

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Agenda
June 15, 2023
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by Community Pastor
3. Pledge by Aldermen
4. Roll Call
5. Adoption of the Agenda
6. Approval of the Minutes from the May 18th Board of Mayor and Aldermen meeting
7. Welcome Visitors
8. Proclamation
9. Public Comment
10. Public Hearings
 - a. **Ordinance 23-08:** An ordinance adopting the annual budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024.
 - b. **Ordinance 23-09:** An ordinance to de-annex certain territory within the corporate boundaries of the City of White House located at North Palmers Chapel Road.
 - c. **Ordinance 23-10:** An ordinance amending the Municipal Code Title 18, Chapter 3, Sewer Rates, Fees, and Charges, Section 18-301 and 18-302.
 - d. **Ordinance 23-11:** An ordinance amending the Municipal Code Title 17, Chapter 1, Refuse, Section 17-113.
11. Communication from Mayor, Aldermen, City Attorney, and City Administrator
12. Acknowledge Reports
 - A. General Government
 - B. Finance
 - C. Human Resources
 - D. Police
 - E. Fire
 - F. Public Services
 - G. Planning & Codes
 - H. Parks & Recreation
 - I. Library
 - J. Municipal Court
13. Consideration of the Following Resolutions:
 - a. **Resolution 23-04:** A resolution to renew the joint Inter-local Agreement between Sumner and Robertson Counties for exchanging territory and areas of responsibility served by emergency medical services.
 - b. **Resolution 23-05:** A resolution amending the schedule of permit and development fees for multiple City departments.
 - c. **Resolution 23-06:** A resolution amending the schedule of fees for Hillcrest Municipal Cemetery.

- d. **Resolution 23-07:** A resolution amending the Parks and Recreation schedule of fees for tournaments and establishing open space rental fees for the Michael L. Arnold Municipal Park.
- e. **Resolution 23-08:** A resolution authorizing appropriations for financial aid of non-profit organizations.

14. Consideration of the Following Ordinances:

- a. **Ordinance 23-08:** An ordinance adopting the annual budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024. *Second Reading*
- b. **Ordinance 23-09:** An ordinance to de-annex certain territory within the corporate boundaries of the City of White House located at North Palmers Chapel Road. *Second Reading.*
- c. **Ordinance 23-10:** An ordinance amending the Municipal Code Title 18, Chapter 3, Sewer Rates, Fees, and Charges, Section 18-301 and 18-302. *Second Reading*
- d. **Ordinance 23-11:** An ordinance amending the Municipal Code Title 17, Chapter 1, Refuse, Section 17-113. *Second Reading.*

15. Purchasing:

- a. None

16. Other Business:

- a. Appointment of Ward 4 Alderman

17. Discussion Items:

18. Other Information:

19. Adjournment:

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Minutes
May 18, 2023
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm

2. Prayer by Community Pastor

No pastor was present to give prayer.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Corbitt.

4. Roll Call

Mayor Corbitt – Present; Ald. Matthews - Present; Ald. Silver – Present; Ald. Spicer– Present; **Quorum – Present.**

5. Adoption of the Agenda

Motion was made by Ald. Spicer, second by Ald. Matthews to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of the Minutes from the April 20th Board of Mayor and Aldermen meeting and May 1st Study Session

Motion was made by Ald. Spicer, second by Ald. Silver to approve the minutes. A voice vote was called for with all members voting aye. **The April 20th Board of Mayor and Aldermen meeting and May 1st Study Session minutes were approved.**

7. Welcome Visitors

Mayor Corbitt welcomed all visitors.

8. Public Comment

No one signed up to speak.

9. Public Hearings

- a. **Ordinance 23-07:** An ordinance amending the Municipal Codes Title 18, Chapter 3 **Sewer Rates, Fees, and Charges**, Section 18-301.

No one spoke for or against.

10. Communication from Mayor, Aldermen, City Attorney, and City Administrator

City Administrator Gerald Herman stated that an ongoing lawsuit for over twelve years regarding an overturned garbage truck was finally settled.

City Administrator Gerald Herman noted that Romach, Inc. has restarted construction on the new recreation center after a delay.

City Administrator Gerald Herman mentioned that the repairs on the new tennis courts from the March windstorm are also underway. Mr. Herman continued that there will be a ribbon cutting and dedication for the courts when repairs are completed.

11. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire | I. Library |
| B. Finance | F. Public Services | J. Municipal Court |
| C. Human Resources | G. Planning & Codes | |
| D. Police | H. Parks & Recreation | |

Motion was made by Ald. Matthews, second by Ald. Spicer to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

12. Consideration of the Following Resolutions:

- a. **Resolution 23-03:** A resolution approving certain amendments and revisions to the Internal Control Manual.

Motion was made by Ald. Matthews, second by Ald. Spicer to approve. A voice vote was called for with all members voting aye. **Resolution 23-03 was approved.**

13. Consideration of the Following Ordinances:

- a. **Ordinance 23-07:** An ordinance amending the Municipal Codes Title 18, Chapter 3 **Sewer Rates, Fees, and Charges**, Section 18-301. *Second Reading.*

Motion was made by Ald. Matthews, second by Ald. Spicer to approve. A roll call vote was requested by Mayor Corbitt: Ald. Matthews – aye; Ald. Silver – aye; Ald. Spicer – aye; Mayor Corbitt - aye. Motion was approved. **Ordinance 23-07 was approved on Second Reading.**

- b. **Ordinance 23-08:** An ordinance adopting the annual budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024. *First Reading.*

Motion was made by Ald. Spicer, second by Ald. Matthews to discuss. After discussion, motion was made by Ald. Spicer, second by Ald. Silver to approve. A voice vote was called for with all members voting aye. **Ordinance 23-08 was approved on First Reading.**

- c. **Ordinance 23-09:** An ordinance to de-annex certain territory within the corporate boundaries of the City of White House located at North Palmers Chapel Road. *First Reading.*

Motion was made by Ald. Silver, second by Ald. Spicer to discuss. After discussion, motion was made by Ald. Spicer, second by Ald. Matthews to approve. A voice vote was called for with all members voting aye. **Ordinance 23-09 was approved on First Reading.**

- d. **Ordinance 23-10:** An ordinance amending the Municipal Code Title 18, Chapter 3, **Sewer Rates, Fees, and Charges**, Section 18-301 and 18-302. *First Reading.*

Motion was made by Ald. Spicer, second by Ald. Matthews to discuss. After discussion, motion was made by Ald. Spicer, second by Ald. Silver to approve. A voice vote was called for with all members voting aye. **Ordinance 23-10 was approved on First Reading.**

- e. **Ordinance 23-11:** An ordinance amending the Municipal Code Title 17, Chapter 1, Refuse, Section 17-113. *First Reading.*

Motion was made by Ald. Spicer, second by Ald. Matthews to discuss. After discussion, motion was made by Ald. Spicer, second by Ald. Silver to approve. A voice vote was called for with all members voting aye. **Ordinance 23-11 was approved on First Reading.**

14. Purchasing:

- a. To approve or reject the bid from Rogers Group in the amount of \$434,710 and allow City Administrator Gerald Herman to enter into an agreement for the White House Heritage High School road extension project. The City Administrator recommends approval.

Motion was made by Ald. Spicer, second by Ald. Matthews to discuss. After discussion, motion was made by Ald. Spicer, second by Ald. Silver to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

- b. To approve or reject the bid from Twin States Utilities in the amount of \$2,173,762 and allow City Administrator Gerald Herman to enter into an agreement for the Southern Force Main Phase 3 project. The Public Services Director recommends approval.

Motion was made by Ald. Spicer, second by Ald. Matthews to discuss. After discussion, motion was made by Ald. Matthews, second by Ald. Spicer to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

- c. To approve or reject authorizing the City Administrator Gerald Herman to enter into a one-year Interlocal E911 agreement between E911 Emergency Communication District of Robertson County, Robertson County, the City of Springfield, the City of White House, and other cities within Robertson County in the amount of \$255,204.01 for furnishing dispatching services for the purpose of emergency dispatch at the E911 facility. The Police Chief recommends approval.

Motion was made by Ald. Spicer, second by Ald. Matthews to discuss. After discussion, motion was made by Ald. Spicer, second by Ald. Matthews to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

15. Other Business:

16. Discussion Items:

17. Other Information:

- a. Current Road Projects List

Board reviewed a list of current road project in various progress phases.

18. Adjournment:

Meeting was adjourned at 7:40 pm.

ATTEST:

John Corbitt, Mayor

Amanda Brewton, City Recorder

REPORTS....

Administrative & Legislative Services Department
May 2023

Administration

City Administrator Gerald Herman attended the following meetings and events this month:

- May 1:
 - Department Head Staff Meeting
 - Bid Opening SFM PH3
 - Bid Opening WHHHS Driveway Connection
 - Staff Plan Reviews
 - BMA Study Session
- May 2:
 - Police Detective Meeting
 - Robertson County Election Commission
 - Mayor Update
- May 3:
 - White House Recreation Center- Architect Meeting
 - Learn at Lunch- Mental Health in the Workplace
 - Active Shooter Training
- May 4:
 - Casualty Loss Insurance Meeting
 - Ribbon Cutting for SKINriched
 - Bid Review- SFM PH3
 - Leisure Services Board
- May 8:
 - Planning Commission
- May 9:
 - Retainage Meeting
 - Rotary Scholastic Banquet
- May 10:
 - Sumner Co. Economic Development
- May 11:
 - D.A.R.E graduation
 - Stormwater Manager Interviews
 - Library Board
- May 15:
 - Department Head Staff Meeting
- May 18:
 - Sumner County Joint Economic Development Board
 - Board of Mayor and Alderman Meeting
- May 29:
 - Memorial Day Ceremony

**Administrative & Legislative Services Department
May 2023**

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2022-2023.

Budget	Budgeted Amount	Expended/Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$26,329,432	\$20,597,561	↓13.44
Industrial Development	\$86,000	\$59,158	↓22.88
State Street Aid	\$495,000	\$472,104	↑3.70
Parks Sales Tax	\$2,526,000	\$1,715,971	↓25.56
Solid Waste	\$1,356,081	\$1,083,077	↓11.80
Parks Impact Fees	\$405,744	\$405,744	↑8.33
Police Impact Fees	\$25,098	\$25,098	↑8.33
Fire Impact Fees	\$116,554	\$16,554	↓77.47
Road Impact Fees	\$33,909	\$33,909	↑8.33
Police Drug Fund	\$4,500	\$2,000	↓47.23
Debt Services	\$1,236,600	\$1,273,640	↑7.71
Wastewater	\$20,265,581	\$17,715,610	↓4.25
Dental Care	\$74,500	\$69,650	↓12.07
Stormwater Fund	\$1,972,599	\$1,584,157	↓11.36
Cemetery Fund	\$90,565	\$65,855	↓18.95

*Expended/Encumbered amounts reflect charges from July 1, 2022 – June 30, 2023.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

	FY 2023	FY 2022	FY 2021	FY 2020	FY 2019	FY 2018
July	313	325	261	269	346	362
August	166	132	128	106	151	166
September	104	98	106	98	126	119
October	98	98	79	97	91	147
November	104	103	72	78	120	125
December	84	73	71	58	72	104
January	116	117	123	81	122	177
February	111	105	75	93	119	113
March	145	145	106	107	131	142
April	103	105	154	85	138	185
May	138	153	133	82	129	121
June		52	47	45	50	52
Total	1,482	1,506	1,355	1,199	1,595	1,813

Purchase Orders by Dollars	May 2023	FY 2023	FY 2022	FY 2021	Total for FY23	Total for FY22	Total for FY21
Purchase Orders \$0-\$9,999	135	1,415	1,442	1281	\$1,628,564.25	\$1,640,827.83	\$1,482,989.65
Purchase Orders \$10,000-\$24,999	3	31	24	29	\$399,701.69	\$404,406.65	\$417,161.17
Purchase Orders over \$25,000	0	36	40	45	\$39,093,456.65	\$11,687,700.37	\$11,050,535.17
Total	138	1,482	1,506	1355	\$41,121,722.59	\$13,732,934.80	\$12,367,741.04

**Administrative & Legislative Services Department
May 2023**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2022-2023 Update Requests	2021-2022 Update Requests	2020-2021 Update Requests	2019-2020 Update Requests	2018-2019 Update Requests	2022-2023 Page Visits	2021-2022 Page Visits	2020-2021 Page Visits	2019-2020 Page Visits	2018-2019 Page Visits
July	52	54	15	152	61	31,946	32,401	11,536	1,164,517	1,080,668
Aug.	63	66	20	126	133	31,340	25,635	9,145	752,932	835,519
Sept.	65	48	17	43	22	27,594	24,833	8,335	679,248	214,406
Oct.	47	52	10	78	86	29,829	23,816	8,390	386,735	864,091
Nov.	54	63	174	56	40	30,449	23,022	7,587	695,971	812,527
Dec.	32	39	13	156	82	27,768	22,904	17,483	847,724	1,055,111
Jan.	53	56	108	67	68	31,686	26,942	17,123	720,531	934,562
Feb.	47	52	135	22	40	28,043	23,253	19,796	N/A	762,985
March	62	57	39	85	61	30,614	30,026	22,930	N/A	879,671
April	72	68	101	43	56	31,817	31,127	20,881	N/A	820,505
May	51	54	38	27	29	35,606	31,335	23,514	5,998	946,897
June		674	214	48	123		34,600	30,909	10,251	901,328
Total	598	609	884	901	801	336,692	329,885	197,629	5,263,907	9,053,159

“City of White House, TN” Mobile App

	FY 23 New Downloads	FY22 New Downloads	FY21 New Download s	FY20 New Downloads
July	8	8	45	19
Aug.	13	9	44	21
Sept.	9	13	19	21
Oct.	11	6	40	12
Nov.	11	6	29	13
Dec.	10	10	10	15
Jan.	18	18	11	23
Feb.	10	9	20	70
Mar.	9	14	11	69
April	11	11	7	41
May	3	10	11	29
June		10	11	36
Total	113	124	258	369

**The app went live on January 11, 2016*

	FY23 # of Request	FY22 # of Request	FY21 # of Request	FY20 # of Request
July	50	38	20	36
Aug.	43	54	27	39
Sept.	40	46	16	18
Oct.	45	64	15	40
Nov.	53	19	20	27
Dec.	70	42	27	20
Jan.	61	41	18	24
Feb.	20	41	72	41
March	41	38	36	34
April	68	26	26	35
May	50	39	48	26
June		47	58	28
FY Total	541	495	383	356

**Administrative & Legislative Services Department
May 2023**

White House Farmers Market

	Application Fees # (amount collected)	Booth Payments (\$)
January	2 (\$30)	\$300
February	5(\$75)	\$360
March	4(\$60)	\$600
April	4(\$60)	\$600
May	10(\$150)	\$1,620
June	0	0
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0
Total	25 (\$375)	\$3,480

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

Major projects this month include:

	2022-2023 Work Order Requests	2021-2022 Work Order Requests	2020-2021 Work Order Requests	2019 – 2020 Work Order Requests	2018 – 2019 Work Order Requests	2017 – 2018 Work Order Requests	2016 – 2017 Work Order Requests
July	14	19	11	10	22	21	27
August	23	8	27	10	26	24	28
September	21	12	9	13	19	22	13
October	13	10	6	7	14	18	12
November	12	23	16	7	18	34	12
December	8	17	19	3	8	19	9
January	11	6	11	16	14	16	23
February	10	8	16	18	7	21	6
March	16	14	12	11	7	17	16
April	6	13	17	2	12	25	14
May	34	20	25	11	6	26	27
June		14	31	10	9	23	14
Total	168	164	200	98	162	266	201

**Finance Department
May 2023**

Finance Section

During May the Finance Office began implementation of the new utility customer application process, continued working on fiscal year 2024 budgeting tasks, and began preparing for the Assistant Finance Director position vacancy. The total property taxes billed for tax year 2022 is \$5.4 million. As of the end of May, approximately \$5.19 million (96.1%) was collected. The Assistant Finance Director, Rachael Krohn, has been with the City since July 2015 and her final day with the City is June 8, 2023. Ms. Krohn has been an integral part in accomplishing many tasks on behalf of the City and Finance Department. We thank her for her outstanding performance and dedication to the City. Members of the Finance Office also participated in the following events during the month:

May 1: BMA FY 2024 Budget study session

May 3: Active Shooter training

May 9: WWTP Expansion Retainage Account meeting

May 9: Tyler Technologies A/P Software meeting

May 18: Finance Department Phone System Needs meeting

May 18: Monthly BMA meeting

May 22: Finance staff meeting

Performance Measures

Utility Billing

	May 2023	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total	FY 2019 Total
New Builds (#)	30	251	284	357	171	62
Move Ins (#)	101	860	977	737	649	534
Move Outs (#)	74	760	898	743	602	534
Electronic new customer signups (#)	56	437	410	300	127	104
Electronic new customer signups (%)	43%	39%	33%	27%	15%	17%

Business License Activity

	May 2023	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total	FY 2019 Total
Opened	8	90	92	76	69	75
Closed (notified by business)	2	9	7	6	10	9

Accounts Payable

	May 2023	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total	FY 2019 Total
Total # of Invoices Processed	509	4026	4254	4079	4003	3940

**Finance Department
May 2023**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	11,933,868	3,580,160	7,324,789	61%
Cemetery Fund	69,355	20,807	249,241	359%
Debt Services	1,112,015	333,605	695,039	63%
Dental Care Fund	38,650	11,595	166,301	430%
Roads Impact Fees	59,190	17,757	519,894	878%
Parks Impact Fees	61,429	18,429	254,677	415%
Police Impact Fees	43,930	13,179	575,046	1309%
Fire Impact Fees	28,875	8,663	380,427	1317%
Industrial Development	120,145	36,044	183,661	153%
Parks Sales Tax	1,207,310	362,193	331,496	27%
Police Drug Fund	5,050	1,515	58,397	1156%
Solid Waste	1,146,400	343,920	694,403	61%
State Street Aid	467,832	140,350	342,046	73%
Stormwater Fund	1,036,000	310,800	1,463,885	141%
Wastewater	5,011,600	1,503,480	9,125,838	182%

*Balances do **not** reflect encumbrances not yet expended.*

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2022-2023.

