

CITY OF WHITE HOUSE  
Board of Mayor and Aldermen Meeting  
Agenda  
August 15, 2024  
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by Community Pastor
3. Pledge by Aldermen
4. Roll Call
5. Adoption of the Agenda
6. Approval of the Minutes from July 18<sup>th</sup> Board of Mayor and Aldermen meeting.
7. Welcome Visitors
8. Proclamation
  - a. None
9. Public Comment
10. Public Hearings
  - a. **Ordinance 24-09:** An ordinance amending Article IV and Article V of the Zoning Ordinance concerning permitted uses and special exception uses.
  - b. **Ordinance 24-10:** An ordinance amending the Zoning Map from Robertson County R-20, Low Density Residential, to C-2, General Commercial, at 2813 Hwy 31W.
  - c.
11. Communication from Mayor, Aldermen, City Attorney, and City Administrator
12. Acknowledge Reports
  - A. General Government
  - B. Finance
  - C. Human Resources
  - D. Police
  - E. Fire
  - F. Public Services
  - G. Planning & Codes
  - H. Parks & Recreation
  - I. Library
  - J. Municipal Court
13. Consideration of the Following Resolutions:
  - a. None
14. Consideration of the Following Ordinances:
  - a. **Ordinance 24-09:** An ordinance amending Article IV and Article V of the Zoning Ordinance concerning permitted uses and special exception uses. *Second Reading.*
  - b. **Ordinance 24-10:** An ordinance amending the Zoning Map from Robertson County R-20, Low Density Residential, to C-2, General Commercial, at 2813 Hwy 31W. *Second Reading.*
  - c. **Ordinance 24-11:** An ordinance establishing the Tax Rate for the Tax Year 2024. *First Reading.*

- d. **Ordinance 24-12:** An ordinance abandoning the City's 30-foot easement for the right-of-way over the unimproved western section of Cardinal Drive, and the appurtenances thereto. *First Reading.*
- e. **Ordinance 24-13:** An ordinance amending the Municipal Code Title 18, Chapter 4 Stormwater Management, Section 18-408. *First Reading.*
- f. **Ordinance 24-14:** An ordinance amending the Municipal Code Title 16, Chapter 2 Street, Sidewalk, and Drainage Design Standards, Section 16-234. *First Reading.*

15. Purchasing:

- a. To approve or reject City Administrator Gerald Herman to sign a 5-year agreement with Loomis US for safe deposit service in the annual amount of \$5,976.72. The Finance Director recommends approval.
- b. To approve or reject City Administrator Gerald Herman to sign a 5-year agreement with Digital Ally for in-car camera video cloud storage in the amount of \$8,991.00. The Police Chief recommends approval.
- c. To approve or reject the purchase of a 2025 Ford Explorer from Lonnie Cobb Ford off the statewide contract# 209 in the total amount of \$40,880.00. The Police Chief recommends approval.
- d. To approve or reject the purchase of a 2024 Ford F150 Super Crew Cab from Lonnie Cobb Ford off the statewide contract# 209 in the total amount of \$44,098.00. The Police Chief recommends approval.
- e. To approve or reject City Administrator Gerald Herman to sign a 3-year leasing agreement with Flock Safety for four (4) License Plate Readers in the annual amount of \$12,600.00. The Police Chief recommends approval.
- f. To approve or reject the purchase of a 2023 Chevrolet 5500 truck with utility bed from Wilson County Motors off the statewide contract# 209 in the total amount of \$83,586.64. The Public Services Director recommends approval.
- g. To approve or reject the purchase of 25 sets of Fire-Dex firefighter turnout gear (PPE) from Siddons-Martin Emergency Group off the Sourcewell cooperative contract# 010424-FDX in the total amount of \$79,755.00. The Fire Chief recommends approval.

16. Other Business:

- a. To approve or reject appointments to various Boards and Commissions.

17. Discussion Items:

- a. None

18. Other Information:

- a. Report on Debt Obligation for Six Road Projects Loan

19. Adjournment:

CITY OF WHITE HOUSE  
Board of Mayor and Aldermen Meeting  
Minutes  
July 18, 2024  
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:01pm.

2. Prayer by Community Pastor

Prayer was led by Rich Lopez from White House Heritage High School Baseball.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Corbitt.

4. Roll Call

Mayor Corbitt – Present; Ald. Matthews - Present; Ald. Silver – Present; Ald. Spicer– Present; Ald. Wall – Present;  
**Quorum – Present.**

5. Adoption of the Agenda

Motion was made by Ald. Spicer, second by Ald. Wall to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of the Minutes from June 20<sup>th</sup> Board of Mayor and Aldermen meeting.

Motion was made by Ald. Silver, second by Ald. Matthews to approve the minutes when roll call was corrected. A voice vote was called for with all members voting aye. **The June 20<sup>th</sup> Board of Mayor and Aldermen meeting minutes were approved contingent on correction of Roll Call section.**

7. Welcome Visitors

Mayor Corbitt welcomed all visitors.

8. Proclamation

Mayor Corbitt read a proclamation to recognize the White House Heritage High School Baseball Team for their success in their 2024 season.

9. Public Comment

Ms. Dolly Peay of White House spoke regarding stormwater and flooding issues around her home.

10. Public Hearings

- a. **Ordinance 24-07:** An ordinance amending the Municipal Code Title 18, Chapter 3 Sewer Rates, Fees, and Charges, Section 18-301.

No one spoke for or against.

- b. **Ordinance 24-08:** An ordinance amending the Municipal Code Title 8, Chapter 2 Beer Sections 8-207 and 8-214.

No one spoke for or against.

11. Communication from Mayor, Aldermen, City Attorney, and City Administrator

Ald. Wall stated that the Stormwater Division is working on resolving the issues with stormwater in the area. He stated that the City has received an overwhelming number of complaints and issues and that the Board and the City are not taking it lightly as the Stormwater Department is working diligently to resolve the issues at hand. He also stated that completing these stormwater issues will take a lot of manpower and time but it is first priority.

Ald. Silver stated that she received a letter in the mail regarding a grant for recreational areas from Blue Cross Blue Shield of Tennessee. She stated that she believes the City of White House should apply.

Ald. Matthews thanked Kraft CPA for sending him a letting regarding the annual audit happening within the City of White House and commended them for keeping clear communication with the City of White House and the Board.

Ald. Spicer stated that she is aware that Stormwater is an issue within the City right now and recognized that Isaiah Manfredi and his Stormwater crew are working tirelessly to recognize areas to correct. She stated that the Board members are keeping clear communication with City employees so everyone is on the same page.

Mayor Corbitt agreed with Ald. Spicer and added that the Board and City employees are approaching the stormwater situation similar to how they are addressing the road improvements. He stated they plan to prioritize which areas need help first then working down the list. He thanked Isaiah Manfredi and his Stormwater crew for the stormwater work they have been accomplishing.

City Administrator Gerald Herman reiterated that staff is working on stormwater issues and are prioritizing which properties need the help first based on severity and working down the list. Mr. Herman stated that he has a meeting at the end of the month with representatives from MTAS and TEMA to discuss if the City needs improvements to be made in the City of White House to improve stormwater issues. Mr. Herman continued that the City is looking towards a Calista Pond Expansion project so that it can hold more runoff water.

City Administrator Gerald Herman passed out a letter from the Tennessee Comptrollers Office stating the equalized tax rate for the City. Mr. Herman stated the tax rate ordinance will be on the agenda for the next Board of Mayor and Alderman meeting with a \$0.06 increase for the six roads project loan payment.

12. Acknowledge Reports

- |                       |                       |                    |
|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire               | I. Library         |
| B. Finance            | F. Public Services    | J. Municipal Court |
| C. Human Resources    | G. Planning & Codes   |                    |
| D. Police             | H. Parks & Recreation |                    |

Motion was made by Ald. Silver, second by Ald. Matthews to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

13. Consideration of the Following Resolutions:

- a. None



14. Consideration of the Following Ordinances:

- a. **Ordinance 24-07:** An ordinance amending the Municipal Code Title 18, Chapter 3 Sewer Rates, Fees, and Charges, Section 18-301. *Second Reading.*

Motion was made by Ald. Spicer, second by Ald. Silver to approve. A roll call vote was called for with all members voting aye. Motion passed. **Ordinance 24-07 was approved on Second Reading.**

- b. **Ordinance 24-08:** An ordinance amending the Municipal Code Title 8, Chapter 2 Beer Sections 8-207 and 8-214. *Second Reading.*

Motion was made by Ald. Spicer, second by Ald. Silver to approve. A roll call vote was called for with all members voting aye. Motion passed. **Ordinance 24-08 was approved on Second Reading.**

- c. **Ordinance 24-09:** An ordinance amending Article IV and Article V of the Zoning Ordinance concerning permitted uses and special exception uses. *First Reading.*

Motion was made by Ald. Spicer, second by Ald. Matthews to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Matthews to approve. A voice vote was called for with all members voting aye. Motion passed. **Ordinance 24-09 was approved on First Reading.**

- d. **Ordinance 24-10:** An ordinance amending the Zoning Map from Robertson County R-20, Low Density Residential, to C-2, General Commercial, at 2813 Hwy 31W. *First Reading.*

Motion was made by Ald. Spicer, second by Ald. Silver to discuss. After discussion, a motion was made by Ald. Matthews, second by Ald. Spicer to approve. A voice vote was called for with all members voting aye. Motion passed. **Ordinance 24-10 was approved on First Reading.**

15. Purchasing:

- a. To approve or reject City Administrator Gerald Herman to acquire by purchase or condemnation of rights-of-way on a portion of land owned by several property owners for the Pleasant Grove Intersection Improvements project in the amount of \$189,597.23. The City Administrator recommends approval.

Motion was made by Ald. Spicer, second by Ald. Matthews to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Matthews to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve or reject for City Administrator Gerald Herman to sign an agreement for CSR Engineering for construction administration services for the North Palmers Chapel Road widening project in the amount of \$24,594.00. The City Administrator recommends approval.

Motion was made by Ald. Matthews, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Wall, second by Ald. Silver to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- c. To approve or reject for City Administrator Gerald Herman to sign an agreement for CSR Engineering for engineering services for the Sage Road widening project in the amount of \$39,894.00. The City Administrator recommends approval.

Motion was made by Ald. Wall, second by Mayor Corbitt to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- d. To approve or reject for City Administrator Gerald Herman to sign an agreement for CSR Engineering for construction administration services for the Pleasant Grove Intersection Improvements project in the amount of \$44,220.00. The City Administrator recommends approval.

Motion was made by Ald. Wall, second by Ald. Matthews to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- e. To approve or reject for City Administrator Gerald Herman to sign an agreement for CSR Engineering for engineering services for the Calista Road Widening and Sidewalks project in the amount of \$192,210.00. The City Administrator recommends approval.

Motion was made by Ald. Wall, second by Ald. Matthews to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- f. To approve or reject for City Administrator Gerald Herman to sign an agreement for CSR Engineering for engineering services for the US31W and Marlin Road Intersection project in the amount of \$128,350.00. The City Administrator recommends approval.

Motion was made by Ald. Silver, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- g. To approve or reject City Administrator Gerald Herman to sign the Memorandum of Agreement (MOA) with the U.S. Census Bureau to conduct a full Special Census in the amount of \$581,267.00. The Administrative Services Director recommends approval.

Motion was made by Ald. Silver, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Wall, second by Ald. Spicer to approve. A voice vote was called for with Ald. Matthews, Ald. Spicer, Ald. Wall, and Mayor Corbit voting aye and Ald. Silver voting no. **Motion passed.**

- h. To approve or reject single source request for EnviroScience for toxicity identification and reduction evaluation (TIE/TRE) testing. The Wastewater Director recommends approval.

Motion was made by Ald. Silver, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Spicer to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- i. To approve or reject the purchase of a Kubota U17VR1 compact mini-excavator from RJV Kubota off the Sourcwell Contract# 031121-KBA in the amount of \$29,499.43. The Wastewater Director recommends approval.

Motion was made by Ald. Silver, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- j. To approve or reject for City Administrator Gerald Herman to sign an agreement in the amount of \$81,500.00 for CSR Engineering to design the replacement for the Wilkinson Lane Lift-Station. The Wastewater Director recommends approval.

Motion was made by Ald. Wall, second by Ald. Silver to discuss. After discussion, a motion was made by Ald. Matthews, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**



- k. To approve or reject the purchase of two (2) 2024 Ford F-350XL chassis-cab trucks from National Auto Fleet Group off the Sourcwell Contract# 091521-NAF in the amount of \$165,444.48. The Wastewater Director recommends approval.

Motion was made by Ald. Silver, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- l. To approve or reject the sole source purchase of two (2) Busch RC0630 vacuum sewer pumps from AirVac in the total amount of \$55,473.00. The Wastewater Director recommends approval.

Motion was made by Ald. Silver, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- m. To approve or reject the change order from Norris Bros. Excavating, LLC for installation of Phase 5 of the new Southern Force Main Project in the amount \$1,243,380.00. The Wastewater Director recommends approval.

Motion was made by Ald. Wall, second by Ald. Silver to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

16. Other Business:

- a. To approve or reject appointments to various Boards and Commissions.

Motion was made by Ald. Silver, second by Ald. Matthews to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. TEFRA Approval Certificate of the Mayor for Goodwill Industries of Middle Tennessee, Inc.

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

17. Discussion Items:

- a. None

18. Other Information:

- a. None

19. Adjournment:

Meeting was adjourned at 7:52 pm.

ATTEST:

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John Corbitt, Mayor

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Derek Watson, City Recorder

# REPORTS....

**Administrative & Legislative Services Department**  
**July 2024**

**Administration**

City Administrator Gerald Herman attended the following meetings and events this month:

- July 1:
  - Americana Celebration Planning Meeting
  - Staff Plan Reviews
- July 6:
  - Americana Celebration
- July 8:
  - Department Head Staff Meeting
  - State of the City Address
  - Industrial Development Board Meeting
  - Planning Commission
- July 10:
  - State of the City Address
  - White House Recreation Center Meeting
  - Ribbon Cutting for All Seasons Sports Grill
- July 11:
  - Mayor Update Meeting
  - Joint Economic and Community Development Board
  - Library Board
- July 18:
  - Americana Celebration Debrief
  - MTAS TREEDC Meeting
  - Patrol Corporal Interviews
  - Board of Mayor and Alderman Meeting
- July 23:
  - TML Awards Breakfast
- July 24:
  - Fire Captain Interviews
  - Fire Lieutenant Interviews
- July 25:
  - Economic Development Team Meeting
  - Mayor Update Meeting
- July 30 :
  - Fire Captain Interviews
  - Compensation Committee Meeting
- July 31:
  - TEMA Stormwater Meeting



**Administrative & Legislative Services Department  
July 2024**

**Performance Measurements**

**Finance Update**

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2024-2025.

<b>Budget</b>	<b>Budgeted Amount</b>	<b>Expended/ Encumbered*</b>	<b>% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)</b>
General Fund	\$31,329,803	\$2,729,000	↑0.38
Economic Development	\$166,500	\$9,778	↓2.45
State Street Aid	\$540,000	\$0	↓8.33
Parks Sales Tax	\$826,000	\$0	↓8.33
Solid Waste	\$1,715,444	\$1,108,334	↑56.27
Parks Impact Fees	\$304,544	\$0	↓8.33
Police Impact Fees	\$125,000	\$89,202	↑63.03
Fire Impact Fees	\$115,000	\$0	↓8.33
Road Impact Fees	\$0	\$0	0.00
Police Drug Fund	\$4,000	\$40	↓7.33
Debt Services	\$3,899,000	\$0	↓8.33
Wastewater	\$11,268,670	\$3,369,975	↑21.57
Dental Care	\$108,000	\$7,308	↓1.56
Stormwater Fund	\$1,506,160	\$158,116	↑2.16
Cemetery Fund	\$62,150	\$18,625	↑21.63

\*Expended/Encumbered amounts reflect charges from July 1, 2024 – June 30, 2025.

**Purchasing**

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

**Total Purchase Orders**

	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>FY 2022</b>	<b>FY 2021</b>	<b>FY 2020</b>	<b>FY 2019</b>	<b>FY 2018</b>
July	351	341	313	325	261	269	346	362
August		161	166	132	128	106	151	166
September		108	104	98	106	98	126	119
October		145	98	98	79	97	91	147
November		130	104	103	72	78	120	125
December		98	84	73	71	58	72	104
January		125	116	117	123	81	122	177
February		132	111	105	75	93	119	113
March		112	145	145	106	107	131	142
April		147	103	105	154	85	138	185
May		174	138	153	133	82	129	121
June		49	35	52	47	45	50	52
<b>Total</b>	<b>351</b>	<b>1,722</b>	<b>1,517</b>	<b>1,506</b>	<b>1,355</b>	<b>1,199</b>	<b>1,595</b>	<b>1,813</b>

<b>Purchase Orders by Dollars</b>	<b>July 2024</b>	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>Total for FY25</b>	<b>Total for FY24</b>	<b>Total for FY23</b>
Purchase Orders \$0-\$9,999	327	327	1,654	1,448	\$549,097.57	\$1,922,492.41	\$1,645,212.29
Purchase Orders \$10,000-\$24,999	4	4	28	32	\$61,889	\$471,516.05	\$421,438.69
Purchase Orders over \$25,000	20	20	40	37	\$4,496,718.73	\$14,573,250.85	\$39,313,456.65
<b>Total</b>	<b>351</b>	<b>351</b>	<b>1,722</b>	<b>1,517</b>	<b>\$5,107,705.30</b>	<b>\$16,967,259.31</b>	<b>\$41,380,107.63</b>

**Administrative & Legislative Services Department  
July 2024**

**Website Management**

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2024-2025 Update Requests	2023-2024 Update Requests	2022-2023 Update Requests	2021-2022 Update Requests	2020-2021 Update Requests	2024-2025 Page Visits	2023-2024 Page Visits	2022-2023 Page Visits	2021-2022 Page Visits	2020-2021 Page Visits
July	36	51	52	54	15	45,557	34,294	31,946	32,401	11,536
Aug.		44	63	66	20		38,060	31,340	25,635	9,145
Sept.		48	65	48	17		31,899	27,594	24,833	8,335
Oct.		55	47	52	10		33,673	29,829	23,816	8,390
Nov.		42	54	63	174		30,149	30,449	23,022	7,587
Dec.		38	32	39	13		30,202	27,768	22,904	17,483
Jan.		46	53	56	108		32,467	31,686	26,942	17,123
Feb.		58	47	52	135		35,251	28,043	23,253	19,796
Mar.		43	62	57	39		35,610	30,614	30,026	22,930
April		50	72	68	101		44,802	31,817	31,127	20,881
May		41	51	54	38		41,768	35,606	31,335	23,514
June		32	42	674	214		44,887	23,919	34,600	30,909
<b>Total</b>	<b>36</b>	<b>548</b>	<b>640</b>	<b>609</b>	<b>884</b>	<b>45,557</b>	<b>433,065</b>	<b>360,611</b>	<b>329,885</b>	<b>197,629</b>

**“City of White House, TN” Mobile App**

	FY 25 New Downloads	FY 24 New Download s	FY 23 New Downloads	FY22 New Downloads
July	3	9	8	8
Aug.		4	13	9
Sept.		4	9	13
Oct.		2	11	6
Nov.		4	11	6
Dec.		3	10	10
Jan.		3	18	18
Feb.		1	10	9
Mar.		4	9	14
April		4	11	11
May		6	3	10
June		5	1	10
<b>Total</b>	<b>3</b>	<b>49</b>	<b>114</b>	<b>124</b>

*\*The app went live on January 11, 2016*

	FY25 # of Requ ests	FY24 # of Requ ests	FY23 # of Reques ts	FY2 2 # of Reque sts
July	56	55	50	38
Aug.		46	43	54
Sept.		52	40	46
Oct.		40	45	64
Nov.		38	53	19
Dec.		34	70	42
Jan.		61	61	41
Feb.		82	20	41
March		66	41	38
April		61	68	26
May		81	50	39
June		66	47	47
<b>FY Total</b>	<b>56</b>	<b>682</b>	<b>588</b>	<b>495</b>

**Administrative & Legislative Services Department  
July 2024**

**White House Farmers Market 2024**

	<b>Application Fees # (amount collected)</b>	<b>Booth Payments (\$)</b>
<b>January</b>	3(\$45)	2(\$300)
<b>February</b>	6(\$90)	5(\$660)
<b>March</b>	3(\$45)	4(\$510)
<b>April</b>	7(\$105)	9 (\$1,260)
<b>May</b>	10(\$150)	9(\$1,080)
<b>June</b>	6(\$90)	8(\$900)
<b>July</b>	1(\$15)	1(\$150)
<b>August</b>		
<b>September</b>		
<b>October</b>		
<b>November</b>		
<b>December</b>		
<b>Total</b>	<b>36(\$540)</b>	<b>37(\$4,860)</b>

**Building Maintenance Projects**

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

	<b>2024-2025 Work Order Requests</b>	<b>2023-2024 Work Order Requests</b>	<b>2022-2023 Work Order Requests</b>	<b>2021-2022 Work Order Requests</b>	<b>2020-2021 Work Order Requests</b>	<b>2019 – 2020 Work Order Requests</b>	<b>2018 – 2019 Work Order Requests</b>
<b>July</b>	15	18	14	19	11	10	22
<b>August</b>		23	23	8	27	10	26
<b>September</b>		13	21	12	9	13	19
<b>October</b>		13	13	10	6	7	14
<b>November</b>		13	12	23	16	7	18
<b>December</b>		8	8	17	19	3	8
<b>January</b>		14	11	6	11	16	14
<b>February</b>		7	10	8	16	18	7
<b>March</b>		7	16	14	12	11	7
<b>April</b>		10	6	13	17	2	12
<b>May</b>		17	34	20	25	11	6
<b>June</b>		15	19	14	31	10	9
<b>Total</b>	<b>15</b>	<b>158</b>	<b>187</b>	<b>164</b>	<b>200</b>	<b>98</b>	<b>162</b>

**Finance Department  
July 2024**

**Finance Section**

During July the Finance Office continued working on FYE 6/30/2025 budget tasks, the Regions Bank transition, and FYE 6/30/2024 audit tasks. Members of the Finance Office also participated in the following events during the month:

July 8: State of the City meeting  
July 9: Audit pre-planning virtual meeting  
July 9: Introductory meeting with new Purchasing / Risk Coordinator  
July 10: State of the City meeting  
July 10: Regions Bank virtual meeting  
July 11: Assistant Finance Director attended and passed CMFO "Internal Control & Auditing" course  
July 15: Retirement reception for Carol Sturm  
July 16: Semi-annual expired financial record destruction  
July 17: Regions Bank virtual meeting  
July 23: Annual utility uncollectable A/R write off process  
July 24: Utility cutoff list testing / training  
July 24: Unclaimed property reporting training  
July 24: Regions quick deposit training  
July 29: Regions positive pay training  
July 30: Finance staff meeting  
July 30: Regions positive pay configuration  
July 30-31: Audit planning  
July 31: Regions Bank virtual meeting  
July 31: Road projects loan closing

**Performance Measures**

\* = Data Not Currently Available

Business License Activity	July 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
Opened	11	11	91	95	92	76
Closed (notified by business)	1	1	11	9	7	6



**Finance Department  
July 2024**

<b>Accounts Payable</b>	<b>July 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>Total # of Invoices Processed</b>	512	512	5657	4455	4254	4079

<b>Finance Office Calls / Emails</b>	<b>July 2024</b>	<b>FY 2025 Total</b>	<b>June 2024</b>	<b>May 2024</b>	<b>Apr 2024</b>	<b>Mar 2024</b>
<b>Total Calls</b>	1,149	1,149	906	1,045	1,147	1,010
<b>Calls per day</b>	64	64	61	62	64	64
<b>Total Emails Sent/Received</b>	3,857	3,857	3,534	3,344	3,851	3,142
<b>Emails per day</b>	215	215	236	197	214	197

<b>Finance Cashiering Transactions (#)</b>	<b>July 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>In-Person</b>	337	337	7,459	6,369	7,747	8,138
<b>Drop Box / Mail</b>	1,018	1,018	13,986	15,138	16,804	18,328
<b>Online</b>	2,953	2,953	32,727	28,084	27,460	28,548
<b>Deposit Batches Prepared</b>	211	211	2,684	2,594	2,326	2,082

<b>Utility Billing</b>	<b>July 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>New Build Applications (#)</b>	32	32	588	307	284	357
<b>Move In Applications (#)</b>	118	118	1071	926	977	737
<b>Total Applications (#)</b>	150	150	1659	1233	1261	1094
<b>Electronic new customer signups (#)</b>	85	85	796	476	410	300
<b>Electronic new customer signups (%)</b>	57%	57%	48%	39%	33%	27%
<b>Move Outs (#)</b>	38	38	342	831	898	743
<b>Addl. Trash/Recycle Req. Accts. (#)</b>	4	4	*	*	*	*
<b>New Build Account Activations (#)</b>	27	27	*	*	*	*
<b>Accounts Billed (#)</b>	5928	5928	*	*	*	*
<b>Disconnect Warning Calls / Emails (#)</b>	246	246	*	*	*	*
<b>Disconnect Warning Letters (#)</b>	85	85	*	*	*	*
<b>Non-Active / Delinquent Disconnects (#)</b>	33	33	*	*	*	*
<b>Delinquent Accts. Ref. to Collections (#)</b>	1	1	*	*	*	*
<b>Delinquent Accts. Ref. to Collections (\$)</b>	\$385	385	*	*	*	*
<b>Successful Delinquent Collections (\$)</b>	\$165	165	*	*	*	*
<b>Processed Account Adjustments (#)</b>	46	46	*	*	*	*
<b>Denied Account Adjustments (#)</b>	2	2	*	*	*	*
<b>Auto Draft Pre-Notes (#)</b>	38	38	*	*	*	*
<b>Returned Payments (#)</b>	1	1	*	*	*	*



**Finance Department  
July 2024**

**Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.**

<b>Operating Fund</b>	<b>Budgeted Operating Revenues (\$)</b>	<b>General Fund Cash Reserves Goal (\$)</b>	<b>Current Month Fund Cash Balance (\$)</b>	<b>G.F. Cash Reserves Goal Performance</b>
General Fund	13,958,712	4,187,614	10,054,448	72%
Economic Development Fund	171,200	51,360	231,943	135%
State Street Aid Fund	486,251	145,875	354,872	73%
Parks Sales Tax Fund	736,600	220,980	284,100	39%
Sanitation Fund	1,682,500	504,750	1,034,855	62%
Parks Impact Fees Fund	474,510	142,353	233,490	49%
Police Impact Fees Fund	375,540	112,662	1,192,762	318%
Fire Impact Fees Fund	247,620	74,286	760,313	307%
Roads Impact Fees Fund	485,130	145,539	572,899	118%
Police Drug Fund	8,400	2,520	45,285	539%
Debt Service Fund	3,955,000	1,186,500	1,383,792	35%
Wastewater Fund	6,663,400	1,999,020	8,136,078	122%
Dental Care Fund	98,040	29,412	172,660	176%
Stormwater Fund	1,145,800	343,740	1,006,468	88%
Cemetery Fund	63,660	19,098	273,003	429%

*Balances do not reflect encumbrances not yet expended.*

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2024-2025.

<b>Operating Fund</b>	<b>Budgeted Operating Revenues (\$)</b>	<b>YTD Realized* (\$)</b>	<b>% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)</b>
General Fund	13,958,712	642,812	↓ 3.73%
Economic Development Fund	171,200	1,076	↓ 7.70%
State Street Aid Fund	486,251	41,548	↑ 0.21%
Parks Sales Tax Fund	736,600	102,216	↑ 5.54%
Solid Waste Fund	1,682,500	145,141	↑ 0.29%
Parks Impact Fees Fund	474,510	19,647	↓ 4.19%
Police Impact Fees Fund	375,540	18,864	↓ 3.31%
Fire Impact Fees Fund	247,620	12,323	↓ 3.36%
Roads Impact Fees Fund	485,130	20,869	↓ 4.03%
Police Drug Fund	8,400	398	↓ 3.60%
Debt Services Fund	3,955,000	237,160	↓ 2.34%
Wastewater Fund	6,663,400	578,148	↑ 0.34%
Dental Care Fund	98,040	8,296	↑ 0.13%
Stormwater Fund	1,145,800	108,144	↑ 1.10%
Cemetery Fund	63,660	2,035	↓ 5.14%

\*Realized amounts reflect revenues realized from July 1, 2024—July 31, 2024

**Human Resources Department  
July 2024**

The Human Resources staff participated in the following events during the month:

July 03: Police Officer Interviews

July 06: Americana Celebration

July 08: Fire Captain Testing

July 9: Return to Work Coordinator Training  
Fire Lieutenant Testing  
Police Officer Testing

July 10: State of the City Meeting  
Park Attendant Interviews

July 11: Firefighter Testing

July 15: Patrol Corporal Testing

July 16: Wastewater Tech I Interviews

July 18: Patrol Corporal Interviews

July 23: TML Annual Conference Awards Breakfast

July 24: Police Officer Testing  
Fire Captain Interviews  
Fire Lieutenant Interviews

July 25: Firefighter Interviews

July 29: Police Officer Testing

July 30: Fire Captain Interviews

**Injuries Goal:** To maintain a three-year average of less than 10 injuries per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	0
August		1	1	0
September		0	1	0
October		1	2	1
November		0	1	0
December		0	0	0

Three-year average: 5.67

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		1	1	0
February		0	0	1
March		1	0	0
April		1	0	0
May		1	0	1
June		1	0	1
<b>Total</b>	<b>1</b>	<b>7</b>	<b>6</b>	<b>4</b>

**Property/Vehicle Damage Goal:** To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	1
August		0	1	1
September		0	0	1
October		0	1	1
November		0	1	3
December		0	0	0

Three-year average: 4.33

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	0
February		0	0	0
March		0	1	0
April		1	1	0
May		0	0	0
June		0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>7</b>

**Human Resources Department  
July 2024**

**Full Time Turnover Goal:** To maintain a three-year average of less than 10% per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	2	1	1
August		3	1	1
September		1	1	2
October		0	1	0
November		1	2	0
December		1	1	1

Current year turnovers that occurred within  
90 day probationary period: 0

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		2	0	4
February		2	0	2
March		0	2	3
April		2	0	2
May		1	0	2
June		2	1	1
<b>Total</b>	<b>1</b>	<b>17</b>	<b>10</b>	<b>19</b>
<b>Percentage</b>	<b>0.79%</b>	<b>13.39%</b>	<b>8.40%</b>	<b>16.52%</b>

Three-year average: 12.77%

**Employee Disciplinary Goal:** To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July		0	0	0
August		1 (T)	0	0
September		0	0	0
October		0	1 (S)	0
November		1 (T)	0	0
December		0	0	0

Three-year average: 1.333

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	1 (T)
February		0	0	0
March		0	1 (T)	0
April		0	0	0
May		0	0	0
June		0	0	0
<b>Total</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>



**Police Department  
July 2024**

**Highlights –**

- Sgt. Erinn Martin attended the 2024 Tennessee Bureau of Investigations State Academy on July 7<sup>th</sup> thru July 26<sup>th</sup>. The classes were held at Montgomery Bell State Park. She received 120 hours of training.

**Meetings/Civic Organizations**

- **Chief Brady attended the following meetings in July:** Police Officer Interviews (7/3), Flock Safety Meeting (7/3), Department Head Meeting (7/8), State of the City (7/8), Planning Commission Meeting (7/8), White House Rotary Club Meeting (7/11, 7/18 & 7/25), Command Staff Meeting (7/16), Sumner County Drug Task Force Meeting (7/17), Cool off with a Cop (7/17), Americana De-Brief (7/18), Corporal Interviews (7/18), Board of Mayor and Alderman Meeting (7/18) and 7/24 Police Officer Testing.

➤ **Police Department Administration Performance Measurements**

***Achieve our 5<sup>th</sup> re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2026.***

Achieve our 5th re-accreditation award from the Tennessee Law Enforcement Accreditation program by December 2026.

Susan Johnson, Accreditation Manager, is in the 4<sup>th</sup> edition of our TLEA program into PowerDMS which includes 164 standards.

Susan has more than 58 more proofs to finish up 2024.

Susan Johnson will be attending the 2024 LEACT conference in September in Pigeon Forge, Tn.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 28 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,120 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	460	0	460
February	0	300	24	324
March	20	500	38	558
April	0	208	40	248
May	0	242	0	242
June	0	320	0	320
July	0	296	0	296
Total	20	2,326	102	2,448

**Patrol Division Performance Measurements**

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 382 shifts during the Fiscal Year 2023-2024. (There are 730 Patrol Shifts each year.) \*Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	July 2024	FY 2024-25
Three (3) Officers per Shift	16	16
Four (4) Officers per Shift	47	47

2. ***Acquire and place into service four Police Patrol Vehicles.*** Four new vehicles have been ordered from Lonnie Cobb Ford in the FY24. We are currently waiting to receive them.

**Police Department  
July 2024**

3. *Conduct two underage alcohol compliance checks during the Fiscal Year 2024-2025.*  
We will be conducting a Fall Compliance Check.
4. *Maintain or reduce TBI Group A offenses at the three-year average of 60 per 1,000 population during the calendar year of 2024.*

Group A Offenses	July 2024	Per 1,000 Pop.	Total 2024	Per 1,000 Pop.
<b><i>Serious Crime Reported</i></b>				
Crimes Against Persons	12	1	83	6
Crimes Against Property	18	1	135	9
Crimes Against Society	21	1	113	8
<b>Total</b>	51	4	330	23
<b>Arrests</b>	65		366	

*\*U.S. Census Estimate 7/1/2022 – 14,516*

5. *Maintain a traffic collision rate at or below the three-year average of 446 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2024.*

	July 2024	TOTAL 2024
<b>Traffic Crashes Reported</b>	36	250
<b>Enforce Traffic Laws:</b>		
<b>Written Citations</b>	96	385
<b>Written Warnings</b>	26	270
<b>Verbal Warnings</b>	341	2,137

6. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2024.*

COLLISION RATIO				
<u>2024</u>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
<b>July</b>	36	1 YTD 25	3%	10% YTD 250

**Staffing:**

- Officer Devin Keen started the Tennessee Law Enforcement Training Academy on July 7<sup>th</sup>.
- Officer TJ Brown was promoted to Corporal.
- Officer Blake McCluskey resigned effective July 25<sup>th</sup>. He is furthering his career with Sumner County Sheriff's Office.
- Novak Sheriff (certified) was hired and will start on August 5, 2024.
- We held testing for to potential hires. They will be interviewed August 15<sup>th</sup>.
- We are continuing to accept applications. As of July 1, 2024, we have four positions open.



**Police Department  
July 2024**

***Sumner County Emergency Response Team:  
July 2024 ERT Activity***

- Sgt. David Segerson will be attending the TacOps Law Enforcement Tactical Training Conference & Expo 2024 in Nashville, TN – August 21<sup>st</sup> thru August 23<sup>rd</sup>.

**Support Services Performance Measurements**

1. ***Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2024.***

We are unable to provide the above stats at the present time. Tyler Technologies will be providing this capability to our new software in the future.

2023 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
July		

**Communications Section**

	July	Total 2024
Calls for Service	1107	6,726
Alarm Calls	33	273

**Request for Reports**

	July	FY 2024-25
Requests for Reports	11	11
Amount taken in	\$6.75	\$6.75
Tow Bills	\$0.00	\$0.00
Emailed at no charge	17	17
Storage Fees	\$0.00	\$0.00

***Tennessee Highway Safety Office (THSO):***

- Nothing to report currently.

***Volunteer Police Explorers:*** Nothing to report currently.

***Item(s) sold on Govdeals:*** Nothing to report currently.

**Crime Prevention/Community Relations Performance Measurements**

- ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** D.A.R.E. should start in the Fall at White House Middle School.
- ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House will be October 5<sup>th</sup>.
- ***Participate in joint community events monthly to promote the department's crime prevention efforts and community relations programs.***
- July 12<sup>th</sup> – Sgt. Enck instructed a SPEARE class for 12 ladies.

**Police Department  
July 2024**

- July 23<sup>rd</sup> – Sgt. Enck was a guest instructor for a Defensive Tactics Instructor Course at Coffee County Sheriff's Office.
- July 29 to July 31<sup>st</sup> - Sgt Enck attended an International DARE and School Safety Conference in Orlando, Fl.

**Special Events:** *WHPD Officers participated in the following events during the month of June:*

- July 3 to July 6 - Americana Celebration
- July 17<sup>th</sup> - Cool off with a Cop

**Upcoming Events:**

- 8/13 – Thrive Luncheon – Men serving
- 8/24 – Helping Cross Plains Safety Day
- 9/26 – Temple Baptist – Mother's Day out
- October -Trail of Treats
- 12/7 – Christmas Parade
- 12/14 – Shop with a Cop

2024 Participation in Joint Community Events		
	<u>May</u>	<u>Year to Date</u>
Community Activities	5	32

**Fire Department  
July 2024**



**Summary of Month's Activities**

**Fire Operations**

The Department responded to 194 requests for service during the month with 127 responses being medical emergencies. The Department also responded to 6 vehicle accidents of which 3 had injuries, and 3 had no injuries. Of the 194 responses in the month of July there were 42 calls that overlapped another call for service which is 21.65% of our responses for the month. That brings the overlapping call volume for FY24-25 to 194 or 21.65% of the call volume.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in July from dispatch to on scene time averaged was, five minutes and fifty-six seconds (5:56). The average time a fire unit spent on the scene of an emergency call was twelve minutes and seven seconds (12:07).

**Department Event**

- July 6<sup>th</sup> – Independence 5k
- July 6<sup>th</sup> – Americana Celebration
- July 11<sup>th</sup> – Firefighter recruit testing
- July 27<sup>th</sup> – All Seasons school fundraiser

**Fire Administration**

- July 1<sup>st</sup> – Americana Planning Meeting
- July 8<sup>th</sup> – State of the City Meeting
- July 18<sup>th</sup> – Americana Debriefing
- July – Captain and Lieutenant promotions (Capt. Justin Whitaker & Lt. Billy Gaull)

**Emergency Calls Breakdown**

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

**Incident Responses FY to Date**

Fires	5
Rescue & Emergency Services	127
Hazardous Conditions (No Fire)	10
Service Calls	10
Good Intent Call	16
False Alarms & False Call	23
Calls for The Month	194
Total Responses FY to Date	194

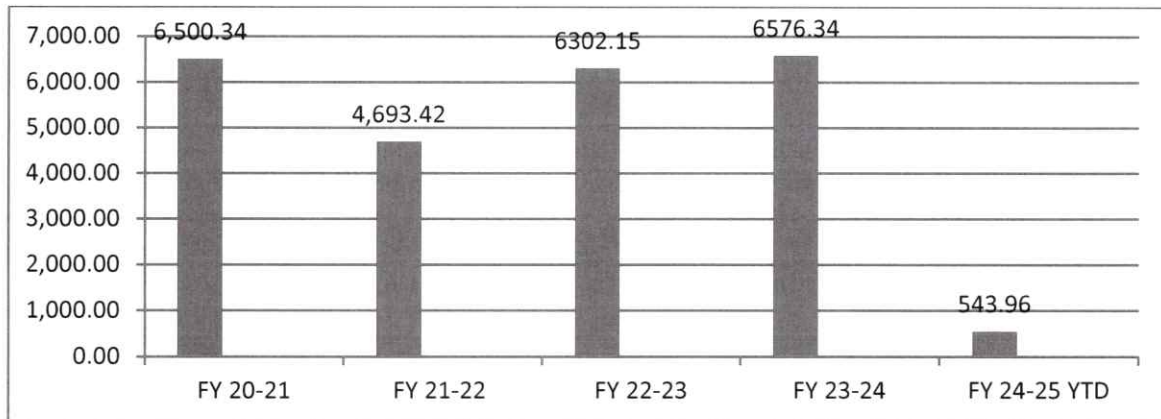
## Fire Department July 2024

### Response by Station

	Month	FY to Date	%
Station #1 (City Park)	104	104	53.60%
Station #2 (Business Park Dr)	85	85	43.81%
Administration	1	1	.51%

### Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4788 hours of training per year is based on twenty-one career firefighters.



