

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Agenda
September 21, 2023
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by Community Pastor
3. Pledge by Aldermen
4. Roll Call
5. Adoption of the Agenda
6. Approval of the Minutes from the August 14th Joint Study Session and August 17th Special Called Board of Mayor and Aldermen meeting.
7. Welcome Visitors
8. Proclamation
9. Public Comment
10. Public Hearings
 - a. **Ordinance 23-13:** An ordinance amending the Municipal Code Title 2, Chapter 2 Library Board, Section 2-201.
11. Communication from Mayor, Aldermen, City Attorney, and City Administrator
12. Acknowledge Reports

A. General Government	E. Fire	I. Library
B. Finance	F. Public Services	J. Municipal Court
C. Human Resources	G. Planning & Codes	
D. Police	H. Parks & Recreation	
13. Consideration of the Following Resolutions:
 - a. Resolution 23-11: A resolution to adopt the property tax freeze program as provided in the 2007 Public Chapter 581, as amended.
14. Consideration of the Following Ordinances:
 - a. **Ordinance 23-13:** An ordinance amending the Municipal Code Title 2, Chapter 2 Library Board, Section 2-201. *Second Reading.*
 - b. **Ordinance 23-14:** An ordinance amending the Municipal Code Title 12, Chapter 5 Housing Code and Chapter 6 International Energy Code. *First Reading.*
 - c. **Ordinance 23-15:** An ordinance to amend the Zoning Map and re-subdivide land from R-20 Low Density Residential and C-1 Central Business to CPUD Commercial Planned Unit Development on Raymond Hirsch Parkway. *First Reading.*

- d. **Ordinance 23-16:** An ordinance amending the fiscal budget for the period ending June 30, 2024. *First Reading.*

15. Purchasing:

- a. To approve or reject the bid from Rogers Group and allow City Administrator Gerald Herman to enter into a five-year agreement for Paving and Milling Services. The Public Services Director recommends approval.
- b. To approve or reject the purchase of a 2023 Nissan Frontier truck from Alan Jay Automotive off State Contract #76657 in the amount of \$35,575. The Public Services Director recommends approval.
- c. To approve or reject the purchase of a 2023 Ford Maverick AWD SuperCrew truck from Lonnie Cobb Ford off State Contract #75347 in the amount of \$27,212. The Planning and Codes Director recommends approval.
- d. To approve or reject the purchase of a 34-foot Christmas Tree with a star tree topper and various sized ornaments from Season Lights Design in the total amount of \$34,605. The Administrative Services Director recommends approval.
- e. To approve or reject the proposal from Kimley-Horn and allow City Administrator Gerald Herman to enter into an agreement for design and consulting services for the Parks Master Plan project. The Parks and Recreation Director recommends approval.
- f. To approve or reject the bid from Rogers Group and allow City Administrator Gerald Herman to enter into an agreement for the Sage Road Widening project in the amount of \$892,287.20. City Administrator Gerald Herman recommends approval.

16. Other Business:

- a. To approve or reject subdivision infrastructures and street acceptance for Concord Springs Phase 1. The Planning and Codes Director recommends approval.
- b. To approve or reject subdivision infrastructures and street acceptance for The Parks Phases 1, 2, and 3. The Planning and Codes Director recommends approval.
- c. To approve or reject appointment of Mr. Daniel Whited to serve on the Planning Commission to fill vacancy.

17. Discussion Items:

- a. Changing the name of the Michael L. Arnold Municipal Park.

18. Other Information:

- a. None

19. Adjournment:

CITY OF WHITE HOUSE
Board of Mayor and Aldermen, Planning Commission, and Board of Zoning Appeals
Joint Study Session
Minutes
August 14, 2023
6:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 6:00 pm.

2. Roll Call

Mayor Corbitt – Present; Ald. Matthews - Present; Ald. Silver – Present; Ald. Spicer– Present; Ald. Wall – Present; Mr. McCormack – Present; Mr. Murphy – Present; Ms. Peay – Present; Ms. Wilkinson – Absent; Mr. Wilkinson – Present; Mr. West - Present **Quorum – Present.**

3. Adoption of the Agenda

Motion was made by Ald. Spicer, second by Ald. Silver to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

4. New Business

a. Discuss regulations regarding chickens within city limits.

Mayor Corbitt stated that several citizens had reached out to him regarding the restrictions on chickens within the City when the prices of eggs started to increase. Mayor Corbitt added that the current regulation states that residents must have an acre in order to have chickens.

City Administrator Gerald Herman discussed that the members of the Board of Mayor and Aldermen, Planning Commission, and the Board of Zoning Appeals were included in the Study Session since all recommend changes and help enforce ordinances regarding chickens.

Mayor Corbitt opened public comment from residents.

Mr. Jerry Squire of White House read comments from one of his neighbors in favor of chickens within City limits but with certain restrictions. Mr. Squire added that another neighbor already has chickens and has less than an acre. Mr. Squire continued that he personally has no interests in what someone does in their own yard.

Ms. Sandra Mosely of White House discussed that chickens can be emotional support animals for children with autism. Ms. Mosely stated that her son is autistic and how their chicken helps him in several different ways. Ms. Mosely added that chickens should not be considered just pets by producing eggs to eat, reduce waste by eating scraps, and produces fertilizer from their manure. Ms. Moseley continued that her neighbors, who homeschool their children, learn from the chickens.

Mr. John Currie of White House stated that his neighbors also have chickens. Mr. Currie discussed that the City should not regulate the number of chickens per acre since there is currently no limit on the number of dogs or any other animal. Mr. Currie continued that his issue is enforcement, and recommends the City implement animal control.

Ms. Julianna Johnson of White House discussed that she owns property that is less than an acre and would like to have three chickens. Ms. Johnson continued that her neighbors had chickens that a newly proposed regulation should have a cap on the number of chickens if the property is less than an acre.

Ms. Mosely added that chickens do not have to be free range, and that chickens can be contained. Ms. Mosely discussed that farmers keep their chickens contained for protection against predators.

Ms. Megan Holloway of White House stated that when she moved into her house, she did not know that her neighbors had chickens until she was invited over to their house. Ms. Holloway mentioned that the chickens were harmless, and that the neighbor lived on less than an acre and never heard or smelled the chickens. Ms. Holloway discussed that she has no issues with chickens as long as they are properly regulated and have restrictions against roosters.

Alderman Silver questioned about enforcement of the current regulations. Ald. Silver discussed that she found that most cities require three (3) acres for chickens, and Nashville didn't allow them at all. Ald. Spicer continued that White House will need to make its own rules and a lot more will need to be decided.

Mr. Matthew West with the Board of Zoning Appeals added that the City has a history in farming. Mr. West added that regulations will be needed but sees the issue as animal control.

Alderman Spicer stated that she is unsure that everyone knows the difference between a hen and rooster. Ald. Spicer mentioned that people may bring them home and have no idea what they have. Ald. Spicer questioned how would the City know if people have the ability to care for them. Ald. Spicer noted that farmers have chickens, not city residents.

Ms. Jenna Nelms with the Planning and Codes Department mentioned that the office gets several calls regarding chickens. Ms. Nelms discussed that the ordinance should be clearer to give the office more ability to enforce the rules and make sure that the property is being maintained.

Mayor Corbitt mentioned that animal control is for dog bites and not for chicken maintenance issues.

Planning and Codes Director Ceagus Clark noted that the Board of Zoning Appeals currently must approve chickens if on property less than an acre.

Mr. Tim Murphy with the Planning Commission asked the audience if anyone was against regulations of chicken.

Ms. Nicole Taylor of the White House area added that chickens are an issue if they are allowed to be free range. Ms. Taylor noted that the City's growth will bring more predators into yards with chickens. Ms. Taylor stated that having two to five chickens should not be an issue.

Ms. Debbie Martin of White House stated that with all the new development there are more and more deer in her yard that bring ticks. Ms. Martin discussed that chickens help keep the tick population down, and at some point may want chickens in her yard.

Mr. Addam McCormack with the Planning Commission asked if the Board of Zoning Appeals would need to be involved if the ordinance allowed chickens on less than acre.

Mayor Corbitt stated that the Board of Zoning Appeals would not be involved if the ordinance was changed. Mayor Corbitt noted that it appears several residents are in favor of chickens for properties less than acre with proper regulations. Mayor Corbitt continued that the City would have to do more research to make sure the regulations are done correctly.

Mr. Clark discussed that the Planning Department would conduct more research and bring a proposed ordinance change to the Planning Commission and Board of Mayor and Aldermen for review and approval.

City Administrator Gerald Herman mentioned that regulations will need to be added to the Zoning Ordinance since there is no regulation currently for properties less than acre in size. Mr. Herman noted that HOA rules would supersede any City ordinance and can still ban chickens.

Ms. Dolly Peay with the Planning Commission and Board of Zoning Appeals questioned if a permit should be required to own chickens.

City Administrator Gerald Herman stated that a permit should not be required even though some cities do require a permit.

Ms. Mosely mentioned that there are collars for roosters so they cannot make loud noises. Ms. Mosely continued that roosters help protect the hens if there are any predators in the area.

Alderman Silver questioned why roosters should not be allowed in the new ordinance.

Mayor Corbitt stated that roosters become a problem with their noise.

Ms. Nelms stated that most complaints regarding chickens come from noise.

Mr. Clark mentioned that complaints come in for chicken noise, chicken smell, and residents reporting that their neighbors have chickens.

City Administrator Gerald Herman stated that if any members of the Boards, Commission, or public have any comments to send them to the Planning Department to consider while they draft a new ordinance regarding chickens for properties less than an acre.

5. Adjournment

Meeting was adjourned at 6:31 pm.

ATTEST:

John Corbitt, Mayor

Derek Watson, City Recorder

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Minutes
August 17, 2023
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm.

2. Prayer by Community Pastor

Prayer was led by Pastor Greg Young of Cherry Mound Baptist Church.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Corbitt.

4. Roll Call

Mayor Corbitt – Present; Ald. Matthews - Present; Ald. Silver – Present; Ald. Spicer– Present; Ald. Wall – Present;
Quorum – Present.

5. Adoption of the Agenda

Motion was made by Ald. Spicer, second by Ald. Silver to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of the Minutes from the July 27th Special Called Board of Mayor and Aldermen meeting

Motion was made by Ald. Spicer, second by Ald. Matthews to approve the minutes. A voice vote was called for with all members voting aye. **The July 27th Special Called Board of Mayor and Aldermen meeting minutes were approved.**

7. Welcome Visitors

Mayor Corbitt welcomed all visitors.

8. Proclamation

Mayor Corbitt presented Gavin Roberts and his family a proclamation declaring September 17th, 2023 as Kleefstra Awareness Day in the City of White House.

9. Public Comment

No one signed up to speak.

10. Public Hearings

- a. **Ordinance 23-12:** An ordinance establishing the tax rate for the tax year 2023.

No one spoke for or against.

11. Communication from Mayor, Aldermen, City Attorney, and City Administrator

Alderman Wall expressed his appreciation for being appointed to the Board and hopes to make everyone proud.

City Administrator Gerald Herman stated that the Wastewater Treatment Plant expansion project is still progressing. Mr. Herman mentioned that a switch gear that was backordered has arrived. Mr. Herman noted that substantial completion should be near January 31, 2024.

City Administrator Gerald Herman discussed that Phase 3 of 5 on the Southern Force Main collection line is in progress. Mr. Herman continued that materials have been staged and that parts of Industrial Drive has been milled in preparation to lay the pipe. Mr. Herman noted that the contractor should start digging the trench next week.

City Administrator Gerald Herman stated that the new tennis courts have been repaired from the storm damage earlier this year. Mr. Herman mentioned that a ribbon cutting and dedication ceremony will be scheduled as soon as the dedication plaque is received.

City Administrator Gerald Herman noted that rain days have delayed the construction of the new recreation center. Mr. Herman continued that Romach, Inc. is currently constructing the perimeter foundation and plumbing under concrete.

City Administrator Gerald Herman stated that the White House Heritage High School extension road is completed. Mr. Herman mentioned that the City is pleased with the Rogers Group in building a quality road and getting it done in our strict time constraints. Mr. Herman discussed that some residents have asked a why there was no sidewalk along the road. Mr. Herman continued that the City's primary concern for building the road was to reduce the number of vehicles and potential vehicular crashes involving students and parents at the SR76 intersections with Pleasant Grove Road and New Hall Road. Mr. Herman stated there currently was no sidewalk from the back of the school along the existing road, and there would have been quite a distance for the walking students to enter the building with no sidewalk from where ours would have stopped. Mr. Herman noted that the design of the road was approved by the Director of Schools prior to construction, and there was no request to add a sidewalk during review. Mr. Herman reminded the Board that the road extension is a private drive owned by Robertson County. Mr. Herman discussed that the agreement with the County Commissioners and the School Board was for the City to have the road built on County property and that this would be the County's asset to maintain and control access at their discretion. Mr. Herman stated that the new access road into the back of the school is functioning as the City hoped.

12. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire | I. Library |
| B. Finance | F. Public Services | J. Municipal Court |
| C. Human Resources | G. Planning & Codes | |
| D. Police | H. Parks & Recreation | |

Motion was made by Ald. Matthews, second by Ald. Silver to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

13. Consideration of the Following Resolutions:

- a. **Resolution 23-09:** A resolution to adopt the Sumner County Multi-Jurisdictional Hazard Mitigation Plan.

Motion was made by Ald. Silver, second by Ald. Spicer to discuss. After discussion, motion was made by Ald. Silver to approve, second by Ald. Spicer. A voice vote was called for with all members voting aye. **Motion passed.**

- b. **Resolution 23-10:** A resolution approving certain amendments and revisions to the Purchasing Procedures Manual.

Motion was made by Ald. Silver, second by Ald. Spicer to discuss. After discussion, motion was made by Ald. Spicer to approve, second by Ald. Wall. A voice vote was called for with all members voting aye. **Motion passed.**

14. Consideration of the Following Ordinances:

- a. **Ordinance 23-12:** An ordinance establishing the tax rate for the tax year 2023. *Second Reading.*

Motion was made by Ald. Silver, second by Ald. Spicer to approve. A roll call vote was requested by Mayor Corbitt: Ald. Matthews – aye; Ald. Silver – aye; Ald. Spicer – aye; Ald. Wall – aye; Mayor Corbitt – aye. Motion was approved. **Ordinance 23-12 was approved on Second Reading.**

- b. **Ordinance 23-13:** An ordinance amending the Municipal Code Title 2, Chapter 2 Library Board, Section 2-201. *First Reading.*

Motion was made by Ald. Spicer, second by Ald. Silver to discuss. After discussion, motion was made by Ald. Spicer to approve, second by Ald. Matthews. A voice vote was called for with all members voting aye. **Ordinance 23-13 was approved on First Reading.**

15. Purchasing:

- a. To approve or reject the change order from Covenant Constructors, LLC in the amount of \$282,674.25 for the Apache Trail portion of the Box Culverts Project. The Public Services Director recommends approval.

Motion was made by Ald. Spicer, second by Ald. Silver to discuss. After discussion, motion was made by Ald. Silver, second by Ald. Matthews to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

- b. To approve or reject the sole source purchase of a replacement In-Plant Lift Station from Southern Sales – Tencarva Machinery Co. in the amount of \$164,600. The Public Services Director recommends approval.

Motion was made by Ald. Spicer, second by Ald. Silver to discuss. After discussion, motion was made by Ald. Silver, second by Ald. Spicer to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

- c. To approve or reject the purchase of a new Silverado 6500 truck with snowplow package off Statewide Contract #72307 in the amount of \$112,586.64. The Public Services Director recommends approval.

Motion was made by Ald. Silver, second by Ald. Spicer to discuss. After discussion, motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

- d. To approve or reject the purchase of a new Rescue Pumper Truck in the amount of \$989,999 with an initial downpayment of \$100,000 from Siddons-Martin and Pierce Manufacturing off the Sourcewell Cooperative Contract # 113021-OKC. The Fire Chief recommends approval.

Motion was made by Ald. Spicer, second by Ald. Silver to discuss. After discussion, motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

- e. To approve or reject the proposal from Evergreen Solutions, LLC for a compensation study in the amount of \$35,500. The Human Resources Director recommends approval.

Motion was made by Ald. Spicer, second by Ald. Silver to discuss. After discussion, motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

16. Other Business:

- a. To approve or reject the Library Board Chair to enter into the Tennessee State Library and Public Library Service Agreement. The Library Director recommends approval.

Motion was made by Ald. Spicer, second by Ald. Silver to discuss. After discussion, motion was made by Ald. Matthews, second by Ald. Wall to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

- b. To approve or reject appointments to various Boards and Commissions.

Motion was made by Ald. Silver, second by Ald. Spicer to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

17. Discussion Items:

- a. None

18. Other Information:

- a. None

19. Adjournment:

Meeting was adjourned at 7:39 pm.

ATTEST:

John Corbitt, Mayor

Derek Watson, City Recorder

REPORTS....

Administrative & Legislative Services Department
August 2023

Administration

City Administrator Gerald Herman attended the following meetings and events this month:

- August 1:
 - MTIDA- Annual Economic Development Seminar
 - Compensation Study Committee
- August 2:
 - White House Recreation Center Meeting
 - Forward Sumner Annual Summer Meeting
 - Robertson County Economic Development Board Study Session
- August 3:
 - Ribbon Cutting for Pettitt Heating and Cooling
- August 7:
 - Department Head Staff Meeting
 - Staff Plan Reviews
- August 8:
 - Mayor Update Meeting
 - Robertson County Economic Development Board Meeting
- August 9:
 - TCMA Middle TN Meeting
- August 14:
 - Mike Keith Chamber Luncheon
 - Economic Development Meeting
 - Joint Study Session (BMA, BZA, and Planning Commission)
 - Planning Commission
- August 15:
 - State of the City Address
- August 16:
 - RTA Board Meeting
 - GNRC Transportation Policy Board Meeting
- August 17:
 - Sumner County Joint Economic Development Board
 - CD&I Committee
 - Board of Mayor and Alderman Meeting
- August 21:
 - Department Head Staff Meeting
- August 22:
 - Breakfast Power Hour at Deja Moo
 - State of the City Address
- August 23:
 - GNRC Project Delivery Task Force Meeting
- August 28:
 - Bid Opening for Soccer Complex Parking
 - Transportation Committee Meeting

**Administrative & Legislative Services Department
August 2023**

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2023-2024.

Budget	Budgeted Amount	Expended/Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$34,221,901	\$10,185,976	↑13.10
Economic Development	\$136,600	\$1,144	↓15.82
State Street Aid	\$505,000	\$69,204	↓2.95
Parks Sales Tax	\$1,526,000	\$76,109	↓11.67
Solid Waste	\$1,657,227	\$1,048,519	↑46.60
Parks Impact Fees	\$55,000	\$0	↓16.66
Police Impact Fees	\$110,000	\$0	↓16.66
Fire Impact Fees	\$274,000	\$8,184	↓13.67
Road Impact Fees	\$500,000	\$0	↓16.66
Police Drug Fund	\$25,000	\$17,675	↑54.04
Debt Services	\$2,512,200	\$1,842	↓16.58
Wastewater	\$15,952,225	\$5,288,510	↑16.49
Dental Care	\$100,000	\$11,420	↓5.23
Stormwater Fund	\$1,672,625	\$706,334	↑25.56
Cemetery Fund	\$42,690	\$19,552	↑29.14

*Expended/Encumbered amounts reflect charges from July 1, 2023 – June 30, 2024.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

	FY 2024	FY 2023	FY 2022	FY 2021	FY 2020	FY 2019	FY 2018
July	341	313	325	261	269	346	362
August	161	166	132	128	106	151	166
September		104	98	106	98	126	119
October		98	98	79	97	91	147
November		104	103	72	78	120	125
December		84	73	71	58	72	104
January		116	117	123	81	122	177
February		111	105	75	93	119	113
March		145	145	106	107	131	142
April		103	105	154	85	138	185
May		138	153	133	82	129	121
June		35	52	47	45	50	52
Total	502	1,517	1,506	1,355	1,199	1,595	1,813

Purchase Orders by Dollars	Aug 2023	FY 2024	FY 2023	FY 2021	Total for FY24	Total for FY23	Total for FY22
Purchase Orders \$0-\$9,999	151	472	1,448	1281	\$759,368.61	\$1,645,212.29	\$1,640,827.83
Purchase Orders \$10,000-\$24,999	5	14	32	29	\$233,741.45	\$421,438.69	\$404,406.65
Purchase Orders over \$25,000	15	26	37	45	\$4,409,175.3	\$39,313,456.65	\$11,687,700.37
Total	161	502	1,517	1355	\$5,402,285.36	\$41,380,107.63	\$13,732,934.80

**Administrative & Legislative Services Department
August 2023**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2023- 2024 Update Request s	2022- 2023 Update Requests	2021- 2022 Update Requests	2020- 2021 Update Requests	2019- 2020 Update Requests	2023- 2024 Page Visits	2022- 2023 Page Visits	2021- 2022 Page Visits	2020- 2021 Page Visits	2019- 2020 Page Visits
July	51	52	54	15	152	34,294	31,946	32,401	11,536	1,164,517
Aug.	44	63	66	20	126	38,060	31,340	25,635	9,145	752,932
Sept.		65	48	17	43		27,594	24,833	8,335	679,248
Oct.		47	52	10	78		29,829	23,816	8,390	386,735
Nov.		54	63	174	56		30,449	23,022	7,587	695,971
Dec.		32	39	13	156		27,768	22,904	17,483	847,724
Jan.		53	56	108	67		31,686	26,942	17,123	720,531
Feb.		47	52	135	22		28,043	23,253	19,796	N/A
March		62	57	39	85		30,614	30,026	22,930	N/A
April		72	68	101	43		31,817	31,127	20,881	N/A
May		51	54	38	27		35,606	31,335	23,514	5,998
June		42	674	214	48		23,919	34,600	30,909	10,251
Total	95	640	609	884	901	72,354	360,611	329,885	197,629	5,263,907

“City of White House, TN” Mobile App

	FY 24 New Downloads	FY 23 New Downloads	FY22 New Downloads	FY21 New Downloads
July	9	8	8	45
Aug.	4	13	9	44
Sept.		9	13	19
Oct.		11	6	40
Nov.		11	6	29
Dec.		10	10	10
Jan.		18	18	11
Feb.		10	9	20
Mar.		9	14	11
April		11	11	7
May		3	10	11
June		1	10	11
Total	13	114	124	258

**The app went live on January 11, 2016*

	FY24 # of Request	FY23 # of Request	FY22 # of Request	FY21 # of Request
July	55	50	38	20
Aug.	46	43	54	27
Sept.		40	46	16
Oct.		45	64	15
Nov.		53	19	20
Dec.		70	42	27
Jan.		61	41	18
Feb.		20	41	72
March		41	38	36
April		68	26	26
May		50	39	48
June		47	47	58
FY Total	101	588	495	383

**Administrative & Legislative Services Department
August 2023**

White House Farmers Market

	Application Fees # (amount collected)	Booth Payments (\$)
January	2 (\$30)	\$300
February	5(\$75)	\$360
March	4(\$60)	\$600
April	4(\$60)	\$600
May	10(\$150)	\$1,620
June	5(\$75)	\$570
July	2(\$30)	\$120
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0
Total	32(\$480)	\$4,170

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

Major projects this month include:

	2022-2023 Work Order Requests	2022-2023 Work Order Requests	2021-2022 Work Order Requests	2020-2021 Work Order Requests	2019 – 2020 Work Order Requests	2018 – 2019 Work Order Requests	2017 – 2018 Work Order Requests
July	18	14	19	11	10	22	21
August	23	23	8	27	10	26	24
September		21	12	9	13	19	22
October		13	10	6	7	14	18
November		12	23	16	7	18	34
December		8	17	19	3	8	19
January		11	6	11	16	14	16
February		10	8	16	18	7	21
March		16	14	12	11	7	17
April		6	13	17	2	12	25
May		34	20	25	11	6	26
June		19	14	31	10	9	23
Total	41	187	164	200	98	162	266

**Finance Department
August 2023**

Finance Section

During August the Finance Office continued preparing for the FYE 6/30/2023 audit. Marcie Dixon was officially promoted to Assistant Finance Director (previously served 5+ years as Utility Billing Specialist). Bethany Johnson was promoted to Utility Billing Specialist (previously served 1+ years as Customer Service Representative). Cheri Backhurst was promoted to Accounting Specialist (previously served 2 years as Customer Service Representative). Currently the Finance Office is short 2 members (Customer Service Representatives) and everyone is helping maintain team responsibilities. Interviews for the vacant positions have been completed as well as offers made and accepted. Two new Customer Service Representatives will start in September. Members of the Finance Office also participated in the following events during the month:

August 7-9: KraftCPAs auditor on-site audit planning

August 17: Utility Billing Specialist / Accounting Specialist interviews

August 17: Monthly BMA meeting

August 22: Employee State of the City Address

August 29: Finance staff meeting

August 31: Customer Service Representative interviews

Performance Measures

Utility Billing

	Aug 2023	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total
New Builds (#)	20	53	307	284	357	171
Move Ins (#)	77	167	926	977	737	649
Move Outs (#)	16	97	831	898	743	602
Electronic new customer signups (#)	63	130	476	410	300	127
Electronic new customer signups (%)	65%	59%	39%	33%	27%	15%

Business License Activity

	Aug 2023	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total
Opened	11	15	95	92	76	69
Closed (notified by business)	1	2	9	7	6	10

Accounts Payable

	Aug 2023	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total
Total # of Invoices Processed	520	887	4455	4254	4079	4003

**Finance Department
August 2023**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	12,575,765	3,772,730	6,838,885	54%
Cemetery Fund	55,450	16,635	249,938	451%
Debt Services	2,530,300	759,090	1,241,951	49%
Dental Care Fund	78,300	23,490	162,157	207%
Roads Impact Fees	421,800	126,540	674,996	160%
Parks Impact Fees	440,484	132,145	392,472	89%
Police Impact Fees	315,200	94,560	745,962	237%
Fire Impact Fees	208,200	62,460	493,235	237%
Economic Development	141,900	42,570	215,338	152%
Parks Sales Tax	1,093,500	328,050	613,348	56%
Police Drug Fund	5,250	1,575	60,400	1150%
Solid Waste	1,577,500	473,250	779,234	49%
State Street Aid	456,800	137,040	349,703	77%
Stormwater Fund	1,100,750	330,225	1,040,999	95%
Wastewater	6,293,000	1,887,900	10,117,112	161%

*Balances do **not** reflect encumbrances not yet expended.*

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2023-2024.

Operating Fund	Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	12,575,765	1,115,634	↓ 7.80%
Cemetery Fund	55,450	7,197	↓ 3.69%
Debt Services	2,530,300	445,896	↑ 0.96%
Dental Care	78,300	14,577	↑ 1.95%
Roads Impact Fees	421,800	116,951	↑ 11.06%
Parks Impact Fees	440,484	82,748	↑ 2.12%
Police Impact Fees	315,200	74,650	↑ 7.02%
Fire Impact Fees	208,200	49,251	↑ 6.99%
Economic Development	141,900	1,848	↓ 15.36%
Parks Sales Tax	1,093,500	193,126	↑ 0.99%
Police Drug Fund	5,250	1,583	↑ 13.49%
Solid Waste	1,577,500	264,792	↑ 0.12%
State Street Aid	456,800	79,776	↑ 0.80%
Stormwater Fund	1,100,750	207,626	↑ 2.20%
Wastewater	6,293,000	1,151,011	↑ 1.62%

*Realized amounts reflect revenues realized from July 1, 2023—August 31, 2023

Human Resources Department
August 2023

The Human Resources staff participated in the following events during the month:

August 01: Chamber of Commerce Board Meeting
Compensation Study Committee Meeting

August 08: Ribbon Cutting for Unlocked University
Public Works Inspector Interviews

August 09: Tennessee City Managers Association Middle Tennessee - Milner Recreation

August 10: Ribbon Cutting for Los Altos Ranch Market

August 14: Chamber of Commerce Monthly Luncheon
Part Time Parks Attendant Interviews

August 17: Board of Mayor and Aldermen Meeting
Utility Billing Specialist Interviews

August 23: Public Entity Partners Risk Insurance Symposium
Ribbon Cutting for Caliber Collision

August 24: Public Entity Partners Risk Insurance Symposium
New Hire Orientation for Part Time Parks Attendant
New Hire Orientation for Public Works Maintenance Worker II

August 29: Chamber of Commerce Thrive Women's Luncheon

August 30: Records Clerk II Interviews
Ribbon Cutting for Wildflour Cake Pop Shoppe

August 31: Customer Service Representative Interviews

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
July	0	0	0	0
August	0	1	0	0
September		1	0	1
October		2	1	0
November		1	0	1
December		0	0	0

Three-year average: 6.33

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
January		1	0	1
February		0	1	0
March		0	0	2
April		0	0	1
May		0	1	0
June		0	1	3
Total	0	6	4	9

**Human Resources Department
August 2023**

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
July	0	0	0	1
August	0	0	1	1
September		0	0	1
October		2	1	1
November		0	1	3
December		2	0	0

Three-year average: 5.33

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
January		0	0	0
February		0	0	0
March		0	1	0
April		0	1	0
May		0	0	0
June		0	0	0
Total	0	4	5	7

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
July	2	1	1	1
August	3	1	1	1
September		1	2	0
October		1	0	0
November		2	0	1
December		1	1	2

Current year turnovers that occurred within
90 day probationary period: 0

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
January		0	4	2
February		0	2	0
March		2	3	0
April		0	2	2
May		0	2	0
June		1	1	3
Total	5	10	19	12
Percentage	3.94%	8.40%	16.52%	10.91%

Three-year average: 11.94%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
July	0	0	0	1 (T)
August	0	0	0	0
September		0	0	0
October		1 (S)	0	0
November		0	0	0
December		0	0	1 (T)

Three-year average: 1.667

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
January		0	1 (T)	1 (T)
February		0	0	0
March		1 (T)	0	0
April		0	0	0
May		0	0	0
June		0	0	0
Total	0	1	1	3

**Police Department
August 2023**

Meetings/Civic Organizations

- **Chief Brady attended the following meetings in August:** Compensation Study Committee (August 1st), White House Rotary Club Meeting (August 3, 10, 17, 24 & 31), Department Head Staff Meeting (August 7 & 21st), White House Chamber Luncheon (August, 14th), Planning Commission (August 14), Board of Mayor & Alderman Meeting (August 17th), Sumner County Drug Task Force Meeting (August 30th) and Record's Clerk Interviews (August 30th).

➤ **Police Department Administration Performance Measurements**

Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2023.

Susan Johnson, Accreditation Manager, is in the 4th edition of our TLEA program into PowerDMS which includes 164 standards.

She is working on finishing up 2021, 2022 and 2023 proofs.

We hope to Achieve our 4th re-accreditation from the Tennessee Law Enforcement Accreditation program this December 2023.

Susan attended the LEACT conference in Pigeon Forge on August. 30 – Sept. 1.

1.

Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 28 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,120 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	168	0	168
February	0	610	0	610
March	0	652	24	676
April	0	280	0	280
May	0	264	0	264
June	0	144	0	144
July	0	308	0	308
August	24	434	16.5	474.5
Total	24	2,860	40.5	2,924.5

Patrol Division Performance Measurements

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 570 shifts during the Fiscal Year 2023-2024. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	August 2023	FY 2023-24
Three (3) Officers per Shift	9	28
Four (4) Officers per Shift	53	86

*Two Officer Minimum staffing was put in place due to staff shortage. In the month of July, 10 shifts had only 2 Officers on shift.

1. ***Acquire and place into service two Police Patrol Vehicles.*** Two new vehicles were ordered from Lonnie Cobb Ford in August 2022 for the 2022-23 Budget Year. We have carried those vehicles over to this budget year because we have not received them. We are waiting on the new contract prices for Police Vehicles so we can start the ordering process for the four vehicles approved in the 2023-2024 budget.
2. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2023-2024.***
Fall Compliance Checks will take place, normally, in October or November.