Operating Fund	Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	11,933,868	11,996,237	↑ 8.86%
Cemetery Fund	69,355	46,103	↓ 25.19%
Debt Services	1,112,015	1,107,842	↑ 7.96%
Dental Care	38,650	40,478	↑ 13.06%
Roads Impact Fees	59,190	305,212	↑ 423.98%
Parks Impact Fees	61,429	268,631	↑ 345.64%
Police Impact Fees	43,930	245,890	↑ 468.06%
Fire Impact Fees	28,875	162,387	↑ 470.71%
Industrial Development	120,145	162,724	↑ 43.77%
Parks Sales Tax	992,310	962,636	↑ 5.34%
Police Drug Fund	5,050	23,591	↑ 375.48%
Solid Waste	1,146,400	1,092,443	↑ 3.63%
State Street Aid	467,832	426,888	↓ 0.42%
Stormwater Fund	1,036,000	981,220	↑ 3.05%
Wastewater	5,011,600	6,801,786	↑ 44.05%

*Realized amounts reflect revenues realized from July 1, 2022—May 31, 2023

**Human Resources Department
May 2023**

The Human Resources staff participated in the following events during the month:

May 01: Board of Mayor and Aldermen Budget Study Session

May 02: Chamber of Commerce Board Meeting

May 03: Chamber of Commerce Lunch and Learn: Breaking the Stigma

May 04: Wastewater Tech I Interview

May 10: Part Time Parks Attendant Interviews

May 11: Stormwater Manager Interviews

May 12: Chamber of Commerce Monthly Luncheon
White House Police Department Annual Awards Banquet

May 13: Tennessee City Managers Association Middle Tennessee Managers Meeting

May 18: Board of Mayor and Aldermen Meeting

May 22: Firefighter Testing

May 23: Two (2) Part Time Parks Attendant New Hire Orientations

May 24: Sumner County Council of Governments Luncheon
Farmers Market

May 30: Stormwater Manager New Hire Orientation

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
July	0	0	0	0
August	1	0	0	0
September	1	0	1	1
October	2	1	0	0
November	1	0	1	0
December	0	0	0	0

Three-year average: 8.5

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
January	1	0	1	1
February	0	1	0	3
March	0	0	2	0
April	0	0	1	2
May	0	1	0	1
June		1	3	0
Total	6	4	9	8

**Human Resources Department
May 2023**

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
July	0	0	1	1
August	0	1	1	0
September	0	0	1	0
October	2	1	1	1
November	0	1	3	1
December	2	0	0	0

Three-year average: 5.5

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
January	0	0	0	1
February	0	0	0	0
March	0	1	0	0
April	0	1	0	0
May	0	0	0	0
June		0	0	0
Total	4	5	7	4

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
July	1	1	1	1
August	1	1	1	1
September	1	2	0	2
October	1	0	0	3
November	2	0	1	2
December	1	1	2	1

Current year turnovers that occurred within
90 day probationary period: 5

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
January	0	4	2	2
February	0	2	0	1
March	2	3	0	1
April	0	2	2	0
May	0	2	0	2
June		1	3	2
Total	9	19	12	18
Percentage	8.74%	18.45%	11.65%	17.48%

Three-year average: 14.56%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
July	0	0	1 (T)	0
August	0	0	0	2 (S)
September	0	0	0	0
October	1 (S)	0	0	0
November	0	0	0	1 (S)
December	0	0	1 (T)	0

Three-year average: 3.5

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
January	0	1 (T)	1 (T)	0
February	0	0	0	0
March	1 (T)	0	0	0
April	0	0	0	0
May	0	0	0	0
June		0	0	1 (T)
Total	1	1	3	4

**Police Department
May 2023**

Highlights

May 14th to May 20th was National Police Week

On May 16th, the White House Police Department held their Annual Awards Ceremony in the Donald L. Eden Community Room. We had an outstanding attendance and a magnificent dinner catered by The Meat Sweats with the awards presentation to follow.

Officer of the Year 2021 – Corporal JC White

Police Star Awards

Five Years of Service – Corporal Ethan Hoffman

Distinguished Service Award

Ten Years – Susan Johnson

Five Years – Chelsey Hough

Life Saving Award

Corporal J C White

Officer Brent Loveday

Exceptional Duty Award

Corporal J C White

Officer Caleb Railey

Corporal Brandon Waller

Corporal Brandon Waller and Sergeant Eric Enck

Enforcement Awards

Most Criminal Arrests – Corporal J C White (124 Arrests)

Most DUI's – Corporal Ethan Hoffman (14 DUI's)

Most Citations – Sergeant David Segerson (247 Citations)

Citizen Commendations

Alexandria Oliver

Derek Hales

Brian Goedde II

Michael Lopez

Meetings/Civic Organizations

- ***Chief Brady attended the following meetings in May:*** Department Head Staff Meeting (5/1 & 5/15), Board of Mayor and Alderman Study Session (5/1), Planning Commission (5/8), Rotary Scholarship Dinner (5/9), Robertson County Chief's Meeting (5/10), D.A.R.E. Graduation (5/11), LEACT Meeting – TBI (5/12), White House Police Department Awards Recognition Ceremony (5/16), Board of Mayor and Alderman Meeting (5/18), Sumner County Drug Task Force Meeting (5/24) and "Making a Difference in Robertson County" (VSCC 5/25).

➤ **Police Department Administration Performance Measurements**

Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2023.

Susan Johnson, Accreditation Manager, is in the 4th edition of our TLEA program into PowerDMS which includes 164 standards.

She is working on finishing up 2021, 2022 and starting on 2023 proofs.

The goal is to achieve re-accreditation from the Tennessee Law Enforcement Accreditation program December 2023.

Susan attended the LEACT meeting at TBI Friday May 12.

She will be attending the 2023 LEACT Fall Conference in Pigeon Forge this August 29- Sept. 1.

**Police Department
May 2023**

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 28 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,120 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	168	0	168
February	0	610	0	610
March	0	652	24	676
April	0	280	0	280
May	0	264	0	264
Total	0	1,974	24	1,998

Patrol Division Performance Measurements

1. Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 676 shifts during the Fiscal Year 2022-2023. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.

Number of Officers on Shift	May 2023	FY 2022-23
Three (3) Officers per Shift	21	548
Four (4) Officers per Shift	41	66

*Two Officer Minimum staffing was put in place due to staff shortage. In the month of March, we had 12 shifts with Two (2) Officers per shift.

1. *Acquire and place into service two Police Patrol Vehicles.* Two new vehicles were approved at the August Board of Mayor & Alderman Meeting. The vehicles have been ordered from Lonnie Cobb Ford.
2. *Conduct two underage alcohol compliance checks during the Fiscal Year 2022-2023.*
Fall Compliance Checks – 100% Passed.
3. *Maintain or reduce TBI Group A offenses at the three-year average of 60 per 1,000 population during the calendar year of 2023.*

***Tyler Technologies did an update on the Software the end of March. Now our reporting software is not showing any data. Stats are not available at the present time.

Group A Offenses	May 2023	Per 1,000 Pop.	Total 2023	Per 1,000 Pop.
<i>Serious Crime Reported</i>				
Crimes Against Persons			32	2
Crimes Against Property			72	6
Crimes Against Society			51	4
Total			155	12
Arrests			72	

*U.S. Census Estimate 4/1/2020 – 12,982

Police Department

May 2023

4. *Maintain a traffic collision rate at or below the three-year average of 405 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2023.*

	May 2023	TOTAL 2023
Traffic Crashes Reported	37	195
Enforce Traffic Laws:		
Written Citations	53	152
Written Warnings	99	291
Verbal Warnings	333	923

5. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2023.*

COLLISION RATIO				
2023	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
May	37	4 YTD 29	11%	15% YTD 195

Traffic School: There was no Traffic School in the month of May.

Staffing:

- Ofc. Terry Brown (TJ) started the Tennessee Law Enforcement Academy April 2nd. He will graduate from the Academy on June 23rd.
- Ofc. Christopher Sampson and Ofc. Blake McClusky are on FTO. They have been approved for the Tennessee Law Enforcement Academy that will start July 9th.
- We currently have 1 position open and are continuing to accept applications.

Sumner County Emergency Response Team:

- ERT will be going to Ranger Green Uniforms.
- They will be getting new Ranger green kits and Plate Carriers.

Support Services Performance Measurements

1. *Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2023.*

We are unable to provide the above stats at the present time. Tyler Technologies will be providing this capability to our new software in the future.

2023 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
May		

**Police Department
May 2023**

Communications Section

	May	Total 2023
Calls for Service	1,280	4,998
Alarm Calls	47	222

Request for Reports

	May	FY 2022-23
Requests for Reports	13	353
Amount taken in	\$12.10	\$267.05
Tow Bills	\$225.00	\$840.00
Emailed at no charge	16	457
Storage Fees	\$0.00	\$0.00

Tennessee Highway Safety Office (THSO):

- Equipment for the THSO Grant is being ordered.
- \$6,000 of the \$25,000 overtime DUI Grant has been used to far.
- No events attended.

Volunteer Police Explorers: Nothing to report at this time.

Item(s) sold on Govdeals: Nothing to report at this time.

Crime Prevention/Community Relations Performance Measurements

1. ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** D.A.R.E Graduation was May 11th at 10:00 am at White House Middle School. Approximately 154 kids graduated.
2. ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House Expo & Safety Day is normally in October.
3. ***Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.*** Citizen's Police Academy has been cancelled. We are planning to have several new programs for the public.
4. ***Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.***
 - May 3rd – Sgt. Enck instructed an Active Shooter Class at City Hall.
 - May 4th – Wheels in Motion at H.B. Williams. We gave away a helmet.
 - May 5th – Sgt. Enck instructed a SPEARE class at Heritage High School. Thirty girls attended.
 - May 8th & 9th – Sgt Enck instructed Defensive Tactics at Tennessee Law Enforcement Academy.
 - May 15th – Sgt. Enck instructed a SPEARE class at White House High School. Fifteen girls attended.
 - May 17th – Sgt. Enck gave out badges and free ice cream coupons at the Farmers Market.
 - May 24th – Sgt. Enck handed out badges at Deja Moo to a large group of kids.
 - May 24th – Sgt. Enck gave out badges and free ice cream coupons at the Farmers Market.
 - May 31st – Sgt. Enck instructed Ground Defense for two Hendersonville Police cadets.

Special Events: ***WHPD Officers participated in the following events during the month of May:***

- National Day of Prayer.
- White House Police Department Annual Awards Recognition.
- Memorial Day Special Event.

Police Department
May 2023

Upcoming Events:

- June 23rd - #NoFilter.
- July 1st - White House Americana.

2023 Participation in Joint Community Events		
	<u>May</u>	<u>Year to Date</u>
Community Activities	14	34

**Fire Department
May 2023**



Summary of Month's Activities

Fire Operations

The Department responded to 152 requests for service during the month with 106 responses being medical emergencies. The Department also responded to 6 vehicle accidents of which 2 had injuries and required extrication, and 4 had no injuries. On May 5th the department responded to the Willow Grove Subdivision for a box truck fire, and on May 23rd the department responded to a dumpster fire at Mid-South Insulation on Sage Rd. Of the 152 responses in the month of May there were 38 calls that overlapped another call for service that is 25% of our responses for the month. That brings the overlapping call volume for FY22-23 to 301 or 17.01% of the call volume.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in May from dispatch to on scene time averaged was, five minutes and twenty-nine seconds (5:29). The average time a fire unit spent on the scene of an emergency call was thirteen minutes and twelve seconds (13:12).

Department Event

- May 1st – Annual Ladder testing
- May 1st – Lockdown Drill at HB Williams Elementary
- May 4th – National Day of Prayer
- May 5th – FF Clint Meyer graduated TN Fire and Codes Academy 10-week recruit course
- May 11th – Annual inspection of Breathing air compressor
- May 22nd – New Firefighter written and physical agility tests
- May 23rd – Staff participated in a Challenger Baseball Game

Fire Administration

- May 1st – BMA Study Session FY24 Budget review
- May 4th – Received new Fire Inspectors vehicle from Lonnie Cobb Ford
- May 9th – Monthly Officer meeting
- May 16th – Fandom Fair meeting with WH Library
- May 18th – BMA meeting
- May 30 – Monthly Safety Committee meeting

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

Incident Responses FY to Date

Fires	35
Rescue & Emergency Services	1203
Hazardous Conditions (No Fire)	58
Service Calls	109
Good Intent Call	128
False Alarms & False Call	175
Calls for The Month	152
Total Responses FY to Date	1726

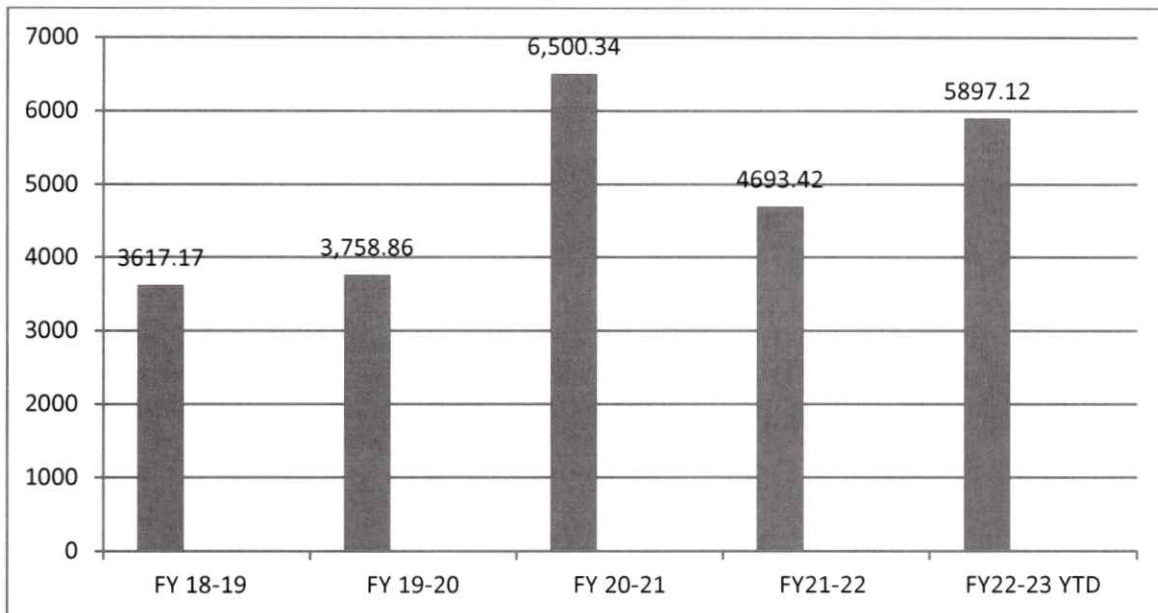
**Fire Department
May 2023**

Response by Station

	Month	FY to Date	%
Station #1 (City Park)	95	1120	64.88%
Station #2 (Business Park Dr)	57	606	35.11%

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4560 hours of training per year is based on twenty career firefighters.



	Month	FYTD
Firefighter Training Hours	528.12	5897.12

Training breakdown for ISO and NFPA*

	Fire Officer	Company	Facilities	NFPA	Non-ISO
Month	38	163	92	67.29	92
Total for FY	46.05	2368	648	710.65	486.59

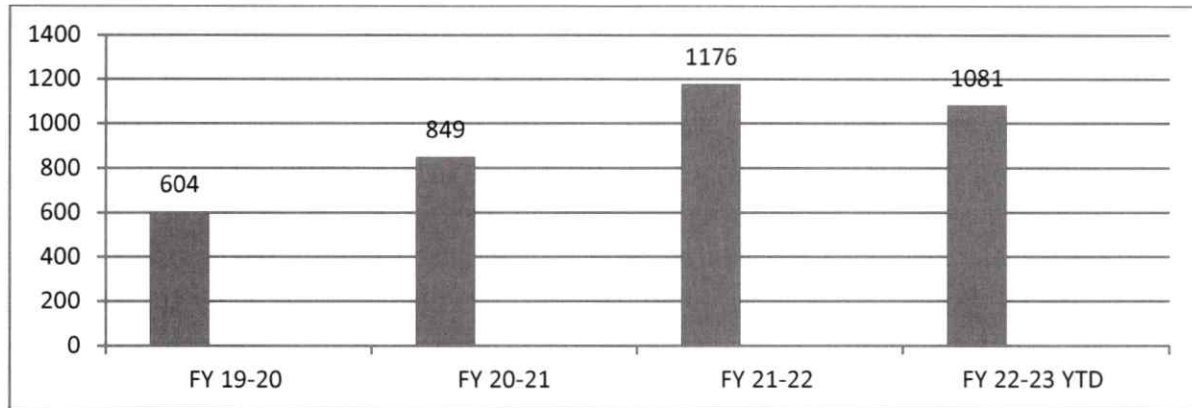
*National Fire Protection Association – The fire service industry standard.

Insurance Service Office – A nationally recognized agency that rates fire departments on their level of readiness. This rating is used by insurance companies to determine insurance rates for their customers.

**Fire Department
May 2023**

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

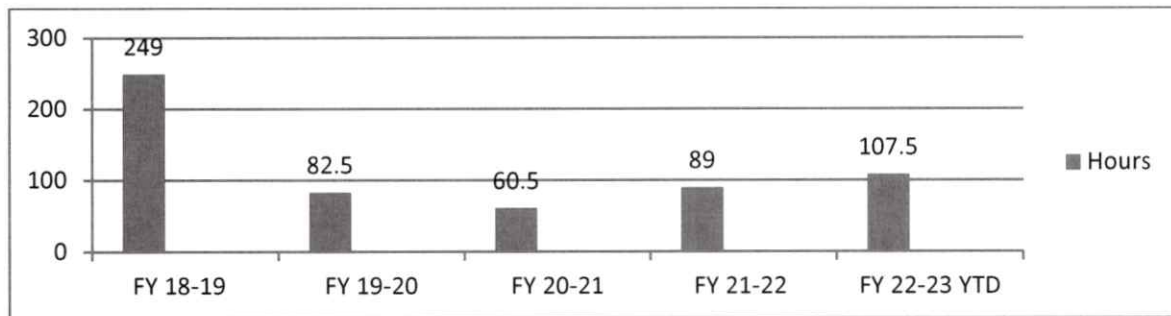
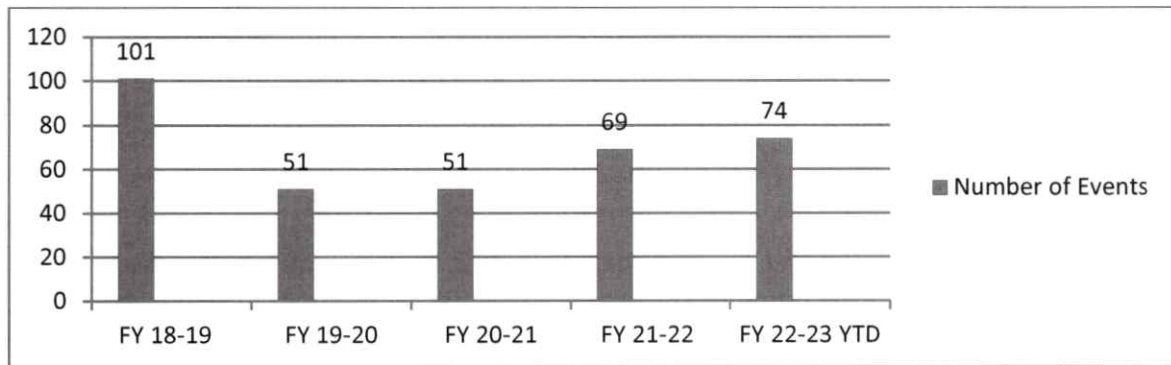
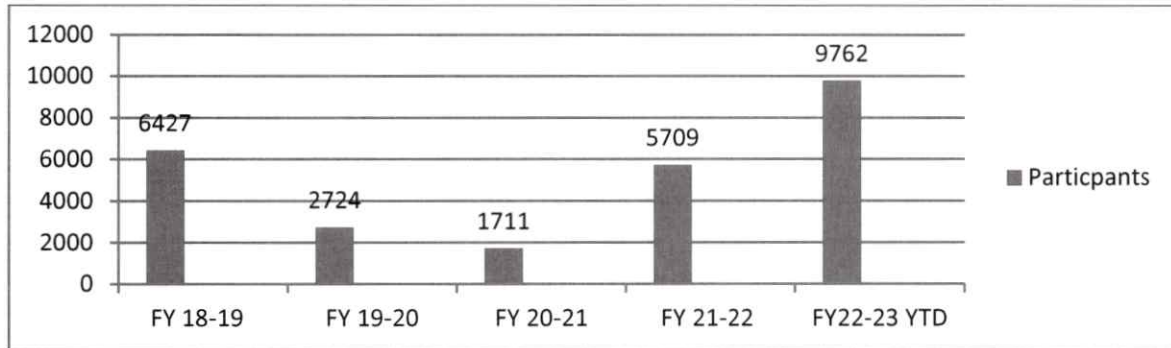


	Month	FYTD
May Fire Inspection	100	1081
Reinspection	17	108
Code Violation Complaint	4	12
Violations Cleared	0	67
Annual Inspection	5	108
Commercial Burn Pile	Discontinued	9
Knox Box	2	29
Fire Alarms	1	32
Measure Fire Hydrant	1	2
Plans Review	16	73
Pre-C/O	2	17
Pre-incident Survey	8	229
Sprinkler Final	0	19
Final/Occupancy	1	22

Fire Department May 2023

Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized currently; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



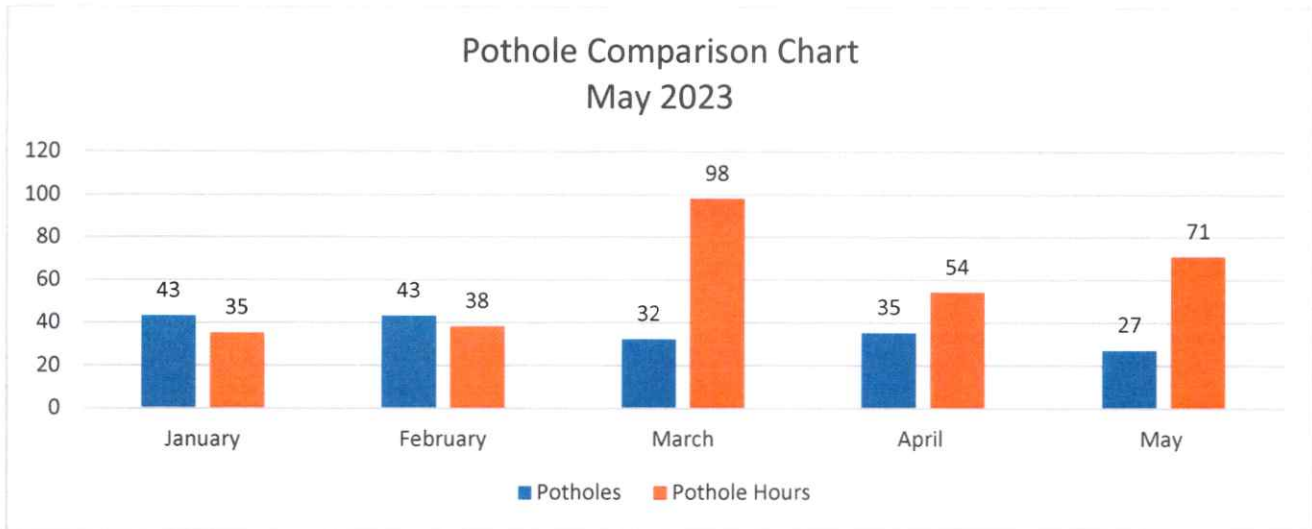
	Month	FYTD
Participants	30	9762
Number of Events	1	74
Education Hrs.	2	107.5

Social Media Statistics for the Month

Post Reach	979
Post Engagement	81
New Page Followers	17

**Public Services Department – Public Works Division
May 2023**

Pothole Comparison



The purpose of this chart is to gauge the amount of time spent repairing potholes and the number of potholes repaired in that time frame. It is also going to be used to show how long it currently takes to repair potholes in comparison to how long it will take when the milling head is used to make repairs.

