**Meeting**

**Hillcrest Cemetery**

**Board of Trustees**

**October 9, 2018**

1. The meeting was called to order at 9:05 am by Chairman Cindi Milam.
2. The following board members were present: Randy Short, Wayne Slighter, Cindi Milam and Jason Barnes. Also present were Jerry Herman, Kevin Whittaker and Linda Brooks.
3. Approval of minutes from April 10, 2018. Wayne made a motion to approve the minutes and Randy seconded the motion. Vote: all in favor / none opposed.
4. Financial Report – Jason distributed the financial reports. He reported that the checking account ending balance through 9/30/18 was $29,694.46 with the perpetual fund reported at $158,982.70. Randy made a motion to approve the financial report and Wayne seconded the motion. Vote: all in favor / none opposed.
5. Maintenance Report – Kevin reported the numbers for the cemetery quarterly report which includes the administrative statistics. The bench that is to be placed by the columbarium was delivered on Monday. Cindi asked if we were going to purchase two. Kevin added that before we order another one, he is going to check and make sure that it will not infringe on the next gravesites. If that is satisfactory, we might purchase one by the end of this year or budget it for next year.

We were able to salvage the extra niche covers that were too large for the columbarium. Scott Kelly shaved them down a couple of times until he got it right and now we have a couple of extras to use when needed.

We have done some landscaping around the sign and still have plans to plant more flowers in the part closest to the road to complete it. It will just be a matter of keeping up with the maintenance of it. Now it is getting really grown up quite regularly. We have replaced the lights that shine on the sign at night. One light had been out for a while, so we decided to replace the fixtures and put LED lights in so they will last a while.

We should be getting the paving for the E Section driveway done this month. They will have to cut back the dirt pile some, but it should be a pretty simple project. Hopefully we will be able to start selling lots in that section this winter. This section will have about 800 lots. Cindi asked if we were going to place more shrubs around the sign. Kevin replied that we have shrubs on the back side that cannot be seen now from the road since they haven’t grown that tall yet. Jerry added that we will push in the direction to clean up in front of the sign. Wayne made a motion to approve the maintenance report and Randy seconded the motion. Vote: all in favor / none opposed.

1. New Business

Cemetery Board Code Changes – Jerry presented some changes to the cemetery board ordinance with recommendations to take these to the board meeting in November. All approved.

1. Next Meeting – Next meeting will be Tuesday, April 9, 2019
2. Adjournment – Randy made a motion to adjourn the meeting and Wayne seconded the motion. Vote: all in favor / none opposed.

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Secretary