	Month	FYTD
Firefighter Training Hours	543.95	543.96

### Training breakdown for ISO and NFPA\*

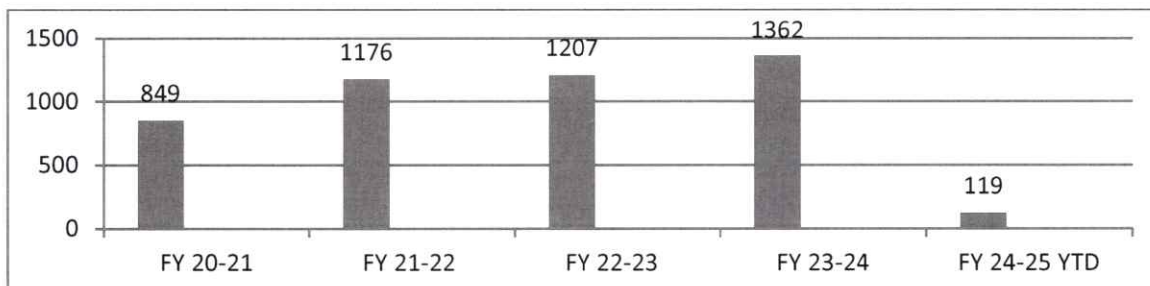
	Fire Officer	Company	Facilities	NFPA	Non-ISO
Month	0	273.5	47	161.45	62
Total for FY	0	273.5	47	161.45	62

\*National Fire Protection Association – The fire service industry standard.

Insurance Service Office – A nationally recognized agency that rates fire departments on their level of readiness. This rating is used by insurance companies to determine insurance rates for their customers.

### Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

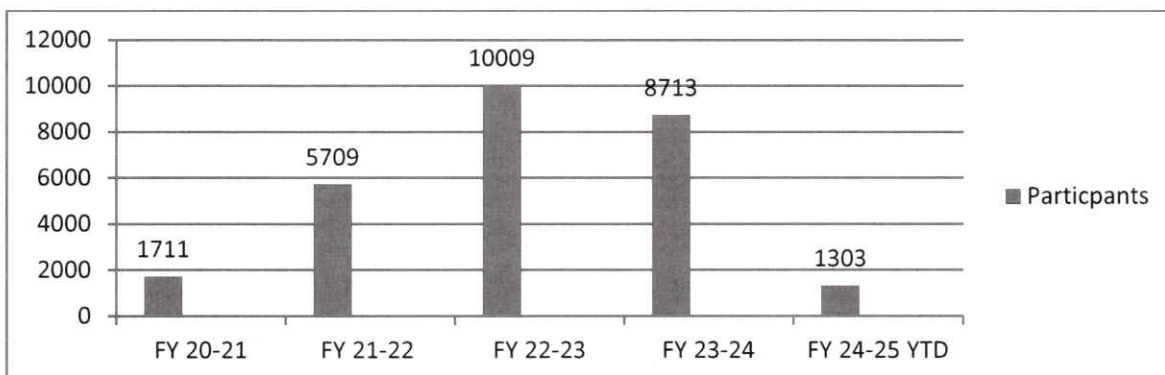


**Fire Department  
July 2024**

	Month	FYTD
July Fire Inspection	119	119
Reinspection	4	4
Code Violation Complaint	1	1
Violations Cleared	5	5
Annual Inspection	6	6
Knox Box	7	7
Fire Alarms	11	11
Measure Fire Hydrant	1	1
Plans Review	9	9
Pre-C/O	4	4
Pre-incident Survey	15	15
Sprinkler Final	3	3
Final/Occupancy	6	6

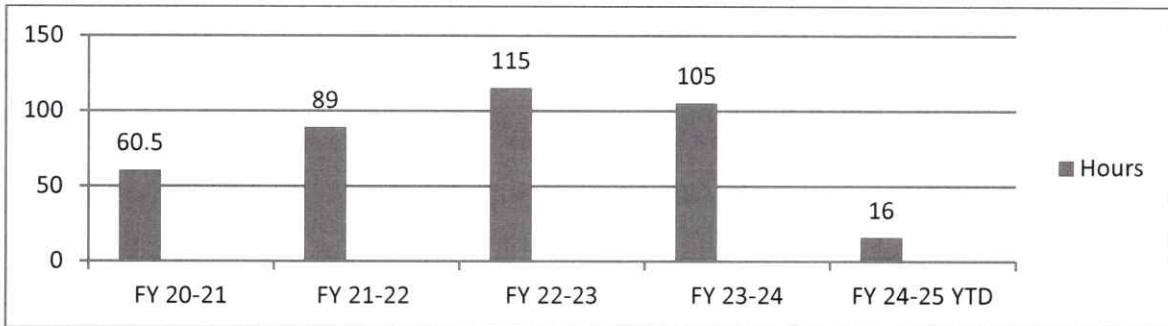
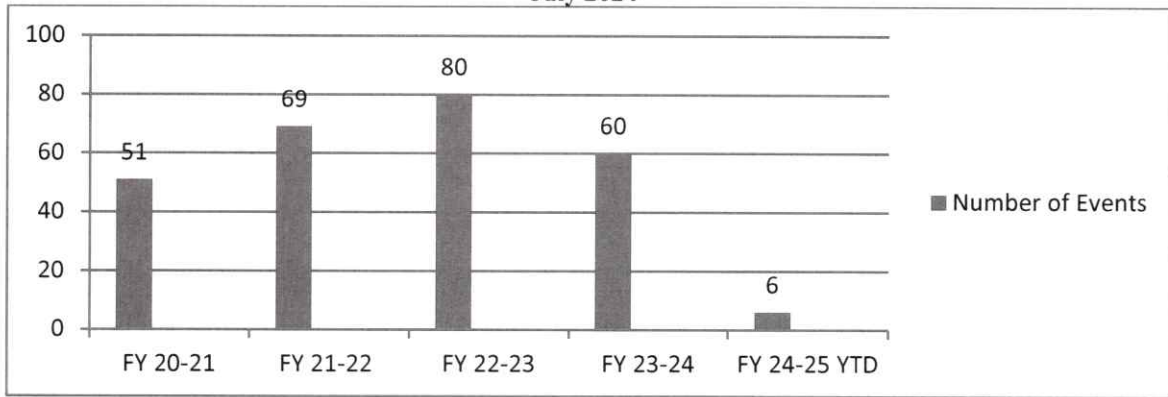
**Public Fire Education**

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized currently; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.





### Fire Department July 2024



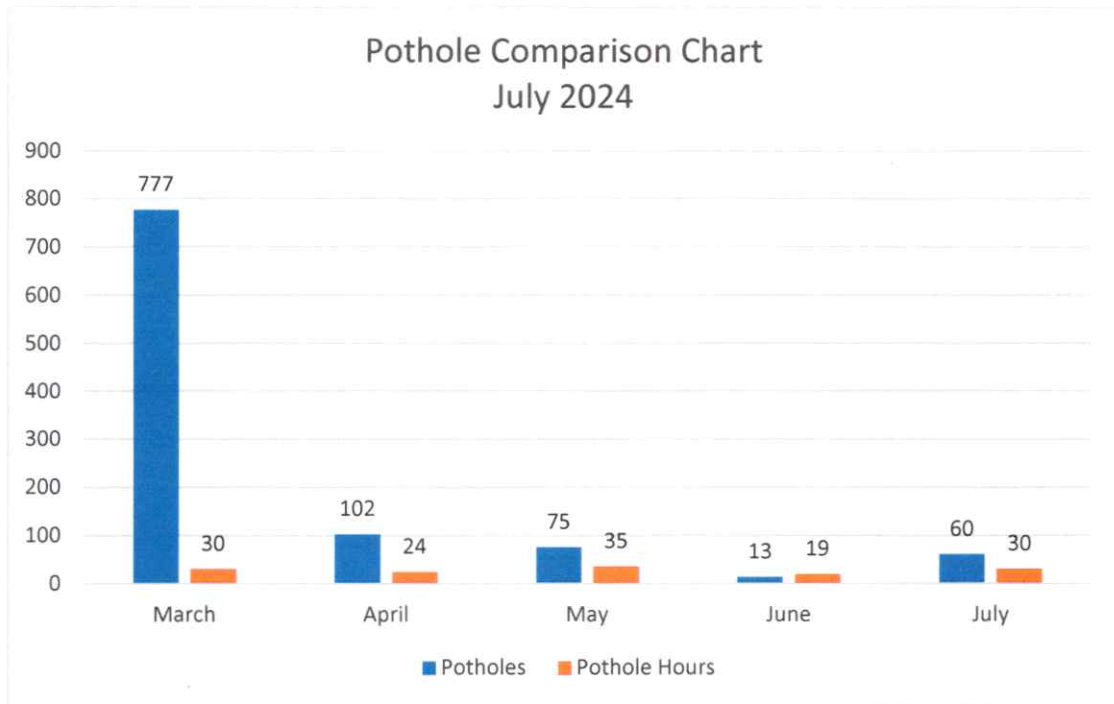
	Month	FYTD
Participants	1303	1303
Number of Events	6	6
Education Hrs.	16	16

### Social Media Statistics for the Month

Post Reach	368
Post Engagement	70
New Page Followers	16

Public Services Department  
Public Works  
July 2024

Pothole Comparison



Location of Pothole Repairs

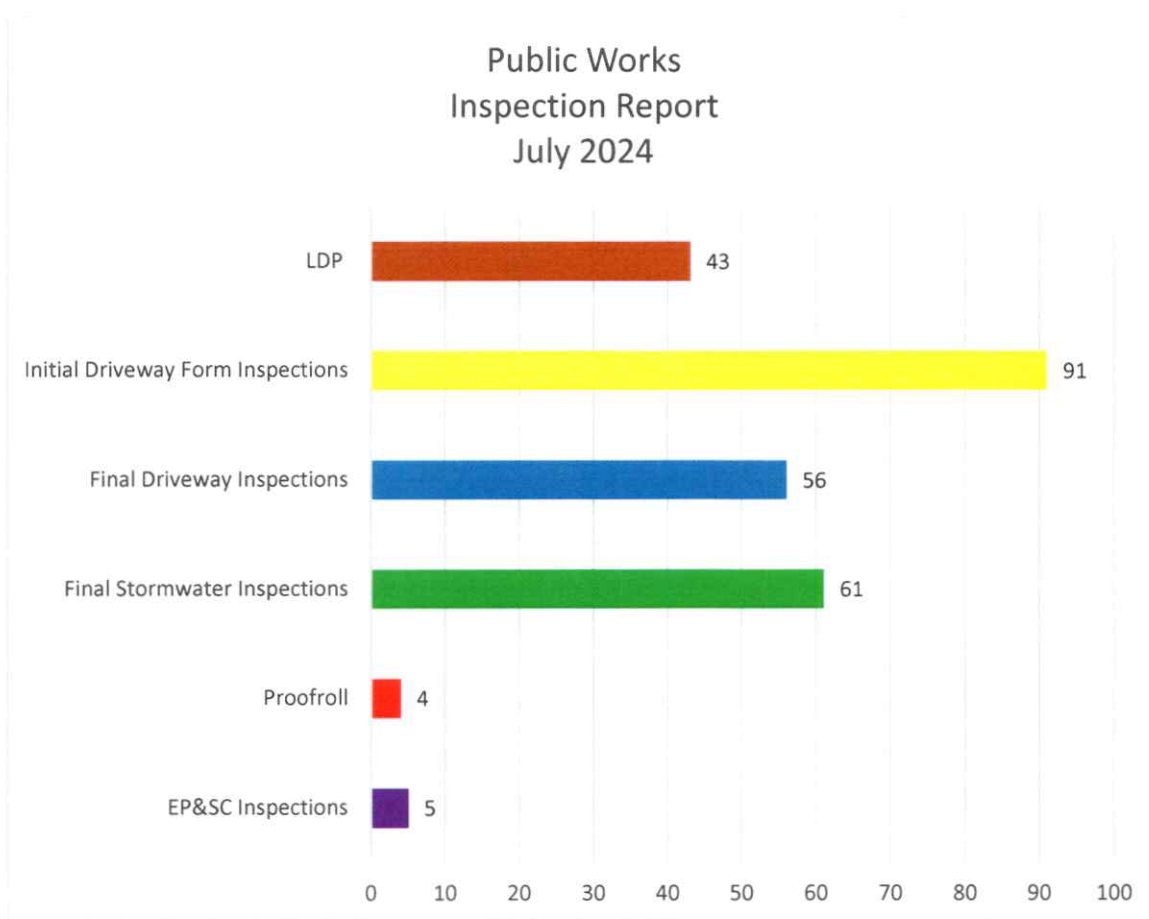
Street Address	Date Resolved
108 Louise Dr	July 11 <sup>th</sup> 2024
110 Louise Dr	July 11 <sup>th</sup> 2024
120 Covington Bend	July 11 <sup>th</sup> 2024
104 Brookview	July 11 <sup>th</sup> 2024
400 Covington Bend	July 11 <sup>th</sup> 2024
113 Larkspur	July 11 <sup>th</sup> 2024
3042 Union Rd	July 31 <sup>st</sup> 2024
Marlin Rd	July 31 <sup>st</sup> 2024
150 South Palmers Chapel	July 31 <sup>st</sup> 2024
Orchard Park	July 31 <sup>st</sup> 2024

Public Services Department  
Public Works  
July 2024

Inspector Notes

**New Construction and Inspections:**

The Public Works Inspector performs various different types of inspections throughout the process of a new home being built withing City of White House City Limits, additionally the Public Works Inspector performs proof rolls on subgrade and base stone during the construction of new roads within new developments that are being built within The City of White House. Below gives an accurate account of how many Initial Drive Form Inspections, Final Driveway Inspections, EP&SC (Erosion Prevention & Sediment Control Inspections, and Final Stormwater Inspections were performed on a monthly basis.



**Public Services Department  
Public Works  
July 2024**

**Monthly Work Log**

Monday 07-01-24

- Loaded small and medium dump with base stone material and delivered North Palmers Chapel to repair sink hole within City ROW / Delivered barricades and roller to soccer complex / Delivered pug to soccer complex to make walkway and bus walkway for Americana Fest.

Tuesday 07-02-24

- Evaluated signal cabinet at Byrum Drive / Completed repairs to road failure by Calista pump station and Villages of Indian Ridge due to flooding / Continued work on walkways at Soccer Complex for Americana Fest Celebration.

Wednesday 07-03-24

- Set up all barricades for Carnival and Americana Fest / Set up all shuttle bus parking signs at designated areas / Delivered message boards to middle school and SR-76 to route people to shuttle bus parking areas / Performed maintenance on Zero turn mowers.

Thursday 07-04-24

- Holiday, Independence Day

Friday 07-05-24

- Preparation for Americana Fest Celebration / Repaired Pedestrian Head Signals at College St, Wilkinson Ln, and Charles Dr / Cut and removed tree from drainage ditch on Hillwood Drive.

Saturday 07-06-24

- Americana Fest Celebration

Monday 07-08-24

- Picked up barricades from Americana Fest Celebration / Returned barricades that were borrowed from Portland Public Services / Picked up messages boards and returned to Apache Trail/ Removed Americana Celebration signage and banners back to Chamber of Commerce/ Fleet maintenance / Attended State of City Address meeting.

Tuesday 07-09-24

- Assisted Wastewater by delivering walk behind concrete saw for line break at Walgreens/ Repaired green traffic light on HWY 76 and Raymond Hirsch / Facility and Fleet Maintenance / Troubleshooting and repair to asphalt roller.

Wednesday 07-10-24

- Troubleshooting processes for Decorative Solar Lights / Facility and fleet maintenance / Repairs to roller/ Picked up parts from Ace and Oreilly's / Repaired decorative street light at 115 Blossom Ct / Repaired solar light at 1240 and 1304 Rosewood Dr.



**Public Services Department  
Public Works  
July 2024**

Thursday 07-11-24

- Loaded materials in order to build concrete form to repair decorative street light on Sundance Way, removed old concrete and installed new form and poured concrete for new decorative street light base / Assisted stormwater with street sweeper operations and road debris cleanup on Louise Drive / Repaired yellow traffic light at North Bound ramps.

Monday 07-15-24

- Installed decorative street light pole and wire for damaged decorative street light at Sundance Way / Replaced bulb and globe on light at Willowleaf Ln / Went to Magnolia village on Granda Flora and removed old concrete / Formed up and repoured sidewalk/ Cleaned street and broom finished sidewalk.

Tuesday 07-16-24

- Loaded materials for sidewalk repair on Magnolia Blvd/ Pulled old sidewalk up and poured new / Went to Villages Ct to remove logs from creek.

Wednesday 07-17-24

- Repaired street lights on 121 Baylee Ct, 415 and 501 Foster Dr / Facility and fleet maintenance to rental bucket truck / Acquired operating materials from Ace and O' Reilly's / Trained Administrative Assistant on how to respond to specific questions about Solar Lights

Thursday 07-18-24

- Delivered backhoe to Tuf Solution to repair front hydraulics / Delivered vehicle 206 to Dan's for repair / Acquired LED bulbs from Winn Supply for stock needed for repair to decorative street lights throughout the City of White House / Went to Red Wing for boots / Completed installation of test solar light for camera at Public Services Administration Building.

Monday 07-22-24

- Repaired decorative street light at 106 Ravenwood Ct/ Repaired solar street light on 3001 Simmental Lane / Demobilization and remobilization of Stormwater Equipment from Tison Lane / Utilized backhoe to make repair to make repairs to creek near lift station due to flooding / Evaluated for repair traffic lights at traffic signal on Tyree Springs and Meadows Rd / Evaluated sidewalk and curbing for repair in order to sequester quotes from concrete contractors.

Tuesday 07-23-24

- Facility maintenance / Moved MowerMax out of building / Public Services Staff Meeting / Facility Maintenance / Fleet Maintenance / Completed Target Solutions Training / Took address and picture of curbs on Magnolia Blvd to send to business for quote repair / Ordered new large road name signs for signalized intersections.

Wednesday 07-24-24

- Evaluated for repair curbing in Covington Bend / Evaluated drainage issue in Covington Bend and Meadows Rd / Evaluated drainage issue on Calista Rd / Helped close out Accela's / Removed dead tree from creek on Pantana Drive to mitigate potential flooding hazard.

**Public Services Department  
Public Works  
July 2024**

Thursday 07-25-24

- Changed message on message boards on Apache Trail to reflect road closed during Apache Trail Box Culvert Project / Removed rock from ROW and Drainage Easement near Villages Ct and Calista Road.

Monday 07-29-24

- Performed ditch remediation at Valley View Drive / Hauled dirt from Carmack, Beechbrook, and Tison Ln from ditch remediation projects.

Tuesday 07-30-24

- Picked up backhoe from Tuf Solutions after repair completed / Took delivery of vegetation management materials and grass seed / Grass and vegetation stabilization processes at Tison Ln.

Wednesday 07-31-24

- Picked up asphalt from Cross Plains / Repaired potholes on Marlin Rd, Orchard Park, Union Rd Near Hope Center, and Brookview.

**Traffic Signal Complaint Log**

<b><u>Traffic Signal Complaints Log</u></b>	<b><u>April</u></b>	<b><u>May</u></b>	<b><u>June</u></b>	<b><u>July</u></b>	<b><u>FY 23/24 YTD</u></b>
SR-76 & Love's Lane	0	0	0	0	4
SR-76 & I-65 Southbound Ramps	0	0	0	0	1
SR-76 & I-65 Northbound Ramps	0	0	0	0	0
SR-76 & Hester Drive	0	0	0	0	2
SR-76 & Wilkinson Lane	0	0	0	0	1
SR-76 & Sage Road	0	1	0	0	1
SR-76 & Raymond Hirsch	0	2	0	0	5
SR-76 & Hwy 31W	0	0	0	0	5
SR-76 & Pleasant Grove Road (Flashing Signal)	0	0	0	0	2
Hwy 31W & Portland Road	1	0	0	0	1
Hwy 31W & Raymond Hirsch	1	0	0	0	2
Hwy 31W & Sage Road	1	0	0	0	0
Tyree Spring Road & Raymond Hirsch Parkway	0	0	0	0	4
Wilkinson Lane & Richard Wilks	0	0	0	0	0
Tyree Springs Road & South Palmers Chapel	3	0	2	4	9

**Tyree Springs & S Palmers Chapel - Complaint:** Light is running maximum recall on minor approaches due to the loss of connectivity from GS3 Processor (Detection System).

**Resolution:** Replaced GS3 Processor at developer's cost.

**Raymond Hirsch & SR-76 – Complaint:** Light is not giving enough time to allow more than 3 vehicles to clear Byrum Drive approach to this intersection. Loss of camera connectivity.

**Resolution:** Identified a power supply issue on the GS3 Processor (manufacturer defect). Replaced at no cost to the City of White House. GS3 Processor updated to most current version of software to eliminate loss of camera connectivity.

**Public Services Department – Stormwater Division  
July 2024**

**Stormwater Maintenance**

**July 01, 2024**

**725 Industrial** – Vehicle and facility maintenance.

**July 02, 2024**

**City Wide** – Flood inspections.

**July 03, 2024**

**Soccer Complex** – Americana preparations, walkways and barricades.

**July 05, 2024**

**Hwy. 31W** – Americana preparations, street sweeping and mowing.

**July 06, 2024**

**Soccer Complex** – Americana



**July 08, 2024**

**324 Wilkinson** – Reshape ditch.





Public Services Department – Stormwater Division  
July 2024

July 09, 2024

135 Seminole – Reshape ditch.



July 10, 2024

City Wide – Street sweeping and mowing. Vehicle and facility maintenance.

July 11, 2024

229 Longview – clean roadway gravel from driveway washout.

July 15, 2024

725 Industrial – Vehicle and Facility maintenance, Mowing and street sweeping.

July 16, 2024

114 Tison – Drainage mitigation, reshape upstream and clean downstream.





Public Services Department – Stormwater Division  
July 2024

July 17, 2024

**312 Walnut** – Remove gravel in road from washout.

July 18, 2024

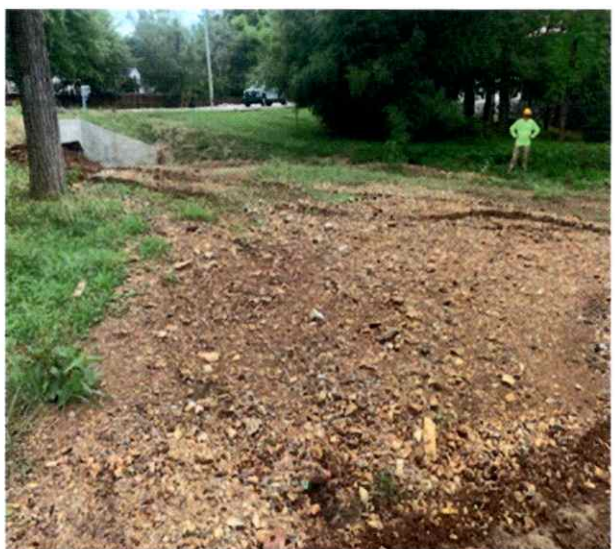
**550 North Palmers Chapel** – Remove tree stump in ditch.

July 22, 2024

**349 Calista** – Regrade bridge wash out for flow to enter the creek at a different location and stabilized the area. Clean the road area to allow better visible driving condition.



**126 Villages** – Clean up rocks washed out of the creek.





Public Services Department – Stormwater Division  
July 2024

476 Calista - Removed rock dam causing water to backup.



July 23, 2024

304 Covington Bend - Cleaned neighborhood outfall area.





**Public Services Department – Stormwater Division**  
**July 2024**

**524 North Palmers Chapel** – Repaired sinkhole in driveway with new material. These culverts will need total replacement for long-term functionality.



**108 Louise** - Removed clogged pipe and built a berm to help channel water to ditch.



**July 24, 2024**

**495 Calista** - Clean debris from the inlet side of the drainage system.





**Public Services Department – Stormwater Division  
July 2024**

**217 Patana** - Removed trees blocking the box culvert.



**July 25, 2024**

**304 Covington Bend** – Cleaned ditch and stabilize.



**July 29, 2024**

**725 Industrial** – Vehicle and facility inspection.

**July 30, 2024**

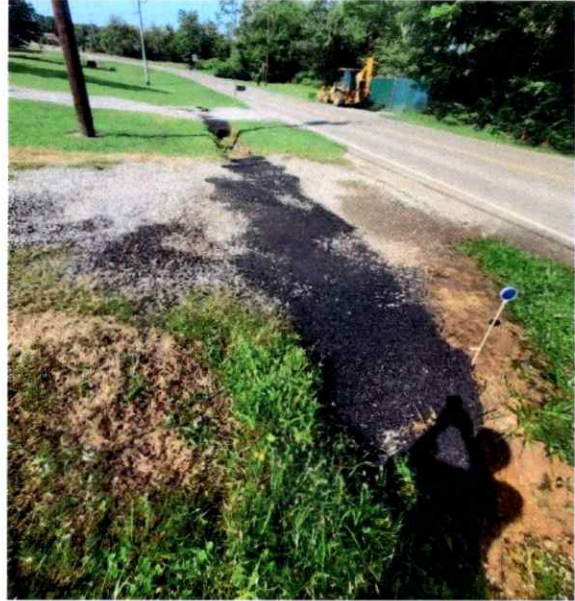
**City Wide** – Drainage inspections, mowing, street sweeping.



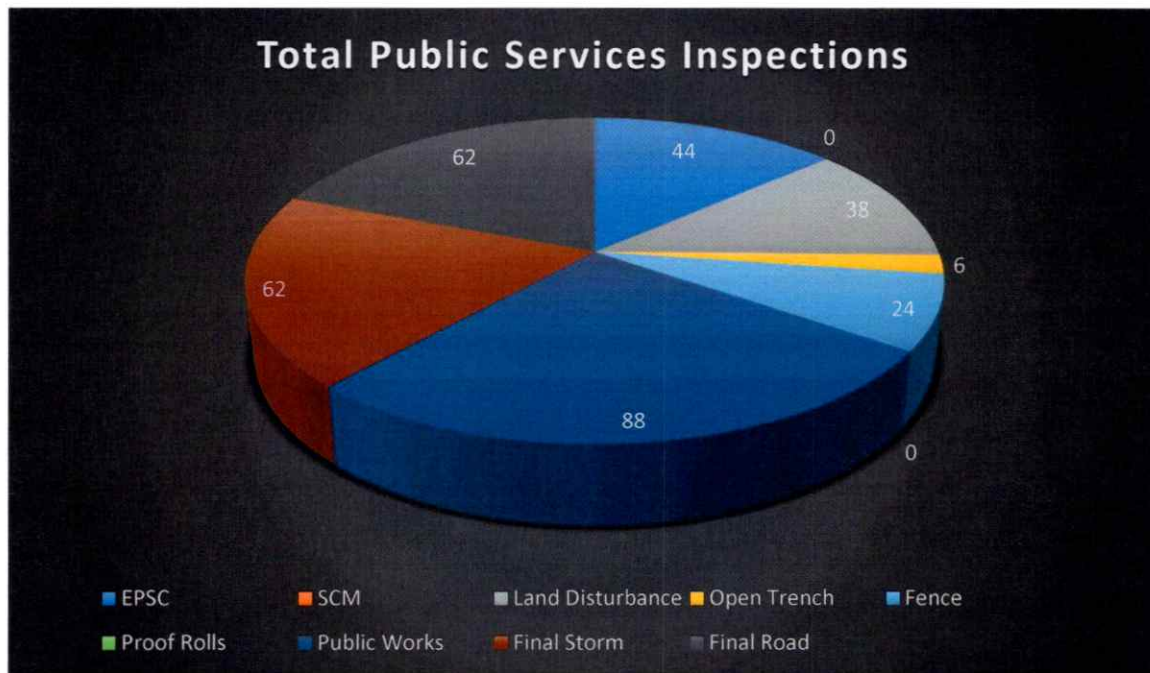
Public Services Department – Stormwater Division  
July 2024

July 31, 2024

404 Wilkinson – Reshape washouts and add asphalt for stability.



Stormwater Inspector



**Public Services Department – Stormwater Division**  
**July 2024**

<b>Total Inspection Case Type for Public Services</b>	<b>Quantity</b>
EPSC	44
SCM	0
Land Disturbance	38
Open Trench	6
Fence	24
Proof Rolls	0
Public Works	88
Final Storm	62
Final Road	62
<b>Total Inspection Cases</b>	<b>324</b>

**Daily Work Log:**

July 1<sup>st</sup>-3<sup>rd</sup>: P.T.O. (Vacation)

July 4<sup>th</sup>: INDEPENDENCE DAY!

July 8<sup>th</sup>: P.T.O (Vacation)

July 9<sup>th</sup>: Reviewed all notifications and updated work orders, logs, and notes. Consolidated information and built Inspector's Report. Discussed Stripping requirements for Willow Grove. Reviewed issues at Doug Cox Property on Pleasant Grove Lane and notified owner/contractor. Followed up on the McCurdy Road County Issue for the homeowner.

July 10<sup>th</sup>: Reviewed Notifications and Fence Permitting documents and information. EPSC Inspection sat Dorris Farms Phases 1 & 2. Highland Park Discussion for Stop Work Order. State of The City Meeting.

July 11<sup>th</sup>: Reviewed Notifications. Open Trench Inspection at The Parks. Reviewed construction projects with the development team at Marlin and Dorris 1 & 2. Final inspections at Core 5 and contacted contractor on missing items.

July 15<sup>th</sup>: Reviewed Notifications, Fence Applications, and documents, built schedule, and sent reports from the previous week. Reviewed the repairs related to the Stop Work Order for the Mill. Visited Carol for the Retirement reception. Open Trench Inspection at Calista Rd. Sub. Discussed Calista Rd Issues and Violations with staff.

July 16: P.T.O.

July 17<sup>th</sup>: Reviewed Onsite conditions and progress associated with the Stop Work Order. Reviewed Right-of-way construction from White House Shops/Publix State Route Lane-widening issues at the Municipal Park entrance. Discussed Punchlist Items for Highland Park and Consolidated list to send out with PS Director and PW Inspector and discussed other areas of interest for repair and enforcement such as addressing issues that become disregarded for repair on projects while in maintenance bond, reviewing procedures on all inspections and the best ways to record inspections and follow up if needed, and evaluating active construction and Stop Work Orders. Checked the status of the identified drainage issue at Scotlyn and Owens.

**Public Services Department – Stormwater Division**  
**July 2024**

July 18<sup>th</sup>: P.T.O

July 22<sup>nd</sup>: Reviewed Notifications, Fence Applications, and documents, built schedule, sent reports from the previous week, and followed up on questions or concerns. Calculated ERU on WHIS for Finance. Met with LGI at Springbrook to review Construction Entrances/Driveways. Met with residents on Tyree Springs to review recent flooding events and its effects in the Stream Buffer and offsite issues associated with active construction that connects to the properties.

July 23<sup>rd</sup>: Reviewed all notifications and updated work orders, logs, and notes. EPSC inspections at Summerlin and Sage Farms.

July 24: Reviewed Notifications and Fence Permitting documents and information. EPSC inspections at Towne Center, Bridle Creek, Drew C., and Frey Branch.

July 25<sup>th</sup>: Reviewed all notifications and updated work orders, logs, and notes. Met with the Administrative team and reviewed issues identified and related to the Stop Work Order. EPSC inspections at Fields at Oakwood and Pinson Pointe.

July 27<sup>th</sup>: TNSA Urban 5K Runoff. Hauled PW Equipment UTV to transport volunteers and supplies along route, and placed/removed signage. Assisted with setting up/tear down for the event.

July 30<sup>th</sup>: Reviewed all notifications and updated work orders, logs, and notes. Discussed planning Town Hall meeting to address Common issues in construction and the other issues relating to the Stormwater Program, Construction General Permit, and the MS4's Minimum Control Measures 1 & 2. EPSC inspection at Marlin Pointe.

July 31<sup>st</sup>: Reviewed Fence Applications. EPSC inspections at Legacy Farms, The Parks, Copes Crossing, Willow Grove, and Cardinal Ponte.



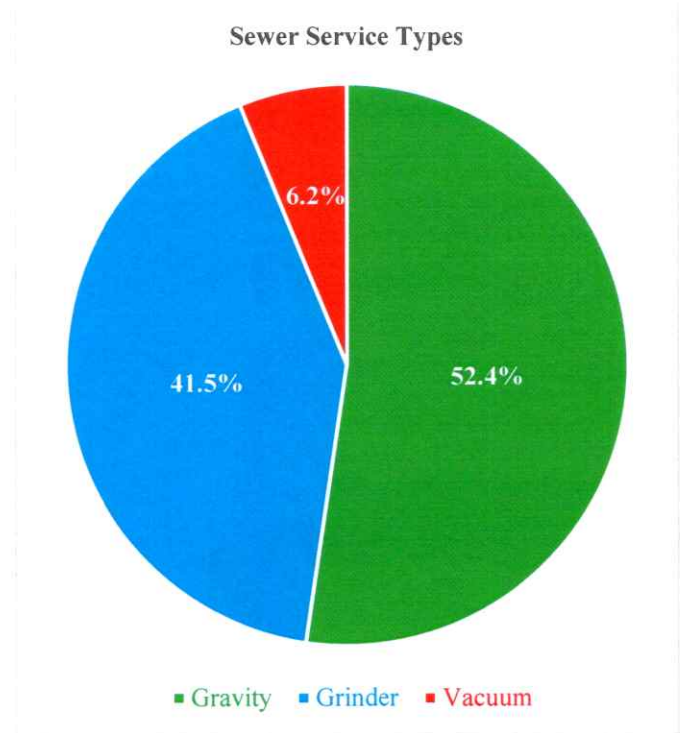
**Wastewater Department  
July 2024**

**Collections System Activities:**

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **July 31<sup>st</sup>, 2024**, City personnel count a total of **7,234** sewer system connections, with **32 new** applications for service in **July 2024**. A total of **598 new** connections were permitted during the 2023/2024 fiscal year. Totalized counts of each type of connection are provided below:

<b>Gravity Sewer Connections</b>	<b>3,787</b>
<b>Low-Pressure Grinder Sewer Connections</b>	<b>2,999</b>
<b>Vacuum Sewer Connections</b>	<b>448</b>

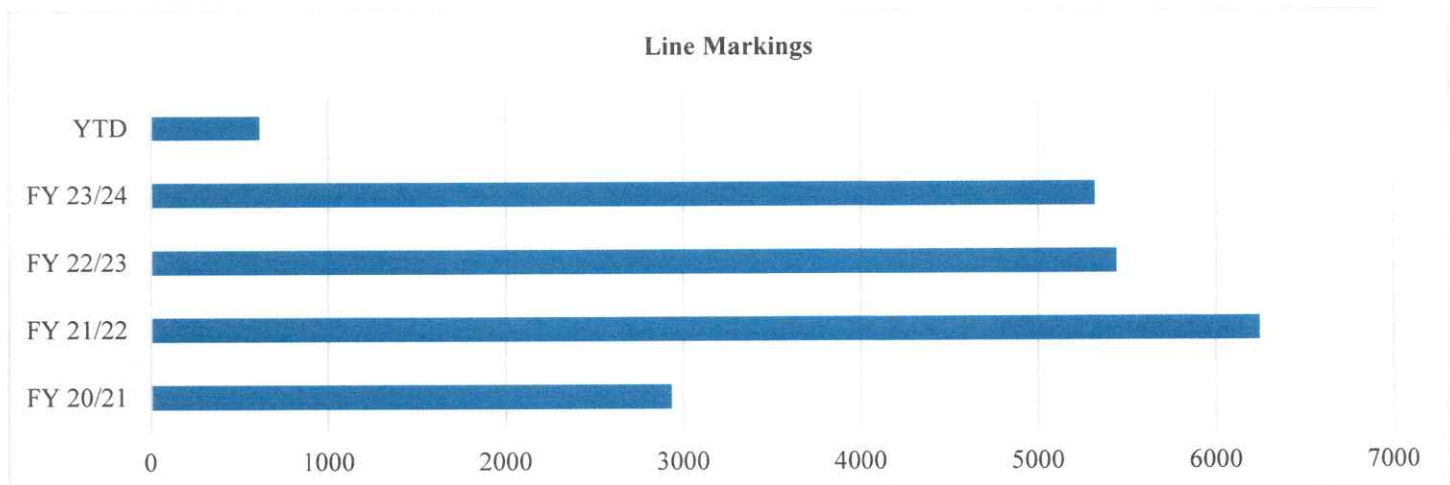
The City counts **198** commercial grinder connections, **2,801** residential grinder stations, and **36** lift-stations integrated into our Sanitary Sewer System.



**811 Utility Locate Service:**

**Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task:** This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-markings in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities. Total requests decreased slightly in the 2022/2023 fiscal year, but remain nearly double 2020/2021 levels. Total requests in the 2023/2024 fiscal year were very similar to 2022/2023 numbers.**

<b>Line Markings</b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>	<b><u>July 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
Tennessee 811	2933	6245	5441	5320	612	612





**Wastewater Department  
July 2024**

<u>Lift-Station Repairs</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>July 2024</u>	<u>FY 24/25 YTD</u>
Union Road	9	0	0	2		0	0
Summerlin	22	0	0	2		0	0
Settlers' Ridge	1	1	1	0		0	0
Springbrook	n/a	n/a	n/a	0		0	0
Willow Grove	n/a	n/a	n/a	1		0	0
Dorris Farms	n/a	n/a	n/a	1		0	0
Cope's Crossing	6	9	9	5		0	0
Cambria	3	4	4	2		0	0
Belmont Apartments	n/a	0	0	0		0	0
Kensington Green	0	0	0	0		0	0
Meadowlark Townhomes	n/a	0	0	0		0	0
Meadowlark	1	1	1	3		0	0
Sage Farms	n/a	n/a	n/a	1		0	0
Sage Rd (Hester Dr)	0	0	0	0		0	0
Loves Truck Stop	0	3	3	1		0	0
Highway 76	0	0	0	0		0	0
Portland	1	0	0	1		0	0
North Palmers Vacuum	1	7	7	4		0	0
Villas at Honey Run	n/a	1	1	0		0	0
31W Apartments	n/a	0	0	0		0	0
Calista Apartments	n/a	0	0	0		0	0
Calista Vacuum	1	9	9	3		0	0
Concord Springs	0	2	2	1		0	0
Fields at Oakwood	2	2	2	0		0	0
The Mill	n/a	n/a	n/a	0		0	0
Highland Park	n/a	n/a	n/a	0		0	0
Los Jalapenos	n/a	0	0	2		0	0
Mt. Vernon Apartments	n/a	0	0	3		0	0
Grove at Kendall	n/a	0	0	0		0	0
Wilkinson Lane	1	3	3	3		0	0
Heritage High School	0	0	0	0		0	0
Legacy Farms	n/a	0	0	1		0	0
The Parks #1	0	0	0	3		0	0
The Parks #2	n/a	n/a	n/a	0		0	0
Treatment Plant #1	3	0	0	0		0	0
Treatment Plant #2	0	0	0	1		0	0

**Wastewater Department  
July 2024**

**SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:**

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

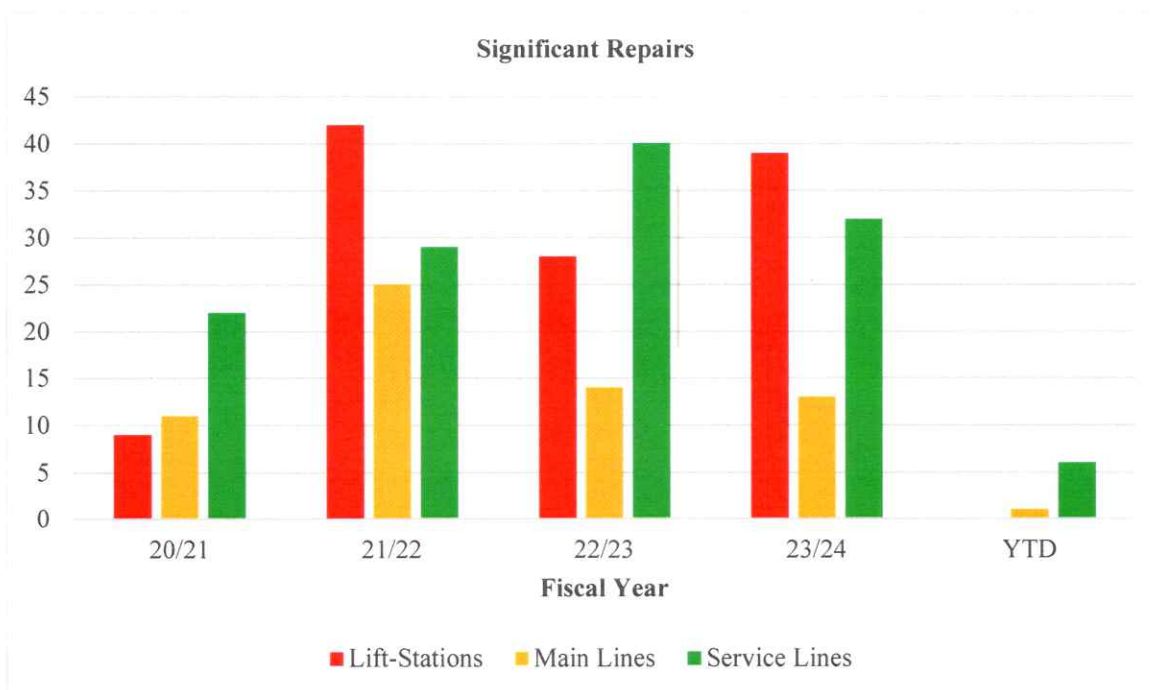
**Major Alarms/Repairs:**

No major lift-station repairs/malfunctions occurred during the month of July, 2024.