-The goal for this job task is 50 potholes per month. When this chart is completed each month consideration will be given to the size of the potholes that have been repaired that month.

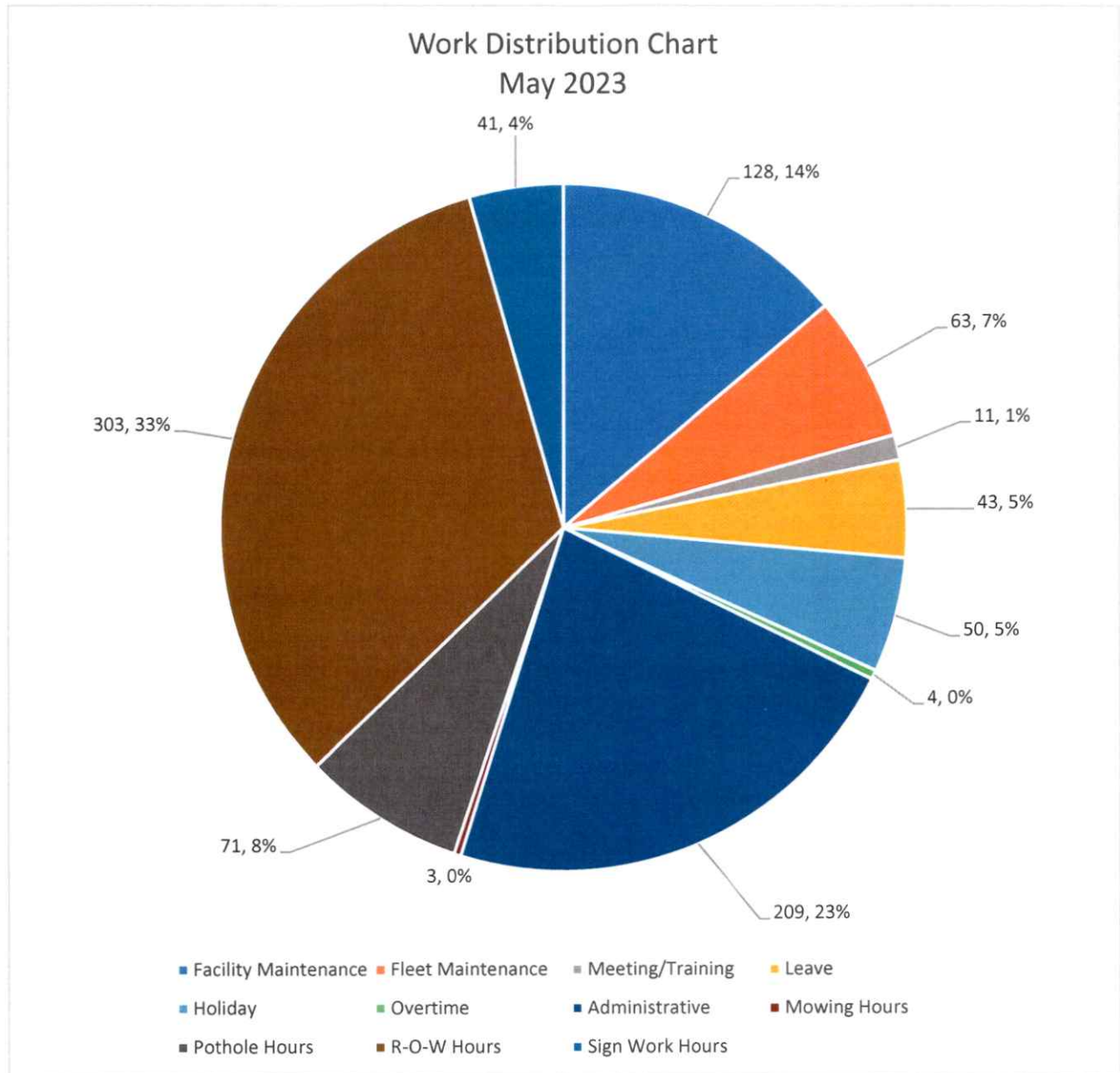
Pothole Complaint Response Time

According to Ordinance the Streets and Roads Department is required to respond to a pothole complaint within 24 business hours from the time the complaint is made until time a satisfactory repair is made.

STREET ADDRESS OF COMPLAINT	DATE COMPLAINT LOGGED	DATE COMPLAINT RESOLVED	ELAPSED TIME BEFORE REPAIR MADE
Roaden Court	May 1	May 1	Same Day
Villages Court	May 7	May 8	1 day
Sugartree Court	May 9	May 10	1 day
Kennedy Drive	May 9	May 10	1 day
Union Road	May 9	May 10	1 day
Walnut Court	May 9	May 10	1 day
Business Park Drive	May 10	May 11	1 day
Wilkinson Lane	May 10	May 11	7 days

**Public Services Department – Public Works Division
May 2023**

Total Hours Worked in The Public Works Department were 954 Hours. The chart below show what percentage of time was spent on each job task.



**Public Services Department – Public Works Division
May 2023**

Monthly Work Log

Monday 5-1-2023

- Repaired Potholes on Roaden Court / Weed control Union Road on guard rails / Weed control in rock island on SR-76 near Hardees / Installed Chevron Signs on Tyree Springs Road.

Tuesday 5-2-2023

- Planted trees in median in island in front of Speedway on SR-76 / Practiced using curbing machine / Assembled zero turn mower jack / Removed posts from pump enclosure to prepare for trash compactor to be installed.

Wednesday 5-3-2023

- Back filled electrical conduit trench for trash compactor / Repaired junction box at SR-76 and Byrum Drive on Gridsmart Camera / Housekeeping / clean-up to prepare for safety inspection

Thursday 5-4-2023

- Restacked Christmas Wreaths for better storage / Met at Covington Bend to evaluate curbing repair / Delivered scrap aluminum signs and batteries to Volunteer Recycling / Unloaded pallets of concrete into storage bay / Loaded weed sprayer in the bed of 1332 / Cut down trees and bushes near WHHS as it was impeding view of the speed limit sign as well as sprayed this area to eliminate it from growing back.

Monday 5-8-2023

- Cut limbs back away from McCurdy Rd and Cedarbrook Drive Intersection / Repaired potholes on Villages Court / Evaluated sidewalk issues at 128 Larkspur Drive and on 31W in front of TN Flea / Picked up brush in Springbrook / Cut weeds from in front of the electrical panel near new trash compactor enclosure / Repaired area in front of Gym door with cold patch asphalt to eliminate a trip hazard.

Tuesday 5-9-2023

- Backfilled electrical ditch for new compactor / Poured concrete curbing at the shop to replace curbing that was removed for electrical ditch for conduit running to new compactor.

Wednesday 5-10-2023

- Repaired potholes on Sugartree Court, Walnut Court, Kennedy Drive / Replaced bolts in Bill Moss and Calista Road Signs / Weed control on SR-76 Sidewalks from Hardees to City Hall

Thursday 5-11-2023

- Installed new Radar Signs on Tyree Springs Road / Repaired pothole on Business Park Drive / Repaired pothole on Wilkinson Lane / Performed maintenance on Ferris Zero Turn Mower / Repaired Stop Sign at Business Park Drive / Repaired School Bus Stop Sign and Fire Truck sign at 31W and Business Park Drive / Took Unit 1332 for an oil change.

Monday 5-15-2023

- Milled utility crossings on Stoval Drive / Removed trees and brush from in front of Stop Sign on North Swift Road

Tuesday 5-16-2023

- Milled areas on Stoval Drive / Replaced hose on box broom.

Wednesday 5-17-2023

- Picked up Unit 1332 from oil change / Repaired Union Road as it was being undermined due to Stormwater to keep from the road collapsing / Finished milling Stoval Drive and cleaned to prep for asphalt.

Thursday 5-18-2022

- Lead Rogers Group back to shop in order to have millings delivered to our shop free of charge so they could continue to mill and pave The Reserve at Palmers Crossing / String trimmed sidewalk on Apache Trail to keep snakes away / Delivered asphalt roller at Stoval Drive / Delivered milling head and road sweeper to Stoval Drive / Repaired utility crossings with asphalt on Stoval Drive

Monday 5-22-2023

- Cut hedges on Cedarbrook Drive and McCurdy Road due to line of site issue / Prepared equipment to mill and repair dip in the road on Pleasant Grove Road / Milled and repaired asphalt on Pleasant Grove Road / Cleaned concrete pad so that the trash compactor could be delivered.

Tuesday 5-23-2023

- Mowed Industrial Drive / Fixed Right on Red Arrow sign at NB Ramps / Cleaned Camera on Sage and 31W / Fixed Meadows Road Sign near WHHS / Installed asphalt in shoulder of Calista Road and Bill Moss Road

Wednesday 5-24-2023

- Attempted to repair Gridsmart Camera at Wilkinson Lane and SR-76 / Began installing Lithium-Ion Batteries to repair lights in Settlers Ridge Subdivision.

Thursday 5-25-2023

- Finished repairing Decorative Street Lights in Settlers Ridge Subdivision / Went to Home Depot to purchase operating supplies / Picked up zero turn mower parts for Hustler Mower / conducted proof rolls in Parks Subdivision.

Monday 5-29-2023

- Holiday

Tuesday 5-30-2023

- Safety Committee Meeting and Building walkthrough at WHPD / Core drilled hole in concrete island at Madeline Way in order to install damaged Stop Sign / Installed Running Boards on 1332

Wednesday 5-31-2023

- Changed Radad Sign Batteries on Tyree Springs / Attempted to sync Chevron signs on Tyree Springs / Conducted maintenance on Zero Turn Mowers / Loaded dirt for Stormwater Crew / Cleaned up glass left behind from garbage truck in Hampton Village / Mowed NB Ramps grassy area, Meadowlark, Shady Lane Pond.

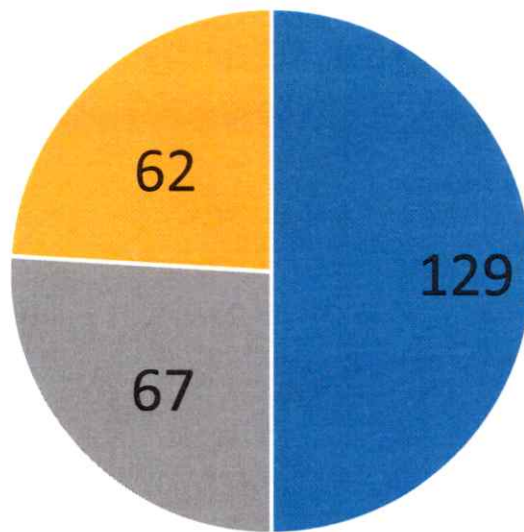
Public Services Department – Public Works Division
May 2023

Street Name Sign MUTCD Compliance List

The purpose of this list is to track the updating and bringing into compliance The City of White House's Street name signs with the current requirements the Manual on Uniform Traffic Control Devices (MUTCD) Standards. Street name signs can no longer have all letters capitalized on the sign. (Harpers Way and Loves Lane Road Signs were installed in compliance with current MUTCD Standards).

NOTE: No Signs were installed in the month of April. Only signs in need of repair were replaced in the month of April.

Sign Replacement Graph



■ Total Signs To Be Replaced ■ Signs Replaced ■ Signs Left To Replace

Public Services Department – Public Works Division
May 2023

Public Works/Streets & Roads Division

Total Hours Worked	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	23-Apr	23-May	YTD 22/23
Street	8,134	9,364	8,741	10,229	9191.25	686	954	7,415
Facility Maintenance	3494	2187	1,227	1,137	887.25	132	128	917
Fleet Maintenance	1034	514	282	380	422.5	36	63	508
Meeting/Training	502	510	517	400	457	50	11	264
Leave	1,253	576	613	810	823	69	43	675.5
Holiday	795	470	385	555	545	0	50	355
Overtime	508.5	488	414	311	152.75	6	4	277
Administrative	385	698	803	867	1153.25	173	209	1,641
Drainage Work (feet)	0	906	2749	10	0	0	0	0
Drainage Man Hours	0	1470	1045	170	14	0	0	85
Debris Removed Load	0	100	35	44	0	0	0	0
Sweeping Man Hours	0	18	13	0	0	0	0	0
Mowing Hours	0	22	175	219	221	0	3	179.5
Curb Repair	0	0	0	15	0	0	0	0
Shoulder LF	0	4485	630	5	640	0	0	0
Shoulder Hours	0	155	160	49	176	0	0	0
# of Potholes	0	250	473	346	385	35	27	316
Pothole Hours	0	759	734	1,181	831.5	54	71	408.5
R-O-W Hours	0	2835	2416	4,027	3044.5	107	303	1,824
Sign/Repaired	0	120	91	84	63	0	10	70
Sign Work Hours	0	289	179	234	109	13	41	185
Salt Hours	0	10	143	24	76.5	0	0	78.5
Salt Tons	0	12	20	23	18	0	0	18
Decorative Street Light Hours	0	57	46	125	133.5	6	0	159
Traffic Light Hours	0	0	65	20	158	0	0	15

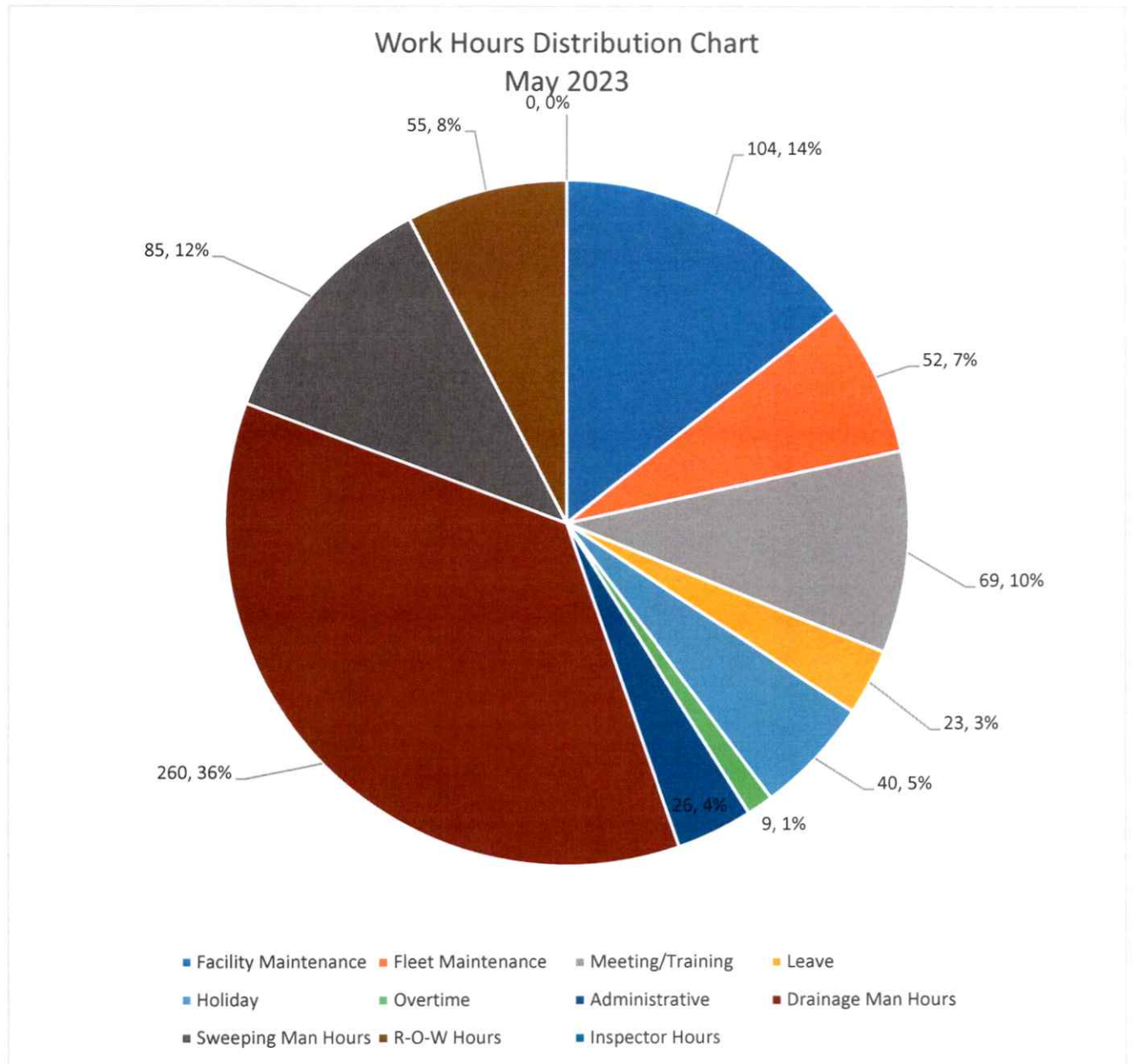
Sanitation Division

Sanitation Division	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	22-Apr	23-May	YTD 22/23
Total Hours Worked	2,685	3,634	4,406	4,024	4200.5	330	380	3,096
Facility Maintenance	3494	723	446	574	394.5	19	0	315
Fleet Maintenance	1034	488	445	331	294.5	3	50	162
Meeting/Training	502	265	130	135	127.5	14	4	107
Leave	1,253	428	700	476	336	20	30	405
Holiday	795	270	230	230	230	0	20	210
Overtime	508.5	119	4	12	39.5	10	0	16
Administrative	385	167	1	0	72.5	2	5	22
Sweeping Man Hours	0	1	0	0	0	0	0	0
Pothole Identification Hours						0	3	39
R-O-W Hours	0	166	30	97	170	5	2	111
Salt Hours	0	0	0	0	0	0	0	79
Salt Tons	0	0	0	0	0	0	0	15

Sanitation	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	22-Apr	23-May	YTD 22/23
Brush Collection Stops	5,944	6,080	5,605	5,620	5161	648	751	5,098
Brush Truck Loads	459	551	522	578	584	84	75	511
Leaves Pickup Bags	3741	3,542	3,422	3,535	2934	487	356	3,639
Brush/Leaves Hours	1366	1,492	1,239	1,300	1225.5	191	146	1,132
Litter Pickup Bags	334	507	546	511	456	66	62	484
Litter Pickup Hours	1147	1132	985	957	892	122	119	891

**Public Services Department – Stormwater Division
May 2023**

Total Hours Worked in The Stormwater Division were 769 Hours. The chart below show what percentage of time was spent on each job task.