**Police Department
August 2023**

3. *Maintain or reduce TBI Group A offenses at the three-year average of 60 per 1,000 population during the calendar year of 2023.*

**** Note: Totals do not include August or May 2023 Stats due to Tyler Technologies Stats program was not working during this time.**

Group A Offenses	August 2023	Per 1,000 Pop.	Total 2023	Per 1,000 Pop.
Serious Crime Reported				
Crimes Against Persons			56	
Crimes Against Property			148	
Crimes Against Society			98	
Total			302	
Arrests			207	

**U.S. Census Estimate 7/1/2022 – 14,516*

4. *Maintain a traffic collision rate at or below the three-year average of 405 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2023.*

	August 2023	TOTAL 2023
Traffic Crashes Reported	48	313
Enforce Traffic Laws:		
Written Citations	**	411
Written Warnings	**	462
Verbal Warnings	379	1,903

****Numbers Unavailable for the month of August 2023.**

5. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2023.*

COLLISION RATIO				
<u>2023</u>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
August	48	2 YTD 35	4%	11% YTD 313

Traffic School: There was no Traffic School in the month of August.

Staffing:

- Ofc. Christopher Sampson started the Tennessee Law Enforcement Academy on July 9th. He will graduate September 29th.
- Ofc. Blake McClusky is currently in FTO.
- Chelsey Hough, Records Clerk, resigned her position and her last day was August 7th. She went to become a teacher at Trousdale County High School. Interviews were conducted for this position at the end of August.
- Sgt. Brad McMurty resigned his position. His last day was August 17th. He went to work for Robertson County as a SRO.
- We currently have 4 positions open and are continuing to accept applications.
-

**Police Department
August 2023**

Sumner County Emergency Response Team:

- ERT held a 3-day training in August. Training dates and locations are as follows:
16 Aug 2023 – Sumner Co Range
Marksmanship Fundamentals & Shooting Drills
17 Aug 2023 – Gallatin Training Center
Team Room Clearing with NVGs
18 Aug 2023 – Hendersonville (LH Baptist)
Threshold Evaluation & Room Clearing
- Sgt Segerson attended the 2023 Tac Ops South Conference in Nashville. Dates, locations, and training courses are as follows:
23 Aug 2023 – Tac Ops South Conference
Defense Technologies Less Lethal Tactical Decision Making
24 Aug 2023 – Tac Ops South Conference/Metro Nashville Training Academy
CTS Distraction Device Instructor Course (Flash Bang & Sting Ball)
25 Aug 2023 – Tac Ops South Conference/Metro Nashville Training Academy
CTS Shotgun Door Breaching Operator

Support Services Performance Measurements

1. ***Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2023.***

We are unable to provide the above stats at the present time. Tyler Technologies will be providing this capability to our new software in the future.

2023 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
August		

Communications Section

	August	Total 2023
Calls for Service	1,247	8,710
Alarm Calls	51	379

Request for Reports

	August	FY 2023-24
Requests for Reports	7	32
Amount taken in	\$5.10	\$31.90
Tow Bills	\$0.00	\$0.00
Emailed at no charge	26	37
Storage Fees	\$0.00	\$0.00

Tennessee Highway Safety Office (THSO):

- Nothing to Report currently.

Volunteer Police Explorers: Nothing to report currently.

Item(s) sold on Govdeals: Nothing to report currently.

**Police Department
August 2023**

Crime Prevention/Community Relations Performance Measurements

1. ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** Sgt Enck began D.A.R.E. August 28th, to 5th graders at White House Middle School. There are approximately 150 kids.
2. ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House Expo & Safety Day is normally in October.
3. ***Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.*** Citizen's Police Academy has been cancelled. We are planning to have several new programs for the public.
4. ***Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.***
 - August 8th – Sgt. Enck instructed 8 hours of Defensive Tactics to Portland Police Department.
 - August 15th – Sgt. Enck instructed 8 hours of Defensive Tactics to Portland Police Department.
 - August 16th – Sgt. Enck met with Together Freedom (a Human Trafficking Group).
 - August 24th – Sgt. Enck assisted H.B. Williams with a Fire Drill.
 - August 26th – Sgt. Enck participated in Cross Plains Safety Day.
 - August 27th – Sgt. Enck instructed SPEARE class for Church at Grace Park.

Special Events: *WHPD Officers participated in the following events during the month of August:*
*Nothing to report.

Upcoming Events:

- 9/1 – White House High School Homecoming Parade
- 9/11 – CCS 911 Parade.

2023 Participation in Joint Community Events		
	<u>August</u>	<u>Year to Date</u>
Community Activities	6	54

**Fire Department
August 2023**



Summary of Month's Activities

Fire Operations

The Department responded to 152 requests for service during the month with 102 responses being medical emergencies. The Department also responded to 6 vehicle accidents of which 1 had injuries, 5 had no injuries, and one of the wrecks was an over turned gasoline tanker truck on I-65. Of the 152 responses in the month of August there were 32 calls that overlapped another call for service that is 21.05% of our responses for the month. That brings the overlapping call volume for FY23-24 to 56 or 18.79% of the call volume.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in July from dispatch to on scene time averaged was, five minutes and twenty-three seconds (5:23). The average time a fire unit spent on the scene of an emergency call was sixteen minutes and fifty-four seconds (16:54).

Department Event

- August 15th – State of the City Meeting
- August 21st – 23rd – Piedmont gas pipeline training
- August 24th – Fire Drill at HB Williams
- August 28th – Tunnel to Towers presentation
- August 30th – Lockdown Drill at WH Middle School

Fire Administration

- August 1st – Chief McLaughlin met with Compensation Study Committee
- August 8th – Virtual meeting with ISO
- August 14th – Met with Mr. Herman and Wold HFR about fire station 1 expansion
- August 14th – Chamber Luncheon
- August 17th – Fire safety course at WH Middle School
- August 31st – Met with ISO representative

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

Incident Responses FY to Date

Fires	8
Rescue & Emergency Services	195
Hazardous Conditions (No Fire)	6
Service Calls	30
Good Intent Call	29
False Alarms & False Call	30
Calls for The Month	152
Total Responses FY to Date	298

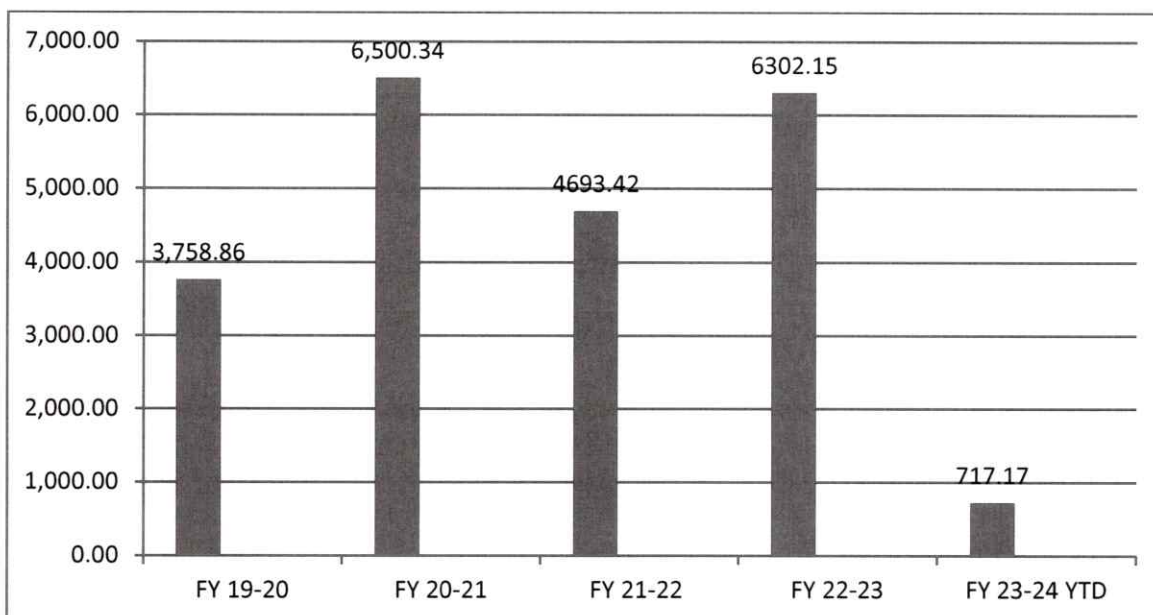
**Fire Department
August 2023**

Response by Station

	Month	FY to Date	%
Station #1 (City Park)	95	182	61.07%
Station #2 (Business Park Dr)	57	116	38.92%

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4560 hours of training per year is based on twenty career firefighters.



	Month	FYTD
Firefighter Training Hours	362.96	717.17

Training breakdown for ISO and NFPA*

	Fire Officer	Company	Facilities	NFPA	Non-ISO
Month	29	125.5	62	71.3	75.16
Total for FY	57	770.5	69	219.4	182.16

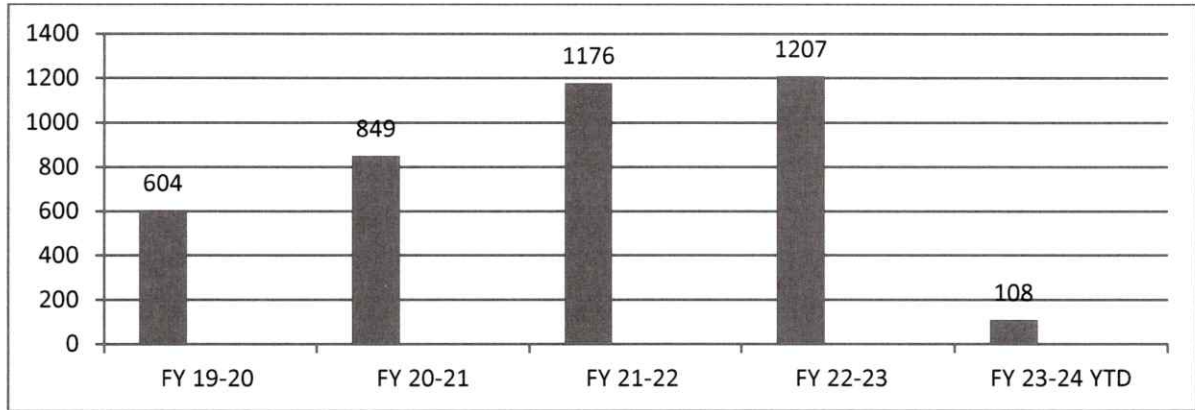
*National Fire Protection Association – The fire service industry standard.

Insurance Service Office – A nationally recognized agency that rates fire departments on their level of readiness. This rating is used by insurance companies to determine insurance rates for their customers.

**Fire Department
August 2023**

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

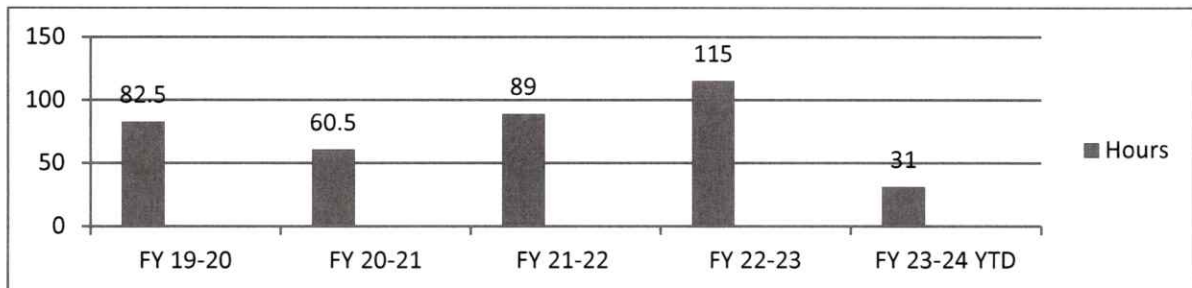
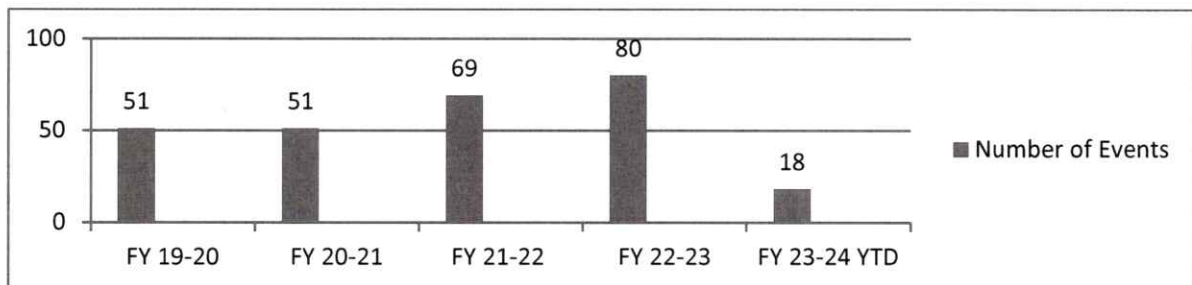
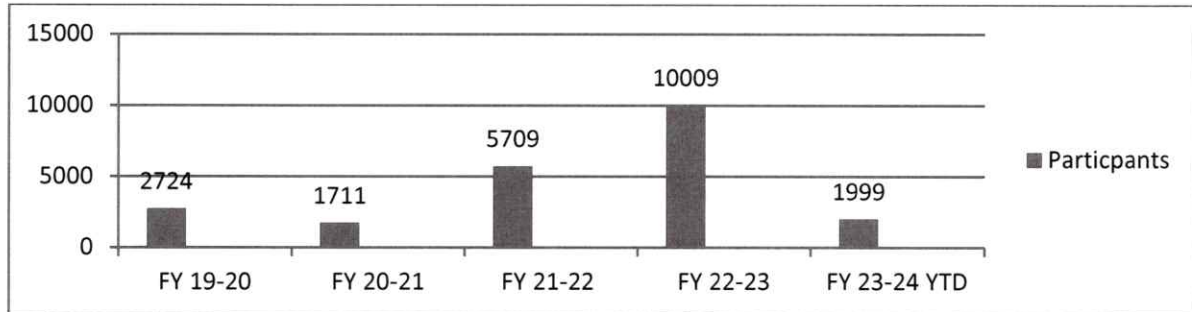


	Month	FYTD
August Fire Inspection	118	226
Reinspection	17	30
Code Violation Complaint	1	1
Violations Cleared	3	10
Annual Inspection	10	38
Knox Box	2	8
Fire Alarms	11	14
Measure Fire Hydrant	0	1
Plans Review	3	5
Pre-C/O	5	6
Pre-incident Survey	25	56
Sprinkler Final	1	1
Final/Occupancy	3	7

**Fire Department
August 2023**

Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized currently; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



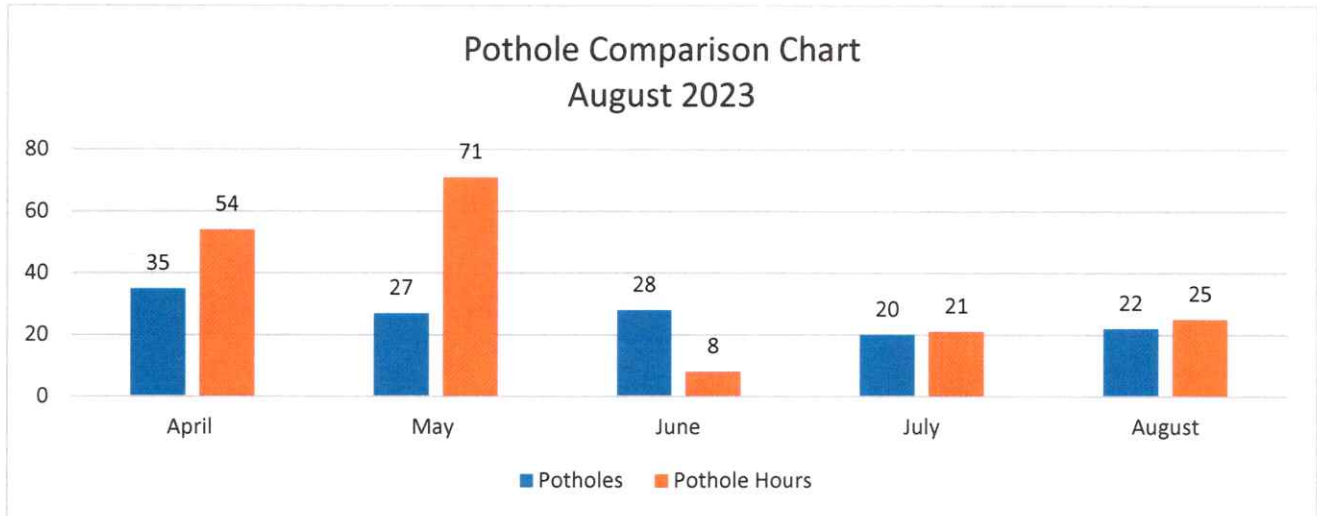
	Month	FYTD
Participants	1007	1999
Number of Events	8	18
Education Hrs.	12	31

Social Media Statistics for the Month

Post Reach	9736
Post Engagement	2042
New Page Followers	79

**Public Services Department – Public Works Division
August 2023**

Pothole Comparison



The purpose of this chart is to gauge the amount of time spent repairing potholes and the number of potholes repaired in that time frame. It is also going to be used to show how long it currently takes to repair potholes in comparison to how long it will take when the milling head is used to make repairs.

-The goal for this job task is 50 potholes per month. When this chart is completed each month consideration will be given to the size of the potholes that have been repaired that month.

Pothole Complaint Response Time

According to Ordinance the Streets and Roads Department is required to respond to a pothole complaint within 24 business hours from the time the complaint is made until time a satisfactory repair is made.

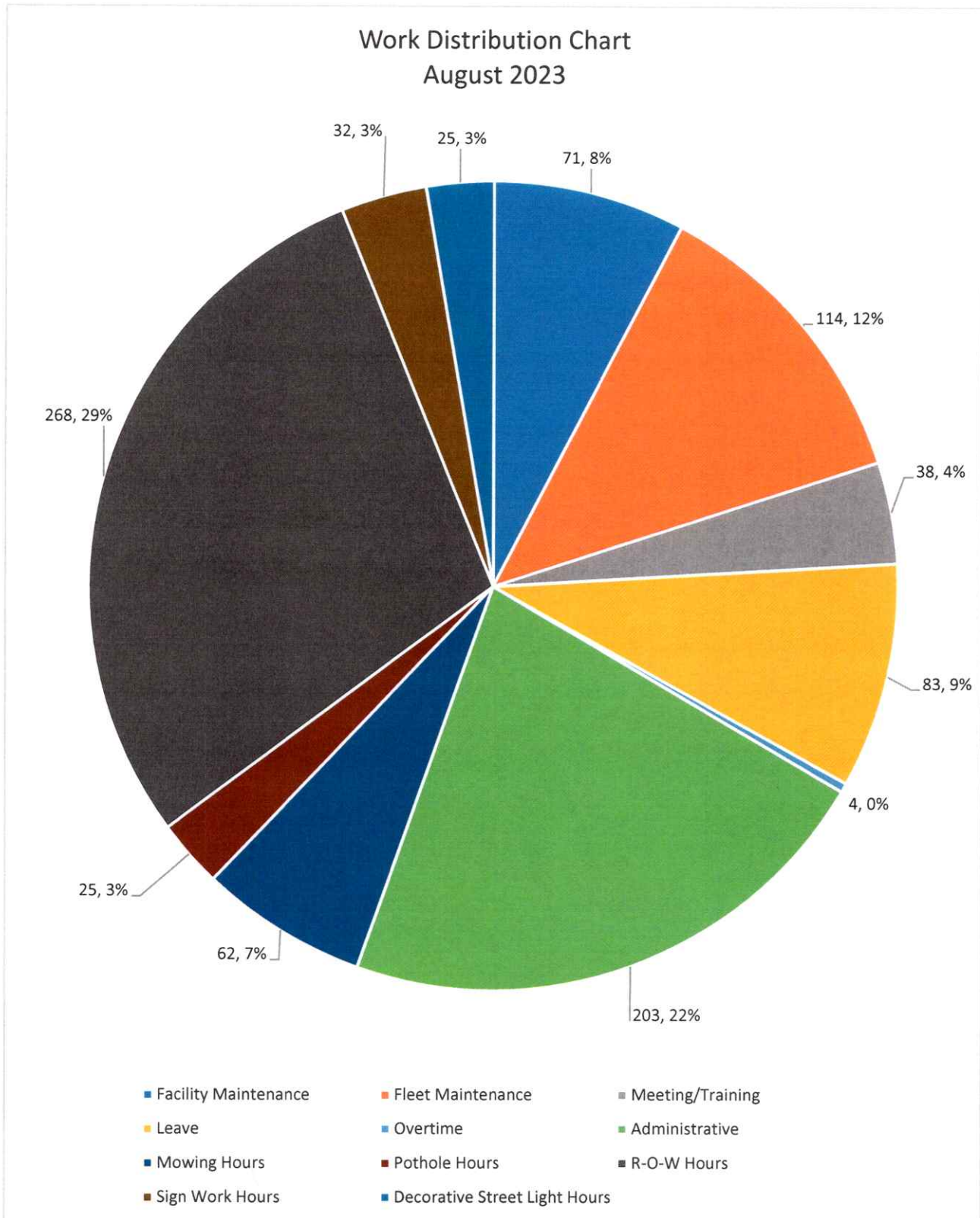
STREET ADDRESS OF COMPLAINT	DATE COMPLAINT LOGGED	DATE COMPLAINT RESOLVED	ELAPSED TIME BEFORE REPAIR MADE
Donal Terrace (Multiple Locations)	08/07/2023	08/07/2023	2 hours
212 Louise Drive	08/13/2023	08/14/2023	1 day
Larkspur	08/16/2023	08/18/2023	2 days
Marlin Road	08/16/2023	08/18/2023	2 days
481 Marlin Road	08/19/2023	08/21/2023	2 days
South Palmers Chapel Road	08/22/2023	08/23/2023	1 day
Marlin Road	08/26/2023	08/28/2023	2 days

Public Services Department – Public Works Division
August 2023

Work Distribution Chart

July 2023

Total Hours Worked in The Public Works Department were 850 Hours. The chart below show what percentage of time was spent on each job task.



**Public Services Department – Public Works Division
August 2023**

Monthly Work Log

Note: Friday is logged now because of Tuesday – Friday Employee Schedule.

Tuesday 8-1-2023

- Fleet Maintenance / Performed traffic control on Tyree Spring for Safe Harbor to repair the road where they open cut for water line / Gridsmart Meeting

Wednesday 8-2-2023

- Performed traffic signal cabinet maintenance and GS2 Processors / Created inventory list for GS2 in each traffic signal cabinet / Fleet Maintenance / Delivered vehicle 1326 to Dan's Automotive for repairs / Crew meeting

Thursday 8-3-2023

- ROW Mowing with Mower Max on NPC and Fern Valley Road as well as Union Road.

Friday 8-4-2023

- ROW mowing on Industrial Drive, Cul-de-sac near Shell Station on SR-76 / String trimmed ditches in front of Public Works Building / Cleared debris and rock from Calista Road after water main break near Concord Springs.

Monday 8-7-2023

- Repaired decorative street light on Morgan Trace / Evaluated catch basin for repair on Pleasant Lane / Cut tree limbs back from sidewalk on Pleasant Lane / String trimmed sidewalks on SR-76 / String trimmed in front of McDonalds / String Trimmed around SB Signal Cabinet.

Tuesday 8-8-2023

- Mowed Shady Lane detention pond / Mowed NB off ramp / Delivered trash carts to 115 Oakland Court / Sprayed median in front of Speedway / Mowed Meadowlark and Melton Road / Mowed McDonalds / Safety Walk Through

Wednesday 8-9-2023

- Safety clean-up day / String trimmed McDonalds / Installed fuel tank in Truck 1333 / Meeting and Training on new traffic signal cabinet

Thursday 8-10-2023

- Finished installing fuel tank in Truck #1333 / Purchased fuel hose from Waller Sales for fuel tank / Evaluated fuel tank leak on Bucket Truck / Took jacket samples back to Gerald Printing / Installed "Cross Traffic Does Not Stop" Sign on Pleasant Grove Road and SR-76 Intersection.

Friday 8-11-2023

- Traffic Control at Sage and 31W for Gridsmart repair / Installed surge protector to Sage and 31W / Facility maintenance / Mowed grass on Hester Drive / Mowed grass on Pinson new school road / Mowed grass on Marlin Road / Removed dead armadillo on SR-76.

Monday 8-14-2023

- Crew meeting / Set up traffic control measures for Roy T. Goodwin at TN Flea sidewalk repair / Repaired pothole at 212 Louise Drive / Installed No Littering Sign at 2460 Brokeshire Drive / Installed temporary Sidewalk Closed Sign for TN Flea Sidewalk repair / Re-installed Stop Sign at Union Road and Pleasant Grove Road / Fixed leaning weight limit sign on Apache Trail and Calista Road / Fixed leaning Stop Sign on Spring Street / Cut tree away from stop sign on Chesire Court, Westchester Drive / Repaired leaning Stop Sign and Speed Limit Sign on Hillwood Drive / Repaired two Stop Signs on Piccadilly Drive / Repaired No Parking Sign on Knight Circle / String trimmed ditch in front of Church on Wilkinson Lane to intersection of Meadows Court.

Tuesday 8-15-2023

- Removed steel I-Beam and old fencing from SB Ramps / Removed cones and Sidewalk Closed Signs from TN Flea sidewalk project / Repaired asphalt on Greenway and ditch line for compactor at PW Shop / Mowed ditch at 112 Eastside Drive / State of the City Address.

Wednesday 8-16-2023

- ROW Mowing with Mower Max on Calista Road, Apache Trail, and Union Road / String Trimmed median in front of Speedway / String trimmed rocks in front of Hardees near SR-76 / Performed maintenance and cleaning on Mower Max.

Thursday 8-17-2023

- ROW Mowing with Mower Max Industrial Drive, SCT, DeeCee, Hester, Meadows Road, Hickerson Drive, Tyree Springs, and Bill Moss Road at Public Services rear entrance / Programmed signal controller and GS3 at SR-76 and Byrum Drive.

Friday 8/18/2023

- Repaired potholes on Larkspur and Marlin Road / Performed preliminary driveway inspection at 755 North Palmers Chapel Road / Mowed and cleaned up near Cul-de-sac near Shell Station at SR-76.

Monday 8-21-2023

- Removed damaged hydraulic hoses from backhoe and went to Waller to get them replaced / Installed Deer Crossing Signs on Apache Trail / Installed No Thru Traffic signs on Eastside Drive / Repaired potholes at 481 Marlin Road / Performed daily maintenance on Mower Max and mowed Pleasant Grove and SR-76 intersection to help TDOT.

Tuesday 8-22-2023

- Acquired measurement for road cut and repair on South Palmers Chapel Road, Wilkinson Lane, Pleasant Grove Road and Cedarbrook Drive / Cut tree off of telephone pole for line of sight issue / RoW Mowing at Loves and Dee Cee / Removed dead tree near Shell Station on SR-76 / Changed air filters in Traffic Signal Cabinets at SR-76 and Raymond Hirsch Intersection, SR-76 and Loves Lane and SB Ramps / Facility maintenance.

**Public Services Department – Public Works Division
August 2023**

Wednesday 8-23-2023

- Changed junction box at SR-76 and Raymond Hirsch / Performed maintenance on bucket truck / Repaired potholes on South Palmers Chapel Road.

Thursday 8-24-2023

- Performed fleet maintenance on vehicle #1332 / Built rock storage bins and painted them yellow for safety / Re-organized Public Works Equipment so that it is more easily accessible and protected.

Monday 8-28-2023

- Repaired potholes on Marlin Road / String trimmed around the fence on Apache Trail where the sidewalk is closed / Picked up vehicle 1326 after repairs were made / Repaired Decorative Street Lights in the Parks Subdivision

Tuesday 8-29-2023

- Safety Committee meeting / Repaired Decorative Street Lights in the Parks Subdivision / Moved pallets of concrete to make room for Road Salt delivery / Reorganized trash carts to make room for saltboxes / Performed maintenance on salt boxes to be sure they stay in working order / Replaced junction box at SR-76 and Raymond Hirsch intersection.

Wednesday 8-30-2023

- Repaired red light at SR-76 and Raymond Hirsch Intersection / Installed Pug Milled Base Stone at construction entrance of Villages Court after receiving a complaint from a citizen about their car bottoming out when exiting construction drive to Calista Road / Reconfigured shepherds hook for Gridsmart Camera to allow a better view of the intersection / Devised a plan and reviewed plan for traffic control and South Palmers Chapel road repair job / Checked on billing issue regarding trash carts at 205 Overlook Court.

Thursday 8-31-2023

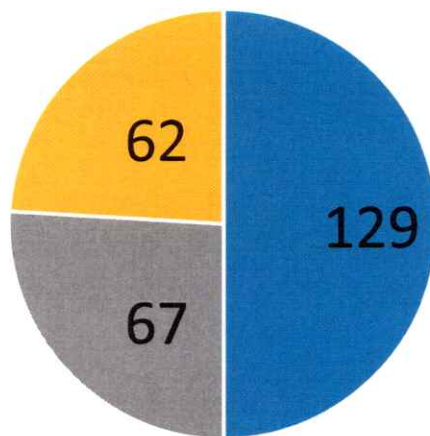
- Organized, loaded and prepared equipment for South Palmers Chapel Road repair project to occur on following Tuesday September 5th, Wired and installed pump for diesel hose sprayer / Set up Digital Message boards for Tuesday road work on South Palmers Chapel Road.

Street Name Sign MUTCD Compliance List

The purpose of this list is to track the updating and bringing into compliance The City of White House's Street name signs with the current requirements the Manual on Uniform Traffic Control Devices (MUTCD) Standards. Street name signs can no longer have all letters capitalized on the sign. (Harpers Way and Loves Lane Road Signs were installed in compliance with current MUTCD Standards).

NOTE: No Signs were installed in the month of August. Only signs in need of repair were replaced in the month of August.

