versatile exercise
- > Dependent motion allows stronger extremities to assist weaker ones
- > Adjustable upper and lower cranks: 3 length settings
- > Bi-directional resistance provides versatility, helps prolong exercise and promotes reciprocal muscle balance
- > Step-through seating allows easy entry and safe access for all users
- > Seat slides off for direct wheelchair access – ADA compliant

**Additional Features**

- > Low starting resistance – 6 watts
- > 191 levels of resistance – 20 levels adjustable in .1 increments
- > Premium seat adjusts up/down, forward/back, swivels and reclines
- > Bariatric seat and standard seat also available
- > Adjust the seat forward and back from any point around the machine with 360° Therapist Assist Pedals
- > 7" LCD full color touch screen display
- > ISO-Strength – isokinetic program for safe, accommodating resistance
- > Power Burst – 8-second burst of high intensity training
- > 9 console languages – English, Spanish, French, German, Russian, Japanese, Chinese, Italian, Dutch
- > Programs: Quick Start, Manual, Heart Rate, Constant Work (METs and Watts), ISO-Strength, Hills, Fit-Quik®, Random, Heart Fit Test & Training, Power Fit Test and Training, Stress Test
- > Integrated water bottle holder, accessory tray, personal cooling fan
- > Self-generating; low-voltage AC adapter, included
- > Maximum user weight capacity: 450 lbs.
- > Available with Premium Seat (as shown; 450 lb. user capacity; seat adjusts up/down, forward/back, swivels, reclines; cool gray covers): PRO230-INT
- > Available with Standard Seat (500 lb. user capacity; seat adjusts forward/back only; charcoal covers): PRO232-INT
- > Available with Bariatric Seat (600 lb. user capacity; seat adjusts forward/back only; cool gray covers): PRO248-INT

**HAMMER STRENGTH 3 TIER DUMBBELL RACK (FW-D3)**

**Machine Weight: 265 lbs    Starting Resistance: N/A**

**Size: in. = 90L x 25W x 39H**

- > The Three Tier Dumbbell Rack gives you convenient storage for 15 pairs of dumbbells
- > Optional: floor bumpers



*LifeFitness*



*LifeFitness*

# Multi-Adjustable Bench

## LBR-MA

**Size (D x W x H):** 58" x 29" x 17"

Metric (cm): 147 x 73 x 43

**Recommended Live Area (D x W):** 106" x 53"

Metric (cm): 269 x 135

**Weight:** 110 lbs (50 kg)

**Max User Weight:** 300 lbs (136 kg)

**Max Training Weight:** 500 lbs (227 kg)

### Adjustments:

- 7 Back Pad Adjustments: -10°, 0°, 15°, 30°, 45°, 60°, 70°
- 3 Seat Pad Adjustments: 0°, 15°, 30°

### Key Features:

- Ergonomic, easy to see adjustments purposefully placed to be used from both a seated and standing position.
- Angle of adjustment lasered directly into indexing plate for precision adjusting.
- Front pegs act as both a handle for transportation and a stable foot hold for decline exercises.
- Oversized seat plates help protect your pads from dumbbells or other accessory damage during curls and enhance seat pad rigidity.
- Minimized gap between the back pad and seat pad helps deliver exceptional comfort in all adjustment positions.
- Pad Dimensions:
  - Head Pad: 11" (28 cm)W x 9" (23 cm)L
  - Back Pad: 11" (28 cm)W x 24" (61 cm)L





# Adjustable Decline Bench

## LBR-DB

**Size (D x W x H):** 73" x 29" x 41"

Metric (cm): 185 x 73 x 104

**Recommended Live Area (D x W):** 121" x 53"

Metric (cm): 307 x 135

**Weight:** 175 lbs (80 kg)

**Max User Weight:** 300 lbs (136 kg)

**Max Training Weight:** 500 lbs (227 kg)

**Adjustments:** +10°, 0°, -10°, -20°, -30°

### Key Features:

- Ergonomic, easy to see adjustments purposefully placed to balance pad for near weightless adjustment.
- Angle position of adjustment lasered directly into indexing plate for precision adjusting.
- Centralized, ergonomic handle to assist with ease of entry / exit.
- Large diameter wheels use a soft, non-skid rubber for smooth and simple transportation.
- Pad Dimensions:
  - Head Pad (L x W): 11" x 9" (28 x 23 cm)
  - Back Pad (L x W): 11" x 36" (28 x 92 cm)







# Barbell Rack 10

## LBR-BR

**Size D x W x H):** 33" x 35" x 57"

**Metric (cm):** 145 x 89 x 84

**Recommended Live Area (D x W x H):** 81" x 60" x 72"

**Metric (cm):** 2106 x 152 x 183

**Weight:** 128 lbs (58 kg)

**Max Capacity:** 1,100 lbs (500 kg)

### Key Features:

- Accommodates 5 (Straight & EZ Curl) fixed weight barbells, 20 - 110 lbs (10 - 45 kg).
- Molded urethane supports protect both the frame & barbell from wear, scratches or paint chips.
  - Urethane supports are replaceable.





**HAMMER STRENGTH SEATED ARM CURL (FW-AC)****Machine Weight: 160 lbs    Starting Resistance: N/A****Size: in. = 39L x 36W x 43H**

- > Offers the traditional preacher curl position with the same high-grade durability and quality that comes with Hammer Strength benches and racks
- > Optional: floor bumpers

**SIGNATURE SERIES UTILITY BENCH (SUB)****Machine Weight: 50 lbs    Weight Stack: N/A****Size: in. = 28L x 36W x 36H**

- > Seat positioned low to the ground for maximum stability and comfort
- > 80-degree back pad angle

**LIFE FITNESS BACK EXTENSION (LBR-BE)****Machine Weight: 151 lbs    Weight Stack: N/A****Size: in. = 50L x 37W x 38H**

- > Adjustable pad support to accommodate all sized users
- > V-shaped pad design provides greater comfort throughout range of motion
- > Lower roller pads positioned to increase stabilization and comfort throughout exercise
- > Handles positioned for easy entry and exit without interfering with the exercise

**LIFE FITNESS LEG RAISE (LBR-LR)****Machine Weight: 140 lbs    Weight Stack: N/A****Size: in. = 46L x 33W x 64H**

- > Unique back pad provides lumbar and back support that conforms to the varying angles of the body throughout the range of motion
- > The flexible domed back pad allows the user to fully extend and contract lower and upper abdominals by allowing full extension at the start position and providing extra support at the finish position
- > Handles and foot platforms allow for easy entry and exit for all sized users

**SIGNATURE SERIES SMITH MACHINE (SSM)****Machine Weight: 580 lbs    Weight Stack: N/A****Size: in. = 49L x 87W x 93H**

- > 7-degree bar angle follows the natural free weight path of movement for pressing or squatting
- > Fully enclosed linear bearings with unsupported guide rods
- > Counter weight inside the D-tube eliminates shrouds



The Life Fitness logo in a stylized red script font.