**System Repair Goals:**

The goal is to minimize failures with the major lift-stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last six (6) years on the proper operation and maintenance of the major lift-stations. This program has been very successful in reducing the number of station failures. Some of the lift-stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

<b><u>Repairs</u></b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>July 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
Major Stations	9	42	28	39		0	0
Main Line	11	25	14	13		1	1
Service Line	22	29	40	32		6	6



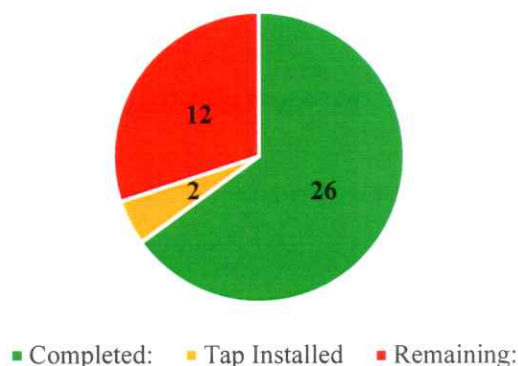


**Wastewater Department  
July 2024**

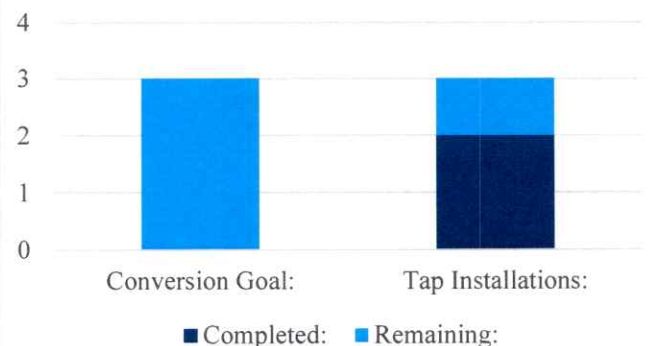
**Ongoing Projects:**

1. **New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City's sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. **Phase-1 (from the intersection of DeeCee/SCT to the end of Hester Dr) has been fully completed. Phase-2 (from Hester Dr to the intersection of Sage/Cardinal) has been fully completed. Phase-3 (from the intersection of DeeCee/SCT to the Wastewater Treatment Plant) has been completed.** As of October 31<sup>st</sup>, 2023, all three phases of the new Southern Force-Main are receiving active flow (flow is diverting from the old 12" line into the new upsized line beginning at the intersection of Sage Rd / Cardinal Dr and flowing to the Wastewater Treatment Plant located at 725 Industrial Dr), and the old 12" and old 6" lines along Industrial Dr have been physically disconnected and abandoned from the intersection of SCT Dr and Industrial Dr to the treatment plant. Bids for Phase-4 were opened on February 5<sup>th</sup>, and the contract has been awarded to Norris Bros. Excavation. Phase-4 Project work is nearing completion, with approximately 400' of pipe installation remaining, plus tap installation to the small line for roughly 20 homes along Sage Rd.
2. **Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pumps #2 and #3, and a splined coupler failure in both pump #1 and pump #2. Only one (1) of the three (3) Mink pumps remains in operation. **Two (2) older-model Busch pumps have been rebuilt by the manufacturer and retrofitted back into the station in place of the Mink pumps, and the station is currently operating normally. We have purchased spare Busch pumps to keep in inventory for if/when the final Mink pump fails, and to have in the event or additional emergencies. One of the spare pumps has already been delivered, and the other is currently on order. These pumps are interchangeable with the North Palmers vacuum station pumps.**
3. **North Palmers Vacuum Station:** The volute of one of the in-line centrifugal sewer pumps has cracked, and the pump has been removed from service. Due to the age of the pump, a matching volute cannot be sourced, and the entire pump must be replaced. **A replacement pump has been ordered and delivery is anticipated in August, 2024. The old pump was been pulled and sent out for an emergency interior repair patch to the failed volute, and has been received and returned to service. The patch will not hold permanently, but is anticipated to function until the new pump gets delivered.**
4. **Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Four (4) full conversions are planned for the FY23/24 fiscal year, with one of the conversions already having a tap installed. **A total of 26 projects have now been completed on the list of 40, and taps are installed for two additional locations.**
5. **Copes Crossing Lift-Station:** The control panel for the Copes Crossing lift-station has been replaced. However, an additional issue was identified with the pump power cables during the panel replacement, and following that the pump itself experienced a mechanical failure. **A quote for replacement of the cables was solicited, and the replacement power cables have been placed on order. Pump #2 has since experienced an electrical and mechanical issue due to the corroded cables, and has been pulled for repairs. The new power cables have been delivered, and we are awaiting installation. The condition of the damaged pump is such that full replacement is warranted, and a new pump is currently on order.**

**Total Planned Septic-to-Sewer Conversions:**



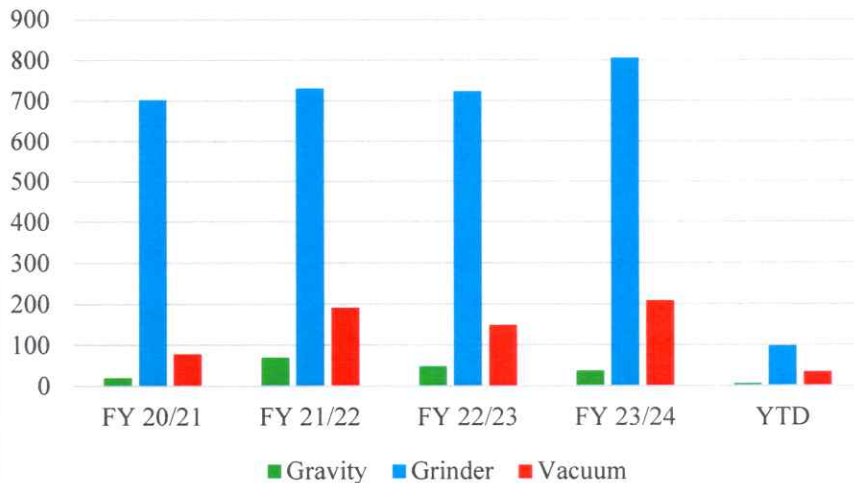
**Septic-to-Sewer Conversion Goals  
(FY-2024/2025)**



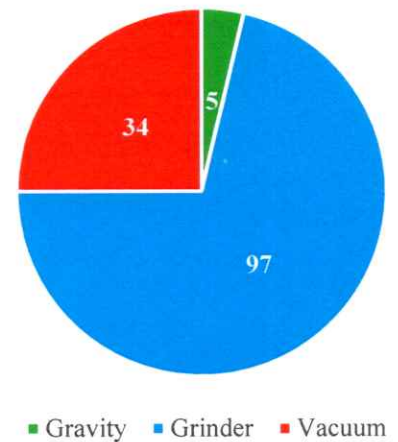
**Wastewater Department  
July 2024**

<u>Work Orders</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>July 2024</u>	<u>FY 24/25 YTD</u>
Vacuum System Service Request	78	191	149	208		34	34
Gravity Service Request	20	69	48	37		5	5
Low Pressure Service Request	702	730	723	805		97	97
Total Pumps Replaced	492	472	459	454		54	54
Total Pumps Rebuilt	135	114	30	43		15	15
Total Warranty Pumps Returned	n/a	129	125	83		10	10
Grinder Tank PM Program	219	117	132	151		21	21
Open Trench Inspections	409	702	653	930		105	105
Final Inspection for New Service	248	405	489	635		64	64
Grease Trap Inspections	n/a	n/a	162	161		11	11
Sanitary Sewer Overflow (SSO)	19	28	14	18		1	1
Odor Complaints	35	22	28	39		5	5

**Sewer Service Calls by Connection Type (YTD)**



**Sewer Service Calls by Connection Type (July 2024)**

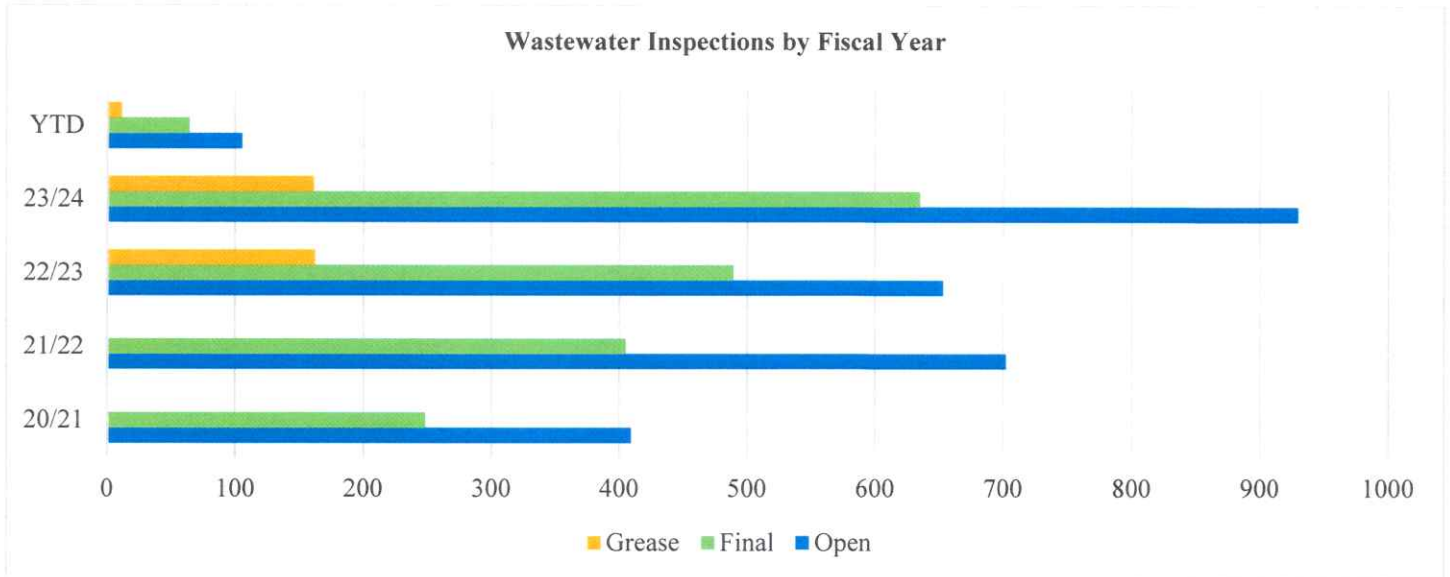


**New Constructions and Inspections:**



## Wastewater Department July 2024

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for six years, with FY22/23 numbers remaining similar to the FY21/22 inspection requests, and FY23/24 numbers again breaking previous years' records.

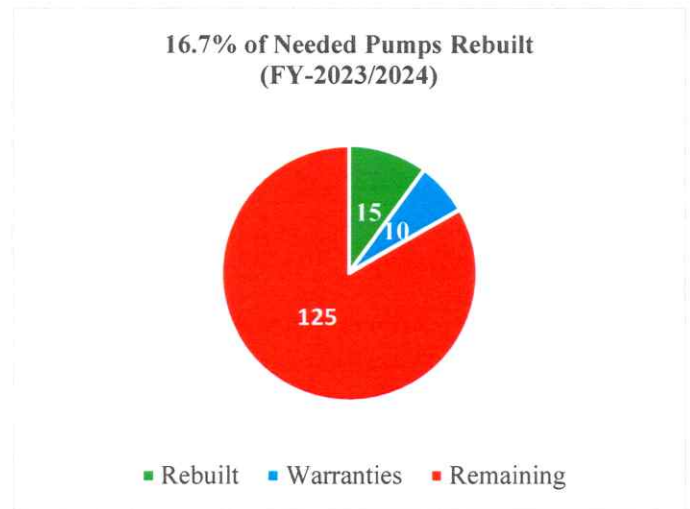


### Pump Rebuilds:

The capital outlay budget was designed for a total purchase of approximately 350 new E-One grinder pumps for the 2023/2024 Fiscal Year. However, **454** grinder pumps were needed to meet all the service call requests for the previous fiscal year. To supplement the amount of pumps on-hand, the department rebuilt **43** pumps throughout the year, in addition to **83** warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2024/2025 fiscal year was again designed for the purchase of approximately 350 new pumps, with an anticipated need for approximately 475 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps). As such, the City is targeting to rebuild a minimum of 150 pumps (inclusive of rebuilt warranty-return pumps) throughout the year for inventory buffer.

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There have been an abnormally high number of warranty-returns in the last five years caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



**Wastewater Department  
July 2024**

**Treatment System Activities:**

**Wastewater Treatment Plant Goals:**

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

<u>Parameter</u>	<u>Apr - 24</u>	<u>May - 24</u>	<u>June - 24</u>	<u>July - 24</u>	
<b>Influent – To Plant</b>	0.915 MGD	See Note	1.013 MGD	0.899 MGD	MGD = Million Gallons/Day
<b>Effluent – To Creek</b>	0.952 MGD	1.307 MGD	0.945 MGD	0.772 MGD	MGD = Million Gallons/Day
<b>Effluent – To Spray Field</b>	0.000 MGD	0.000 MGD	0.167 MGD	0.289 MGD	
<b>Total Flow Through Plant</b>	See Note	See Note	1.112 MGD	1.061 MGD	
<b>Design Capacity</b>	1.400 MGD	2.000 MGD	2.000 MGD	2.000 MGD	
<b>% of Influent Capacity</b>	65.4%	65.4%	50.7%	45.0 %	(Influent) / (2.000 MGD)
<b>% of Effluent Capacity</b>	68.0%	See Note	55.6%	53.1%	(Effluent) / (2.000 MGD)
<b>Actual Capacity</b>	1.120 MGD	1.600 MGD	1.600 MGD	1.600 MGD	(2.000 MGD x 80%)
<b>% Actual Influent Capacity</b>	81.7%	81.7%	63.3%	56.2%	(Influent) / (1.600 MGD)
<b>% Actual Effluent Capacity</b>	85.0%	See Note	69.5%	66.3%	(Effluent) / (1.600 MGD)
<b>Rainfall</b>	3.63"	16.01"	8.04"	5.17"	

	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>July 2024</u>	<u>FY 24/25</u> <u>YTD</u>
<b>Effluent Violations</b>	7	32	25	29		2	2

- Violations:** One (1) violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility. Second violation for total nitrogen, which was also an artifact of abnormally high levels from the previous month which occurred during heavy a very heavy I&I event in late June that disrupted plant operation.
- TDEC Order and Assessment:** On July 15<sup>th</sup>, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within "significant compliance" of the facility's permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29<sup>th</sup>, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the "significant compliance" period to begin one (1) year after completion of construction, to allow for the influence of the old facility's treatment effectiveness on annual rolling averages to be completely phased out. **The City received written confirmation of this arrangement from TDEC on August 7<sup>th</sup>, 2020.**



**Wastewater Department  
July 2024**

3. **Peracetic Acid:** Although TDEC has approved our use of peracetic acid (PAA) as the method of disinfection and has modified our NPDES permit accordingly, our new permit allows for the use of Ultraviolet (UV) Light disinfection, and the UV system has recently been brought online as part of the new facility expansion. As such, we operated primarily on UV disinfection for the month of April, 2024, only returning to the PAA feed for a few days during repairs/modifications to the new effluent flume. ***Last month there was no PAA feed rate.***

Our TDEC permit states in part that, "The concentration of the E. Coli group after disinfection shall not exceed **126 CFU's** (colony forming units) per 100 ml." Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our E Coli testing for the month operating on the new UV disinfection system showed an average of **1.7 CFU's**. ***Last month the average was 1.0 CFU, operating on the UV for disinfection.***

4. **WWTP Expansion Project:**

Effluent Flow-Meter: The flume was found to be misshapen and not to design width. The flume was cut, ground, and concrete repoured to exact measurements, and the flow-meter provided anticipated measurements for a time, but has since been found to be off again. [Re]recalibration and reprogramming has again been completed, and effluent totals now report as expected.

UV Disinfection: The UV disinfection has been successfully started up and is functioning normally. The UV is now being used as the primary means of disinfection for the existing plant, and preliminary analyses have shown it is providing more effective disinfection than the PAA. PAA totes are still on-site as a backup if needed.

Secondary Effluent Filters: The secondary effluent filters have also been successfully started up and are now functioning.

RAS/WAS Pumps: The Return (RAS) and Waste (WAS) sludge pumps for clarifiers #1 and #2 have been replaced and are operating, and flow rates for these pumps are being adjusted to the needs of the facility. An issue was identified with the wiring of the flow-meter on RAS pump #2, and has since been corrected.

Clarifier #1: Upgrades to Clarifier #1 are mostly completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #2: Upgrades to Clarifier #2 are mostly completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #3: As of May 6<sup>th</sup>, 2024, Clarifier #3 was live and functional. However, it experienced a mechanical failure due to electrical phase reversal in early June. The electrical issue has been corrected and the mechanical failures repaired, and Clarifier #3 has now been returned to service.

Bioreactor #1: As of May 6<sup>th</sup>, 2024, Bioreactor #1 is live and functional. We will operate exclusively on this new bioreactor until Bioreactor #2 is completed and brought online, and the old oxidation ditch is disconnected and decommissioned.

Bioreactor #2: As of July 31<sup>st</sup>, Bioreactor #2 has entered testing, though raw water flows have not been directed to it at this time.

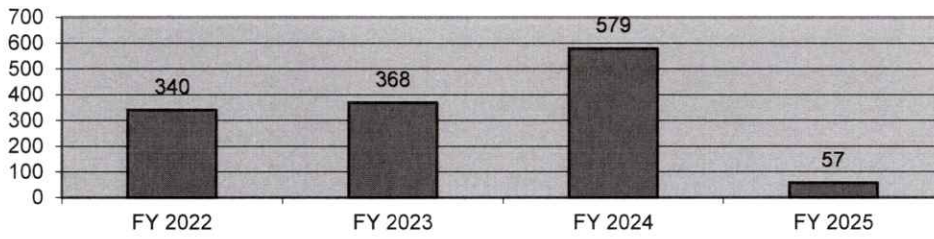
Grit Chamber: As of May 6<sup>th</sup>, 2024, the Grit Chamber is live and functional.

Generator: The generator is currently functioning normally / as expected. An issue was discovered in the wiring of the transfer switch in early June that was causing the phases to be reversed when running exclusively on the generator-feed for the facility. Once the issue was identified and corrected, as well as several components trouble-shot and reprogrammed, then the phasing issues were eliminated.

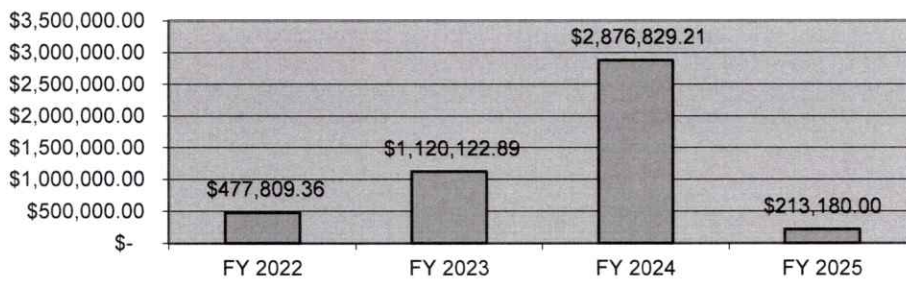
Site Work: Final paving has been completed around the facility. Sidewalks are still in progress.

Planning and Codes Department  
JULY 2024

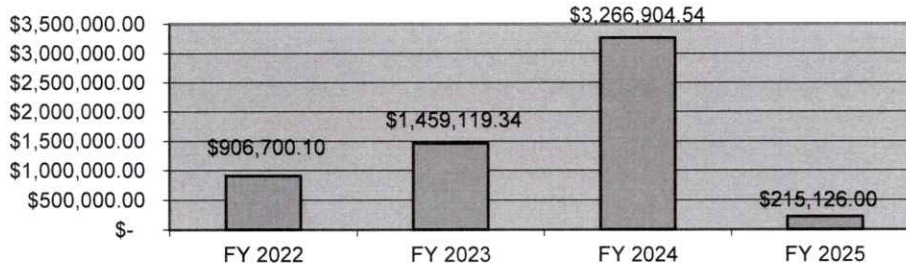
Single Family Permits



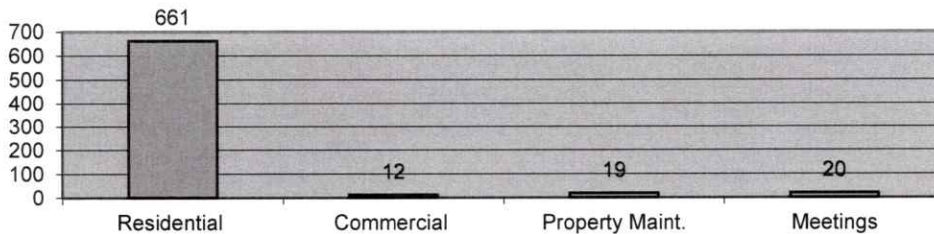
Impact Fees



Permit Fees



Monthly Inspections / Meetings





**Planning and Codes Department**  
**JULY 2024**

	Month	FY2025	FY2024	FY2023	FY2022
<b>MEETING AGENDA ITEMS#</b>					
Planning Commission	5	5	74	91	67
Construction Appeals	0	0	0	0	0
Zoning Appeals	0	0	0	6	5
Tech. Review/Study Session	0	0	0	0	5
Property Maintenance	0	0	0	0	0
<b>PERMITS</b>					
Single Family Residential	57	57	579	368	340
Multi-Family Residential	0	0	0	226	0
Other Residential	9	9	83	96	89
New Commercial	2	2	13	7	7
New Industrial	0	0	1	0	0
Other Com/Ind	2	2	55	51	25
Sign	4	4	19	22	11
Occupancy Permits	48	48	366	397	319
Other	0	0	8	31	11
<b>BUILDING INSPECTIONS</b>					
Residential	661	661	5291	4885	5452
Hours	330.5	330.5	2385	2250.5	1367
Commercial /Industrial	12	12	205	125	139
Hours	6	6	84.75	125	139
<b>CODE ENFORCEMENT</b>					
Total Cases	19	19	247	35	98
Hours	9.5	9.5	96.25	35.75	70.24
Complaints Received	19	19	220	199	55
<b>MEETINGS</b>					
Administration	7	7	73	80	117
Hours	3.5	3.5	37.25	86	127
Planning	9	9	143	112	127
Hours	4.5	4.5	74.25	116.5	96
Codes	4	4	24	10	8
Hours	2	2	14.5	13	10
<b>FEES</b>					
Permit Fees	\$215,126.00	\$215,126.00	\$ 3,266,904.54	\$ 1,459,119.34	\$906,700.10
Board Review Fees	\$0.00	\$ -	\$ 15,790.00	\$ 18,050.00	\$14,100.00
City Impact Fee	<b>\$213,180.00</b>	<b>\$ 213,180.00</b>	<b>\$ 2,876,829.21</b>	<b>\$ 1,120,122.89</b>	<b>\$477,809.36</b>
Roads	\$44,118.00	\$ 44,118.00	\$ 904,039.09	\$ 323,964.51	\$664,873.38
Parks	\$41,895.00	\$ 41,895.00	\$ 670,596.00	\$ 291,189.00	\$ 114,114.00
Police	\$29,754.00	\$ 29,754.00	\$ 742,656.45	\$ 239,697.73	\$ 125,535.54
Fire	\$19,665.00	\$ 19,665.00	\$ 487,161.85	\$ 169,728.00	\$ 76,498.26
<b>OTHER ITEMS</b>					
Subdivision Lots	0	0	173	0	0
Commercial/Ind. Sq Ft	0	0	337,914	0	15,216
Multi-Family Units	0	0	22	0	96
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 33	\$564,890.00		\$3,374,092.67	\$1,633,984.00	\$922,141.63
Workings Days in Month	18	18	17	16	15

**Parks, Recreation, & Cultural Arts Department**  
**July 2024**

**Update on ongoing projects:**

*Soccer Complex Renovation Phase II*

- Pavilion concrete was re-done and completed
- Sidewalks and curbing complete
- Light poles installed
- Dumpster enclosure installed
- All that is left is to finish electrical, install signage, install wheel stoppers, asphalt overlay and striping
- Reimbursement requests continue to be submitted – we have submitted for \$843,462.00 worth of reimbursements and have received all of it back so far.



*Splash Pad Maintenance Building*

- Very minimal work was done to the building this month



**Parks, Recreation, & Cultural Arts Department  
July 2024**

*Rec Center*

- Brick work has continued and should be complete by mid-August
- Windows should start being installed soon



*Calumbarium*

- Started collecting quotes

*Infield Groomer*

- Working with vendor off state contract to get a quote

*Furniture for Rec Center*

- Have been working with NOI to ensure we have everything we need by the time we are ready to order

**List of upcoming projects yet to begin:**

*Miscellaneous Rec Center Equipment*

*Parks Admin Truck*

*Field 8 Renovation*

*Bleacher Pads at Fields 5 & 6*

*Drinking Fountain for the Quad*

*Park Signage*

*Dirt for Laser Grading*

*Northwoods Park Improvements*

*Split HVAC Unit for Museum Storage Room*

*Tri-Max Mower*

*Fitness Equipment for Rec Center*

*Lean-To Renovation*

*Gaming & Game Room Equipment for Rec Center*



**Parks, Recreation, & Cultural Arts Department  
July 2024**

**Recreation- Assistant Director**

**Adult Programs**

**4v4 Sand Volleyball:**

- Ongoing

**Fall Adult Softball**

- Registration: 06/16/24- 08/04/24

**Fall Men's Basketball**

- Registration: 06/30/24-08/11/24

**Youth Athletics**

**Fall Baseball:**

- 215 Registered
  - 41 taken from waitlist
- Divisions:
  - 4,5,6: 10 teams
  - 7-8: 5 teams
  - 9-10: 4 teams
  - 11-12: Did not make (9 Players refunded)
- Coach meetings: 07/08 & 07/09
- First Practice: 07/24

**Fall Girl's Volleyball:**

- Registration Closed: 07/07/24
- 136 Registered
  - 14 taken from waitlist
- Divisions:
  - 3<sup>rd</sup>- 5<sup>th</sup>: 8 Teams
  - 6<sup>th</sup>-8<sup>th</sup>: 7 teams
- Coach Meetings 07/23
- First Practice: 07/29

**Special Events**

**Independence 5k:**

- Registration
  - 128- Pre-registered
  - 26- Day of Registration
  - 143 Runners
- Full Attendance: 172

**Trail of Treats:**

- Save the Date submitted in Word on White House

**Other**

**Open gyms: Averaged totals per a day**

- Pickle Ball Open Gym- 11
- Open Gym - 8

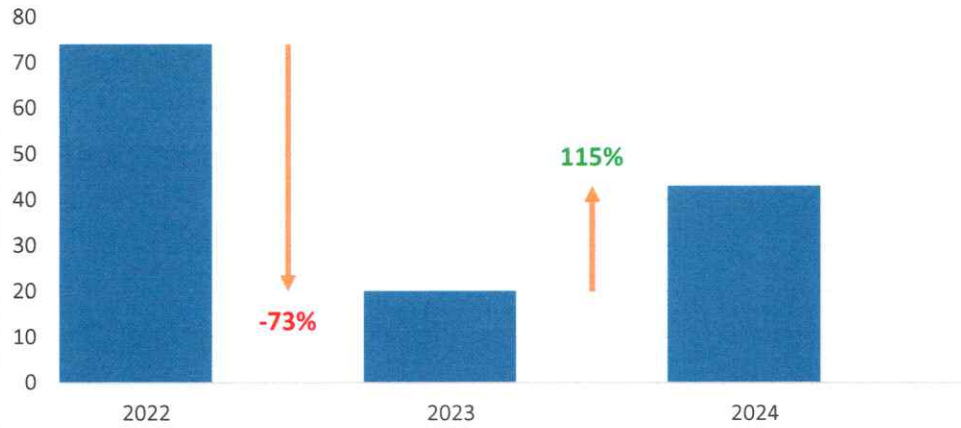
**Social Media:**

- 1,538 Followers
- Reach: 6,200
- Total posts: 20
- Best Performing Posts: Greenway Closure
  - 2,300 Reach and 2 shares

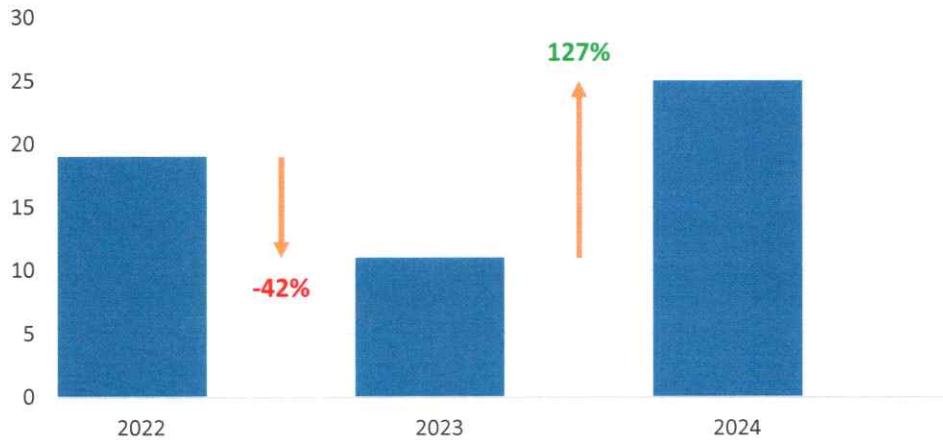


Parks, Recreation, & Cultural Arts Department  
July 2024

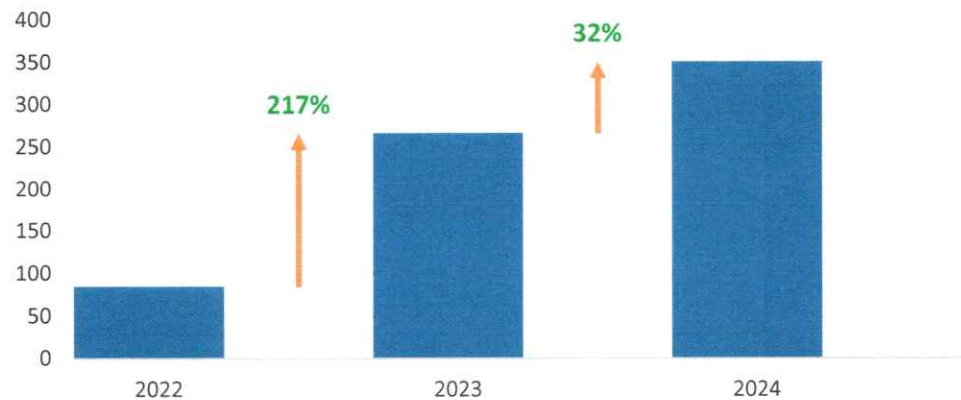
Pavilion Usage Comparisons YTD thru July



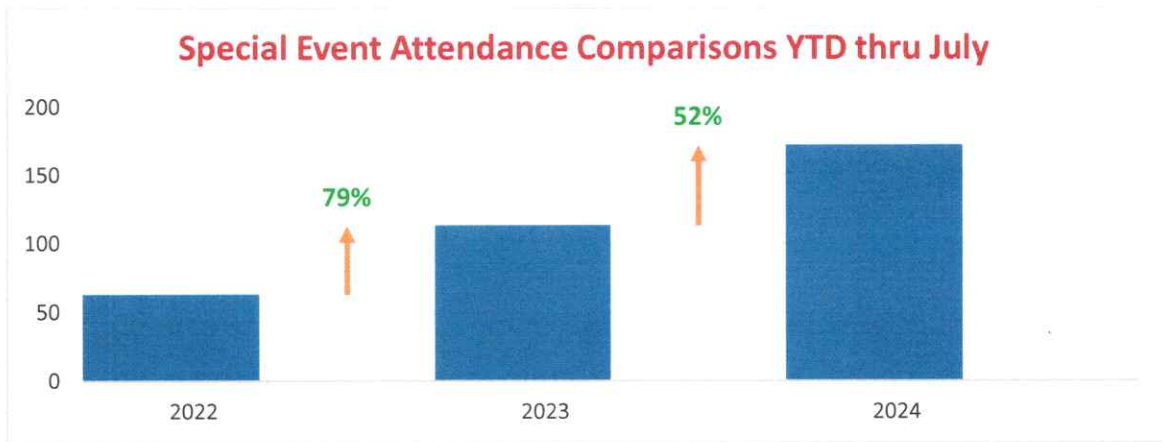
Facility Usage Comparisons YTD thru July



Youth Programming Attendance Comparisons YTD thru July



Parks, Recreation, & Cultural Arts Department  
July 2024



**Maintenance**

- Cut up more trees from storm damage on the Greenway and Nature Trail.
- Sprayed fields with growth regulator to help with the reel mowing.
- Planted a Adopt a Tree on Greenway near switchback.
- Clearing out on the sides of Greenway and Nature Trail with skid steer and bush hog we rented from Sunbelt.





**Parks, Recreation, & Cultural Arts Department  
July 2024**

- We have been spot spraying Round up to help out with weed eating.
- We have been replacing irrigation heads at the park and soccer.
- With the rain we have been receiving our mowing is still in full swing.
- Put up a dog waste station at the Veterans Memorial Trailhead. The station was donated to us.



- Filled in holes between soccer fields with dirt to eliminate tripping hazards.
- Trimmed limbs/brush sticking out on driveway at Byrum Park.
- Trimmed limbs/brush sticking out on Spur Trail.

**Museum**

**Volunteers** - The volunteers added a new wheat cradle to the tool section. Volunteer, Terry Palmer, recorded additional “What is this?” social media post. We began inviting noteworthy citizens to have a History Chat to be recorded for archiving and social media post. The volunteers have provided the museum with 18 volunteer hours.

**Exhibit** – The exhibit celebrating the 100<sup>th</sup> graduating class of WHHS is in place possibly for the remainder of the year.  
A new artifact was installed in the tool exhibit of the museum. It is a cradle used for cutting and gathering different type of grains like wheat.

**Tours at Museum** –Tours were given to walk ins. There has been a significant increase in foot traffic since the signage on the building and the stagecoach have been in place.



**Social Media** – The video series “What is This?” on going on Facebook. Volunteer, Terry Palmer, gives the insight on an artifact that is in the museum.

**History Chat** – On July 31, 2024, the museum conducted a chat with a group of citizens who have grown up in the area and have seen all the changes since the mid-1930s. The event was documented on video for archival purposes and will be edited into short clips for social media post. The event was enjoyed by all who participated. The names of the participants are Tom Byrum, Billy Lamberth, Charlene Reid, Joe Tate and Roy “Buck” Lamberth. This video is a treasure for our city’s history.