Public Services Department – Stormwater Division
May 2023

Monthly Work Log

05/01/2023 – 05/03/2023 WO050123013 2404 US-31W, White House, TN 37188, USA. Cleaned catch basin to Pizza & Pub entrance on 31W side.



WO052223006 Sage Road Project Phase one. Had to contact CEMC to remove trees from drainage.



Public Services Department – Stormwater Division
May 2023

WO050423001 3123 Pleasant Grove Rd, White House, TN 37188, USA. After road work some areas didn't grow grass requested more seed



05/04/2023 Street Sweeping and Mowing



05/08/2023 – 05/10/2023

WO050823004 2500 U.S. 31W, White House, Tennessee 37188 Super stop drainage project due to semi running over drainage. It crushed the pipe causing flooding on CRANOR Drive.



Public Services Department – Stormwater Division
May 2023

05/11/2023 Received a call from Eric Enck the contractor dump trucks are dumping gravel in the intersection. Ed Morris and Chris Keith have to come in at 0300 in the morning due to the intersection.



05/15/2023 – 05/17/2023

WO051723001 3045 Union Road, White House, Tennessee 37188. Due to heavy equipment and the creek Union Road was washing out. We added Flex Matting



WO051623009 321 College St Cleaned out catch basin... removed branches.



Public Services Department – Stormwater Division
May 2023

05/18/2023 Operator Expo counting education



05/22/2023 – 05/24/2023

WO050123012 300 VALLEY VIEW DRIVE. Mr. Corey Lindsey was looking to speak with someone regarding having a culvert installed in his yard.



05/29/2023 – 05/31/2023

WO05312033 321 College Street, White House, Tennessee 37188. homeowners called in drainage pipe coming out of the ground



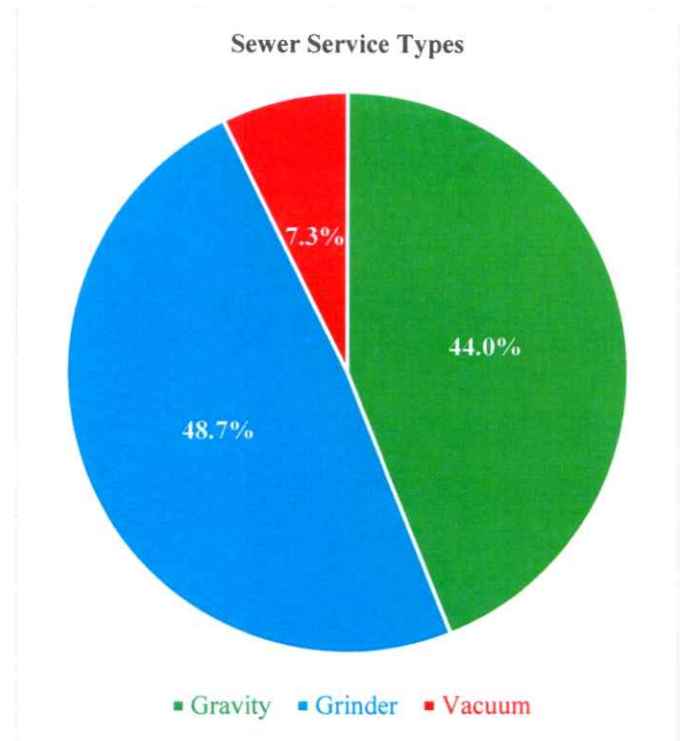
**Public Services Department - Wastewater Division
May 2023**

Collections System Activities:

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **May 31st, 2023**, City personnel count a total of **6,117** sewer system connections, with **30 new** applications for service in **May 2023**. Totalized counts of each type of connection are provided below:

Gravity Sewer Connections	2,690
Low-Pressure Grinder Sewer Connections	2,982
Vacuum Sewer Connections	445

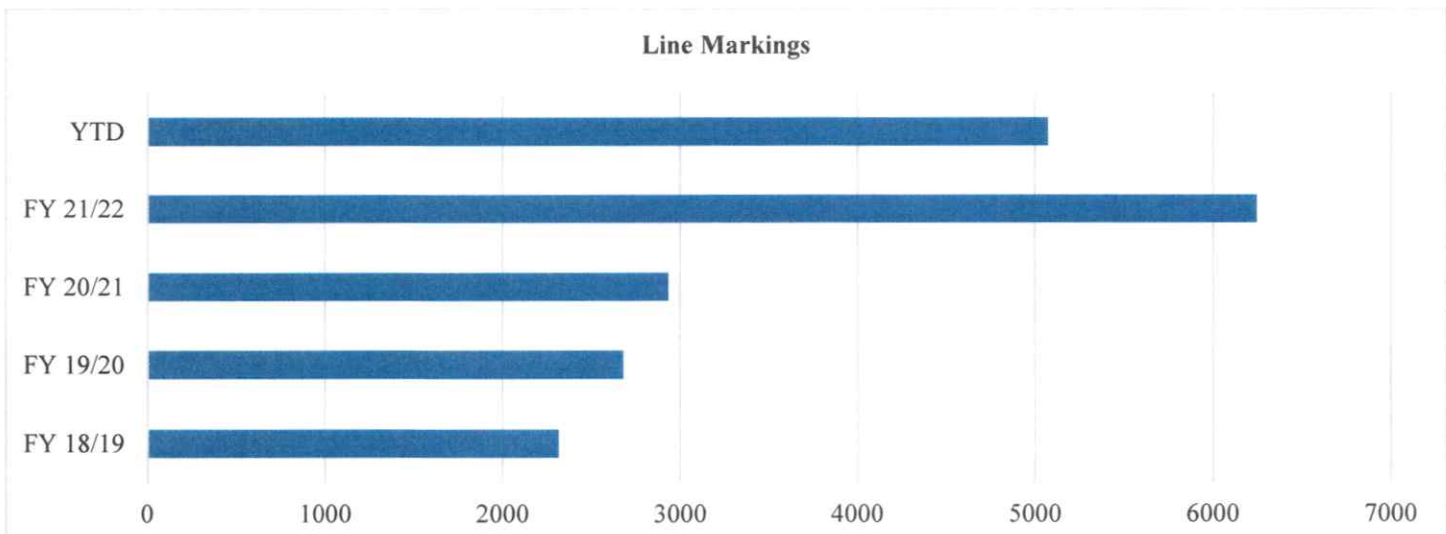
The City counts **187** commercial grinder stations, **2,795** residential grinder stations, and **28** major lift stations integrated into our system.



811 Utility Locate Service:

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task: This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-marking in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities.**

Line Markings	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>		<u>May 2023</u>	<u>FY 22/23 YTD</u>
Tennessee 811	2315	2680	2933	6245		400	5074



**Public Services Department - Wastewater Division
May 2023**

<u>Lift Station Location</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>		<u>May 2023</u>	<u>FY 22/23 YTD</u>
Union Road	6	6	9	0		0	1
Summerlin	2	5	22	0		0	0
Settlers' Ridge	1	1	1	1		0	0
Willow Grove	n/a	n/a	n/a	n/a		0	0
Cope's Crossing	7	8	6	9		0	3
Cambria	1	4	3	4		1	1
Belmont Lodge Apartments	n/a	n/a	n/a	0		1	2
Kensington Green	n/a	1	0	0		0	0
Meadowlark Townhomes	n/a	n/a	n/a	0		0	0
Meadowlark	4	2	1	1		0	2
Sage (aka Hester)	0	1	0	0		0	1
Loves Truck Stop	n/a	0	0	3		0	1
Highway 76 (aka Springfield)	1	1	0	0		0	0
Portland	1	0	1	0		0	1
North Palmers Chapel Vacuum Station	8	3	1	7		0	2
Villas at Honey Run	n/a	n/a	n/a	1		0	3
31W Apartments	n/a	n/a	n/a	0		0	0
Calista Apartments	n/a	n/a	n/a	0		0	0
Calista Vacuum Station	4	2	1	9		0	4
Concord Springs	n/a	0	0	2		0	0
Fields at Oakwood	n/a	n/a	2	2		0	0
Los Jalapenos	n/a	n/a	n/a	0		0	1
Mt. Vernon Apartments	n/a	n/a	n/a	0		0	0
Grove at Kendall	n/a	n/a	n/a	0		0	0
Wilkinson Lane	1	3	1	3		0	2
Heritage High School	2	1	0	0		0	0
Legacy Farms	n/a	n/a	n/a	0		0	0
The Parks #1	n/a	0	0	0		0	0
Treatment Plant	4	6	3	0		0	0

Public Services Department - Wastewater Division
May 2023

SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

Major Alarms:

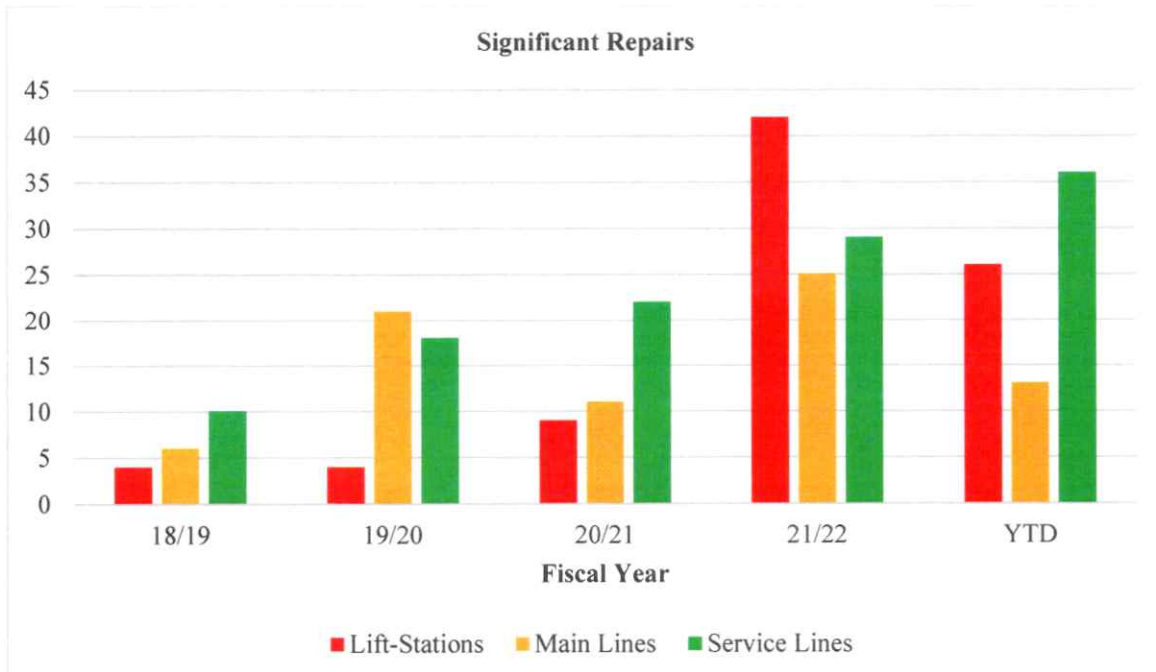
Belmont Lodge: This station is serviced by a pair of Zoeller grinder pumps. The cutter-wheels of pump #2 were clogged with rags and required removal and disassembly to repair. Once cleared of rags, the pump was reinstalled and returned to normal operation.

Cambria: Bearing failure in pump #1 caused damaged to the rotating assembly for this pump. A replacement has been ordered, and we are awaiting receipt of the parts to complete the repairs. The station is currently operating on a single pump. Additionally, the concrete pad of this station was cracked and has partially sank following a developer coring a second influent line into the wet well. The pad will need to be removed and repoured, and will be the responsibility of the developer to complete.

System Repair Goals:

The goal is to minimize failures with the major lift stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last four (4) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of the lift stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

<u>Repairs</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>		<u>May 2023</u>	<u>FY 22/23 YTD</u>
Major Stations	4	4	9	42		2	26
Main Line	6	21	11	25		0	13
Service Line	10	18	22	29		6	36

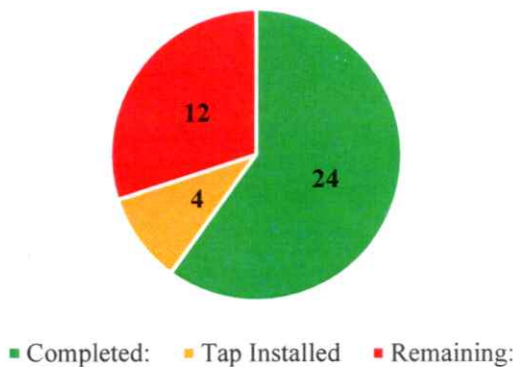


Public Services Department - Wastewater Division
May 2023

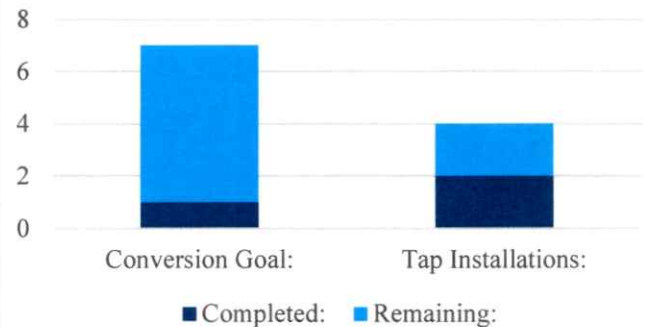
Ongoing Projects:

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City's sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. **Phase-1 and Phase-2 pipe installation is complete, and both phases have passed testing and are pending final site cleanup. Phase-3 bids were opened on May 1st, and the bid has been awarded to Twin States. Pipe materials and fittings are on order, and we are anticipating work to begin on the project within the coming weeks. Phase-3 will run from the intersection of DeeCee and SCT Dr to the Wastewater Treatment Plant located at the end of Industrial Dr.**
- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pumps #2 and #3, and a splined coupler failure in both pump #1 and pump #2. We are sending pumps #2 and #3 back to the manufacturer to discover the cause of the failure, and for a quote on repairs. The replacement cost for a new pump is approximately \$30,000. **One of the older model Busch pumps previously removed from the station has been retrofitted as a replacement until the Mink pump can either be repaired or replaced. A second Busch pump has been rebuilt by the manufacturer and installed, and the station is currently operating normally.**
- 3. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Seven (7) conversion projects are planned for the 2022/2023 fiscal year. **A total of 25 projects have now been completed on the list of 40.**

Total Planned Septic-to-Sewer Conversions:



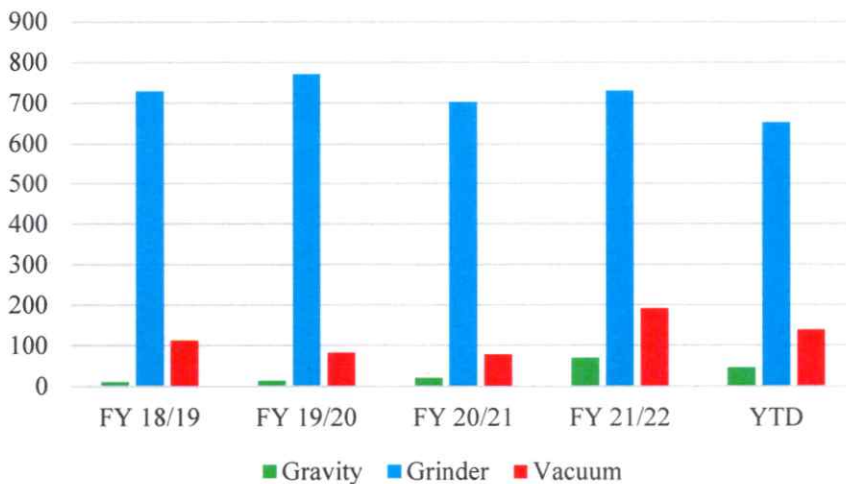
Septic-to-Sewer Conversion Goals
(FY-2022/2023)



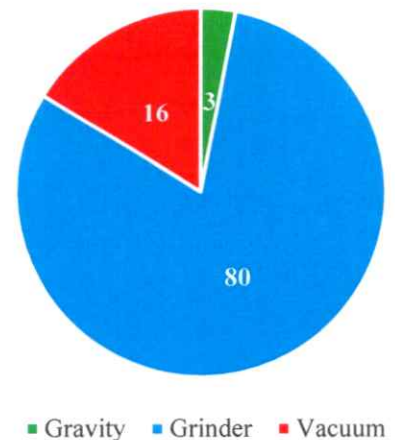
**Public Services Department - Wastewater Division
May 2023**

<u>Work Orders</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>		<u>May 2023</u>	<u>FY 22/23 YTD</u>
Vacuum System Service Request	112	82	78	191		16	138
Gravity Service Request	10	13	20	69		3	45
Low Pressure Service Request	728	770	702	730		80	651
Total Pumps Replaced	361	449	492	472		47	417
Total Pumps Rebuilt	n/a	n/a	135	114		0	30
Total Warranty Pumps Returned	n/a	n/a	n/a	129		5	115
Grinder Tank PM Program	358	267	219	117		19	120
Open Trench Inspections	103	226	409	702		52	598
Final Inspection for New Service	62	110	248	405		57	440
Grease Trap Inspections	n/a	n/a	n/a	n/a		24	138
Sanitary Sewer Overflow (SSO)	3	49	19	28		1	13
Odor Complaints	43	43	35	22		4	25

Sewer Service Calls by Connection Type (YTD)



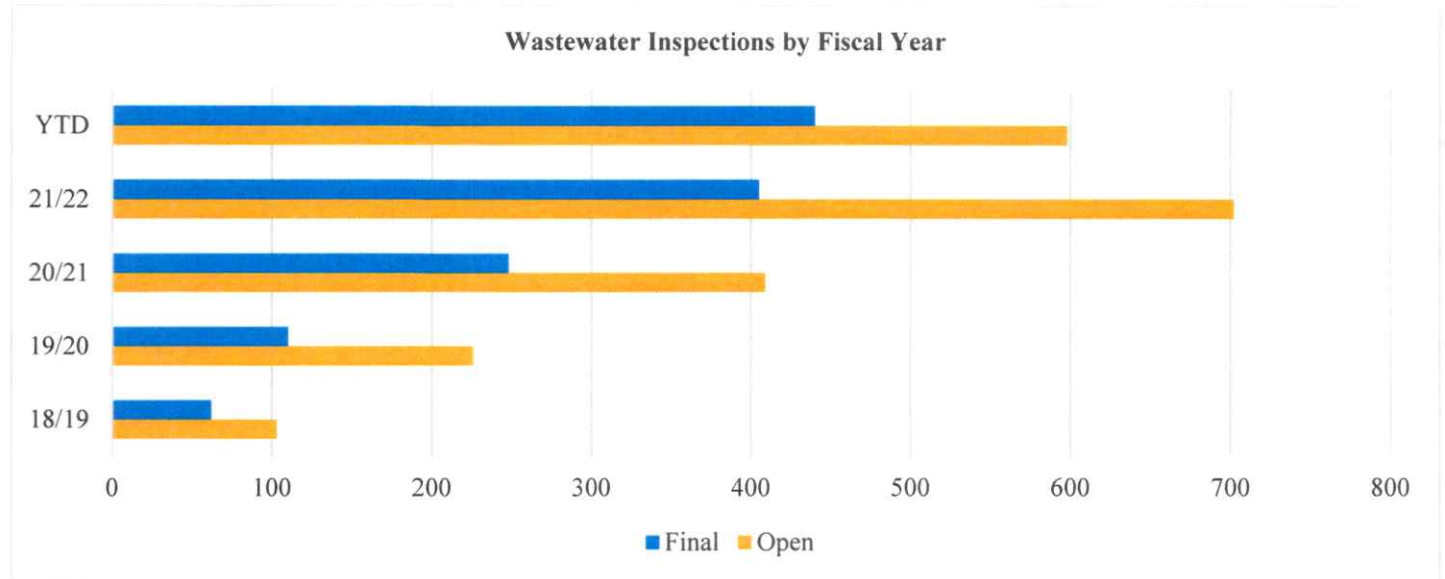
Sewer Service Calls by Connection Type (May 2023)



Public Services Department - Wastewater Division
May 2023

New Constructions and Inspections:

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for the last 5 years.