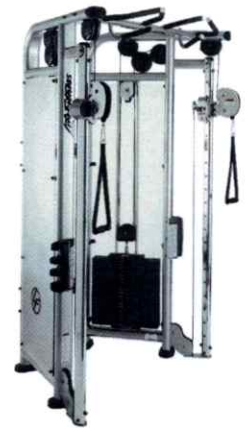
### **SIGNATURE SERIES CABLE MOTION DUAL ADJUSTABLE PULLEY (CMDAP)**

**Machine Weight: 1265 lbs    Weight Stack: 2 x 390 lbs**

**Size: in. = 44L x 62W x 95H (With pull up handles)**

**Size: in. = 44L x 62W x 93H (Without pull up handles)**

- > 20 adjustment positions per column allow users to perform over 225 exercises for the ultimate in strength training variety
- > 1:4 resistance level for low starting resistance and high speed movements suitable for sport-specific training
- > Low starting resistance for deconditioned or rehab users
- > Dual weight stacks allow unbalanced loading
- > Dual-roller mechanism provides smooth and easy adjustment
- > Includes accessory kit with 10 different handles, and instructional poster and CD.
- > These handles include a carabiner (2), long bar, short sport bar, triceps rope, short strap handle (2), long strap handle (2), 4-way ankle strap, belt and a leg extension/curl strap.



### **INSIGNIA SERIES ABDOMINAL (SS-AB)**

**Weight: 728 lbs    Size: in. = 49.8L x 62.6W x 58.2H**

- > Combination of elbow and backpads with hand grips provide upper body stabilization.
- > Unique design allows natural crunch style movement for maximum abdominal contraction.



### **INSIGNIA SERIES PECTORAL FLY/REAR DELTOID (SS-FLY)**

**Weight: 708 lbs    Size: in. = 80L x 77.6W x 80.1H**

- > Independent variable cams replicate the body's natural strength curve throughout the entire range-of-motion
- > Articulating arms accommodate the varying arm lengths of different-sized users
- > Accommodates two exercises into one machine
- > Five pectoral fly start positions accommodate different users range of motion



**INSIGNIA SERIES CHEST PRESS (SS-CP)****Weight: 721 lbs    Size: in. = 56.9L x 43.3W x 58.1H**

- > Independent converging press arms produce a natural forward pressing movement for a superior feel
- > Adjustable start positions allow users to control the range of motion from the seated position

**INSIGNIA SERIES LEG EXTENSION (SS-LE)****Weight: 712 lbs    Size: in. = 41.5L x 65.5W x 58.2H**

- > 100-degree angle between seat and back pad increases comfort and encourages full quadriceps contraction without hamstring flexibility limitations
- > Back pad, tibia pad and range-of-motion adjustments are easily accessible from a seated position
- > Handles positioned at side to provide stability

**INSIGNIA SERIES SEATED LEG CURL (SS-SLC)****Weight: 774 lbs    Size: in. = 39.7L x 61W x 58.2H**

- > Variable cam replicates the body's natural strength curve throughout the entire range-of-motion
- > Back pad, tibia pad, thigh pad, and range-of-motion adjustments are easily accessible from a seated position
- > Handles are positioned on top of the thigh pad to provide stability

**INSIGNIA SERIES SHOULDER PRESS (SS-SP)****Weight: 657 lbs    Size: in. = 56.8L x 64.4W x 72.8H**

- > Independent converging press arms create a natural overhead pressing movement for a superior feel
- > Counterbalanced press arms minimize the starting resistance
- > Neutral and pronated hand grips for exercise variety





**INSIGNIA SERIES PULLDOWN (SS-PD)****Weight: 717 lbs    Size: in. = 56.9L x 55.1W x 76.2H**

- > Independent diverging movement creates a natural downward pulling exercise path for a superior feel
- > Defined path of motion provides an easy exercise experience
- > Angled thigh pad is fixed for simple operation in thigh stabilization

**INSIGNIA SERIES ROW (SS-RW)****Weight: 653 lbs    Size: in. = 48.8L x 53.7W x 58.2H**

- > Independent diverging movement follows the natural path of movement for a superior feel
- > Adjustable chest pad accommodates users of all sizes
- > Centered fixed grip allows for stability during single arm exercises

**INSIGNIA SERIES ASSIST DIP CHIN (SS-ADC)****Weight: 685 lbs    Size: in. = 58L x 63.8W x 87H**

- > Knee pads fold out of the way for unassisted training
- > Multiple hand positions allow for more exercise variety and accommodates different sized users
- > Additional steps allow for easy entry/exit
- > Combines two exercises into one machine



# Arc Leg Press

## SS-LP

### Insignia Series Arc Leg Press

Size (L x W x H): 79.5" x 44.8" x 64.7"

Metric (cm): 201 x 114 x 164

Recommended Live Area (L x W x H): 97.5" x 68.8" x 82.7"

Metric (cm): 247 x 175 x 210

Weight: 936 lb (424 kg)

Weight based on product with C weight stack

Weight Stack Option (increment weights included):

	Imperial Option	Metric Option
P Stack	332.5 lbs	166 kg
C Stack	335 lbs	167 kg
X Stack	395 lbs	197 kg

Max User Weight: 300 lb (136 kg)

#### Key Features:

- Unique movement provides greater hip range of motion and more complete training of the glutes by pressing along a natural arcing path of motion
- Adjustable seat carriage is incredibly easy to use and allows users to effortlessly adjust from the seated position into and out of start position.
- Depth-assist handle allows users to set their squat depth to a deeper position

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# Hip Abduction / Adduction SS-HAA

## Insignia Series Hip Abductor / Adductor

Size (L x W x H): 67" x 65" x 58.1"

Metric (cm): 170 x 165 x 148

Recommended Live Area (L x W x H): 67" x 89" x 82.7"

Metric (cm): 170 x 226 x 210

Weight: 623.5 lbs (283 kg)

Weight based on product with C weight stack

Weight Stack Option (increment weights included):

	Imperial Option	Metric Option
P Stack	257.5 lbs	129 kg
C Stack	260 lbs	130 kg
X Stack	305 lbs	152 kg

Max User Weight: 300 lb (136 kg)

### Key Features:

- Advanced reversing mechanism provide biomechanically correct strength profiles for both exercises without needing to change the weight setting between exercises.
- Kneepads and dual foot positions provide comfortable leg support and reduce torque around the knees.
- Elevated weight stack is easily accessible from a seated position.
- Work arm adjusts in 10 positions for a variety of user ranges of motion.
- Tower acts as a privacy shield for users