Parks, Recreation, & Cultural Arts Department  
July 2024

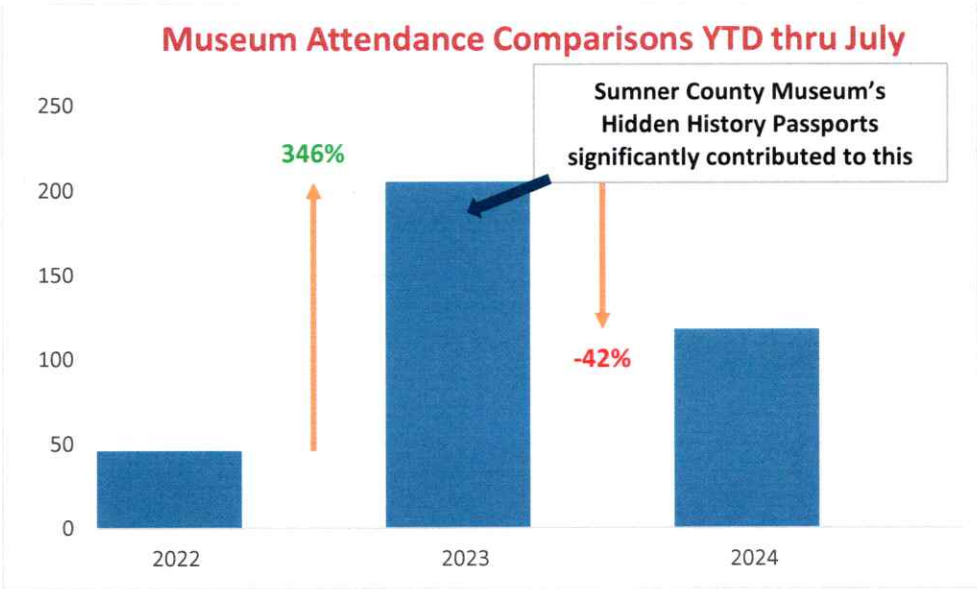
Events and Meetings Assisted with and/or Attended

- July 1 – Americana Logistics Meeting
- July 5 – Americana Staging
- July 6 – Americana Celebration
- July 9 – Americana Debrief
- July 10 – Installation of Cradle
- July 10 – Ribbon Cutting at All Seasons
- July 16 - Multi- Ribbon Cutting at Chamber
- July 23 – Soccer Draft Day 1 in evening
- July 25 – Soccer Draft Day 2 in evening
- July 30 – Ribbon Cutting at TriStar in Springfield for newly remodeled emergency room
- July 31 – History Chat



Visitors' Center and Museum Attendance

Visitors' Center Only	Visitors' Center and Toured Museum	Museum Only	Total Museum Visitors	Off Site Presentations Attendees
8	69	49	118	

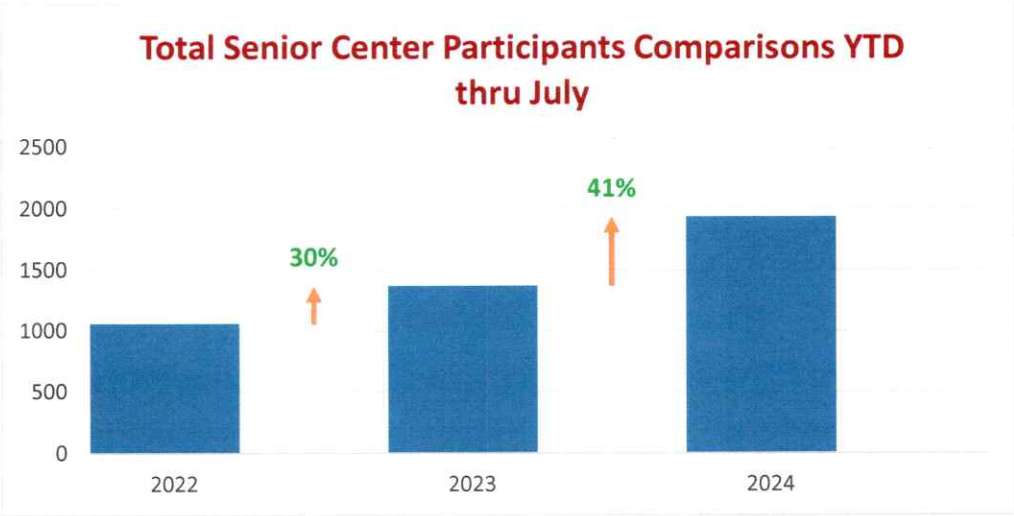
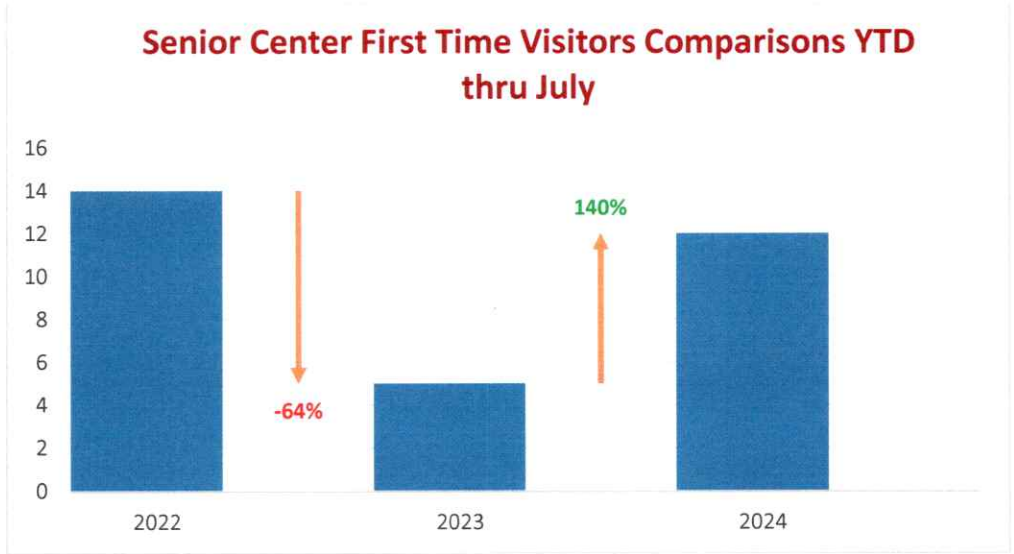
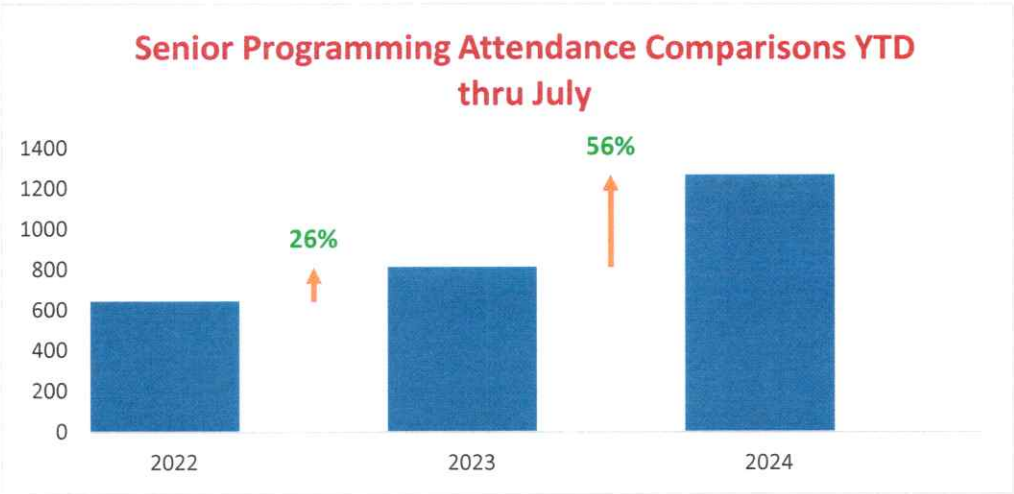


**Parks, Recreation, & Cultural Arts Department  
July 2024**

<b>Senior Center Participation - JULY 2024</b>			
<b><u>Outings:</u></b>			
Bowling	19		
Bucee	26		
Rock Castle	17		
Trip to Movies	13		
Thrift Shopping	17		
Charter Living	35		
<b>TOTALS</b>	<b>127</b>		
<b><u>Events:</u></b>			
Paint w/Nicole	16		
<b>Total</b>	<b>16</b>		
		<b><u>Sr Meals Wednesdays</u></b>	
		107	
		111	
		102	
		105	
		112	
		<b>537</b>	<b>TOTAL</b>
<b><u>Programs:</u></b>			
Fittercise-Strength, Yoga	498		
Walk	117		
Bingo	62		
Birthday Potluck	45		
Farmers Rummy	15		
Garden Club	25		
Veterans Café	45		
Meals on Wheels	120		
Bunco/Golf	14		
Bible Study	6		
Cards, Games, Pool, Puzzles	233		
Pickle Ball	72		
<b>TOTAL</b>	<b>1252</b>		
<b>MEMBERS</b>	<b>412</b>	Updated members	through July 31
<b>1st time visitors</b>	12		
<b>New Members</b>	<b>6</b>	(Moved 12 members)	
<b>TOTAL Sr Center Participants:</b>	<b>1396</b>	<b>Total</b>	<b>1932</b>



Parks, Recreation, & Cultural Arts Department  
July 2024



Parks and Recreation  
July 2024

	FYE 2021	FYE 2022	FYE 2023	YTD July 2022	YTD July 2023	July 2024	YTD 24-25
<b>Facility Usage</b>							
Special Use Permits Submitted	39	20	23	2	2	3	3
Pavilion 1 Usage	21	16	16	2	2	1	1
Pavilion 2 Usage	13	16	14	1	1	3	3
Pavilion 3 Usage	74	94	137	15	16	14	14
Splash Pad Pavilion Usage	99	165	136	56	1	25	25
Total Number of Pavilions Usage	207	291	303	74	20	43	43
Gymnasium Rentals	23	83	82	16	4	5	5
Amphitheater Usage	1	9	9	3	0	1	1
Community Room			66		7	19	19
Total Number of Facility Rentals	30	92	157	19	11	25	25
Ballfield Rentals	146	134	165	16	11	8	8
Vistor Center Attendance	20	29	30	3	3	8	8
Vistors Who Also Toured Museum	70	303	191	7	3	69	69
Museum Attendance Only	115	1116	1142	39	202	49	49
Total Museum Attendance	185	1419	1333	46	205	118	118
<b>Programming</b>							
Number of Youth Program Participants	417	615	800	84	266	350	350
Number of Adult Program Participants	100	260	195	0	0	0	0
Number of In-House Special Events Offered	9	7	11	1	1	1	1
Number of In-House Special Event Attendees	1077	2223	2158	63	113	172	172
Number of Rec Programs Offered	19	21	24	4	4	3	3
Number of Senior Center Memberships	2000	2454	3186	205	349	412	412
Number of New Senior Center Memberships	0	5	38	0	23	6	6
Senior Center Participants	4412	11605	16,821	1,056	1,370	1,932	1932
Senior Center First Time Visitors	36	95	115	14	5	12	12
Number of Senior Trips Offered	9	28	46	5	3	6	6
Number of Senior Trip Participants	81	235	617	52	33	127	127
Number of Senior Programs Offered	34	101	142	9	10	13	13
Number of Senior Program Participants	1061	7304	10,566	643	812	1268	1268
Number of Senior Meals Served	36	47	48	4	4	5	5
Number of Meals Participants	3277	3965	5658	361	525	537	537
Offsite Presentation Attendees	0	145	435	0	0	0	0
Total Number of Programs Offered	53	124	166	13	14	16	16
<b>Revenues</b>							
Youth Programs	\$44,261.00	\$57,366.00	\$ 79,821.40	\$19,622.00	\$16,886.00	\$16,201.00	\$ 16,201.00
Adult Programs	\$ 6,230.00	\$ 7,925.00	\$ 11,780.00	\$65.00	\$970.00	\$130.00	\$ 130.00
Special Events	\$ 3,495.00	\$ 3,080.00	\$ 2,940.00	\$520.00	\$545.00	\$1,830.00	\$ 1,830.00
Senior Meals	\$ 8,222.50	\$11,442.00	\$ 18,754.00	\$1,212.50	\$1,754.00	\$1,785.50	\$ 1,785.50
Shelter Reservations	\$ 9,112.50	\$12,995.00	\$ 7,675.00	\$1,505.00	\$245.00	\$1,375.00	\$ 1,375.00
Facility Reservations	\$ 2,956.25	\$19,181.75	\$ 16,978.25	\$1,743.75	\$1,537.50	\$1,612.50	\$ 1,612.50
Field Rentals	\$ 5,820.50	\$ 3,913.00	\$ 5,578.50	\$595.00	\$215.00	\$235.00	\$ 235.00
Affiliate League/Tournament Fee Revenue	\$ -	\$13,666.50	\$ 29,825.50	\$0.00	\$1,200.00	\$88.00	\$ 88.00
Misc	\$ 9,686.39	\$25,818.31	\$ 8,763.20	\$115.37	\$200.81	\$166.30	\$ 166.30
<b>Maintenance</b>							
Mowing Hours	2,195	1660.25	1548.5	219	278	224	224
Work Orders Received	9	15	24	2	3	0	0
Work Orders Completed	9	14	23	2	3	0	0
Number of Projects Started	39	31	8			1	1
Number of Projects Completed	32	29	8			0	0
Number of ballfield rainouts	NA	156	321	4	47	15	15
Bags of Field Dry Used	NA	100	42	0	0	12	12

# White House Public Library

## July 2024 Performance Measures

### Official Service Area Populations

2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
14,363	14,455	14,820	15,094	15,355

### Membership

July 2024 Performance Measures	2020	2021	2022	2023	2024
New Members	48	91	171	122	168
Updated members	270	490	339	307	495
Yearly Totals	2020	2021	2022	2023	2024
Total Members	9,496	7,027	7,125	7,904	7602
% of population with membership	66	49	48	52	49

Every Year the library will purge the system of patrons that have not used their cards in the past 3 years.

**Total Material Available:** 40,032

**Estimated Value of Total Materials:** \$1,000,800

**Total Materials Available Per Capita:** 2.61

**Last Month:** \$994,175

**Last Month:** 2.63

**State Minimum Standard:** 2.00

### Materials Added in July

2020	2021	2022	2023	2024
325	421	194	151	417

### Yearly Material Added

2020	2021	2022	2023	2024
3,025	3,035	3,573	1,342	1,268

### Physical Items Checked Out in July

2020	2021	2022	2023	2024
3,350	6,240	7,476	7,716	8,483

### Cumulative Physical Items Checked Out

2020	2021	2022	2023	2024
50,042	59,515	80,653	81,667	49,049

### Miscellaneous Items Checked Out

July	2020	2021	2022	2023	2024
Technology Devices	25	50	55	76	91
Study Rooms	0	18	62	62	74
Games and Puzzles	24	62	193	169	200
Seeds	22	23	85	0	55
STEAM Packs	0	25	27	17	52
Cake Pans	3	4	8	1	1
Outdoor Items	*	*	*	8	10
Honor Books	*	*	*	3	11
Adult Kits	*	*	*	*	5
Museum Passes	*	*	*	*	15

### Miscellaneous Items Checked Out

Yearly Totals	2020	2021	2022	2023	2024
Technology Devices	381	725	743	446	520
Study Rooms	305	395	746	440	511
Games and Puzzles	955	1,263	2,060	1,022	1,219
Seeds	302	878	883	706	833
STEAM Packs	25	160	234	136	238
Cake Pans	28	21	69	15	42
Outdoor Items	*	*	17	38	50
Honor Books	*	*	19	104	43
Adult Kits	*	*	*	*	30
Museum Passes	*	*	*	*	50

### Library Services Usage

July	2020	2021	2022	2023	2024
Test Proctoring	11	33	5	9	1
Charging Station	0	6	1	0	1
Notary Services	3	24	13	39	42
Library Visits	2,193	3,763	4,248	3,892	5975
Website Usage	1,156	2,629	3,413	4,103	1500
Reference Questions	17	8	3	6	9

### Library Services Usage

Yearly Totals	2020	2021	2022	2023	2024
Test Proctoring	74	108	61	51	72
Charging Station	47	45	21	10	7
Notary Services	88	144	135	99	127
Library Visits	30,007	38,913	48,253	29,572	32,874
Website Usage	17,977	27,907	33,678	29,908	6,896
Reference Questions	60	73	31	26	41

### Computer Users

July	2020	2021	2022	2023	2024
Wireless	154	256	361	367	195
Adult Users	221	227	207	222	252
Kids Users	5	177	286	172	70
Osmo Users (hours)	*	*	*	*	90

### Computer Users

Yearly Totals	2020	2021	2022	2023	2024
Wireless	3,829	3,878	4,544	2,700	2,347
Adult Users	2,138	2,235	2,608	1,413	1,470
Kids Users	427	957	2,987	1,263	939
Osmo Users (hours)	*	*	*	*	90



#### Library Volunteers

July	2020	2021	2022	2023	2024
Library Volunteers	2	10	11	10	11
Volunteer Hours	81.5	133.5	132	67	84

#### Library Volunteers

Yearly Totals	20-21	21-22	22-23	23-24	24-25
Library Volunteers	20	48	54	50	11
Volunteer Hours	1,204	1,492.50	1,227	533.5	84

#### Databases

Universal Class	July
Sign-ups	0
Courses Started	0
Lessons Viewed	0
Submissions	0

Yearly Totals	2020	2021	2022	2023	2024
Sign-ups	10	13	18	17	5
Courses Started	53	39	2	12	17
Lessons Viewed	1,771	1,008	876	238	341
Submissions	800	515	465	335	417

Universal class was purchased by a new vendor. They are having a hard time getting our monthly numbers. This will be updated later once it is resolved.

Fiero Code	July
Logins	5
Hours	3.1
Tasks	12

Yearly Totals	2020	2021	2022	2023	2024
Logins	*	*	*	31	55
Hours	*	*	*	19.6	42.6
Tasks	*	*	*	29	157

Comics Plus	July
Users	0
Check Outs	18

Yearly Totals	2020	2021	2022	2023	2024
Users	*	*	*	*	25
Check Outs	*	*	*	*	70

Kanopy	July
Visits	489
Plays	60
Accounts	12

Yearly Totals	2020	2021	2022	2023	2024
Visits	*	*	*	2,350	3,379
Plays	*	*	*	608	665
Accounts	*	*	*	89	49

#### Programs

1,000 Books	2020	2021	2022	2023	2024
Monthly Sign-ups	11	2	2	4	1
Total Program Sign-ups	83	84	113	149	61

Cumulative Achievements	
500 Mark	25
Total Completion	22

#### Face-to-Face Kids Programs

July	2020	2021	2022	2023	2024
Programs	2	15	13	11	14
Attendees	188	567	430	528	261

#### Face-to-Face Kids Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	43	91	136	88	88
Attendees	1,185	2,167	3,646	2,755	1,895

#### Face-to-Face Teen / Tween Programs

July	2020	2021	2022	2023	2024
Programs	0	53	8	10	10
Attendees	0	17	37	27	19

#### Face-to-Face Teen / Tween Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	11	43	98	71	71
Attendees	77	370	437	218	180

#### Teen Programs

July	2020	2021	2022	2023	2024
Programs	*	*	*	*	1
Attendees	*	*	*	*	0

#### Teen Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	*	*	*	*	12
Attendees	*	*	*	*	15

#### Face-to-Face Adult Programs

July	2020	2021	2022	2023	2024
Programs	0	4	6	9	11
Attendees	0	21	22	39	76

#### Face-to-Face Adult Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	42	63	75	54	84
Attendees	214	351	377	254	615

#### Device Advice

July	2020	2021	2022	2023	2024
Sessions	0	8	20	19	27

#### Passive

July	2020	2021	2022	2023	2024
Adult	*	0	0	0	13
Teen / Tween	0	25	0	4	14
Kids	0	147	0	0	0

#### Interlibrary Loan Services

July	2020	2021	2022	2023	2024
Borrowed	0	4	65	36	62
Loaned	0	21	20	12	21

#### Device Advice

Yearly Totals	2020	2021	2022	2023	2024
Sessions	51	81	131	81	93

#### Passive

Yearly Totals	2020	2021	2022	2023	2024
Adult	*	0	20	0	13
Teen / Tween	152	409	151	19	14
Kids	1,094	1,699	334	0	0

#### Interlibrary Loan Services

Yearly Totals	2020	2021	2022	2023	2024
Borrowed	534	673	872	372	373
Loaned	151	226	317	115	240

July	R.E.A.D.S
Adults	3127
Juvenile	153

Yearly Totals	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Adults	19,466	21,110	25,066	29,637	3127
Juvenile	1,032	2,013	1,788	2,301	153

The R.E.A.D.S statistics come from the state

Summer Reading Participants	Listeners	Readers	Tweens	Teens	Adults
2017	35	62	*	7	12
2018	32	83	*	13	18
2019	47	96	*	16	21
2020	11	14	*	3	13
2021	19	24	*	4	13
2022	33	33	20	7	20
2023	22	30	26	4	12
2024	28	34	24	18	66

2021 Benchmarks	1	2	3	4	5	6	7	8	9	Grand Prizes
Tots	19	13	13	12	10	9	9	9	8	4
Kids	24	19	17	17		17	15	13	13	6
Teens	4	4	3	2	2	2	2	2	2	1
Adults										13

2022 Benchmarks	1	2	3	4	5	6	7	8	9	Grand Prizes
Tots	33	23	20	20	18	16	15	14	13	5
Kids	33	25	22	20	18	13	13	13	11	5
Tweens	20	18	15	15	11	8	7	6	6	3
Teens	7	4	2	2	2	1	0	0	0	1
Adults										20

2023 Benchmarks	1	2	3	4	5	6	7	8	9	10
Tots	22	20	20	20	19	19	16	15	14	12
Kids	30	24	22	21	17	16	16	13	13	
Tweens	26	22	20	19	14	12	10	9	9	
Teens	4	3	3	3	1	1	1	1	1	
Adults										12

2024 Benchmarks	1	2	3	4	5	6	7	8	9	10
Tots	28	26	26	25	23	16	14	13	12	11
Kids	34	31	23	16	15	13	12	11	11	11
Tweens	24	18	15	13	13	12	10	10	10	9
Teens	18	15	15	13	13	7	7	6	6	5
Adults	66	52	42	35	30	24	20	18	18	14

2024 Benchmarks	11	12	13	14	15	16	17	18	19	20
Tots										
Kids										
Tweens	7	7	7	6	6	6	6	5	5	5
Teens	4	4	3	3	3	3	3	3	3	3
Adults	12	10	10	8	7	6	5	5	5	5



City Court Report  
July 2024

**CITATIONS**

TOTAL MONIES COLLECTED FOR THE MONTH	\$2,121.50
<b>TOTAL MONIES COLLECTED YTD</b>	<b>\$2,121.50</b>

**STATE FINES**

TOTAL MONIES COLLECTED FOR MONTH	\$1,519.26
<b>TOTAL MONIES COLLECTED YTD</b>	<b>\$1,519.26</b>

TOTAL REVENUE FOR MONTH	\$3,640.76
<b>TOTAL REVENUE YTD</b>	<b>\$3,640.76</b>

**DISBURSEMENTS**

LITIGATION TAX	\$123.61
DOS/DOH FINES & FEES	\$179.55
DOS TITLE & REGISTRATION	\$57.00
RESTITUTION/REFUNDS	\$0.00
ON-LINE CC FEES	\$0.00
CREDIT CARD FEES	\$0.00
WORTHLESS CHECKS	\$0.00
TOTAL DISBURSEMENTS FOR MONTH	\$360.16
<b>TOTAL DISBURSEMENTS YTD</b>	<b>\$360.16</b>

ADJUSTED REVENUE FOR MONTH	\$3,280.60
<b>TOTAL ADJUSTED REVENUE YTD</b>	<b>\$3,280.60</b>

**DRUG FUND**

DRUG FUND DONATIONS FOR MONTH	\$196.67
<b>DRUG FUND DONATIONS YTD</b>	<b>\$196.67</b>

Offenses Convicted & Paid For Month	Count	Paid
Animal Control	2	\$110.00
Financial Responsibility Law	2	\$82.50
Registration Law	3	\$258.00
Improper Equipment		
Texting/Hands Free Law	2	\$86.00
Codes Violation	2	\$132.50
DL Exhibited		
Red Light	2	\$187.50
Misc-		
Stop Sign		
Speeding	11	\$915.00
Seat Belt-Child Restraint	4	\$140.00
Following Too Close	1	\$70.00
Exercise Due Care	2	\$110.00
Failure to Yield	1	\$70.00
Total	32	\$2,161.50

# RESOLUTIONS....

# ORDINANCES....





## City of White House, Tennessee

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### Planning and Codes Department

105 College Street • White House, TN 37188

[www.cityofwhitehouse.com/yourgovernment/planning-and-codes](http://www.cityofwhitehouse.com/yourgovernment/planning-and-codes)

Phone (615) 672-4350 ext. 2121 • Fax (615) 616-1050

*"Valuing our Future while Protecting our Heritage"*

# Memo

To: Board of Mayor and Alderman

From: Ceagus Clark, Director of Planning & Codes

Date: July 9, 2024

Re: Zoning Ordinance amendment Use and Special Exception Change

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With the increase in population in the area, we have numerous requests for different types of businesses, including **smoke shops**. I have enclosed a zoning amendment to allow smoke shops by special exception. Any new smoke shops/Tobacco stores would have to go to the Board of Zoning Appeals for approval. I have also added **used car lots** to the special exception list vs permitted use. Both **used car sales and smoke shops** have been added to the permitted use in Industrial Districts and would not have to go to Board of Zoning Appeals if opening in I-1, I-2 and I-3.

Please call or email with any questions regarding this request.

615-672-4350 Ext 2119

*Ceagus L. Clark*

Ceagus Clark

Director, Planning and Codes

**ORDINANCE 24-09**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING ARTICLE IV AND ARTICLE V OF THE ZONING ORDINANCE, AS INDICATED BELOW, CONCERNING PERMITTED USES AND SPECIAL EXCEPTION USE IN THE CITY OF WHITE HOUSE.**

WHEREAS, the Board of Mayor and Aldermen wishes to amend the Zoning Ordinance to provide defined regulation for Temporary Use Permits in Zoning Districts.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen that the Zoning Ordinance Articles V are amended as indicated below.

**BE IT FURTHER ORDAINED** that this Ordinance has been approved by the Planning Commission.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading:                      July 18, 2024                      PASSED

Second Reading:                      August 15, 2024

\_\_\_\_\_  
John Corbitt, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder

#### Article IV

##### Section

- 4.010 Off-Street Parking Requirements (Amended by Ordinance 06-19, May 18, 2006 )
- 4.020 Off-Street Loading and Unloading Requirements
- 4.030 Temporary Use Regulations (Amended by Ordinance No. 06-03, Feb. 2006)
- 4.040 Home Occupations (Deleted by Ordinance No. 99-13, July, 1999)
- 4.050 Gasoline Service Station Restrictions
- 4.060 Swimming Pool Restrictions
- 4.070 Standards for Signs
- 4.080 Development Standards for Automobile Wrecking,  
Junk and Salvage Yards
- 4.090 Development Standards for Mobile Home Parks
- 4.100 Special Conditions for Review Pertaining to Bed and Breakfast  
Home Residences
- 4.110 Self-Service Storage Activities
- 4.120 Activity Type - Adult Oriented Business
- 4.121 Secondary Single Family Residential Dwelling Units (Added by Ordinance  
12-10, August 16, 2012)
- 4.130 Development Standards for Churches, Public/Private Schools, and  
Other Places of Public Assembly in Residential and Agricultural Areas (Amended by Ordinance  
06-08, February 16, 2006)
- 4.140 Alternative Provisions for Lot Size and the Location of Open Space  
(Amended by Ordinance No. 05-08, May 19, 2005)
- 4.150 Special Institutional Care Facilities
- 4.160 Twenty-four (24) Hour Medical/Veterinarian Clinic Accessory Residential  
Quarter (Added by Ordinance No. 05-09, May 19, 2005)
- 4.170 Residential Agricultural Uses (Added by Ord. No 06-06, February 16, 2006)
- 4.180 Home Occupations (Added by Ordinance 06-16, May 18, 2006)
- 4.190 Accessory Residential Family Dwelling Unit (Added by Ordinance 06-31,  
August 17, 2006)
- 4.200 Commercial Accessory Residential Unit (Added by Ordinance 10-04,  
April 15, 2010)
- 4.210 Smoke Shops and Tobacco Stores**

#### **SMOKE SHOPS, TOBACCO STORES**

**1) Notwithstanding any other provision of this title to the contrary, smoke shops, tobacco stores, and medical marijuana dispensaries shall be permitted by Special Exception only in Commercial, zoning districts C-1 and C-2 General Commercial.**

**2) Additional zoning and land use standards for smoke shops, tobacco stores, and medical marijuana dispensaries shall be as follows:**

**a) Smoke shops, tobacco stores shall not be located within one thousand (1,000) feet, measured property line to property line, from a school (public or private), family day care home, child care facility, youth center, community center, recreational facility, park, church or religious institution, hospital, or other similar uses where children regularly gather.**

**b) Smoke shops, tobacco stores shall not be located within five hundred (500) feet, measured property line to property line, from another smoke shop and tobacco store.**

**c) It is unlawful for a smoke shop, tobacco stores to knowingly allow or permit a minor, not accompanied by his or her parent or legal guardian, to enter or remain within any smoke shops, tobacco stores.**

**d) Smoke shops, tobacco stores shall post clear signage stating that minors may not enter the premises unless accompanied by a parent or legal guardian. At least one such sign shall be placed in a conspicuous location near each public entrance to the smoke shop and tobacco store. It shall be unlawful for a smoke shop and tobacco store to fail to display and maintain, or fail to cause to be displayed or maintained, such signage.**

**3) Standard conditions of approval for any Special Exception shall, at minimum, include the following:**

**a) No smoking shall be permitted on the premises at any time.**



*b) No sales may be solicited or conducted on the premises by minors.*  
*c) No self-service, product, or paraphernalia displays shall be permitted.*  
*d) No distribution of free or low-cost products or paraphernalia, as well as coupons for said items, shall be permitted.*  
*4) Smoke shops, tobacco stores that are legally existing on the effective date of the ordinance codified in this chapter may continue to operate as legal nonconforming uses in accordance with Article VII, Section 7.020 Nonconforming Uses, and shall not be required to obtain a Special Exception. However, any change or expansion of the legal nonconforming use may require compliance with this chapter and a Special Exception.*

#### **5.053      Commercial Districts**

The Commercial Districts established by this ordinance are designed to promote and protect the health, safety, comfort, convenience, order, prosperity and other aspects of the general welfare. These goals include among others, the following:

- A. To provide sufficient space, in appropriate locations in proximity to established residential areas, for local retail and service trades catering specifically to the recurring shopping needs of the occupants of nearby residences;
- B. To protect both retail and service developments and nearby residences against fire, explosions, toxic and noxious matter, radiation, and other hazards, and against offensive noise, vibration, smoke, dust and other particulate matter, odorous matter, heat, humidity, glare, and other objectionable influences;
- C. To protect both retail and service developments and nearby residences against congestion, by regulating the intensity of retail and service developments consistent with their marketing functions, by restricting those types of establishments which generate heavy traffic, and by providing for off-street parking and loading facilities;
- D. To provide sufficient space in appropriate locations for commercial districts to satisfy functional needs of White House, and in particular the need for medical services, and the needs of the general public traveling along major highways;
- E. To provide sufficient space in appropriate locations for the mixture of compatible high density residential and restricted commercial developments where standards for development will provide protection for the environmental essentials of either;
- F. To provide sufficient space in appropriate locations for all types of commercial and miscellaneous service activities;
- G. To enhance the central business district and to promote and protect its service attributes, to lessen congestion in the district, to provide for high intensity of land use consistent with land valuation, and to protect its intended functional aspects against encroachment by detrimental influences;
- H. To promote the most desirable use of land and direction of building developments in accord with a well constructed plan, to promote stability of commercial development, to strengthen the economic base of White House, to protect the character of the districts and their peculiar suitability for particular uses, to conserve the value of land and buildings, and to protect White House's tax revenues.

##### **5.053.1      C-1, Central Business Service District**

A. District Description

This district is designed to provide for a wide range of retail, office, amusement, service uses, and light industrial processes involving high performance standards. In addition, this district provides for governmental uses, and community facilities and utilities necessary to serve the district or which are required for the general community welfare. The regulations are structured to permit maximum freedom of pedestrian movement. Relative high density and intensity of use is permitted in this district.

B. Uses Permitted

In the C-1, Central Business Service District, the following uses and their accessory uses are permitted.

1. General retail sales and services.
2. Professional, finance, insurance, real estate, personal, business, and repair services.
3. Manufacturing, provided it is incidental to the retail business or service which sells the made products on the premises and that such manufacturing activity occupies less than forty (40) percent of the floor area and employs not more than five (5) operators.
4. Hotels, motels and boarding houses.
5. Commercial amusement establishments.
6. Churches and other places of assembly.
7. Mortuaries and undertaking services.
8. Newspaper and printing plants.
9. Governmental buildings and community centers.
10. Utility facilities (without storage yards) necessary for the provision of public services.
11. Communication business services.
12. Educational services.
13. Signs and billboards as regulated in Article IV, Section 4.080.
14. Gasoline service stations.
15. Food services.
16. Wholesale sales.
17. Medical services.
18. Veterinary services (excluding livestock).
19. Convenience sales and service.

20. Laundry and dry-cleaning services.
21. Essential municipal services.
22. Accessory Firework Sales.
23. Vehicular craft, and related equipment sales, rental and delivery.

C. Uses Permitted as Special Exceptions

In the C-1, Central Business Service District, the following uses and their accessory uses may be permitted as special exceptions after review and approval in accordance with Article VII, Section 7.060.

1. Automotive parking lot.
2. Warehousing and storage uses.
3. Day care centers.
4. Research services.
5. Retail business supply.
6. Twenty (24) Hour Medical/Veterinarian Clinic Accessory Residential Quarter meeting requirements of 4.160. **(Added by Ordinance 05-09, May 19, 2005)**
7. Commercial Accessory Residential Unit.
8. Short Term Rentals (4.100)
9. Motor Vehicle Service and Repair, Minor

**10. Used Car Sales**

**11. Smoke Shops, Tobacco Stores**

**\*See Article 4, 4.080 Development Standards for Automobile Wrecking, Junk and Salvage Yards and Motor Vehicle Service and Repair, Major and Minor**

D. Uses Prohibited

Industrial uses; automobile wrecking, junks, and salvage yards; uses not specifically permitted or uses not permitted upon approval as a special exception. **(Amended by Ordinance 99-17, July 15, 1999)**

E. Dimensional Regulations

All uses permitted in the C-1, Central Business Service District shall comply with the following requirements, except as provided in Article VI.

1. Minimum Lot Size Requirements

No minimum lot size shall be required in the C-1 District.



2. Minimum Yard Requirements

Front Yard - Twenty (20) Feet. If a building or buildings on an adjacent lot or lots provide front yards less than twenty (20) feet in depth, a front yard equal to the average of adjacent front yards shall be provided. Rear yard - twenty (20) feet. Side yard - none is required. However, if an open area extending along a side lot line is provided, it shall be at least ten (10) feet wide, and it shall be unobstructed.

3. Maximum Lot Coverage

There is no restrictions on the area occupied by all buildings including accessory buildings on a lot or parcel located in the C-1 District.

4. Height Requirement

No building shall exceed fifty-three (53) feet in height, **Amended by Ordinance 15-09, May 21, 2015.)** except as provided in Article VII, Section 7.040. **(Amended by Ordinance 03-10, August 21, 2003)**

- a. The maximum building height at the street line shall be thirty-five (35) feet.
- b. For each foot the buildings is set back from the street line, the height of the building may be increased by one and one-half (1 1/2) feet to a maximum height of sixty-five (65) feet.

5. Parking Space Requirements

As regulated in Article IV, Section 4.010.

F. Landscaping Requirements

See Article III, Section 3.130 (c).

G. Outdoor Storage

1. All outdoor storage shall be prohibited in the front yard which shall be interpreted as that portion of the property abutting the portion of the property abutting the right-of-way.
2. Outdoor storage shall take place in the rear yard and shall be screened by fencing or landscaping.

**5.053.1.1 C-1R Central Business Service District-Gateway Infill Residential**

A. District Description

This district is designed to provide for a wide range of retail, office, amusement, service uses, in addition to residential uses in a mixed-use setting. In addition, this district provides for governmental uses, and community facilities and utilities necessary to serve the district or which are required for the general community welfare. The regulations are structured to permit maximum freedom of pedestrian movement and design flexibility need for in-fill type developments on smaller properties to incorporate residential uses on properties and within buildings of commercial permitted uses. Relative high density and intensity

of use is permitted in this district. The intention is for the C1R zoning districts to be in the gateway areas of the City's Town Center area including Hwy 31W from Raymond Hirsch Parkway to Calista Road and SR 76 from the City park to the town center area at the intersection of Hwy 31W/SR 76/College Street.

B. Uses Permitted

In the C-1, Central Business Service District, the following uses and their accessory uses are permitted.

1. General retail sales and services.
2. Professional, finance, insurance, real estate, personal, business, and repair services.
3. Hotels, motels and boarding houses.
4. Commercial amusement establishments.
5. Churches and other places of assembly.
6. Governmental buildings and community centers.
7. Utility facilities (without storage yards) necessary for the provision of public services.
8. Communication business services.
9. Educational services.
10. Signs and billboards as regulated in Article IV, Section 4.070.
11. Food services.
12. Wholesale sales.
13. Medical services.
14. Convenience sales and service.
15. Laundry and dry-cleaning services.
16. Essential municipal services.
17. Vehicular craft, and related equipment sales, rental and delivery.
18. Residential mixed use shall be a maximum of three (3) acres.
19. Residential mixed use including upper story residential, single or two family detached, attached, semi-attached, and multi-family units not exceeding thirteen (13) units per acre.
20. Residential single family detached, attached, multi-family not exceeding thirteen (13) units per acre.

C. Uses Permitted as Special Exceptions

In the C-1, Central Business Service District, the following uses and their accessory uses may be permitted as special exceptions after review and approval in accordance with Article VII, Section 7.060.

1. Automotive parking lot.
2. Day care centers
3. Short Term Rentals (4.100)

D. Uses Prohibited

Industrial uses; automobile wrecking, junks, and salvage yards; uses not specifically permitted or uses not permitted upon approval as a special exception.

E. Dimensional Regulations

All uses permitted in the C-1R District shall comply with the following requirements, except as provided in Article VI.

1. Minimum Lot Size Requirements

No minimum lot size shall be required in the C-1 District.

2. Minimum Yard Requirements

Front Yard –Ten (10) feet\* See Section 5 Parking Space

Side Yard – Five (5) feet except one- and two-family dwellings side setback- 6.5\*\* feet

\*\*Five-feet side (5) minimum side setback permitted where fire protection meets City's Fire Department requirements for reduced building separation.

Rear Yard- Ten (10) feet

3. Maximum Lot Coverage

There are no restrictions on the area occupied by all buildings including accessory buildings on a lot or parcel located in the C-1 District.

4. Height Requirement

No building shall exceed fifty-three (53) feet in height, except as provided in Article VII, Section 7.040.

- a. The maximum building height at the street line shall be thirty-five (35) feet.
- b. For each foot the buildings is set back from the street line, the height of the building may be increased by one and one-half (1 1/2) feet to a maximum height of five-three (53) feet in height



5. Parking Space Requirements

As regulated in Article IV, Section 4.010 and 3.090. Increased front setback of thirty (30') feet is required for residential parking areas between secondary public streets and buildings to ensure parking in front would not block public sidewalks or roadways.

F. Landscaping Requirements

See Article III, Section 3.120. Where a transitional buffer yard requires a buffer exceeding ten (10) feet, a solid fence or wall meeting the requirements of the City Commercial Design Standards with a solid understory vegetative screen is permitted to be completed within the ten (10') rear setback as determined by the Planning Commission based on site plan design and property conditions.

G. Outdoor Storage

1. All outdoor storage shall be prohibited in the front yard which shall be interpreted as that portion of the property abutting the portion of the property abutting the right-of-way.

2. Outdoor storage shall take place in the rear yard and shall be screened by fencing or landscaping.

H. All commercial and all new residential developments including one- and two-family residential buildings shall be regulated by the commercial design standards since the zoning district is intended for a mixed-use zoning district.

**5.053.2 C-2, General Commercial**

A. District Description

This district is designed to provide for certain types of commercial establishments which have a minimum of objectionable characteristics and do not involve storage, transfer or processing of goods or chattels.

B. Uses Permitted

1. Medical offices and clinics.
2. Office buildings for finance, insurance, real estate, legal, engineering, architectural and similar personnel.
3. Hotels and motels.
4. Churches and other places of assembly.
5. Mortuaries and undertaking services.
6. Government buildings and community centers.
7. General retail trade.
8. Entertainment and amusement.

9. Consumer repair.
10. Utility facilities (without storage yards) necessary for the provision of public services.
11. Communication business services.
12. Day Care Centers.
13. Business colleges and other similar educational services (excluding auto-diesel schools).
14. Convenience retail.
15. Apparel and accessories retail.
16. Food service.
17. Auto service stations.
18. Animal care and veterinary.
19. Essential municipal services.
20. Interstate Sign District (C-2) (Zoning Atlas, Dated: **(July 10, 1995)**)
21. Accessory Firework Sales.
22. Automobile sales provided buffer screen is provided and banner and flag streamers are not placed on the property.
23. Retail Package Stores
24. Motor Vehicle Service and Repair, Minor
25. Motor Vehicle Service and Repair, Major

**\*See Article 4, 4.080 Development Standards for Automobile Wrecking, Junk and Salvage Yards and Motor Vehicle Service And Repair, Major and Minor.**

C. Uses Permitted as Special Exceptions

In the C-2, General Commercial District, the following uses and their accessory uses may be permitted as a special exception after review and approval by the Board of Zoning Appeals.

1. Warehousing provided that no manufacturing is involved, screening is provided, and the building does not exceed thirty-five (35) feet in height.
2. Twenty (24) Hour Medical/Veterinarian Clinic Accessory Residential Quarter meeting requirements of 4.160. **(Added By Ordinance 05-09, May 19, 2005)**
3. **Used Car Sales**

4. Smoke Shops, Tobacco Stores, and Medical Marijuana Dispensaries

D. Uses Prohibited

1. Industrial uses, automobile wrecking, and/or recycling uses, junk or salvage yards, van or truck storage uses and uses not specifically permitted as a special exception. **(No body shops per Ordinance 92-12). (Amended by Ordinance No. 99-17, July 15, 1999)**

E. Dimensional Regulations

All uses permitted in the C-2, General Commercial District, shall comply with the following requirements except as provided in Article VI.