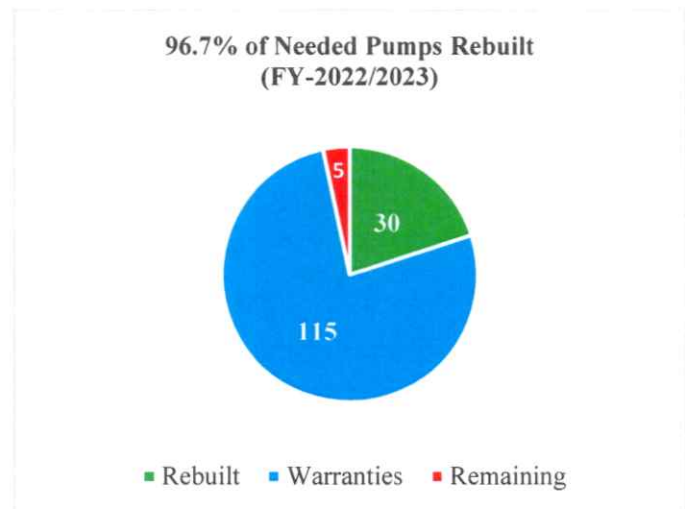


Pump Rebuilds:

The capital outlay budget was designed for a total purchase of 350 new E-One grinder pumps for the 2021/2022 Fiscal Year. However, **472** grinder pumps were needed to meet all the service call requests for the year, and supply-chain issues led to long delays in receiving new pumps that were on order. To supplement the amount of pumps on-hand, the department rebuilt **114** pumps throughout the year, in addition to **129** warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2022/2023 fiscal year was again designed for the purchase of approximately 350 new pumps, with an anticipated need for approximately 500 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps).

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There was an abnormally high number of warranty-returns in the 2021/2022 fiscal year caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



Public Services Department - Wastewater Division
May 2023

Treatment System Activities:

Wastewater Treatment Plant Goals:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

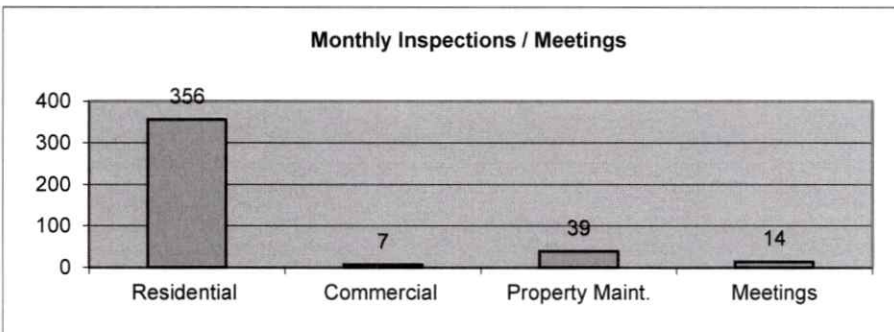
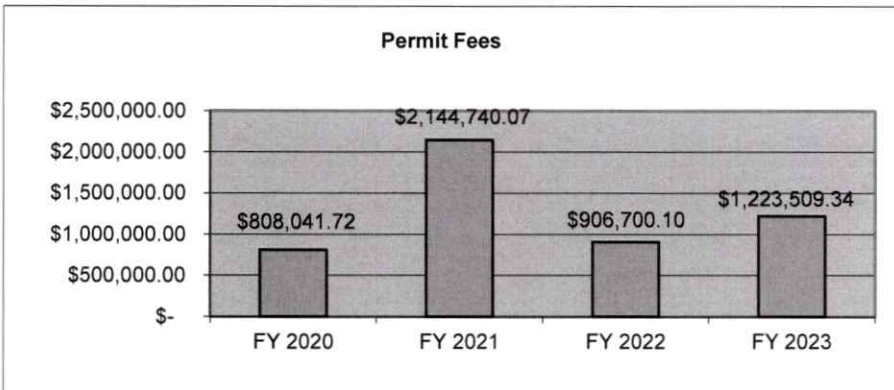
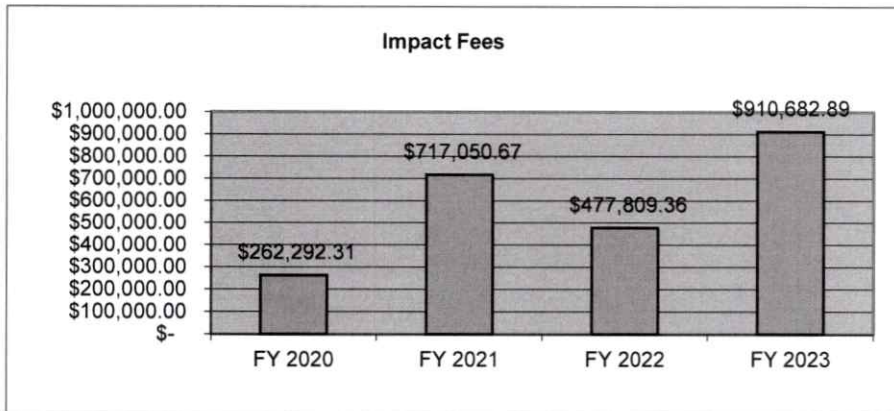
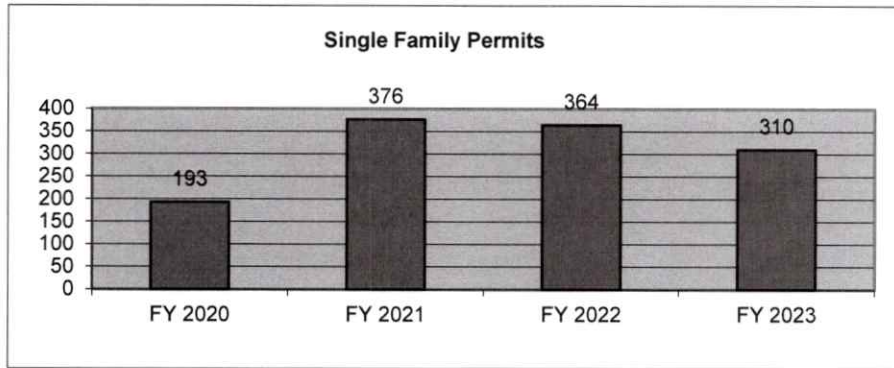
<u>Parameter</u>	<u>Feb - 23</u>	<u>Mar - 23</u>	<u>Apr - 23</u>	<u>May - 23</u>	
Flow – To Creek	0.701 MGD	0.711 MGD	0.725 MGD	0.449 MGD	MGD = Million Gallons/Day
Flow – To Spray Field	0.000 MGD	0.000 MGD	0.000 MGD	0.000 MGD	
Total Flow Through Plant	0.701 MGD	0.711 MGD	0.725 MGD	0.449 MGD	
Capacity	1.400 MGD	1.400 MGD	1.400 MGD	1.400 MGD	
% of Plant Throughput	50.1%	50.8%	51.8%	32.1%	(0.449 MGD) / (1.400 MGD)
Actual Capacity	1.120 MGD	1.120 MGD	1.120 MGD	1.120 MGD	(1.400 MGD x 80%)
% of Allocated Capacity	62.6%	63.5%	64.7%	40.1%	(0.449 MGD) / (1.120 MGD)
Rainfall	3.36"	4.99"	3.31"	7.23"	

	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>		<u>May 2023</u>	<u>FY 22/23</u> <u>YTD</u>
Effluent Violations	7	12	7	32		5	24

- Violations:** One violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility. Three additional daily ammonia limit violations occurred in mid-May following the failure of an aerator motor, caused by a power surge to the facility. An additional violation occurred in late-May when clarifier #2 entered a "short-circuit" state, resulting in solids washing out to the plant outfall. The short-circuit appears to have been caused by the sudden restart of aerator #1, which pushed a large slug of grit from the oxidation ditch into the clarifiers that had accumulated during the slower-velocity and lower dissolved oxygen state caused by aerator #1's failure.
- TDEC Order and Assessment:** On July 15th, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within "significant compliance" of the facility's permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29th, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the "significant compliance" period to begin one (1) year after completion of construction, to allow for the influence of the old facility's treatment effectiveness on annual rolling averages to be completely phased out. **The City received written confirmation of this arrangement from TDEC on August 7th, 2020.**
- Peracetic Acid:** TDEC has approved our use of PAA as the method of disinfection and has modified our NPDES permit accordingly. The PAA feed rate is operating at a constant **2.30** parts per million (ppm). The average residual was **0.20** PPM with a max residual of **0.34** PPM. ***Last month the feed rate was 2.25 ppm.***

Our TDEC permit states in part that, "The concentration of the E. Coli group after disinfection shall not exceed **126 CFU's** (colony forming units) per 100 ml." Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our **E Coli** testing for the month was an average of **64.0 CFU's** which is well below the limit. ***Last month the average was 27.3 CFU.***

Planning and Codes Department
May 2023



Planning and Codes Department
May 2023

	Month	FY2023	FY2022	FY2021	FY2020
MEETING AGENDA ITEMS#					
Planning Commission	3	88	67	74	69
Construction Appeals	0	0	0	0	0
Zoning Appeals	0	5	5	4	5
Tech. Review/Study Session	0	0	5	2	0
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	38	310	340	376	193
Multi-Family Residential	0	226	0	22	13
Other Residential	4	82	89	83	91
New Commercial	0	7	7	6	6
New Industrial	0	0	0	2	0
Other Com/Ind	0	42	25	23	33
Sign	2	20	11	17	14
Occupancy Permits	35	362	319	400	212
Other	2	25	11	12	3
BUILDING INSPECTIONS					
Residential	356	4236	5452	2621	2858
Hours	178	1926	1367	533	699
Commercial /Industrial	7	113	139	92	110
Hours	3.5	66	48	18	12.83
CODE ENFORCEMENT					
Total Cases	39	183	35	98	179
Hours	19.5	106	35.75	70.24	86.75
Complaints Received	39	170	55	41	116
MEETINGS					
Administration	6	77	117	72	58
Hours	3	84.5	127	70	38
Planning	7	107	127	53	76
Hours	3.5	104	96	50	70
Codes	1	9	8	11	28
Hours	1	12	10	9	37
FEES					
Permit Fees	\$91,100.00	\$ 1,223,509.34	\$ 906,700.10	#####	\$808,041.72
Board Review Fees	\$1,875.00	\$ 16,800.00	\$ 14,100.00	\$ 84,775.00	\$11,000.00
City Impact Fee	\$56,648.00	\$ 910,682.89	\$ 477,809.36	\$ 717,050.67	\$262,292.31
Roads	\$12,958.00	\$ 259,732.51	\$ 664,873.68	\$ 301,769.60	\$77,860.90
Parks	\$20,599.00	\$ 224,605.00	\$ 114,114.00	\$ 150,326.00	\$ 74,646.00
Police	\$14,664.00	\$ 192,321.73	\$ 125,535.54	\$ 191,431.41	\$ 59,096.30
Fire	\$9,672.00	\$ 138,480.00	\$ 76,498.26	\$ 79,900.66	\$ 36,749.61
OTHER ITEMS					
Subdivision Lots	0	0	0	235	51
Commercial/Ind. Sq Ft	0	0	15,216	214,206	27,006
Multi-Family Units	216	428	22	0	96
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 34	\$ 19,090,376.04	\$25.00	\$3,374,092.67	\$1,633,984.00	\$922,141.63
Workings Days in Month	18		17	16	15

**Parks, Recreation, & Cultural Arts Department
May 2023**

Update on ongoing projects:

Soccer Complex Renovation Phase II

- Attended “Obtaining Your Grant Funds” Workshop
- Will go out for bid in July
- Pre-bid set for July 27th
- Bid opening: August 7th at 2pm

Tennis Courts

- Retention ponds have been completed
- Fencing repairs have begun – they took down the damaged fencing this month – still waiting on new fencing to be installed
- It is looking like it will be sometime in early to mid-June for completion

Rec Center

- Have been using the new parking lot with only binder on it
- Dirt work got going in full swing this month



Parks, Recreation, & Cultural Arts Department
May 2023

Splash Pad Maintenance Building

- Change order for reduction in size of building was signed
- Still waiting on construction to begin

Greenway Bridge Restoration

- Have spoken to company to try and get this done early next month
- May need to block off road in order to complete project

Cemetery Fencing

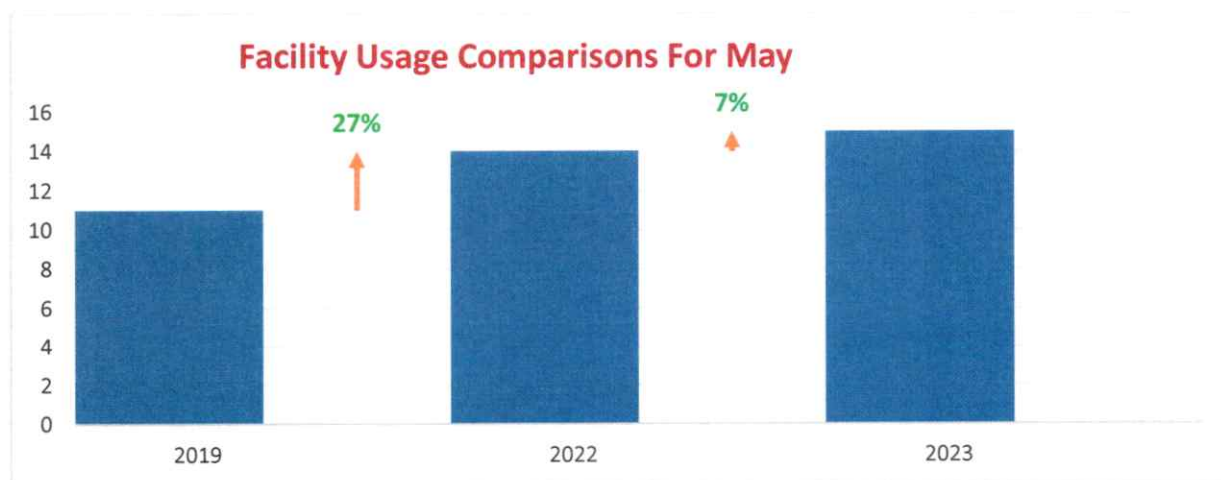
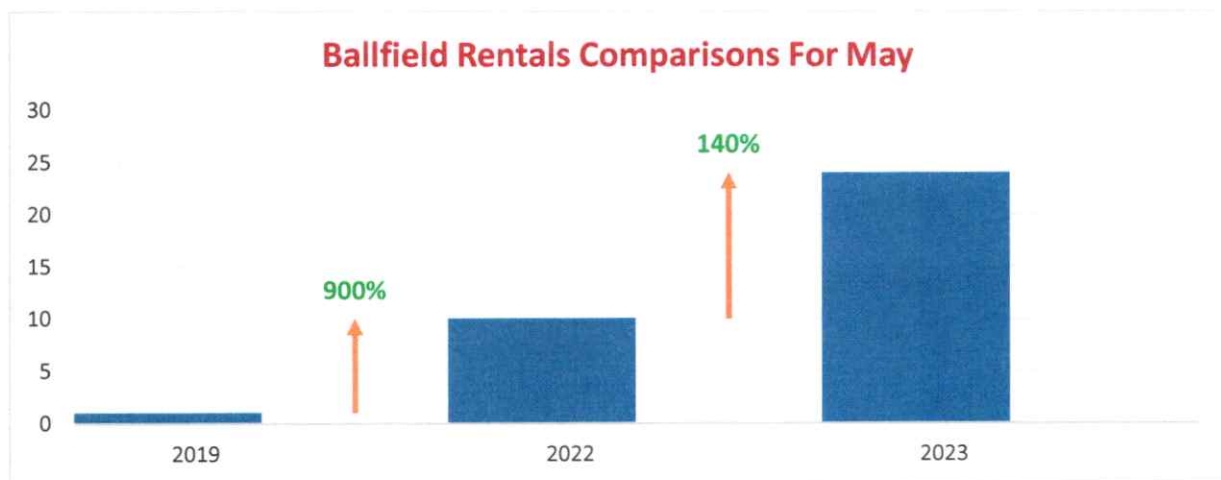
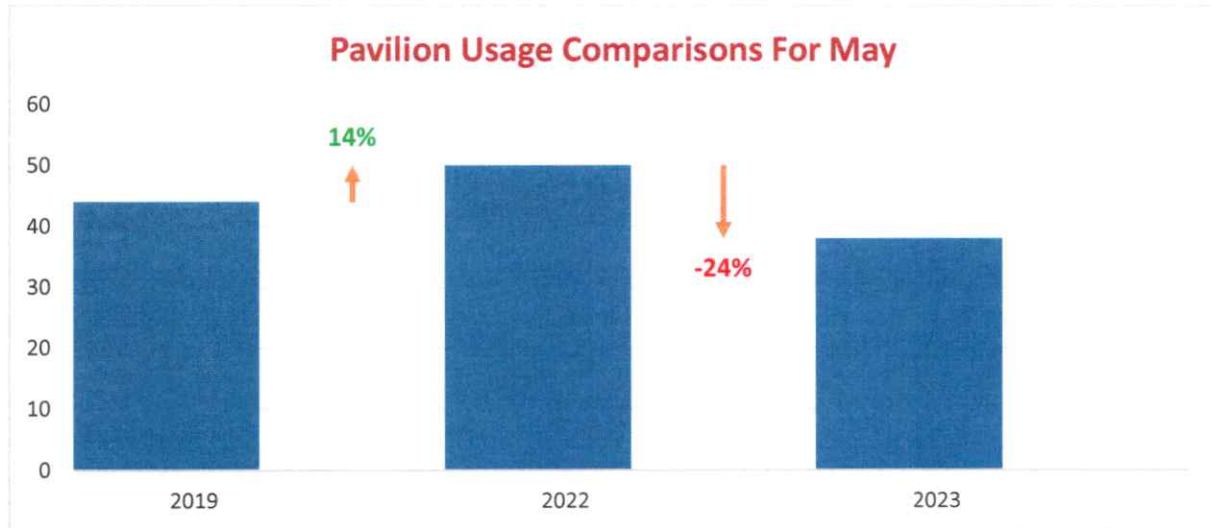
- Complete



Laser Grading & Top-Dressing Fields

- Laser Grading is complete
- Top dressing of soccer fields will take place next month

Parks, Recreation, & Cultural Arts Department
May 2023



**Parks, Recreation, & Cultural Arts Department
May 2023**

Recreation

Special Events

- Independence 5k Registration
 - Opened May 15th

Adult Athletics

- Men's Basketball
 - Finished Season May 31st
- Adult Softball
 - Finished Season May 22nd

Youth Athletics

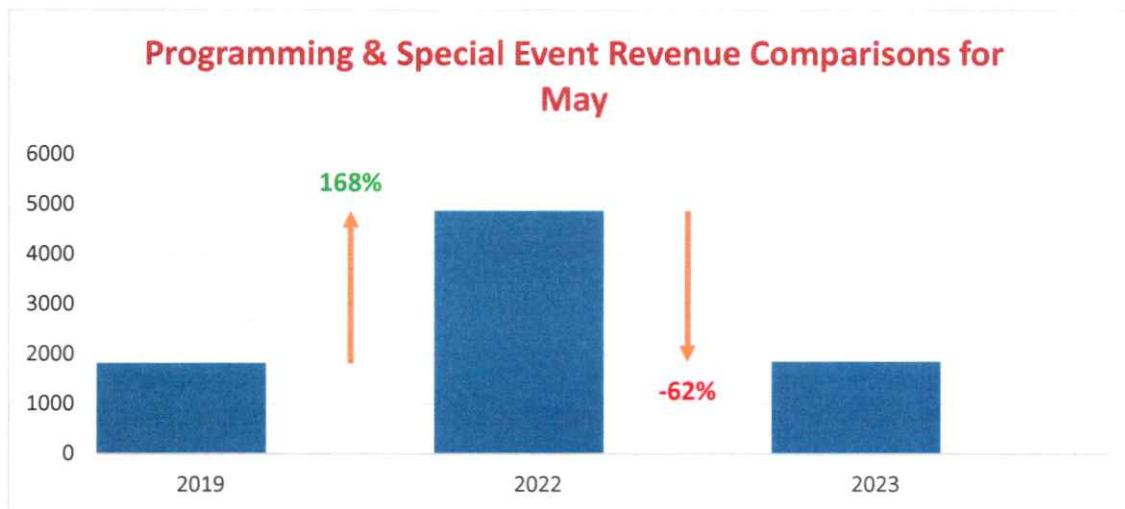
- Girls' Volleyball:
 - Regular Season End 05/11
 - Tournament Ended 05/18
- Challenger Baseball:
 - Picture day 05/20
 - Police & Fire game 05/23
- Fall Sports registration
 - Opened May 22nd

Other

- Open gyms: Averaged totals per day
- Pickle Ball Open Gym
 - Tuesdays- 6
 - Thursdays- 14
- Open Gym Basketball - 14
- Facebook
 - 596 Followers (63 New Followers)
 - Total posts for April: 33
 - Best Performing Post: Splash Pad Announcement
 - Reach: 14,115
 - Shares: 28
- Word on White House
 - Parks page, senior center, special events, and museum graphics.
- Completed Marketing Certificate Course- NRPA



Parks, Recreation, & Cultural Arts Department
May 2023



Maintenance

- Replaced the rotten board on High School bridge.
- We have mowed and cleaned up the area around tennis courts.
- Put out fertilizer on fields at the park and soccer.
- Fields were sprayed to kill off rye.
- We have been trimming low limbs that are hanging over the trails.
- We pressure washed the dog park pavilion to be ready for event.
- We have irrigation up and running at the park and soccer.
- We have been spot spraying round up to help out with weed eating.
- We installed more border and playground mulch in the Dog Park area.