Sign Replacement Graph



■ Total Signs To Be Replaced ■ Signs Replaced ■ Signs Left To Replace

Public Services Department – Public Works Division
August 2023

Public Works/Streets & Roads Division

Total Hours Worked	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	23-Jul	23-Aug	YTD 22/23
Street	8,134	9,364	8,741	10,229	9191.25	850	985	10,125
Facility Maintenance	3494	2187	1,227	1,137	887.25	34	71	1,120
Fleet Maintenance	1034	514	282	380	422.5	14	114	802
Meeting/Training	502	510	517	400	457	22	38	360
Leave	1,253	576	613	810	823	47	83	954.75
Holiday	795	470	385	555	545	50	0	405
Overtime	508.5	488	414	311	152.75	0	4	301
Administrative	385	698	803	867	1153.25	227	203	2,196
Drainage Work (feet)	0	906	2749	10	0	0	0	0
Drainage Man Hours	0	1470	1045	170	14	9	0	102
Debris Removed Load	0	100	35	44	0	0	0	0
Sweeping Man Hours	0	18	13	0	0	0	0	0
Mowing Hours	0	22	175	219	221	30	62	275.5
Curb Repair	0	0	0	15	0	0	0	0
Shoulder LF	0	4485	630	5	640	0	0	0
Shoulder Hours	0	155	160	49	176	0	0	0
# of Potholes	0	250	473	346	385	20	22	366
Pothole Hours	0	759	734	1,181	831.5	21	25	482.5
R-O-W Hours	0	2835	2416	4,027	3044.5	196	268	2,510
Sign/Repaired	0	120	91	84	63	10	14	109
Sign Work Hours	0	289	179	234	109	24	32	270.25
Salt Hours	0	10	143	24	76.5	0	0	78.5
Salt Tons	0	12	20	23	18	0	0	18
Decorative Street Light Hours	0	57	46	125	133.5	42	25	250.5
Traffic Light Hours	0	0	65	20	158	0	0	15

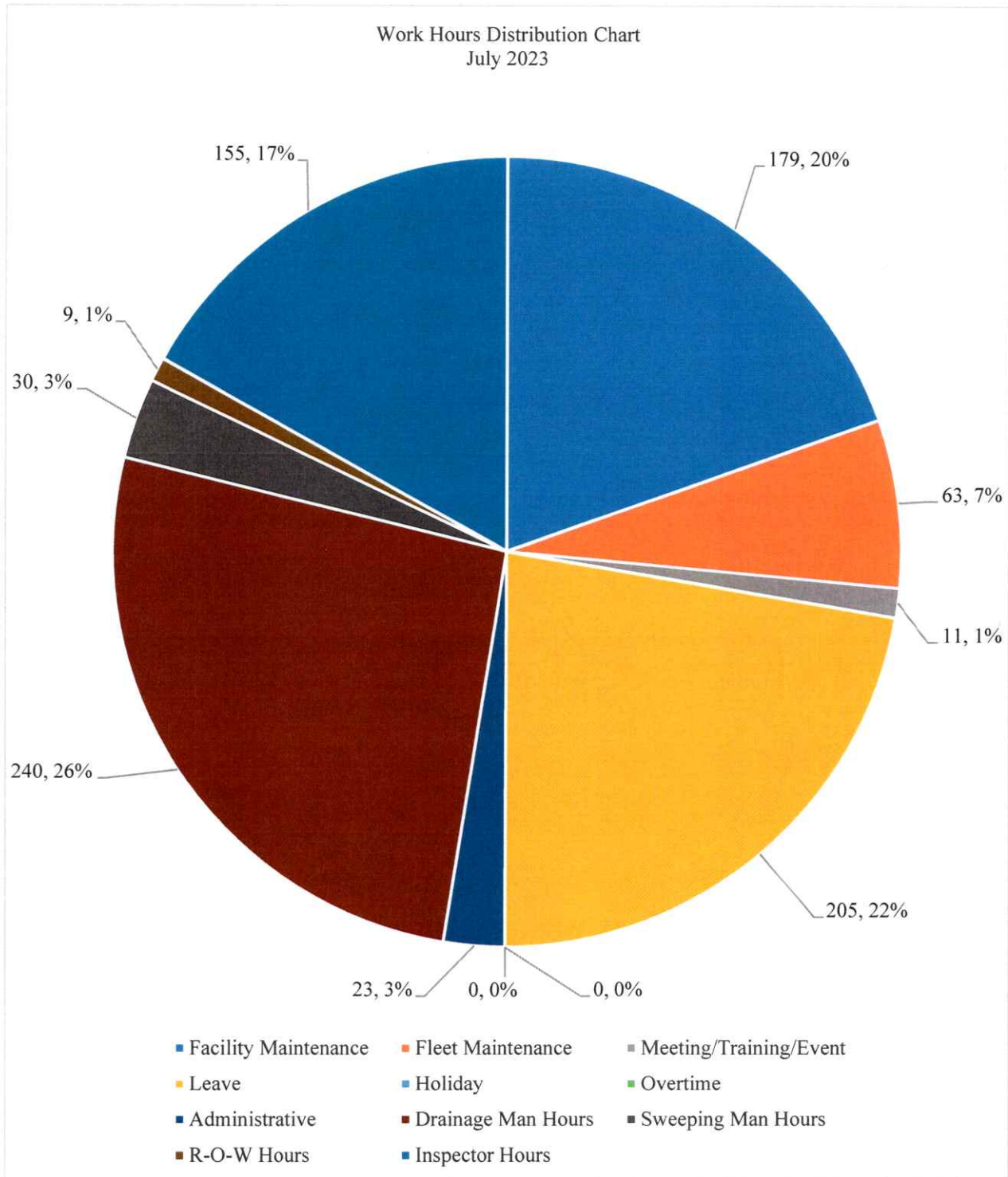
Sanitation Division

Sanitation Division	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	22-Jul	23-Aug	YTD 22/23
Total Hours Worked	2,685	3,634	4,406	4,024	4200.5	340	190	3,966
Facility Maintenance	3494	723	446	574	394.5	19	54	425
Fleet Maintenance	1034	488	445	331	294.5	8	19	196
Meeting/Training	502	265	130	135	127.5	3	3	119
Leave	1,253	428	700	476	336	90	35	549
Holiday	795	270	230	230	230	20	0	230
Overtime	508.5	119	4	12	39.5	0	0	16
Administrative	385	167	1	0	72.5	2	1	25
Sweeping Man Hours	0	1	0	0	0	0	0	0
Pothole Identification Hours	NEW					0	17	62
R-O-W Hours	0	166	30	97	170	7	1	125
Salt Hours	0	0	0	0	0	0	0	79
Salt Tons	0	0	0	0	0	0	0	15

Sanitation	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	23-Jul	23-Aug	YTD 22/23
Brush Collection Stops	5,944	6,080	5,605	5,620	5161	711	715	8,050
Brush Truck Loads	459	551	522	578	584	65	63	788
Leaves Pickup Bags	3741	3,542	3,422	3,535	2934	192	200	4,743
Brush/Leaves Hours	1366	1,492	1,239	1,300	1225.5	131	132	1,678
Litter Pickup Bags	334	507	546	511	456	20	57	681
Litter Pickup Hours	1147	1132	985	957	892	60	109	1,308

**Public Services Department – Stormwater Division
August 2023**

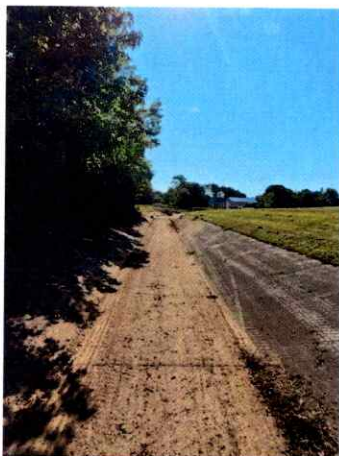
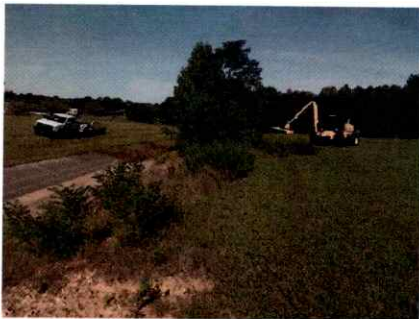
Total Hours Worked in The Stormwater Division were 915 hours. The chart below shows percentage of time spent on each task.



Public Services Department – Stormwater Division
August 2023

Monthly Work Log

WO073123003 Fire Hall #2 drainage system clean out.



**Public Services Department – Stormwater Division
August 2023**

WO073123004 128 and 132 Oak Park Court. The drainage was needing repair and regraded.



WO080123007 Wastewater line break at Briarwood. Prepped area for Sod.



Public Services Department – Stormwater Division
August 2023

WO080323001 427 Foster Dr. The drainage in the back of the property needed regraded.



WO080723014 725 Industrial Drive, the area where our customers drop off brush was washing out and could have caused vehicle damage. To correct the problem, we added 55 foot of drainage pipe and formed ditches on both side of the road



Public Services Department – Stormwater Division
August 2023

WO080823003 (Accela Drainage Request #14145210 123 Pleasant Lane. The sewer drain in the cul-de-sac has been run into by the trash or recycling truck enough that the grate busted and it cracked and lifted the curb attached to the driveway.



WO080923005 During safety stand down we mowed and graded a 200 feet area to add additional parking for vehicle's



Public Services Department – Stormwater Division
August 2023

WO081423005 Illicit Discharge 206 Knight Circle. Road builder paving was parking on knight circle and leaving chemicals all over the road. Public works put in a no parking sign.



WO081523003 200 Laura Drive, cross drain under the road was buried and clogged.

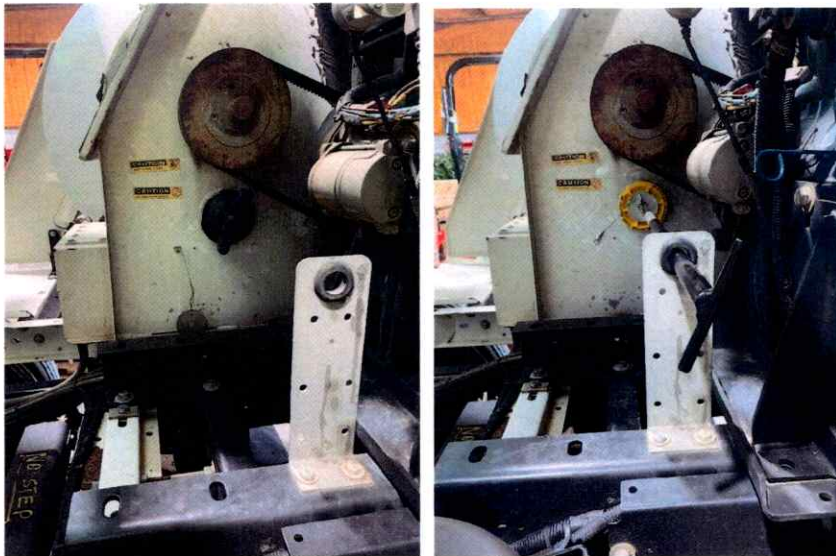


Public Services Department – Stormwater Division
August 2023

WO081623002 309 Shady Lane, the drain in the yard was washing out. Repair with concrete and dirt.



WO081623006 Preventative Maintenance on Street Sweeper I notice a safety issue of us having to get into the hopper area to remove the plug for daily cleaning. We did some recharge and found that the proper system was removed and we order the correct parts to correct the safety issue and stop personal from getting into the back of the street sweeper.



Public Services Department – Stormwater Division
August 2023

WO082123001 200 Laura Drive, White House, Tennessee 37188. Homeowner stated flooding when it rains. After inspection found cross drain was clogged. Clean and reshape ditch.



WO082323001 423 and 427 Foster Drive, we reshaped the drainage and the big heavy rain washed out the work had to redo the area.



Public Services Department – Stormwater Division
August 2023

WO082423004 427 Industrial Drive, Stormwater and Streets and roads worked together and build teamwork, equipment operation, rigging, communication. By building a new rock bind and cleaning up the area around the antenna.

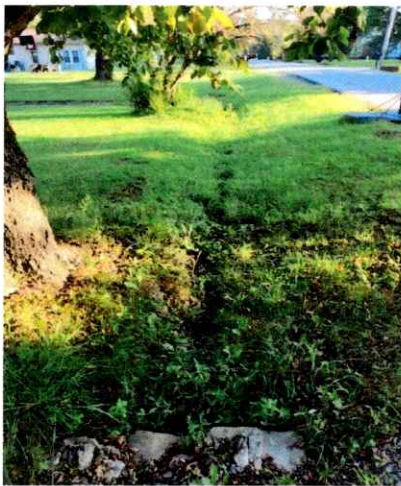


WO082823001, 311 Oakdale Dr. - Standing water in back yard. Cleaned and reshaped ditch.



**Public Services Department – Stormwater Division
August 2023**

WO082923001, 122 Highland Dr. - Standing water in front yard. Cleaned and reshaped ditch.



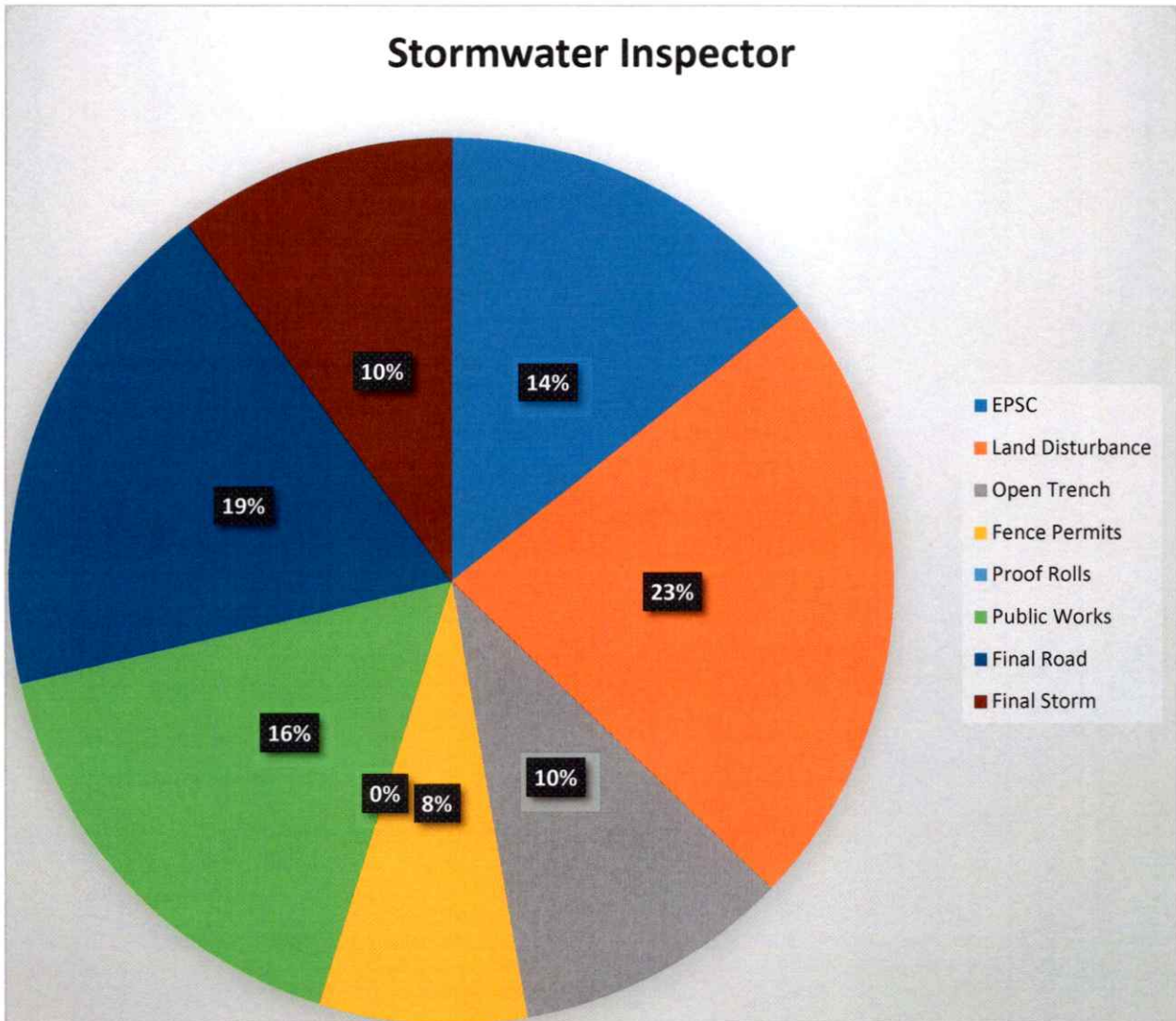
WO083023005, Tison Ln. – Mowing



**Public Services Department – Stormwater Division
August 2023**

Inspector Notes

EPSC Site Inspections	34
Land Disturbance Inspections	54
Open Trench Inspections	24
Fence Inspections	18
Proof Rolls	0
Public Works Inspection	39
Final Storm	44
Final Road	44
Total Inspections	257



Public Services Department – Stormwater Division
August 2023

Daily Work Log Highlights:

Aug. 1 – Pre-Construction Meeting for 200 Cardinal Dr. Open trench Inspection at Legacy Farms and Core5. Land Disturbance Inspections at Legacy Farms. Form inspections at Willow Grove. Moved equipment twice for the Maintenance Crew.

Aug. 2 – Finals at Willow Grove. Updated Monthly reports, inspection logs, work orders, and notes.

Aug. 3 – Open trench at Core 5. Form inspections at the Parks. Final Inspections at The Parks.

Aug. 7 – Paid Time Off

Aug. 8 – Moved Equipment for Maintenance Crew. Open Trench at Core 5 and Jackson Farms. Final inspections at the Parks. Interviews at the end of the day.

Aug. 9 – Open trench inspection at Core5, Jackson Farms, Summerlin. Final Inspections at Legacy Farms. Form Inspections Willow Grove. EPSC inspections at Pinson Pointe, Legacy, Parks, WHHHS, Jackson, and Core5.

Aug. 10 – EPSC Inspections at Dorris PH.1 and Rec. Center. Land Disturbance Inspections. form Inspection at Willow Grove.

Aug. 14 – Land Disturbance inspections at Copes Crossing, Summerlin, Sage Farms, and The Parks. EPSC Inspections at Sage Farms Development, Sage Farms Residential, Summerlin, and Willow Grove. Form Inspections at Summerlin, WWTP, Willow Grove, and The Parks.

Aug. 15 – Final Inspections at Fields at Oakwood. EPSC Inspections at Springbrook, Copes Crossing, Fields at Oakwood.

Aug. 16 – Open Trench at CORE5. Land Disturbance Inspections at Fields. Form Inspections at Willow Grove, Legacy Farms, and Copes Crossing.

Aug. 17 – Open Trench at CORE5 and Legacy Farms. Final Inspections at Willow Grove. Form Inspections at Legacy Farms and Willow Grove. State of the City Meeting.

Aug. 21 – Moved Equipment for the Maintenance Team. Updated Documentation and Work Logs. Uploaded CCTV footage for Summerlin. EPSC inspections for WHIS, HWY 31W fuel Station, Cardinal Point, COWH Tennis Courts, Calista Farms, and Highland Park.

Aug. 22 – Pre-Construction Meeting for Marlin Pointe and The Mill. Final Inspections at The Parks. State of the City Meeting.

Aug. 23 - Form Inspections at Willow Grove, Sage Farms, and Fields at Oakwood. Open Trench at Jackson Farms and Springbrook.

Aug. 24 – Land Disturbance Inspections at 711. Open Trench Inspection sat CORE5. EPSC Inspections at White House Assisted Living, Frey Branch, Cardinal Point, Cambria Ph.3, CORE5.

Aug. 28 – Land Disturbance Inspection at 711, Willow Grove and Copes Crossing. Reviewing Fence Permit information for Terex. Final Inspections at Fields at Oakwood and Copes Crossing.

Aug. 29 – Moved Equipment for the Maintenance Team. Pre-Construction Meeting with SRM. Training Greg. Issued NOV for Dorris 2.

Aug. 30 – Issued NOV for Exotic Marble. Met Safe Harbor and Kinder Morgan Representative's on-site to discuss EPSC over Easement in Marlin Pointe. Form Inspections at Legacy. Training Greg.

Aug. 31 – Form Inspections at Summerlin. Open Trench Inspections at Legacy Farms. Final inspection at NPC in-fill lot.

Total Monthly Inspector Hours:

Regular Hours	141.0
Overtime Hours	4.5
Paid Time Off	9.0
Holiday	0.0
Total Hours	154.5

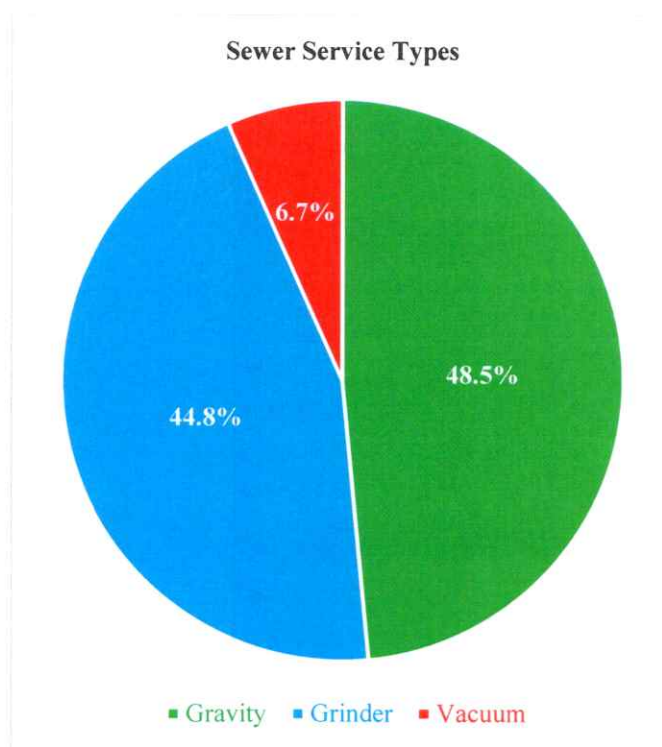
**Public Services Department - Wastewater Division
August 2023**

Collections System Activities:

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **August 31st, 2023**, City personnel count a total of **6,657** sewer system connections, with **20 new** applications for service in **August 2023**. Totalized counts of each type of connection are provided below:

Gravity Sewer Connections	3,228
Low-Pressure Grinder Sewer Connections	2,984
Vacuum Sewer Connections	445

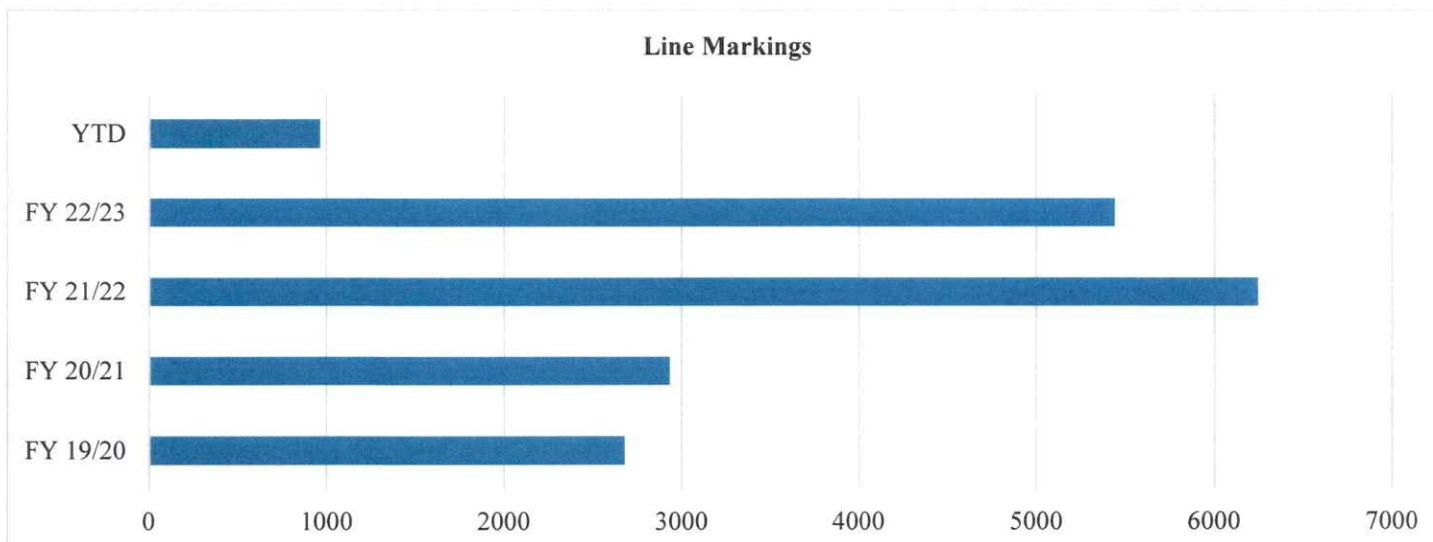
The City counts **187** commercial grinder stations, **2,795** residential grinder stations, and **28** major lift stations integrated into our system.



811 Utility Locate Service:

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task: This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-marking in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities.** Total requests decreased slightly in the 2022/2023 fiscal year, but remain nearly double 2020/2021 levels.

Line Markings	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>August 2023</u>	<u>FY 23/24 YTD</u>
Tennessee 811	2680	2933	6245	5441	565	964



**Public Services Department - Wastewater Division
August 2023**

<u>Lift-Station Repairs</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>		<u>Aug 2023</u>	<u>FY 23/24 YTD</u>
Union Road	6	9	0	0		0	0
Summerlin	5	22	0	0		0	0
Settlers' Ridge	1	1	1	1		0	0
Willow Grove	n/a	n/a	n/a	n/a		0	0
Cope's Crossing	8	6	9	9		0	0
Cambria	4	3	4	4		0	0
Belmont Lodge Apartments	n/a	n/a	0	0		0	0
Kensington Green	1	0	0	0		0	0
Meadowlark Townhomes	n/a	n/a	0	0		0	0
Meadowlark	2	1	1	1		0	0
Sage (aka Hester)	1	0	0	0		0	0
Loves Truck Stop	0	0	3	3		0	0
Highway 76 (aka Springfield)	1	0	0	0		0	0
Portland	0	1	0	0		0	0
North Palmers Chapel Vacuum Station	3	1	7	7		0	0
Villas at Honey Run	n/a	n/a	1	1		0	0
31W Apartments	n/a	n/a	0	0		0	0
Calista Apartments	n/a	n/a	0	0		0	0
Calista Vacuum Station	2	1	9	9		1	1
Concord Springs	0	0	2	2		0	0
Fields at Oakwood	n/a	2	2	2		0	0
Los Jalapenos	n/a	n/a	0	0		0	0
Mt. Vernon Apartments	n/a	n/a	0	0		0	0
Grove at Kendall	n/a	n/a	0	0		0	0
Wilkinson Lane	3	1	3	3		0	0
Heritage High School	1	0	0	0		0	0
Legacy Farms	n/a	n/a	0	0		0	0
The Parks #1	0	0	0	0		0	0
Treatment Plant	6	3	0	0		0	0

Public Services Department - Wastewater Division
August 2023

SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

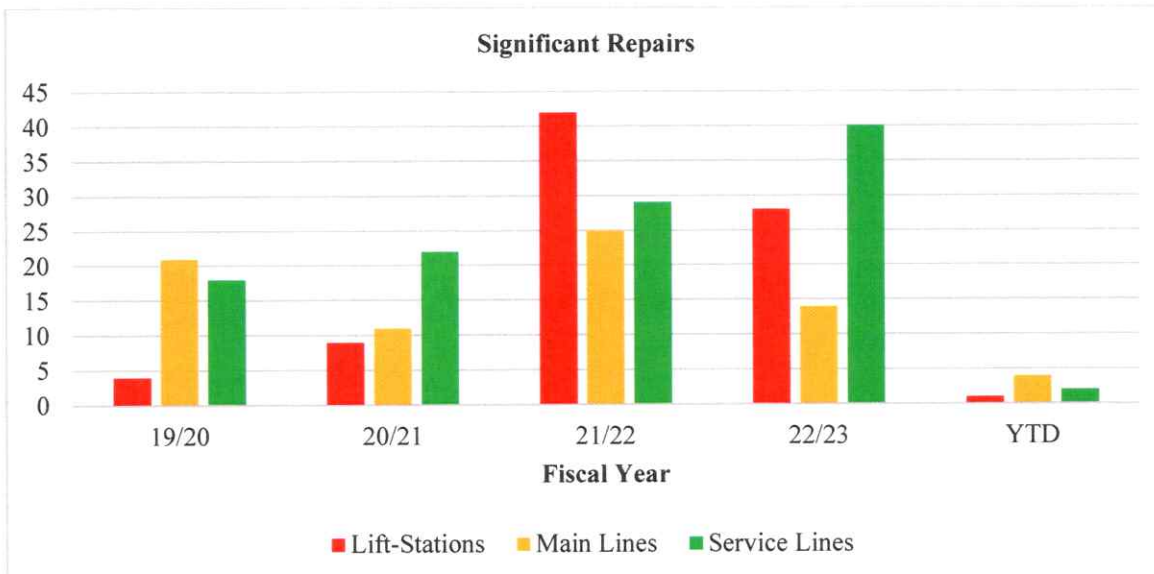
Major Alarms:

Calista Vacuum Station: Vacuum pump #3 suffered a catastrophic overheat due to an oil seal failure. A replacement pump was ordered and installed, and the station is now functioning normally.

System Repair Goals:

The goal is to minimize failures with the major lift stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last four (4) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of the lift stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

<u>Repairs</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>		<u>Aug 2023</u>	<u>FY 23/24 YTD</u>
Major Stations	4	9	42	28		1	1
Main Line	21	11	25	14		2	4
Service Line	18	22	29	40		1	2

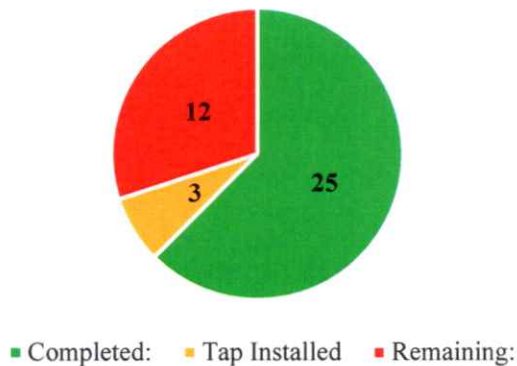


Public Services Department - Wastewater Division
August 2023

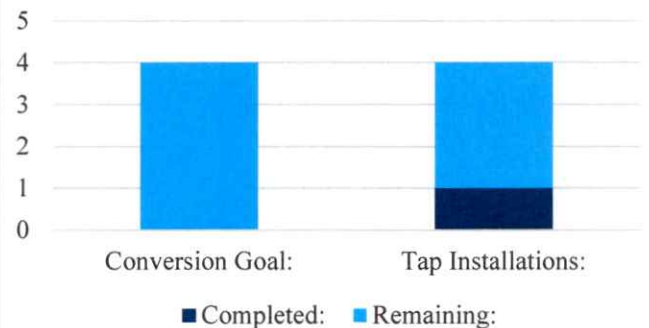
Ongoing Projects:

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City's sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. **Phase-1 (from the intersection of DeeCee/SCT to the end of Hester Dr) has been fully completed. Phase-2 (Hester Dr to the intersection of Sage/Cardinal) pipe installation and site cleanup is complete, and is only pending final pavement patching of Sage Rd to close out. Phase-3 bids were opened on May 1st, and the bid has been awarded to Twin States. Pipe materials and fittings have been delivered and staged, and we are anticipating work to begin on the project within the coming weeks. Phase-3 will run from the intersection of DeeCee Ct and SCT Dr to the Wastewater Treatment Plant located at the end of Industrial Dr.**
- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pumps #2 and #3, and a splined coupler failure in both pump #1 and pump #2. We are sending pumps #2 and #3 back to the manufacturer to discover the cause of the failure, and for a quote on repairs. The replacement cost for a new pump is approximately \$30,000. **One of the older model Busch pumps previously removed from the station has been retrofitted as a replacement until the Mink pump can either be repaired or replaced. A second Busch pump has been rebuilt by the manufacturer and installed, and the station is currently operating normally.**
- 3. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Four (4) full conversions are planned for the FY23/24 fiscal year, with one of the conversions already having a tap installed. **A total of 25 projects have now been completed on the list of 40.**

Total Planned Septic-to-Sewer Conversions:



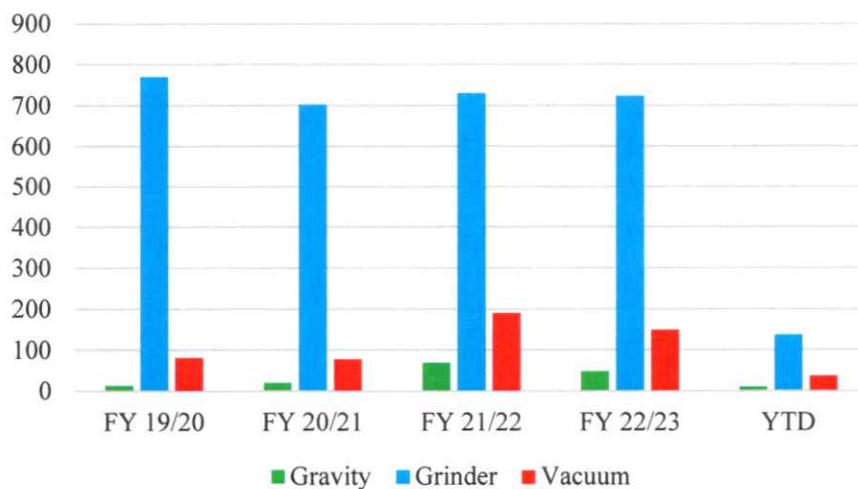
Septic-to-Sewer Conversion Goals
(FY-2023/2024)



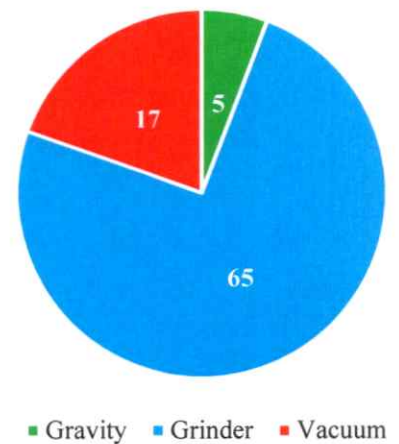
**Public Services Department - Wastewater Division
August 2023**

<u>Work Orders</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>		<u>Aug 2023</u>	<u>FY 23/24 YTD</u>
Vacuum System Service Request	82	78	191	149		17	37
Gravity Service Request	13	20	69	48		5	10
Low Pressure Service Request	770	702	730	723		65	136
Total Pumps Replaced	449	492	472	459		37	78
Total Pumps Rebuilt	n/a	135	114	30		0	15
Total Warranty Pumps Returned	n/a	n/a	129	125		12	17
Grinder Tank PM Program	267	219	117	132		12	25
Open Trench Inspections	226	409	702	653		54	160
Final Inspection for New Service	110	248	405	489		59	101
Grease Trap Inspections	n/a	n/a	n/a	162		22	39
Sanitary Sewer Overflow (SSO)	49	19	28	14		2	5
Odor Complaints	43	35	22	28		5	10

Sewer Service Calls by Connection Type (YTD)



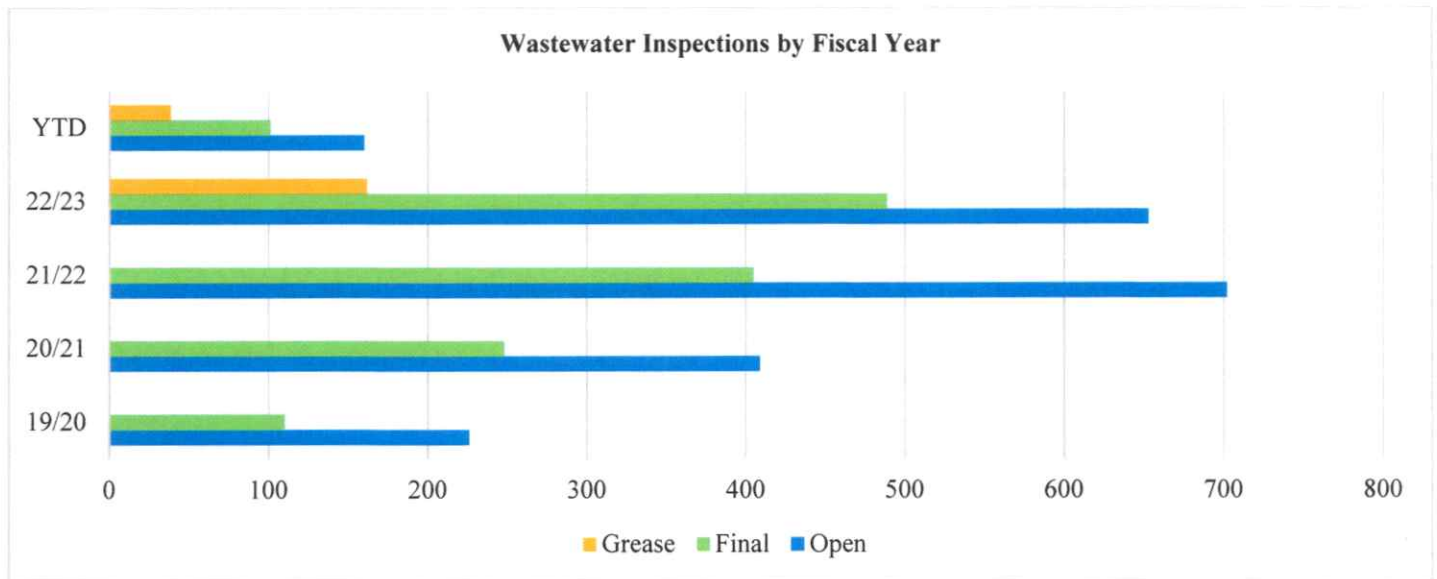
Sewer Service Calls by Connection Type (August 2023)



Public Services Department - Wastewater Division
August 2023

New Constructions and Inspections:

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for the last 5 years.