*LifeFitness*



The **Insignia Series Hip Abduction/Adduction** utilizes a unique reversing mechanism that provides biomechanically correct resistance in both directions, resulting in a natural feel. An efficient two-in-one design saves valuable floor

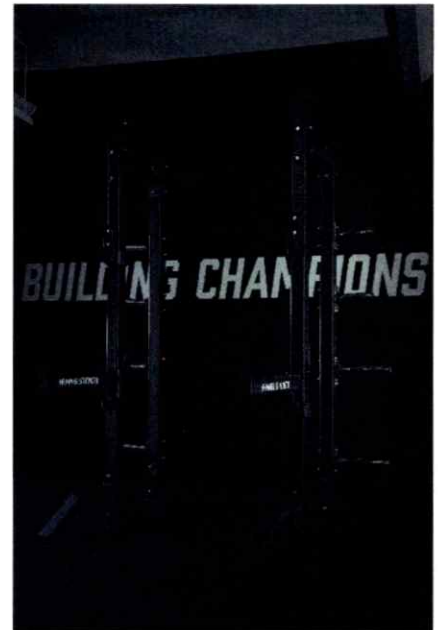


**AXIOM SERIES FLEXIBILITY TRAINER (OP-FS1)****Machine Weight:** 78 lb (35 kg)**Size:** 54" x 23" x 43" (137cm x 58cm x 109cm) **Live****Area:** 78" x 59" (198cm x 150cm)**Max User Weight:** 300 lb (136 kg)

- > Supports proper body position for stretching
- > Uses gravity to stretch all major muscle groups in a compact design
- > Pivot system allows user to have a greater range of movement to accommodate various body types and levels of flexibility
- > Large instructional placard to help user perform stretches
- > Small wheels make for easy transport

**HD ATHLETIC NX HALF RACK****Upright Height:** 86" - 91" (Varies by Option)**Storage Depth:** 15" - 21" (Varies by Option)

- > HD Athletic NX Half Rack is the most popular rack configuration and combines space efficiency with a full storage solution
- > Standard, Premium, and Custom Colors
- > Features Monkey Bar, Offset Bar, 2-Handle Bar, and 2x3 Square Pull-up options
- > 2x3 Square, Super Duty XM, and Hammer Strength Sign Rear XM options
- > Choice between Standard and Premium Bar Supports and Bar Catches
- > Choice between 2 or 4 pairs of standard and long Weight Horn options



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**STUDIO COLLECTION KETTLEBELL PACK****HIGHLY CUSTOMIZABLE KETTLEBELL RACK INCLUDES A COMBINATION OF 40:**

- > 5 lbs (pink)
- > 8lbs (yellow)
- > 10lbs (green)
- > 12lbs (orange)
- > 15lbs (red)
- > 18lbs (blue)
- > 20lbs (purple)
- > 25lbs (light grey)
- > 30lbs (dark grey)
- > 35lbs (black)

**KETTLEBELL FEATURES:**

- > Patent-pending inverted curvature helps distribute forearm pressure during overhead exercises
- > Extra-thick kettlebell coating protects your equipment and flooring
- > Smooth, easy-to-grip handle
- > Inviting, rounded design and soft curves
- > Color coded for easy identification

**STUDIO COLLECTION DUMBBELL PACK****45-PAIR PACKAGE INCLUDES:**

- > 2.5lbs x 18 (yellow) (LF-GDB-SIN-1001)
- > 5lbs x 18 (green) (LF-GDB-SIN-1002)
- > 7.5lbs x 18 (orange) (LF-GDB-SIN-1003)
- > 10lbs x 18 (red) (LF-GDB-SIN-1004)
- > 12.5lbs x 9 (blue) (LF-GDB-SIN-1005)
- > 15lbs x 9 (purple) (LF-GDB-SIN-1006)
- > 1 uniquely designed storage rack (LF-STDBR)

**DUMBBELL FEATURES:**

- > Dumbbells stay put when set down, but are still round enough to roll away and clear space
- > Molded grip pattern on handle
- > Color-coded dumbbells and weight horns for easy identification and organized storage
- > Urethane dumbbells can endure any group training classes without marking up your floors



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**STUDIO COLLECTION BARBELL PACK****PACKAGE INCLUDES:**

- > 40 x 2.5lb plates (yellow) (LF-GBB-SIN-1002)
- > 40 x 5lb plates (green) (LF-GBB-SIN-1003)
- > 40 x 10lb plates (blue) (LF-GBB-SIN-1004)
- > 20 x 5lb urethane capped steel bars
- > 40 x premium Lock-Jaw Collars
- > 1 uniquely designed storage rack (LF-STBBR)

**PLATE:**

- > Urethane makes plates extremely resilient
- > Anti-roll perimeter
- > Dual handles
- > Textured grip
- > Beveled edges for easier pickup and more workout variety

**BAR AND COLLAR:**

- > Powder coated bar for optimal grip
- > Floor protecting bar endcaps
- > Rubber overmolded camlocking collar secures plates

**STUDIO COLLECTION DECK (LF-DK-1000)****DECK FEATURES:**

- > Backrest adjusts for upright sitting positions
- > Step height adjusts to either 8" or 14"
- > Grooved top surfaces for better foot stabilization and grip
- > Notches for resistance band training
- > Contains storage under movable backrest

**LIFE FITNESS MEDICINE BALLS (LF-MB)**

- > The incredibly durable Life Fitness Medicine Ball can be used to provide resistance for both static and dynamic exercises
- > Long lasting textured surface makes it easy to hold, toss and catch
- > Available in 4, 6, 8, 10 and 12 lb sizes
- > Color coded for easy recognition
- > Available in US only
- > 2-year warranty
- > Not intended for ball slams



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**LIFE FITNESS STABILITY BALL**

- > Burst Resistant Rating: 770 lbs (250kg)
- > Non-slip materials that help maintain control and safety during workout on both damp or dry surface
- > Comes with a 90-day warranty
- > Available in:
  - > Gray, 55 cm (LF-SB-1102-01)
  - > Red, 55 cm (LF-SB-1103-01)
  - > Gray, 65 cm (LF-SB-1104-01)
  - > Blue, 65 cm (LF-SB-1105-01)
  - > Gray, 75 cm (LF-SB-1106-01)

**LIFE FITNESS FOAM ROLLER**

- > Made from premium EVA foam, the Life Fitness Foam Roller features a textured surface for outstanding comfort
- > Four sizes:
  - > Gray, 36" L x 6" Diameter, Soft (LF-FR-1000-01)
  - > Gray, 18" L x 6" Diameter, Soft (LF-FR-1001-01)
  - > Black, 18" L x 6" Diameter, Medium (LF-FR-1002-01)
  - > Black, Hollow Ridged, 15" L x 5.3" Diameter, Hard (LF-FR-1102-01)

**RESISTANCE TUBES**

- > Stretchy gray nylon sleeve protects the tubing from nicks, cuts, overstretching.
- > Ergonomic plastic handles feature a textured rubber grip for stability and comfort.
- > Five color coded resistances clearly listed on the nylon handle straps.
- > Interior tube is 60" long but will stretch. Sold individually.
- > Length: 41" all sizes
- > Resistance: Extra Light, Light, Medium, Heavy, Extra Heavy
- > 90 Day warranty



***Life Fitness***

**LIFE FITNESS YOGA BLOCK (LF-YB-1000-01)****Dimensions: 9in x 6in x 4in (3.5cm x 2.4cm x 1.6cm)**

Used to assist in stretching and/or movements during Yoga practice.