Parks, Recreation, & Cultural Arts Department
May 2023

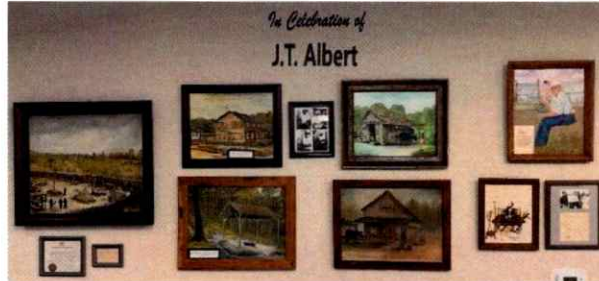
Museum

Volunteers

The museum volunteers have been helping with an exhibit for the summer featuring the works of JT Albert which will run now until the end of the year. We also got caught up on some newspaper clippings. The museum volunteers have provided 10 volunteer hours to the museum.

Exhibits

The works of JT Albert are now on display.



Tours at Museum

Tours were given to walk ins.

Events and Meetings Assisted with and/or Attended

May 3 – Learn at Lunch Mental Health

May 3 – Active Shooter presentation

May 23 – Power Hour @ Café 31

May 24 – Ribbon Cutting for Black Sheep Food Truck

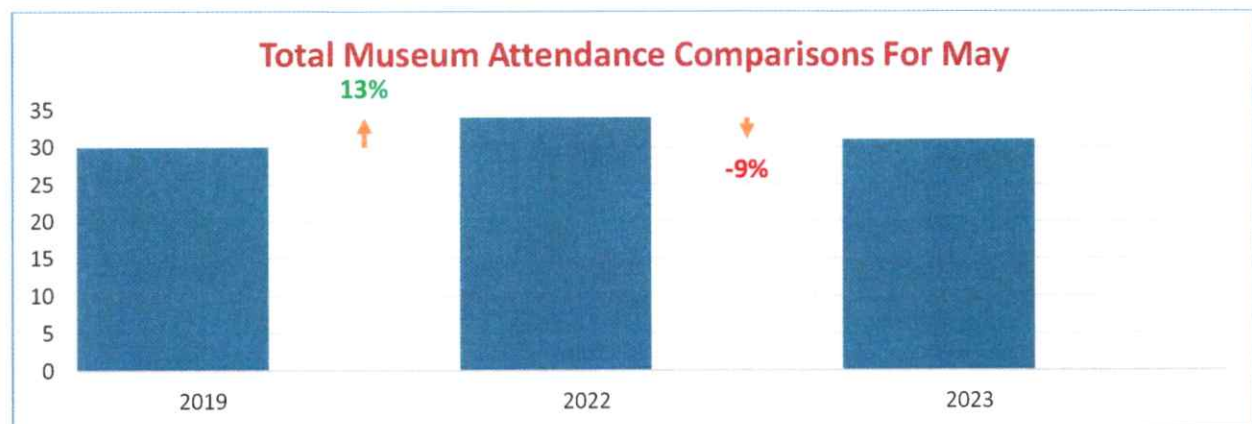
May 25 – Ribbon Cutting The Pink Truck

May 25 – Music Under the Stars



Visitors' Center and Museum Attendance

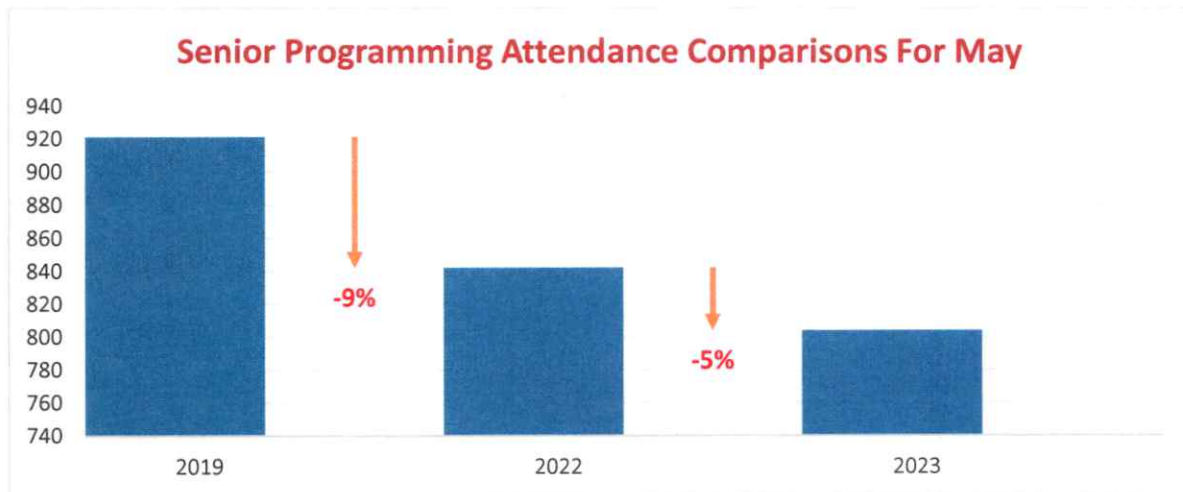
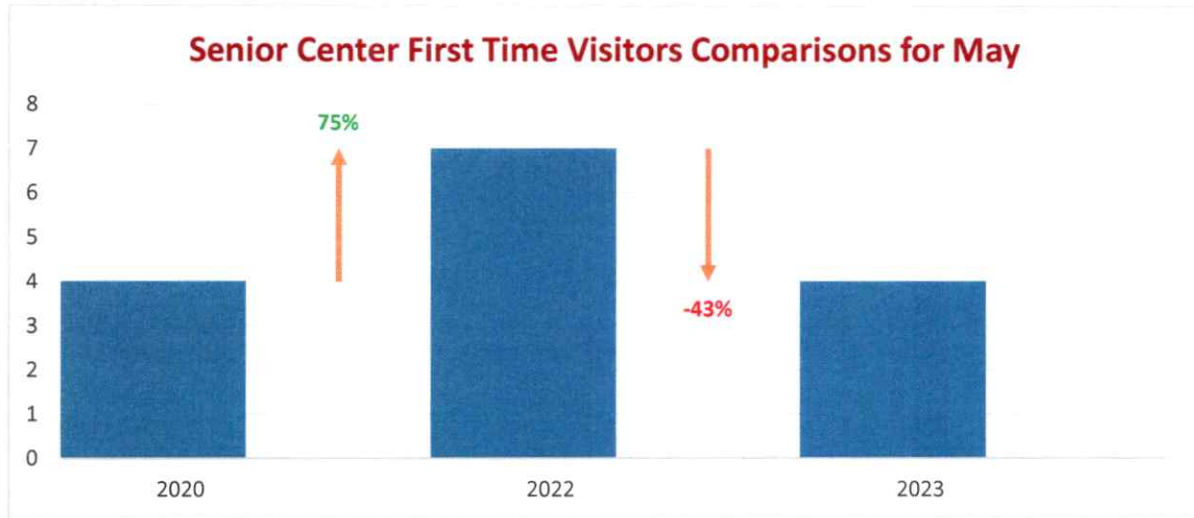
Visitors' Center Only	Visitors' Center and Toured Museum	Museum Only	Total Museum Visitors	Off Site Presentations Attendees
2	13	18	31	



**Parks, Recreation, & Cultural Arts Department
May 2023**

Senior Center Participation - May 2023			
<u>Outings:</u>			
Bowling	12		
Go to Movies	12		
Railway Museum	15		
Total	39		
<u>Events:</u>			
Mother's Day Tea	34		
Dance	65		
Facials (Mother's Day)	13		
Total	112		
		<u>Sr Meals Wednesdays</u>	
		116	
		125	
		149	
		133	
		130	
		653	TOTAL
<u>Programs:</u>			
Fittercise-Strength, Yoga	345		
Walk	109		
Bingo	46		
Birthday Potluck	25		
Garden Club	24		
Farmers Rummy	8		
Bunco	10		
Bible Study	5		
Cards, Games, Pool, Puzzles	106		
Pickle Ball	14		
TOTAL	692		
MEMBERS	320	Updated members	as of 5/31
1st time visitors			4
New Members			6
TOTAL Sr Center Participants:	1396	Total	1496

Parks, Recreation, & Cultural Arts Department
May 2023



	FYE 2020	FYE 2021	FYE 2022	May 2019	May-22	May 2023	YTD 22-23
Facility Usage							
Special Use Permits Submitted	15	39	20	1	1	1	20
Pavilion 1 Usage	7	21	16	1	3	5	16
Pavilion 2 Usage	5	13	16	2	4	5	12
Pavilion 3 Usage	38	74	94	18	19	24	112
Splash Pad Pavilion Usage	106	99	165	23	24	4	134
Total Number of Pavilions Usage	156	207	291	44	50	38	274
Gymnasium Rentals	79	23	83	11	12	3	74
Amphitheater Usage	0	1	9	0	2	2	9
Community Room						10	57
Total Number of Facility Rentals	89	30	92	11	14	15	140
Ballfield Rentals	45	146	134	1	10	24	156
Vistor Center Attendance	21	20	29	1	6	2	29
Vistors Who Also Toured Museum	84	70	303	0	11	13	185
Museum Attendance Only	668	115	1116	30	23	18	994
Total Museum Attendance	752	185	1419	30	34	31	1179
Programming							
Number of Youth Program Participants	578	417	615	0	8	0	800
Number of Adult Program Participants	76	100	260	70	100	0	195
Number of In-House Special Events Offered	7	9	7	1	1	1	10
Number of In-House Special Event Attendees	2964	1077	2223	0	0	0	2158
Number of Rec Programs Offered	18	19	21	5	0	3	20
Number of Senior Center Memberships	1768	2000	2454		205	320	2859
Number of New Senior Center Memberships	16	0	5	12	0	6	31
Senior Center Participants	9594	4412	11605	1,311	1,122	1,496	15467
Senior Center First Time Visitors	59	36	95	4	7	4	103
Number of Senior Trips Offered	37	9	28	4	4	3	42
Number of Senior Trip Participants	613	81	235	55	36	39	549
Number of Senior Programs Offered	76	34	101	10	12	13	130
Number of Senior Program Participants	6798	1061	7304	921	842	804	9695
Number of Senior Meals Served	34	36	47	5	3	5	45
Number of Meals Participants	2235	3277	3965	325	244	653	5243
Offsite Presentation Attendees	15	0	145	0	0	0	435
Total Number of Programs Offered	94	53	124	15	12	16	150
Revenues							
Youth Programs	\$41,183.00	\$44,261.00	\$57,366.00	\$962.00	\$1,014.00	\$1,238.00	\$ 70,003.00
Adult Programs	\$ 3,580.00	\$ 6,230.00	\$ 7,925.00	\$0.00	\$3,425.00	\$0.00	\$ 11,580.00
Special Events	\$ 2,009.00	\$ 3,495.00	\$ 3,080.00	\$855.00	\$425.00	\$610.00	\$ 1,390.00
Senior Meals	\$ 5,961.50	\$ 8,222.50	\$11,442.00	\$980.00	\$830.50	\$2,172.50	\$ 17,383.50
Shelter Reservations	\$ 4,780.00	\$ 9,112.50	\$12,995.00	\$2,035.00	\$2,535.00	\$1,195.00	\$ 7,265.00
Facility Reservations	\$ 8,046.88	\$ 2,956.25	\$19,181.75	\$1,237.50	\$1,962.50	\$1,743.75	\$ 15,205.75
Field Rentals	\$ 1,203.34	\$ 5,820.50	\$ 3,913.00	\$15.00	\$148.00	\$642.50	\$ 5,363.50
Affiliate League/Tournament Fee Revenue	\$16,017.20	\$ -	\$13,666.50	\$0.00	\$0.00	\$5,424.00	\$ 28,419.50
Misc	\$15,394.74	\$ 9,686.39	\$25,818.31	\$0.00	\$3,250.00	\$0.00	\$ 6,263.20
Maintenance							
Mowing Hours	2,601	2,195	1660.25	237	122	223	1277.5
Work Orders Received	8	9	15		3	1	21
Work Orders Completed	8	9	14		3	1	20
Number of Projects Started	40	39	31	1	2	0	8
Number of Projects Completed	35	32	29	1	2	0	8
Number of ballfield rainouts	NA	NA	156		5	69	296
Bags of Field Dry Used	NA	NA	100		82	16	42

White House Library May 2023

Summary of Activities

The library director attended the Board of Mayor and Alderman Budget Study Session. At this meeting, the director presented the library budget request and went over what lines increased.

The library director met with Alderman Matthews for a new library trustee orientation on May 9th. At this meeting the library director provided Alderman Matthews with his orientation packet and discussed the board by-laws, state law, library programs, regional library, etc.

The library director attended a Lions Club meeting on May 10th. The director dropped off the glasses that have been donated to the library. The group discussed that in the fall a neighboring Lions group will need help putting together food care packets.

The library board met on May 11. The group reviewed the city ordinance and voted to ask the BMA to update the gender restrictions for the library board. The group also discussed who would be allowed on board committees and voted to update how a member of the community would speak at committee meetings.

The library director attended a meeting with the police, fire, public works and admin to discuss closing College St. for the Fandom Fair. The director sent out calendar invites to all those present to make sure they would have a reminder of when the road needed to be closed.

The library director attended a Friends of the Library meeting. At the meeting the group discussed finishing pavers, the Fandom Fair, garden benches, a new sign over the juvenile section, and the by-laws/board application.

The children's librarian and library assistant conducted interviews for the summer internship positions. Four students applied and all four were chosen for the internship. They will each work a different day each week in the summer and have different tasks assigned to them to complete.

The library director attended the Board of Mayor and Alderman meeting on May 15th as it was their first reading of the budget.

The library director attended a leadership webinar that was hosted by the state library and archives on May 15th.

The library director met with the Regional Library Director and Assistant Director on May 22nd for an annual consultation. At this meeting the group discussed different things specific to White House such as our succession plans for all the staff, previous work with Tenn-share, etc.

The library director attended a director's roundtable at the regional library on May 23rd. At this roundtable, directors from all around the region discussed different strategies for dealing with book challenges, disasters, personnel issues, time management and more.

The library director met with Karen House to discuss the plants for the Friends of the Library garden.

The library staff and director worked on Fandom Fair escape rooms, fliers, etc. for the event.

Department Highlights

The highlight for the month was all the work done on the Fandom Fair.

**White House Public Library
May 2023 Performance Measures**

Official Service Area Populations

2019	2020	2021	2022
14,202	14,363	14,455	14,820

Membership

May	2019	2020	2021	2022	2023
New Members	102	7	91	116	124
Updated Members	528	58	333	366	243
Yearly Totals	2019	2020	2021	2022	2023
Total Members	8,376	9,496	7,027	7,125	7,716
% of population with membership	59	66	49	48	52

Every year the library will purge the system of patrons that have not used their cards in the past 3 years. The library is also sending out notices when a patron's card is expired to help reduce the number of inactive cards.

Total Material Available: 38,344

Estimated Value of Total Materials: \$958,600

Total Materials Available Per Capita: 2.59

Last Month: \$959,650

Last Month: 2.60

State Minimum Standard: 2.00

Materials Added in May

2019	2020	2021	2022	2023
127	145	339	228	213

Yearly Material Added

2019	2020	2021	2022	2023
3,004	3,025	3,035	3,573	1,025

Physical Items Checked Out in May

2019	2020	2021	2022	2023
5,434	1,141	4,329	6,616	6,544

Cumulative Physical Items Check Out

2019	2020	2021	2022	2023
62,522	50,042	59,515	80,653	33,505

Miscellaneous item checkouts

May	2019	2020	2021	2022	2023
Technology Devices	36	13	54	71	65
Study Rooms	83	0	25	42	73
Games and Puzzles	82	8	124	134	119
Seeds	96	5	147	171	95
STEAM Packs	*	31	0	0	21
Cake Pans	3	0	0	15	2
Outdoor Items	*	*	*	*	9
Honor Books	*	*	*	*	4

Yearly Totals

2019	2020	2021	2022	2023
137	381	725	743	308
253	305	395	746	321
222	955	1,263	2,060	705
112	302	878	883	629
61	25	160	234	99
1	28	21	69	12
*	*	*	17	21
*	*	*	19	67

Library Services Usage

May	2019	2020	2021	2022	2023
Test Proctoring	24	195	0	0	21
Charging Station	19	0	6	2	1
Notary Services	*	1	9	13	6
Library Visits	4,255	0	2,725	3,884	4,255
Website Usage	1,148	1,088	2,238	2,472	4,581
Reference Questions	5	11	5	1	3

Yearly Totals

2019	2020	2021	2022	2023
27	74	108	61	30
19	47	45	21	9
16	88	144	135	37
55,728	30,007	38,913	48,253	19,948
16,935	17,977	27,907	33,678	20,600
77	60	73	31	18

Computer Users

May	2019	2020	2021	2022	2023
Wireless	658	41	250	472	318
Adult Users	384	13	142	224	196
Kids Users	152	0	72	319	199

Yearly Computer Users

2019	2020	2021	2022	2023
2,017	3,829	3,878	4,544	1,949
1,103	2,138	2,235	2,608	1,012
556	427	957	2,987	897

Library Volunteers

May	2019	2020	2021	2022	2023
Library Volunteers	13	1	6	9	14
Volunteer Hours	82	20	127	146	61.5

Yearly Totals

18-19	19-20	20-21	21-22	22-23
82	36	20	48	36
809	1,286	1,204	1,492.5	981.5

**White House Public Library
May 2023 Performance Measures**

Universal Class Counts

May	
Sign ups	1
Courses started	0
Lessons viewed	9
Class Submissions	1

Yearly Totals

2019	2020	2021	2022	2023
9	10	13	18	12
16	53	39	2	4
194	1,771	1,008	876	178
105	800	515	465	234

Programs

1,000 books	2019	2020	2021	2022	2023
Monthly Sign-ups	2	1	1	3	2
total Sign-ups	60	83	84	113	145

Achievements	2019	2020	2021	2022	2023
100 Mark	0	0	22	10	0
500 Mark	2	0	2	5	5
Completion	1	2	4	7	3

Face-to-face Kids Programs

May	2019	2020	2021	2022	2023
Programs	10	0	5	9	11
Attendees	181	0	32	200	180
Yearly	2019	2020	2021	2022	2023
Programs	154	43	91	136	62
Attendees	4,201	1,185	2,167	3,646	1,505

Grab & Go Kits

May	2020	2021	2022	2023
Kits	0	5	0	0
Taken	0	147	0	0
Yearly	2020	2021	2022	2023
Kits	38	44	7	0
Taken	1094	1,699	334	0

We did not have story time the week we opened late in order to move the Juvenile and YA collections. Thus, our numbers for April are a bit smaller.