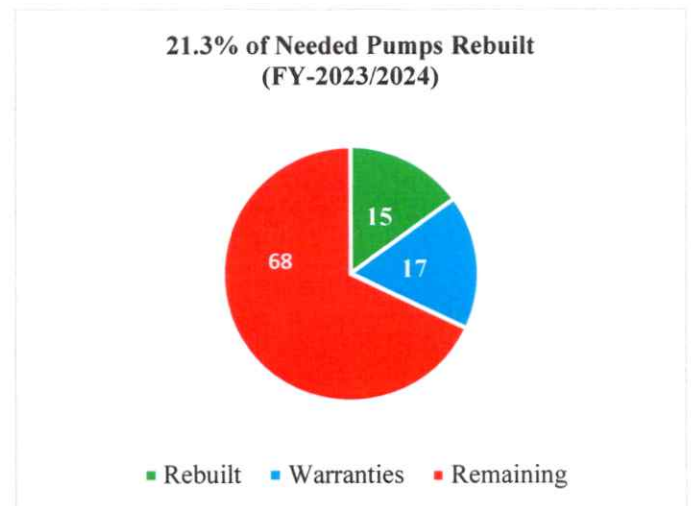


Pump Rebuilds:

The capital outlay budget was designed for a total purchase of 350 new E-One grinder pumps for the 2022/2023 Fiscal Year, though product price increases reduced the total number of anticipated new pumps to approximately 325. However, **459** grinder pumps were needed to meet all the service call requests for the year, and supply-chain issues led to long delays in receiving new pumps that were on order. To supplement the amount of pumps on-hand, the department rebuilt **30** pumps throughout the year, in addition to **125** warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2023/2024 fiscal year was again designed for the purchase of approximately 325 new pumps, though the City was able to secure better pricing for a brief window to enable the purchase of 400 pumps, with an anticipated need for approximately 475 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps). As such, the City is targeting to rebuild a minimum of 100 pumps throughout the year for buffer.

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There have been an abnormally high number of warranty-returns in the last three years caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



Public Services Department - Wastewater Division
August 2023

Treatment System Activities:

Wastewater Treatment Plant Goals:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

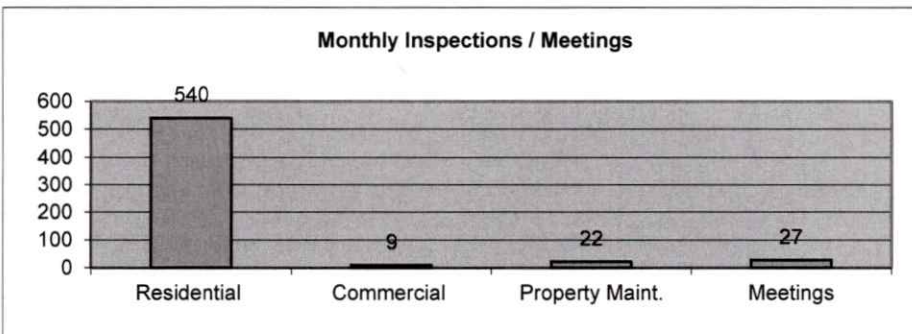
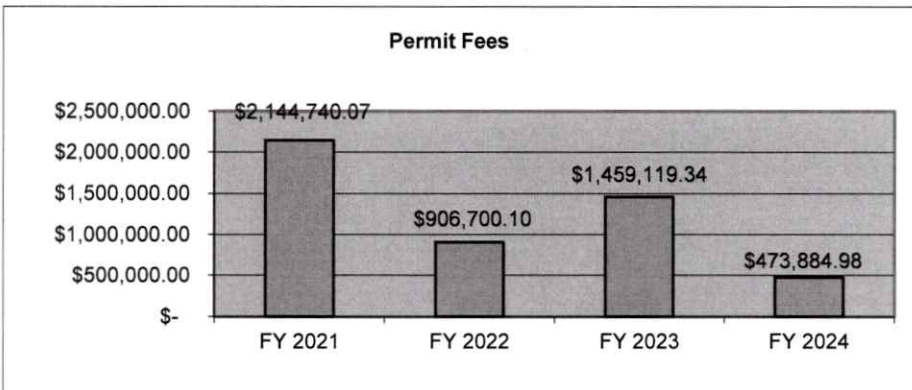
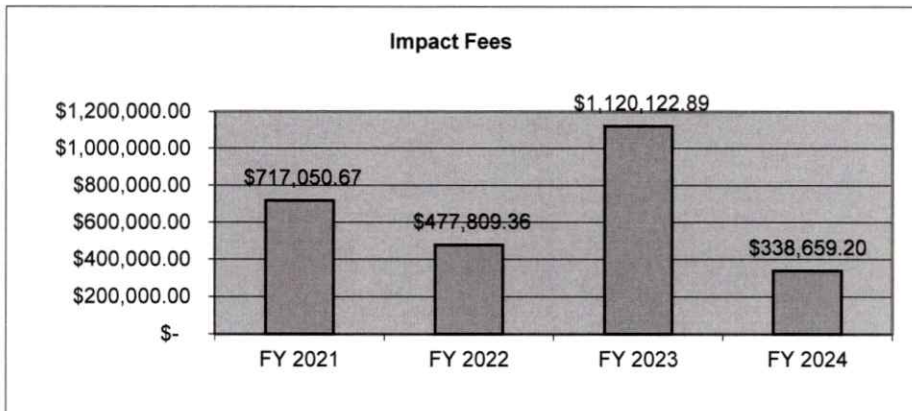
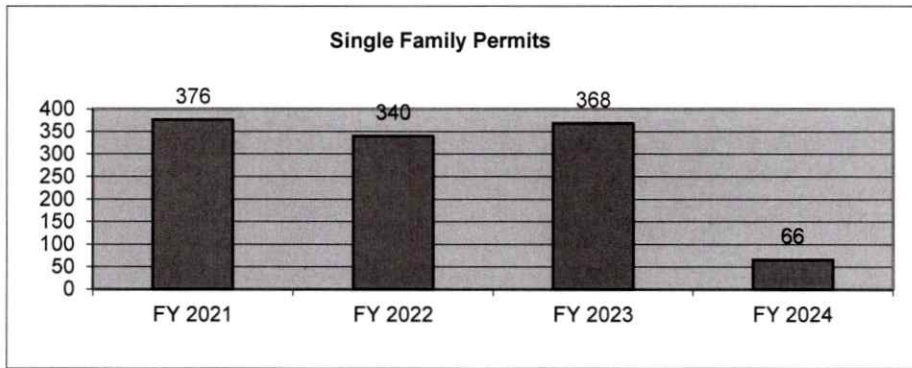
<u>Parameter</u>	<u>May - 23</u>	<u>Jun - 23</u>	<u>Jul - 23</u>	<u>Aug - 23</u>	
Flow – To Creek	0.449 MGD	0.506 MGD	0.619 MGD	0.571 MGD	MGD = Million Gallons/Day
Flow – To Spray Field	0.000 MGD	0.000 MGD	0.000 MGD	0.000 MGD	
Total Flow Through Plant	0.449 MGD	0.506 MGD	0.619 MGD	0.571 MGD	
Capacity	1.400 MGD	1.400 MGD	1.400 MGD	1.400 MGD	
% of Plant Throughput	32.1%	36.1%	44.2%	40.8%	(0.571 MGD) / (1.400 MGD)
Actual Capacity	1.120 MGD	1.120 MGD	1.120 MGD	1.120 MGD	(1.400 MGD x 80%)
% of Allocated Capacity	40.1%	45.2%	55.3%	51.0%	(0.571 MGD) / (1.120 MGD)
Rainfall	7.23"	3.48"	5.64"	5.45"	

	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>		<u>Aug 2023</u>	<u>FY 23/24</u> <u>YTD</u>
Effluent Violations	12	7	32	25		1	2

- Violations:** One violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility.
- TDEC Order and Assessment:** On July 15th, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within "significant compliance" of the facility's permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29th, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the "significant compliance" period to begin one (1) year after completion of construction, to allow for the influence of the old facility's treatment effectiveness on annual rolling averages to be completely phased out. **The City received written confirmation of this arrangement from TDEC on August 7th, 2020.**
- Peracetic Acid:** TDEC has approved our use of PAA as the method of disinfection and has modified our NPDES permit accordingly. The PAA feed rate is operating at a constant **2.20** parts per million (ppm). The average residual was **0.05** PPM with a max residual of **0.19** PPM. ***Last month the feed rate was 2.20 ppm.***

Our TDEC permit states in part that, "The concentration of the E. Coli group after disinfection shall not exceed **126 CFU's** (colony forming units) per 100 ml." Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our E Coli testing for the month was an average of **22.59 CFU's** with a maximum of **101.7 CFU's** which is well below the limit. ***Last month the average was 29.90 CFU.***

Planning and Codes Department
AUGUST 2023



Planning and Codes Department
AUGUST 2023

	Month	FY2024	FY2023	FY2022	FY2021
MEETING AGENDA ITEMS#					
Planning Commission	10	17	91	67	74
Construction Appeals	0	0	0	0	0
Zoning Appeals	0	0	6	5	4
Tech. Review/Study Session	0	0	0	5	2
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	28	66	368	340	376
Multi-Family Residential	0	0	226	0	22
Other Residential	9	21	96	89	83
New Commercial	4	4	7	7	6
New Industrial	0	0	0	0	0
Other Com/Ind	2	4	51	25	23
Sign	0	0	22	11	17
Occupancy Permits	30	57	397	319	400
Other	0	1	31	11	12
BUILDING INSPECTIONS					
Residential	540	955	4885	5452	2621
Hours	135	342.5	2250.5	1367	533
Commercial /Industrial	9	19	125	139	92
Hours	2.25	7.25	125	139	92
CODE ENFORCEMENT					
Total Cases	22	39	35	98	179
Hours	5.5	14	35.75	70.24	86.75
Complaints Received	22	39	199	55	41
MEETINGS					
Administration	7	13	80	117	72
Hours	1.75	4.75	86	127	70
Planning	14	27	112	127	53
Hours	3.5	10	116.5	96	50
Codes	6	6	10	8	11
Hours	6	6	13	10	9
FEES					
Permit Fees	\$297,214.98	\$ 473,884.98	\$ 1,459,119.34	\$ 906,700.10	#####
Board Review Fees	\$200.00	\$ 800.00	\$ 18,050.00	\$ 14,100.00	\$84,775.00
City Impact Fee	\$196,539.20	\$ 338,659.20	\$ 1,120,122.89	\$ 477,809.36	\$717,050.67
Roads	\$32,116.00	\$ 75,702.00	\$ 323,964.51	\$ 664,873.38	\$301,769.60
Parks	\$33,292.00	\$ 78,474.00	\$ 291,189.00	\$ 114,114.00	\$ 150,326.00
Police	\$78,979.60	\$ 111,127.60	\$ 239,697.73	\$ 125,535.54	#####
Fire	\$52,151.60	\$ 73,355.60	\$ 169,728.00	\$ 76,498.26	\$ 79,900.66
OTHER ITEMS					
Subdivision Lots	0	0	0	0	235
Commercial/Ind. Sq Ft	69,848	0	0	15,216	214,206
Multi-Family Units	0	0	22	0	96
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 35	\$ 19,462,307.74		\$3,374,092.67	\$1,633,984.00	\$922,141.63
Workings Days in Month	19		17	16	15

**Parks, Recreation, & Cultural Arts Department
August 2023**

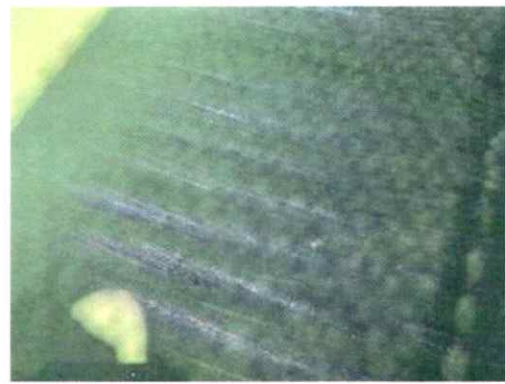
Update on ongoing projects:

Soccer Complex Renovation Phase II

- Bid opening on August 28th – Low bid came in at approximately \$2.9 million (Rogers Group) – we budgeted \$1.3 million
- Considering we started the grant process back in 2020, and turned in our budget of \$1.3 million at the time, we are asking planning to ask TDEC if they will consider upping their allocation to us so we can fund this project.
- Regardless, we will have to wait until we have more funds in order to do the project.
- We have until August 2025 to complete the project, so we still have plenty of time to get it done, it will just require us to pour all of our park sales tax funds into this one project for the next couple years.

Tennis Courts

- Fabric has been installed and half-moons have been completed
- Surfacing has not been repaired yet
- Ribbon Cutting date set for October 6th at 4pm



Splash Pad Maintenance Building

- Block work for the walls have started going up and nearly complete
- No news on when the brick is expected to come in



Parks, Recreation, & Cultural Arts Department
August 2023

Rec Center

- Dirt work/grading continued this month
- Rain has continued to stifle progress especially in the NW corner as it sees minimal light or wind but plumbing and storm piping have been able to get going and some footings have been dug and poured and rebar installed for the retaining walls.
- Parking lot binder has not been replaced yet – still discussing options



Master Plan

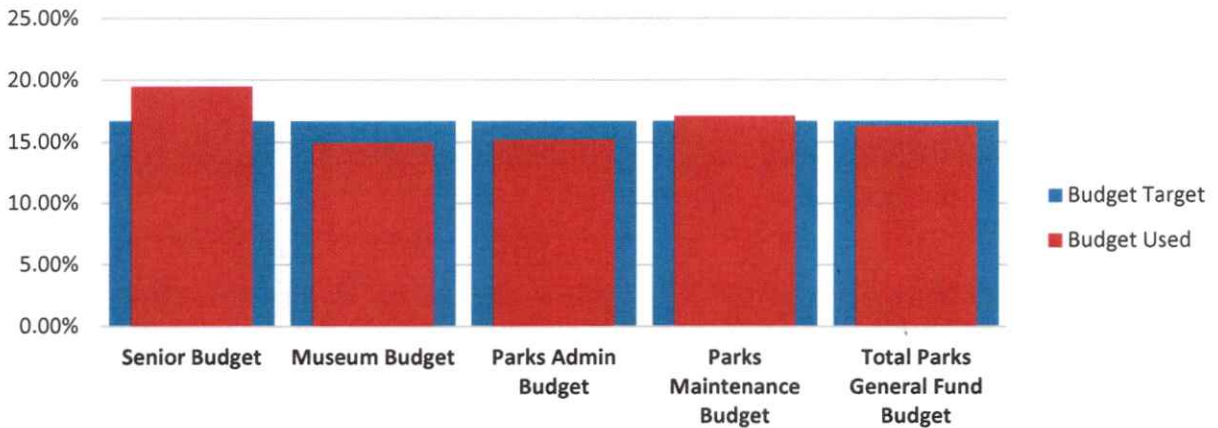
- RFP's due September 6th
- Committee Review September 12th
- If all goes well, we will have it on the September BMA meeting

List of upcoming projects yet to begin:

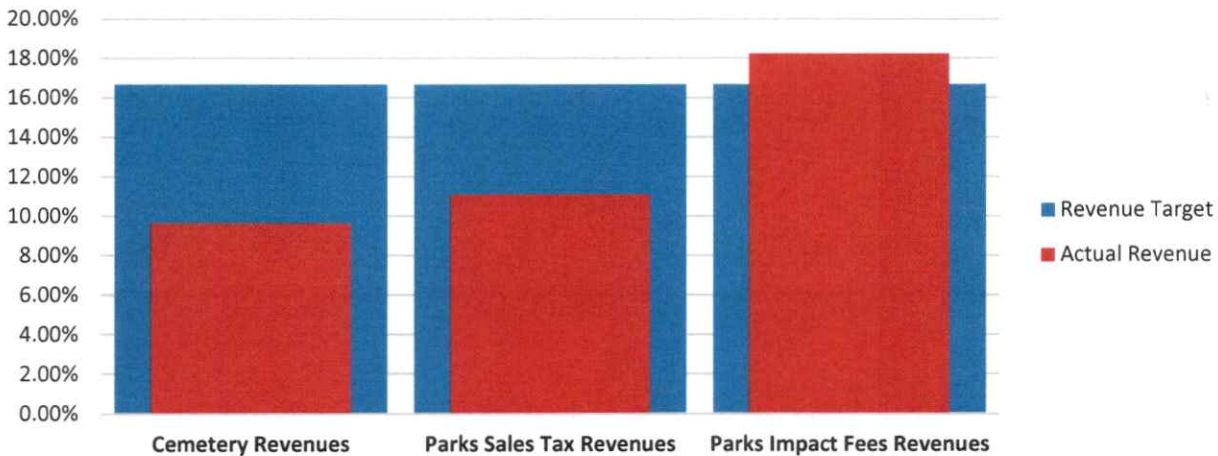
- *Parks Truck* – hoping to have more clarity on this next month as the state has to approve the new rates
- *Municipal Park Sign Renovation*
- *Maintenance Building Lean-To*
- *Dirt for Laser Grading & Sand for Top Dressing*
- *HVAC Unit for Museum*
- *(2) Zero-Turn Mowers*

Parks, Recreation, & Cultural Arts Department
August 2023

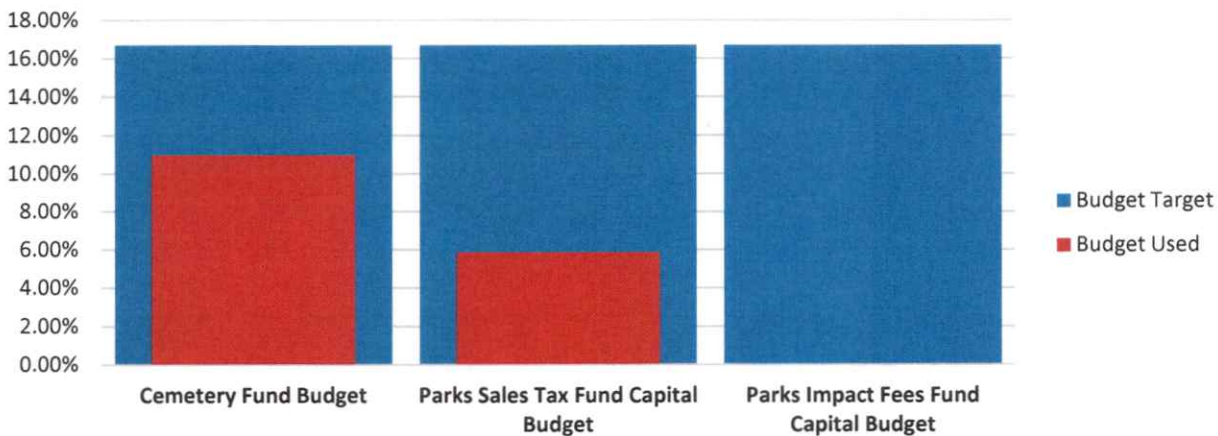
General Fund Budgets



Special Funds Revenues



Special Funds Budget



**Parks, Recreation, & Cultural Arts Department
August 2023**

Recreation- Assistant Director

Adult Athletics

4v4 Co-ed Sand Volleyball

- First Games played 08/13
- 4 Teams registered

Adult Softball: Registration ongoing

- Registration closed 08/17
- 6 Teams Registered

Youth Athletics

Volleyball:

- First games- 08/22 & 08/24

Baseball

- First games- 08/26

Special Events

Bike Parade- October 7th 10:30 am at Municipal Park

- Registration opened: 08/20

Prepped Trail of Treats

- Adjusted location (WH Municipal Park) and Layout

Other

Submitted Word on White House pages

Open gyms: Average total per a day

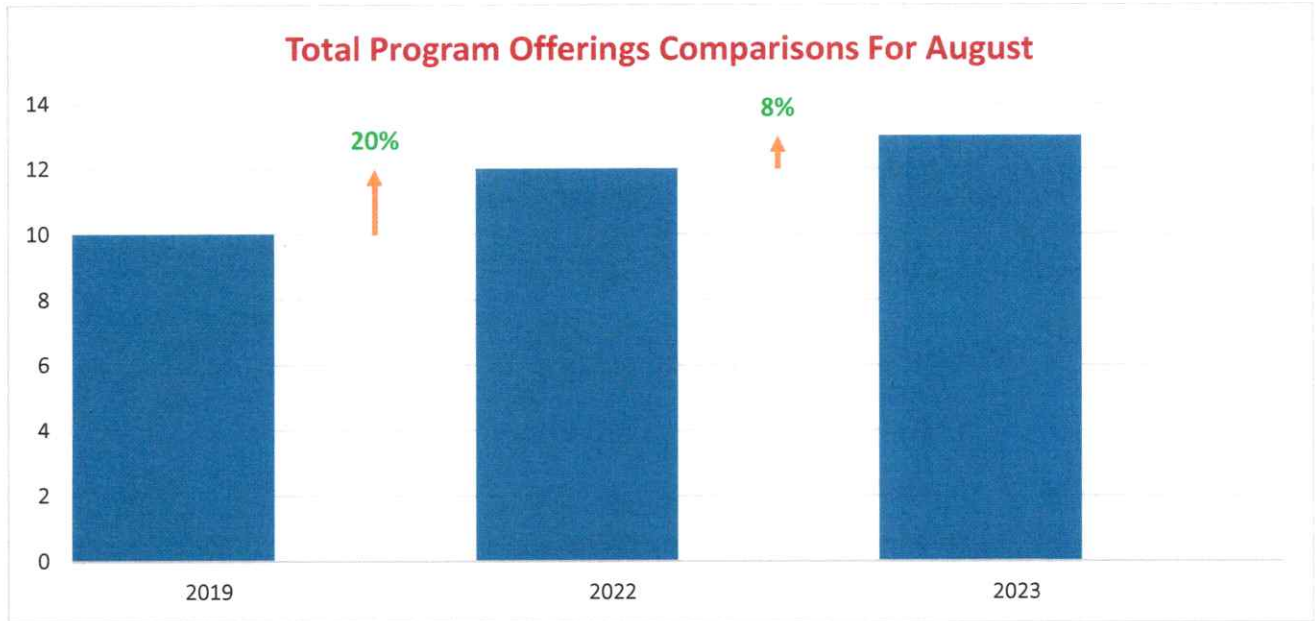
- Pickle Ball Open Gym
 - Tuesdays- 20
 - Thursdays- 25
- Open Gym Basketball – 11

Social Media & Website

- Facebook (1 Year of having the Facebook page published)
 - 738 Followers
 - Reach: 4,754
 - Total posts for July: 12
 - Best Performing Post: Basketball Registration post

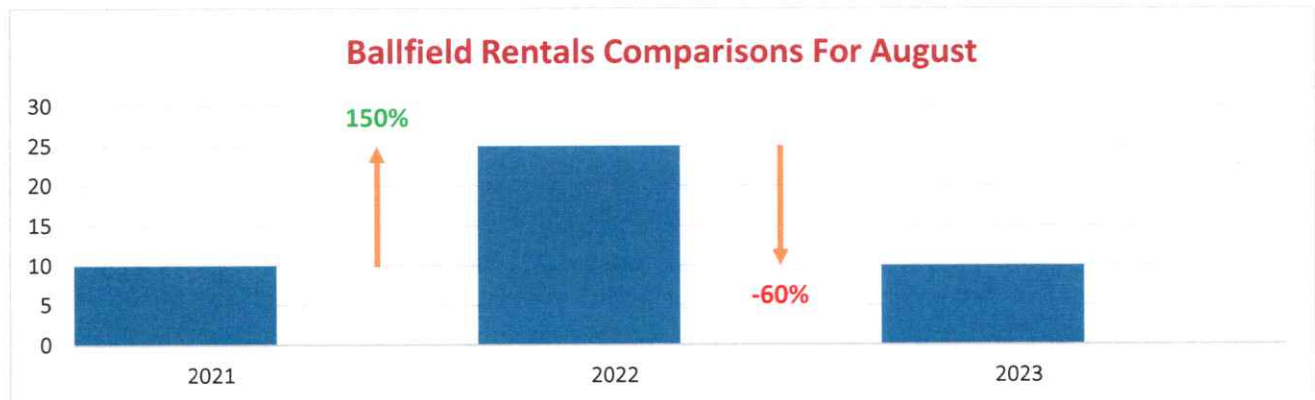


**Parks, Recreation, & Cultural Arts Department
August 2023**

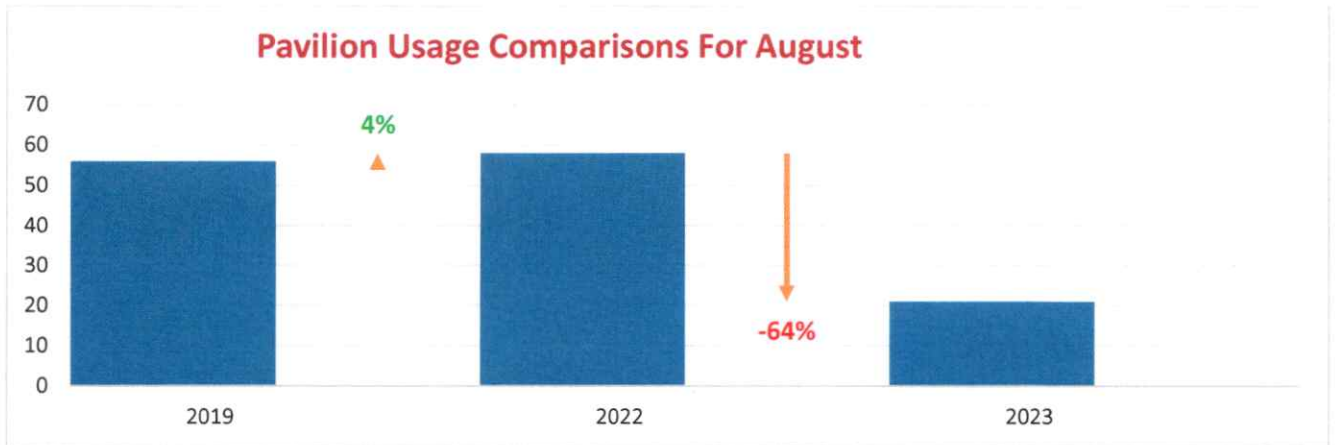
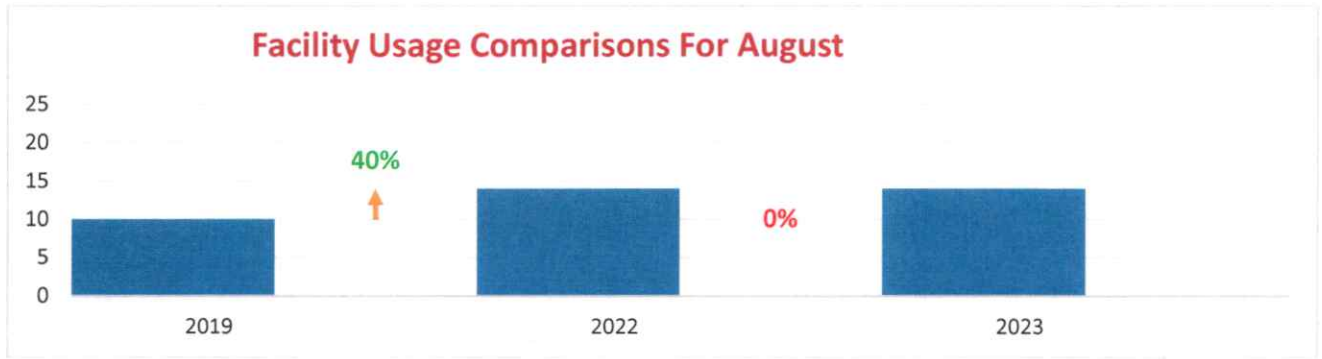


Maintenance

- Cleaned up the Veterans Memorial Trailhead. We trimmed shrubs and put down new mulch.
- We cut a bunch of low limbs to help us out when mowing. We trimmed limbs at the front of park, back of park, dog park and cemetery.
- Added fresh playground mulch under swings at the park and Northwoods.
- Sprayed round up to help with weed eating. we sprayed sidewalks, curbs, fences and culverts.
- Cut down and hauled off two dead trees at the front of the park.
- Bush Hogged overgrown area in the overflow lot at the soccer complex.
- Cut out and added new pavement to a damaged spot on the nature trail. We worked with Public Works on this project.
- With all the rain in August we had almost 300-man hours of mowing this month.
- Soccer Tournament and Warrior Bowl



Parks, Recreation, & Cultural Arts Department
August 2023



Museum

Volunteers

The museum volunteers and I are working on organizing the workroom and preparing for The Gathering at the White House Inn and presenting for a home school group at the museum. The museum volunteers have provided 21 volunteer hours to the museum this month.