1. Minimum Lot Size Requirements

No minimum lot size shall be required.

2. Minimum Yard Requirements

Front Yard	20 feet
Two-thirds (2/3) of the front yards must be dedicated to landscaping).	
Side Yard	10 feet
Rear Yard	20 feet
Building Setback	35 feet

3. Maximum Lot Coverage

Provided landscaping and parking requirements are met there is no restrictions on the area occupied by all buildings including accessory buildings on a lot or parcel located in the C-2 District.

4. Height Requirements

No building shall exceed fifty-three (53) feet in height **(Amended by Ordinance 15-09, May 21, 2015.)**, except as provided in Article VII, Section 7.060.

F. Landscape Requirements

1. As regulated in Article III, Section 3.130, (c).

G. Outdoor Storage

1. All outdoor storage shall be prohibited in the front yard which shall be interpreted as that portion of the property abutting the right-of-way.
2. Outdoor storage shall take place in the rear yard and shall be screened by solid, non-transparent fencing or landscaping.



### **5.053.3 C-3, Neighborhood Service Business District**

#### **A. District Description**

This district is designed to provide for uses to serve the recurring household needs and personal service requirements of the occupants of nearby residential areas. The permitted establishments are those which provide for regular local shopping and which, therefore, are visited frequently by customers. This district may occur along or away from arterial streets, characteristically are small, and are distributed widely for convenient accessibility by residential area occupants. The bulk regulations are established to provide for maximum compatibility between the commercial activity in the district and adjacent residential activity, and to lessen the concentration of vehicular traffic as compared to other commercial districts providing goods and services for more extensive marketing area.

#### **B. Uses Permitted**

In the C-3, Neighborhood Service Business District, the following uses and their accessory uses are permitted:

1. Generally recognized retail business which supplies commodities on the premises for persons residing in adjacent residential areas, such as groceries, meats, dairy products, baked goods or other food, drugs, dry goods, and notions or hardware.
2. Personal service establishments which performs services on the premises such as repair shops (radio, television, shoe and etc.), beauty parlors or barbershops and self-service laundries.
3. Signs as regulated in Article IV, Section 4.080.
4. Essential municipal services.

#### **C. Uses Permitted as Special Exceptions**

In the C-3, Neighborhood Service Business District, the following uses and their accessory uses may be permitted as special exceptions after review and approval by the Board of Zoning Appeals.

1. Day Care Centers.

#### **D. Uses Prohibited (Amended by Ordinance No. 99-17, July 15, 1999)**

In the C-3, Neighborhood Service Business District, all uses, including those uses involved in the sale of fireworks; as well as retail liquor and package stores are prohibited, with the exception of those uses that are specifically permitted, or those uses which permitted as accessory uses.

#### **E. Dimension Regulations**

All uses permitted in the C-3, Neighborhood Service Business District, shall comply with the following requirements except as provided in Article VI.

##### **1. Minimum Lot Size Requirements**

The minimum lot size in the C-3 District shall be fifteen thousand (15,000) square feet.

2. Minimum Yard Requirements

Front Setback	25 feet
Side	20 feet
Rear	20 feet

3. Maximum Lot Coverage

On any lot or parcel of land, the area occupied by all buildings including accessory buildings may not exceed sixty (60) percent of the total area of such lot or parcel.

4. Height Requirement

No building shall exceed fifty-three (53) feet in height (**Amended by Ordinance 15-09, May 21, 2015**), except as provided in Article VI, Section 6.030.

F. Landscaping Requirement

1. As regulated in Article III, Section 3.103, C.

G. Outdoor Storage

1. All outdoor storage shall be prohibited in the front yard which shall be interpreted as that portion of the property abutting the right-of-way.
2. Outdoor storage shall take place in the rear yard and shall be screened by fencing or landscaping.

**5.053.4 C-4, Office/Professional Service District**

A. District Description

This district is designed to provide for the provision of professional office services, medical and personal services, as well as financial, insurance, real estate governmental, and consulting services. In addition to office activities certain community facilities are permitted to serve the needs of persons frequenting this district. Uses requiring the outdoor storage of goods and services, the repair and maintenance of vehicles, as well as the sale of retail products are prohibited within this district.

B. Uses Permitted

1. Essential municipal services such as:
  - city, county, state, and federal offices
  - civil defense facilities
  - court buildings
  - fire department facilities
  - police department facilities
  - post offices
2. Community centers
3. Mortuaries and undertaking services

4. Churches and places of assembly
5. Utility facilities (without storage yards) necessary for the provision of public services
6. Day care centers
7. Business colleges and other similar educational services (excluding auto-diesel schools)
8. Entertainment and amusement uses (with the exception of adult entertainment uses such as adult book stores, adult video stores, and adult cabarets and theaters wherein persons expose their sexual organs, or appear in a state of nudity, engage in sexual intercourse, engage in sexual deviant activity, and, or fondle the genitals of himself, herself, or another person).
9. Health care facilities such as:
  - centers for observation and rehabilitation
  - convalescent homes
  - hospitals
  - medical clinics
  - assisted living centers
10. Financial, consulting, and administrative services such as:
  - agricultural credit institutions
  - banking and bank related functions
  - credit unions
  - holding investment organizations
  - insurance carriers, agents, brokers, and services
  - money management, and investment offices
  - real estate brokers, managers, and appraisers
  - rediscount and financing institutions for credit agencies other than banks
  - savings and loan associations
  - securities, commodities, brokers, dealers, and exchanges
  - title offices.
11. General business and communications services such as:
  - advertising agencies and services
  - commercial services including radio and television broadcasting studios, telegraph offices and message centers, telephone exchanges and relay towers, and television and recording production studios
  - computer and data processing services
  - credit reporting, adjustment, and collection agencies
  - detective agencies and protective services
  - drafting services
  - employment, personnel, and temporary help services
  - exterminating services (with no outside storage)
  - interior decorating and consulting services
  - mailing, reproduction, and commercial art services
  - management, consulting, and public relations services
  - membership organizations including automobile clubs, better business bureaus, chamber of commerce, labor unions, political organizations, professional associations, and cultural and fraternal organizations
  - news syndicates



- research and development laboratories
- trading stamp services
- travel agencies

12. General personal services including photographic studios, photofinishing studios, catering services, and clothing rental agencies
13. Medical and professional services such as:
  - accounting, auditing, and bookkeeping services
  - artist studios
  - attorneys and law offices
  - chiropractic offices
  - consulting scientists
  - dental offices and laboratories
  - educational and scientific research services
  - engineering and architectural services
  - optometrists
  - physicians offices
  - physiologists and psychotherapists offices
  - songwriters and music arrangers
  - writers and lecturers
14. Convenience commercial services such as:
  - bakeries
  - barber shops
  - beauty shops
  - drug stores
  - hardware stores
  - laundry and dry cleaning pick-up stations
15. Veterinarian clinics (with no outdoor animal pens)
16. Cultural services to include art galleries and botanical gardens
17. Legitimate health spas and fitness clubs (with the exception of illegitimate massage parlors, rap parlors, and/or saunas, wherein persons expose their sexual organs or appear in a state of nudity, engage in sexual intercourse, engage in deviant sexual activity, and/or fondle the genitals of himself, herself, or another person).
18. Photographic studios
19. Office and retail business supply uses

C. Uses Permitted as Special Exceptions

1. Food service establishments.
2. Twenty (24) Hour Medical/Veterinarian Clinic Accessory Residential Quarter meeting requirements of 4.160 **(Added by Ordinance 05-09, May 19, 2005)**

D. Uses Prohibited

Industrial uses, automobile wrecking and/or recycling uses, junk or salvage yards, van, car, or truck storage uses, body shops and other types of vehicular repair uses, general retail trade uses, automotive, marine, trailer, and farm implement sales uses, distribution, warehousing and construction uses, all

types of rental storage uses, as well as any type use requiring outdoor storage, as well as any other uses not otherwise permitted.

E. Dimensional Regulations

All uses permitted in the C-4, Office/Professional Service District, shall comply with the following requirements except as provided in Article VI.

1. Minimum Lot Size Requirements

No minimum lot size shall be required.

2. Minimum Yard Requirements

Front Yard (Two-thirds (2/3) of the front yard must be dedicated to landscaping)	20 feet
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Side Yard	15 feet
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Rear Yard	20 feet
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Building Setback	35 feet
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3. Maximum Lot Coverage

Provided landscaping and parking requirements are met, there is no restriction on the area occupied by all buildings on a zone lot or parcel located within the C-4 District.

4. Height Requirements

No building shall exceed fifty-three (53) feet in height (**Amended by Ordinance 15-09, May 21, 2015.**), except as provided in Article VII, Section 7.040. (**Amended by Ordinance 03-10, August 21, 2003**)

F. Landscape Requirements

1. As regulated in Article III, Section 3.130, (c).

G. Outdoor Storage

1. There shall be no outdoor storage allowed within the C-4 District.

**5.053.5 C-5, Limited Office/Professional Service District**

A. This district is to provide for the provision of professional offices and services. This district would provide a transitional zoning classification with residential and commercial uses. In addition to office activities, certain community facilities are permitted. Uses requiring the outdoor storage of goods and services, the repair and maintenance of vehicles, as well as the sale of retail products are prohibited within this district.

B. Uses Permitted

1. Essential municipal services such as:
  - city, county, state, and federal offices
  - civil defense facilities
  - court buildings
  - fire department facilities
  - police department facilities
  - post office
  - parks and recreation
2. Churches and places of assembly
3. Utility facilities (without storage yards) necessary for the provision of public services.
4. Day care centers
5. Professional (non-medical) offices and services
6. Hair and Nail Salons and accessory retail.
7. Personal Services including photo studios, clothing rentals, catering services, clothing rental agencies, and accessory retail.

C. Uses Prohibited

Industrial uses, automobile wrecking and/or recycling uses, junk or salvage yards, van, car, or truck storage uses, body shops and other types of vehicular repair uses, general retail trade uses, automotive, marine, trailer, and farm implement sales uses, distribution, warehousing and construction uses, all types of rental storage uses, as well as any type use requiring outdoor storage, as well as any other uses not otherwise permitted.

D. Dimensional Regulations

All uses permitted in the C-5, Office/Professional Service District, shall comply with the following requirements except as provided in Article VI.

1. Minimum Lot Size Requirements

No minimum lot size shall be required.

2. Minimum Yard Requirements

Front Yard                      35 feet

Side Yard                        15 feet

Rear Yard                        25 feet

3. Maximum Lot Coverage

On any lot or parcel of land, the area occupied by all buildings may not exceed sixty (60%) of the total area of such lot or parcel.

4. Height Requirements

No building shall exceed fifty-three (53) feet in height, **(Amended by Ordinance 15-09, May 21, 2015)** except as provided in Article VII, Section 7.040. (Amended by Ordinance 03-10, August 21, 2003).

E. Landscape Requirements



As regulated in Article III

F. Outdoor Storage

There shall be no outdoor storage allowed within the C-5 District.

**5.053.6 C-6, Town Center Commercial District**

- A. District Description: This district is designed to provide for a mixed use Commercial, office, and residential zoning district for the redevelopment of the City's Town Center including retail, office service uses with high performance standards, community facilities, and high density residential uses. The regulations are structured to permit maximum freedom of pedestrian traffic. A relatively high intensity of use is permitted in this district.
- B. Permitted Uses: In the C-6 Town Center Commercial District, the following Uses and their accessory uses as described are permitted by right.

Community Facility Activities:

Cultural and Recreational Services  
Essential Municipal Services

Commercial Activities:

Convenience Commercial. Drive thru lanes, open bays, and accessory uses shall not be visible from roadways and be located at the rear of buildings. Indoor Entertainment and Amusement Services, with the exception of adult entertainment uses as defined in zoning ordinance.

Financial, Consulting, and Administrative Services. Drive thru lanes, and accessory uses shall not be visible from roadways and be located at the rear of buildings.

Food and Beverage Services

Consumer Repair Services, not including vehicle and mechanical repair services.

General Business and Communication Services

General Personal Services

General Retail Trade

Medical and Professional Services

Hotels

Mixed Use Facility with Permitted Residential Activities

Other uses determined by Planning Commission that are compatible with town center uses but shall not include prohibited uses.

Retail Package Stores

Residential Activities:

Multi-Family Residential at density of 20 units per acre, or 50 units per acre if the residential units are housed in buildings of at least 4 stories and a minimum of 40 feet tall. Properties with limited lot area shall be permitted one residential unit per 750 sq ft of building area designated for multi-family use.

Mixed Use Facility with Permitted Commercial Activities including upper story residential uses.

- C. Uses Permitted as Special Exceptions:

In the C-6, Town Center Commercial District, the following uses and their accessory uses may be permitted as special exceptions after review and approval in accordance with the provisions of the Zoning Ordinance.

Detached Single Family Residential Dwelling  
Accessory Residential Family Dwelling Unit  
Education and Day Care Facilities  
Churches and Places of Community Assembly  
Health Care Facilities  
Short-Term Rentals (4.100)

D. Prohibited Uses:

Industrial uses, automobile wrecking, recycling uses (except city recycling drop-off center), junk or salvage yards, van, car, or truck storage uses, body shops and other types of vehicular repair uses, automotive, marine, trailer, and farm implement sales uses, distribution, warehousing, and construction uses, all types of rental storage uses, as well as any type use requiring outdoor storage, as well as any other uses not otherwise permitted. Seasonal and permanent sales of fireworks. Other uses determined by the Planning Commission to be non-compatible with town center uses.

E. Dimensional Regulations:

Minimum Lot Size	1,000 sq ft
Lot Width at Building Setback	20 ft minimum
Maximum Lot Coverage	100%
Maximum Building Height	53 ft.
Minimum Building Height	25 ft
Front Setback	Minimum None/7.5 ft Maximum
• Only courtyards and landscaping are permitted in front setbacks.	
Side Yard Setback	Minimum None/10 ft Maximum
Rear Yard Setback	5 ft Minimum on Interior Roadways and Alleyways/20 ft Minimum for Perimeter Zoning Boundary

**Special Conditions:**

Building setback shall be listed on approved final subdivision plat. The Subdivision plat shall include five (5) ft building construction and maintenance easement. Due to building connections and reduced building setbacks then exterior walls shall be designed to meet provisions of City's adopted building and fire codes. The Planning Commission in review of the site plan and subdivision plats for all developments, including single family dwellings, may alter minimum lot size, lot width, and setback requirements due to the unique development characteristics with a mixed use town center redevelopment project.

G. Other Provisions:

Accessory Structures

Accessory structures may be located in rear yards only at the discretion of the Planning Commission on an approved site plan.

Parking Requirements

The number, size, and construction of parking spaces shall be regulated per zoning ordinance requirements and commercial design standards. Parking areas shall be

located to rear of buildings to promote a continuous street-wall. On-street parking and shared parking facilities are encouraged.

#### Service Areas

The delivery, service, mechanical and electrical units, and dumpster/trash cart area shall be located at rear of site and shall not be visible from roadways.

### **5.054     Industrial Districts**

The Industrial Districts established by this ordinance are designed to promote and protect the health, safety, morals, convenience, order, prosperity, and other aspects of the general welfare. These goals include, among others, the following specific purposes:

- A. To provide sufficient space, in appropriate locations, to meet the needs of the area of White House's expected economic expansion for all types of distributive, industrial and related activities, with due allowance for the need for choice of suitable sites;
- B. To protect distributive, industrial and related activities, as well as residential and related activities by providing for the separation of these uses, and, as far as possible, provide that appropriate space needs for distributive and industrial activities are available by prohibiting the use of such space for residential purposes;
- C. To encourage industrial development which is free from danger of fire, explosions, toxic or noxious matter, radiation, smoke dust, or other particulate matter, and other hazards, and from offensive noise, vibration, odorous matter, heat, humidity, glare, and other objectionable influences, by permitting such development in areas where this ordinance restricts the emission of such nuisances, without regard to the industrial products and processes involved;
- D. To protect adjacent residential and commercial areas, and to protect the labor force in other establishments engaged in less offensive types of industrial and related activities, by restricting those industrial activities which involve danger of fire, explosions, toxic or noxious matter, and other hazards, or create offensive noise, vibration, heat, humidity, glare, and other objectionable influences, by permitting such development in areas where this ordinance restricts the emission of such nuisances, without regard to the industrial products or processes involved;
- E. To protect industrial activities and related developments against congestion, as far as is possible and appropriate in each area, by limiting the bulk of buildings in relation to the land around them and to one another, and by requiring space off public ways for parking and loading facilities associated with such activities.
- F. To promote the most desirable use of land and direction of building development, to promote stability of industrial and related development, to strengthen the economic base of the White House area, to protect the character of these districts and their peculiar suitability for particular uses, to conserve the value of land and buildings, and to protect White House's tax revenues.

#### **5.054.1   I-1, Light Industrial District**



A. District Description

This district is designed for a wide range of industrial and related uses which conform to a high level of performance standards. Industrial establishment of this type, within completely enclosed buildings, provide a buffer between commercial districts and other industrial uses which involve more objectionable influences. New residential development is excluded from this district, both to protect residences from an undesirable environment and to ensure the reservation of adequate areas for industrial development. Community facilities which provide needed services to industrial development are permitted.

B. Uses Permitted

In the I-1, Light Industrial District, the following uses and their accessory uses are permitted:

1. Food and kindred products manufacturing, except meat products.
2. Textile mill products manufacturing except dying and finishing textiles.
3. Apparel and other finished products made from fabrics, leather, and similar materials manufacturing.
4. Furniture and fixtures manufacturing.
5. Printing, publishing and allied industries.
6. Fabricated metal products manufacturing, except ordinance and accessories.
7. Professional, scientific, and controlling instruments; photographic and optical goods, watch and clock manufacturing.
8. Miscellaneous manufacturing including jewelry, silverware and plated ware, musical instruments and parts, toys, amusement and sporting goods manufacturing, pens, pencils, and other office materials, costume jewelry, novelties and miscellaneous notions; tobacco manufacturing, motion picture production.
9. All types of wholesale trade.
10. Signs and billboards as regulated in Article IV, Section 4.080.
11. Warehouse and storage uses.
12. Agricultural equipment sales and repair.
13. All public utilities including buildings, necessary structures, storage yards and other related uses.
14. Animal health facilities including veterinary clinics.
15. Building materials storage and sales.
16. Retail trade.

17. Professional, financial consulting and administrative services.
18. Communication services.
19. Commercial amusement services.
20. Auto repair body shops.
21. Essential municipal services.

**22. Used Car Sales**

**23. Smoke Shops, Tobacco Stores**

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C. Uses Permitted as Special Exception

In the I-1, Light Industrial District, the following uses and their accessory uses may be permitted as special exceptions after review and approval by the Board of Zoning Appeals.

1. Day care centers.
2. Special institutional care facilities. **(Added by Ordinance No. 97-15, December 20, 1997)**
3. Twenty (24) Hour Veterinarian Clinic Accessory Residential Quarter meeting requirements of 4.160, Excluding Medical Clinics. **(Added by Ordinance No. 05-09, May 19, 2005)**

D. Uses Prohibited

Uses not specifically permitted or uses not permitted upon approval as a special exception.

E. Dimensional Regulations

All uses permitted in the I-1, Light Industrial District, shall comply with the following requirements except as provided in Article VII, Section 7.020, (Nonconforming Uses).

1. Minimum Lot Size Requirements

No minimum lot size is required in the I-1 District.

2. Minimum Yard Requirements

Front Yard	10 feet
Side Yard	20 feet
Rear Yard	15 feet

Front Building Setback	40 feet
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3. Maximum Lot Coverage

On any lot or parcel of land, the area occupied by all buildings including accessory buildings may not exceed fifty (50) percent of the total area of such lot or parcel.

4. Height Requirements

No building shall exceed fifty-three (53) feet in height, **(Amended by Ordinance 15-09, May 21, 2015.)**except as provided in Article VII, Section 7.060.

5. Parking Space Requirements

In addition to the provisions of this ordinance regulating parking spaces and loading areas (Article IV, Section 4.010 and 4.020), the following provisions shall apply to parking and loading areas for uses permitted in this district:

- a. All off-street parking lots and loading areas shall be surfaced with dustless, hard surfaced materials such as asphalt or concrete and so constructed to provide for adequate drainage and to prevent the release of dust.
- b. Each parking space shall be appropriately marked with painted lines or curbs.
- c. Entrances and exits onto and off of a public street shall be paved with a dustless, hard surfaced material for a distance which is at least the equivalent of the required front building setback line measured from the property line at which the access point is located.

6. Landscaping Requirements

See Article III, Section 3.130.

F. Outdoor Storage

1. All outdoor storage shall take place in the rear half (1/2) of the rear yard and shall be screened by fencing or landscaping.
2. Outdoor storage is prohibited in the front half (1/2) of the rear yard.

**5.054.2 I-2, Heavy Industrial District**

A. District Description

This district is designed to accommodate industrial uses which involve more objectionable influences and hazards, and which therefore, cannot be reasonably expected to conform to a high level of performance standards, but which are essential for the economic viability of the White House area. No new residential developments are permitted, thereby insuring protection of such developments from an undesirable environment while at the same time ensuring adequate areas for industrial activities.

Adult Oriented Business are permitted in all I-2 and I-3 Districts, with the exception of those lots which have a contiguous side or rear lot line to any lot with a residential zoning designation or use. In addition no permit will be issued for any Adult Oriented Business within one thousand (1,000) feet of any



child care facility, a private, public, or charter school, a public park, a residence, or a place of worship. Measurements shall be made in a straight line in all directions, without regard to intervening structures or objects, from the nearest point on the property line of a parcel containing an adult oriented establishment to the nearest point on the property line of a parcel containing a child care facility, a private, public, or charter school, a public park, a residence, or a place of worship and within one hundred-fifty (150) feet of any lot currently occupied by a business selling alcoholic beverages as measured in a straight line from the nearest corner of the two structures. **(Added by Ordinance No. 97-10, August 21, 1997) (Amended by Ordinance 10-06, May 20, 2010)**

B. Uses Permitted

In the I-2, Heavy Industrial District, the following uses and their accessory uses are permitted.

1. Uses that are permitted in the I-1, Light Industrial District.
2. Lumber and wood products manufacturing.
3. Lots or yards for scrap or salvage operations or for processing, storage, display, or sales or any scrap or salvage materials.
4. Meat products manufacturing.
5. Dyeing and finishing of textiles.
6. Paper and allied products manufacturing.
7. Rubber and miscellaneous plastic products manufacturing.
8. Primary metal industries.
9. Ordinance and accessories manufacturing.
10. Mining activities and related services.
11. Automotive and truck assembly manufacturing.
12. Block and brick manufacturing.
13. Asphalt and concrete plants.
14. Signs and billboards as regulated in Article IV, Section 4.080.
15. Truck terminals.
16. Auto repair body shops.
17. Essential municipal services.
18. Adult Oriented Business. **(Added by Ordinance No. 97-10, August 21, 1997)**

**19. Used Car Sales**

**20. Smoke Shops, Tobacco Stores**

C. Uses Permitted as Special Exceptions

In the I-2, Heavy Industrial District, the following uses and their accessory uses may be permitted as special exceptions after review and approval by the Board of Zoning Appeals.

1. Day care centers.
2. Special institutional care facilities. **(Added by Ordinance No. 97-15, December 20, 1997)**
3. Twenty (24) Hour Veterinarian Clinic Accessory Residential Quarter meeting requirements of 4.160, Excluding Medical Clinics. **(Added by Ordinance No. 05-09, May 19, 2005)**

D. Uses Prohibited

Uses not specifically permitted or uses not permitted upon approval as a special exception.

E. Dimensional Regulations

All uses permitted in the I-2, Heavy Industrial District shall comply with the following requirements except as provided in Article VI, (Nonconforming Uses).

1. Minimum Lot Size Requirements

No minimum lot size is required in the I-2 District.

F. Landscape Requirements

See Article III, Section 3.120.

**5.054.3 I-3, Industrial District (Special)**

A. District Description

The Industrial District (Special) is intended to provide suitable areas for intense or potentially noxious industrial and scrap operations, including open land operations. Secondly, to protect these industrial lands from encroachment by other uses.

Adult Oriented Business are permitted in all I-2 and I-3 Districts, with the exception of those lots which have a contiguous side or rear lot line to any lot with a residential zoning designation or use. In addition no permit will be issued for any Adult Oriented Business within one thousand (1,000) feet of any child care facility, a private, public, or charter school, a public park, a residence, or a place of worship. Measurements shall be made in a straight line in all directions, without regard to intervening structures or objects, from the nearest point on the property line of a parcel containing an adult oriented establishment to the nearest point on the property line of a parcel containing a child care facility, a private, public, or charter school, a public park, a residence, or a place of worship and within (150) feet of any lot currently occupied by a business selling alcoholic beverages as measured in a straight line from the nearest corner of the two structures. **(Added by Ordinance**

**B. Uses Permitted**

1. All uses permitted or permitted as special exceptions in the I-1, Light Industrial District and the I-2, Heavy Industrial District.
2. Junk, salvage, automobile wrecking, and scrap operations.
3. Sanitary landfill operations.
4. Chemicals and allied products manufacturing.
5. Petroleum refining or related industries.
6. Rubber and miscellaneous plastics products manufacturing.
7. Chemical storage, storage of products treated with potentially hazardous chemicals.
8. Radioactive materials waste handling.
9. Waste disposal by incineration or compaction.
10. Explosives manufacturing.
11. Hazardous waste transfer or storage.
12. Airports
13. Signs and billboards as regulated in Article IV, Section 4.080.
14. Washing.
15. Auto repair body shops.
16. Essential municipal services.
17. Adult Oriented Business. **(Added by Ordinance No. 97-10, August 21, 1997)**

**18. Used Car Sales**

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**19. Smoke Shops, Tobacco Stores**

**C. Uses Prohibited**

Uses not specifically permitted or uses not permitted upon approval as a special exception.

**D. Dimensional Regulations**

**1. Minimum Lot Area**

The minimum lot area shall be five (5) acres.

**2. Yard Requirements**



Due to the potentially noxious activities which may be permitted within the I-3 Districts, special yard provisions are required.

In its review of any application for approval of an extensive manufacturing activity proposed for location within a I-3 District, the Planning Commission shall establish yards and building separations sufficient to protect the health, safety and economic benefit of persons owning or occupying nearby property. As an absolute minimum, such yards shall be as indicated below.

a. Use Adjoins Residential Property

Along any rear or side lot line which adjoins residential property, whether such property is presently occupied for residential purposes or only zoned for such use, an open area unobstructed from the ground to the sky at least one hundred-fifty (150) feet wide shall be provided within the industrial district. Such open area shall not be used for off-street loading, or storage for processing of any kind.

b. Use Adjoins Commercial or Industrial Property

Along any lot line which adjoins property either classified or presently utilized for commercial or industrial purposes, an open area at least one hundred (100) feet wide shall be provided. Such area may be utilized for off-street parking or loading, but shall not be used for storage or processing of any kind.

E. Parking Space Requirements

As regulated in Article IV, Section 4.010 and 4.020.

F. Landscaping Requirements

As regulated in Article III, Section 3.120.

G. Outdoor Storage

1. All outdoor storage shall take place in the rear half of the rear yard and be screened and landscaped.
2. Outdoor storage is prohibited in the front half of the rear yard.

**ORDINANCE 24-10**

**AN ORDINANCE TO AMEND THE ZONING MAP FROM ROBERTSON  
COUNTY R-20, LOW DENSITY RESIDENTIAL, TO C-2, GENERAL  
COMMERCIAL AT 2813 HIGHWAY 31W.**

**WHEREAS**, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

**WHEREAS**, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

**WHEREAS**, The City of White House Municipal Planning Commission on Monday July 8, 2024, reviewed and approved the rezoning request; and,

**NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:**

**SECTION 1.** ROBERTSON COUNTY R-20, LOW DENSITY RESIDENTIAL, TO C-2, GENERAL COMMERCIAL for the property included in "EXHIBIT A" and described as follows:

1.26 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 106, PARCEL 202.00. PROPERTY IS LOCATED AT 2813 HIGWAY 31W.

**SECTION 2.** That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

**SECTION 3.** If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

**SECTION 4.** In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading:                      July 18, 2024                      PASSED

Second Reading:                      August 15, 2024

\_\_\_\_\_  
John Corbitt, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder

The map displays a property in the City of San Diego, outlined in blue. The property is shaded light blue and contains two buildings. The map includes the following details:

- Property Dimensions and Area:**
  - Top boundary: 13.00
  - Left boundary: 41.00
  - Bottom-left boundary: 201.00
  - Right boundary: 107.90
  - Interior area: 292.80
- Surrounding Features:**
  - Streets:** Honey Bee Creek (top), Honey Bee Creek (right), Honey Bee Creek (bottom right).
  - Other Lots:** 44.90, 5.60, 6.01, 45.00, 40.00, 201.00, 290.00, 9.00, 8.00.
  - Infrastructure:** A red dashed line representing a road or boundary runs diagonally across the bottom right.



**ORDINANCE 24-11**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE ESTABLISHING THE TAX RATE FOR THE TAX YEAR 2024.**

**BE IT ORDAINED** by the Board of Mayor and Aldermen of the City of White House, Robertson and Sumner Counties, Tennessee as follows:

There is hereby levied the following tax rate on each one-hundred dollars of assessed valuation of all utilities and all other taxable properties within the corporate limits of the City of White House, Tennessee for the tax year 2024.

Robertson County	\$ 0.8961
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Sumner County	\$ 0.8961
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This ordinance shall become effective upon final reading, the public welfare requiring it.

First Reading: August 15, 2024

Second Reading: September 19, 2024

\_\_\_\_\_  
John Corbitt, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder

## ORDINANCE 24-12

### AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, ABANDONING THE CITY'S 30 FOOT EASEMENT FOR RIGHT OF WAY OVER THE UNIMPROVED WESTERN SECTION OF CARDINAL DRIVE, AND THE APPURTENANCES THERETO.

**WHEREAS**, Mark A. Johnson and Robert T. Johnson (collectively, the "Johnsons") are the owners of certain unimproved real property located in the City of White House, Robertson County, Tennessee consisting of Lot Nos. 47 and 48 of Meadow Lark Subdivision, Section "A," as recorded in Plat Book 2, Page 73, Register's Office for Robertson County, Tennessee, such lots being identified and depicted on Exhibit A attached hereto (such lots are collectively referred to herein as the "Johnson Property"); and

**WHEREAS**, the City of White House, Tennessee has an easement running over the Johnson Property, and such easement consists of the unimproved Western section of Cardinal Drive, 30-foot right-of-way, and the appurtenances thereto, being depicted on Exhibit A attached hereto and being more particularly described on Exhibit B attached hereto (the "Meadowlark City Property"); and

**WHEREAS**, at the request of the Johnsons, the Johnsons and the City of White House, Tennessee intend to enter into a Land Exchange Agreement (the "Johnson Agreement"), pursuant to which the Johnsons shall agree to grant a slope easement over other real property owned by the Johnsons located near the intersection of Highway 76 and Pleasant Grove Road (the "Johnson Easement") as consideration for the City of White House, Tennessee agreeing to abandon the Meadowlark City Property, thus allowing the Meadowlark City Property to revert back to the Johnsons by operation of law; and

**WHEREAS**, the White House Municipal Planning Commission has reviewed and approved the abandonment of the Meadowlark City Property as required by T.C.A. § 13-4-104; and

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE, as follows:**

**Section 1.** The Meadowlark City Property is hereby abandoned and shall revert back to the Johnsons by operation of law when all conditions required by the Johnson Agreement are satisfied, specifically including the delivery by the Johnsons of an executed slope easement agreement, in form and substance reasonably acceptable to the City, granting the Johnson Easement to the City.

First Reading: August 15, 2024

Second Reading: September 19, 2024

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John Corbitt, Mayor

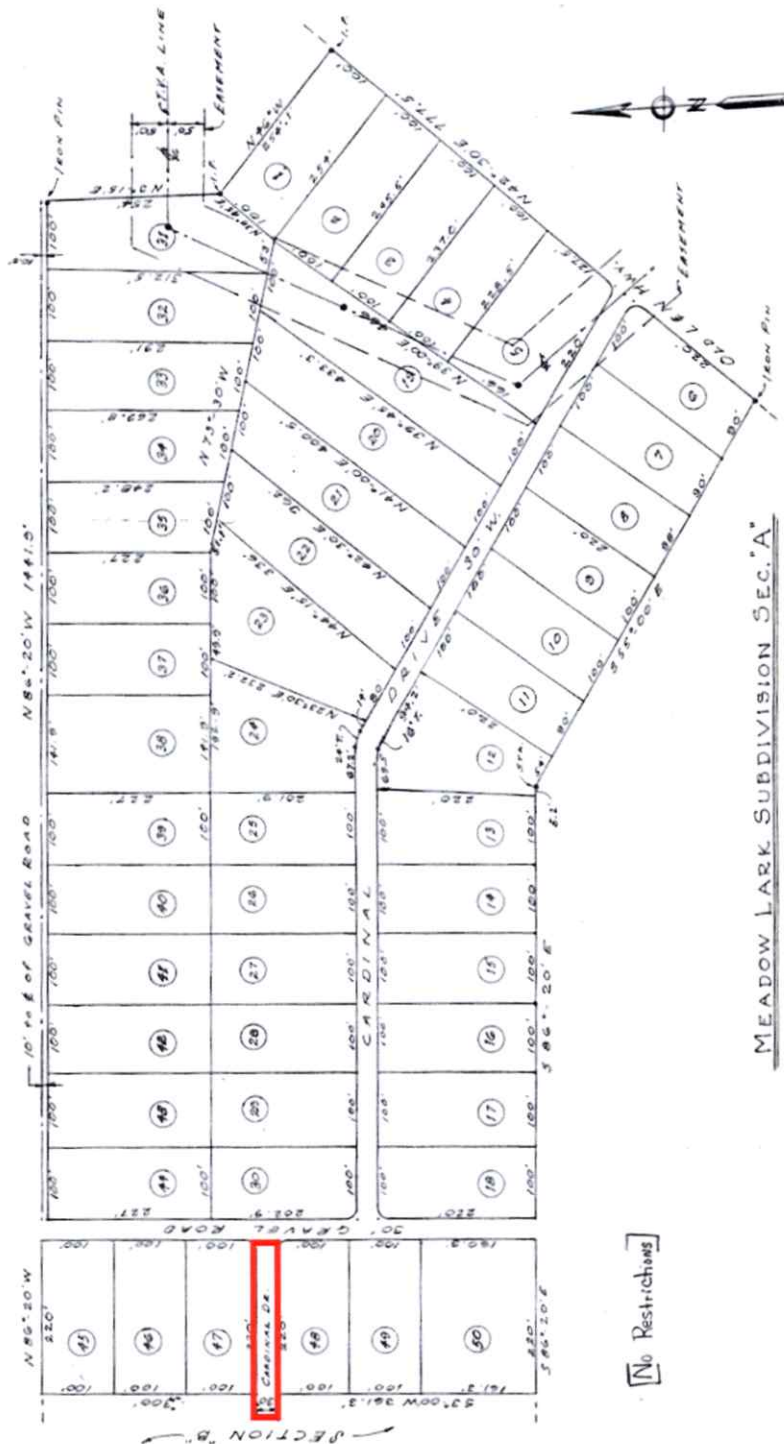
ATTEST:

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Derek Watson, City Recorder

**EXHIBIT A**  
**THE JOHNSON PROPERTY**

72



[No Restrictions]

MEADOW LARK SUBDIVISION SEC. 4  
ROBERTSON COUNTY, TENN.

RECORDS OFFICE  
ROBERTSON COUNTY, TENN.  
FILED FOR RECORD TO DAY OF 1964  
AT 10:00 A.M. and recorded in Book  
No. 2, Page 38.

SCALE 1 INCH = 100 FT.

ZACK Q. MYER  
OWNER & DEVELOPER

72

72



**EXHIBIT B**  
**DESCRIPTION OF THE MEADOWLARK CITY PROPERTY**

This Right-Of-Way Abandonment Area being a section of right-of-way, lying, being and situated in the 11th Civil District of Robertson County, Tennessee, the 2nd County Commission District of Robertson County, Tennessee and the 2nd City Aldermanic Ward of White House, Tennessee. Said Right-Of-Way Abandonment Area being the Western section of Cardinal Drive, 30-Foot right-of-way, as shown on the plat of Meadow Lark Subdivision, Section A as of record in Plat Book 2, Page 72, Register's Office of Robertson County, Tennessee. Said Right-Of-Way Abandonment Area being generally described as bounded on the North by the Mark A. Johnson and Robert T. Johnson property, a portion of Tract A, as of record in Record Book 1498, Page 913, R.O.R.C., TN, being Lot 47 of said Meadow Lark Subdivision, Section A, said reference; bounded on the East by Gravel Road, 30-Foot right-of-way, as shown on said plat of Meadow Lark Subdivision, Section A, said reference; bounded on the South by the Mark A. Johnson and Robert T. Johnson property, a portion of Tract A, said reference, being Lot 48 of Meadow Lark Subdivision, Section A, said reference; and bounded on the West by the Mark A. Johnson and Robert T. Johnson property, Tract C, said reference. Said Right-Of-Way Abandonment Area, based on deeds and plats of record, being more particularly described as follows:

Beginning at a point located at the intersection of the Westerly right-of-way of said Gravel Road and the Northerly right-of-way of said Western section of Cardinal Drive. Said point being the Southeastern corner of said Lot 47, and being the Northeastern corner of the Right-Of-Way Abandonment Area herein described. Thence, leaving said Northerly right-of-way of the Western section of Cardinal Drive, with said Westerly right-of-way of Gravel Road, and with the Eastern terminus of said Western section of Cardinal Drive, South 03°00'00" West, 30.00 Feet to a point. Said point being the Northeastern corner of said Lot 48, and being the Southeastern corner of the Right-Of-Way Abandonment Area herein described. Thence, leaving said Westerly right-of-way of Gravel Road, leaving said Eastern terminus of the Western section of Cardinal Drive, and with the Southerly right-of-way of said Western section of Cardinal Drive, being the Northern boundary line of said Lot 48, North 86°20'00" West, 220.00 Feet to a point in the Eastern boundary line of said Tract C. Said point being the Northwestern corner of said Lot 48, and being the Southwestern corner of the Right-Of-Way Abandonment Area herein described. Thence, leaving said Southerly right-of-way of the Western section of Cardinal Drive, being said Northern boundary line of Lot 48, with said Eastern boundary line of Tract C, and with the Western terminus of said Western section of Cardinal Drive, North 03°00'00" East, 30.00 Feet to a point. Said point being the Southwestern corner of said Lot 47, and being the Northwestern corner of the Right-Of-Way Abandonment Area herein described. Thence, leaving said Eastern boundary line of Tract C, leaving said Western terminus of said Western section of Cardinal Drive, and with said Northerly right-of-way of the Western section of Cardinal Drive, being the Southern boundary line of said Lot 47, South 86°20'00" East, 220.00 Feet to the point of beginning. This Right-Of-Way Abandonment Area being found to containing 0.152 Acres or 6,599.55 Square Feet, more or less. This Right-Of-Way Abandonment Area description having been prepared by CSR Engineering and Christopher L. Clay, R.L.S., TN License # 2614, CSR Project Number 21-918, dated June 24, 2024.

## ORDINANCE 24-13

### AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 18, CHAPTER 4 STORMWATER MANAGEMENT, SECTION 18-408.

**WHEREAS**, the Board of Mayor and Aldermen desire to update the Municipal Code regarding Stormwater Ordinance, Fees and Charges;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen that the White House Municipal Code Title 18, Chapter 4 STORMWATER MANAGEMENT, Sections 18-408 be added to the Municipal Code as follows:

TITLE 18: WATER AND SEWERS  
CHAPTER 4: STORMWATER MANAGEMENT  
SECTIONS: 18-408

*\*Amends are made in bold, italics, and underlined text.*

**18-408. Illicit discharges.** (1) Scope. This section shall apply to all water generated on developed or undeveloped land entering the city's separate storm sewer system.