**BATTLE ROPE****Length: 30 ft****Diameter: 38mm****Material: Nylon rope, rubber overmolded handles**

- > Battle Ropes are an essential training tool for any progressive small group training experience. Battle ropes challenge the core, forearms, grip strength and conditioning. They also raise the heart rate, making them perfect for HIIT classes and cardio conditioning.
- > High-quality nylon that is proven to withstand the most rigorous training conditions
- > Made with a flex treatment that allows the large ropes to be handled with ease while still providing the desired weight to challenge the core and upper body

**CORE AND YOGA MAT**

- > Premium design in both look and feel – need more details here
- > All mats have standard eyelets for hanging
- > Compatible Mat Rack Includes: Signature Accessories Rack, SYNRGY 180, PS-98558 Wall mounted mat rack Metal, PS-9255 Wall mounted mat rack Wood PS-92590 Standing mat rack Dual Side
- > Five sizes:
  - > Black, 55 L x 24 W x 0.39" H (LF-CM-1000-01)
  - > Black: 55 L x 24 W x 0.59" H (LF-CM-1010-01)
  - > Black: 72 L x 24 W x 0.59" H (LF-CM-1001-01)
  - > Blue: 55 L x 24 W x 0.59" H (LF-CM-1011-01)
  - > Black, 68 L x 24 W x 0.16" H (LF-YM-1000-01)



**LIFE FITNESS JUMP ROPE (LF-JR)**

- > Premium vinyl rope is designed with heavy duty handles and radial ball bearings for smooth gliding movement
- > Available in 4 different lengths to fit a variety of exercisers
- > Available in US only
- > 90 day warranty

**SYNRGY 180**

The wall-adjacent SYNRGY180 is for facilities looking to incorporate a comprehensive, space-saving system for functional training.

- **EFFICIENCY** A full functional training system that doesn't take up valuable square footage. Facilities can create an efficiently robust training area that includes ample storage space
- **FLEXIBILITY** Scalable size and the ability to add the training modalities your exercisers want
- **Great Design** Premium and inviting design improves the aesthetics of any facility.
- **Chin options-** Suspension chin, multi-grip, rock chin
- **Frame bottom options-** Battle rope anchor, Power Pivot
- **Frame top options-** Rope Pull, wall ball, boxing connector
- **Side Storage-** Bosu, accessory storage, dual rail, stability ball storage
- **Shelf options-** Dumbbell/Accessory shelf, vipr roller shelf, stall bars, bosu plus shelf
- **Wall ball target**



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**HAMMER STRENGTH ROUND RUBBER OLYMPIC PLATES**

- > Durable overmolded rubber Olympic plates provide great quality at a better value.
- > Four open, rough-textured handles are ergonomically designed to allow for easy pickup, storage and loading (except on 5lb and 2.5lb)
- > Stainless steel center ring provides a durable wear surface between the plate and the bar
- > Weights: 2.5 lb, 5 lb, 10 lb, 25 lb, 35 lb, 45 lb
- > 3-year warranty

**LOCK-JAW OLYMPIC COLLAR**

- > The Lock-Jaw Olympic Collar features a solid nylon rubber frame and injection molded pressure pads, making it nearly unbreakable
- > The single-action cam lock securely clamps the collar once positioned on the bar
- > Collar weight : 1.6 lbs per set
- > Size: 3"x 3.5"x 2" (LxWxH)
- > Locking type : Lever Cam Lock
- > 1 year warranty

**BOSU PRO BALANCE TRAINER (PS-70283)**

**Weight: 15 lbs    Diameter: 25 inches**

- > Molded platform provides added strength
- > Non-marking non-skid base is gentle on floors
- > Made of commercial grade materials for durability
- > Supports up to 300 lbs



Quote# 3756188 - 6R

Date 06-NOV-2024

## Bill To

WHITE HOUSE  
RECREATION CENTER  
105 COLLEGE ST  
WHITE HOUSE, SUMNER  
TN 37188-2011  
US

Contact:  
Cell:  
Office:  
Email:

## Ship To

WHITE HOUSE  
RECREATION CENTER  
105 COLLEGE ST  
WHITE HOUSE, SUMNER  
TN 37188-2011  
United States

Contact:  
Cell:  
Office:  
Email:

Life Fitness

HAMMER  
STRENGTH

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## SALES REPRESENTATIVE

SONIA DARBY  
Cell: 201-887-0726  
Office:  
Email: Sonia.Darby@lifefitness.com

## Life Fitness

## Corporate Address:

10601 Belmont Avenue  
Franklin Park, IL 60131 USA  
Phone: Main (847) 288-3300  
Toll Free (800) 735-3867

## Remittance Address:

2716 Network Place,  
Chicago, IL  
60673, USA

## ONSITE CONTACT

Cell:  
Email:  
Facility ID:

Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
1	ACC-BSU BOSU PRO BALANCE TRAINER, GRAY	2	288.00	-72.00	216.00	432.00
2	LF-FR LIFE FITNESS FOAM ROLLER, GRAY, SOFT, 36IN	4	53.00	-13.25	39.75	159.00
3	LF-GDBLB-01 Total 3,805.20	1	0.00	0.00	0.00	0.00
	LF STUDIO DB WEIGHT PACK, LBS	1	3,459.00	-968.52	2,490.48	2,490.48
	LF STUDIO RACK, DUMBBELL, ARCTIC SILVER	1	1,826.00	-511.28	1,314.72	1,314.72
4	LF-GKB LIFE FITNESS STUDIO KETTLEBELL - 5LB	6	44.00	-11.00	33.00	198.00
5	LF-GKB LIFE FITNESS STUDIO KETTLEBELL - 8LB	6	53.00	-13.25	39.75	238.50
6	LF-GKB LIFE FITNESS STUDIO KETTLEBELL - 10LB	6	64.00	-16.00	48.00	288.00
7	LF-GKB LIFE FITNESS STUDIO KETTLEBELL - 12LB	4	68.00	-17.00	51.00	204.00
8	LF-GKB LIFE FITNESS STUDIO KETTLEBELL - 15LB	4	77.00	-19.25	57.75	231.00
9	LF-GKB LIFE FITNESS STUDIO KETTLEBELL - 18LB	4	85.00	-21.25	63.75	255.00

