

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Minutes
December 14, 2023
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm.

2. Prayer by Community Pastor

Prayer was led by White House Firefighter Keith Jerde.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Corbitt.

4. Roll Call

Mayor Corbitt – Present; Ald. Matthews - Present; Ald. Silver – Absent; Ald. Spicer– Present; Ald. Wall – Present;
Quorum – Present.

5. Adoption of the Agenda

Motion was made by Ald. Wall, second by Ald. Spicer to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of the Minutes from the November 16th Study Session and Board of Mayor and Aldermen meeting.

Motion was made by Ald. Matthews, second by Ald. Wall to approve the minutes. A voice vote was called for with all members voting aye. **The November 16th Study Session and Board of Mayor and Aldermen meeting minutes were approved.**

7. Welcome Visitors

Mayor Corbitt welcomed all visitors.

8. Proclamation

Mayor Corbitt read aloud and signed a proclamation recognizing Ms. Shaylee Keith as Mayor for the Day on December 2, 2023.

9. Public Comment

No one signed up to speak.

10. Public Hearings

- a. **Ordinance 23-19:** An ordinance deleting the Municipal Code Title 2, Chapter 3 Cemetery Board of Trustees.

No one spoke for or against.

11. Communication from Mayor, Aldermen, City Attorney, and City Administrator

Alderman Wall commended Parks and Recreation Director Kevin Whittaker and his staff for an excellent Christmas parade on Saturday, December 2, 2023.

Alderman Wall thanked Public Services Andy Cieslak for his years of service to the City of White House and wished him well in his future endeavors.

Alderman Matthews echoed Alderman Wall’s appreciation for the Parks Department’s work on a successful Christmas parade.

Alderman Matthews mentioned that Public Services Andy Cieslak did a tremendous job during his tenure in the Public Services Department and that the City of White House will miss him.

Mayor Corbitt confirmed Ald. Wall’s and Ald. Matthew’s comments about Public Services Andy Cieslak’s departure from the City of White House and wished him the best.

City Administrator Gerald Herman stated that Phase 3 of the Southern Force Main collection line is complete. Mr. Herman noted that Phase 4, which will run along the north side of Sage Road between Cardinal Point and US31W, will be out to bid soon. Mr. Herman continued that bid specifications had to be approved by TDEC since the phase is reimbursed from a \$1.3 million state grant. Mr. Herman mentioned that some rights-of-way and easements are still needed to start construction on the project.

City Administrator Gerald Herman discussed the Sage Road widening project from Madeline Way to Cardinal Point. Mr. Herman stated that CEMC had to come out and remove three poles that were in the City’s right-of-way. Mr. Herman noted that CEMC wanted to charge Rogers Group over \$20,000 to move the poles, but City Engineer Jason Reynolds pointed out that the City’s contract with CEMC requires them to move utilities out of the right-of-way when requested. Mr. Herman mentioned that CEMC did respond back favorably and has been in the process of moving them at no cost to the City or the general contractor Rogers Group.

City Administrator Gerald Herman mentioned that he attended the monthly update meeting for the new Wastewater Treatment Plant, and that the plant is over 90% built out. Mr. Herman noted that substantial completion is February 20, 2024.

City Administrator Gerald Herman stated that the steel framing of the new Recreation Center has been going up the past two weeks. Mr. Herman noted that substantial completion is set for December 2024.

12. Acknowledge Reports

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|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire | I. Library |
| B. Finance | F. Public Services | J. Municipal Court |
| C. Human Resources | G. Planning & Codes | |
| D. Police | H. Parks & Recreation | |

Motion was made by Ald. Matthews, second by Ald. Wall to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

13. Consideration of the Following Resolutions:

- a. **Resolution 23-15:** A resolution amending the Schedule of Permit and Development Fees for multiple departments.

Motion was made by Ald. Matthews, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. Motion passed. **Resolution 23-15 was approved.**

14. Consideration of the Following Ordinances:

- a. **Ordinance 23-19:** An ordinance deleting the Municipal Code Title 2, Chapter 3 Cemetery Board of Trustees. *Second Reading.*

Motion was made by Ald. Matthews, second by Ald. Spicer to approve. A roll call vote was requested by Mayor Corbitt; Ald. Matthews – aye; Ald. Spicer – aye; Ald. Wall – aye; Mayor Corbitt - aye. Motion passed. **Ordinance 23-19 was approved on Second Reading.**

- b. **Ordinance 23-20:** An ordinance amending the Municipal Code Title 8, Chapter 1 Intoxication Liquors Section 8-103 and Chapter 2 Beer Sections 8-207 and 8-208. *First Reading.*

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. Motion passed. **Ordinance 23-20 was approved on First Reading.**

15. Purchasing:

- a. To approve or reject the proposal from Regions Bank and allow City Administrator Gerald Herman to enter into an agreement for banking services. The Finance Director recommends approval.

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for by Mayor Corbitt with Ald. Spicer, Ald. Wall, and Mayor Corbitt voting aye and Ald. Matthews voting no. **Motion passed.**

- b. To approve or reject City Administrator Gerald Herman to enter into an agreement with Wold | HFR Design for design services of renovating Fire Station #1. The Fire Chief recommends approval.

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Mathews, second by Ald. Spicer to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

- c. To approve or reject City Administrator Gerald Herman to sign task order #5 and #6 with Jacobs Engineering for additional engineering services for the Wastewater Treatment Expansion Project in the total amount of \$205,000. The Public Services Director recommends approval.

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

- d. To approve or reject City Administrator Gerald Herman to enter into an agreement with Kimley-Horn to update Land Development Regulations in the total amount of \$160,000. The Planning and Codes Director recommends approval.

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Matthews to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

- e. To approve or reject easements and right-of-way purchase agreements with multiple property owners for the Southern Force Main Phase 4 project in the total amount of \$140,000. The City Administrator recommends approval.

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

16. Other Business:

- a. To approve or reject the 2024 Board of Mayor and Aldermen meeting calendar.

Motion was made by Ald. Spicer, second by Ald. Matthews to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

17. Discussion Items:

- a. None

18. Other Information:

- a. 2024-2025 Budget Calendar

The Board of Mayor and Aldermen were given a copy of the 2024-2025 Budget Calendar for their records.

19. Adjournment:

Meeting was adjourned at 7:54 pm.



John Corbitt, Mayor

ATTEST:



Derek Watson, City Recorder