Exhibits

The works of JT Albert are now on display until end of 2023.

Tours at Museum

Tours were given to walk ins. Friday, August 25, Homies of Hendersonville homeschool group reserved a museum time in which the volunteers and I had four groups rotating through four stations in the museum. White House history was presented in three of the stations and the forth station was a craft where the scholars created an early form of animation called thaumatrope.

Building Maintenance

The building received water damage in bathroom hallway from the upstairs air conditioning drainage.



Parks, Recreation, & Cultural Arts Department
August 2023

Events and Meetings Assisted with and/or Attended

August 3 – Ribbon Cutting Pettit Heating & Cooling

August 8 – Ribbon Cutting Unlock University

August 10 – Ribbon Cutting Los Altos Ranch Market

August 14 – Chamber Monthly Luncheon with Mike Keith

August 16-18 – Attended the TCCE Annual Meeting in Kingsport TN

August 22 – Power Hour at Deja Moo

August 25 – Homies of Hendersonville Homeschoolers. The group reserved the museum.

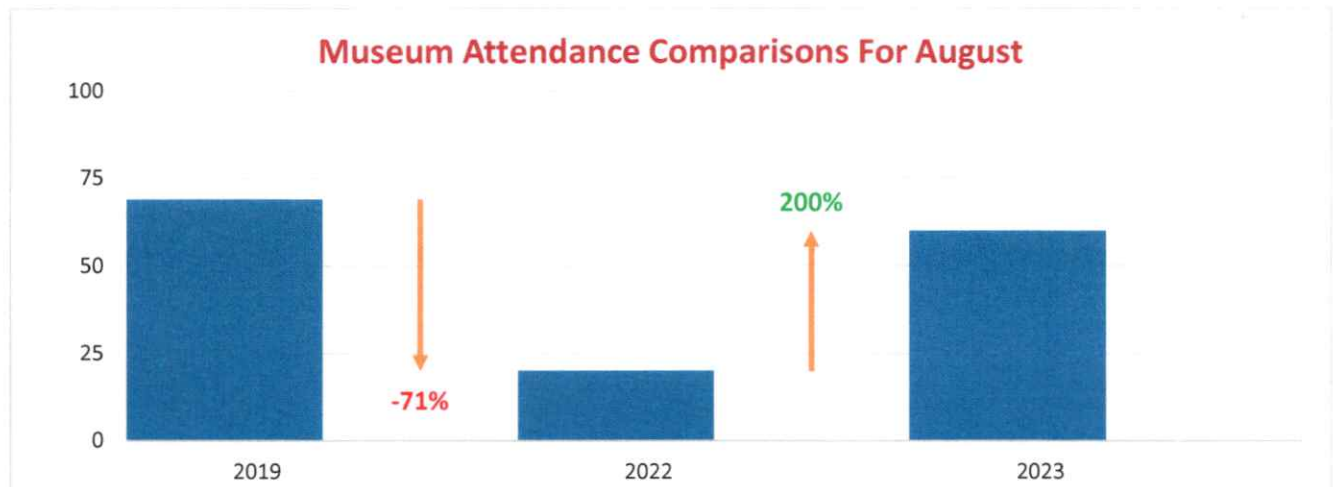
August 26 – Music Under the Stars with Kruise Kontrol

August 29 – Thrive Set up and Clean up

August 30 – Ribbon Cutting Wildflower Cakepops

Visitors' Center and Museum Attendance

Visitors' Center Only	Visitors' Center and Toured Museum	Museum Only	Total Museum Visitors	Off Site Presentations Attendees
2	8	52	60	

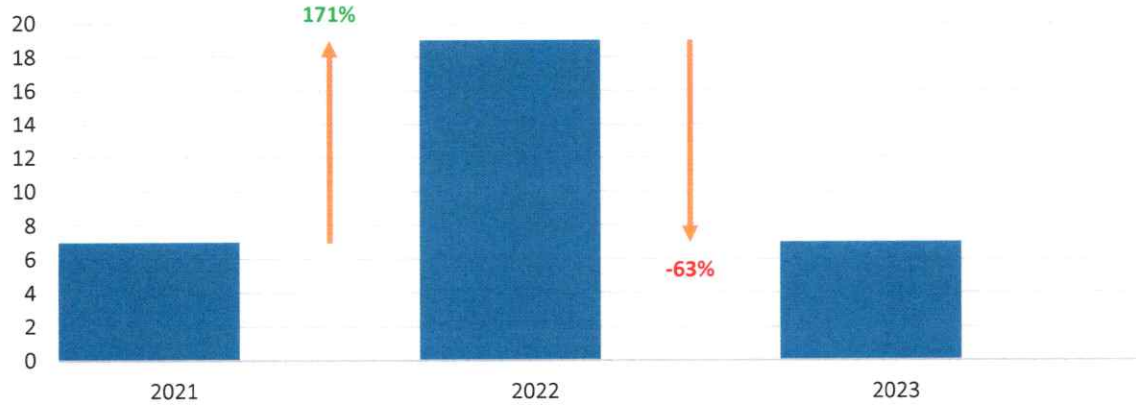


**Parks, Recreation, & Cultural Arts Department
August 2023**

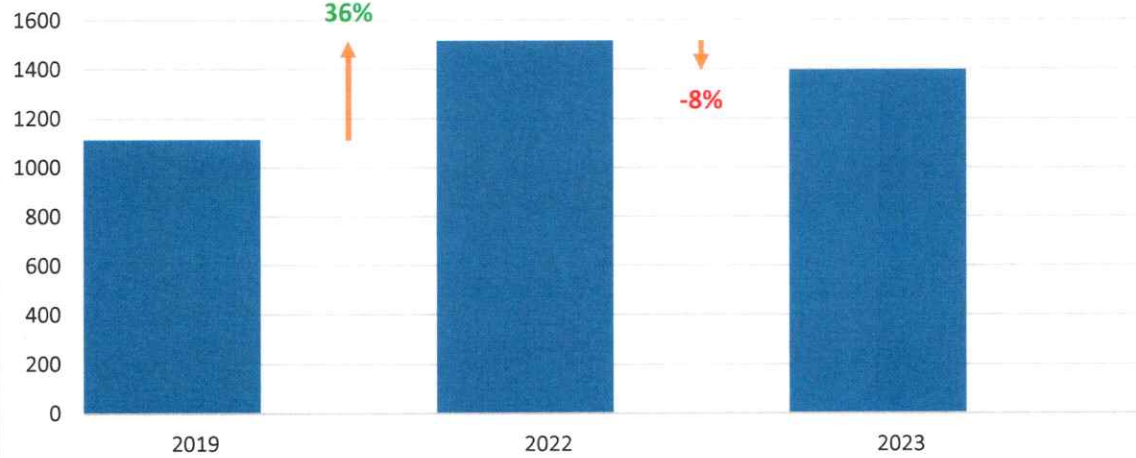
Senior Center Participation - August 2023			
<u>Outings:</u>			
Bowling	11		
Movie at NCG	6		
Total	17		
<u>Events:</u>			
Chair Volleyball	2		
Movie at the Center	5		
Sing-a-long	9		
Pool Tournament			
Total	16		
		<u>Sr Meals Wednesdays</u>	
		145	
		145	
		143	
		166	
		156	
		755	TOTAL
<u>Programs:</u>			
Fittercise-Strength, Yoga	627		
Walk	95		
Bingo	49		
Birthday Potluck	40		
Ballroom & Country Western Dance Lessons	36		
Garden Club	17		
Farmers Rummy	8		
Meals on Wheels	144		
Bunco	16		
Bible Study	6		
Cards, Games, Pool, Puzzles	145		
Pickle Ball	72		
TOTAL	1255		
MEMBERS	358	Updated members	as of 8/31
1st time visitors			7
New Members			10
TOTAL Sr Center Participants:	1396	Total	2043

Parks, Recreation, & Cultural Arts Department
August 2023

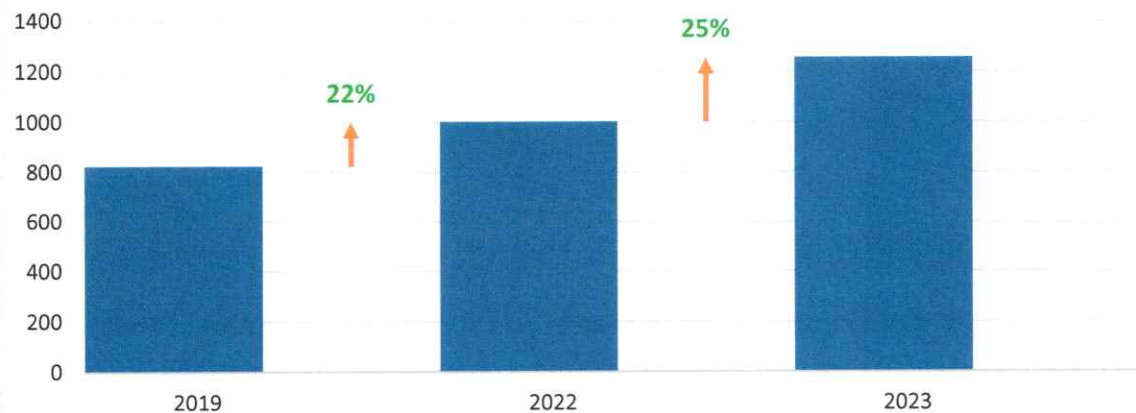
Senior Center First Time Visitors Comparisons For August



Total Senior Center Participants Comparisons For August



Senior Programming Attendance Comparisons For August



White House Library
August 2023

Summary of Activities

The library director attended a regional board orientation meeting for new board member Sam Matthews on August 1st.

The library director did free eye screenings at the library on Monday, August 7th. The director screened 5 adults and 5 children and referred 2 adults and 2 children on to get a full eye exam.

The library director attended a lions club meeting on August 9th. The director reported the results of the library eye screening and delivered the glasses that have been put in the library donation box.

The last water day scheduled for August 10th was cancelled due to rain.

The library director attended a webinar about the enchroma glasses program that will take place on September 21st.

The youth services librarian attended a virtual meeting to get Fiero coding software set up at the library. The program has been moved to Monday nights and has better attendance than when it was held on Wednesday.

The library director took Larry to the vet on Monday, August 14th. Larry received a good report from the vet, but he does need more calcium and vitamins. Staff will now sprinkle his food with those items to ensure he is getting the nutrients he needs.

The library director attended the Board of Mayor and Alderman meeting on August 17th. The director presented the recommendation for the city ordinance change on library board members and the new public library service agreement.

The library director attended training through MTAS on August 22nd and 23rd on a wide range of topics. The director is also going to look into their Certified Public Management program as future training.

The policy committee met on August 22nd and reviewed possible policy changes in order to meet the new requirements of the public library service agreement.

The library director had one-on-one meetings with all staff members to discuss updates to policies, how things were going with work, etc.

The library director attended the director's roundtable at the region on August 29th. Some of the items discussed included: book challenges, leadership style, and the role of the director.

The library director met with the library chair to review the September board meeting agenda and packet.

Department Highlights

The highlights for the month included: getting the coding software set up, Larry's vet checkup, and the director's training opportunities.

White House Public Library
August 2023 Performance Measures

Official Service Area Populations

2019	2020	2021	2022	2023
14,202	14,363	14,455	14,820	15,094

Membership

August	2019	2020	2021	2022	2023
New Members	97	106	100	134	141
Updated Members	334	390	403	327	324
Yearly Totals	2019	2020	2021	2022	2023
Total Members	8,376	9,496	7,027	7,125	8,102
% of population with membership	59	66	49	48	53

Every year the library will purge the system of patrons that have not used their cards in the past 3 years. The library is also sending out notices when a patron's card is expired to help reduce the number of inactive cards.

Total Material Available: 38,832

Estimated Value of Total Materials: \$970,800

Total Materials Available Per Capita: 2.57

Last Month: \$964,300

Last Month: 2.55

State Minimum Standard: 2.00

Materials Added in August

2019	2020	2021	2022	2023
214	395	228	443	376

Yearly Material Added

2019	2020	2021	2022	2023
3,004	3,025	3,035	3,573	1,718

Physical Items Checked Out in August

2019	2020	2021	2022	2023
5,506	4,287	5,845	8,496	7,681

Cumulative Physical Items Check Out

2019	2020	2021	2022	2023
62,522	50,042	59,515	80,653	56,869

Miscellaneous item checkouts

August	2019	2020	2021	2022	2023
Technology Devices	35	35	60	63	77
Study Rooms	114	55	38	78	79
Games and Puzzles	79	77	124	211	166
Seeds	9	17	12	71	33
STEAM Packs	16	0	14	26	43
Cake Pans	2	3	3	5	8
Outdoor Items	*	*	*	*	5
Honor Books	*	*	*	*	5

Yearly Totals

2019	2020	2021	2022	2023
137	381	725	743	523
253	305	395	746	519
222	955	1,263	2,060	1,188
112	302	878	883	739
61	25	160	234	179
1	28	21	69	23
*	*	*	17	43
*	*	*	19	96

Library Services Usage

August	2019	2020	2021	2022	2023
Test Proctoring	11	8	9	4	0
Charging Station	5	3	2	1	1
Notary Services	*	8	13	21	20
Library Visits	4,565	3,004	3,589	4,898	3,849
Website Usage	1,863	1,460	2,453	3,423	3,902
Reference Questions	5	7	2	1	1

Yearly Totals

2019	2020	2021	2022	2023
27	74	108	61	51
19	47	45	21	11
16	88	144	135	119
55,728	30,007	38,913	48,253	33,421
16,935	17,977	27,907	33,678	33,810
77	60	73	31	27

Computer Users

August	2019	2020	2021	2022	2023
Wireless	643	315	328	512	410
Adult Users	362	238	230	254	210
Kids Users	181	1	121	210	246

Yearly Computer Users

2019	2020	2021	2022	2023
2,017	3,829	3,878	4,544	3,110
1,103	2,138	2,235	2,608	1,623
556	427	957	2,987	1,509

Library Volunteers

August	2019	2020	2021	2022	2023
Library Volunteers	9	6	5	8	9
Volunteer Hours	85	93	133.5	138	62

Yearly Totals

18-19	19-20	20-21	21-22	22-23
82	36	20	48	56
809	1,286	1,204	1,492.5	1,289

**White House Public Library
August 2023 Performance Measures**

Universal Class Counts

August	
Sign ups	0
Courses started	0
Lessons viewed	110
Class Submissions	202

Yearly Totals

2019	2020	2021	2022	2023
9	10	13	18	17
16	53	39	2	12
194	1,771	1,008	876	348
105	800	515	465	537

Programs

1,000 books	2019	2020	2021	2022	2023
Monthly Sign-ups	2	11	2	2	1
total Sign-ups	60	83	84	113	150

Achievements	2019	2020	2021	2022	2023
100 Mark	0	0	22	10	1
500 Mark	2	0	2	5	6
Completion	1	2	4	7	7

Face-to-face Kids Programs

August	2019	2020	2021	2022	2023
Programs	9	3	11	12	9
Attendees	214	67	174	267	255
Yearly	2019	2020	2021	2022	2023
Programs	154	43	91	136	97
Attendees	4,201	1,185	2,167	3,646	3,010

Grab & Go Kits

August	2020	2021	2022	2023
Kits	0	0	0	0
Taken	0	0	0	0
Yearly	2020	2021	2022	2023
Kits	38	44	7	0
Taken	1094	1,699	334	0

The library did not hold kids programs during the first week of August as patrons get their children ready for back to school.

Teen/tween Face-to-Face Programs

August	2020	2021	2022	2023
Programs	3	4	9	11
Attendees	14	23	55	53
Yearly	2020	2021	2022	2023
Programs	11	43	98	82
Attendees	77	370	437	271

Grab & Go

August	2020	2021	2022	2023
Kits	0	0	0	0
Taken	0	0	0	0
Yearly	2020	2021	2022	2023
Kits	13	24	7	2
Taken	152	409	151	19

Since the library has only done combined teen/tween classes for the last year, the director will only record those numbers until the program grows and needs to be divided by age.

Face-to-face Adult Programs

August	2019	2020	2021	2022	2023
Programs	16	4	7	6	13
Attendees	74	16	29	31	92
Yearly	2019	2020	2021	2022	2023
Programs	157	42	63	75	67
Attendees	1,343	214	351	377	346

Device Advice

August	2019	2020	2021	2022	2023
Sessions	*	0	81	21	19
Yearly	125	51	81	131	100
Passive					
July	*	*	0	0	0
Yearly	*	*	0	20	0

The library held a special bee keeping class. It was very successful with the class maxed at 20 individuals and there being a wait list. Due to the popularity, the library will hold this program again in October.

Interlibrary Loan Services

August	2019	2020	2021	2022	2023
Borrowed	121	71	71	101	58
Loaned	47	34	18	28	25

Yearly Interlibrary Loan Services

2019	2020	2021	2022	2023
690	534	673	872	430
410	151	226	317	140

August	R.E.A.D.S
Adults	2,511
Juvenile	164

Yearly Totals	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Adults	21,138	23,138	19,466	21,110	30,202
Juvenile	1,430	1,189	1,032	2,013	2,167

The READS statistics come from the state.

CITY COURT REPORT**AUGUST 2023****CITATIONS**

TOTAL MONIES COLLECTED FOR THE MONTH \$8,267.00

TOTAL MONIES COLLECTED YTD \$15,598.75**STATE FINES**

TOTAL MONIES COLLECTED FOR MONTH \$1,933.82

TOTAL MONIES COLLECTED YTD \$5,042.30TOTAL REVENUE FOR MONTH\$10,200.82**TOTAL REVENUE YTD \$20,641.05****DISBURSEMENTS**

LITIGATION TAX \$603.68

DOS/DOH FINES & FEES \$292.60

DOS TITLE & REGISTRATION \$223.25

RESTITUTION/REFUNDS \$0.00

ON-LINE CC FEES \$0.00

CREDIT CARD FEES \$0.00

WORTHLESS CHECKS \$0.00

TOTAL DISBURSEMENTS FOR MONTH \$1,119.53**TOTAL DISBURSEMENTS YTD \$2,514.65**ADJUSTED REVENUE FOR MONTH\$9,081.29**TOTAL ADJUSTED REVENUE YTD \$18,126.40****DRUG FUND**DRUG FUND DONATIONS FOR MONTH \$513.47**DRUG FUND DONATIONS YTD \$1,059.72**

Offenses Convicted & Paid For Month	Count	Paid
Obedience to Police Officer	1	\$132.50
Financial Responsibility Law	9	\$425.00
Registration Law	31	\$1,972.50
Improper Equipment	2	\$20.00
Texting/Hands Free Law	4	\$167.00
Codes Violation	1	\$0.00
DL Exhibited	1	\$55.00
Red Light	10	\$780.00
Animal Control		
Stop Sign	9	\$627.50
Speeding	34	\$3,432.50
Seat Belt-Child Restraint	3	\$110.00
Improper Passing		
Exercise Due Care	2	\$167.50
Careless Driving	1	\$132.50
Total	108	\$8,022.00

RESOLUTIONS....

RESOLUTION 23-11

A RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE, TO ADOPT THE PROPERTY TAX FREEZE PROGRAM AS PROVIDED FOR IN THE 2007 PUBLIC CHAPTER 581, AS AMENDED

WHEREAS, Chapter 581 of the Public Acts of 2007, codified in *Tennessee Code Annotated*, Section 67-5-705, is a local option law which authorizes counties to adopt a property tax freeze program; and

WHEREAS, Public Chapter 271, Senate Bill 871, passed by the Tennessee General Assembly office July 1, 2023, provides for a tax freeze for Tennessee Citizens with an income of \$60,000 or less, all as set forth in said statute; and

WHEREAS, the Board of Mayor and Aldermen has determined that it is in the best interest of White House that the City adopt the property tax freeze program with this new limit; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen meeting this 21st day of September, that:

SECTION 1. The property tax freeze program as provided for in Chapter 581 of the Public Acts of 2007, codified in *Tennessee Code Annotated*, Section 67-5-705 as amended by the above 2023 action of the Tennessee General Assembly, is hereby adopted by the Board of Mayor and Aldermen.

SECTION 2. The property tax freeze program shall be implemented and administered in accordance with *Tennessee Code Annotated*, Section 67-5-705 and the rules promulgated by the State Board of Equalization through the Division of Property Assessments.

SECTION 3. The City Recorder shall file a copy of this resolution with the Robertson County Trustee and with the Division of Property Assessments within 45 days of its adoption.

SECTION 4. This new tax freeze income amount will be effective for the 2024 City property taxes.

Adopted this 21st day of September 2023.

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCES....

ORDINANCE 23-13

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 2, CHAPTER 2 LIBRARY BOARD, SECTION 2-201.

WHEREAS, the White House Library Board has reviewed and recommended to remove the sex of the members requirement from the City Library Board ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 2, Chapter 2 Library Board, Section 2-201 be amended from the Municipal Code as follows:

TITLE 2: BOARDS AND COMMISSIONS, ETC

CHAPTER 2: LIBRARY BOARD

SECTIONS: 2-201. Created, membership, terms, vacancies.

**Amends are made in bold, italics, and underlined text.*

2-201. Created, membership, terms, vacancies. There is hereby established a library board. This board shall consist of seven (7) persons serving without pay who shall be appointed by the mayor and board of aldermen. The board shall be composed of the mayor or his designee and six (6) citizens, four of whom shall be residents of the city. ~~Not more than five (5) of said members shall be of the same sex.~~ The terms of office for the six (6) citizens shall be on staggered terms with the first board being composed of two (2) citizens appointed for a one (1) year term, two (2) citizens appointed for two (2) year terms, and two (2) citizens appointed for three (3) year terms, and their successors for three (3) year terms. Board members may not serve more than two consecutive terms and must have a three-year break before being reappointed. Vacancies in such board occurring otherwise than by expiration of their term shall be filled by the mayor for the unexpired term.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: August 17, 2023 PASSED

Second Reading: September 21, 2023

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 23-14

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 12, CHAPTER 5 HOUSING CODE AND CHAPTER 6 INTERNATIONAL ENERGY CODE.

WHEREAS, the City of White House has adopted and enforces a systematic program of building codes known as the International Building Code;

WHEREAS, the various code-setting organizations have combined to form a single set of codes across the United States;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Tennessee that the following sections of the White House Municipal Code are amended as follows to adopt the new International Codes:

TITLE 12: BUILDING, UTILITY ETC. CODES
CHAPTER 5: HOUSING CODE
SECTIONS: 12-501 AND 12-502

**Amends are made in bold, italics, and underlined text.*

Section 12-501. Residential code adopted. Pursuant to authority granted by Tennessee Code Annotated, §§ 6-54-501 through 6-54-506, and for the purpose of securing the public safety, health, and general welfare through structural strength, stability, sanitation, adequate light, and ventilation in dwellings, apartment houses, rooming houses, and buildings, structures, or premises used as such, the International Residential Code, 2012- 2018 edition, including Appendix G, Swimming Pools, Spas, and Hot Tubs. Excluding chapter 11 Energy Efficiency and replacing International Residential Code 2009 edition, chapter 11 Energy Efficiency as prepared and adopted by the International Code Council, is hereby adopted and incorporated by reference as a part of this code and is hereinafter referred to as the housing code.

12-502. Modifications. (1) Wherever the housing code refers to the "Building Official" it shall mean the person appointed or designated by the board of mayor and aldermen to administer and enforce the provisions of the housing code. Wherever the "Department of Law" is referred to it shall mean the city attorney. Wherever the "Chief Appointing Authority" is referred to it shall mean the board of mayor and aldermen. Section 108 of the housing code is deleted.

(2) The 2012 International Residential Code adoption does not include the following chapters. The electrical code shall be the State of Tennessee's current adopted electrical code. 2012 International Residential Code, Part VIII Electrical, Chapter 34, General Requirements, Chapter 35 Electrical Definitions, Chapter 36 Services, Chapter 37 Branch Circuit and Feeder Requirements, Chapter 38 Wiring Methods, Chapter 39 Power and Lighting Distribution, Chapter 40 Devices and Luminaries, Chapter 41 Appliance Installation, Chapter 42 Swimming Pools, and Chapter 43 Remote-Control Signaling and Power-Limited Circuits.

3) ~~2009 International Residential Code Part IV Energy Conservation, Chapter 11 Energy Efficiency, Section N1102.2.9 Crawl Space walls shall be amended as follows: N1102.2.9 Crawl Space walls. As an alternative to insulating floors over crawl space, insulation of crawl space walls when the crawl space is vented or not vented to the outside are permitted alternatives.~~ International Energy Conservation Code (IECC), 2018 edition, published by the ICC, except that:

- a. Section R402.4.1.2 Testing is deleted and replaced with Section 402.4.2.1 Testing Option and Section 402.4.2.2 Visual Inspection Option from 2009 IECC.

- b. *Section R403.3.3 Duct Testing (Mandatory) and Section R403.3.4 Duct Leakage (Prescriptive) are optional.*
- c. *Table 402.1.2 Insulation and Fenestration Requirements by Component and Table R402.1.4 Equivalent U-Factors are deleted and replaced with Table 402.1.4 Insulation and Fenestration Requirements by Component and Table 402.1.3 Equivalent U-Factors 2009 IECC.*

TITLE 12: BUILDING, UTILITY ETC. CODES
CHAPTER 6: INTERNATIONAL ENERGY CODE
SECTION: 12-601

**Amends are made in bold, italics, and underlined text.*

Section 12-601. Adoption of code. The International Energy Conservation Code, 2009 2018 edition including the appendix is hereby adopted by reference as though it was copied herein ~~fully~~ except that:

- a. *Section R402.4.1.2 Testing is deleted and replaced with Section 402.4.2.1 Testing Option and Section 402.4.2.2 Visual Inspection Option from 2009 IECC.*
- b. *Section R403.3.3 Duct Testing (Mandatory) and Section R403.3.4 Duct Leakage (Prescriptive) are optional.*
- c. *Table 402.1.2 Insulation and Fenestration Requirements by Component and Table R402.1.4 Equivalent U-Factors are deleted and replaced with Table 402.1.4 Insulation and Fenestration Requirements by Component and Table 402.1.3 Equivalent U-Factors 2009 IECC.*

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: September 14, 2023

Second Reading: October 12, 2023

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE NO. 23-15

AN ORDINANCE TO AMEND THE ZONING MAP AND RESUBDIVIDE LAND FROM R-20 LOW DENSITY RESIDENTIAL AND C-1 CENTRAL BUSINESS TO CPUD COMMERCIAL PLANNED UNIT DEVELOPMENT ON RAYMOND HIRSCH PKWY

WHEREAS, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

WHEREAS, The City of White House Regional Planning Commission on Monday August 14, 2023, reviewed and provided a recommendation to approve rezoning; and,

NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:

SECTION 1. That the City of White House Zoning Map amend from C-1, Central Business and R-20, Low Density Residential to CPUD, Commercial Planned Unit Development for the property included in "EXHIBIT A" and described as follows:

22.83 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 107I , PARCELS 75, 76 and 77.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: September 21, 2023

Second Reading: October 19, 2023

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 23-15
"EXHIBIT A"



RAYMOND HIRSCH PARKWAY - 118129074

PUD SUBMITTAL: 05/30/2023
PUD RESUBMITTAL: 06/28/2023
PUD RESUBMITTAL: 07/30/2023

PROPERTY ADDRESS:	2929 HWY 31 W WHITE HOUSE, TN
MAP AND PARCEL ID:	MAP 1071, PARCEL 77
U.S. FEMA FIRM PANEL:	47165C0260G DATED 4/17/2012
EXISTING ZONING: EXISTING LAND USE:	LOW DENSITY RESIDENTIAL UNDEVELOPED

1. ALL DEVELOPMENT WITHIN THE BOUNDARIES OF THIS PLAN MEETS THE REQUIREMENTS OF ANSI 117.1, 2009 EDITION AND THE FAIR HOUSING ACT.

U.S. Justice Department:
http://www.justice.gov/crt/housing/fairhousing/about_fairhousingact.htm

3. PART OF THE SUBJECT PROPERTY IS LOCATED IN AREAS DESIGNATED AS "ZONE X" (AREAS OF MINIMAL FLOOD HAZARD) AS NOTED ON THE CURRENT FEMA FIRM COMMUNITY PANEL 47165C0260G.

SITE ADDRESS	2929 HWY 31 W WHITE HOUSE, TN	
TAX MAP	MAP 1071 PARCEL 75, 76, 77	
OVERALL AREA	EXISTING	PROPOSED
SITE AREA	22.83 AC	22.83 AC
DISTURBED AREA	N/A	-
ZONING	(R-20) LOW DENSITY RESIDENTIAL	CPUD
IMPERVIOUS AREA	0.00 AC	-
PERVIOUS AREA	22.83 AC	-

A vicinity map showing the project site location. The map includes Highway 76 running horizontally at the top, Highway 31W running diagonally from the bottom left to the top right, and Kennedy Dr running vertically on the right. The project site is a hatched rectangular area located south of Highway 76 and west of Highway 31W. An arrow points to the project site with the label "PROJECT SITE". Other streets shown include Orchard Park Dr, Applewood Dr, Peachtree St, West Dr, and Cliff Garrett Dr. A blue area representing a body of water is located south of Highway 31W. A north arrow is in the bottom right corner. The map is labeled "VICINITY MAP" and "NOT TO SCALE" at the bottom.

Sheet Number	Sheet Title
C0-00	COVER
C1-00	EXISTING CONDITIONS
C1-10	EXISTING CONDITIONS
C2-00	SITE LAYOUT - OVERALL
C3-00	GRADING PLAN - OVERALL
C4-00	UTILITY PLAN - OVERALL
C4-10	UTILITY PLAN - OFFSITE CONNECTION
L1-00	LANDSCAPE PLAN - OVERALL
L2-00	SITE PLAN RENDERING
A1-00	BUILDING ELEVATIONS

SHRIHARI, LLC
1649 FOXLAND BLVD.
GALLATIN, TN 37066
PHONE: (731) 514-7426
CONTACT: SAUMIL PATEL

CIVIL ENGINEER
KIMLEY-HORN AND ASSOCIATES, INC.
10 LEA AVENUE, SUITE 400
NASHVILLE, TENNESSEE 37210
PHONE: (615) 564-2872
CONTACT: ROB ARTS, P.E.

KIMLEY-HORN AND ASSOCIATES, INC.
10 LEA AVENUE, SUITE 400
NASHVILLE, TENNESSEE 37210
PHONE: (615) 669-7923
CONTACT: ANNEKA GILLIAM, PLA

L.I. SMITH AND ASSOCIATES, INC.
302 NORTH CALDWELL STREET
PARIS, TN 38242
PHONE: (731) 644-1014
CONTACT: RONALD G. TAYLOR, RLS

Kimley»»Horn

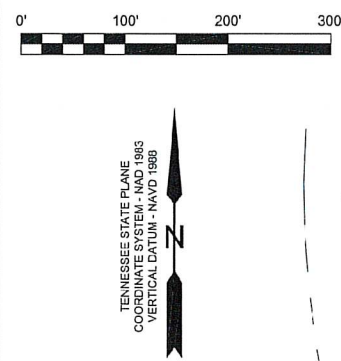


Know what's **below.**
Call before you dig.