Teen/tween Face-to-Face Programs

May	2020	2021	2022	2023
Programs	0	4	8	10
Attendees	0	16	46	36
Yearly	2020	2021	2022	2023
Programs	11	43	98	52
Attendees	77	370	437	167

Grab & Go

May	2020	2021	2022	2023
Kits	0	3	0	0
Taken	0	25	0	0
Yearly	2020	2021	2022	2023
Kits	13	24	7	0
Taken	152	409	151	0

Since the library has only done combined teen/tween classes for the last year, the director will only record those numbers until the program grows and needs to be divided by age.

Face-to-face Adult Programs

May	2019	2020	2021	2022	2023
Programs	11	0	4	6	7
Attendees	50	0	20	43	33
Yearly	2019	2020	2021	2022	2023
Programs	157	42	63	75	37
Attendees	1,343	214	351	377	180

Device Advice

May	2019	2020	2021	2022	2023
Sessions	*	42	8	14	12
Yearly	125	51	81	131	49
Passive					
May	*	*	0	0	0
Yearly	*	*	0	20	0

Interlibrary Loan Services

May	2019	2020	2021	2022	2023
Borrowed	60	0	52	90	75
Loaned	35	0	20	35	5

Yearly Interlibrary Loan Services

2019	2020	2021	2022	2023
690	534	673	872	287
410	151	226	317	84

May	R.E.A.D.S
Adults	2,582
Juvenile	198

Yearly Totals	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Adults	21,138	23,138	19,466	21,110	22,799
Juvenile	1,430	1,189	1,032	2,013	1,608

The READS statistics come from the state.

CITY COURT REPORT**MAY 2023****CITATIONS**

TOTAL MONIES COLLECTED FOR THE MONTH	\$2,176.00
TOTAL MONIES COLLECTED YTD	\$34,293.50

STATE FINES

TOTAL MONIES COLLECTED FOR MONTH	\$2,935.01
TOTAL MONIES COLLECTED YTD	\$22,795.00

<u>TOTAL REVENUE FOR MONTH</u>	<u>\$5,111.01</u>
TOTAL REVENUE YTD	\$57,088.50

DISBURSEMENTS

LITIGATION TAX	\$182.60
DOS/DOH FINES & FEES	\$118.75
DOS TITLE & REGISTRATION	\$147.25
RESTITUTION/REFUNDS	\$0.00
ON-LINE CC FEES	\$0.00
CREDIT CARD FEES	\$0.00
WORTHLESS CHECKS	\$0.00
<u>TOTAL DISBURSEMENTS FOR MONTH</u>	<u>\$448.60</u>
TOTAL DISBURSEMENTS YTD	\$6,742.30

<u>ADJUSTED REVENUE FOR MONTH</u>	<u>\$4,662.41</u>
TOTAL ADJUSTED REVENUE YTD	\$50,346.20

DRUG FUND

<u>DRUG FUND DONATIONS FOR MONTH</u>	<u>\$1,270.62</u>
DRUG FUND DONATIONS YTD	\$7,160.60

Offenses Convicted & Paid For Month	Count	Paid
Careless Driving		
Financial Responsibility Law	3	\$0.00
Registration Law	11	\$760.00
Improper Equipment	1	\$10.00
Texting/Hands Free Law		
Codes Violation	1	\$132.50
DL Exhibited		
Red Light		
Animal Control	1	\$0.00
Stop Sign	2	\$235.00
Speeding	6	\$660.00
Seat Belt-Child Restraint	2	\$60.00
Improper Passing	1	\$117.50
Exercise Due Care	2	\$110.00
Following Too Close		
Total	30	\$2,085.00

RESOLUTIONS....

LAW OFFICES
RICHERT DILLIHA
PLLC

Clyde W. Richert III
Gary L. Dilliha
Jarod C. Richert

516 South Main Street
Springfield, TN 37172
Telephone 615.384.8774
Facsimile 615.384.6708
www.richertdillihalaw.com

May 30, 2023

VIA US MAIL AND EMAIL

Mr. Mike Callis, Mayor
c/o Teresa Keen
100 S Russell Street
Portland, TN 37148
tfleming@cityofportlandtn.gov

Mr. Scott Avery, City Manager
1246 Louisville Hwy
Millersville, TN 37072
citymanager@cityofmillersville.com

Mr. Gerald Herman, City Manager
105 College Street
White House, TN 37188
gherman@whitehousetn.gov

Re: **Joint Robertson and Sumner County joint EMS coverage**

Dear Mayors and/or City Managers:

For many years the Robertson and Sumner County EMS Departments have had in place a joint Inter-local Agreement regarding emergency EMS coverage for the 3 cities that have corporate boundary in both counties, being White House, Portland, and Millersville.

Please see enclosed a copy of the recent Sumner and Robertson County Resolutions which allow this shared coverage to continue, such that Robertson EMS will handle the Sumner County side of White House, and Sumner EMS will likewise handle the Robertson side of Portland and Millersville. This joint coverage agreement is designed to provide more efficient coverage for all 3 cities.

For your reference I enclose a copy of the White House, Portland and Millersville City Resolution/Ordinance which approved this same plan back in 2017.

If you will present this to your respective governing body as soon as available and send me a copy of your approved City Resolution, that would be much appreciated.

With best personal regards,



Clyde W. Richert III

CWRIII: ccl
Attachments
Cc: Rachael Payne, E911 Center Director
Brent Dyer
Eric Sitler, Esq.
Billy Vogle

RESOLUTION NO. 051523061

**A RESOLUTION ALLOWING THE COUNTIES OF SUMNER AND ROBERTSON TO
CALL FOR OUT OF COUNTY SERVICES IN ORDER TO BETTER SERVICE THE
CITIZENS AND VISITORS TO THE AREA**

WHEREAS, White House, Tennessee is located in both Robertson and Sumner County, but the closest emergency medical services (EMS) facilities for the area are located in Robertson County; and **WHEREAS** the cities of Portland and Millersville are located in both Robertson and Sumner County, but the closest EMS facility for the area are located in Sumner County.

WHEREAS, Sections 12-9-101 through 12-9-109, *Tennessee Code Annotated*, authorizes public agencies of the State to enter into inter-local agreements; and

WHEREAS, the parties hereto desire to avail themselves of the authority conferred by these laws; and

WHEREAS, the purpose of this agreement is to provide each of the parties through their cooperation, a predetermined plan by which each might render aid to the other as needed for rescue, emergency medical (EMS), or related technical support services under specific arrangements as provided herein; and

THEREFORE, BE IT RESOLVED by the Robertson County Board of County Commissioners meeting in regular session on this 15th day of May, 2023, that this body does hereby enter into an Automatic Aid agreement that allows the counties of Sumner and Robertson to provide services to the communities outside of their county boundaries as set forth below:

1. (1) Both Robertson and Sumner Counties must approve of this arrangement and the cities of White House, Portland and Millersville shall also endorse this arrangement; and
2. (2) Sumner County Emergency Medical Services shall provide emergency medical services and answer calls in the Robertson County city limits of Portland and Millersville when EMS resources are available; and
3. (3) Robertson County Emergency Medical Services shall provide emergency medical services and answer calls in the Sumner County city limits of White House when EMS resources are available; and
4. (4) The Emergency Communication Center (ECC) of each county shall make every effort to ensure that the closest, most appropriate EMS ambulance from either Robertson or Sumner County is dispatched to the emergency.
5. (5) Each County EMS service shall charge out of county patients pursuant to existing county EMS rates for the service which provides the care that are charged to patients within the county providing care; and
6. (6) No bill or invoice shall be charged to the respective county for any services provided.

BE IT FURTHER RESOLVED that this resolution shall be reviewed every two (2) years at a minimum to ensure appropriate Emergency Medical Response is being provided.

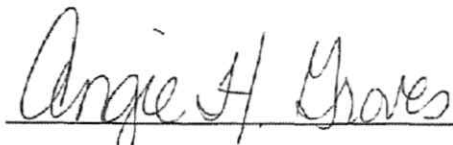
BE IT FURTHER RESOLVED that this agreement may be terminated by either county with 90 days' written notice of the intent to terminate the agreement to the county mayor of the other county.

Passed this the 15th day of May, 2023, to be effective on the date of its passage, the public welfare requiring it.


COUNTY COMMISSIONER

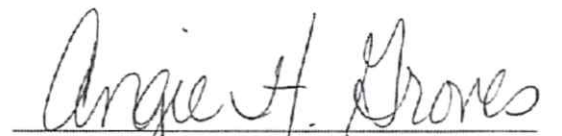

WILLIAM A. VOGLE, County Mayor

ATTEST:


ANGIE H. GROVES
County Clerk



State of Tennessee, Robertson County. I, Angie H. Groves, County Clerk of Robertson County, do hereby certify this is an exact copy of Resolution No. 051523061, Resolution allowing the counties of Sumner and Robertson to call for out of County Services to better service the Citizens and Visitors to the area.


Angie H. Groves, Robertson County Clerk

Date 5-18-2023

STATE OF TENNESSEE
Sumner County



MARCH 20, 2023

Date

STATE OF TENNESSEE, SUMNER COUNTY

I, the undersigned County Clerk, do hereby
certify that this is a true and correct copy
of the original instrument filed in this office.
Given under my hand and the seal of office

Board of County Commissioners

RESOLUTION

This 24th day of March 2023

Carolee J. Campbell, Clerk by Jimmy Mitchell, PC
SUMNER COUNTY CLERK No.

2303-02

TITLE

A RESOLUTION ALLOWING THE COUNTIES OF SUMNER AND ROBERTSON TO
CALL FOR OUT OF COUNTY SERVICES IN ORDER TO BETTER SERVICE THE
CITIZENS AND VISITORS TO THE AREA

WHEREAS, White House, Tennessee is located in both Robertson and Sumner County, but the closest emergency medical services (EMS) facilities for the area are located in Robertson County; and
WHEREAS the cities of Portland and Millersville are located in both Robertson and Sumner County, but the closest EMS facility for the area are located in Sumner County.

WHEREAS, Sections 12-9-101 through 12-9-109, *Tennessee Code Annotated*,
authorizes public agencies of the State to enter into inter-local agreements; and

WHEREAS, the parties hereto desire to avail themselves of the authority conferred by
these laws; and

WHEREAS, the purpose of this agreement is to provide each of the parties through their
cooperation, a predetermined plan by which each might render aid to the other as needed for
rescue, emergency medical (EMS), or related technical support services under specific
arrangements as provided herein; and

THEREFORE, BE IT RESOLVED by the Sumner County Board of County Commissioners
meeting in regular session on this 20th day of March 2023, that this body does hereby enter into an
Automatic Aid agreement that allows the counties of Sumner and Robertson to provide services to the
communities outside of their county boundaries as set forth below:

1. (1) Both Robertson and Sumner Counties must approve of this arrangement and the cities of White House, Portland and Millersville shall also endorse this arrangement; and
2. (2) Sumner County Emergency Medical Services shall provide emergency medical services and answer calls in the Robertson County city limits of Portland and Millersville when EMS resources are available; and
3. (3) Robertson County Emergency Medical Services shall provide emergency medical services and answer calls in the Sumner County city limits of White House when EMS resources are available; and
4. (4) The Emergency Communication Center (ECC) of each county shall make every effort to ensure that the closest, most appropriate EMS ambulance from either Robertson or Sumner County is dispatched to the emergency.

5. (5) Each County EMS service shall charge out of county patients pursuant to existing county EMS rates for the service which provides the care that are charged to patients within the county providing care; and
6. (6) No bill or invoice shall be charged to the respective county for any services provided.

BE IT FURTHER RESOLVED that this resolution shall become effective on the 20th day of March 2023, the public welfare requiring it; and

BE IT FURTHER RESOLVED that this resolution shall be reviewed every two (2) years at a minimum to ensure appropriate Emergency Medical Response is being provided.

BE IT FURTHER RESOLVED that this agreement may be terminated by either county with 90 days' written notice of the intent to terminate the agreement to the county mayor of the other county.

STATE OF TENNESSEE, SUMNER COUNTY

I, the undersigned County Clerk, do hereby
certify that this is a true and correct copy
of the original instrument filed in this office.
Given under my hand and the seal of office

This 24th day of March, 2023

Carolyn Jempletter
SUMNER COUNTY CLERK

CERTIFICATION OF ACTION

Carolyn Jempletter

COUNTY CLERK

UNANIMOUS VOICE VOTE

Ayes _____ Nays _____ Abs _____

John C. Mitchell
COUNTY EXECUTIVE

3/23/2023
DATE

APPROVED: ☒

REJECTED: ☐

STATE OF TENNESSEE
Sumner County



DECEMBER 18, 2017

Date

Board of County Commissioners

RESOLUTION

No. 1712-04

TITLE A RESOLUTION ALLOWING THE COUNTIES OF SUMNER AND ROBERTSON TO ALLOW FOR OUT OF COUNTY SERVICES IN ORDER TO BETTER SERVICE THE CITIZENS AND VISITORS TO THE AREA

WHEREAS, White House, Tennessee is located in both Robertson and Sumner County, but the closest emergency facilities for the area are located in Robertson County; and

WHEREAS the cities of Portland and Millersville are located in both Robertson and Sumner County, but the closest emergency facility for the area are located in Sumner County.

THEREFORE, BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of December 2017, that this body does hereby agree to enter into a mutual aid agreement that allows the counties of Sumner and Robertson to provide services to the communities outside of their county boundaries as set forth below:

- (1) Both Robertson and Sumner Counties must approve of this arrangement and the cities of White House, Portland and Millersville shall also endorse the arrangement; and
- (2) Sumner County Emergency Medical Services shall provide emergency medical services and answer calls in the Robertson County city limits of Portland and Millersville; and
- (3) Robertson County Emergency Medical Services shall provide emergency medical services and answer calls in the Sumner County city limits of White House; and
- (4) Each County EMS service shall charge the patient seen pursuant to existing county charges for the service which provides the care; and
- (5) No bill or invoice shall be charged to the respective county for any services provided.

BE IT FURTHER RESOLVED that this resolution shall become effective on the 1st day of August 2018, the public welfare requiring it; and

BE IT FURTHER RESOLVED that this resolution may be repealed by either county with 90 days written notice to the county executive of the other county of the desired change.

CERTIFICATION OF ACTION:

Bill L. P.
COUNTY CLERK

Anthony Hall
COUNTY EXECUTIVE

12/21/2017
DATE

UNANIMOUS VOICE VOTE

Ayes _____ Nays _____ Abs. _____

APPROVED: ☒

REJECTED: ☐

RESOLUTION

City of Portland, Tennessee

No. 17-121

A RESOLUTION TO INITIATE THE PROCESS OF EXCHANGING TERRITORY AND AREAS OF RESPONSIBILITY SERVED BY EMERGENCY MEDICAL SERVICES IN SUMNER AND ROBERTSON COUNTY

WHEREAS, It has been determined by the Mayors, County Executives/Mayors, City Managers/Administrators, Fire Chiefs and Emergency Medical Service Directors of the Cities of Portland, White House and Millersville that Emergency Medical Services (EMS) could be better provided, in a more timely manner, if certain territories and areas of responsibility were exchanged; and

WHEREAS, The following proposal has been unofficially but unanimously agreed upon by the entities involved:

- The Sumner County EMS will provide ambulance service to the Cities of Portland and Millersville within their municipal boundaries, both on the Sumner County side and the Robertson County side of the two cities.
- The Robertson County EMS will provide ambulance service to the City of White House within its municipal boundaries both on the Sumner County side and the Robertson County side of the city.

WHEREAS, It has further been determined by EMS Directors that when the call volume and territory size are considered, such an exchange can be considered an "even trade" and the exchange will not result in a financial burden for any of the entities involved; and

WHEREAS, This exchange of territories and areas of responsibility would result in quicker response times and improve the safety of citizens in both counties; and

NOW, THEREFORE BE IT RESOLVED, By the Mayor and City Council that the City of Portland can and will take the necessary steps to confirm and finalize this plan of exchange and then to officially enter into a legal and binding agreement with all the entities involved.

BE IT FURTHER RESOLVED, That this Resolution shall become effective upon its passage, the public welfare requiring it.


Mayor Kenneth Wilber


City Recorder Doug Yoeckel

Approved this the 2nd day of October, 2017

AUGUST 1, 2018

RESOLUTION 17-14

A RESOLUTION TO INITIATE THE PROCESS OF EXCHANGING TERRITORY AND AREAS OF RESPONSIBILITY
SERVED BY EMERGENCY MEDICAL SERVICES OF SUMNER AND ROBERTSON COUNTIES

WHEREAS, it has been determined by the Mayors, County Executives/Mayors, City Managers/Administrators, Fire Chiefs and Emergency Medical Service Directors of the Cities of Portland, White House and Millersville that Emergency Medical Services (EMS) could be better provided, in a more timely manner, if certain territories and areas of responsibility were exchanged; and

WHEREAS, the following proposal has been unofficially but unanimously agreed upon by the entities involved:

- The Sumner County EMS will provide ambulance service to the Cities of Portland and Millersville within their municipal boundaries, both on the Sumner County side and the Robertson County side of the two cities.
- The Robertson County EMS will provide ambulance service to the City of White House within its municipal boundaries both on the Sumner County side and the Robertson County side of the city; and


WHEREAS, it has further been determined by EMS Directors that when the call volume and territory size are considered, such an exchange can be considered an "even trade" and the exchange will not result in a financial burden for any of the entities involved; and

WHEREAS, this exchange of territories and areas of responsibility would result in quicker response times and improve the safety of citizens in both counties;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen that the City of White House can and will take the necessary steps to confirm and finalize this plan of exchange and then to officially enter into a legal and binding agreement with all the entities involved.

This resolution shall take effect upon its passage, the public welfare requiring it.

Adopted this 19th day of October 2017.



Michael Arnold, Mayor

ATTEST:



Kerry Hayville, City Recorder

CITY OF MILLERSVILLE

RESOLUTION 17-R-17

**A RESOLUTION TO INITIATE THE PROCESS OF EXCHANGING
TERRITORY AND AREAS OF RESPONSIBILITY SERVED BY EMERGENCY
MEDICAL SERVICES IN SUMNER AND ROBERTSON COUNTY**

WHEREAS, It has been determined by the Mayors, County Executives/Mayors, City Managers/Administrators, Fire Chiefs and Emergency Medical Service Directors of the Cities of Portland, White House and Millersville that Emergency Medical Services (EMS) could be better provided, in a more timely manner, if certain territories and areas of responsibility were exchanged; and

WHEREAS, The following proposal has been unofficially but unanimously agreed upon by the entities involved:

- The Sumner County EMS will provide ambulance service to the Cities of Portland and Millersville within their municipal boundaries, both on the Sumner County side and the Robertson County side of the two cities.
- The Robertson County EMS will provide ambulance service to the City of White House within its municipal boundaries both on the Sumner County side and the Robertson County side of the city.