(2) Prohibition of illicit discharges. No person shall introduce or cause to be introduced into the municipal separate storm sewer system any discharge that is not composed entirely of stormwater or any discharge that flows from a stormwater facility that is not inspected in accordance with § 18-407 shall be an illicit discharge. Illicit discharges are defined above in § 18-403 and further consist of non-stormwater discharges including, but shall not be limited to, sanitary wastewater, car wash wastewater, radiator flushing disposal, spills from roadway accidents, carpet cleaning wastewater, effluent from septic tanks, improper oil disposal, laundry wastewater/gray water, improper disposal of auto and household toxics. The commencement, conduct or continuance of any non-stormwater discharge to the municipal separate storm sewer system is prohibited except as described as follows:

(a) Uncontaminated discharges from the following sources:

- (i) Water line flushing ~~or other potable water sources~~;
- (ii) Landscape irrigation ~~or lawn watering with potable water~~;
- (iii) Diverted stream flows;
- (iv) Rising groundwater;
- (v) Uncontaminated groundwater infiltration to storm drains;
- (vi) Uncontaminated pumped groundwater;
- (vii) ~~Foundation or footing drains~~; Discharges from potable water sources;
- (viii) ~~Crawl space pumps~~; Foundation drains;
- (ix) Air conditioning condensation;
- (x) ~~Springs~~; Irrigation water;
- (xi) ~~Non-commercial washing of vehicles~~; Springs;
- (xii) ~~Natural riparian habitat or wetland flows~~; Water from crawl space pumps;
- (xiii) ~~Swimming pools (if dechlorinated—typically less than one (1) PPM chlorine)~~; Footing drains;
- (xiv) ~~Firefighting activities~~; Lawn watering;
- (xv) ~~Any other uncontaminated water source~~; Individual residential car washing;
- (xvi) Flows from riparian habitats and wetlands;
- (xvii) Dechlorinated swimming pool discharges;
- (xviii) Street wash water (including tunnel cleaning);
- (xix) Discharges or flows from firefighting activities are excluded from the effective prohibition against non-stormwater and need only be addressed where they are identified as significant sources of pollutants to waters.

(b) Discharges specified in writing by the city as being necessary to protect public health and safety.

(c) Dye testing is an allowable discharge if the city has so specified in writing.

(d) Discharges authorized by the Construction General Permit (CGP), which comply with the current permit.

- (i) Dewatering of work areas of collected stormwater and groundwater (filtering or chemical treatment may be necessary prior to discharge);

- (ii) Waters used to wash vehicles (of dust and soil, not process materials such as oils, asphalt or concrete) where detergents are not used and detention and/or filtering is provided before the water leaves the site;
- (iii) Water used to control dust in accordance with the current permit.
- (iv) Potable water sources including waterline ~~flushings~~ flushing's from which chlorine has been removed to the maximum extent practicable;
- (v) Routine external building washdown that does not use detergents or other chemicals;
- (vi) Uncontaminated groundwater or spring water; and
- (vii) Foundation or footing drains where flows are not contaminated with pollutants (process materials such as solvents, heavy metals, etc.).

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: August 15, 2024

Second Reading: September 19, 2024

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John Corbitt, Mayor

ATTEST:

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Derek Watson, City Recorder



## ORDINANCE 24-14

### AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 16, CHAPTER 2 STREET, SIDEWALK AND DRAINAGE DESIGN STANDARDS, SECTION 16-234.

**WHEREAS**, the Board of Mayor and Aldermen desire to update the Municipal Code regarding Street, Sidewalk and Drainage Standards;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen that the White House Municipal Code Title 16, Chapter 2 STREET, SIDEWALK AND DRAINAGE DESIGN STANDARDS, Sections 16-234 be amended from the Municipal Code as follows:

TITLE 16:       STREETS AND SIDEWALKS, ETC.  
CHAPTER 2:    STREET, SIDEWALK AND DRAINAGE DESIGN STANDARDS  
SECTIONS:     16-234  
                  *\*Amends are made in bold, italics, and underlined text.*

**16-234. Pipe, culverts, and storm sewers.** Pipe used for cross drains under the street and within the city's R-O-W ~~may be HDPE or Polypropylene Pipe and must meet AASHTO Standards or~~ shall be Reinforced Concrete Pipe (RCP). Side drains under driveways, or within the interior of the development, may be RCP or HDPE ~~ADS~~ plastic pipe and must meet AASHTO Standards. Driveway culverts and interior development piping shall be the responsibility of the property owner or the HOA.

(1) Concrete pipe. Concrete pipe shall be reinforced Class III rigid pipe and shall be round, oval or flat based as shown on the approved plans or special provisions, so long as these meet or exceed specification of this section. All precast concrete pipe shall be manufactured in accordance with the "TDOT Procedures for Manufacture and Acceptance of Precast Drainage Structures, Noise Wall Panels and Retaining Walls."

(2) Plastic and polyethylene corrugated pipe. This pipe shall be dual wall HDPE, or, HP storm high-performance Polypropylene Pipe (PP) corrugated outside with smooth finish inside wall. (Referenced in TDOT Spec 914.10 and 914.12): High Density Polyethylene (HDPE) pipe shall conform to AASHTO M294, Type S [Type S is smooth-walled interior, corrugated exterior] and Polypropylene (PP) pipe shall conform to AASHTO M330. Installation (Referenced in TDOT Spec 607): Joint Performance: (TDOT Spec 607.07): HDPE, PP pipe shall be joined in accordance with ASTM D3212 and meet performance requirements for water-tight joints; Fill heights (Table 6A-1): HDPE, PP pipe shall be utilized in applications that are in accordance with TDOT Table 6A-1 (all roadways with up to sixteen feet (16') of fill height - with the exception of interstate systems and any arterial with full access control); Bedding and Backfill (referenced in TDOT Spec 204.04, 204.11.B): Bedding for pipe culverts shall conform to the requirements of Class A, B, or C bedding, whichever is shown on the plans or in the special provisions; Trench detail (reference in standard detail D-PB-2/Flexible pipe): Specifies Class "B" bedding material, six inch (6") structural backfill over the crown of the flexible pipe, as well as a trench width eighteen inches (18") on either side of the pipe OD. This pipe may be used for site drainage and may be used under streets at the discretion of the public services director or his/her designee. Plastic pipe may exit from the back side of a street drainage structure and extend off the city R-O-W. The development HOA shall be responsible for the maintenance of the HDPE or PP plastic pipe outside of the R-O-W. Plastic and polyethylene corrugated pipe shall meet TDOT specifications for pipe material, bedding material, installation, and backfill.

(3) Pipe materials and requirements. All outfall structures and storm sewer drainage pipes located within the roadway right-of-way shall be reinforced concrete pipe (RCP). The minimum size diameter for storm water culvert, is fifteen inches (15"). The minimum slope shall be one-half percent (0.5%) or that necessary to create a full-flow velocity of two feet per second (2 fps).

(4) Pipe bedding. Pipe bedding for concrete pipe shall be #57 or #67 stone, requiring a minimum of six inches (6") inches of stone below the pipe and shaped by a template to fit the lower part of the pipe exterior for at least ten percent (10%) of its overall height. The depth of bedding material is predicated on soil conditions. Pervious materials such as sand, gravel, or stone shall not be used as bedding or backfill around outfall structures or anti-seep collars.

*Fill material shall be placed around the pipe in 4- inch layers and compacted until 95% compaction of the standard proctor is achieved ~~by~~ with the use of mechanical compaction equipment (compact ~~by hand~~ with plate compactor, if necessary). A minimum of two feet of fill shall be hand-compacted around and over the barrel before crossing it with construction equipment. Soil should be hand-tamped around the pipe barrel, especially below the haunches, to achieve good compaction around the pipe and to prevent damage to the joints and anti-seep collars.*

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: August 15, 2024

Second Reading: September 19, 2024

\_\_\_\_\_  
John Corbitt., Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder

PURCHASING....



*August 7, 2024*

## **M E M O R A N D U M**

**To:** Gerald Herman, City Administrator

**From:** Jason Barnes, Finance Director

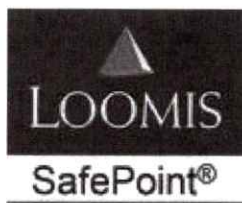
**Re:** Loomis safe deposit service

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Please review and sign the attached service agreement from Loomis US. As per our plan for changing banks is progressing, we are needing to revise the scope of service provided by Loomis. Currently we prepare traditional deposits of cash and checks that Loomis delivers to Farmers Bank for us. Loomis cannot offer the same service for Regions Bank. Alternatively, the checks we deposit will now be done electronically with a specialized check scanner similar to what tellers use at financial institutions. These checks will no longer be the responsibility of Loomis and we will work with Regions' online software directly to deposit checks. That leaves cash deposits to be handled by Loomis. The attached agreement allows us to begin using a new electronic safe that will be provided and installed by Loomis. The initial cost of the equipment and installation is figured into the monthly service fees. The new service that Loomis will be providing will save approximately \$300 per month as compared to the cost of the current service (which will be discontinued). This new safe allows us to deposit cash in it similar to a vending machine. The safe is connected to Loomis' network. At a specified time each day, the safe notifies the Loomis network to electronically deposit the amount of cash that has been added since the previous day into our Regions bank account. At that point, the cash in the safe belongs to Loomis and they will collect the cash once per week during normal business hours.

If you have any questions please contact me.

Thank you,  
Jason Barnes  
Finance Director  
615-672-4350 ext. \*2103  
JBarnes@WhiteHouseTN.gov



## SAFEPOINT® AGREEMENT

The following paragraphs of this SafePoint® Agreement (the "Agreement") outline the agreements and understandings by and between

### **LOOMIS ARMORED US, LLC**

**("LOOMIS")**

a Texas limited liability company,  
with offices at:  
2500 City West Blvd., Ste. 2300  
Houston, TX 77042

**and**

### **CITY OF WHITE HOUSE**

**("CUSTOMER")**

a(n) public entity  
with offices at:  
105D College Street  
White House, Tennessee 37188

This Agreement expresses and outlines the services, roles, and responsibilities of the parties. If additional locations are added to the scope of this Agreement, consistent terms and services will be maintained. These promises for such services and their related payments form the basis of this Agreement, made this 24<sup>th</sup> of July, 2024.

**Term:** As used in this Agreement, the term "CUSTOMER" expressly includes any agents designated by CUSTOMER. The initial term of this Agreement will begin as to each safe, on the date of installation and shall continue for a period of five (5) years per safe ("Initial Term"). At the expiration of the Initial Term, this Agreement shall automatically be extended for successive like term periods ("Renewal Term") unless either party provides written notice of non-renewal at least sixty (60) days prior to the end of the then current term. CUSTOMER agrees that LOOMIS is the exclusive provider for the services described in this Agreement during the Initial Term and any renewal terms. Except as expressly provided in this Agreement, this Agreement contains no provision for early termination in whole or in part, provided however, that (a) either party may terminate this Agreement upon five (5) days written notice to the other party in the event of the bankruptcy or insolvency of the other party, and (b) LOOMIS may terminate this Agreement upon thirty (30) days written notice in the event of a material reduction or cancellation of insurance required pursuant to this Agreement.

**Additional Safe(s):** CUSTOMER acknowledges and agrees that any safes added to this Agreement after the Effective Date shall be subject to independent term periods equal to the Initial Term starting on the date of safe installation plus any applicable Renewal Term.

If additional or special services are required, CUSTOMER and LOOMIS agree to negotiate fees for these other services. Before these other services commence, a written amendment, signed by LOOMIS and CUSTOMER, will be attached to this Agreement confirming these additional services.

## **SERVICE SPECIFICATIONS**

CUSTOMER and LOOMIS agree to the following Service Specifications:

### **Safe Specifications:**

Description of Safe and/or equipment delivered (Safe hereinafter referred to as "Safe"):

Titan (Dual)

**Primary Validator:** Bulk, **Secondary Validator:** Bulk, **Cassette**  
**Options:** Standard, **Base:** Titan Storage Vault,

**Transportation Specifications:**

Deposit and Conjunctive Change service and delivery of items at the following location(s) to/from CUSTOMER's designated, mutually agreed-upon location(s):

Loomis Branch	Customer Location	Maximum Liability Coverage	Service Frequency	Unit Type	Total Monthly Package Fee* (See below)
3870 - NASHVILLE, TN	City of White House 105 D College St White House TN 37188-2011	\$75,000.00 per shipment	1 x per week	Titan (Dual)	\$498.06

**Cash Management Specifications:**

Verification of Validated Cash in order to confirm Safe's audit report accurately reflects the contents of the Safe along with other services as described herein.

**Total Monthly Package Fee:**\* See table above per month per Safe unit, plus all applicable taxes and charges (e.g., fuel and Ancillary Items) due and payable as set forth in the terms and conditions.

\*This total package includes: Use of the Safe, transportation and cash management services. Also included is a manufacturer's warranty on the Safe.

**Ancillary Items**

**Storage and Handling Fee:** A fee of \$275.00 per month per Safe will be charged starting on the month following the agreed upon Installation Date and shall continue until the month following the date that the Safe has been installed to offset the inventory storage, and handling cost associated with each unit. The Storage and Handling Fee shall only apply to the extent of installation delays arising from CUSTOMER'S delays or non-responsiveness.

**Premises Time:** Each service location under this Agreement (regardless of the number of Safes serviced at such location) is allotted seven (7) minutes of service time. Over seven (7) minutes, a fee of \$2.50 per minute shall be assessed. Over fifteen (15) minutes, LOOMIS may elect to depart from the service location. Should LOOMIS be requested to return, the pick-up will be rescheduled as a Special Pick-up and will be charged at an agreed upon fee prior to rendering service.

**Research and Supply Fee:** A fee of \$65.00 per hour plus supplies will be charged for research of LOOMIS' documents or receipts that have aged over sixty (60) days, unless it is determined to be solely an error of LOOMIS.

**Excess Item Handling:** A fee of \$1.50 per Item is assessed when the number of Items exceeds ten (10) Items per shipment. An "Item" refers to the number of containers, sealed bags or other vessels LOOMIS is required to transport.

**Non-Scheduled/Off-Day Service:** \$45.00 per trip, per location in Urban areas. Additional fees apply for off-route and remote locations

**Sunday/Holiday Service:** \$0.00 per trip, per location. Additional fees apply for off-route and remote locations.

**Excess Liability:** A fee of \$0.40 per \$1,000 or fraction thereof for any amounts which exceed the Maximum Liability Coverage amount per shipment.

**Insurance Fee:** A fee of 7% will be charged for all service provided.

**Bank Change Fee:** A fee of \$150.00 per device shall apply (4 to 6 weeks prior notice requested).

If CUSTOMER does not desire Excess Liability Coverage, CUSTOMER must decline Excess Liability Coverage by initialing the box below:



\_\_\_\_\_ Decline

**Reconstruction Obligations:**

As explained in Section 5(c) of the Terms and Conditions, CUSTOMER has certain obligations regarding reconstruction of lost, damaged, or destroyed checks. If CUSTOMER prefers to opt-out of these reconstruction obligations, CUSTOMER must decline by initialing the box below

\_\_\_\_\_ Decline

If CUSTOMER does NOT agree to reconstruction obligations or cannot meet its reconstruction obligations contained within Section 5(c), LOOMIS' liability for all checks contained within the shipment is limited to Ten Thousand Dollars (\$10,000.00) regardless of the face value of the checks in shipment.

## TERMS AND CONDITIONS

### 1. SERVICES and EQUIPMENT

a. **Services: "Services"** include the transportation and cash management services described below. The fees payable by CUSTOMER to LOOMIS for Services are described in this Agreement.

(1) Transportation Services: LOOMIS agrees to pick up, receive from, and/or deliver to CUSTOMER, or any designated agent of CUSTOMER, securely sealed or locked shipments which may contain any or all of the following: currency, coin, checks, securities, or other valuables received. If the shipment container(s) received by LOOMIS from CUSTOMER or CUSTOMER's designated agent do not appear to be securely locked or sealed, LOOMIS has the right to refuse to accept such shipment container(s). If LOOMIS accepts sealed container(s), LOOMIS will give CUSTOMER a receipt for said sealed container(s), and transport such sealed container(s) to the designated LOOMIS processing facility. CUSTOMER agrees that it will not conceal or misrepresent any material fact or circumstance concerning the contents of any shipment. The fees payable under this Agreement are based upon the Maximum Liability Coverage amount and level(s) of service specified in this Agreement.

(2) Cash Management Services ("CMS"): Upon LOOMIS transportation and delivery of the shipment container(s) to a LOOMIS CMS facility, LOOMIS will verify the currency, coin, checks, securities, and/or other valuables. If CUSTOMER desires change order delivery (included in the Total Monthly Package Fee), CUSTOMER will be responsible for ordering all change from their financial institution. CUSTOMER's audit report will indicate end of day Safe's deposit totals segregated by Manual Drop Shipments (if any) and Validated Cash. If CUSTOMER has any specified procedure or condition to change this process, such procedure or condition shall be documented, mutually agreed upon, and included in this Agreement or a subsequent Amendment.

With regard to manual deposit processing, if LOOMIS is processing and not transporting directly to CUSTOMER's designated agent, LOOMIS' verification procedure includes confirming that the CUSTOMER's Deposit Ticket(s) matches the fine or actual count of funds contained in any sealed container as performed by LOOMIS pursuant to this Agreement. The term "Deposit Ticket" refers to the stated value supplied by the CUSTOMER at the time the shipment container is tendered to Loomis. Differences may include shortages, overages and/or counterfeit of any moneys processed by LOOMIS. LOOMIS agrees to be responsible for all manual deposit processing verification errors caused by LOOMIS and discovered or claimed after the twenty-four (24) business hour period has expired.

(3) Additional or Special Services: If additional or special services are required, CUSTOMER and LOOMIS agree to negotiate fees for these other services. All additional or special services must be evidenced and agreed to in a signed amendment to this Agreement.

b. **Safe**: LOOMIS agrees to provide, and CUSTOMER agrees to take possession of, the Safe at each agreed upon service location.

(1) Inspection of Safe: CUSTOMER shall inspect the Safe within forty-eight (48) hours of delivery and installation. Unless CUSTOMER gives written notice to LOOMIS specifying any defect in the Safe, CUSTOMER agrees that it shall be deemed that the Safe is in good condition, repair and working order. During CUSTOMER'S normal business hours, LOOMIS shall have the right to enter service location, inspect the Safe and observe its use.

(2) Suitability of Safe: CUSTOMER agrees that: (a) the Safe described herein is of the type and kind suitable for CUSTOMER's purpose and needs; (b) that unless otherwise provided herein, this Agreement is not subject to cancellation prior to the expiration of the Term; and (c) CUSTOMER agrees to provide LOOMIS with forty-five (45) days prior written notice should it become necessary to move the Safe to a different location. CUSTOMER shall not move the Safe to another location without LOOMIS prior written consent, which shall not be unreasonably withheld or delayed. CUSTOMER further agrees to pay all costs associated with relocation of such Safe.

(3) Installation: CUSTOMER shall be responsible for any applicable permits or licenses which may be required for the installation and/or operation of Safes. CUSTOMER shall be responsible for any costs incurred by LOOMIS associated with delays and miscommunication associated with the Equipment installation date; and, if appointments are not kept, CUSTOMER may incur costs associated with Equipment redelivery and installation. Each Safe must be installed by LOOMIS or its designated agent. If necessary for the functionality of the Safe (as



determined by LOOMIS), CUSTOMER shall provide, at its own expense, and throughout the term of this Agreement: a dedicated, grounded electrical line and/or a dedicated phone line and/or data line, and any other necessary site preparation as may be required for appropriate installation and as needed to maintain the correct ongoing operation of the Safe. The Equipment is provisioned with a wireless modem which will serve as the primary source of remotely communicating with the Equipment; but, in the event a wireless solution is not available based on the conditions or physical location of the Equipment, LOOMIS will require the use of a dedicated data line provisioned with a static IP by CUSTOMER'S local Internet provider.

(4) Return or Repossession: Upon the expiration or earlier termination of this Agreement, CUSTOMER shall return the Safe to LOOMIS in good repair, condition and working order, ordinary wear and tear resulting from proper use excepted, by making the Safe available for de-installation and removal at CUSTOMER's cost and expense. In the event of loss or damage to the Safe, CUSTOMER shall, at LOOMIS option: (a) pay the cost to place the Safe in good repair, condition and working order; or (b) pay for a replacement Safe. No loss or damage to the Safe or any part thereof shall impair any obligation of CUSTOMER under this Agreement, which shall continue in full force and effect through the term of the Agreement. In the event that it becomes necessary, during, or at the end of the Agreement term for LOOMIS to take possession of and/or be required to remove the Safe, LOOMIS shall be entitled to reasonable reimbursement from CUSTOMER, of all expenses associated with removal and/or repossession of such Safe, and reasonable attorney's fees, if incurred to obtain appropriate authority for removal and/or repossession.

(5) Access to Safe: CUSTOMER shall provide LOOMIS or LOOMIS' agent, vendor, contractor or other designee access to the Safe during normal business hours, or at a mutually agreeable time to perform maintenance and service to ensure proper functionality and security of safe.

c. **Certain Customer Representations and Agreements**: Regarding the Services, CUSTOMER acknowledges and agrees that LOOMIS' count of all funds verified shall be deemed correct and final. CUSTOMER agrees that it will not conceal or misrepresent any material fact or circumstance concerning the property delivered to LOOMIS pursuant to this Agreement. Regarding the Equipment, CUSTOMER agrees that title and right to possession of the Safe shall at no time pass to CUSTOMER. The Safe is and shall remain personal property of LOOMIS, notwithstanding the fact that the Safe may be affixed, attached to or imbedded in or upon real property or a building, whether by cement, bolts, or other means. The Safe must be firmly and securely attached to the concrete foundation. CUSTOMER represents and guarantees to LOOMIS that the physical location(s) where the Safe is located shall at a minimum have a fully functional monitored premise and fire/smoke detection alarm, including: 1) door and window contacts at all exterior openings to the building where the Safe is located; 2) monitored motion detection sensors covering the entire room where the Safe is located; and 3) wireless or cellular alert capability or a secured line with automatic notification. CUSTOMER acknowledges and agrees that in certain jurisdictions where police response is conditioned upon verified alarm notification, LOOMIS may, in its sole discretion, require CUSTOMER to obtain a verified alarm or 24 hour remote monitoring service. Each CUSTOMER location shall also have reasonable and customary security measures for its industry, including, but not limited to, fully functional door locks and video camera recorded surveillance on the Safe. Video surveillance recordings must be retained a minimum of thirty (30) days. If at any time during this Agreement CUSTOMER is (i) negligent regarding CUSTOMER'S site security obligations of the service location where the Safe is located; (ii) in breach of the site security obligations set out in this Agreement; or (iii) if CUSTOMER fails at any time during this Agreement to maintain the security requirements in this Section 1(c), then any LOOMIS guarantee of funds shall be void and LOOMIS shall have no further obligation to reimburse CUSTOMER for any resulting loss of funds or Equipment. Within ten (10) days of LOOMIS' request, CUSTOMER agrees to fully reimburse LOOMIS for all amounts paid by LOOMIS to CUSTOMER's financial institution arising out of, or related to: 1) CUSTOMER's failure to maintain its obligations under this Agreement, including but not limited to, the obligations under this Section 1(c); or 2) any breach of this Agreement by CUSTOMER. Failure by CUSTOMER to correct any site security or Equipment security deficiencies is an event of Default under Section 12 for which LOOMIS may terminate this Agreement.



## 2. BILLING AND PAYMENT

CUSTOMER agrees to pay LOOMIS the Total Monthly Package Fee, plus any Ancillary Items described in this Agreement or any Exhibit or Addendum hereto and any applicable federal, state or local taxes within fifteen (15) days of invoice. LOOMIS at its discretion may impose, and CUSTOMER agrees to pay, a service charge of one and one-half percent (1.5%) per month or eighteen percent (18%) per annum, or such lesser rate as may be required by law, on any late or unpaid invoice amounts due and payable to LOOMIS. CUSTOMER further agrees that undisputed portions of any invoice shall be remitted to LOOMIS in accordance with normal payment terms. However, should CUSTOMER fail to pay any undisputed amounts within thirty (30) days of the invoice date, LOOMIS may, in its sole discretion, suspend the account and/or terminate this Agreement upon ten (10) days written notice to CUSTOMER. CUSTOMER agrees to notify LOOMIS of dispute(s) arising from any invoice within (30) days after such invoice has been presented to CUSTOMER, or such claim shall be deemed waived. All amounts due hereunder shall be paid by cash, check or ACH unless otherwise agreed in this Agreement.

## 3. RATE ADJUSTMENT

LOOMIS shall annually increase the service fee(s) based upon the year to year changes in the Consumer Price Index (CPI) or other applicable economic factor(s).

To account for future movements in the price of diesel fuel LOOMIS shall assess a monthly fuel fee based on U.S. average diesel prices as measured and published by the Department of Energy (WWW.EIA.DOE.GOV). The monthly fuel fee shall equal the product of the applicable percentage (based on the chart below) multiplied by the aggregate monthly service fee (including any applicable Ancillary Items). LOOMIS established baseline is \$1.91. Any cost above the \$1.91 baseline cost will be adjusted on a monthly basis by 0.5% on price movements of 10 cents per gallon up to \$2.41. At \$2.41 per gallon the rate shall remain constant until fuel reaches \$3.51 per gallon, upon which the .5% increment increase shall resume per each .10 cost increase per gallon (i.e. if diesel prices rise to \$2.01, your fuel fee is increased by 0.5%) The applicable fuel fee percentage will be based on the national average of diesel fuel prices published on the Department of Energy Website averaged over the first four Mondays of the month rounded to the next cent. The table referenced below is for guidance only and does not reflect the maximum rate which might be assessed.

Minimum	Maximum	Per Gallon	Fee (%)
3.91	4.00	0.10	5.00 %
3.81	3.90	0.10	4.50 %
3.71	3.80	0.10	4.00 %
3.61	3.70	0.10	3.50 %
3.51	3.60	0.10	3.00 %
3.41	3.50	0.10	2.50 %
3.31	3.40	0.10	2.50 %
3.21	3.30	0.10	2.50 %
3.11	3.20	0.10	2.50 %
3.01	3.10	0.10	2.50 %
2.91	3.00	0.10	2.50 %
2.81	2.90	0.10	2.50 %
2.71	2.80	0.10	2.50 %
2.61	2.70	0.10	2.50 %
2.51	2.60	0.10	2.50 %
2.41	2.50	0.10	2.50 %
2.31	2.40	0.10	2.00 %



2.21	2.30	0.10	1.50 %
2.11	2.20	0.10	1.00 %
2.01	2.10	0.10	0.50 %
1.91	2.00	0.09	0.00 %

LOOMIS reserves the right in times of global economic downturn or due to changes in regulatory obligations, including but not limited to minimum wage, to renegotiate rates and fees in good faith with CUSTOMER. In the event that CUSTOMER refuses to consent to such adjustment(s) or fee(s), LOOMIS shall have the right to terminate this Agreement upon thirty (30) days written notice to CUSTOMER.

#### 4. LIABILITY

a. **General Liability:** LOOMIS agrees to assume the liability for any Cargo Loss, according to the terms of this Agreement: (1) for Manual Drop Shipments, from the time LOOMIS signs for and receives physical custody of the shipment container(s) or (2) for Validated Cash, when valuables are deposited into the Safe note validator. The term "Cargo Loss" shall mean any loss or destruction of currency ("Cargo") that occurs while the Cargo is under Loomis' sole care, custody and control. The term "Manual Drop Shipments" shall refer to the currency, coin or checks inserted into the manual drop section of the Safe. The term "Validated Cash" shall refer to the currency inserted and accepted by the Safe bill validator. LOOMIS' responsibility terminates when the CUSTOMER or CUSTOMER's designated agent takes physical possession of the shipment container(s) and signs LOOMIS receipt. If it is impossible to complete the delivery, LOOMIS shall be responsible for any Cargo Loss until the shipment container(s) is returned to the CUSTOMER and a signed receipt obtained. Before valuable(s) are deposited into the Safe, LOOMIS assumes no liability for any loss. Also, LOOMIS shall incur no liability whatsoever (i) for losses arising from the misuse, abuse, malfunction or destruction of the Safe and/or bill validator(s) caused by CUSTOMER, its employees, directors, agents, contractors or assigns, (ii) from loss(es) or destruction arising, in whole or part, from fraud, negligence, or willful or criminal misconduct on the part of CUSTOMER, its employees, contractors, agents, directors or assigns, (iii) from unexplained or ongoing patterns of loss, including losses arising from repeated or similar events, as defined or determined by LOOMIS in its sole discretion, or (iv) for counterfeit bills placed into safe as deposits. CUSTOMER agrees that LOOMIS does not undertake the obligation of an absolute insurer in the performance of this Agreement. LOOMIS reserves the right to take any and all action as may be reasonably necessary to prevent money laundering to the extent permitted under applicable law or regulation or as may be required by any regulatory body that may exert a right of control over LOOMIS.

UNDER NO CIRCUMSTANCES WILL LOOMIS BE LIABLE TO THE OTHER PARTY FOR LOST PROFITS OR FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES ARISING FROM OR RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT OR SERVICES PROVIDED PURSUANT TO THIS AGREEMENT, REGARDLESS OF THE TYPE OF CLAIM AND EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES; SUCH AS, BUT NOT LIMITED TO LOSS OF REVENUE, LOSS OF INTEREST, LOST DATA, DATA TRANSMISSION ERROR OR ANTICIPATED PROFITS OR LOST BUSINESS. EXCEPT FOR A CARGO LOSS, WHICH IS SUBJECT TO THE MAXIMUM LIABILITY COVERAGE AMOUNT SPECIFIED HEREIN, IN NO EVENT SHALL LOOMIS' LIABILITY TO CUSTOMER EXCEED THE SERVICE FEE PAID BY CUSTOMER TO LOOMIS FOR THE SERVICE OUT OF WHICH THE ALLEGED LIABILITY AROSE.

#### 5. CLAIM PROCEDURES

The following provisions shall control in the event of any Cargo Loss, notwithstanding anything to the contrary contained in this Agreement.

a. **Notification:** In the event of a Cargo Loss, CUSTOMER agrees to notify LOOMIS in writing within four (4) calendar days after the loss is discovered or should have been discovered in the exercise of due care and in no event later than forty-five (45) days after the pick-up by LOOMIS of the securely sealed shipment container in connection with which the loss is asserted. If notice of the loss is not received by LOOMIS within this forty-five (45) day period, the claim for the loss shall be deemed waived by CUSTOMER. All claim notices must be signed and received on company letterhead and contain a brief description of the loss to include: date of service/date of loss, claim amount, Loomis branch performing service, customer contact information with payment instructions and supporting documentation if available at the time of notice. All claims must be sent to the Loomis Centralized Claim Unit via email at [claims2@us.loomis.com](mailto:claims2@us.loomis.com).



It is agreed that both parties will work together to determine the extent of the Cargo Loss, and if possible, the cause of Cargo Loss.

b. **Limitations:** Notwithstanding anything set forth in this Agreement to the contrary, the sole liability of LOOMIS (except as stated in this Agreement) in the event of a Cargo Loss, from whatever cause, shall be subject to the Maximum Liability Coverage amount set forth in this Agreement or the Excess Liability Coverage amount, if not declined by CUSTOMER.

c. **Check Reconstruction:** CUSTOMER shall retain sufficient information to allow Reconstruction of checks in the event of a Cargo Loss. In no event shall LOOMIS' liability for any Cargo Loss, irrespective of the Maximum Liability Coverage amount, include the face value of any lost or destroyed check. CUSTOMER agrees it will cooperate and assist in reconstructing lost, damaged, or destroyed checks constituting a part of any Cargo Loss. LOOMIS' liability, unless otherwise stated in this Agreement, shall be limited to the payment to the CUSTOMER for the reasonable costs necessary to reconstruct the checks, but never to exceed ten thousand dollars (\$10,000.00) per shipment. The term "Reconstruction" shall mean the identification of the face amount, the identity of the maker or endorser of the check, identification of the payee and identification of the financial institution upon which the check is drawn. CUSTOMER agrees in the event of a loss, that any liability of LOOMIS shall be reduced by the face value of reconstructed or recovered item(s).

d. **Proof:** Upon the request of LOOMIS, CUSTOMER will furnish a proof of any Cargo Loss to LOOMIS or its insurance carrier. Once reimbursement has been made to CUSTOMER, LOOMIS and its insurer shall receive any and all of the CUSTOMER's rights and remedies of recovery.

## 6. LIMITATIONS & FORCE MAJEURE

a. **Limitations:** The CUSTOMER agrees that LOOMIS will not be liable for any loss caused by or resulting from Shortages claimed in the contents of the sealed or locked shipment(s) (in the case of manual drop deposits), for indirect, consequential or incidental damages or losses, non-performance or delays, or for the breakage of statuary, marble, glassware, bric-a-brac, porcelains and similar fragile articles. A "Shortage" shall mean any difference between the stated value on the Deposit Ticket and the actual value of the contents of any sealed shipment container. Likewise, LOOMIS shall not be liable to CUSTOMER for failure to render service if LOOMIS in its sole discretion determines the same may endanger the safety of CUSTOMER's property or personnel or LOOMIS' vehicles or employees.

b. **Force Majeure:** It is further agreed that LOOMIS shall not be held accountable or liable for any damages or losses, whether controlled or uncontrolled, and whether such loss be direct or indirect, proximate or remote, or be in whole or in part caused by, contributed to, or aggravated by the peril(s) for which liability is assumed by LOOMIS, resulting from:

(1) hostile or warlike action in time of peace or war, including action hindering, combating or defending against an actual, impending or expected attack; (i) by any government or sovereign power (de jure or de facto) or (ii) by any agent of any such government, power authority or forces;

(2) nuclear reaction, nuclear radiation, radioactive contamination or any weapon of war, insurrection, rebellion, revolution, civil war, acts of terrorism, usurped power, or action taken by governmental authority; seizure or destruction under quarantine or customs regulations; confiscation by order of any governmental or public authority; or risks of contraband or illegal transportation or trade; or

(3) acts of God, strikes, labor disturbances, while shipments are being transported by aircraft (including air piracy, explosion, crash or other incident on board the aircraft), impostor pick-up or deliveries, or other conditions or circumstances beyond LOOMIS reasonable control.

c. **Ownership:** CUSTOMER expressly understands and accepts that ownership (title) to cash or other valuables transported or stored by LOOMIS shall never transfer to LOOMIS.

## 7. DISPUTES

CUSTOMER and LOOMIS agree that except for disputes regarding over-payment or non-payment of fees for services under this Agreement, any controversy or claim, including any claim of misrepresentation, arising out of or related to this Agreement, or the furnishing of any service by LOOMIS to CUSTOMER, shall be settled by arbitration under the then current rules of the American Arbitration Association. The arbitrator shall be chosen from a panel of persons



knowledgeable in the fields of financial institution security operations and armored car services. CUSTOMER and LOOMIS agree to equally share in the cost and fees of this resolution process. The decision and award of the arbitrator shall be final and binding. Judgment upon the award so rendered may be entered in any court having jurisdiction thereof. Any arbitration hereunder shall be held in Houston, Texas.

## **8. CONTAINER VALUE LIMITATION**

CUSTOMER acknowledges and agrees that the maximum value which LOOMIS will transport in any individual container will not exceed two hundred & fifty thousand dollars (\$250,000). If the total value of a shipment which CUSTOMER seeks to tender to LOOMIS exceeds two hundred & fifty thousand dollars (\$250,000), such shipment must be broken down into separate shipment containers of two hundred fifty thousand dollars (\$250,000) or less.

## **9. WARRANTIES & REPRESENTATIONS**

CUSTOMER acknowledges that LOOMIS is not the manufacturer of the Safe and further agrees that any and all warranties on the Safe are limited to those warranties extended by manufacturer. The complete details of such warranty are available from your service representative. The remedy above shall be the EXCLUSIVE remedy in the event of a breach of the manufacturer's warranty or in the event of damages, action, demand or fee arising from malfunction or latent defect of the Safe, and it is expressly agreed that neither party shall be liable for special, incidental, indirect or consequential damages arising out of, or in any way connected with this Agreement. THIS LIMITED WARRANTY EXCLUDES ALL OTHER WARRANTIES; EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHETHER OR NOT SUCH PURPOSES OR SPECIFICATIONS ARE DESCRIBED HEREIN. LOOMIS FURTHER DISCLAIMS ANY DAMAGE OR LOSS OF PROPERTY OR VALUE CAUSED BY EQUIPMENT WHICH HAVE BEEN THE SUBJECT OF MISUSE, ABUSE, NEGLIGENCE, OR USED IN VIOLATION OF ANY PRODUCT MANUALS, INSTRUCTIONS OR WARNINGS, OR MODIFIED REPAIRED OR SERVICED BY PERSONS NOT AUTHORIZED BY LOOMIS OR THE MANUFACTURER, OR IMPROPERLY RELOCATED. ALL OBLIGATIONS OF LOOMIS UNDER THIS AGREEMENT SHALL BE VOID IF CUSTOMER IS IN BREACH OF ANY OF THE TERMS AND CONDITIONS OF THIS AGREEMENT.

For Validated Cash, LOOMIS guarantees that the amount reflected on any Safe's audit report will accurately reflect the contents of the Safe. LOOMIS shall not be responsible or liable for any consequential, indirect, punitive, lost profits or similar damages or losses caused by a malfunction, software failure or failure of equipment to work properly for any reason whatsoever.

## **10. INDEMNITY**

To the maximum extent permitted by applicable law, CUSTOMER shall release, indemnify, defend and hold harmless LOOMIS from all claims, costs or expenses arising out of any third party's or government's threatened or actual claim, suit, demand, garnishment or seizure of any funds or property provided by CUSTOMER hereunder that is in LOOMIS' custody. LOOMIS agrees to give CUSTOMER prompt notice of any such claim, suit, demand or seizure and to provide CUSTOMER reasonable cooperation on the defense.

## **11. INSURANCE**

With regard to the Safe provided hereunder, CUSTOMER shall procure, maintain and pay for: (a) all risk insurance against loss of and damage to the Safe for not less than the full replacement value of the Safe, naming LOOMIS as loss payee and (b) combined public liability and property damage insurance with limits as approved by LOOMIS, naming LOOMIS as an additional insured. The insurance shall be in such form and with such company or companies as shall be reasonably acceptable to LOOMIS, shall provide at least thirty (30) days advance written notice to LOOMIS of any cancellation, change or modification, and shall provide primary and non-contributory coverage for the protection of CUSTOMER and LOOMIS without regard to any other coverage carried by CUSTOMER or LOOMIS protecting against similar risks. CUSTOMER shall provide LOOMIS with an original policy or certificate evidencing such insurance. CUSTOMER hereby appoints LOOMIS as CUSTOMER's attorney in fact with power and authority to do all things, including, but not limited to, making claims, receiving payments and endorsing documents, checks or drafts necessary or advisable to secure payments due under any policy of insurance required under this Agreement. If CUSTOMER fails to purchase such insurance as required under this provision, LOOMIS shall have the right, in its sole option, to acquire same at CUSTOMER's sole expense and cost or terminate this Agreement. In case of failure of CUSTOMER to procure or maintain said insurance, as more fully outlined below, or to pay fees, assessments, charges and taxes, all as specified in this Agreement, LOOMIS shall have the right, but shall not be obligated, to effect such insurance, or pay said fees,



assignments, charges and taxes, as the case may be. In that event, the cost thereof shall be repayable to LOOMIS with the next invoice, and failure to repay the same shall carry with it the same consequences as failure to pay any amount(s) due for service provided hereunder.