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Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
10	LF-GKB LIFE FITNESS STUDIO KETTLEBELL - 20LB	2	94.00	-23.50	70.50	141.00
11	LF-GKB LIFE FITNESS STUDIO KETTLEBELL - 25LB	2	111.00	-27.75	83.25	166.50
12	LF-GKB LIFE FITNESS STUDIO KETTLEBELL - 30LB	2	124.00	-31.00	93.00	186.00
13	LF-GKB LIFE FITNESS STUDIO KETTLEBELL - 35LB	2	139.00	-34.75	104.25	208.50
14	LF-DK LIFE FITNESS STUDIO DECK	2	309.00	-61.80	247.20	494.40
15	LF-SB LF STABILITY BALL,65CM,GREY	4	70.00	-17.50	52.50	210.00
16	HS-BB HAMMER BARBELL, STRAIGHT, SET 20-110LB, RUBBER, 4 Sided	1	3,146.00	-629.20	2,516.80	2,516.80
17	HS-DB HAMMER DUMBBELL SET 5- 50LB, Rubber, 4 Sided	1	3,169.00	-634.60	2,534.40	2,534.40
18	HS-DB HAMMER DUMBBELL SET 55- 75LB, Rubber, 4 Sided	1	2,873.00	-574.60	2,298.40	2,298.40
19	ACC-CL Collar, Lock Jaw Oly 2, Black, (Pair)	1	90.00	-22.50	67.50	67.50
20	HS-OB Hammer Olympic Bar, 28MM, Stainless, Bearing, 20KG	1	1,655.00	-331.00	1,324.00	1,324.00
21	HS-OP Hammer Olympic Plate 45LB, Rubber, RndX	12	156.00	-31.20	124.80	1,497.60
22	HS-OP Hammer Olympic Plate 35LB, Rubber, RndX	2	123.00	-24.60	98.40	196.80
23	HS-OP Hammer Olympic Plate 25LB, Rubber, RndX	8	87.00	-17.40	69.60	556.80
24	HS-OP Hammer Olympic Plate 10LB, Rubber, RndX	8	36.00	-7.20	28.80	230.40
25	HS-OP Hammer Olympic Plate 5LB, Rubber, RndX	4	18.00	-3.60	14.40	57.60



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Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
26	<b>HS-OP</b> Hammer Olympic Plate 2.5LB,Rubber,RndX	4	11.00	-2.20	8.80	35.20
27	<b>ACC-BR</b> BATTLE ROPE, 1.5IN(38mm) DIA, 30FT(9.1m), BLK	1	136.00	-34.00	102.00	102.00
28	<b>ASPC-SL</b> ASPIRE UPRIGHT BIKE SL MODEL - Aspire Upright Bike SL Arctic Silver Base/SL BIKE/CT LED CONSOLE ENGLISH IMPERIAL	2	3,999.00	-1,519.62	2,479.38	4,958.76
29	<b>PRF-ROW</b> Heat Row	1	3,179.00	-1,271.60	1,907.40	1,907.40
30	<b>INA-TSL</b> LIFE FITNESS TOTAL BODY ARC TRAINER w/SL - LF TB Arc Trainer SL Arctic Silver Base/SL ARC TRAINER LED CONSOLE ENGLISH IMPERIAL	1	10,799.00	-4,103.62	6,695.38	6,695.38
31	<b>ASPX-SL</b> ASPIRE CROSS-TRAINER SL MODEL - Aspire Cross Trainer SL Arctic Silver Base/SL BIKE/CT LED CONSOLE ENGLISH IMPERIAL	3	6,999.00	-2,659.62	4,339.38	13,018.14
32	<b>INPM</b> LIFE FITNESS POWERMILL w/SL - PowerMill Base/PowerMill Handlebar Arctic Silver Kit/SL POWERMILL LED CONSOLE ENGLISH IMPERIAL/	1	11,999.00	-4,559.62	7,439.38	7,439.38
33	<b>ASPR-SL</b> ASPIRE RECUMBENT BIKE SL MODEL - Aspire Recumbent SL Arctic Silver Base/SL BIKE/CT LED CONSOLE ENGLISH IMPERIAL	2	4,599.00	-1,747.62	2,851.38	5,702.76
34	<b>ASPT-SL</b> ASPIRE TREADMILL SL MODEL - Aspire Tread SL Arctic Silver Low VT Base/SL TREAD LED CONSOLE ENGLISH IMPERIAL/	5	8,999.00	-3,419.62	5,579.38	27,896.90
35	<b>PRO2</b> SCIFIT PRO2 TBE DOM PREM SEAT COOL GRAY	1	6,679.00	-1,669.75	5,009.25	5,009.25
36	<b>FW-AC</b> HAMMER STRENGTH SEATED ARM CURL - Platinum Frame/Black Upholstery/English	1	1,550.00	-434.00	1,116.00	1,116.00
37	<b>FW-D3</b> HAMMER STRENGTH DUMBBELL RACK THREE TIER - Frame Platinum/Dumbbell Tray	1	1,850.00	-518.00	1,332.00	1,332.00

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Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
38	<b>HDW-HR</b> HD ATHLETIC NX STD HALF RACK - HIGH WEAR PLATINUM/ENGLISH	1	3,802.00	-1,064.56	2,737.44	2,737.44
39	<b>SS-AB</b> INSIGNIA ABDOMINAL - Platinum Clear Frame/Double Stitch Black Uph/English/C-LB Weight Stack/Full Shroud - Dark Translucent/L Trim <i>Total 5,479.77</i>	1	6,416.00	-1,796.48	4,619.52	4,619.52
	C-LB Weight Stack	1	199.00	-49.75	149.25	149.25
	Full Shroud - Dark Translucent	1	261.00	-26.10	234.90	234.90
	L Trim	1	529.00	-52.90	476.10	476.10
40	<b>SS-ADC</b> INSIGNIA ASSIST DIP CHIN - Platinum Clear Frame/Double Stitch Black Uph/English/C-LB Weight Stack/Full Shroud - Dark Translucent/L Trim <i>Total 5,453.13</i>	1	6,379.00	-1,786.12	4,592.88	4,592.88
	C-LB Weight Stack	1	199.00	-49.75	149.25	149.25
	Full Shroud - Dark Translucent	1	261.00	-26.10	234.90	234.90
	L Trim	1	529.00	-52.90	476.10	476.10
41	<b>SS-CP</b> INSIGNIA CHEST PRESS - Platinum Clear Frame/Double Stitch Black Uph/English/C-LB Weight Stack/Full Shroud - Dark Translucent/L Trim <i>Total 5,931.21</i>	1	7,043.00	-1,972.04	5,070.96	5,070.96
	C-LB Weight Stack	1	199.00	-49.75	149.25	149.25
	Full Shroud - Dark Translucent	1	261.00	-26.10	234.90	234.90
	L Trim	1	529.00	-52.90	476.10	476.10
42	<b>SS-FLY</b> INSIGNIA PEC FLY/REAR DELTOID - Platinum Clear Frame/Double Stitch Black Uph/English/C-LB Weight Stack/Full Shroud - Dark Translucent/L Trim <i>Total 5,566.89</i>	1	6,537.00	-1,830.36	4,706.64	4,706.64
	C-LB Weight Stack	1	199.00	-49.75	149.25	149.25
	Full Shroud - Dark Translucent	1	261.00	-26.10	234.90	234.90
	L Trim	1	529.00	-52.90	476.10	476.10