REVISION NO.	DATE	REMARKS
FILE NUMBER 118530000	SHEET NUMBER C0-00	TOTAL SHEETS 10

**DRAFT
PRELIMINARY
PLANS**

**PERMIT REVIEW
ONLY**



EXISTING UTILITIES NOTE

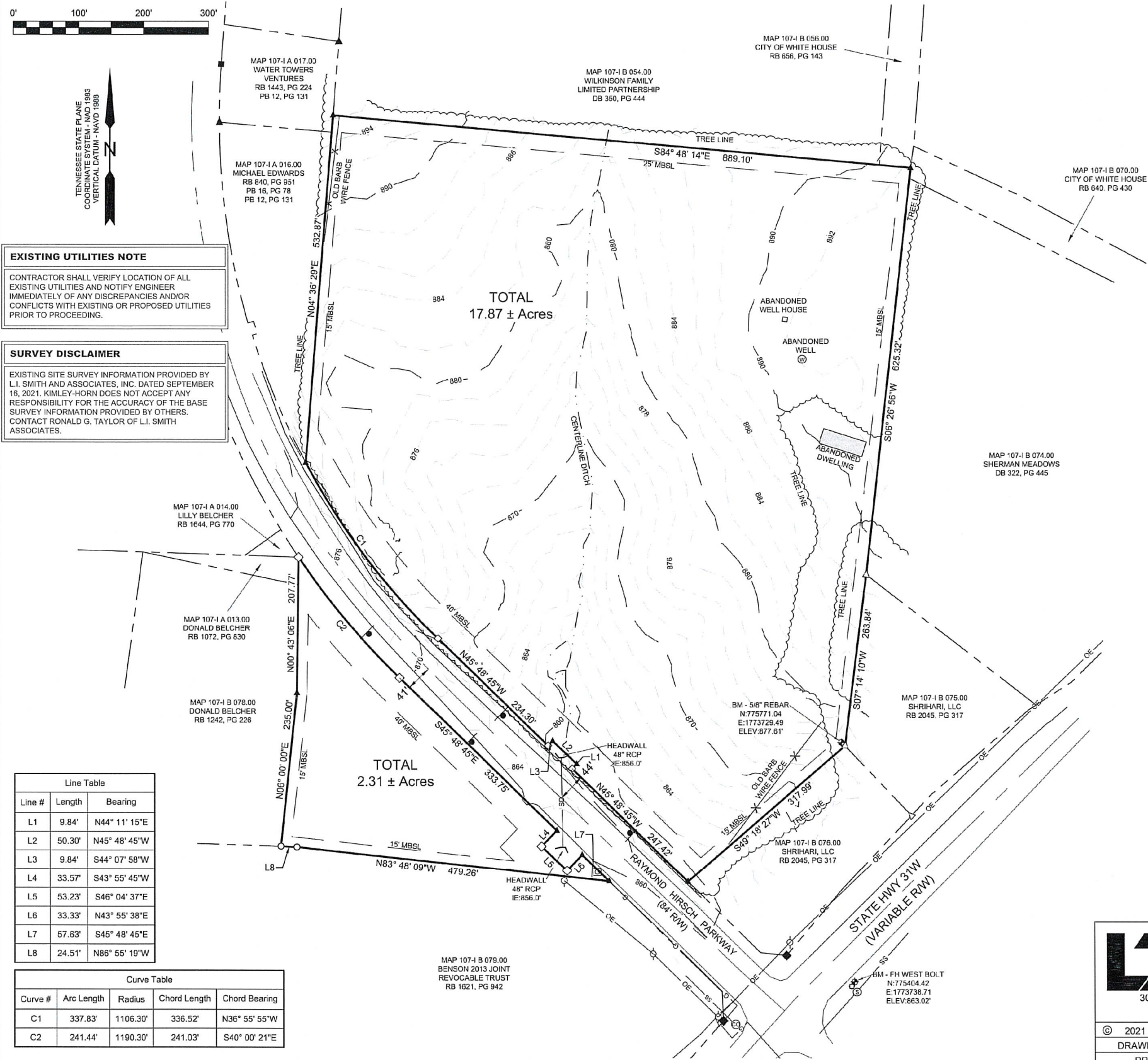
CONTRACTOR SHALL VERIFY LOCATION OF ALL
EXISTING UTILITIES AND NOTIFY ENGINEER
IMMEDIATELY OF ANY DISCREPANCIES AND/OR
CONFLICTS WITH EXISTING OR PROPOSED UTILITIES
PRIOR TO PROCEEDING.

SURVEY DISCLAIMER

EXISTING SITE SURVEY INFORMATION PROVIDED BY
L.I. SMITH AND ASSOCIATES, INC. DATED SEPTEMBER
16, 2021. KIMLEY-HORN DOES NOT ACCEPT ANY
RESPONSIBILITY FOR THE ACCURACY OF THE BASE
SURVEY INFORMATION PROVIDED BY OTHERS.
CONTACT RONALD G. TAYLOR OF L.I. SMITH
ASSOCIATES.

Line Table		
Line #	Length	Bearing
L1	9.84'	N44° 11' 15"E
L2	50.30'	N45° 48' 45"W
L3	9.84'	S44° 07' 58"W
L4	33.57'	S43° 55' 45"W
L5	53.23'	S46° 04' 37"E
L6	33.33'	N43° 55' 38"E
L7	57.63'	S45° 48' 45"E
L8	24.51'	N86° 55' 19"W

Curve Table				
Curve #	Arc Length	Radius	Chord Length	Chord Bearing
C1	337.83'	1106.30'	336.52'	N36° 55' 55"W
C2	241.44'	1190.30'	241.03'	S40° 00' 21"E



PATRICIA & AUSTIN JONES
RAYMOND HIRSCH PARKWAY
WHITE HOUSE, ROBERTSON COUNTY
TENNESSEE 37188

ZONED: R-20 (LOW DENSITY RESIDENTIAL)
PARCEL ID: 1071 B 077.00
BOOK 2054 PAGE 682
AREA = 20.18 ± ACRES

NOTE: THIS PROPERTY IS SUBJECT TO ANY AND ALL
EASEMENTS, COVENANTS, OR RESTRICTIONS, EITHER
WRITTEN OR UNWRITTEN.
SURVEY FIELD WORK WAS COMPLETED ON 09/16/2021.

I HEREBY CERTIFY THAT THIS IS A CATEGORY I SURVEY AND THAT THE RATIO OF PRECISION OF THE UNADJUSTED SURVEY IS IN EXCESS OF 1:10,000 USING TOTAL STATION AND GPS SURVEY EQUIPMENT. THIS SURVEY WAS PERFORMED IN COMPLIANCE WITH THE CURRENT TENNESSEE MINIMUM STANDARDS OF PRACTICE.

LOCATION OF PERIMETER MONUMENTS FOR THIS BOUNDARY SURVEY WERE PERFORMED USING SPECTRA PRECISION SP60 GNSS RECEIVER USING REAL TIME KINEMATIC (RTK) METHODS RELATIVE TO TDOT BASE REFERENCE RECEIVER. LOCATIONS GENERATED USING RTK VECTORS HAD A HORIZONTAL PRECISION OF 0.06" AND A VERTICAL PRECISION OF 0.10". DISTANCES SHOWN HEREON ARE GROUND.

DATE: 09/16/2021



RONALD G. TAYLOR, R.L.S.
TENNESSEE REGISTRATION NO. 2123

09/16/2021

LEGEND

	PROPERTY LINE
	ADJOINING PROPERTY LINE
	CENTERLINE OF ASPHALT
	MINIMUM BUILDING SETBACK LINE
	FLOWLINE
	OVERHEAD UTILITY LINE
	FENCE LINE
	DOMESTIC WATER LINE
	NATURAL GAS LINE
	STORM DRAINAGE LINE
	SEWER LINE
	TDOT MONUMENT (FOUND)
	WOOD POST
	1/2-INCH REBAR (FOUND)
	5/8-INCH REBAR (SET)
	FIRE HYDRANT
	UTILITY POLE
	NATURAL GAS VALVE
	STREET SIGN
	SANITARY SEWER MANHOLE
	BENCHMARK



© 2021	L.I. SMITH & ASSOCIATES, INC.	SHEET: 1 of 1
DRAWN BY: CWM	CHECKED BY: CC	SCALE: 1" = 100'
PROJECT # 210572		DATE: 09/16/2021

PRELIMINARY PLANS

Kinley»»Horn

10 Lea Avenue, Suite 400, Nashville, TN 37210
Main: 615.564.2701 | www.kimley-horn.com

RAYMOND HIRSCH PKWY
COMMERCIAL P.U.D REZONING
SHRIHARI LLC

DRAFT
PRELIMINARY
PLANS
FOR REVIEW ONLY

Revisions	Date	By
1		
2		
3		
4		
5		
6		
7		
8		
9		
0		

DESIGNED BY:	BY OTHERS
DRAWN BY:	BY OTHERS
CHECKED BY:	BY OTHERS
DATE:	05/30/2023
KIMLEY-HORN PROJECT NO. 118530000	

EXISTING CONDITIONS

SHEET NUMBER

C1-00

TOPOGRAPHIC SURVEY

GENERAL NOTES

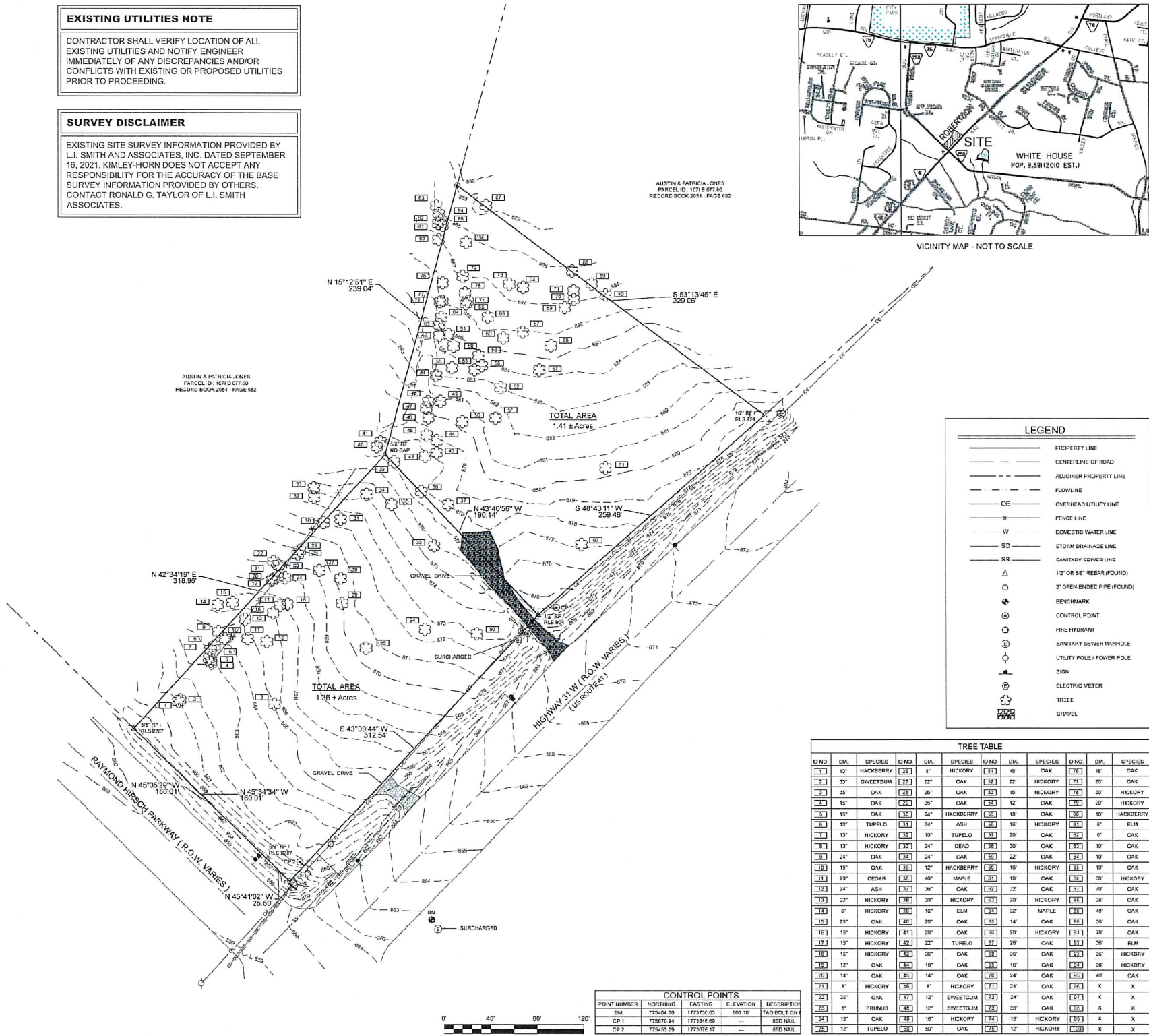
- A. SOURCE OF TITLE
PARCEL 075 00 RECORD BOOK 2102 PAGE 303
PARCEL 075 00 RECORD BOOK 1920 PAGE 159
PARCEL ID A 1071 B 072 00 & 019 00
2011 HIGHWAY 31 W
WHITE HOUSE, TENNESSEE 37011
DAVIESS COUNTY
PARCEL 075 00 = 1.41 ± ACRES
PARCEL 075 00 = 1.35 ± ACRES
TOTAL AREA = 2.76 ± ACRES
ZONED: C-1 (CENTRAL BUSINESS SERVICE DISTRICT)
THIS PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS, COVENANTS, OR RESTRICTIONS, EITHER WRITTEN OR UNWRITTEN.
FIELD SURVEY DATE: 05/03/2022
B. LOCATIONS OF UNDERGROUND UTILITIES ARE APPROXIMATE AND ARE BASED UPON VISIBLE EVIDENCE AND MARKINGS BY UTILITY COMPANIES AND SHOULD BE VERIFIED PRIOR TO CONSTRUCTION.
C. THERE ARE NO CELESTIALS APPARENT ON THIS PROPERTY.
D. NO CERTIFICATION IS MADE HEREIN AS TO THE PRESENCE OF UNDERGROUND STORAGE TANKS.
E. HORIZONTAL POSITIONS BASED ON STATIC GPS OBSERVATION.
HORIZONTAL POSITIONS ARE TENNESSEE STATE PLANE COORDINATE SYSTEM, NORTH ZONE (NAD 83).
VERTICAL DATUMS ARE BASED ON (NAVD 83).
F. NO WETLANDS WERE DELINEATED AS PART OF THIS SURVEY.
G. NO EVIDENCE OF HUMAN BATHING, WORK, BUILDING CONSTRUCTION, OR BUILDING ADJUTING DISRUPTED IN THE PROCESS OF CONDUCTING THIS SURVEY.

EXISTING UTILITIES NOTE

CONTRACTOR SHALL VERIFY LOCATION OF ALL EXISTING UTILITIES AND NOTIFY ENGINEER IMMEDIATELY OF ANY DISCREPANCIES AND/OR CONFLICTS WITH EXISTING OR PROPOSED UTILITIES PRIOR TO PROCEEDING.

SURVEY DISCLAIMER

EXISTING SITE SURVEY INFORMATION PROVIDED BY L.I. SMITH AND ASSOCIATES, INC. DATED SEPTEMBER 16, 2021. KIMLEY-HORN DOES NOT ACCEPT ANY RESPONSIBILITY FOR THE ACCURACY OF THE BASE SURVEY INFORMATION PROVIDED BY OTHERS. CONTACT RONALD G. TAYLOR OF L.I. SMITH ASSOCIATES.



I, CHRISTOPHER R. CONRAD, Tennessee Registration Number 2166, hereby certify that:

- The plot accurately represents monumentation and ground evidence observed during the process of this survey. This survey was performed using the latest recorded deeds and other documentation found by this office.
- There were no visible or recorded discrepancies, overlapping improvements, easements, or roadways observed except as shown hereon. This property has frontage on a public roadway, except as shown hereon.
- The Global Navigation Satellite Systems (GNSS) portion of this survey was performed to the Federal Geodetic Control Committee Geoposition Positioning Accuracy Standards, Part 2 - Standards for Geoposition Networks (50% Confidence).
- This is a Category 1 Survey and the Ratio of Precision of the closed traverse is in excess of 1 : 7,500, using Total Station Survey Equipment by the method of random traverse. This Survey was performed in compliance with the current Tennessee Minimum Standards of Practice.
- This Survey was performed under my supervision and is correct to my knowledge, expertise, and belief.

PRELIMINARY PLANS

Kimley»Horn

10 Lea Avenue, Suite 400, Nashville, TN 37210
Main: 615.564.2701 | www.kimley-horn.com
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RAYMOND HIRSCH PKWY
COMMERCIAL P.U.D. REZONING
SHRIHARI LLC
WHITE HOUSE, TN

DRAFT
PRELIMINARY
PLANS
FOR REVIEW ONLY

NO.	REVISIONS	DATE	BY
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

DESIGNED BY: BY OTHERS
DRAWN BY: BY OTHERS
CHECKED BY: BY OTHERS
DATE: 05/30/2023
KIMLEY-HORN PROJECT NO.
118530000

EXISTING CONDITIONS

SHEET NUMBER

C1-10

WHITE HOUSE, TN

[illegible]

C2-00

GRAPHIC SCALE IN FEET

0 30 60 120

A horizontal line with vertical tick marks at 0, 30, 60, and 120 feet. The segments between 0 and 30, 30 and 60, and 60 and 120 are shaded with a stippled pattern.

1. ALL WORK AND MATERIALS SHALL COMPLY WITH THE CITY/COUNTY/STATE REGULATIONS AND CODES AND O.S.H.A. STANDARDS.
2. ALL RELOCATIONS AND RADI ARE TO THE FACE OF CURB UNLESS OTHERWISE NOTED.
3. ALL RADI ARE 3' UNLESS NOTED OTHERWISE.
4. LAYOUT ALL CURVES SMOOTHLY WITH NO ABRUPT CHANGES IN CURVE POINT TO POINT.
5. INSTALL CONCRETE JOINTS WHERE SHOWN ON PLANS AND DETAILS. ALIGN ON WALLS, BUILDING, RADI, ETC. EVENLY AND MATCH BETWEEN EXISTING AND NEW. PROVIDE 3/8" JOINTS BETWEEN CONCRETE PAVEMENT AND ALL VERTICAL ELEMENTS (WALLS, CURBS, ETC.).
6. EXISTING STRUCTURES WITHIN CONNECTION LIMITS ARE TO BE ADJUSTED, REINFORCED OR RELOCATED AS NECESSARY. ALL COST SHALL BE INCLUDED IN BASE BID.
7. ANY DAMAGED SECTIONS OF EXISTING INFRASTRUCTURE TO BE REPLACED.
8. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RELOCATIONS (UNLESS OTHERWISE NOTED ON PLANS) INCLUDING BUT NOT LIMITED TO, ALL UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS, POLES, ETC. CONTRACTOR, ALL WORK SHALL BE ACCORDANCE WITH GOVERNING AUTHORITIES REQUIREMENT AND SHALL BE APPROVED BY SUCH. ALL COST SHALL BE INCLUDED IN BASE BID.
9. TO BOUNDARY, TO TOPOGRAPHY, UTILITY AND ROAD INFORMATION TAKEN FROM A SURVEY PROVIDED AS ALTA SURVEY SHEET.
10. ALL RELOCATED UTILITY CONNECTIONS SHALL BE FIELD VERIFIED AND SUBJECT TO CHANGE PER UTILITY DISTRICT REQUEST.
11. CONTRACTOR SHALL TAKE ALL PRECAUTIONS TO FIND AND MAINTAIN EXISTING SITE UTILITIES. ALL UTILITIES ARE NOT SHOWN ON DRAWINGS. VERIFY LOCATION AND CONSIDER SUCH WHEN ESTIMATING.
12. ALL PAVEMENT MARKING ON PRIVATE PROPERTY SHALL BE REPAIRED UNLESS NOTED OTHERWISE. ALL PAVEMENT MARKINGS ON PUBLIC RIGHT-OF-WAY SHALL BE THERMOPLASTIC, UNLESS NOTED OTHERWISE. ALL PAVEMENT MARKINGS AT DRIVEWAY INTERSECTIONS WITHIN THE INTERSECTING ROADWAY SHALL BE THERMOPLASTIC.
13. ALL TRAFFIC CONTROL SIGNS AND PAVEMENT MARKING WILL COMPLY WITH THE MOST RECENT MUTCD STANDARDS.
14. ALL CONSTRUCTION EQUIPMENT TO BE USED IN ACCORDANCE WITH THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT AND THE FAIR HOUSING ACT.

Justice Group
LLC
www.justice.dga.org/haushaus/fairhousing/about/fairhousingact.htm
Justice Group
LLC
www.justice.dga.org/haushaus/fairhousing/about/fairhousingact.htm

15. CONTRACTOR SHALL REFER TO THE ARCHITECTURAL PLANS FOR BUILDING DIMENSIONS AND EXACT BUILDING UTILITY ENTRANCE LOCATIONS.
16. ALL LANDSCAPE ISLANDS SHALL BE BOUNDARY WITH TOPSOIL AND MULCH CURB TO PROMOTE POSITIVE DRAINAGE. NO PEDESTRIAN PATHWAY SHALL EXCEED 2.0% CROSS SLOPE OR 5.0% LONGITUDINAL SLOPE.
17. ALL PARKING SPACES SHALL EXCEED 2.0% CROSS SLOPE IN ANY DIRECTION.
18. ALL ADA ACCESSIBLE ROUTES INCLUDING CROSS WALKS, RAMPS, AND SIDEWALKS TO MEET ADA SLOPE REQUIREMENTS. ALL SIDEWALKS TO BE 5' MINIMUM WIDE (POLES, SIGNS, GUY WIRES, ETC.) WITH SIDEWALK.
19. CONTRACTOR TO PLACE ASPHALT COURSE ONLY AFTER ALL CONSTRUCTION IS COMPLETE AND BEFORE ANY PAVING CONSTRUCTION TRAFFIC IS ANTICIPATED.

This document, together with the concepts and designs presented herein, as an instrument of service, is intended solely for the specific purpose and client for which it was prepared. Reason of and improper reliance on this document without written authorization and adaptation by Kimley-Horn and Associates, Inc. shall be without liability to Kimley-Horn and Associates, Inc.

This document, together with the concepts and designs presented herein, is intended only for the specific purpose and client for which it was prepared. Reuse of and improper reliance on this document without written authorization and adaptation by Kimley-Horn and Associates, Inc. shall be without liability to Kimley-Horn and Associates, Inc.



LANDSCAPE DATA TABLE

PROJECT NAME:	RAYMOND HIRSCH PARKWAY
PROPERTY ADDRESS:	2929 HWY 31 W WHITE HOUSE, TN 37188
MAP AND PARCEL ID:	MAP 1071 PARCEL 75, 76, 77
EXISTING ZONING:	LOW DENSITY RESIDENTIAL
EXISTING LAND USE:	UNDEVELOPED
PROPOSED LAND USE:	TOWNHOMES
SITE AREA (AC):	22.83 AC
BUILDING AREA (SF):	TBD
BUILDING PERMIT:	TBD
GRADING PERMIT:	TBD

LANDSCAPE REQUIREMENTS

REQUIRED BUFFERS:

LANDSCAPE BUFFERS ARE REQUIRED.

TYPE	770 LF	5 TREES	REQUIRED	PROVIDED
CANOPY TREES:	38.5	5 TREES	40	40
UNDERSTORY TREES:	16.9	2 TREES	17	17
SHRUBS:	154	20 SHRUBS	160	160
532.9 LF	26.6	5 TREES	27	27
CANOPY TREES:	10.7	2 TREES	11	11
SHRUBS:	105.6	20 SHRUBS	107	107
442.8 LF	22.1	5 TREES	23	23
CANOPY TREES:	8.9	2 TREES	9	9
SHRUBS:	88.6	20 SHRUBS	89	89
503.8 LF	25	5 TREES	25	25
CANOPY TREES:	10.1	2 TREES	11	11
SHRUBS:	100.8	20 SHRUBS	101	101
48 LF	3.1	6.6 TREES	4	4
CANOPY TREES:	1.5	3.3 TREES	2	2
SHRUBS:	13.4	28 SHRUBS	14	14
952.7 LF	62.9	6.6 TREES	69	69
CANOPY TREES:	31.4	3.3 TREES	39	39
SHRUBS:	266.8	28 SHRUBS	277	277

PERIMETER PARKING SCREENING:

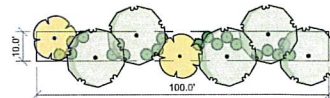
PARKING AREA IS ADJACENT TO A PUBLIC R.O.W. PARKING AREA SCREENING IS NOT REQUIRED.

STREET YARDS:

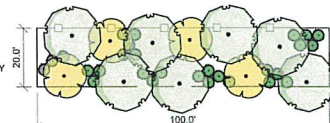
STREET TREES ARE NOT REQUIRED.

TRADITIONAL PROTECTIVE BUFFER

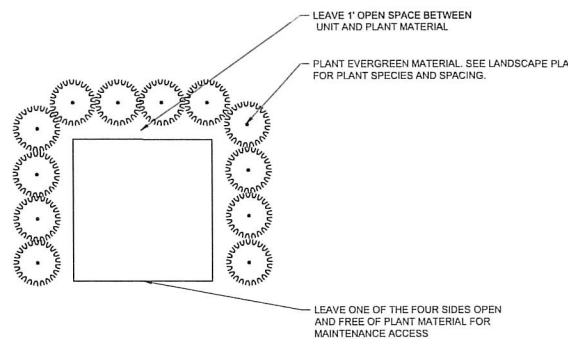
EXAMPLE B-4
5 CANOPY
2 UNDERSTORY
20 SHRUBS



EXAMPLE D-4
6.6 CANOPY
3.3 UNDERSTORY
28 SHRUBS

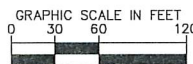


MIN. 6 FT TALL WALL OR FENCE PLACED AT THE INNER EDGE OF TYP.



1 PUMP STATION SCREENING DETAIL
NOT TO SCALE

**PRELIMINARY
PLANS**



Kimley»Horn

10 Lea Avenue, Suite 400, Nashville, TN 37210
Main: 615.564.2701 | www.kimley-horn.com
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**RAYMOND HIRSCH PKWY
COMMERCIAL P.U.D REZONING
SHRIHARI LLC**
WHITE HOUSE, TN

**DRAFT
PRELIMINARY
PLANS
FOR REVIEW ONLY**

REV	DATE	BY	REVISIONS
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

DESIGNED BY:	AKG
DRAWN BY:	OAS
CHECKED BY:	JLR
DATE:	05/30/2023
KIMLEY-HORN PROJECT NO.	118530000

LANDSCAPE PLAN -
OVERALL

SHEET NUMBER
L1-00



A photograph of a modern commercial building with a brick and stone facade. The building features large windows with black awnings and decorative light fixtures. The foreground shows a paved parking lot and a sidewalk.

A photograph of a Potomac restaurant exterior at dusk. The building is constructed of brick with a prominent red metal awning over the entrance. The word "Potomac" is displayed in large, illuminated red letters on the facade. The entrance area is brightly lit, and a few people are visible near the door. A red car is parked in the lot to the left, and a blurred car is in motion in the foreground on the right. The sky shows a colorful sunset or sunrise.

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[illegible]

SHEET NUMBER
A1-00

PRELIMINARY PLANS

September 13, 2023

MEMORANDUM

To: Board of Mayor and Aldermen
From: Jason Barnes, Finance Director
CC: Gerald Herman, City Administrator
Re: Fiscal Year 2024, Budget Amendment I (9/21/2023)

The following budget amendment is recommended for approval.

The only item on this budget amendment is for the Sage Road Widening Project (Madeline to Cardinal). The lowest and best bid for this project is \$892,288. Total budgeted for this project was \$750,000 (\$250,000 from General Fund Engineering and \$500,000 from Road Impact Fees Fund). This bid would cause projected expenditures to exceed appropriations by \$142,288 (rounded to \$150,000). The city is not allowed to expend funds before they have been appropriated (budgeted). This amendment would allow the city to remain compliant with state laws pertaining to municipal appropriations. The city plans to request \$76,929 from HRP Residential (the developer of the Cardinal Point apartment complex) to help offset some of these costs. When these funds are received, we will record them as revenues for the Road Impact Fees Fund.

Should you have any questions related to this budget amendment, please let me know.

Jason Barnes
Finance Director
615-672-4350 x *2103
JBarnes@WhiteHouseTN.gov

ORDINANCE 23-16

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE FISCAL BUDGET FOR THE PERIOD ENDING JUNE 30, 2024.

WHEREAS, it has become necessary to amend the current year's annual budget;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the Fiscal Budget ending June 30, 2023 is hereby amended as part of the attached exhibit.

This ordinance shall become effective upon final reading the public welfare requiring it.

First Reading: September 21, 2023

Second Reading: October 19, 2023

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

City of White House
Budget Amendment I
September 21, 2023

				<u>Current Budget</u>	<u>Proposed Budget</u>	<u>Amendment</u>
128	27100	Road Impact Fee Fund	Fund Balance (ending)	539,282	389,282	(150,000)
128	51010 900	Road Impact Fee Fund	Capital Outlay	500,000	650,000	150,000

1. To amend current 2023-2024 budget to recognize unbudgeted costs related to the Sage Road Widening Project (Madeline to Cardinal) during the current fiscal year.

PURCHASING....



City of White House Public Works

Memo

To: Public Services Department
From: Andy Cieslak, Director of Public Services
Date: September 21st, 2023
Re: Request to Authorize – Entering into Paving Contract.

On this date, September 21st, 2023 I am requesting that the Board of Mayor Alderman authorize the Public Services Department to enter into an agreement with Rogers Group for annual paving.

Entering into this contract will allow The City of White House Public Services Department to utilize the most competitive current per ton pricing and continue paving processes in a streamlined fashion.

The bid submitted by Rogers Group entailed asphalt and milling portions that were the lowest to perform work as is in the best interest to the City.

Attached for your convenience and review is all pertinent information relating to the contract.

Should you have any questions regarding this contract request, please contact the Public Services Department at 615-672-3654

Andy Cieslak
Director of Public Services



CITY OF WHITE HOUSE
 Bid No. 24-1105PW MILLING AND PAVING CONTRACT 2023-2028
 Bid Opening: SEPTEMBER 6TH, 2023 @ 11 am

DESCRIPTION			
Company Name	Sessions Paving Co	Jones Bros Contractors LLC	Rogers Group, Inc
Address	P.O. Box 90266 Nashville, TN 37209	1010 Pleasant Grove Place., Ste 300 Mt. Juliet, TN 37122	2124 Nashville Pike Gallatin, TN 37066
License Number	6962	42204	1774
License Expiration	1/31/2024	1/31/2025	3/31/2024
License Classification and Limit	AGLM Unlimited	Unlimited	Unlimited
IF ALL ITEMS LISTED ABOVE ARE INCLUDED - OPEN BID			
Price per tons--Mineral Aggregate, Type A Base, Grading D less than 250	\$55.00	\$70.00	\$50.00
Price per tons--Mineral aggregate, type A Base, Grading D more than 250 tons	\$52.00	\$45.00	\$40.00
Price per tons--TDOT Bituminous Plant mix with tack coat grade E-Roadway less than 250 tons	\$190.00	\$225.00	\$145.00
Price per tons--TDOT Bituminous Plant mix with tack coat grade E-Roadway more than 250 tons	\$185.00	\$157.00	\$125.00
Price per tons--TDOT Bituminous Plant mix base (hot mix)with tack coat grading BM-2 mix for roads less than 250 tons	\$165.00	\$215.00	\$125.00
Price per tons--TDOT Bituminous Plant mix base (hot mix)with tack coat grading BM-2 mix for roads more than 250 tons	\$160.00	\$140.00	\$120.00
Price per tons--TDOT Bituminous Plant mix with tack coat grade CS-mix for roads less than 250 tons	\$180.00	\$215.00	\$160.00
Price per tons--TDOT Bituminous Plant mix with tack coat grade CS-mix for roads more than 250 tons	\$175.00	\$157.00	\$145.00
Price per SY--Milling wedge mill 7' 1 1/2" depth to 0" Depth for roads less than 250 tons	\$11.65	\$7.55	\$5.00
Price per SY--Milling wedge mill 7' 1 1/2" depth to 0" Depth for roads more than 250 tons	\$7.60	\$3.95	\$3.75
Price per SY--Milling 1 1/2" depth for roads less than 250 tons	\$12.75	\$8.30	\$5.50
Price per SY--Milling 1 1/2" depth for roads more than 250 tons	\$8.50	\$4.60	\$3.75
8" Curb	\$8.25	\$15.75	\$10.00
6" Curb	\$8.00	\$15.75	\$10.00
Surge Stone Less Than 250 Tons	\$60.00	\$75.00	\$50.00
Surge Stone More Than 250 Tons	\$57.00	\$55.00	\$45.00
Price per U/M	\$1,335.75	\$1,409.90	\$1,043.00

STREET REPAVING BID FORM

Sealed proposals will be received until 11:00 a.m. CST, Wednesday, September 6, 2023, for roadway repairs and improvements within the City of White House.

