**Meeting**

**Hillcrest Cemetery**

**Board of Trustees**

**April 10, 2018**

1. The meeting was called to order at 9:00 am by Chairman Cindi Milam.
2. The following board members were present: Randy Short, Wayne Slighter,

Morris Watson, Cindi Milam and Jason Barnes. Also present were Jerry Herman, Kevin Whittaker and Linda Brooks.

1. Approval of minutes from October 10, 2017. Morris made a motion to approve the minutes and Wayne seconded the motion. Vote: all in favor / none opposed.
2. Financial Report: Jason distributed the financial reports and reported that our revenues are well over our projections. The expenditures are under budget with the exception of the water but it all equals out. Wayne made a motion to approve the financial report and Randy seconded the motion. Vote: all in favor / none opposed.
3. Maintenance Report: The quarterly report which included the administrative statistics and maintenance report was distributed. The extra niche covers ordered from Interglo have been received but are a little too large and will need to be shaved back when they are engraved. We will need to order more soon since we have already used a couple of these.

We have waited until the weather gets better to do the landscaping around the sign. It should get done this month.

We now have the gates working properly. We installed the broken piece on the arm and ended up having to replace a circuit board.

We have gone through and picked up all of the leftover flowers and debris that had accumulated over the winter before the mowing season started. We added extra dirt on some graves that had sunk in. Wayne made a motion to approve the Maintenance Report and Randy seconded the motion. Vote: all in favor / none opposed.

1. Old Business: Kevin asked if we wanted to get one or two benches to place at the columbarium. The price would be around $550 each. Cindi made a motion to purchase two to be placed on each side of the columbarium and landscape this area to look appropriate. Randy seconded the motion. Jerry added that this should be ok but it would need to come out of next year’s budget.

Kevin stated that we have someone that has placed a bench at a family gravesite. Our rules state that no benches shall be permitted to be on cemetery grounds. We called them and they said it had been there for several years. It was suggested that considering the length of time that we might think about this as being grandfathered in. Another family has mulched around their marker and placed various items around it. Wayne suggested that we add a clause on the interment order stating that our rules are to be enforced and have them sign off on it. All agreed.

1. New Business: Kevin requested in the budget for next fiscal year for a driveway to be added to Section E. We would like to start selling lots in that section. This would add 800 to 900 new plots which could be over a million dollars in revenue. Jerry added that he thinks this will probably be approved.

Kevin stated that when the columbarium gets half full, we should probably order another one.

Jerry has been reviewing the Ordinance for the cemetery. He plans to make modifications to the Ordinance before taking it to the Mayor & Aldermen. It was discussed to change the meeting dates to twice a year instead of quarterly. He will make some modifications and bring it to the next board meeting. Cindi made a motion to change the meeting dates to the second Tuesday in April and October. Morris seconded the motion. All in favor / none opposed.

1. Adjournment: Morris made a motion to adjourn and Randy seconded the motion. All in favor / none opposed.
2. Next Meeting: Next meeting will be October 9, 2018.

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Secretary