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Date 06-NOV-2024

Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
43	<b>SS-LE</b> INSIGNIA LEG EXTENSION - Platinum Clear Frame/Double Stitch Black Uph/English/C-LB Weight Stack/Full Shroud - Dark Translucent/L Trim Total 5,859.93	1	6,944.00	-1,944.32	4,999.68	4,999.68
	C-LB Weight Stack	1	199.00	-49.75	149.25	149.25
	Full Shroud - Dark Translucent	1	261.00	-26.10	234.90	234.90
	L Trim	1	529.00	-52.90	476.10	476.10
44	<b>SS-PD</b> INSIGNIA PULLDOWN - Platinum Clear Frame/Double Stitch Black Uph/English/C-LB Weight Stack/Full Shroud - Dark Translucent/L Trim Total 5,654.01	1	6,658.00	-1,864.24	4,793.76	4,793.76
	C-LB Weight Stack	1	199.00	-49.75	149.25	149.25
	Full Shroud - Dark Translucent	1	261.00	-26.10	234.90	234.90
	L Trim	1	529.00	-52.90	476.10	476.10
45	<b>SS-RW</b> INSIGNIA ROW - Platinum Clear Frame/Double Stitch Black Uph/English/C-LB Weight Stack/Full Shroud - Dark Translucent/L Trim Total 5,479.77	1	6,416.00	-1,796.48	4,619.52	4,619.52
	C-LB Weight Stack	1	199.00	-49.75	149.25	149.25
	Full Shroud - Dark Translucent	1	261.00	-26.10	234.90	234.90
	L Trim	1	529.00	-52.90	476.10	476.10
46	<b>SS-SLC</b> INSIGNIA SEATED LEG CURL - Platinum Clear Frame/Double Stitch Black Uph/English/C-LB Weight Stack/Full Shroud - Dark Translucent/L Trim Total 5,970.81	1	7,098.00	-1,987.44	5,110.56	5,110.56
	C-LB Weight Stack	1	199.00	-49.75	149.25	149.25
	Full Shroud - Dark Translucent	1	261.00	-26.10	234.90	234.90
	L Trim	1	529.00	-52.90	476.10	476.10
47	<b>SS-SP</b> INSIGNIA SHOULDER PRESS - Platinum Clear Frame/Double Stitch Black Uph/English/C-LB Weight Stack/Full Shroud - Dark Translucent/L Trim Total 5,551.77	1	6,516.00	-1,824.48	4,691.52	4,691.52



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Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
	C-LB Weight Stack	1	199.00	-49.75	149.25	149.25
	Full Shroud - Dark Translucent	1	261.00	-26.10	234.90	234.90
	L Trim	1	529.00	-52.90	476.10	476.10
48	OP-FS AXIOM SERIES FLEXIBILITY TRAINER - Platinum Frame/Black Uph	1	1,396.00	-390.88	1,005.12	1,005.12
49	LBR-BE LF B&R BACK EXTENSION BENCH - Frame Platinum/Uph Black Double Stitch	1	1,809.00	-506.52	1,302.48	1,302.48
50	LBR-BR LF B&R BARBELL RACK 10 - Frame Platinum	1	1,549.00	-433.72	1,115.28	1,115.28
51	LBR-DB LF B&R ADJUSTABLE DECLINE BENCH - Frame Platinum/Uph Black Double Stitch	1	1,799.00	-503.72	1,295.28	1,295.28
52	LBR-LR LF B&R LEG RAISE - Frame Platinum/Uph Black Double Stitch	1	2,122.00	-594.16	1,527.84	1,527.84
53	LBR-MA LF B&R MULTI ADJUSTABLE BENCH - Frame Platinum/Uph Black Double Stitch	3	1,869.00	-523.32	1,345.68	4,037.04
54	LBR-UB LF B&R UTILITY BENCH - Frame Platinum/Uph Black Double Stitch	1	856.00	-239.68	616.32	616.32
55	SSM LF PLATE LOADED SMITH MACHINE - Platinum Frame/English	1	6,930.00	-1,940.40	4,989.60	4,989.60
56	CMDAP LF CABLE MOTION DUAL ADJUSTABLE PULLEY 4:1 - Platinum Frame/GLB/Rear Shroud/LANG.ENG/BOOM.HANDLES	1	9,118.00	-2,553.04	6,564.96	6,564.96
57	SS-HAA INSIGNIA HIP ABDUCTION/ADDUCTION - Platinum Clear Frame/Double Stitch Black Uph/English/C-LB Weight Stack/Full Shroud - Dark Translucent/L Trim <i>Total 6,366.81</i>	1	7,648.00	-2,141.44	5,506.56	5,506.56
	C-LB Weight Stack	1	199.00	-49.75	149.25	149.25
	Full Shroud - Dark Translucent	1	261.00	-26.10	234.90	234.90
	L Trim	1	529.00	-52.90	476.10	476.10