Bidders shall place their bid in a sealed envelope along with the Iran Divestment Act, Non-Collusion Affidavit, Non-Boycott of Israel Affidavit, Drug-Free Workplace Affidavit of Prime Bidder, Addendum(s) if applicable, and Proof of Insurance. The outside of the envelope must indicate the bidder's name, license number, expiration date, and that part of classification applying to the bid in accordance with TCA 62-6-119. Bids not conforming to these provisions shall not be opened. Bids shall be sent to Carol Sturm, Purchasing, 105-D. College Street, White House, TN 37188.

The annual paving contract, upon acceptance, shall be for Sixty (60) months, beginning on October 1st, 2023 and ending on September 30, 2028. This Contract may be extended by the City upon the same terms for (1) one-year renewals, up to a cumulative total of One Hundred Twenty (120) months, by mutual written agreement between both parties at least Ninety (90) days before the expiration of the term then in existence; subject to earlier termination provisions in the Contract. In compliance with the above invitation for bids and subject to all the conditions thereof, the undersigned offers, and agrees, if this is accepted by the City of White House and approved by the Board of Mayor Alderman to furnish and install all items at the prices provided at a schedule determined by the City.

The City of White House does not discriminate on the basis of age, race, sex, color, national origin, religion or disability in admission to, access to, or operation of its programs, services or activities, nor does it discriminate in its hiring or employment practices. Contact the City Administrator at (615) 616-1011 with questions, concerns, and complaints with requests for ADA accommodations.

Company Name: ROGERS GROUP, INC.


Company Address: 2124 NASHVILLE PK

GALLATIN, TN 37066

Phone Number: 615-451-4177

License # and Expiration Date: 1774 / 3-31-24

Printed Name and Title of Person Signing: Nick DiBartolo, Area VP

Signature and Date:  9/5/23

Received by the City of White House

By (Printed Name and Title): _____

Signature, Date, and Time: _____

ITEM NUMBER	DESCRIPTION	UNIT	BID PRICE
303-01.01	MINERAL AGGREGATE, TYPE A BASE, GRADING D LESS THAN 250 TONS	TONS	50 ⁼⁼
303-01	MINERAL AGGREGATE, TYPE A BASE, GRADING D MORE THAN 250 TONS	TONS	40 ⁼⁼
411-01.111	TDOT BITUMINOUS PLANT MIX WITH TACK COAT GRADE E-ROADWAY FOR ROADS LESS THAN 250 TONS	TONS	145 ⁼⁼
411-01.11	TDOT BITUMINOUS PLANT MIX WITH TACK COAT GRADE E-ROADWAY FOR ROADS MORE THAN 250 TONS	TONS	125 ⁼⁼
307-01.081	TDOT BITUMINOUS PLANT MIX BASE (HOT MIX) WITH TACK COAT GRADING BM-2 MIX FOR ROADS LESS THAN 250 TONS	TONS	125 ⁼⁼
307-01.08	TDOT BITUMINOUS PLANT MIX BASE (HOT MIX) WITH TACK COAT GRADING BM-2 MIX FOR ROADS MORE THAN 250 TONS	TONS	120 ⁼⁼
307-01.151	TDOT BITUMINOUS PLANT MIX WITH TACK COAT GRADE CS-MIX FOR ROADS LESS THAN 250 TONS	TONS	160 ⁼⁼
307-01.15	TDOT BITUMINOUS PLANT MIX WITH TACK COAT GRADE CS-MIX FOR ROADS MORE THAN 250 TONS	TONS	145 ⁼⁼
	MANHOLE (SEWER/STORMWATER) ADJUSTMENTS	EACH	325 ⁼⁼
	WATER BOX ADJUSTMENTS	EACH	325 ⁼⁼
716-05.011	PAINTED PAVEMENT MARKING FOUR INCH (4") LINE	LM	1,050 ⁼⁼
716-02.01	PLASTIC PAVEMENT MARKING FOUR INCH (4") LINE	LM	5,700 ⁼⁼
716-02.02	PLASTIC PAVEMENT MARKING EIGHT INCH (8") BARRIER LINE	LM	15,000 ⁼⁼
716-02.03	PAINTED PAVEMENT MARKING EIGHT INCH (8") BARRIER LINE	LM	2,000 ⁼⁼
716-05.05	PAINTED PAVEMENT MARKING STOP LINE	LF	15 ⁼⁼
716-04.01	PLASTIC PAVEMENT MARKING STRAIGHT-TURN ARROW	EACH	525 ⁼⁼
716-04.05	PLASTIC PAVEMENT MARKING STRAIGHT ARROW	EACH	275 ⁼⁼
716-05.03	PAINTED PAVEMENT MARKING LONGITUDINAL CROSS WALK	LF	23 ⁼⁼
716-02.11	PLASTIC PAVEMENT MARKING SIX INCH (6") DOTTED LINE	LF	3 ¹⁰
716-02.10	PLASTIC PAVEMENT MARKING SIX INCH (6") LINE	LF	2 ¹⁰
716-02.08	PLASTIC PAVEMENT MARKING 8" DOTTED LINE	LF	3 ⁶⁰

716-02.06	PLASTIC PAVEMENT MARKING (TURN LANE ARROW)	LF	275 ⁰⁰
716-02.04	PLASTIC CHANNELIZATION	SY	30 ⁷⁵
716-02.09	PLASTIC PAVEMENT MARKING LONGITUDINAL CROSSWALK	LF	41 ⁰⁰
716-02.02	PLASTIC PAVEMENT 8" BARRIER LINE	LF	4 ¹⁵
716-03.01	PLASTIC WORD "ONLY"	EACH	515 ⁰⁰
716-03.08	PLASTIC WORK (PED-XING)	EACH	775 ⁰⁰
716-03.03	PLASTIC WORD "STOP AHEAD"	EACH	775 ⁰⁰
716-04.03	PLASTIC 4" DOTTED LINE	LF	1 ⁵³
716-05.20	PAINTED PAVEMENT 6" LINE	LM	1,350 ⁰⁰
716-04.16	PLASTIC PAVEMENT NOISE STRIP	LF	20 ⁰⁰
716-04.15	PLASTIC PAVEMENT BIKE SYMBOL & ARROW SHARED	EACH	515 ⁰⁰
716-04.12	PLASTIC PAVEMENT YIELD LINE	SF	20 ⁰⁰
716-03.04	PLASTIC PAVEMENT MARKING (SCHOOL)	EACH	645 ⁰⁰
	SITE PREPARATION	SY	1 ⁷⁵
712-01	TRAFFIC CONTROL 4 HOUR MINIMUM	HOUR	160 ⁰⁰
702-01.01	8" EXTRUDED CONCRETE CURB -\$1,500 MINIMUM CHARGE UP TO 180 FEET PRICE PER FOOT EACH ADDITIONAL FOOT ABOVE 180	LF	10 ⁰⁰
702-01.02	6" EXTRUDED CONCRETE CURB -\$1,500 MINIMUM CHARGE UP TO 180 FEET PRICE PER FOOT EACH ADDITIONAL FOOT ABOVE 180	LF	10 ⁰⁰
415-01.02	MILLING WEDGE MILL 7 FEET 1 1/2" DEPTH TO 0" DEPTH FOR ROADS LESS THAN 250 TONS	SY	5 ⁰⁰
415-01.02	MILLING WEDGE MILL 7 FEET 1 1/2" DEPTH TO 0" DEPTH FOR ROADS MORE THAN 250 TONS	SY	37 ⁵
415-01.03	MILLING 1 1/2" DEPTH FOR ROADS LESS THAN 250 TONS	SY	5 ⁵⁰
415-01.04	MILLING 1 1/2" DEPTH FOR ROADS MORE THAN 250 TONS	SY	37 ⁵
303-01.05	SURGE STONE LESS THAN 250 TONS	TONS	50 ⁰⁰
303-01.06	SURGE STONE MORE THAN 250 TONS	TONS	45 ⁰⁰

Small quantity roads, less than 250 tons of milling and hot mix, is for roads that are a single call out. Roads that are less than 250 tons but still in the same area of other roads being paved will be considered for pay purpose, to be included in the above 250 tons pay items.

Producers wishing to haul mix more than thirty-miles will be required to use heated truck beds.



City of White House Public Works

Memo

To: Board of Mayor Alderman
From: Andy Cieslak, DPW
Date: September 21st, 2023
Re: Request to Purchase – Sanitation Litter Truck

On this date, September 21st, 2023, I am requesting that the Mayor and Board of Alderman approve the purchase of a new 2023 Nissan Frontier work truck for the Sanitation Division.

This truck will be purchased using the State Contract. The updated quote from the State Contract is \$35,575.00; the budgeted amount in the CIP is \$50,000.00.

I've attached the State Contract quote for your review and consideration.

Should you have any questions regarding this request, please feel free to call me at 615-672-3654 ext. 5102.

Andy Cieslak

Digitally signed by Andy Cieslak

Date: 2023.08.28 12:33:36

-05'00'

Andy Cieslak
Director of Public Services



GOVERNMENT PRICE QUOTE

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4216	WWW.ALANJAY.COM	47749-1
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 904-505-9682	Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200
		FAX 863-402-4221		

ORIGINAL QUOTE DATE
8/24/2023

PRICE QUOTE FORM

REVISED QUOTE DATE
8/24/2023

REQUESTING AGENCY	WHITEHOUSE, CITY OF (TN)			
CONTACT PERSON	ISSIAH MANFREDI	EMAIL	IMANFREDI@WHITEHOUSE.TN.GOV	
PHONE	615-917-6800	MOBILE	FAX	

PRICED IN ACCORDANCE WITH MANUFACTURER GUIDELINES FOR GOVERNMENT CUSTOMERS

MODEL	31014	MSRP	\$35,565.00
2024 FRONTIER KING CAB S 4WD 6' BED			
CUSTOMER ID		GOVERNMENT PRICE	\$35,075.00
BED LENGTH	6'		

** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS

DESCRIPTION

QAK	Glacier White		\$0.00
G	OPTIONS Charcoal, Cloth Seat Trim		\$0.00
TOW	[T92] Tow Package		\$500.00
FACTORY OPTIONS			\$500.00

TRADE IN

TOTAL COST

\$35,575.00

YES WE TAKE TRADE INS ~~~~ ASK ABOUT MUNICIPAL FINANCING ~~~~

\$0.00

TOTAL COST LESS TRADE IN(S)

QTY 1

\$35,575.00

Estimated Annual payments for 60 months paid in advance: \$7,967.34

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS

VEHICLE QUOTED BY

MATT FORTE

GOVERNMENT ACCOUNT MANAGER matt.forte@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time.
I am always happy to be of assistance.



Vehicle: [Fleet] 2023 Nissan Frontier (31013) King Cab 4x4 S Auto *Ltd Avail* (✓ Complete)



Note:Photo may not represent exact vehicle or selected equipment.

Window Sticker

SUMMARY

[Fleet] 2023 Nissan Frontier (31013) King Cab 4x4 S Auto *Ltd Avail*	MSRP:\$32,390.00
Interior:Charcoal, Cloth Seat Trim	
Exterior 1:Glacier White	
Exterior 2:No color has been selected.	

OPTIONS

CODE	MODEL	MSRP
31013	[Fleet] 2023 Nissan Frontier (31013) King Cab 4x4 S Auto *Ltd Avail*	\$32,390.00
OPTIONS		
G	Charcoal, Cloth Seat Trim	\$0.00
QAK	Glacier White	\$0.00
TOW	[T92] Tow Package	\$505.00
SUBTOTAL		\$32,895.00
Adjustments Total		\$0.00
Destination Charge		\$1,335.00
TOTAL PRICE		\$34,230.00

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Data Version: 20269. Data Updated: Aug 23, 2023 6:40:00 PM PDT.



Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2023 Nissan Frontier (31013) King Cab 4x4 S Auto *Ltd Avail* (Complete)

FUEL ECONOMY

Est City:17 MPG
Est Highway:22 MPG
Est Highway Cruising Range:464.20 mi

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Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2023 Nissan Frontier (31013) King Cab 4x4 S Auto *Ltd Avail* (✓ Complete)

Standard Equipment

Mechanical

- Engine: 3.8L DI DOHC 24-Valve V6
- Engine Auto Stop-Start Feature
- Transmission w/Oil Cooler
- Transmission: 9-Speed Automatic
- Electronic Transfer Case
- Part-Time Four-Wheel Drive
- 3.692 Axle Ratio
- Battery w/Run Down Protection
- 185 Amp Alternator
- Towing Equipment -inc: Trailer Sway Control
- 1 Skid Plate
- 1450# Maximum Payload
- GVWR: 6,012 lbs
- Gas-Pressurized Shock Absorbers
- Front Anti-Roll Bar
- Hydraulic Power-Assist Speed-Sensing Steering
- 21.1 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Auto Locking Hubs
- Double Wishbone Front Suspension w/Coil Springs
- Solid Axle Rear Suspension w/Leaf Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Descent Control and Hill Hold Control
- Brake Actuated Limited Slip Differential

Exterior

- Regular Box Style
- Wheels: 16" Styled Steel
- Tires: P265/70R16 All Season
- Steel Spare Wheel

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Data Version: 20269. Data Updated: Aug 23, 2023 6:40:00 PM PDT.



Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2023 Nissan Frontier (31013) King Cab 4x4 S Auto *Ltd Avail* (Complete)

Exterior

- Full-Size Spare Tire Stored Underbody w/Crankdown
- Clearcoat Paint
- Black Rear Step Bumper
- Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and 1 Tow Hook
- Black Side Windows Trim, Black Front Windshield Trim and Black Rear Window Trim
- Black Door Handles
- Black Manual Side Mirrors w/Manual Folding
- Fixed Rear Window
- Deep Tinted Glass
- Variable Intermittent Wipers
- Fully Galvanized Steel Panels
- Black Grille
- Splash Guards
- Reverse Opening Rear Doors
- Tailgate Rear Cargo Access
- Manual Tailgate/Rear Door Lock
- Intelligent Auto Headlights (i-Ah) Auto On/Off Aero-Composite Halogen Headlamps w/Delay-Off
- Cargo Lamp w/High Mount Stop Light
- LED Brakelights

Entertainment

- Radio w/Seek-Scan, Clock and Radio Data System
- Radio: SXM/AM/FM/AUX/USB Audio System w/4 Speakers -inc: 8.0" color touch-screen display, Apple CarPlay, Android Auto, Bluetooth hands-free phone system and streaming (audio or text message), voice recognition for audio features, Siri Eyes Free, 1 USB-A and 1 USB-C front ports and steering wheel audio controls
- Integrated Roof Antenna
- 2 LCD Monitors In The Front

Interior

- Driver Seat
- Passenger Seat
- 50-50 Folding Jump Front Facing Fold-Up Cushion Rear Seat
- Manual Tilt Steering Column

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Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2023 Nissan Frontier (31013) King Cab 4x4 S Auto *Ltd Avail* (✔ Complete)

Interior

- Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Trip Odometer and Trip Computer
- Fixed Rear Windows
- Front Bucket Seats -inc: 6-way manual driver's seat and 4-way manual front passenger's seat
- Front Cupholder
- Proximity Key For Push Button Start Only
- Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
- Cruise Control w/Steering Wheel Controls
- Manual Air Conditioning
- HVAC -inc: Underseat Ducts
- Glove Box
- Driver Foot Rest
- Interior Trim -inc: Metal-Look Instrument Panel Insert and Chrome Interior Accents
- Full Cloth Headliner
- Leatherette Door Trim Insert
- Urethane Gear Shifter Material
- Cloth Seat Trim
- Day-Night Rearview Mirror
- Full Floor Console w/Covered Storage and 1 12V DC Power Outlet
- Front Map Lights
- Fade-To-Off Interior Lighting
- Full Carpet Floor Covering
- Pickup Cargo Box Lights
- Instrument Panel Covered Bin, Dashboard Storage, Driver / Passenger And Rear Door Bins
- Power 1st Row Windows w/Driver 1-Touch Down
- Delayed Accessory Power
- Power Door Locks w/Autolock Feature
- Driver Information Center
- Trip Computer
- Digital/Analog Appearance
- Manual Anti-Whiplash Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints

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Data Version: 20269. Data Updated: Aug 23, 2023 6:40:00 PM PDT.



Alan Jay Automotive Management

Matt Forte | 904-505-9682 | matt.forte@alanjay.com

Vehicle: [Fleet] 2023 Nissan Frontier (31013) King Cab 4x4 S Auto *Ltd Avail* (Complete)

Interior

- Front Center Armrest
- 1 Seatback Storage Pocket
- Immobilizer
- 1 12V DC Power Outlet
- Air Filtration

Safety-Mechanical

- Electronic Stability Control (ESC)
- ABS And Driveline Traction Control

Safety-Exterior

- Side Impact Beams

Safety-Interior

- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Automatic Emergency Braking with Pedestrian Detection
- Collision Mitigation-Front
- Driver Monitoring-Alert
- Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags
- Curtain 1st And 2nd Row Airbags
- Airbag Occupancy Sensor
- Driver And Passenger Knee Airbag
- Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners
- RearView Monitor Back-Up Camera

WARRANTY

- Basic Years: 3
- Basic Miles/km: 36,000
- Drivetrain Years: 5
- Drivetrain Miles/km: 60,000
- Corrosion Years: 5
- Corrosion Miles/km: Unlimited
- Roadside Assistance Years: 3
- Roadside Assistance Miles/km: 36,000

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Data Version: 20269. Data Updated: Aug 23, 2023 6:40:00 PM PDT.



City of White House, Tennessee

Planning and Codes Department

105 College Street • White House, TN 37188

www.cityofwhitehouse.com/yourgovernment/planning-and-codes

Phone (615) 672-4350 ext. 2121 • Fax (615) 616-1050

"Valuing our Future while Protecting our Heritage"

Memo

To: Board of Mayor and Alderman

From: Ceagus Clark, Director of Planning & Codes

Date: September 7, 2023

Re: Request to Purchase 2023 Ford Maverick Vehicle for Property Maintenance/Code Enforcement

On this date September 21, 2023, I am requesting that the Mayor and Board of Alderman approve the purchase of a 2023 Ford Maverick Vehicle for the purpose of Code Enforcement.

The equipment will be purchased using Statewide Contract 209/75347 and vendor #. The updated vehicle quote from this project is \$27,212; The vehicle will have safety features, including hands free phone use and safety lights in the bumper and grill of the vehicle. The budgeted amount in the CIP is \$35,000.

I have attached the state contract quote from Lonnie Cobb Ford for your review and consideration. Should you have any questions regarding this request, please call me at

Please call or email with any questions regarding this request.

615-672-4350 Ext 2119

Ceagus L. Clark

Ceagus Clark
Director, Planning and Codes

SWC 209
Lonnie Cobb Ford contract # 75347

2023 Maverick AWD SuperCrew 4.5' box 121.1" WB XL (W8F)
Price Level: 330



Client Proposal

Prepared by:
STEVEN BLACKSTOCK
Office: 731-989-2121
Date: 08/15/2023



Lonnie Cobb Ford | 1618 Highway 45 North, Henderson, Tennessee, 383404005
Office: 731-989-2121 | Fax: 731-989-3502



Prepared by: STEVEN BLACKSTOCK

08/15/2023

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2023 Maverick AWD SuperCrew 4.5' box 121.1" WB XL (W8F)

Price Level: 330

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

08/15/2023

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2023 Maverick AWD SuperCrew 4.5' box 121.1" WB XL (W8F)

Price Level: 330

As Configured Vehicle

Code	Description	MSRP
W8F	Base Vehicle Price (W8F)	\$22,595.00
100A	Equipment Group 100A Standard <i>Includes:</i> - Engine: 2.0L EcoBoost - Transmission: 8-Speed Automatic - 3.63 Axle Ratio - GVWR: 5,205 lbs - Tires: P225/65R17 A/S BSW - Wheels: 17" Steel w/Sparkle Silver Painted Cover - Front Cloth Bucket Seats Includes manual 6-way adjustable driver and 4-way manual adjustable passenger, front floor console with eShifter, armrest and storage bin. - Radio: AM/FM Stereo w/6 Speakers Includes 2 front USB ports - 1 type A and 1 type C, 8" center stack screen with standard Bluetooth connectivity for Apple CarPlay and Android Auto.	\$2,220.00
999	Engine: 2.0L EcoBoost	Included
448	Transmission: 8-Speed Automatic	Included
STDAX	3.63 Axle Ratio	Included
STDGV	GVWR: 5,205 lbs	Included
STDTR	Tires: P225/65R17 A/S BSW	Included
64Z	Wheels: 17" Steel w/Sparkle Silver Painted Cover	Included
9	Front Cloth Bucket Seats <i>Includes manual 6-way adjustable driver and 4-way manual adjustable passenger, front floor console with eShifter, armrest and storage bin.</i>	Included
121WB	121" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: AM/FM Stereo w/6 Speakers <i>Includes 2 front USB ports - 1 type A and 1 type C, 8" center stack screen with standard Bluetooth connectivity for Apple CarPlay and Android Auto.</i>	Included
19W	4G LTE Wi-Fi Hotspot Removal Required option.	-\$20.00
425	50-State Emissions System	STD
YZ_01	Oxford White	N/C
9W_02	Black Onyx/Medium Dark Slate w/Front Cloth Bucket Seats	N/C

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Prepared by: STEVEN BLACKSTOCK

08/15/2023

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2023 Maverick AWD SuperCrew 4.5' box 121.1" WB XL (W8F)

Price Level: 330

As Configured Vehicle (cont'd)

Code	Description	MSRP
4 leds	Front and rear LED's <i>(2) LED's mounted to front grill LED strip under tailgate</i>	\$825.00
spray in bedlin	spray in bedliner	\$595.00
mlb	mini led lightbar <i>Mini LED Amber Lightbar</i>	\$895.00
SUBTOTAL		\$27,110.00
Destination Charge		\$1,595.00
TOTAL		\$28,705.00

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Prepared by: STEVEN BLACKSTOCK

08/15/2023

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2023 Maverick AWD SuperCrew 4.5' box 121.1" WB XL (W8F)

Price Level: 330

Pricing Summary - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$22,595.00
Options	\$2,200.00
Colors	\$0.00
Upfitting	\$2,315.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,595.00
Subtotal	\$28,705.00

Pre-Tax Adjustments

Code	Description	MSRP
fleet discount	fleet discount	-\$1,493.00
Total		\$27,212.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

September 13, 2023

MEMORANDUM

To: Board of Mayor and Aldermen

From: Gerald Herman, City Administrator

Re: Purchase of New Christmas Tree

Request for Bids for a Christmas Tree with a minimum 18 foot base were sent out in August. A total of eight (8) bids were submitted with the cheapest comparable price to be from Seasonal Lights Design.

I would like to request your approval of a purchase of a new 34-foot Christmas tree with a 6ft 3D star topper, and various sized ornaments in the total amount of \$34,605 from Seasonal Lights Design. The budgeted amount for this project was \$50,000, so we are well under budget for this project.

Please do not hesitate to contact me if you have any questions at 672-4350, ext. 2111.



CITY OF WHITE HOUSE

Bid No. 24-1108A

Christmas Panel Tree

Bid Opening: September 5th, 2023 @ 2:00 pm

DESCRIPTION							
Company Name	Seasonal Light Designs	Seasonal Light Designs	Northern Lights Display	Temple Outdoor Décor	Mosca Design	Display Sales Co.	Décor IQ
Address	3715 S. 99th E. Ave Tulsa, OK 74146	3715 S. 99th E. Ave Tulsa, OK 74146	13982 Industry Ave Becker, MN 55308	114-C Kirkland Centre Oswego, IL 60543	355 Park Ave. Youngsville, NC 27596	6300 W. Old Shakopee Rd. Bloomington, MN 55438	1310 West Laurel Street San Antonio, TX 78201
IF ALL ITEMS LISTED ABOVE ARE INCLUDED - OPEN BID							
	C-7 Incandescent Bulbs	C-7 LED Light Bulbs	C-7 LED Light Bulbs	C-7 LED Light Bulbs	C-7 LED Light Bulbs	C-7 LED Light Bulbs	C-7 LED Light Bulbs
BASE BID TOTAL	\$27,676.50	\$30,480.00	\$47,695.00	\$40,000.00	\$35,476.00	\$36,741.00	\$50,971.00
ALTERNATE #1 - Tree Topper	\$371.00	\$371.00	Multiple Options	Multiple Options	\$489.00	\$623.00	\$1,388.00
ALTERNATE #2 - Ornaments	\$3,185.00	\$3,185.00	\$7,488.00	\$4,845.00	\$3,398.00	\$7,692.00	\$20,900.00

Ron Boland d/b/a Seasonal Light Designs

3715 South 99th E Ave
Tulsa, OK 74146-2428

Date	Quote #
9/11/2023	2023-223

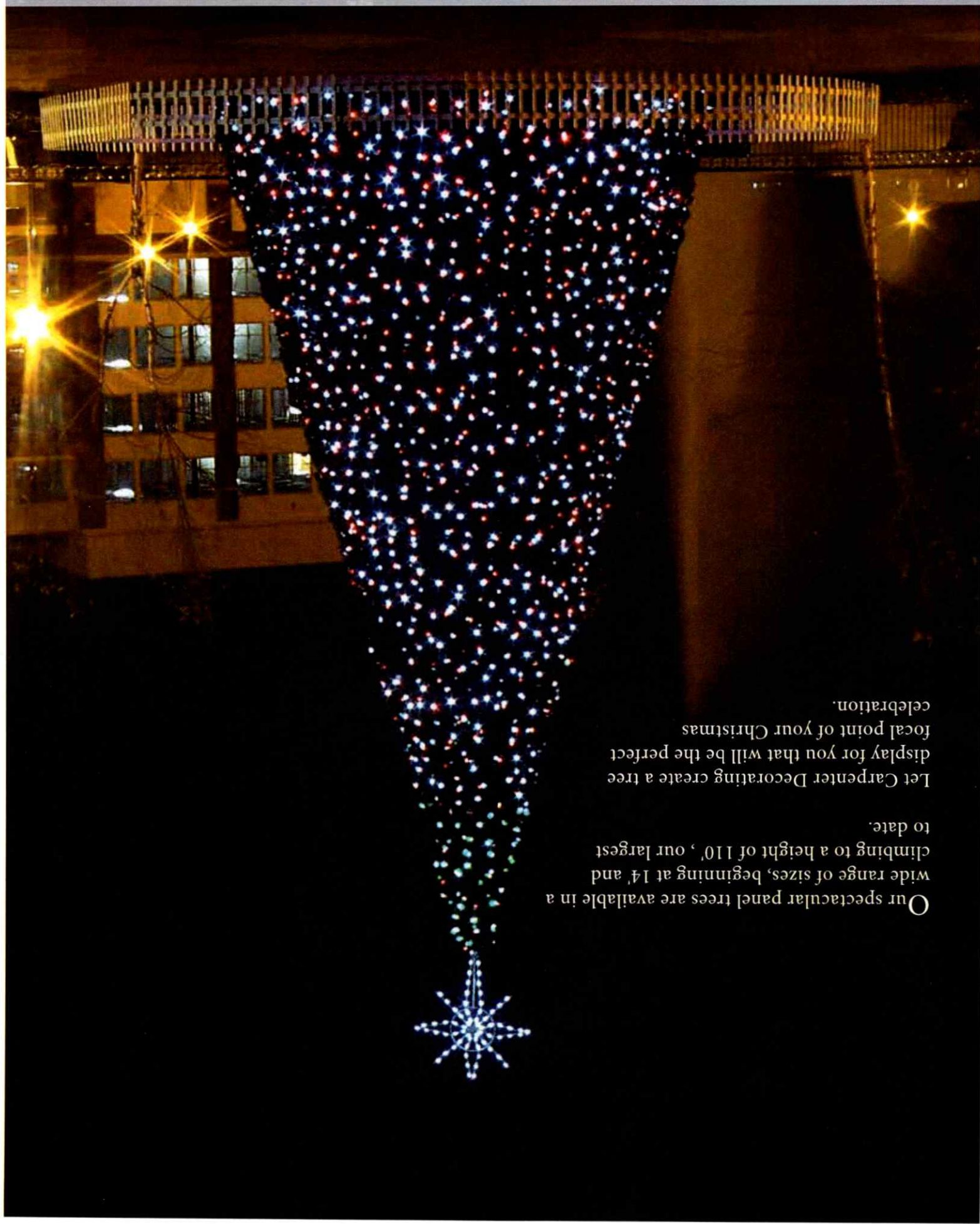
Bill To
CITY OF WHITE HOUSE 105D COLLEGE STREET WHITE HOUSE, TN. 37188

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	50 % DOWN		11/8/2023			
Quantity	Item Code	Description			Price Each	Amount
1	SSPT-34	34 FOOT PANEL TREE WITH ONE SET OF LED LIGHTS WITH WARM WHITE C7 BULBS			29,405.00	29,405.00
1	TTNS3D-6	3-D NATIVITY STAR WITH WARM WHITE LED BULBS			940.00	940.00
260	70 mm Metallic Bal...	70 mmMetallic Ball - Green			2.94	764.40
260	80 mm Metallic Bal...	80mm Metallic Ball - Gold			4.27	1,110.20
260	100 mm Metallic B...	100 mm Metallic Ball - Red			5.04	1,310.40
1	SHIPPING	SHIPPING CHARGES			1,075.00	1,075.00
1	SUB TOTAL	SUB TOTAL OF ITEMS SELECTED			34,605.00	34,605.00
1	DEPOSIT	DOWN PAYMENT - 50 %			-17,302.50	-17,302.50

Our spectacular panel trees are available in a wide range of sizes, beginning at 14' and climbing to a height of 110', our largest to date.

Let Carpenter Decorating create a tree display for you that will be the perfect focal point of your Christmas celebration.





City of White House

Parks, Recreation & Cultural Arts

105 College Street
White House, TN 37188
Phone: 615.672.4350 x.2114
Fax: 615.616.1057

Kevin Whittaker
Director

Selena McCall
Assistant Director

Linda Brooks
Office Administrator

Steven Russell
Park Maintenance Supervisor

MEMORANDUM

Date: September 12, 2023

To: Board of Mayor and Aldermen
Gerald Herman, City Administrator

From: Kevin Whittaker, Director of Parks and Recreation

Re: Parks Master Plan

On Tuesday, September 12th, the selection committee reviewed 3 RFPs submitted for the Parks Master Plan. After rating each company's proposal and taking cost into consideration, the selection committee selected Kimley Horn as the firm of choice.

The quoted price for the master plan (excluding add alternatives) is \$64,500. This is slightly over our budget (\$60,000); however, we should be able to save money on other projects in order to get this done.

Kimley Horn is a national company with over 110 offices (one of which is in Nashville) across the country. They have extensive experience with master plans, specifically with parks around the area (including Hendersonville, Goodlettsville, Clarksville, Lebanon, Mt. Juliet, Smyrna, Spring Hill and many more).

Because of this wealth of experience and the proposal that was put together, I am confident in requesting that the Board of Mayor and Aldermen approve Kimley Horn as the firm to conduct our parks master plan for the price of \$64,500.

Thank You



**CITY OF WHITE HOUSE
RFP PARKS MASTER PLAN
EVALUATION SCORES**

Committee Meeting September 12th @ 2:00 p.m.