## 12. DEFAULT

a. The parties agree that any early termination of this Agreement by CUSTOMER would cause Loomis to incur monetary damages which are difficult or impossible to estimate. If CUSTOMER terminates this Agreement prior to the expiration of the term of this Agreement, CUSTOMER shall pay to LOOMIS liquidated damages ("Termination Fee") equal to seventy-five percent (75%) of the charges for each location multiplied by the remaining months contained in the initial or renewal term, as the case may be. The parties agree that this Termination Fee is a fair and reasonable estimate of the monetary damages incurred by LOOMIS as a result of early termination or breach of the Agreement by CUSTOMER. The parties agree that the Termination Fee is a form of liquidated damages and is not a penalty.

If (i) LOOMIS fails to perform any material obligation under this Agreement and such failure continues for sixty (60) days after LOOMIS receives written notice from CUSTOMER specifying in reasonable detail the nature of that failure or (ii) LOOMIS becomes the subject of a proceeding under the U.S. Bankruptcy Code, CUSTOMER may terminate this Agreement by giving written notice to LOOMIS without payment of any Termination Fee.

Upon expiration or termination of this Agreement for any reason, all Safes or materials provided by LOOMIS in connection with the expired or terminated Services will be made available to LOOMIS at the service location within five (5) business days after the effective date of expiration or termination and all earned, uninvoiced and unpaid fees and expenses will become due and payable sixty (60) days following such expiration or termination. The termination rights set forth in this Section are cumulative and are in addition to all other rights and remedies available to the parties.

b. If CUSTOMER terminates this Agreement, or its Agreement with LOOMIS for cash and/or armored car service(s) with regard to such Safe, prior to the end of the term, or fails to pay any invoices or other amount herein, or if CUSTOMER fails to observe, keep or perform any other provision of this Agreement required to be observed, kept or performed by CUSTOMER, LOOMIS shall have the right to exercise any one or more of the following remedies: (a) to declare the entire earned amount hereunder immediately due and payable without notice or demand to CUSTOMER; (b) to sue for and recover payments, then accrued or thereafter accruing; (c) to take possession of the Safe, without demand or notice, wherever same may be located, without any court order or other process of law; (d) to terminate this Agreement; or (e) to pursue any other remedy at law or in equity. If there are losses arising from repeated similar loss events, as determined by LOOMIS in its sole discretion, then LOOMIS shall have the right to (a) to sue for and recover payments, then accrued or thereafter accruing and unrecovered expenditure to install and de-install the Equipment; (b) to take possession of the Equipment, without demand or notice, wherever same may be located, without any court order or other process of law; (c) to terminate this Agreement; or (d) to pursue any other remedy at law or in equity. CUSTOMER hereby waives any and all damages occasioned by the removal and taking of possession of the Safe. Notwithstanding any repossession or any other action which LOOMIS may take, CUSTOMER shall be and remain liable for the full performance of all obligations on the part of the CUSTOMER to be performed under this Agreement. All of LOOMIS' remedies are cumulative, and may be exercised concurrently or separately.

## 13. MISCELLANEOUS

a. **Security Filings:** CUSTOMER hereby agrees to execute any and all documents requested by LOOMIS to perfect its security interest in the Safe. If LOOMIS consents to a change of service location of the Safe, CUSTOMER agrees to execute any further documentation necessary to perfect LOOMIS' security interest. All costs and expenses associated with filing of LOOMIS security interest in the Safe shall be at the sole expense of CUSTOMER.

b. **Holiday Service:** CUSTOMER agrees that Holiday Service Rates shall apply to any service performed under this Agreement which falls on: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Columbus Day, Thanksgiving Day, federal banking and any local applicable observed holiday. Charges for service on such dates will be as stated upon page 2 of this Agreement, excluding Christmas Day. LOOMIS will not provide Christmas Day service.

c. **Bankruptcy:** If any proceeding under the Bankruptcy Act, as amended, is commenced by or against the CUSTOMER, or if the CUSTOMER is declared insolvent, or if CUSTOMER makes any assignment for the benefit of its creditors, or if a writ of attachment or execution is levied on the Safe and is not released or satisfied within ten (10) days thereafter, or if a receiver is appointed in any proceeding or action to which the CUSTOMER is a party, any Safe



provided hereunder shall not be treated as an asset of CUSTOMER. The Safe is, and shall at all times be and remain, the sole and exclusive property of LOOMIS; and the CUSTOMER shall have no right, title or interest therein or thereto except as expressly set forth in this Agreement.

d. **Non-Warranty Service Calls and Customer Routine Maintenance:** CUSTOMER shall be responsible for all non-warranty SafePoint costs associated with any repair or service call; including but not limited to the following non-warranty issues: abuse, damage to cassettes due to mishandling, coin jams, bill jams, screen protector damage or replacement, network or phone line related problems, damage due to spillage or infestation, equipment resets, phone fixable problems, user programming problems, equipment upgrades, printer jams or printer issues related to incorrect paper type; along with any repairs or service call arising out of CUSTOMER's negligence, willful misconduct, or failure to perform any material obligation within this Agreement or normal CUSTOMER preventative maintenance. CUSTOMER shall also be responsible for the cost of any consumable items such as printer tape, bill trays, printer paper, cleaning cards, and screen protectors. CUSTOMER agrees that it shall not permit any party except LOOMIS' employees and LOOMIS' authorized maintenance vendors to repair or maintain the Equipment without LOOMIS' prior written consent.

e. **Confidentiality:** Each party receiving information (each being a "Receiving Party" and a "Disclosing Party") undertakes to retain in confidence the terms of this Agreement and all other non-public information, technology, materials and know-how of the other party disclosed or acquired by the Receiving Party pursuant to or in connection with this Agreement which is either designated as proprietary and/or confidential or, by the nature of the circumstances surrounding disclosure, ought in good faith to be treated as proprietary and/or confidential ("Confidential Information"). Neither party shall use any Confidential Information for any purpose other than to carry out the activities contemplated by this Agreement. Each party agrees to use commercially reasonable efforts to protect Confidential Information of the other party, and in any event, to take precautions at least as great as those taken to protect its own confidential information of a similar nature. Each party shall also notify the other promptly in writing in the event such party learns of any unauthorized use or disclosure of any Confidential Information that it has received from the other party, and will cooperate in good faith to remedy such occurrence to the extent reasonably possible. Confidential Information shall not include:

- (1) information which was already known by, or already in the possession of, Receiving Party prior to receipt from Disclosing Party;
- (2) information which is obtained by Receiving Party from a third person who, to the actual knowledge of Receiving Party is not in violation of any agreement to a third party not to disclose such information
- (3) information which is or becomes publically available other than through breach by the Receiving Party of this Agreement; and,
- (4) information which is independently developed by or on behalf of Receiving Party.

f. **Entire Agreement:** This Agreement: (a) shall be governed by and construed in accordance with the laws of the State of Texas without reference to conflict of laws principles; (b) constitutes the entire agreement and understanding of the parties with respect to its subject matter, and supersedes all prior agreements and understandings, except that the terms of any agreement regarding confidential information of the parties shall be deemed to be a part of this Agreement and each party hereto acknowledges that in entering this Agreement it has not relied on any representation or warranty not contained herein; (c) and the terms and conditions including fees set forth in it shall be treated as confidential information; (d) is not for the benefit of any third party; (e) may not be amended except by a written instrument signed by both CUSTOMER and LOOMIS; (f) may not be assigned by CUSTOMER without LOOMIS prior written consent; (g) may be assigned by LOOMIS, provided that LOOMIS shall furnish written notice of such assignment to CUSTOMER; (h) shall be binding upon any assignees, and defined terms used in this Agreement to apply to either party shall be construed to refer to such party's assignee; (i) is the product of negotiation; (j) is subject to a contractually agreed one (1) year statute of limitations on all claims or the minimum allowable by applicable law; (k) shall not be deemed to have been drafted by either party; (l) contains article and section headings which are for convenience of reference only and which shall not be deemed to alter or affect the meaning or interpretation of any provision of this Agreement; (m) does not make either party the agent, fiduciary or partner of the other; (n) does not grant either party any authority to bind the other to any legal obligation; (o) does not intend to nor grant any rights to any third party and (p) shall remain valid and enforceable despite the holding of any specific provision to be invalid or unenforceable, except for such specific provision. The waiver by either party of any rights arising out of this Agreement shall not cause a waiver of any other rights under this Agreement, at law or in equity. Any and all correspondence regarding this



Agreement shall be delivered via certified mail (return receipt requested) or verifiable third-party courier (return receipt requested).

This Agreement may be executed in two or more identical counterparts, each of which shall be deemed to be an original and all of which taken together will be deemed to constitute one and the same agreement when a duly authorized representative of each party has signed a counterpart. The parties may sign and deliver this Agreement by facsimile or electronic (i.e., .pdf) transmission. Each party acknowledges that the delivery hereof by facsimile or electronic transmission will have the same force and effect as delivery of original signatures.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

**CITY OF WHITE HOUSE**

By \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Tel \_\_\_\_\_

**LOOMIS**

By \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_



City of White House

# SafePoint<sup>®</sup> Proposal

Dan Denton  
Branch Account Manager  
[dan.denton@us.loomis.com](mailto:dan.denton@us.loomis.com)  
(615) 456-4819

07/23/2024





Dear Marcie Dixon,

Thank you for your time and interest in learning more about SafePoint® by Loomis.

The SafePoint cash management ecosystem is specially designed to:

- Streamline your cash-handling processes, increasing efficiency and cutting costs
- Reduce shrinkage and keep your employees and customers protected
- Improve your cash flow with guaranteed daily provisional credit
- Provide you with total access to your account data and reporting information

During our initial conversation, I learned about some of your business concerns and the problems you're hoping to solve in order to improve operational efficiency and increase security. Here's how SafePoint can help with each of those issues.

**Eliminate trips to the bank:** Deposits in a SafePoint Titan smart safe are as good as in the bank, and your personalized armored cash-in-transit schedule means no more employee trips to the bank.

**Reduce internal theft and deter robberies:** Our smart safes allow you to assign each employee an individual PIN, which gives you complete visibility of all safe transactions—and keeps employees accountable.

**Reduce need for change orders:** Optimize your cash deposits with a Titan smart safe that fits your business and cash volume needs. We have several expansion peripheral options to choose from.

**Visibility into safe and cash operations:** Our proprietary customer portal, Loomis Direct, gives you complete visibility of your reporting data and account information for all the smart safes in your service network. You can also track the status of your cash deliveries and pickups.

**Provisional banking credit:** Thanks to our network of trusted provisional banking partners, you have access to your deposits faster, allowing you to do more with your money to improve your business.

I'm eager to show you how SafePoint can improve your bottom line and power your business with solutions that are built to meet your needs today—and prepare you for the future.

Thank you again, and I look forward to earning your business.

Sincerely,

Dan Denton  
Branch Account Manager

Loomis US  
2500 CityWest Blvd., #2300  
Houston, TX 77042

---



We focus on your cash handling  
so you can focus on your business.



WHEN YOU CHOOSE LOOMIS, YOU GAIN AN EXPERIENCED INDUSTRY PARTNER. WE SPECIALIZE IN CREATING EFFICIENT CASH FLOW, HANDLING \$11 BILLION OF CASH DAILY AT OVER 100,000 CUSTOMER LOCATIONS.

Loomis operates the largest cash distribution network in the U.S., with nearly 200 locations, a fleet of more than 4,000 vehicles, and a dedicated employee base of over 10,000 professionals.

Our wide array of integrated cash management solutions provides customers with safe, secure cash flow, while boosting profitability and operational efficiency. These solutions include SafePoint® by Loomis—the industry's most advanced cash management ecosystem.

Financial institutions and commercial and retail businesses of every size trust us to deliver the most comprehensive suite of cash-handling products and services available, including:



SafePoint®  
by Loomis



Cash  
Management



Cash  
in Transit



Cash  
Exchange



ATM  
Services



Cash  
Forecasting





SafePoint® by Loomis

We've taken cash management to the next level.



SafePoint by Loomis is the industry's premier cash management solution, combining cutting-edge, proprietary technology with Loomis' unmatched quality, service, and expertise. This fully customizable ecosystem is designed from the ground up to help businesses cut costs, increase efficiency, protect customers and employees, and boost profitability.

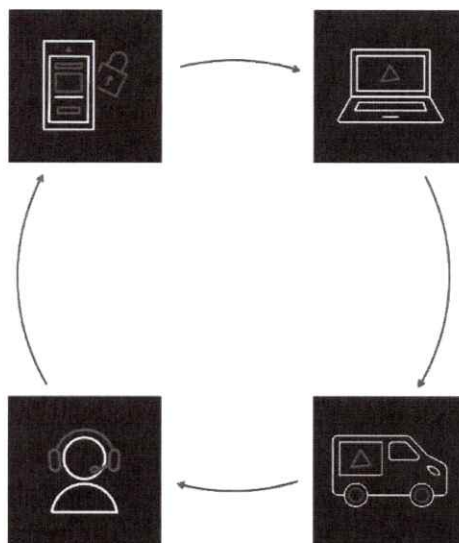
**The SafePoint ecosystem includes:**

**SafePoint Titan  
advanced smart safe technology**

SafePoint Titan Technology combines the latest in secure hardware with advanced software to streamline cash-handling processes, improve accuracy, and minimize downtime for any size business.

**Dedicated IT  
and unmatched customer support**

SafePoint is specially designed with our customers' specific needs in mind. We work as a partner to devise the best possible solutions through our customized IT development and implementation, while also providing the finest support.



**Real-time data and reporting  
tools with Loomis Direct  
customer portal**

Loomis Direct helps turn your information into better decision-making. This fully integrated customer portal provides real-time access to data and valuable cash management information from virtually anywhere via PC or mobile device.

**Quality and expertise  
from a trusted industry leader**

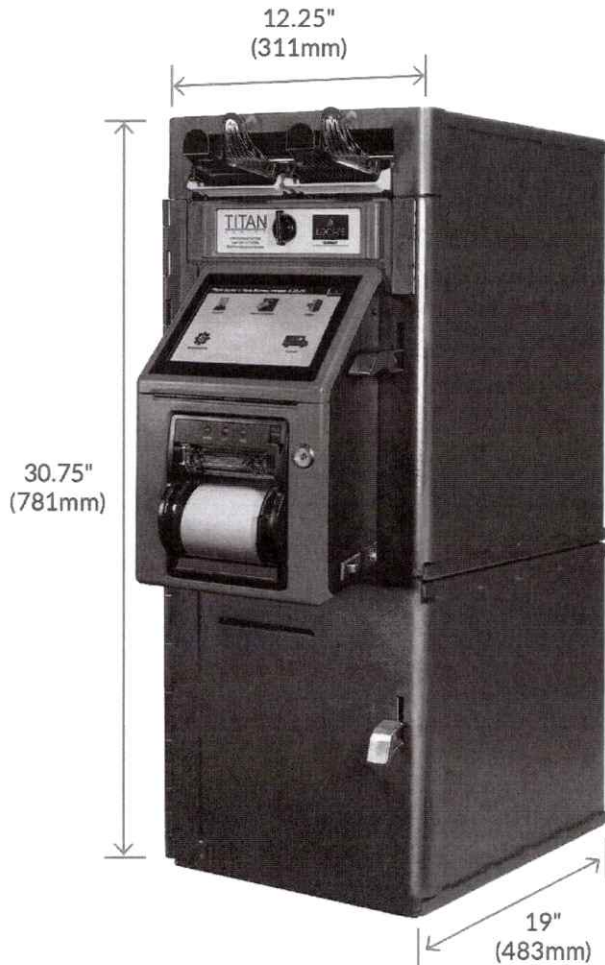
With SafePoint, customers gain access to Loomis' secure armored cash-in-transit services, hundreds of provisional banking partnerships, and an unrivaled international network of cash management specialists.



## Titan Technology

### SafePoint Titan

SafePoint Titan is the most advanced, secure smart safe solution on the market. Titan is fully configurable for any size business' needs. Its feature-rich user interface, developed in-house by Loomis, helps streamline cash-handling processes, improves accuracy, and helps cut costs. Titan's flexible system design and remote support capabilities allow for future enhancements and updates, as well as minimizing system downtime.



#### Hardware features:

- 7-inch color screen
- Three bottom storage options available (storage vault, mailbox drop vault, or pedestal)
- Support for single or bulk note validators
- Support for standard (1,200 notes) or XL (2,250) cassettes
- Note validator maintenance door, enabling removal of validator head in case of jam
- Integrated thermal printer with receipt cutter
- Cassette seating sensors
- RoHS compliant / CE, UL certified
- Keyless entry

#### Software features:

- Proprietary Loomis software with quick-start guide and trouble-shooting wizard
- Remote access
- Wireless or Ethernet network connectivity for integration with POS, back-office PCs, or remote locations
- Individual user PINs for complete traceability and auditability of all safe activities
- Software upgrades and new currency releases supported via network download
- Customized remote report download capabilities
- Storage for 48,000 financial and security transactions
- Remote report download

#### Power requirements:

120 VAC 60Hz or 220 VAC 50Hz

## Titan Technology

### SafePoint Titan X Expansion Peripherals

SafePoint Titan X Expansion Peripherals offer fully configurable cash management capabilities for businesses that frequently replenish tills with change, have a high number of tills, or need to buy change 24 hours a day. These state-of-the-art expansion modules are designed to enhance industry-leading SafePoint Titan smart safes and are built for unmatched flexibility, ease of deployment, and simplified upgrading.



PERIPHERAL	Bulk Coin Dispenser (6 cup / 8 cup)	Bulk Coin and Note Dispenser	Low-Capacity Note Dispenser	High-Capacity Note Dispenser (3-high)	Side Car
<b>Dimensions (H x W x D)</b>	6 cup: 30.75" x 15" x 21" (781mm x 318mm x 534mm)  8 cup: 30.75" x 18.5" x 21" (781mm x 470mm x 534mm)	30.75" x 21" x 19" (781mm x 534mm x 483mm)	30.75" x 11" x 20" (781mm x 280mm x 508mm)	30.75" x 15" x 25" (781mm x 381mm x 635mm)	30.75" x 12.25" x 19" (781mm x 311mm x 483mm)
<b>Dimensions with Titan (H x W x D)</b>	6 cup: 30.75" x 27.25" x 25" (781mm x 692mm x 635mm)  8 cup: 30.75" x 30.75" x 25" (781mm x 781mm x 635mm)	30.75" x 33.25" x 23" (781mm x 845mm x 584mm)	30.75" x 23.25" x 23" (781mm x 591mm x 584mm)	30.75" x 27.25" x 29" (781mm x 692mm x 737mm)	30.75" x 24.5" x 23" (781mm x 623mm x 584mm)
<b>KEY FEATURES</b>	<ul style="list-style-type: none"> <li>Can be configured to dispense multiple predetermined start-of-shift change funds</li> <li>6 or 8 coin hoppers, each holding 1,300 (25¢), 3,400 (10¢), 1,700 (5¢), and 2,600 (1¢)</li> </ul>	<ul style="list-style-type: none"> <li>Flat note dispenser has up to 4 cassettes; each cassette holds up to 500 notes</li> <li>6 coin hoppers, each holding 1,300 (25¢), 3,400 (10¢), 1,700 (5¢), and 2,600 (1¢)</li> </ul>	<ul style="list-style-type: none"> <li>Supports up to 4 denominations/cassettes; each cassette holds up to 500 notes</li> </ul>	<ul style="list-style-type: none"> <li>Supports 3 cassettes, each holding up to 1,800 notes (4-cassette option available)</li> <li>3-cassette system designed to fit under retail store counter</li> <li>Allows use of multiple cassettes for a single denomination</li> </ul>	<ul style="list-style-type: none"> <li>Up to 4 note validators with 4,800 (standard cassette) or 9,000 (XL cassette) aggregate note storage capacity</li> </ul>

#### Hardware and software features

- Audible alarm in vault door
- Wireless or Ethernet network connectivity for integration with POS, back-office PCs, or remote locations
- All transactions auditable and managed by individual user PINs
- "Buy Change" function supports exchange of large notes for smaller notes/coins
- Advanced accounting features allow for extensive list of reports

- Supports network downloads for software upgrades or for new currency releases
- Complete cash management application included (except BCND)

#### Connectivity and upgrades

- Connect to SafePoint Titan smart safe via data cables provided by Loomis (up to 100')
- Peripherals can be purchased and deployed after initial system installation



## SafePoint® by Loomis

# SafePoint Titan advanced smart safe technology

SafePoint Titan technology combines the latest in secure hardware with Loomis' advanced proprietary software to streamline cash-handling processes, improve accuracy, and minimize downtime.

### Titan Technology includes:

#### Intuitive interface

The feature-rich UI with scalable design allows for simplified system enhancements and software updates.

#### Maximized communication uptime

Built-in wireless connectivity eliminates service delays or the need for IT support.

#### Integrated tutorials and diagnostics

Onscreen training materials and diagnostic capabilities help customers avoid downtime.

#### Keyless entry

Secure and remote keyless entry eliminates potential service lapses due to lack of keyed access.

### Configuration

SafePoint Titan smart safes are available with single- or bulk-note validators, and standard or XL cassettes. Additional bottom vault options and pedestals are also available.

Recommendations for custom configuration of Titan smart safes with SafePoint Titan X Expansion Peripherals are based on cash volume.



**Titan C**



**Titan with Storage Vault**



**Titan with Tube Vend**



**Titan with Bulk Coin and Note Dispenser**

	Titan C	Titan with Storage Vault	Titan with Tube Vend	Titan with Bulk Coin and Note Dispenser
<b>STORAGE PROFILE</b>	Low to medium cash volume	Medium to high cash deposits	Medium to high cash deposits and low change order volume	Medium to high cash deposits and high change order volume
<b>DEPOSIT CAPACITY</b>	1,200 notes	2,500 notes /4,500 (XL) notes	2,500 notes /4,500 (XL) notes	2,500 notes /4,500 (XL) notes
<b>CHANGE ORDER MANAGEMENT</b>	Store in bottom storage vault	Store in bottom storage vault	Store in bottom storage vault or tube vend section	Store loose coin and flat notes to dispense as needed
<b>KEY FEATURES</b>	<ul style="list-style-type: none"> <li>Expansive cash management software application</li> <li>Custom reporting capabilities</li> <li>Remote diagnostics and software updates</li> <li>Wireless or Ethernet connectivity</li> <li>Counterfeit detection</li> </ul>	<ul style="list-style-type: none"> <li>Configurable with Titan X expansion peripherals</li> <li>Integrated tutorials and custom reporting capabilities</li> <li>Remote diagnostics and software updates</li> <li>Wireless or Ethernet connectivity</li> <li>Counterfeit detection</li> </ul>	<ul style="list-style-type: none"> <li>Stores 11 tubes of 8 denominations for a total of 88 tubes</li> <li>Each tube can hold up to 30 notes or a roll of coins</li> <li>"Buy Change" function allows for exchange of a note for tubes of change</li> <li>Up to 5 adjustable time delay options</li> </ul>	<ul style="list-style-type: none"> <li>Integrated flat-note dispenser with up to 4 cassettes</li> <li>6 coin hoppers</li> <li>"Buy Change" function allows for exchange of larger notes for smaller notes/coins</li> <li>One-touch start-of-shift feature for coin and note</li> </ul>
<b>CONTROL</b>	Individual user PINs for complete traceability and auditability of all safe activities	Individual user PINs for complete traceability and auditability of all safe activities	Individual user PINs for complete traceability and auditability of all safe activities	Individual user PINs for complete traceability and auditability of all safe activities





## CLOSING THE LOOP IN CASH MANAGEMENT



TURNING REPORTING INFORMATION INTO BETTER DECISION-MAKING

Loomis Direct revolutionizes cash insights. This fully integrated customer portal provides real-time access to data and valuable cash management information from virtually anywhere via PC or mobile device.

### Features and benefits:

- Increased customer visibility to data, from pickup to final deposit
- Intuitive interface for simple navigation
- Around-the-clock access to deposit information and cash vault statistics
- Cashier-level reporting and precise tracking and counting of all cash activities
- Track and Trace technology for improved visibility of change orders and deliveries
- Ability to open and track the status of service requests





SafePoint<sup>®</sup> by Loomis

## Pricing options

### What's included:

- Delivery, freight, and installation
- Comprehensive on-site training
- Dedicated customer support center
- Online reporting access
- Cellular wireless modem
- Full maintenance agreement during contracted term five (5) year
- Free change order delivery on scheduled service day(s)

PRODUCT	START DATE	NUMBER OF LOCATIONS	ZONE	SAFE DETAILS	FREQUENCY	
Titan (Dual)	4-6 Weeks	1	Urban	<b>Primary Validator:</b> Bulk <b>Secondary Validator:</b> Bulk <b>Cassette Options:</b> Standard <b>Base:</b> Titan Storage Vault	1 x per week	\$498.06 /Location <b>Total: \$498.06</b>
Total Monthly Rate all Locations						<b>\$498.06</b>

\*Rates quoted do not include fluctuating fuel fee, 7% insurance fee, and taxes.

## Loomis implementation process

A vertical timeline graphic on the left side of the page, consisting of a series of connected circles and lines, marking the progression of the seven-week implementation process.

### **Week 1: Introduction**

Confirm order/process overview, specific client date requirements, and discuss factors that affect time frame.

### **Week 2: Follow-up**

Financial institution confirms profile status, equipment is ordered, and site survey is reviewed and forward to client.

### **Week 3: Site survey**

Timeline is confirmed with any required site modifications, and initial installation schedule is proposed.

### **Week 4: Internal setup and scheduling**

Review profile status and installation schedule, confirm setup of support and CMS operations, and confirm training availability based on installation schedule.

### **Week 5: Confirmations**

Confirm installation schedule, training times, bank profiles, and support and CMS setup.

### **Week 6: Installation**

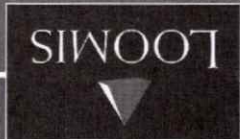
Confirm and coordinate installations as they are completed with all parties via daily implementation call.

### **Week 7: Production sign-off**

All safes are online and operational; receive confirmation from support, as well as production sign-off.

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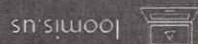




SafePoint by Loomis CASH MANAGEMENT. MOVING FORWARD.

Contact us today for more  
information on how SafePoint  
can transform your business.

Dan Denton  
dan.denton@us.loomis.com  
(615) 456-4819



Loomis U.S.  
2500 CityWest Blvd. #2300  
Houston, TX 77042

This proposal is subject to the acceptance of all terms and conditions within the Loomis SafePoint master service agreement. Additional charges may include: excessive premise time; unscheduled armor transportation; non-warranty maintenance; and fuel surcharge. Please refer to the Loomis SafePoint master service agreement for additional details. Proposal valid for 30 days.

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## White House Police Department

**John W. Decker Police Facility**

303 North Palmers Chapel Rd.

White House, Tennessee 37188

615-672-4903

Fax 615-672-4915



John Corbitt  
Mayor

Gerald O. Herman  
City Administrator

Patrick M. Brady  
Chief of Police

### MEMORANDUM

To: The Board of Mayor and Alderman  
From: Patrick Brady, Chief of Police  
Date: July 29, 2024

---

The White House Police Department is requesting the approval to enter a 5 Year Subscription Contract with Digital Ally. The Contract will be for Cloud Storage for our in-car camera storage. At the current time, our in-car camera video is stored on a hard drive.

The total Contract cost is for \$42,075.00 and will be broken up yearly for 5 years.

1<sup>st</sup> year - \$8,991.00  
2<sup>nd</sup> year - \$8,271.00  
3<sup>rd</sup> year - \$8,271.00  
4<sup>th</sup> year - \$8,271.00  
5<sup>th</sup> year - \$8,271.00

Digital Ally is who we purchase our in-car cameras with.  
They are on a cooperative contract with Sourcewell.

Thank you for your attention to this matter.

If there are any questions, please feel free to call me.





Quote	QUO-04507-X0B5Q7
Date	7/24/2024
Page	1

14001 Marshall Drive  
Lenexa, KS 66215  
1-800-440-4947 [www.digitalallyinc.com](http://www.digitalallyinc.com)

**Customer:**

White House Police Department  
Sgt. Patrick Bagwell  
303 N Palmers Chapel Rd  
White House, TN 37188

Customer ID	Salesperson	Shipping Method	Payment Terms	Created By	Quote Valid
WHITN2	KM1-RC1	FEDERAL EXPRESS	Net 30	Ken Mayfield	90 Days

Ordered	Item Number	Description	Retail Price	Item Discount	Discount	Ext. Price
24	012-00103-00	Dev Lic-DVM800- Plan 90	\$1680.00	\$0.00	\$0.00	\$40,320.00
5	012-00060-00	1yr Cloud Storage - 100GB	\$207.00	\$0.00	\$0.00	\$1,035.00
24	012-00042-00	Activation Fee	\$30.00	\$0.00		\$720.00

**Notes:**

Annual Subscription Cost:  
1st year cost includes 90 day AWS Cloud, 3 blocks (300gb) of  
AWS Cloud, Licenses and Activation fees

1st yr = \$ 8,991.00  
2nd yr= \$ 8,271.00  
3rd yr= \$ 8,271.00  
4th yr= \$ 8,271.00  
5th yr= \$ 8,271.00  
Total 5 yr cost: \$42,075.00

Total Discount	\$0.00
Subtotal	\$42,075.00
Misc	
Tax	\$0.00
Freight	
<b>Total</b>	<b>\$42,075.00</b>

Thank you for your interest in Digital Ally products. If you would like to place an order, please contact the Digital Ally Sales Team at 1-800-440-4947.





Quote	QUO-04507-X0B5Q7
Date	7/24/2024
Page	2

### **Subscription (3, 5 or 8 Year) Plan Includes:**

- *Advance Exchange Equipment Program on All Hardware (Batteries Included) With Subscription*
- All Inclusive Plans – No Hidden Costs
- Warranty for Life of Subscription
- Support for Life of Products

### **EVO In-Car Features & Options:**

- *Built-In Patented VuLink Auto-Activation*
- Tablet Interface Sold Separately (EVO Only)
- Near Real-Time Mapping & Geofencing
- Dispatch Activation
- Remote Firmware Updates & Diagnostics

### **Complete Evidence Management Solution (EVO Web):**

- *Access to Share/Prosecution Portal & Redaction Software*
- Event Tagging, Notations, Playback Review, & Reporting
- Security Groups & Granular Permission Controls
- Case Management & GPS Mapping
- Multi-Angle Playback

### **Body Camera Features & Options:**

- *S.O.S – Officer Down with Remote Activation (FVPRO Only)*
- Built-In Patented VuLink Auto-Activation. Vulink Hardware Sold Separately
- Near Real-Time Mapping & Geofencing
- Docking Stations: 8 & 24-Bay Docking Station with Interactive Touchscreen
- Unlimited Body Camera Messaging Alert Notifications (FVPRO ONLY)

### **InterVu Room Features:**

- *Advance Exchange Equipment Program on All Hardware with Subscription*
- Full EVO Web Functionality
- 90-Day Warranty on Installation Services
- All Cloud Licenses on Unlimited Retention/Storage Plan

### **Deployment & Activation Includes:**

- Dedicated Project Manager
- Product Setup & Configuration
- Remote Deployment
- System Administrator & Officer Training Session
- Best Practices & Implementation Planning Session

### **Optional Products & Services:**

- Turnkey Services: Includes Remote or Onsite Training and Activation
- Additional Storage Purchased in Blocks of 100GB.
- Accessories Sold Separately
- Vulink Auto-Activation. Hardware Only.

If applicable, taxes and freight are due upon signing.  
3% Additional Fee to be Charged Upon Purchasing with Credit Card  
**Contact Your Local Representative for Additional Information and Pricing**



## White House Police Department

**John W. Decker Police Facility**

303 North Palmers Chapel Rd.

White House, Tennessee 37188

615-672-4903

Fax 615-672-4915



John Corbitt  
Mayor

Gerald O. Herman  
City Administrator

Patrick M. Brady  
Chief of Police

### MEMORANDUM

To: The Board of Mayor and Alderman  
From: Patrick Brady, Chief of Police  
Date: August 1, 2024  
Re: Purchase of Two Vehicles (CID & Community Relations)

---

The White House Police Department is requesting the purchase of two vehicles from Lonnie Cobb Ford on State Contract price:

2025 Ford Explorer 4x4 -Criminal Investigations Division - \$40,880.00

2024 Ford F150 4x4 Super Crew Cab – Community Relations - \$44,098.00

The two vehicles will come out of the Capital Outlay fund (\$84,978.00).

Thank you for your attention to this matter.

If there are any questions, please feel free to call me.

*Client CID Truck*

*Color shows @  
Oxford White*

SWC 209

Lonnie Cobb Contract # 80355

*Carbonized Gray  
Dark interior*

*w/o Light PK*

---

2025 Explorer 4dr 4x4 Active (K8D)

Price Level: 520

---



### Client Proposal

Prepared by:

STEVEN BLACKSTOCK

Office: 731-989-2121

Date: 04/23/2024



Lonnie Cobb Ford | 1618 Highway 45 North, Henderson, Tennessee, 383404005

Office: 731-989-2121 | Fax: 731-989-3502





Prepared by: STEVEN BLACKSTOCK

04/23/2024

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 Explorer 4dr 4x4 Active (K8D)

Price Level: 520

# Warranty

## Standard Warranty

### Basic Warranty

Basic warranty	36 months/36,000 miles
----------------	------------------------

### Powertrain Warranty

Powertrain warranty	60 months/60,000 miles
---------------------	------------------------

### Corrosion Perforation

Corrosion perforation warranty	60 months/unlimited
--------------------------------	---------------------

### Roadside Assistance Warranty

Roadside warranty	60 months/60,000 miles
-------------------	------------------------

### Accessories Warranty

Accessories warranty	36 months/36,000 miles
----------------------	------------------------

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

04/23/2024

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 Explorer 4dr 4x4 Active (K8D)

Price Level: 520

## As Configured Vehicle

Code	Description	MSRP
K8D	Base Vehicle Price (K8D)	\$41,625.00
200A	Equipment Group 200A Standard Package <i>Includes:</i> - Engine: 2.3L EcoBoost I-4 Includes auto start-stop technology. - Transmission: 10-Speed Automatic - 3.58 Non-Limited Slip Rear Axle - Tires: P255/65R18 AS BSW Includes mini spare. - Wheels: 18" Sparkle Silver-Painted Aluminum - Unique Heated Cloth Captain's Chairs Includes 10-way power driver (power function for tilt, lumbar and recline) and 4-way power passenger with manual recline. - Radio: AM/FM Stereo Includes MP3 capability, 6 speakers, speed-compensated volume, SiriusXM with 360L and 3-month prepaid subscription (service is not available in Alaska and Hawaii), Ford digital experience with 13.2" color LCD touchscreen in IP center-stack, Alexa built-in, Google Assistant, Google Maps and Google Play, pinch-to-zoom capability, 911 Assist, Apple CarPlay and Android Auto wireless compatibility. Note: SiriusXM services require a subscription, sold separately by SiriusXM after the trial period. Your SiriusXM service will automatically stop at the end of your trial unless you decide to subscribe. If you decide to continue service, the subscription plan chosen will automatically renew and be charged according to your chosen payment method at the then-current rates. Fees and taxes apply. See the SiriusXM customer agreement and privacy policy at <a href="http://www.siriusxm.com/">http://www.siriusxm.com/</a> <a href="http://www.siriusxm.com">www.siriusxm.com</a> for full terms and how to cancel, which includes online methods or calling 1-866-635-2349. Available in the 48 contiguous United States, D.C., and Puerto Rico (with coverage limits and capable receiver). Visit <a href="http://www.siriusxm.com/FAQS">http://www.siriusxm.com/FAQS</a> for most current service area information. Availability of some services and features is subject to device capabilities and location restrictions. All fees, content and features are subject to change. SiriusXM, Pandora and all related logos are trademarks of Sirius XM Radio Inc. and its respective subsidiaries.	N/C
99H	Engine: 2.3L EcoBoost I-4 <i>Includes auto start-stop technology.</i>	Included
44T	Transmission: 10-Speed Automatic	Included
STDAX	3.58 Non-Limited Slip Rear Axle	Included
STDTR	Tires: P255/65R18 AS BSW <i>Includes mini spare.</i>	Included
STDWL	Wheels: 18" Sparkle Silver-Painted Aluminum	Included
8	Unique Heated Cloth Captain's Chairs <i>Includes 10-way power driver (power function for tilt, lumbar and recline) and 4-way power passenger with manual recline.</i>	Included
PAINT	Monotone Paint Application	STD
119WB	119.1" Wheelbase	STD
STDRD	Radio: AM/FM Stereo	Included

Dark Colored

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

04/23/2024

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 Explorer 4dr 4x4 Active (K8D)

Price Level: 520

## As Configured Vehicle (cont'd)

Code	Description	MSRP
	<p>Eligible 2025 model-year vehicle receive complimentary access to 3-years of Alexa built-in and 1-year of Ford premium connectivity connected service plan enabling Google Assistant, Google Maps and Google Play which begins on the new warranty start date. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features.</p> <p><i>Includes MP3 capability, 6 speakers, speed-compensated volume, SiriusXM with 360L and 3-month prepaid subscription (service is not available in Alaska and Hawaii), Ford digital experience with 13.2" color LCD touchscreen in IP center-stack, Alexa built-in, Google Assistant, Google Maps and Google Play, pinch-to-zoom capability, 911 Assist, Apple CarPlay and Android Auto wireless compatibility. Note: SiriusXM services require a subscription, sold separately by SiriusXM after the trial period. Your SiriusXM service will automatically stop at the end of your trial unless you decide to subscribe. If you decide to continue service, the subscription plan chosen will automatically renew and be charged according to your chosen payment method at the then-current rates. Fees and taxes apply. See the SiriusXM customer agreement and privacy policy at <a href="http://www.siriusxm.com/">http://www.siriusxm.com/</a> for full terms and how to cancel, which includes online methods or calling 1-866-635-2349. Available in the 48 contiguous United States, D.C., and Puerto Rico (with coverage limits and capable receiver). Visit <a href="http://www.siriusxm.com/FAQS">http://www.siriusxm.com/FAQS</a> for most current service area information. Availability of some services and features is subject to device capabilities and location restrictions. All fees, content and features are subject to change. SiriusXM, Pandora and all related logos are trademarks of Sirius XM Radio Inc. and its respective subsidiaries.</i></p>	
425	50 State Emissions System	STD
8H_02	Dark Gray/Onyx w/Unique Heated Cloth Captain's Chairs	N/C
YZ_02	Oxford White <i>Carbonized Gray</i>	N/C
SUBTOTAL		\$41,625.00
Destination Charge		\$1,595.00
TOTAL		\$43,220.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.