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Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
58	<b>SS-LP</b> INSIGNIA ARC LEG PRESS - Platinum Clear Frame/Black Double Stitch Upholstery/English/C-LB Weight Stack/Full Shroud - Dark Translucent/L Trim Total 8,196.33	1	10,189.00	-2,852.92	7,336.08	7,336.08
	C-LB Weight Stack	1	199.00	-49.75	149.25	149.25
	Full Shroud - Dark Translucent	1	261.00	-26.10	234.90	234.90
	L Trim	1	529.00	-52.90	476.10	476.10
59	<b>S180</b> SYNRGY180 FREESTANDING SYSTEM - CORE - Platinum Clear Frame/None	1	1,997.00	-559.16	1,437.84	1,437.84
60	<b>S180</b> SYNRGY180 FREESTANDING SYSTEM - ADD - Platinum Clear Frame/None	1	1,868.00	-523.04	1,344.96	1,344.96
61	<b>S180-ADD</b> SYNRGY180 ADDITIONAL SECTIONS - Platinum Clear Frame/English/Multi Grip Chin/Stability Ball Storage/None/None/Accessory Shelf/Accessory Shelf/Accessory Shelf/Dual Rail Shelf/None Total 2,944.64	1	1,164.00	-325.92	838.08	838.08
	Multi Grip Chin	1	478.00	-133.84	344.16	344.16
	Stability Ball Storage	1	246.00	-49.20	196.80	196.80
	Accessory Shelf	1	547.00	-109.40	437.60	437.60
	Accessory Shelf	1	547.00	-109.40	437.60	437.60
	Accessory Shelf	1	547.00	-109.40	437.60	437.60
	Dual Rail Shelf	1	316.00	-63.20	252.80	252.80
62	<b>S180-CORE</b> SYNRGY180 CORE - Platinum Clear Frame/English/Multi Grip Chin/Stability Ball Storage/None/None/Battle Rope Anchor/None/Accessory Shelf/Accessory Shelf/Accessory Shelf/Dual Rail Shelf/None Total 3,979.22	1	2,321.00	-649.88	1,671.12	1,671.12
	Multi Grip Chin	1	478.00	-119.50	358.50	358.50
	Stability Ball Storage	1	246.00	-49.20	196.80	196.80
	Battle Rope Anchor	1	260.00	-72.80	187.20	187.20
	Accessory Shelf	1	547.00	-109.40	437.60	437.60

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Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
	Accessory Shelf	1	547.00	-109.40	437.60	437.60
	Accessory Shelf	1	547.00	-109.40	437.60	437.60
	Dual Rail Shelf	1	316.00	-63.20	252.80	252.80
63	PRFMBTR PERFORM BETTER WALL MOUNTED MATT RACK	2	70.00	-17.50	52.50	105.00
64	LF-GBBLB Total 5,130.72	1	0.00	0.00	0.00	0.00
	LF STUDIO WEIGHT PLATE PACK, LBS	1	3,659.00	-1,024.52	2,634.48	2,634.48
	LIFE FITNESS STUDIO COLLAR, 20 PAIR PACK	1	490.00	-137.20	352.80	352.80
	LIFE FITNESS STUDIO BARBELL, 20 PACK	1	838.00	-234.64	603.36	603.36
	LF STUDIO RACK, BARBELL/PLATE, ARCTIC SILVER	1	2,139.00	-598.92	1,540.08	1,540.08
65	ACC-TRX TRX SUSPENSION TRAINER	2	399.00	-99.75	299.25	598.50
66	LF-JR LF JUMP ROPE, VINYL, BEARINGS, 2.74M/9FT, GRAY	2	21.00	-5.25	15.75	31.50
67	LF-MB LIFE FITNESS MEDICINE BALL,4LB,YELLOW	2	50.00	-12.50	37.50	75.00
68	LF-MB LIFE FITNESS MEDICINE BALL,6LB,GREEN	2	66.00	-16.50	49.50	99.00
69	LF-MB LIFE FITNESS MEDICINE BALL,8LB,ORANGE	2	81.00	-20.25	60.75	121.50
70	LF-MB LIFE FITNESS MEDICINE BALL,10LB,RED	2	94.00	-23.50	70.50	141.00
71	LF-MB LIFE FITNESS MEDICINE BALL,12LB,BLUE	2	110.00	-27.50	82.50	165.00
72	LF-RTB LIFE FITNESS COVERED RESISTANCE TUBE, EXTRA LIGHT	1	22.00	-5.50	16.50	16.50
73	LF-RTB LIFE FITNESS COVERED RESISTANCE TUBE, LIGHT	1	23.00	-5.75	17.25	17.25



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Line	Model #	Qty	Unit Price	Unit Discount	Unit Selling Price	TOTAL PRICE
74	LF-RTB LIFE FITNESS COVERED RESISTANCE TUBE, MEDIUM	1	24.00	-6.00	18.00	18.00
75	LF-RTB LIFE FITNESS COVERED RESISTANCE TUBE, HEAVY	1	25.00	-6.25	18.75	18.75
76	LF-RTB LIFE FITNESS COVERED RESISTANCE TUBE, EXTRA HEAVY	1	26.00	-6.50	19.50	19.50
77	LF-YB LIFE FITNESS YOGA BLOCK, GRAY,9X6X4IN	15	18.00	-4.50	13.50	202.50
78	LF-YM LF, YOGA MAT, 68Lx24Wx0.16in(173x61cm x 4mm),BLK	20	37.00	-9.25	27.75	555.00

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PO Number	Subtotal	
Payment Type	List Price	290,045.00
Payment Terms	Adjustment and Surcharge	-88,611.26
Freight Terms	Selling Price	201,433.74
FOB		
Freight/Fuel/Installation		27,895.75
Tax TAXES AS APPLICABLE		
Total(USD)		229,329.49

## Notes:

Priced in accordance with Sourcewell Contract #081120-LFF.

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Date 06-NOV-2024

Shipment Priority:

Requested Delivery Date:

This order quote is valid for 30 days. Buyer may accept by either (1) returning this quote with Buyer's signature or (2) by Buyer issuing a Purchase Order against this quote to Life Fitness. In all cases, this order quote and its acceptance are subject to the Life Fitness Commercial Terms & Conditions of Sale posted online at <https://www.lifefitness.com/en-us/legal/terms-conditions>, which supersede any terms in Buyer's purchase orders, policies, vendor guidelines and any other documents that pre-date or post-date this purchase. Any inconsistent terms in Buyer's documents are deemed to have been rejected. Upon acceptance by Buyer and then Life Fitness, this Agreement shall become legally binding and constitutes the sole and complete agreement of the parties.

For avoidance of doubt, if Buyer and Life Fitness executed an active Master Agreement, the applicable Master Agreement will govern this Agreement and the Life Fitness Standard Terms and Conditions will supplement.



# OTHER BUSINESS...

# MEMORANDUM

**To:** Board of Mayor and Aldermen  
**CC:** Gerald Herman, City Administrator  
**From:** Ceagus Clark, Planning and Codes Director  
**Re:** Subdivision infrastructure and Street Acceptance, Fields at Oakwood-Phase 2.2  
**Date:** November 1, 2024

---

The White House Planning Commission on Monday October 15, 2024 recommended acceptance of the improvements in Fields at Oakwood-Phase 2.2. All plats for this phase have been recorded at the Robertson County Register of Deeds office. This phase is beyond the required maintenance bonds. The public subdivision improvements were inspected and approved by Public Services and meet the subdivision regulations for acceptance under section 3-101.7

## **3-101.7                    Acceptance of Dedication Offers**

Acceptance of formal offers of dedication of public ways, easements, and parks shall be by formal action of the governing body or other agency ultimately responsible for acceptance of the facilities. Such action shall be in the form of a resolution recommended by the Planning Commission to the accepting body. The approval by the Planning Commission of a subdivision plat shall not be deemed to constitute or imply an acceptance by the local government or other agency ultimately responsible for acceptance of the facilities of any public way, easement, or other ground shown on the plat. The Planning Commission may require the plat to be endorsed with appropriate notes to this effect.