QUALIFICATIONS				
	Total Available Points	Kimley-Horn	Farmer/Morgan	Brandstetter Carroll Inc
Followed instructions in the request for proposal on preparing and submitting the proposal	30	27	27	25
Ability and relevant expertise of the firm's personnel to be used in performing the service	30	28	20	25
Past experience in the required disciplines	30	27	18	25
Qualifications and availability of staff	30	27	22	22
Proposal demonstrates the firm's ability to meet schedules and perform the work without compromising sound engineering practice	30	26	25	23
Firm's method of approach - how the firm worked in similar projects	30	27	22	25
Total Score	180	162	134	145
	100%	90.00%	74.44%	80.56%

CONCLUSION				
	Total Available Points	Kimley-Horn	Farmer/Morgan	Brandstetter Carroll Inc
Overall qualifications and likelihood to succeed in your opinion	30	28	21	23
Total Score	30	28	21	23
	100%	93.3%	70.0%	76.7%

OVERALL				
	Total Available Points	Kimley-Horn	Farmer/Morgan	Brandstetter Carroll Inc
Total Score	210	190	155	168
	100%	90.5%	73.8%	80.0%

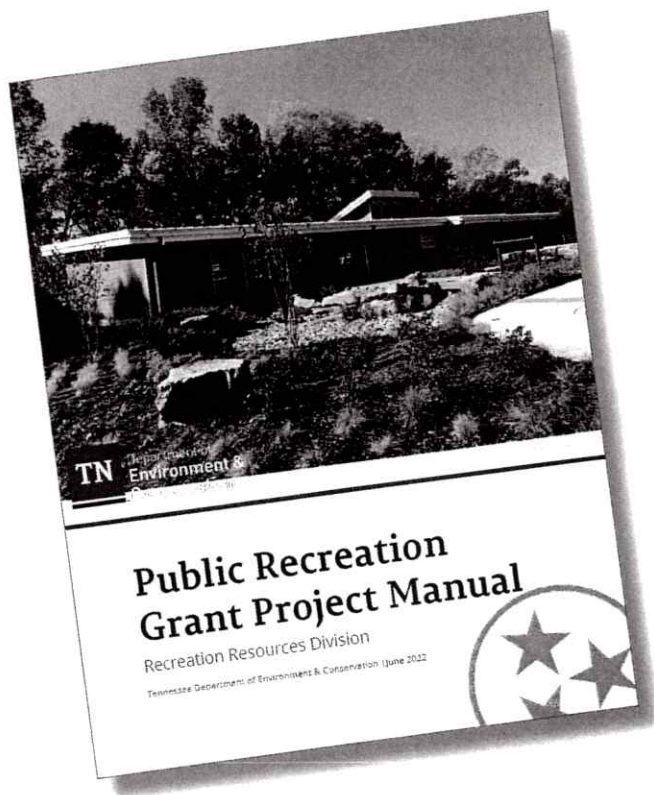
CITY OF WHITE HOUSE PARKS AND RECREATION MASTER PLAN



3. NARRATIVE/APPROACH

The following details our approach to the scope of services based on our knowledge of White House's existing park system, our past master planning experience, and the City's needs as outlined in the RFP. However, we understand the final scope of work will be defined upon selection of the firm based on the City's budget and vision for this project. We also can provide our first-hand experience with the TDEC Master Plan requirements in helping identify which tasks to implement or remove to save time and money if necessary. We have reviewed and are familiar with the intent and direction of the City's Comprehensive General Plan. We will create a Parks and Recreation Master Plan consistent with the vision of this plan.

White House has many distinctive features that set it apart from other communities, and this should be leveraged in your Parks and Recreation Master Plan now that you have dedicated staff for the department. As master plans are now required to apply for TDEC's LPRF RTP grants, this will become an important tool to leverage state and federal funding. This process and final deliverable should be seen as an opportunity to engage the community, key stakeholders, and decision-makers while building a consensus on the goals and future growth of the parks and greenways over the next five to ten years.



TASK 1—PUBLIC PROCESS

PUBLIC INPUT: No matter the tools the City desires to use in this project, our team has a creative and comprehensive approach to the public participation process for consensus building. It is important to engage not only those who are participating in the planning process, but also those who are not. Building off the community's passion for a great parks system and trail network, our team will identify opportunities to further engage people and gather input through a variety of community input processes (e.g., coordination with established committees, online feedback opportunities, stakeholder input from established sports leagues, etc.). Our staff will be flexible and attend events community members already plan to attend (e.g., festivals, tournaments, school events, etc.) to garner input. Some of our best input for parks master plans has come from our staff setting up a booth at a Farmer's Market Saturday or even at an annual festival. By using a QR code on any and all material related to this project that links to a comment form, we can track live data throughout the process. This approach helps build from attendance at existing events, rather than setting a project-specific meeting with a typically lower rate of attendance due to community members' work and life commitments that may prevent engagement.

We will offer a variety of in-person and virtual options at key points throughout the planning process to help ensure every community demographic is heard. For each online survey we provide, we will format the same questionnaire in a printed version so that those without internet access and those who prefer a paper format will have equal opportunity to provide their input. Our online surveys are individually tailored to each project, while also following successful guidance for online surveys such as maximum question count, wording of questions, variety of response types, and other tactics for engagement.

STAFF INTERVIEWS: The City staff are the eyes and ears of daily interaction with users of existing park facilities and events. They know the strengths and weaknesses better than anyone and will give great insight into what the City needs to be more effective and efficient. Their knowledge and insight will be invaluable throughout the planning process.

KEY LEADERSHIP/STEERING COMMITTEE

MEETINGS: The City has been resourceful in providing and maintaining its developed park space, including playgrounds, walking trails, and numerous other community amenities. We are excited to leverage the Leisure Service Board's passion and knowledge toward the plan. They will be a critical partner

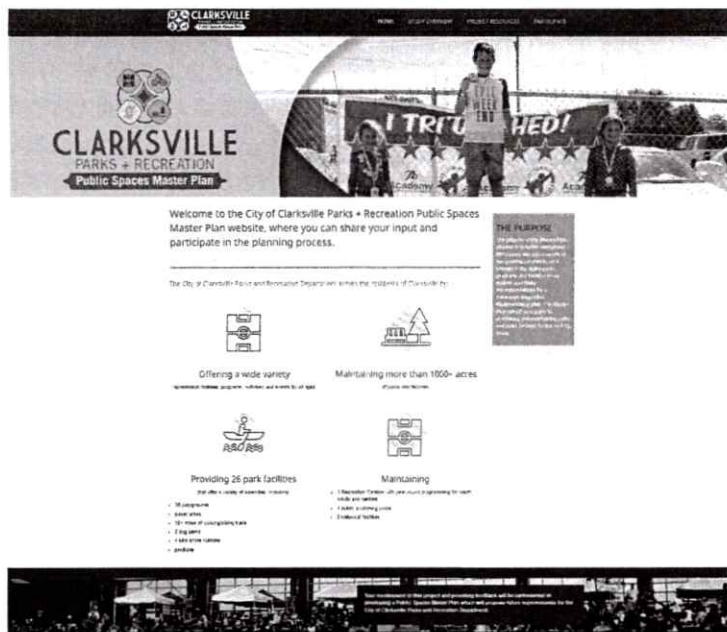
CITY OF WHITE HOUSE PARKS AND RECREATION MASTER PLAN



throughout the planning process and will ultimately make the recommendation for the City Council to formally adopt the final master plan. Staff may identify other key stakeholders, local business owners, and others that should weigh in at critical points of the process. Ultimately, the goal is to identify this group's vision and values and how they translate into future programs and development needs for the City. It will be important to keep leadership like the Leisure Service Board and City Council engaged throughout the process so that when the time comes to vote for formal adoption of the plan, it is a seamless procedure.

STRENGTHS, WEAKNESSES, OPPORTUNITIES, AND THREATS (SWOT) ANALYSIS: To meet one of the TDEC master plan requirements, our team will facilitate a workshop to discuss the SWOT of the park and greenway facilities. The results of this discussion will inform the analysis throughout the plan and documented in the final master plan report.

To meet TDEC requirements, our team will complete all meeting sign-in sheets and minutes and include in the final report.



to understanding the community's feedback on the current and future parks and greenways.

As desired by the City, our team can validate responses are statistically valid using the survey online as well as printed copies to ensure each resident is able to complete the survey. Our team will summarize the key findings from the survey and include in the final report.

TASK 3—DEMOGRAPHICS AND TRENDS ANALYSIS

Using data from the U.S. Census Bureau, we review the City's existing and projected population data to understand important details of the community. Our demographic analysis will provide an understanding of the community's environment to:

- Understand the market areas served by the parks and recreation system and distinguish customer groups
- Determine changes occurring in the community and the Chattanooga region and assist in making proactive decisions to accommodate those shifts
- Measure participation and interest in recreation facilities and activities
- Identify areas of future planned growth, with a specific emphasis on locations that are not currently well served by parks facilities

As part of the assessment, our team will also include an overview of the following major demographic elements that will impact the City's parks and recreation system as well as a summary of social and economic benefits of parks, recreation facilities, recreation programs, trails, and open space.

- Population trends and projections
- Age distribution
- Education levels
- Households
- Gender
- Ethnicity
- Household income

TASK 2—STATISTICALLY VALID SURVEY

To meet one of the basic TDEC master plan requirements, our team will facilitate a survey that allows the citizens to provide comprehensive feedback on the existing recreation system as well as identify future needs. Based on our strategic survey questions, we have had great success providing an online and identical printed version for communities that have exceeded 1,500 responses. This needs assessment is critical

CITY OF WHITE HOUSE PARKS AND RECREATION MASTER PLAN



TASK 4—EXISTING CONDITIONS AND FACILITY ASSESSMENTS

Our team will visit each existing park site to inventory park amenities, assess conditions, and provide a level of service (LOS) analysis. We will document our observations relating to physical conditions of equipment and facilities, making specific notes on the TDEC required items of listing amenities and the condition assessment for each amenity.

To align with TDEC's SCORP that our team recently completed, we can evaluate streams and potential trail corridors within the City limits for potential blueway corridors and trailhead locations.

BENCHMARKING ANALYSIS: Our team will complete a benchmark analysis that compares the City to relevant peer agencies. Our team will listen to the public input on what their values are and work with staff to identify the key metrics to be surveyed and analyzed, along with selecting the appropriate benchmarked communities.

We will use NRPA's Park Metrics and Agency Performance Review to provide another layer of analysis. The NRPA Agency Performance review is the most comprehensive resource of national data and insights for park and recreation agencies, highlighting 20+ critical metrics collected from local agencies across the country like White House. We can analyze the plethora of data through a variety of lenses including population, region of the country, and other important features for your needs. Gone are the single set of standards that some plans still use today, because each community has unique needs, goals, and challenges. Because park and recreation agencies are as diverse as the community they serve, we will use the combination of information from tools like this national resource paired with feedback from our stakeholders and public input about the specific needs for you.

TASK 5—RANK AND PRIORITIZE DEMAND AND OPPORTUNITIES

LOS ANALYSIS: Our team will use the established mapping to compile a comprehensive assessment of parks and trails owned and operated by the City. Our team will conduct research, additional mapping, and personal inspection of other recreation facilities and programs within the area that are owned and operated by alternative providers to quantify current LOS. Based on this comprehensive inventory and LOS analysis, we will make recommendations to help ensure uses/spaces meet current and future needs of the local community. The analysis considers the capacity of each site and individual amenities (e.g. playgrounds, ball fields, trails, etc.) within

each facility as well as accessibility, functionality, comfort, convenience, and condition. We also will identify other service providers in the area, other municipalities, and private entities, and develop recommendations for minimizing duplication and enhancing the City's current and potential partnerships, where appropriate. It will be important to analyze both the quantity and quality of existing facilities in the LOS analysis.

As a part of the LOS analysis, we will identify park and trail nomenclature aligning with current NRPA standards. This will allow for a set standard for each park including acreage, potential amenities, and the goal for each recreation type. Our team will provide recommendations as to how many of each park type should be provided based on population levels and other important factors.

Based on the analysis in this task, our team will provide recommendations for future park and greenway locations based on the gaps in the parks and recreation service throughout the City. Based on the goals and priorities established early in the planning process, we will create evaluation criteria to prioritize future park and greenway locations. We also will take into account current land-use patterns to make recommendations on where future parks and greenways should be located.

2022 NRPA Agency Performance Review Key Findings



CITY OF WHITE HOUSE PARKS AND RECREATION MASTER PLAN

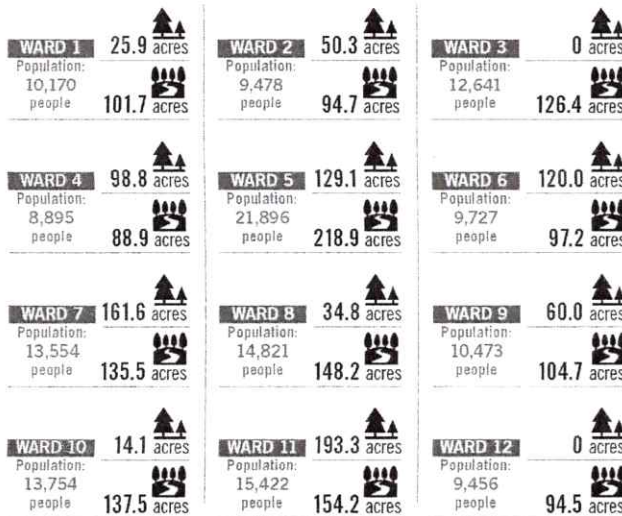


OPERATIONS AND MAINTENANCE ANALYSIS: The City is providing quality parks and greenways services with few staff members. Ultimately, a department with skilled parks and recreation staff will be necessary. With information collected in our stakeholder engagement and by comparing best practices, we can propose a future staff organization chart, total full-time equivalent (FTE) breakdown, and operations logistics.

Based on current provided amenities, our team will provide recommendations for reoccurring maintenance tasks as well as opportunities for improved efficiencies through staffing restructuring, location of equipment, or investments in technologies. We will make recommendations on potential efficiencies of existing staff duties but also for future City growth and increased demands anticipated on the facilities.

COUNCIL WARD LEVEL OF SERVICE

Each of Clarksville's 12 wards were assessed by the NIPRA standard of 10 acres per 1,000 people.



Current Park Acres: Recommended Park Acres:

PROGRAM ASSESSMENT: This assessment will review how well the City aligns itself with the community's needs. The goal of this process is to provide recreational programming and special events that result in successful and innovative recreation offerings for the residents. Our team will provide insight into recreation program trends from agencies all around the country. To meet the TDEC Master Plan requirements, the process includes analysis of age segment distribution, lifecycle analysis, similar provider analysis/duplication of service and

gap analysis. Our team also can provide feedback based on our extensive park department knowledge and data across the state on user fees and whether to increase or decrease fees compared to peer communities.

The outcome of the process will be a dynamic recreation program plan that results in increased registration, customer retention and loyalty, customer satisfaction, and revenue. Additionally, it will help focus staff efforts in core program areas and create excellence in those programs deemed most important by program participants.

TASK 6—ACTION PLAN DEVELOPMENT

We pride ourselves on creating plans that are implementable and not put on a shelf to collect dust, thus this is a critical piece of the parks master plan. Upon consensus of all analysis and input, the action plan will be completed to summarize the list of recommendations with supporting strategies, priorities, and cost estimates. We will create a recommendation list based on the analysis during this project prioritized into short-, mid-, and long-term recommendations broken into phases with funding strategies applied to help guide the City and Leisure Service Board for the next five to ten years. The summary of the implementation plan will be formatted into a matrix that will be the guidance for the City and make implementation feasible.

We also will provide suggestions where key partnerships should be implemented as well as other cost and resource-sharing strategies. Our team will propose a prioritization schedule and methodology based on their impact on social, health, and environmental outcomes. This piece of the plan is critical to help ensure this is the guiding document for the City as you make decisions for budgeting, staffing, task delegation, and other regular processes.

FINANCIAL ANALYSIS AND FUNDING AND REVENUE

STRATEGIES: The financial analysis will look at the City's budget, pricing policy, user fees, current revenue-generating opportunities, and grant opportunities. As part of this analysis, our team will review the financial situation of the City with the goal of improving its financial sustainability and leveraging future funding for decision makers to provide the resources necessary for the parks and greenway system. The goal will be to understand expenditures and how best to increase current and new sources of revenue while planning for a future standalone parks department.

Funding strategies will be developed based in part on our review and analysis of the facilities as well as the national

CITY OF WHITE HOUSE PARKS AND RECREATION MASTER PLAN



experience brought by our team members who have spent a large portion of their careers serving in a public parks department. We will look at the budget to determine the current level of per capita spending by the City, to determine the percentage of the total budget, and to compare these spending levels with other communities of similar size in the state, region, and country.

These comparisons will give the planning team a better understanding of the level of funding for recreation programs and services. This assessment will look at areas to increase internal revenue production based on the current fees and charges. Our team will recommend new policies and adjustments to current policies that may have gaps or need enhancements.

The funding strategies to be evaluated for recommendations could include:

- Fees and charges options and recommendations
- Nonprofit opportunities for supporting operational and capital costs
- Sponsorships to support programs, events, and facilities
- Partnerships with public/public partners, public/not-for-profit partners, and public/private partnerships
- Dedicated funding sources to support land acquisition and capital improvements
- Development agreements to support park acquisition, open space, and park and facility development
- Land or facility leases to support operational and capital costs
- Grant opportunities and resources to construct parks and facilities identified in the master plan, including suggested timelines
- Short-, mid-, and long-term strategies

TASK 7—MASTER PLAN REPORT

Our team will prepare a summary master plan report detailing the findings and recommendations of the project and compile the important documents and deliverables from the tasks above. Graphics, tables, and charts will be used where feasible to make the report interesting and appealing for readers. Each task above will have its own chapter to be completed for the draft report. After presenting the draft to key stakeholders such as City staff, Leisure Service Board, the City Council, and any others necessary, our team will incorporate the requested revisions before submitting the final report.

ADDED ALTERNATIVES

FACILITY MAINTENANCE MANAGEMENT PLAN:

Based on current provided amenities, our team will provide recommendations for recurring maintenance tasks as well as look for opportunities for improved efficiencies through staffing restructuring, location of equipment, or investments in technologies. We will make recommendations on potential efficiencies of existing staff duties but also for future growth and increased demands anticipated on the facilities.

PARK FACILITIES/RECREATION PROGRAM

ANALYSIS: Recreation programs and special events are the backbone of park and recreation agencies. This assessment will review how well the City aligns itself with community needs. The goal of this process is to provide recreation program enhancements that result in successful and innovative recreation program offerings. Our team will provide insight into recreation program trends from agencies all around the country.

DEPARTMENTAL FEE PHILOSOPHY: This review will include comparison of current policies with national standards of best practice agencies. Our team will recommend policies and adjustments to current policies where enhancements may be needed or gaps are identified.

MARKETING STRATEGY/PLAN: Our team can assist with preparing a marketing plan based on understanding the strengths and weaknesses of your park system from the SWOT analysis. Based on the public survey and understanding what the community wants, the marketing plan will address the appropriate mix of tools for promoting the City's parks and greenways, programs, and events. The marketing plan should address the following elements outlined by NRPA: marketing objectives, community wants, alternative providers, methods, tools, and evaluation criteria.

CITY OF WHITE HOUSE PARKS AND RECREATION MASTER PLAN



8. PROJECT COST ESTIMATE AND FEE STRUCTURE

Based on your RFP and our understanding of the project, we have outlined the TDEC required minimum tasks and associated costs below. If the City desires for any of the optional tasks outlined above or additional meetings or other scope to be added, we can provide costs for those elements as requested. We are also happy to discuss and revise scope and fee edits as needed to meet your budget needs.

Kimley-Horn has an excellent track record of completing projects within established budgets. We can control project costs through a strong commitment to your budget, a thorough understanding of the project, and incorporation of this understanding into the final scope of the master plan. Kimley-Horn understands the City's budget for this project is \$60,000. Our team will make cost-saving suggestions based on your outlined scope of work. Because we know TDEC requirements well, we can make recommendations to prioritize features of the project scope to provide cost savings.

TASK	COST
Public Process	\$14,000
Statistically Valid Survey	\$5,000
Demographics and Trends Analysis	\$3,500
Existing Conditions and Future Facilities	\$5,000
Rank and Prioritize Demand and Opportunities	\$3,000
Analysis of Programs and Services	\$3,000
Progress Reporting	<i>Included in other tasks</i>
Action Plan	\$13,000
Development of Final Plans and Supporting Meetings	\$18,000
Add Alternative—Facility Maintenance Management Plan	\$7,000
Add Alternative—Park Facilities/Recreation Program Analysis	\$3,000
Add Alternative—Departmental Fee Philosophy	\$3,000
Add Alternative—Marketing Strategy/Plan	\$6,000

September 13, 2023

MEMORANDUM

To: Board of Mayor and Aldermen

From: Gerald Herman, City Administrator

Re: Sage Road Widening – Madeline Way to Cardinal Drive

Request for Bids were solicited in August and early September for the Sage Road Widening project by CSR Engineering. A total of three (3) bids were submitted with the lowest and responsible bidder being Rogers Group with the total amount of \$892,287.20.

The budgeted amount for this project was \$750,000 with \$250,000 out of the General Fund and \$500,000 from Road Impact Fees. Since this project is overbudget, a budget amendment in Roads Impact Fee is needed to cover the overage. The amendment is for \$150,000. I would like to request your approval of Rogers Group's bid since this project is a priority for the City.

Please do not hesitate to contact me if you have any questions at 672-4350, ext. 2105.



CITY OF WHITE HOUSE

Bid No. 24-1107E

2023 Sage Road Widening Project

Bid Opening: September 11, 2023 @ 2:00 p.m.

DESCRIPTION			
Company Name	Cleary Construction	Rogers Group, Inc.	Sessions Paving
Address	2006 Edmonton Road Tompkinsville, KY 42167	2124 Nashville Pike Gallatin, TN 37066	P.O. Box 90266 Nashville, TN 37209
License Number	41957	1774	6962
License Expiration	5/31/2025	3/31/2024	1/31/2024
License Classification and Limit	MU, BC, Unlimited	BC; HRA; MU; MU-A.2; MU-A.3 Unlimited	BC; CE-A; CE-B; HC-D; HRA; MU Unlimited
IF ALL ITEMS LISTED ABOVE ARE INCLUDED - OPEN BID			
SIGNED BID BOND	✓	✓	✓
SIGNED BID	✓	✓	✓
BASE BID TOTAL	\$992,275.00	\$892,287.20	\$914,106.00

BID FORM

Place: City of White House, Tennessee

Date: September 5, 2023

BID for the City of White House, Tennessee.

TO THE PURCHASING COORDINATOR
CITY OF WHITE HOUSE, TENNESSEE

I/WE Rogers Group, Inc.

Name of Bidder

2124 Nashville Pike, Gallatin, Tennessee 37066

Address of Bidder

The undersigned, as Bidder, in compliance with your invitation for bids for the **2023 SAGE ROAD WIDENING PROJECT**, propose to furnish all necessary labor, machinery, tools, apparatus, equipment, service, and other necessary supplies, in strict accordance with the terms and conditions of the Plans and Bid Documents hereto attached and the Specifications referred to herein and do such other work incidental thereto as may be ordered by the Engineer or his/her agent, in writing, within the time set forth therein, and the price stated below.

The Bidder declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Plans, Specifications and Bid Documents for the work, and has read all documents furnished prior to the opening of bids; and that he has satisfied himself relative to the work expected to be performed.

TIME FOR COMPLETION AND LIQUIDATED DAMAGES: Bidder hereby agrees that if they are awarded the contract for this work, they will commence work within 7 days from the date of a Notice to Proceed/Start Work Order from the Owner and to substantially complete the work within sixty (60) days and full completion within seventy five (75) calendar days (see TDOT Standard Specifications for details of time requirements). As time is of the essence, bidder also agrees to pay **\$800.00/day** as liquidated damages for each consecutive calendar day thereafter and shall include completion of all punch list items.

PROJECT PROPOSAL: Bidder agrees to perform all of the WORK on said driveway installations described in the bid documents and shown on the plans as estimated and itemized below and to be completed within the project duration limits, as follows:

No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Price
1	CONSTRUCTION STAKES, LINES AND GRADES	LS	1	14,000.00	14,000.00
2	CLEARING AND GRUBBING	LS	1	16,200.00	16,200.00
3	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	1	25,600.00	25,600.00
4	ROAD & DRAINAGE EXCAVATION (UNCLASSIFIED)	C.Y.	2100	45.60	95,760.00
5	UNDERCUTTING	C.Y.	150	120.00	18,000.00
6	PLACING AND SPREADING TOPSOIL	C.Y.	446	65.30	29,123.80
7	BACKFILL MATERIAL (FLOWABLE FILL)	C.Y.	2	1,800.00	3,600.00
8	MINERAL AGGREGATE, TYPE A BASE, GRADING D	TON	1450	47.00	68,150.00
9	ASPHALT CONCRETE MIX (PG64-22) (BPMB-HM) GRADING CS	TON	225	170.00	38,250.00
10	ASPHALT CONCRETE MIX (PG64-22) (BPMB-HM) GRADING B-M2	TON	525	150.00	78,750.00
11	BITUMINOUS MATERIAL FOR PRIME COAT (PC)	TON	4	850.00	3,400.00
12	AGGREGATE FOR COVER MATERIAL (PC)	TON	20	71.50	1,430.00
13	BITUMINOUS MATERIAL FOR TACK COAT (TC)	TON	1	1,000.00	1,000.00
14	ACS MIX (PG64-22) GRADING D	TON	460	170.00	78,200.00
15	18" PIPE CULVERT (HDPE)	L.F.	860	92.00	79,120.00
16	18" CONCRETE PIPE CULVERT (CLASS III)	L.F.	48	365.00	17,520.00
17	MANHOLES, > 4' - 8' DEPTH	EACH	1	6,200.00	6,200.00
18	CATCH BASINS, TYPE 12, > 4' - 8' DEPTH	EACH	7	8,440.00	59,080.00
19	18" STANDARD ENDWALL	EACH	2	740.00	1,480.00
20	18" STRAIGHT ENDWALL	EACH	1	1,500.00	1,500.00
21	CONCRETE SIDEWALK (4")	S.F.	7054	10.60	74,772.40

22	CONCRETE DRIVEWAY (6")	S.F.	1085	11.00	11,935.00
23	CONCRETE CURB RAMP (6")	S.F.	384	16.20	6,220.80
24	EROSION CONTROL	LS	1	19,400.00	19,400.00
25	MACHINED RIP-RAP (CLASS A-1)	TON	10	121.60	1,216.00
26	TRAFFIC CONTROL	LS	1	53,000.00	53,000.00
27	INSTALL SIGN & SUPPORT (48" R1-1)	EACH	1	830.00	830.00
28	PLASTIC PAVEMENT MARKING (CHANNELIZATION STRIPING)	S.Y.	9	49.80	448.20
29	PLASTIC PAVEMENT MARKING (STOP LINE)	L.F.	44	55.30	2,433.20
30	PLASTIC PAVEMENT MARKING (TURN ARROW)	EACH	4	387.00	1,548.00
31	ENHANCED FLATLINE THERMO PVMT MRKNG (4IN LINE)	L.M.	1.4	7,530.00	10,542.00
32	MOBILIZATION	LS	1	70,000.00	70,000.00
33	WATER (SEEDING & SODDING)	M.G.	5	555.00	2,775.00
34	SEEDING WITH MULCH	S.Y.	1338	0.60	802.80
Total of All Unit Price Bid Items \$				892,287.20	

and for the **Project Total** of

Eight Hundred Ninety-two Thousand, Two Hundred Eighty-seven Dollars and Twenty Cents (\$ 892,287.20)

(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.)

The above itemized and total price for the project shall include all labor, materials, shoring, removal, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for.

Bidder understands that the Owner reserves the right to reject any or all bids, and any combination including or not including add alternatives, and to waive any informality in the bidding. The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 60 calendar days after the scheduled closing time for receiving bids. Upon receipt of written notice of the acceptance of this bid, Bidder will execute a formal Agreement provided by the City and deliver as defined in the attached project schedule below.

The undersigned Bidder does hereby declare and stipulate that this bid is made in good faith, without collusion or connection with any other person or persons bidding for the

OTHER BUSINESS...

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: Ceagus Clark, Planning and Codes Director
Re: Subdivision and Street Acceptance, Concord Springs Phase 1
Date: September 6, 2023

The White House Planning Commission on Monday September 11, 2023 recommended acceptance of the improvements in Concord Springs, phases 1. The plat for this phase has been recorded at the Robertson County Register of Deeds office. This phase is beyond the required maintenance bonds. The public subdivision improvements were inspected and approved by Public Services and meet the subdivision regulations for acceptance under section 3-101.7

3-101.7 Acceptance of Dedication Offers

Acceptance of formal offers of dedication of public ways, easements, and parks shall be by formal action of the governing body or other agency ultimately responsible for acceptance of the facilities. Such action shall be in the form of a resolution recommended by the Planning Commission to the accepting body. The approval by the Planning Commission of a subdivision plat shall not be deemed to constitute or imply an acceptance by the local government or other agency ultimately responsible for acceptance of the facilities of any public way, easement, or other ground shown on the plat. The Planning Commission may require the plat to be endorsed with appropriate notes to this effect.

MEMORANDUM

To: Board of Mayor and Aldermen
CC: Gerald Herman, City Administrator
From: Ceagus Clark, Planning and Codes Director
Re: Subdivision and Street Acceptance, The Parks Phase 1, 2 and 3
Date: September 6, 2023

The White House Planning Commission on Monday August 14, 2023 recommended acceptance of the improvements in The Parks, phases 1, 2 and 3. All plats for these phases have been recorded at the Robertson County Register of Deeds office. These phases are beyond there required maintenance bonds. The public subdivision improvements were inspected and approved by Public Services and meet the subdivision regulations for acceptance under section 3-101.7

3-101.7 Acceptance of Dedication Offers

Acceptance of formal offers of dedication of public ways, easements, and parks shall be by formal action of the governing body or other agency ultimately responsible for acceptance of the facilities. Such action shall be in the form of a resolution recommended by the Planning Commission to the accepting body. The approval by the Planning Commission of a subdivision plat shall not be deemed to constitute or imply an acceptance by the local government or other agency ultimately responsible for acceptance of the facilities of any public way, easement, or other ground shown on the plat. The Planning Commission may require the plat to be endorsed with appropriate notes to this effect.

September 12, 2023

MEMORANDUM

To: Board of Mayor and Aldermen

From: Derek Watson, City Recorder

Re: Board Appointments

Mayor Corbitt has reviewed the individuals below and they have agreed to serve. Mayor Corbitt requests that the Board approve his appointment.

Appointments

Planning Commission

1. Daniel Whited – Replacing Martha Wilkinson – June 2025

DISCUSSION ITEMS...

City of White House



Proclamation

WHEREAS, Michael L. Arnold, was elected as an Alderman in the November 2004 municipal election and began serving the citizens of Ward 3 in January 2005; and

WHEREAS, Alderman Arnold, was elected as Mayor of the City of White House in the November 2010 municipal election and began his responsibilities in January 2011; and

WHEREAS, Mayor Arnold provided vision and supported policy changes through resolutions and ordinances to bring positive responsible growth to the City;

WHEREAS, Mayor Arnold during his 17 year tenure had a passion for enhancing the quality of life in White House in all facets of service and capital infrastructure projects; and

WHEREAS, Mayor Arnold supported and actively engaged in assisting where he could in relocating and building a new library, splash pad, amphitheater, Fire Station number 2, new ball diamonds, dog park, new basketball courts, an all-inclusive playground, enhancements at Northwood Park, creating a visitor center, widening of State Route 76, fiber optic cable to all city buildings and traffic lights, purchasing land to become the Byrum Family Park, building a new community center/city hall; and

WHEREAS, Mayor Arnold believes that parks and recreation activities provide opportunities for young people to live, grow and develop into contributing members of society; create lifelines and continuous life experiences for older members of the community; generate opportunities for people to come together and experience a sense of community; and pay dividends to communities by attracting businesses and jobs; and

NOW THEREFORE, I, Farris H. Bibb, Jr., Vice-Mayor of the City of White House, TN, with full support from Alderman Decker, Alderman Hudson, and Alderman Corbitt do hereby proclaim that from this day forward, name the municipal park located at 420 Hwy 76 as the Michael L. Arnold Municipal Park.

IN WITNESS WHEREOF, I have hereto set my hand and caused the seal of the City of White House to be affixed on this 20th day of January 2022.

Farris H. Bibb, Jr.
Vice-Mayor

OTHER INFORMATION....