Prepared by: STEVEN BLACKSTOCK

04/23/2024

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2025 Explorer 4dr 4x4 Active (K8D)

Price Level: 520

## Pricing Summary - Single Vehicle

### MSRP

#### Vehicle Pricing

Base Vehicle Price	\$41,625.00
Options	\$0.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,595.00
<b>Subtotal</b>	<b>\$43,220.00</b>

#### Pre-Tax Adjustments

Code	Description	MSRP
fleet discount	fleet discount	-\$2,340.00
<b>Total</b>		<b>\$40,880.00</b>

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

*Community  
Relations* ~~Each Truck~~  
w/o Light Plcg

SWC 209

Lonnie Cobb Contract # 80355

---

2024 F-150 4x4 SuperCrew Cab 5.5' box 145" WB XL (W1L)

Price Level: 415

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### Client Proposal

Prepared by:  
STEVEN BLACKSTOCK  
Office: 731-989-2121  
Date: 07/16/2024



Lonnie Cobb Ford | 1618 Highway 45 North, Henderson, Tennessee, 383404005  
Office: 731-989-2121 | Fax: 731-989-3502



Prepared by: STEVEN BLACKSTOCK  
07/16/2024

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2024 F-150 4x4 SuperCrew Cab 5.5' box 145" WB XL (W1L)

Price Level: 415

## Warranty

### Standard Warranty

#### *Basic Warranty*

Basic warranty	36 months/36,000 miles
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#### *Powertrain Warranty*

Powertrain warranty	60 months/60,000 miles
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#### *Corrosion Perforation*

Corrosion perforation warranty	60 months/unlimited
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#### *Roadside Assistance Warranty*

Roadside warranty	60 months/60,000 miles
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Prepared by: STEVEN BLACKSTOCK

07/16/2024

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

## 2024 F-150 4x4 SuperCrew Cab 5.5' box 145" WB XL (W1L)

Price Level: 415

## As Configured Vehicle

Code	Description	MSRP
W1L	Base Vehicle Price (W1L)	\$47,395.00
101A	Equipment Group 101A Standard <i>Includes:</i> - Engine: 2.7L V6 EcoBoost <i>Includes auto start-stop technology.</i> - Transmission: Electronic 10-Speed Automatic <i>Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.</i> - GVWR: 6,600 lbs Payload Package - Tires: 265/70R17 BSW A/T - Wheels: 17" Silver Steel - Cloth 40/20/40 Front Seat <i>Includes 2-way manual driver/passenger and armrest.</i> - Radio: AM/FM SiriusXM w/360L <i>Includes 6 speakers and auxiliary audio input jack.</i> - SYNC 4 w/Enhanced Voice Recognition <i>Includes 12" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual, conversational voice command recognition and connected navigation. Note: Navigation services require SYNC4 and FordPass Connect (optional on select vehicles). Eligible vehicles receive a complimentary 1-year trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the connected navigation service will terminate, and the system will revert to embedded offline navigation. Connected service and features depend on compatible AT&amp;T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply.</i>	N/C
99P	Engine: 2.7L V6 EcoBoost <i>Includes auto start-stop technology.</i>	Included
44G	Transmission: Electronic 10-Speed Automatic <i>Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.</i>	Included
XL6	Electronic Locking w/3.73 Axle Ratio	\$570.00
STDGV	GVWR: 6,600 lbs Payload Package	Included
STDTR	Tires: 265/70R17 BSW A/T	Included
64C	Wheels: 17" Silver Steel	Included
C	Cloth 40/20/40 Front Seat <i>Includes 2-way manual driver/passenger and armrest.</i>	Included
145WB	145" Wheelbase	STD
STDRD	Radio: AM/FM SiriusXM w/360L <i>Includes 6 speakers and auxiliary audio input jack.</i>  <i>Includes:</i> - SYNC 4 w/Enhanced Voice Recognition	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

07/16/2024

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2024 F-150 4x4 SuperCrew Cab 5.5' box 145" WB XL (W1L)

Price Level: 415

## As Configured Vehicle (cont'd)

Code	Description	MSRP
	<i>Includes 12" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual, conversational voice command recognition and connected navigation. Note: Navigation services require SYNC4 and FordPass Connect (optional on select vehicles). Eligible vehicles receive a complimentary 1-year trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the connected navigation service will terminate, and the system will revert to embedded offline navigation. Connected service and features depend on compatible AT&amp;T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply.</i>	
PAINT	Monotone Paint Application	STD
WARANT	Fleet Customer Powertrain Limited Warranty  Requires valid FIN code.  <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
425	50 State Emissions System	STD
JS_01	Iconic Silver Metallic	N/C
CS_01	Black w/Medium Dark Slate w/Cloth 40/20/40 Front Seat	N/C
SUBTOTAL		\$47,965.00
Destination Charge		\$1,995.00
TOTAL		\$49,960.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

07/16/2024

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2024 F-150 4x4 SuperCrew Cab 5.5' box 145" WB XL (W1L)

Price Level: 415

## Pricing Summary - Single Vehicle

### MSRP

#### Vehicle Pricing

Base Vehicle Price	\$47,395.00
Options	\$570.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,995.00
<b>Subtotal</b>	<b>\$49,960.00</b>

#### Pre-Tax Adjustments

Code	Description	MSRP
fleet discount	fleet discount	-\$5,862.00
<b>Total</b>		<b>\$44,098.00</b>

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.





## White House Police Department

**John W. Decker Police Facility**

303 North Palmers Chapel Rd.

White House, Tennessee 37188

615-672-4903

Fax 615-672-4915



John Corbitt  
Mayor

Gerald O. Herman  
City Administrator

Patrick M. Brady  
Chief of Police

### **MEMORANDUM**

To: The Board of Mayor and Alderman  
From: Patrick Brady, Chief of Police  
Date: August 6, 2024  
Re: Leasing of four (4) License Plate Readers (LPR's)

---

The White House Police Department is requesting the approval to enter into a yearly leasing agreement with Flock Safety for 4 License Plate Readers.

The total Contract cost is \$12,600.00 yearly.

We are requesting approval for Flock, due to the surrounding counties and agencies all use Flock. It is imperative that we are able to access their LPR data bases for investigative purposes.

Thank you for your attention to this matter.

If there are any questions, please feel free to call me.

# flock safety

## EXHIBIT A ORDER FORM

Customer: TN - White House PD  
Legal Entity Name: TN - White House PD  
Accounts Payable Email:  
Address: 303 N Palmers Chapel Rd White House,  
Tennessee 37188

Initial Term: 12 Months  
Renewal Term: 24 Months  
Payment Terms: Net 30  
Billing Frequency: Annual Plan - Invoiced at First Camera Validation.  
Retention Period: 30 Days

### Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
<b>Flock Safety Platform</b>			<b>\$12,000.00</b>
<b>Flock Safety Flock OS</b>			
FlockOS™ - Essentials	Included	1	Included
<b>Flock Safety LPR Products</b>			
Flock Safety Falcon ®	Included	4	Included

### Professional Services and One Time Purchases

Item	Cost	Quantity	Total
<b>One Time Fees</b>			
<b>Flock Safety Professional Services</b>			
Professional Services - Existing Infrastructure Implementation Fee	\$150.00	4	\$600.00

Subtotal Year 1: \$12,600.00

Annual Recurring Subtotal: \$12,000.00

Estimated Tax: \$0.00

Contract Total: \$12,600.00

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "Renewal Term") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

**Billing Schedule**

Billing Schedule	Amount (USD)
Year 1	
At First Camera Validation	\$12,600.00
Annual Recurring after Year 1	\$12,000.00
Contract Total	\$12,600.00

\*Tax not included



## Product and Services Description

Flock Safety Platform Items	Product Description	Terms
FlockOS™	Flock Safety's situational awareness operating system	
Flock Safety Falcon ®	An infrastructure-free license plate reader camera that utilizes Vehicle Fingerprint® technology to capture vehicular attributes	The Term shall commence upon first installation and validation of Flock Hardware.

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

## FlockOS Features & Description

FlockOS Features	Description
Community Network Access	The ability to request direct access to feeds from privately owned Flock Safety Falcon® LPR cameras located in neighborhoods, schools, and businesses in your community, significantly increasing actionable evidence that clears cases.
Unlimited Users	Unlimited users for FlockOS
State Network (License Plate Lookup Only)	Allows agencies to look up license plates on all cameras opted into the Flock Safety network within your state.
Nationwide Network (License Plate Lookup Only)	With the vast Flock Safety sharing network, law enforcement agencies no longer have to rely on just their devices alone. Agencies can leverage a nationwide system boasting 10 billion additional plate reads per month to amplify the potential to collect vital evidence in otherwise dead-end investigations.
Law Enforcement Network Access	The ability to request direct access to evidence detection devices from Law Enforcement agencies outside of your jurisdiction.
Time & Location Based Search	Search full, partial, and temporary plates by time at particular device locations
License Plate Lookup	Look up specific license plate location history captured on Flock devices
Vehicle Fingerprint Search	Search footage using Vehicle Fingerprint™ technology. Access vehicle type, make, color, license plate state, missing / covered plates, and other unique features like bumper stickers, decals, and roof racks.
Insights & Analytics	Reporting tool to help administrators manage their LPR program with device performance data, user and network audits, plate read reports, hot list alert reports, event logs, and outcome reports.
ESRI Based Map Interface	Map-based interface that consolidates all data streams and the locations of each connected asset, enabling greater situational awareness and a common operating picture.
Real-Time NCIC Alerts on Flock ALPR Cameras	Receive automated alerts when vehicles entered into established databases for missing and wanted persons are detected, including the FBI's National Crime Information Center (NCIC) and National Center for Missing & Exploited Children (NCMEC) databases.
Unlimited Custom Hot Lists	Ability to add a suspect's license plate to a custom list and get alerted when it passes by a Flock camera

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at <https://www.flocksafety.com/terms-and-conditions>

The Parties have executed this Agreement as of the dates set forth below.

**FLOCK GROUP, INC.**

**Customer: TN - White House PD**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

PO Number: \_\_\_\_\_

*August 7, 2024*

## **M E M O R A N D U M**

**To:** Board of Mayor and Aldermen  
**CC:** Gerald Herman, City Administrator  
**From:** Isaiah Manfredi, Public Services Director  
**Re:** Request for purchase authorization: Utility Truck.

---

Please be advised that on this day (August 22, 2024), the Public Services Department is requesting that the Board of Mayor and Aldermen approve and authorize for agreement to purchase one (1) 2023 Chevrolet 5500 equipped with the necessary utility bed. If approved, Purchase of this truck would be from Wilson County Motors, who was awarded the State Contract (#SWC209). This is a diesel-powered vehicle with 4-WD and will have the capability to haul all necessary Stormwater equipment and tools needed for all projects. Due to the utilization of State Contract Pricing this purchase will come in under budget.

This truck will augment the number of trucks in the Stormwater Division's Fleet and help the crew function more efficiently.





**Wilson County Motors SWC#209 Vendor#0000000869**

Sabrina Edwards | 615-444-9642 | [Sabrina@wilsoncountyauto.com](mailto:Sabrina@wilsoncountyauto.com)

## **5500 4wd Crew Cab 84 CA**

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck





## **Wilson County Motors SWC#209 Vendor#0000000869**

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

## **Wilson County Motors SWC#209 Vendor#0000000869**

### **Prepared By:**

Sabrina Edwards

Wilson County Motors SWC#209 Vendor#0000000869

615-444-9642

Sabrina@wilsoncountyauto.com

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Data Version: 22169. Data Updated: Apr 9, 2024 6:47:00 PM PDT.



# Wilson County Motors SWC#209 Vendor#0000000869

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( ☒ Complete )

## Price Summary

PRICE SUMMARY		
	VQ2	MSRP
Base Price	\$59,780.18	\$65,405.00
Total Options	\$1,337.42	\$16,260.00
Vehicle Subtotal	\$61,117.60	\$81,665.00
Tire Weight Tax (TWT)	\$26.64	\$26.64
Destination Charge	\$1,895.00	\$1,895.00
Grand Total	\$63,039.24	\$83,586.64

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**Wilson County Motors SWC#209 Vendor#0000000869**

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( ☒ Complete )

**Weight Ratings**

**WEIGHT RATINGS**

Front Gross Axle Weight Rating:	7500 lbs
Rear Gross Axle Weight Rating:	15000 lbs
Gross Vehicle Weight Rating:	19500.00 lbs

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Wilson County Motors SWC#209 Vendor#0000000869

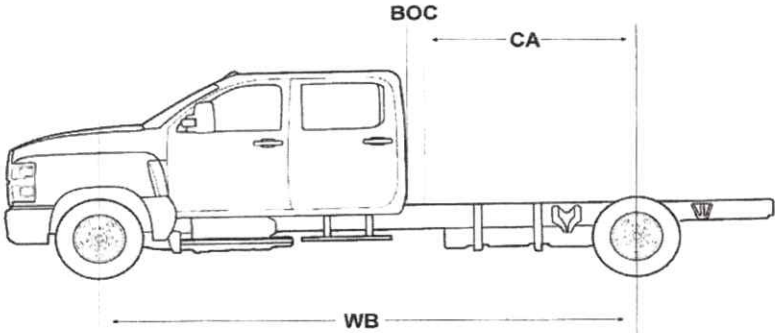
Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck (✔ Complete)

Weight Distribution

SPECIFICATION SUMMARY

Model #	CK56043
Truck/Tractor	
Wheelbase (WB)	199 in
Cab to Axle (CA)	84.09 in
Cab to Body/Swing Clear (BOC)	3.0 in
Body Length	0.0 ft
Body Weight	0.0 lbs
Cargo Weight	0.00 lbs
Front GAWR	7500 lbs
Rear GAWR	15000 lbs
GVWR	19500.00 lbs



CA: 84.09 in  
BOC: 3.0 in  
WB: 199 in

Fr%: 64.71	Rr%: 35.29
Front Wt: 5999.00 lbs	Rear Wt: 3272.00 lbs

GAWR/GVWR	GVW	Remaining Payload Wt
19500.00 lbs	9271.00 lbs	10,229.00 lbs

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Wilson County Motors SWC#209 Vendor#0000000869

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( ☒ Complete )

Weight Distribution

SPECIFICATION DETAILS

	Front Axle	Rear Axle	Total
Actual			
Chassis	5649.00 lbs	3272.00 lbs	8921.00 lbs
Body	0.00 lbs	0.00 lbs	0.0 lbs
Payload	0.00 lbs	0.00 lbs	0.00 lbs
Trailer			0.0 lbs
Totals	5999.00 lbs	3272.00 lbs	9271.00 lbs
Capacity			
Axle	7500 lbs	15000 lbs	22500.00 lbs
Suspension	7500 lbs	15500 lbs	23,000.00 lbs
Tire	7940 lbs	15000 lbs	22940.00
Total Axle Rating	7500.00 lbs	15000.00 lbs	22500.00 lbs

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Data Version: 22169. Data Updated: Apr 9, 2024 6:47:00 PM PDT.





# Wilson County Motors SWC#209 Vendor#0000000869

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( Complete )

## Selected Model and Options

MODEL			
CODE	MODEL	VQ2	MSRP
CK56043	2023 Chevrolet Silverado MD 4WD Crew Cab Work Truck	\$59,780.18	\$65,405.00

COLORS	
CODE	DESCRIPTION
GAZ	Summit White

MODEL OPTION			
CODE	DESCRIPTION	VQ2	MSRP
R7N	5500 HD Series (Included and only available with (GZX) 17,500 lb. GVWR, (GZJ) 18,000 lb. GVWR or (GZG) 19,500 lb. GVWR.)	Inc.	Inc.

GVWR			
CODE	DESCRIPTION	VQ2	MSRP
GZG	GVWR, 19,500 lb. (8845 kg) (Silverado 5500 HD 4WD models require one of the following combinations: (1) (FTB) 7.5k front axle and (FTV) 7.5k front suspension and (HD2) 13.5k rear axle and (GR4) 13.5k rear suspension. (2) (FTB) 7.5k front axle and (FTV) 7.5k front suspension and (HD1) 15k rear axle or (J27) 15.5k rear axle and (GR4) 13.5k rear suspension or (FU7) 15.5k rear suspension. (3) (FTB) 7.5k front axle and (FTV) 7.5k front suspension and (J27) 15.5k rear axle and one of the following rear suspensions: (91B) 13.5k LiquidSpring prep single volume rear suspension, (91C) 13.5k LiquidSpring prep stacked volume rear suspension, (91D) 15.5k LiquidSpring prep single volume rear suspension or (91E) 15.5k LiquidSpring prep stacked volume rear suspension.)	\$1,984.40	\$2,255.00

REQUIRED OPTION			
CODE	DESCRIPTION	VQ2	MSRP
R6G	26,000 lb. GCWR (11,793 kg) (Requires 26k GCWR transmission (MWA, MWB, MIU, MIA, MH1, MG0, MIX, MF0, MA6 or MB6).)	\$0.00	\$0.00

ENGINE			
CODE	DESCRIPTION	VQ2	MSRP
L5D	Engine, Duramax 6.6L Turbo-Diesel V8, B20-Diesel compatible 350 hp @ 2700 rpm, 700 lb.-ft. torque @ 1600 rpm (STD)	\$0.00	\$0.00

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# Wilson County Motors SWC#209 Vendor#0000000869

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( ☒ Complete )

## POWER TAKE OFF

CODE	DESCRIPTION	VQ2	MSRP
PTX	Power Take-Off (PTO), not installed	\$0.00	\$0.00

## TRANSMISSION

CODE	DESCRIPTION	VQ2	MSRP
MWA	Highway Service Transmission, Automatic close-ratio 6 SPD with double overdrive, Allison, A1700HS ratios: 3.10 1ST, 1.80 2ND, 1.40 3RD, 1.00 4TH, 0.70 5TH, 0.61 6TH Highway Series, 19.5K GVW & 26K GCW Max., requires PTX and park pawl. Available with GVWs less than or equal to 19.5K (Requires (C7Y) 14,001 lb. GVWR, (C5B) 15,000 lb. GVWR, (C7P) 16,000 lb. GVWR, (C7R) 16,500 lb. GVWR, (GZX) 17,500 lb. GVWR, (GZJ) 18,000 lb. GVWR or (GZG) 19,500 lb. GVWR. Requires (R6G) 26,000 lb. GCWR (11,793 kg).) (STD)	\$0.00	\$0.00

## AXLE

CODE	DESCRIPTION	VQ2	MSRP
092	Rear axle, 4.30 ratio Max road speed: 75 MPH	\$0.00	\$0.00

## FRONT AXLE

CODE	DESCRIPTION	VQ2	MSRP
FTB	Front axle, 7,500 lb., Dana Spicer 60-256, single-reduction, front driving	\$0.00	\$0.00

## REAR AXLE

CODE	DESCRIPTION	VQ2	MSRP
HD1	Rear axle, 15,000 lb. (6,804 kg) Dana Spicer S16-130, single reduction	\$594.00	\$675.00

## REAR SUSPENSION

CODE	DESCRIPTION	VQ2	MSRP
FU7	Rear suspension, 15,500 lb. (7,031 kg) multi-leaf, vari-rate	\$44.00	\$50.00

## WHEELBASE

CODE	DESCRIPTION	VQ2	MSRP
EM1	Wheelbase, 199" (505.5 cm), 84" CA (Requires (F0C) 49" axle to end of frame or (F0D) 63" axle to end of frame.)	\$158.40	\$180.00

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## Wilson County Motors SWC#209 Vendor#0000000869

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( ☒ Complete )

### PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	VQ2	MSRP
1WT	Work Truck Preferred Equipment Group includes standard equipment	\$0.00	\$0.00

### WHEEL TYPE

CODE	DESCRIPTION	VQ2	MSRP
PWQ	Wheels, 19.5" x 6.75", steel, Black painted, 8-holes, hub piloted (STD)	\$0.00	\$0.00

### FRONT TIRES

CODE	DESCRIPTION	VQ2	MSRP
XEY	Tires, front 225/70R19.5G highway blackwall Pirelli Max Axle Load: 7,940 lb. (Standard on models built after July 17th, 2023) (Requires (YEY) Tires, rear 225/70R19.5G highway blackwall Pirelli, Max Axle Load: 15,000 lb. or (YEZ) Tires, rear 225/70R19.5G traction blackwall Pirelli, Max Axle Load: 15,000 lb.) (STD)	\$0.00	\$0.00

### REAR TIRES

CODE	DESCRIPTION	VQ2	MSRP
YEV	Tires, rear 225/70R19.5G highway blackwall Pirelli Max Axle Load: 15,000 lb. (Standard on models built after July 17th, 2023) (Requires (XEY) Tires front 225/70R19.5G Highway blackwall Pirelli.) (STD)	\$0.00	\$0.00

### SPARE TIRE

CODE	DESCRIPTION	VQ2	MSRP
9L3	Spare tire delete (STD)	\$0.00	\$0.00

### PAINT SCHEME

CODE	DESCRIPTION	VQ2	MSRP
ZY1	Paint, solid	\$0.00	\$0.00

### PAINT

CODE	DESCRIPTION	VQ2	MSRP
GAZ	Summit White	\$0.00	\$0.00

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## Wilson County Motors SWC#209 Vendor#0000000869

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( ☒ Complete )

### SEAT TYPE

CODE	DESCRIPTION	VQ2	MSRP
AE7	Seats, front 40/20/40 split-bench, 3-passenger driver and front passenger recline with outboard head restraints and center fold-down armrest with storage. Vinyl has fixed lumbar and cloth has manually adjustable driver lumbar. (STD)	\$0.00	\$0.00

### SEAT TRIM

CODE	DESCRIPTION	VQ2	MSRP
H2Q	Dark Ash seats with Jet Black interior accents, Vinyl seat trim	\$0.00	\$0.00

### RADIO

CODE	DESCRIPTION	VQ2	MSRP
IO3	Audio system, 4.2" diagonal color display AM/FM stereo with USB port and auxiliary jack (Requires (AE7) front 40/20/40 split-bench seat. Not available with (UE1) OnStar or (U2K) SiriusXM Radio.) (STD)	\$0.00	\$0.00

### ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	VQ2	MSRP
VQ2	Fleet Processing Option	\$0.00	\$0.00

### CUSTOM EQUIPMENT

CODE	DESCRIPTION	VQ2	MSRP
Adjustment	State price adjustment	(\$7,553.38)	\$0.00
After Mkt	Knapheide Body and Gooseneck	\$12,000.00	\$12,000.00
Fed Tire	Federal Tire Fee	\$10.00	\$0.00
Gov Asst	Government Assistance	(\$7,000.00)	\$0.00
Tires	Spare Tires	\$1,100.00	\$1,100.00
Options Total		\$1,337.42	\$16,260.00

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## Wilson County Motors SWC#209 Vendor#0000000869

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( ✓ Complete )

### Standard Equipment

#### Mechanical

GVWR, 16,500 lb. (7484 kg) (Silverado 4500 HD 4WD models require one of the following combinations: (1) (FTB) 7.5k front axle and (FTV) 7.5k front suspension and (FN1) 10k rear axle or (GL4) 11k rear axle and (GR3) 11k rear suspension. (2) (FTB) 7.5k front axle and (FTV) 7.5k front suspension and (HD1) 15k rear axle or (J27) 15.5k rear axle and (GR4) 13.5k rear suspension or (FU7) 15.5k rear suspension. (3) (FTB) 7.5k front axle and (FTV) 7.5k front suspension and (J27) 15.5k rear axle and one of the following rear suspensions: (91B) 13.5k LiquidSpring prep single volume rear suspension, (91C) 13.5k LiquidSpring prep stacked volume rear suspension, (91D) 15.5k LiquidSpring prep single volume rear suspension or (91E) 15.5k LiquidSpring prep stacked volume rear suspension.) (STD)

Emissions, 50 state certification

Emissions, USA 50 State certified

Engine, Duramax 6.6L Turbo-Diesel V8, B20-Diesel compatible 350 hp @ 2700 rpm, 700 lb.-ft. torque @ 1600 rpm (STD)

Highway Service Transmission, Automatic close-ratio 6 SPD with double overdrive, Allison, A1700HS ratios: 3.10 1ST, 1.80 2ND, 1.40 3RD, 1.00 4TH, 0.70 5TH, 0.61 6TH Highway Series, 19.5K GVW & 26K GCW Max., requires PTX and park pawl. Available with GVWs less than or equal to 19.5K (Requires (C7Y) 14,001 lb. GVWR, (C5B) 15,000 lb. GVWR, (C7P) 16,000 lb. GVWR, (C7R) 16,500 lb. GVWR, (GZX) 17,500 lb. GVWR, (GZJ) 18,000 lb. GVWR or (GZG) 19,500 lb. GVWR. Requires (R6G) 26,000 lb. GCWR (11,793 kg.) (STD)

Rear axle, 4.30 ratio Max road speed: 75 MPH

Wheelbase, 175" (444.5 cm), 60" CA (Requires (F0C) 49" axle to end of frame. Not available with (G40) 12,000 lb., (GP1) 13,500 lb. or (GP8) 15,500 lb. rear air suspension, or (NPK) Exhaust System.) (STD)

Front axle, 7,500 lb., Dana Spicer 60-256, single-reduction, front driving

Front suspension, 7,500 lb. (3,402 kg) multi-leaf, includes shock absorbers

Rear axle, 11,000 lb. (4,999 kg) Dana Spicer S14-110, single reduction

Rear suspension, 11,000 lb. (4,990 kg) multi-leaf, vari-rate (STD)

Neutral-at-Stop Automatic transmission shifts to neutral when the service brake is depressed while the vehicle is at a complete stop, and remains in neutral until the service brake is released

Transmission shift control calibration, fuel sense Performance

Four wheel drive

Batteries, heavy-duty dual 1100 cold-cranking amps includes battery box mounted to left side under cab

Alternator, 150 amps

Trailer provisions, trailer wire harness only, trailer combined (Stop/Tail/Turn) connection socket and harness mounted at rear of frame.

Trailer brake controller, integrated

Incomplete vehicle

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# Wilson County Motors SWC#209 Vendor#0000000869

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( Complete )

## Mechanical

- Axle to End of Frame, 49" (Requires wheelbase (EM1) 199" or (FNV) 175". Not available with (G40), (GP1) or (GP8) rear air suspension.)
- Axle, Open rear axle, non-locking rear
- Axle lubricant, front, synthetic oil EmGard FE-75W-90
- Axle lubricant, rear, synthetic oil EmGard FE -75W-90
- Steering, power (Bosch S2 8014 Plus)
- Brakes, hydraulic, heavy duty Bosch/Meritor/Wabco system with 4-channel (ABS) (Includes (J69) driveline park brake.)
- Fuel tank, rear only, 40 gallon mounted between frame side rails and behind rear axle
- Fuel, diesel B20
- Capped Fuel Fill
- Exhaust system, rear exit
- Exhaust brake

## Exterior

- Wheels, 19.5" x 6.75", steel, Black painted, 8-holes, hub piloted (STD)
- Tires, front 225/70R19.5G highway blackwall Pirelli Max Axle Load: 7,940 lb. (Standard on models built after July 17th, 2023) (Requires (YFY) Tires, rear 225/70R19.5G highway blackwall Pirelli, Max Axle Load: 15,000 lb. or (YFZ) Tires, rear 225/70R19.5G traction blackwall Pirelli, Max Axle Load: 15,000 lb.) (STD)
- Tires, rear 225/70R19.5G highway blackwall Pirelli Max Axle Load: 15,000 lb. (Standard on models built after July 17th, 2023) (Requires (XEY) Tires front 225/70R19.5G Highway blackwall Pirelli.) (STD)
- Spare tire delete (STD)
- Wheel, spare delete
- Bumper, front, Black
- Assist steps
- Front fender extension, painted body color
- Grille, base, molded in color, Black
- Grille guard screen, insect protection (mounted behind grille)
- Headlamps, halogen projector-beam
- Lamps, cargo area, cab mounted with switch on center switch bank
- Lamps, Smoked Amber roof marker
- Lamps, rear, stop/turn/backup (1-piece assembly) with license plate light

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## Wilson County Motors SWC#209 Vendor#0000000869

Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck (✔ Complete)

### Exterior

Mirrors, outside high-visibility vertical camper-style, Black with manual folding and extension and lower convex spotter glass

Glass, solar absorbing, tinted

Antenna, fixed mast

Door handles, Black

### Entertainment

Audio system, 4.2" diagonal color display AM/FM stereo with USB port and auxiliary jack (Requires (AE7) front 40/20/40 split-bench seat. Not available with (UE1) OnStar or (U2K) SiriusXM Radio.) (STD)

SiriusXM, delete

6-speaker audio system

### Interior

Seats, front 40/20/40 split-bench, 3-passenger driver and front passenger recline with outboard head restraints and center fold-down armrest with storage. Vinyl has fixed lumbar and cloth has manually adjustable driver lumbar. (STD)

Interior trim, Jet Black/Dark Ash (Required and only available with (H2Q/H2R) Dark Ash seats with Jet Black interior accents.)

Seat trim, Vinyl

Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor)

Seat Belt, Black

Floor covering, Graphite-colored rubberized-vinyl

Steering wheel, urethane

Steering column, manual Tilt-Wheel

Instrumentation, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Speedometer, miles/kilometers

Driver Information Center, 3.5-inch diagonal monochromatic display, provides warning messages and basic vehicle information

Upfitter switch kit provides up to 4-30 amp circuits to facilitate installation of aftermarket electrical accessories located on the instrument panel

Windows, power with driver express up and down and express down on all other windows

Door locks, power

Cruise control, steering wheel-mounted

Air conditioning, single-zone

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Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( Complete )

### Interior

Mirror, inside rearview manual day/night  
Visors, driver and front passenger, vinyl  
Assist handle, front passenger and driver on A-pillars

### Safety-Mechanical

Brake, parking, driveline park brake system  
StabiliTrak, Electronic Stability Control System with Traction Control includes Electronic Trailer Sway Control and Hill Start Assist  
Traction control

### Safety-Exterior

Daytime Running Lamps, with automatic exterior lamp control

### Safety-Interior

Airbags, Single-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)  
Airbag deactivation switch, frontal passenger-side (Included and only available with (AY0) airbags.)  
OnStar, delete  
Rear Vision Camera, display integrated into Radio (Shipped loose in cab for upfitter installation.)  
Horn, single-note

### WARRANTY

Basic Years: 3  
Basic Miles/km: 36,000  
Drivetrain Years (Allison Basic): 5  
Drivetrain Years: 5  
Drivetrain Miles/km (Allison Basic): Unlimited  
Drivetrain Miles/km: 100,000  
Drivetrain Note: Duramax Diesel  
Corrosion Years (Rust-Through): 6  
Corrosion Years: 3  
Corrosion Miles/km (Rust-Through): 100,000  
Corrosion Miles/km: 36,000  
Roadside Assistance Years: 5  
Roadside Assistance Miles/km: 100,000  
Maintenance Note: First Visit: 12 Months/12,000 Miles

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Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( Complete )

Geared Road Speed

SPECIFICATION SUMMARY

Model #	CK56043
Engine Order Code	L5D
Model Manufacturer	Duramax
Type	Turbocharged Diesel V8
Displacement	6.6L/402
Horsepower	350 @ 2700
Starting Torque	N/A
Transmission Order Code	MWA
Model Manufacturer	Allison
Type	6-Speed Automatic
Second Hip Room	60.24 in
Rear Axle Order Code	HD1
Model Manufacturer	A1700HS Allison
Weight Rating	15000 lbs
Ratio:1	4.30
Rear Tires	225/70R19.5G
Revolutions/Mile Front	N/A
Revolutions/Mile Rear	N/A
Surface Type	Concrete
Desired Grade	2%

Geared Road Speed



0% Grade in gear

Actual Loaded Speed



2% Grade in gear

Note: Simulated speedometer appearance may not correspond with selected equipment.

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Wilson County Motors SWC#209 Vendor#0000000869

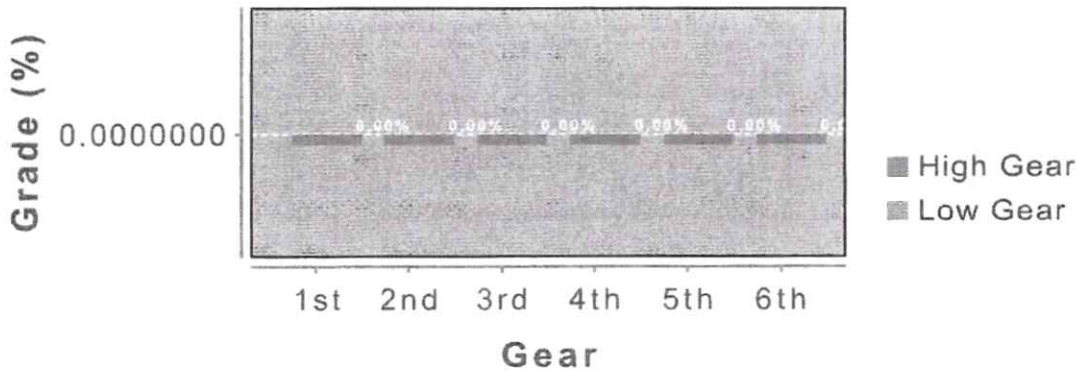
Sabrina Edwards | 615-444-9642 | Sabrina@wilsoncountyauto.com

Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( Complete )

Gradeability Chart

SPECIFICATION SUMMARY

Model #	CK56043
Engine Order Code	L5D
Model Manufacturer	Duramax
Type	Turbocharged Diesel V8
Displacement	6.6L/402
Horsepower	350 @ 2700
Starting Torque	N/A
Transmission Order Code	MWA
Model Manufacturer	Allison
Type	6-Speed Automatic
Second Hip Room	60.24 in
Rear Axle Order Code	HD1
Model Manufacturer	A1700HS Allison
Weight Rating	15000 lbs
Ratio:1	4.30
Rear Tires	225/70R19.5G
Revolutions/Mile Front	N/A
Revolutions/Mile Rear	N/A
Surface Type	Concrete
Desired Grade	2%



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**Wilson County Motors SWC#209 Vendor#0000000869**

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Vehicle: [Fleet] 2023 Chevrolet Silverado MD (CK56043) 4WD Crew Cab Work Truck ( Complete )

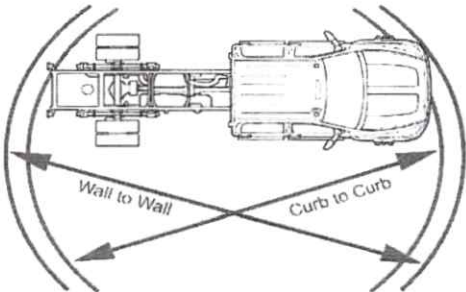
**Turning Circle**

**SPECIFICATION SUMMARY**

Model #	CK56043
Front Axle Order Code	FTB
Capacity (lbs)	7500 lbs
Wheelbase Order Code	EM1
Wheelbase (in)	199 in
Front Wheel Order Code	
Size/Type (in)	19.5 x 6.75 in
Front Tire Order Code	XEY
Size/Type	225/70R19.5G

**Wall to Wall (ft): 63.1 ft**

Wall to Wall diameter is measured from the outermost part of the cab.



**Curb to Curb (ft): 61.5 ft**

Curb to Curb diameter is measured from the outside of the front tire.

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# MEMO

---

**To:** Board of Mayor and Alderman

**From:** Fire Chief, Patrick McLaughlin

**Date:** August 5<sup>th</sup>, 2023

**Re:** Firefighter PPE purchase

On this date, August 5, 2023, I am requesting that the Mayor and Board of Alderman approve the purchase 25 sets of firefighter turnout gear (PPE) at the cost of \$79,755.

This will be purchased using Sourcewell buying group.

Attached is the quote for the entire project from Siddons-Martin Emergency Group.

Should you have any questions regarding this request, please feel free to call me at 615-672-5338 or email me at [pmclaughlin@whitehousetn.gov](mailto:pmclaughlin@whitehousetn.gov)

Thank You





Siddons-Martin Emergency Group  
3500 Shelby Lane  
Denton, TX, 76207  
USA  
Phone: (940) 315-4948

# ESTIMATE

DO NOT PAY

Customer Info:

White House TN Fire Dept.  
120 BUSINESS PARK DR  
White House, TN, 37188  
USA

Document Info:

Quote #: 700-0007171  
Taken By: Joe Pennington  
Expiration Date: 02/17/2024

Item #	Description	Quantity / Unit	Unit Price	Amount
245949	FXR COAT FDX-FXRCOAT	25.00 / EA	1,839.86	45,996.50
245951	FXR PANTS FDX-FXRPANTS	25.00 / EA	1,350.34	33,758.50

Total of All Services			
Labor total	\$0.00	Shop supplies	\$0.00
Parts total	\$79,755.00	Sublet total	\$0.00
Freight total	\$ 0.00	Core charges	\$0.00
		Sales tax	\$0.00

**Total: \$79,755.00**

# OTHER BUSINESS...

July 31, 2024

## MEMORANDUM

**To:** Board of Mayor and Aldermen

**From:** Derek Watson, City Recorder

**Re:** Board Appointments

---

Mayor Corbitt has reviewed the individuals below and they have agreed to serve. Mayor Corbitt requests that the Board approve his appointment.

### **Appointments**

#### Library Board – 3 Year Terms

1. Emily McCormick – Replacing Cherry Richardson – June 2027

#### Beer Board

1. John Wilson – Replacing John Currie – June 2025



# DISCUSSION ITEMS...

# OTHER INFORMATION....



Jason E. Mumpower  
Comptroller

## Report On Debt Obligation

Receipt Date: 08/08/2024

### Entity and Debt Information

**Entity Name**

City of White House

**Entity Address**

105 College Street White House, Tennessee 37188

**Debt Issue Name**

Public Facility Bond, Series 2024 (White House Project)

**Debt Issue Face Amount**

\$10,790,000.00

**Face Amount Premium or Discount?**

N/A

**Tax Status**

Taxable

**Interest Type**

True Interest Cost (TIC)

**True Interest Cost (TIC)**

3.83%

**Debt Obligation**

Loan Agreement

**Moody's Rating**

Unrated

**Standard & Poor's Rating**

Unrated

**Fitch Rating**

Unrated

**Other Rating Agency Name**

N/A

**Other Rating Agency Rating**

N/A

**Security**

General Obligation

**Type of Sale Per Authorizing Document**

Negotiated Sale

**Dated Date**

8/5/2024

**Issue/Closing Date**

8/5/2024

**Final Maturity Date**

6/1/2037



### Debt Purpose

Purpose	Percentage	Description
General Government	100%	Construction and improvement of roads, streets, bridges and highways
Education	0%	N/A
Other	0%	N/A
Refunding	0%	N/A
Utilities	0%	N/A

### Cost of Issuance and Professionals

Does your Debt Issue have costs or professionals?

Yes

Description	Amount	Recurring Portion	Firm Name
Financial Advisor Fees	\$22,500.00	N/A	Raymond James & Associates, Inc.
Legal Fees - Bond Counsel	\$15,000.00	N/A	Bass, Berry & Sims, PLC
Legal Fees - Issuer's Counsel	\$2,500.00	N/A	Woolf, McClane, Bright, Allen & Carpenter, PLLC
Legal Fees - Bank Counsel	\$4,500.00	N/A	Baker, Donelson, Bearman, Caldwell & Berkowitz PC
Closing Fee	\$3,500.00	N/A	The Public Building Authority of Sevier County, Tennessee
Financial Advisor to Issuer	\$4,000.00	N/A	Cumberland Securities Company, Inc.
<b>TOTAL COSTS</b>	<b>\$52,000.00</b>		

### Maturity Dates, Amounts, and Interest Rates

Year	Amount	Interest Rate
2025	\$630,000.00	3.83
2026	\$685,000.00	3.83
2027	\$710,000.00	3.83
2028	\$735,000.00	3.83
2029	\$765,000.00	3.83
2030	\$795,000.00	3.83
2031	\$825,000.00	3.83
2032	\$855,000.00	3.83
2033	\$890,000.00	3.83
2034	\$920,000.00	3.83
2035	\$955,000.00	3.83
2036	\$995.00	3.83
2037	\$1,030,000.00	3.83

\*See final page for Submission Details and Signatures\*

### Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>?

No

#### Signature - Chief Executive or Finance Officer of the Public Entity

Name

John Corbitt

Title/Position

Mayor

Email

jcorbitt@whitehousetn.gov

Alternate Email

JBarnes@whitehousetn.gov

#### Signature - Preparer (Submitter) of This Form

Name

Jeffrey A. Oldham

Title/Position

Member

Email

joldham@bassberry.com

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alex.samber@bassberry.com

Relationship to Public Entity

Bond Counsel

Organization

Bass, Berry & Sims, PLC

#### Verification of Form Accuracy

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate.
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

☒ Verify Form Accuracy

Date to be Presented at Public Meeting

08/15/2024

Date to be emailed/mailed to members of the governing body

N/A

#### Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.