# MEMORANDUM

**To:** Board of Mayor and Aldermen  
**CC:** Gerald Herman, City Administrator  
**From:** Ceagus Clark, Planning and Codes Director  
**Re:** Subdivision infrastructure and Street Acceptance, Fields at Oakwood-Phase 3  
**Date:** November 1, 2024

---

The White House Planning Commission on Monday October 15, 2024 recommended acceptance of the improvements in Fields at Oakwood-Phase 3. All plats for this phase have been recorded at the Robertson County Register of Deeds office. This phase is beyond the required maintenance bonds.

The public subdivision improvements were inspected and approved by Public Services and meet the subdivision regulations for acceptance under section 3-101.7

## **3-101.7                    Acceptance of Dedication Offers**

Acceptance of formal offers of dedication of public ways, easements, and parks shall be by formal action of the governing body or other agency ultimately responsible for acceptance of the facilities. Such action shall be in the form of a resolution recommended by the Planning Commission to the accepting body. The approval by the Planning Commission of a subdivision plat shall not be deemed to constitute or imply an acceptance by the local government or other agency ultimately responsible for acceptance of the facilities of any public way, easement, or other ground shown on the plat. The Planning Commission may require the plat to be endorsed with appropriate notes to this effect.



# MEMORANDUM

**To:** Board of Mayor and Aldermen  
**CC:** Gerald Herman, City Administrator  
**From:** Ceagus Clark, Planning and Codes Director  
**Re:** Subdivision infrastructure and Street Acceptance, Fields at Oakwood-Phase 4.1  
**Date:** November 1, 2024

---

The White House Planning Commission on Monday October 15, 2024 recommended acceptance of the improvements in Fields at Oakwood-Phase 4.1. All plats for this phase have been recorded at the Robertson County Register of Deeds office. This phase is beyond the required maintenance bonds.

The public subdivision improvements were inspected and approved by Public Services and meet the subdivision regulations for acceptance under section 3-101.7

## **3-101.7                    Acceptance of Dedication Offers**

Acceptance of formal offers of dedication of public ways, easements, and parks shall be by formal action of the governing body or other agency ultimately responsible for acceptance of the facilities. Such action shall be in the form of a resolution recommended by the Planning Commission to the accepting body. The approval by the Planning Commission of a subdivision plat shall not be deemed to constitute or imply an acceptance by the local government or other agency ultimately responsible for acceptance of the facilities of any public way, easement, or other ground shown on the plat. The Planning Commission may require the plat to be endorsed with appropriate notes to this effect.

# MEMORANDUM

**To:** Board of Mayor and Aldermen  
**CC:** Gerald Herman, City Administrator  
**From:** Ceagus Clark, Planning and Codes Director  
**Re:** Subdivision infrastructure and Street Acceptance, Fields at Oakwood-Phase 4.2  
**Date:** November 1, 2024

---

The White House Planning Commission on Monday October 15, 2024 recommended acceptance of the improvements in Fields at Oakwood-Phase 4.2. All plats for this phase have been recorded at the Robertson County Register of Deeds office. This phase is beyond the required maintenance bonds.

The public subdivision improvements were inspected and approved by Public Services and meet the subdivision regulations for acceptance under section 3-101.7

## **3-101.7                    Acceptance of Dedication Offers**

Acceptance of formal offers of dedication of public ways, easements, and parks shall be by formal action of the governing body or other agency ultimately responsible for acceptance of the facilities. Such action shall be in the form of a resolution recommended by the Planning Commission to the accepting body. The approval by the Planning Commission of a subdivision plat shall not be deemed to constitute or imply an acceptance by the local government or other agency ultimately responsible for acceptance of the facilities of any public way, easement, or other ground shown on the plat. The Planning Commission may require the plat to be endorsed with appropriate notes to this effect.

# MEMORANDUM

**To:** Board of Mayor and Aldermen  
**CC:** Gerald Herman, City Administrator  
**From:** Ceagus Clark, Planning and Codes Director  
**Re:** Subdivision infrastructure and Street Acceptance, Reserve at Palmers Subdivision-Phase 3  
**Date:** November 1, 2024

---

The White House Planning Commission on Monday October 15, 2024 recommended acceptance of the improvements in Reserve at Palmers Subdivision-Phase 3. All plats for this phase have been recorded at the Robertson County Register of Deeds office. This phase is beyond the required maintenance bonds. The public subdivision improvements were inspected and approved by Public Services and meet the subdivision regulations for acceptance under section 3-101.7

## **3-101.7      Acceptance of Dedication Offers**

Acceptance of formal offers of dedication of public ways, easements, and parks shall be by formal action of the governing body or other agency ultimately responsible for acceptance of the facilities. Such action shall be in the form of a resolution recommended by the Planning Commission to the accepting body. The approval by the Planning Commission of a subdivision plat shall not be deemed to constitute or imply an acceptance by the local government or other agency ultimately responsible for acceptance of the facilities of any public way, easement, or other ground shown on the plat. The Planning Commission may require the plat to be endorsed with appropriate notes to this effect.



# MEMORANDUM

**To:** Board of Mayor and Aldermen  
**CC:** Gerald Herman, City Administrator  
**From:** Ceagus Clark, Planning and Codes Director  
**Re:** Subdivision infrastructure and Street Acceptance, Reserve at Palmers Subdivision-Phase 3  
**Date:** November 1, 2024

---

The White House Planning Commission on Monday October 15, 2024 recommended acceptance of the improvements in Reserve at Palmers Subdivision-Phase 3. All plats for this phase have been recorded at the Robertson County Register of Deeds office. This phase is beyond the required maintenance bonds. The public subdivision improvements were inspected and approved by Public Services and meet the subdivision regulations for acceptance under section 3-101.7

## **3-101.7                    Acceptance of Dedication Offers**

Acceptance of formal offers of dedication of public ways, easements, and parks shall be by formal action of the governing body or other agency ultimately responsible for acceptance of the facilities. Such action shall be in the form of a resolution recommended by the Planning Commission to the accepting body. The approval by the Planning Commission of a subdivision plat shall not be deemed to constitute or imply an acceptance by the local government or other agency ultimately responsible for acceptance of the facilities of any public way, easement, or other ground shown on the plat. The Planning Commission may require the plat to be endorsed with appropriate notes to this effect.

# DISCUSSION ITEMS...

# OTHER INFORMATION....