WHEREAS, It has further been determined by EMS Directors that when the call volume and territory size are considered, such an exchange can be considered an "even trade" and the exchange will not result in a financial burden for any of the entities involved; and

WHEREAS, This exchange of territories and areas of responsibility would result in quicker response times and improve the safety of citizens in both counties; and

NOW, THEREFORE BE IT RESOLVED, By the Board of Commissioners that the City of Millersville can and will take the necessary steps to confirm and finalize this plan of exchange and then to officially enter into a legal and binding agreement with all the entities involved.

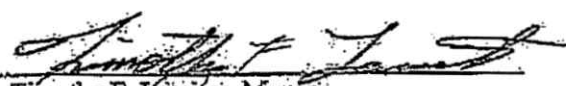
BE IT FURTHER RESOLVED, That this Resolution shall become effective upon its passage, the public welfare requiring it.

RESOLVED, this 11th day of October, 2017




BOARD OF COMMISSIONERS

By:


Timothy F. Lassiter, Mayor

Attest:

By:


Holly L. Murphy, City Recorder

RESOLUTION 23-04

A RESOLUTION TO RENEW THE JOINT INTER-LOCAL AGREEMENT BETWEEN SUMNER AND ROBERTSON COUNTIES FOR EXCHANGING TERRITORY AND AREAS OF RESPONSIBILITY SERVED BY EMERGENCY MEDICAL SERVICES

WHEREAS, in 2017, it was determined by the Mayors, County Executives/Mayors, City Managers/Administrators, Fire Chiefs and Emergency Medical Service Directors of the Cities of Portland, White House and Millersville that Emergency Medical Services (EMS) could be better provided, in a more timely manner, if certain territories and areas of responsibility were exchanged; and

WHEREAS, the following proposal was originally agreed upon unanimously by the entities involved:

- The Sumner County EMS will provide ambulance service to the Cities of Portland and Millersville within their municipal boundaries, both on the Sumner County side and the Robertson County side of the two cities.
- The Robertson County EMS will provide ambulance service to the City of White House within its municipal boundaries both on the Sumner County side and the Robertson County side of the city; and

WHEREAS, it was further been determined by EMS Directors that when the call volume and territory size are considered, such an exchange can be considered an “even trade” and the exchange will not result in a financial burden for any of the entities involved; and

WHEREAS, this exchange of territories and areas of responsibility results in quicker response times and improve the safety of citizens in both counties;

WHEREAS, the City of White House originally agreed to participate in the Inter-local Agreement by passing Resolution 17-14;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen that the City of White House will renew the joint Inter-local Agreement with Sumner and Robertson Counties regarding emergency medical services.

This resolution shall take effect upon its passage, the public welfare requiring it.

Adopted this 15th day of June 2023.

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder



City of White House, Tennessee

Planning and Codes Department

105 College Street • White House, TN 37188

www.cityofwhitehouse.com/yourgovernment/planning-and-codes

Phone (615) 672-4350 ext. 2121 • Fax (615) 616-1050

"Valuing our Future while Protecting our Heritage"

Memo

To: Board of Mayor and Alderman

From: Ceagus Clark, Director of Planning & Codes

Date: 5/8/2023

Re: Development Fee Increase

I am requesting that the Mayor and Board of Alderman approve the increase of development fees for Planning/Codes, Engineering, Fire, and Storm Water Departments. These fees have not been increased since May 2019. The fees are increased by twenty percent (20%), which is in line with the Consumer Price Index (CPI) from the Bureau of Labor and Statistics. Numbers were rounded to the nearest \$100th.

Please call or email with any questions regarding this request.

615-672-4350 Ext 2119

Ceagus Clark
Director, Planning and Codes

RESOLUTION 23-05

A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE SCHEDULE OF PERMIT AND DEVELOPMENT FEES FOR MULTIPLE CITY DEPARTMENTS

WHEREAS, the Board of Mayor and Aldermen established a schedule of fees for the Planning/Codes and Engineering Departments at the November 2006 meeting; and,

WHEREAS, the Board of Mayor and Aldermen desires to amend the schedule of development and permit fees to update existing fees and included additional fees for the Planning/Codes, Engineering, Fire, and Stormwater Departments upon recommendation of the departments;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen that the fee schedule for the Planning/Codes, Engineering, Fire, and Stormwater Departments is amended by deleting the fee scheduled adopted in 2006 and replacing with the fee schedule as listed in "EXHIBIT A"

Adopted this 15th day of June 2023.

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

EXHIBIT A

Development Fees

Fee Type	Current Charge	Increase by	<u>Proposed</u>
Board of Zoning Appeals Review Fee <u>(Applicant Pays signage, newspaper and Postage additional fees)</u>	\$ 75.00	20%	<u>\$ 100.00</u>
Board of Zoning Appeals (Variance Request After Construction)(<u>Applicant Pays signage, newspaper and Postage additional fees</u>)	\$ 500.00	20%	<u>\$ 600.00</u>
Construction Board of Appeals Review Fee (<u>Applicant Pays signage, newspaper and Postage additional fees</u>)	\$ 75.00	20%	<u>\$ 100.00</u>
Property Rezoning Request (<u>Applicant Pays signage, newspaper and Postage additional fees</u>)	\$ 200.00	20%	<u>\$ 250.00</u>
Planned Unit Development Rezoning Request/Preliminary Master Plan	\$ 400.00	20%	<u>\$ 500.00</u>
Annexation Request with Property Rezoning	\$ 300.00	20%	<u>\$ 400.00</u>
Planning Commission Construction Plan Review Fee	\$ 500.00	20%	<u>\$ 600.00</u>
Planning Commission Site Plan Review Fee	\$ 500.00	20%	<u>\$ 600.00</u>
Staff Site Plan Review Fee	\$ 350.00	20%	<u>\$ 450.00</u>
Planning Commission Sketch Plat	\$ 200.00	20%	<u>\$ 250.00</u>
Planning Commission Interstate Sign Site Plan	\$ 200.00	20%	<u>\$ 250.00</u>
Planning Commission Preliminary Subdivision Plat- <u>3-20 Lots (\$10 each add'l lot)</u>	\$ 200.00	20%	<u>\$ 250.00</u>
Planning Commission Final Master Plan Review fee without construction plans	\$ 200.00	20%	<u>\$ 250.00</u>
Planning Commission Final Master Plan Review Fee with construction plans	\$ 500.00	20%	<u>\$ 600.00</u>
Planning Commission Final Subdivision Plat Review Fee <u>3-20 Lots (\$10 each add'l lot)</u>	\$ 200.00	20%	<u>\$ 250.00</u>
Staff-Minor Final Subdivision Plat Review Fee (2 LOT)	\$ 100.00	20%	<u>\$ 150.00</u>
Engineer Consultant Site Inspection Fee	\$ 100.00	20%	<u>\$ 150.00</u>
Engineer Consultant Site Plan/Construction Plan Reivew Fee	\$ 300.00	20%	<u>\$ 400.00</u>
Development Storm Water Land Distrubance/Grading Permit (<u>Additional \$10 per lot over 10 acres</u>)	\$ 500.00	20%	<u>\$ 600.00</u>

Residential Building Permit Fee

Fee Type	Current Charge	Increase by	<u>Proposed</u>
Dwelling Unit (2,500 sq. ft and under)	\$ 600.00	20%	<u>\$725</u>
Dwelling Unit (2,500 sq. ft and over)	\$700.00	20%	<u>\$850</u>
Dwelling Unit (5,000 sq. ft and over)	\$900.00	20%	<u>\$1,100</u>
Additions (1,000 sq. ft. and under)	\$200.00	20%	<u>\$250</u>
Additions (1,000 sq.ft. and over)	\$300.00	20%	<u>\$350</u>
Remodels (1,000 sq. ft. and under)	\$100.00	20%	<u>\$125</u>
Remodels (1,000 sq. ft. and over)	\$200.00	20%	<u>\$250</u>
Accessory Building and Garages (200 to 1,000 sq.ft)	\$100.00	20%	<u>\$125</u>
Accessory Buildings and Garages (1000 sq. ft. and more)	\$200.00	20%	<u>\$250</u>
Residential Plan Review Fee per unit for duplexes, townhomes, and apartments	\$50.00	20%	<u>\$75</u>
Reinspection Fee -More than two (2) of the same type inspection is required	\$50.00	20%	<u>\$75</u>

Commercial Building Permit Fee

New Construction/Additions:	Current Fees	Increase by	<u>Proposed Increase</u>
1,000 sq. ft. and under without plan review	\$ 500.00	20%	<u>\$600.00</u>
1,000 sq. ft. and under with plan reiew	\$ 750.00	20%	<u>\$1,000.00</u>
1,000 to 5,000 sq. ft. with plan review	\$ 1,500.00	20%	<u>\$2,000.00</u>
5,000 to 25,000 sq. ft. with plan review	\$ 3,000.00	20%	<u>\$3,500.00</u>
25,000 sq. ft. to 50,000 sq. ft. with plan review	\$ 6,000.00	20%	<u>\$7,000.00</u>
50,000 sq. ft. to 100,000 sq. ft. with plan review	\$ 10,000.00	20%	<u>\$12,000.00</u>
100,000 sq. ft. to 150,000 sq. ft. with plan review	\$ 12,500.00	20%	<u>\$15,000.00</u>
150,000 sq. ft. to 200,000 sq. ft. with plan review	\$ 15,000.00	20%	<u>\$18,000.00</u>
200,000 sq. ft. and larger with plan review	\$ 20,000.00	20%	<u>\$25,000.00</u>
Reinspection Fee -More than two (2) of the same type inspection is required (per visit)	\$ 50.00	20%	<u>\$75.00</u>

Fire Permit Fee

Fee Type	Current Fee	Percent Increase	<u>Proposed Fee</u>
Fire Alarm	\$ 100.00	20%	<u>\$150.00</u>
Fire Sprinkler	\$ 100.00	20%	<u>\$150.00</u>
Fire Suppression System	\$ 100.00	20%	<u>\$150.00</u>
Plan Review	\$ 200.00	20%	<u>\$250.00</u>
Reinspection Fee -More than two (2) of the same type inspection is required	\$ 50.00	20%	<u>\$75.00</u>
Annual Fireworks Set-Up and Monitoring Fee	\$ 2,000.00	20%	<u>\$2,500.00</u>

Other Fees

Fee Type	Current Fee	Increase by	<u>Proposed Fee</u>
Moving	\$100.00	20%	<u>\$150.00</u>
Demolition	\$50.00	20%	<u>\$75.00</u>
Home Occupation	\$25.00	20%	<u>\$50.00</u>
Temporary Use	\$75.00	20%	<u>\$100.00</u>
Certificative of Occupancy without building permit	\$25.00	20%	<u>\$50.00</u>
Copy of Zoning Ordinance*	\$25.00	20%	<u>\$50.00</u>
Copy of Subdivision Regulations*	\$25.00	20%	<u>\$50.00</u>
Copy of Comprehensive Plan*	\$25.00	20%	<u>\$50.00</u>
Copy of Design Standards*	\$25.00	20%	<u>\$50.00</u>
Zoning Map Copy (11" x 17")*	\$10.00	20%	<u>\$20.00</u>
Swimming Pool	\$50.00	20%	<u>\$75.00</u>
Deck/Roofing/Carport/Accessory Building (200 sq. ft. and under)	\$25.00	20%	<u>\$50.00</u>
Mechanical (New Residential Dwelling Unit)	\$50.00	20%	<u>\$75.00</u>
Plumbing (New Residential Dwelling Unit)	\$75.00	20%	<u>\$100.00</u>
Mechanical Minor	\$25.00	20%	<u>\$50.00</u>
Plumbing Minor	\$25.00	20%	<u>\$50.00</u>
Mechanical (New Commerical) 10,000 sq. ft buildings and under	\$250.00	20%	<u>\$300.00</u>
Plumbing (New Commercial) 10,000 sq. ft buildings and under	\$250.00	20%	<u>\$300.00</u>
Mechanical (New Commerical) 10,000 sq.ft. and larger	\$500.00	20%	<u>\$600.00</u>
Plumbing (New Commerical) 10,000 sq. ft and larger	\$500.00	20%	<u>\$600.00</u>
Sign Permit Fee (Does not include change out)	\$100.00	20%	<u>\$150.00</u>



City of White House

Parks, Recreation & Cultural Arts

105 College Street
White House, TN 37188
Phone: 615.672.4350 x.2114
Fax: 615.616.1057

Kevin Whittaker
Director

Selena McCall
Assistant Director

Linda Brooks
Office Administrator

Steven Russell
Park Maintenance Supervisor

MEMORANDUM

Date: April 12, 2023

To: Board of Mayor and Aldermen
Gerald Herman, City Administrator

From: Kevin Whittaker, Director of Parks and Recreation

Re: Hillcrest Cemetery Columbarium Fees

On Tuesday, April 11th, the Cemetery Board met for their regularly scheduled meeting. During the meeting, we discussed changing the fee structure for the Columbarium. Previously, we were charging \$750 for the sale of the Columbarium niche and that included opening and closing one time and engraving for the first interment. Then, we would charge \$150 for the second interment and engraving. However, we are now being charged \$200 for any additional engraving. So, we are losing money each time we do that now. Additionally, we discussed the potential problems with taking payments for future events and there was some confusion over how it should be applied. So, we decided to come up with a new fee structure that separates out all of the charges and covers our current and potential future expenses. See below:

Sale of Columbarium Niche - \$750.00
Interments - \$150.00 Each
Engraving - \$250.00 Each
Additional Opening/Closings - \$150.00

I am requesting that the Board of Mayor and Aldermen approve these new rates that are being recommended by the Hillcrest Cemetery Board.

Thank You

RESOLUTION 23-06

A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE SCHEDULE OF FEES FOR HILLCREST MUNICIPAL CEMETERY.

WHEREAS, pursuant to Municipal Code 2, Chapter 3 Cemetery Board of Trustees, the Board of Mayor and Aldermen established by resolution a schedule of fees for the Hillcrest Cemetery; and

WHEREAS, at the recommendation of the Cemetery Board of Trustees, the Board of Mayor and Aldermen desires to amend the schedule of fees for the Hillcrest Municipal Cemetery; and

WHEREAS, this resolution replaces any previously approved fees for Hillcrest Municipal Cemetery;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen that the schedule of fees for the Hillcrest Municipal Cemetery is amended as indicated below:

Sale of Lots	\$750
Openings and Closings of Grave	\$800
Openings and Closings of Grave on Saturday and Sunday	\$1,000
Openings and Closings of Grave with Oversized Casket	\$1,000
Placement of Cremains	\$300
Move Out of Hillcrest	\$500
Move Within Hillcrest	\$1,000
Monument Foundation Fee	\$0.25 / square inch
Cost to Scatter Cremains	\$25
<u><i>Sale of Columbarium Niche (two cremation limit) Two Cremation Limit - Columbarium</i></u>	\$750 (to include opening, closing, and engraving one time)
<u><i>Interments</i></u>	<u><i>\$150 / each</i></u>
<u><i>Engraving</i></u>	<u><i>\$250 / each</i></u>
Additional Opening and Closing of Columbarium	\$150

Adopted this 15th day of June 2023.

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder



City of White House

Parks, Recreation & Cultural Arts

105 College Street
White House, TN 37188
Phone: 615.672.4350 x.2114
Fax: 615.616.1057

Kevin Whittaker
Director

Selena McCall
Assistant Director

Linda Brooks
Office Administrator

Steven Russell
Park Maintenance Supervisor

MEMORANDUM

Date: April 12, 2023

To: Board of Mayor and Aldermen
Gerald Herman, City Administrator

From: Kevin Whittaker, Director of Parks and Recreation

Re: Open Space & Tournament Fees

On Thursday, May 4th, the Leisure Service Board met for their regularly scheduled meeting. During the meeting, we discussed increasing fees for tournaments at the Municipal Park ballfields. Previously, we were charging \$75 per day per field and we would like to increase this fee to \$100 per day per field. This is the first increase we have had in over 10 years and will put us in line with other communities around the area.

Additionally, we had been approached by an individual that wanted to provide a class for a fee but only use general open space in our parks. This is something that has come up a few times in the past and we have never had just a general fee for people that don't want to use a field or pavilion. So, we thought it best to come up with an open space rental fee for those individual cases. We decided on an hourly group rental rate of \$10 per hour for city residents and \$20 per hour for non-residents. The determination of whether someone would get the city or non-resident rate would be based on whether the person or company applying is based in White House. Also, we would charge a one-time fee based on the size of the group. 0 – 100 people would be \$50, 100 – 250 people would be \$75, 250 – 500 people would be \$100 and 500+ would be \$250. We think this should be enough to cover our staffing or clean-up needs.

The following is a summary of fee changes:

Municipal Park Tournament Fees - \$100 per day per field

Open Space Rental Fee (Excludes the use of any rentable facility): \$10 per hour for residents - \$20 per hour for non-residents

Open Space Rental Group Fees:

0 – 100 = \$50

101 – 250 = \$75

251 – 500 = \$100

More than 500 = \$250

I am requesting that the Board of Mayor and Aldermen approve these new rates.

Thank You

RESOLUTION 23-07

A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE PARKS AND RECREATION SCHEDULE OF FEES FOR TOURNAMENTS, AND ESTABLISHING OPEN SPACE RENTAL FEES FOR THE MICHAEL L. ARNOLD MUNICIPAL PARK.

WHEREAS, the staff in the Parks and Recreation Department periodically review the cost of fees and charges for tournaments; and

WHEREAS, on Thursday May 4th, 2023, the Leisure Services Board discussed and approved a recommendation to increase fees related to tournaments and establish an open space rental fee at the Michael L. Arnold Municipal Park.

WHEREAS, this resolution replaces any previous approved tournament and establish open space rental fees;

NOW, THEREFORE, BE IT RESOLVED the Board of Mayor and Aldermen of the City of White House do hereby establish by resolution the following fees for tournaments and open space rentals at the Municipal Park:

Fee Type	Fee Amount
Municipal Park Tournament Fees	\$100 per day per field
Open Space Rental Fee (excludes the use of any rentable facility)	\$10 per hour for residents \$20 per hour for non-residents
Open Space Rental Group Fees	0 – 100 = \$50 101 -250 = \$75 251 – 500 = \$100 More than 500 = \$250

Adopted this 15th day of June 2023.

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

RESOLUTION 23-08

A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, AUTHORIZING APPROPRIATIONS FOR FINANCIAL AID OF NON-PROFIT ORGANIZATIONS

WHEREAS, pursuant to the authority granted by Section 6-54-111 of the *Tennessee Code Annotated*, and in accordance with the *Internal Control and Compliance Manual for the City of White House* authorizing appropriations for financial aid of the below mentioned non-profit charitable or non-profit civic organization whose services benefit the general welfare and residents of this municipality; and

WHEREAS, the below named organizations are non-profit charitable and non-profit chamber of commerce whose year-round services benefit the general welfare and economic development of this municipality; and

WHEREAS, section 6-54-111 of *Tennessee Code Annotated* authorizes appropriations of funds for financial aid of such non-profit charitable or non-profit chambers of commerce;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House that:

Section 1. The Board of Mayor and Aldermen may appropriate funds from time to time, in such amount as is deemed proper, for the financial aid of Mid-Cumberland Human Resource Agency (HRA), a non-profit charitable organization whose year-round services benefit the general welfare of the residents of this municipality; the White House Area Chamber of Commerce, a non-profit business league whose year-round services benefit the economic development efforts of the municipality; the Tennessee Small Business Development Center at Volunteer State Community College; and the White House American Legion and White House American Legion Auxiliary to support local veterans.

Section 2. A total amount of \$2,000, appropriated by the municipality for use by the Mid-Cumberland HRA, shall be spent for transportation and meals on wheels. A total amount of \$40,000 shall be appropriated by the municipality for use by the White House Area Chamber of Commerce which shall be applied towards their operating expenditures. A total amount of \$500 shall be appropriated by the municipality for use by the Tennessee Small Business Development Center at Volunteer State Community College. A total amount of \$750 shall be appropriated by the municipality for use by the White House American Legion, and a total amount of \$250 shall be appropriated by the municipality for use by the White House American Legion Auxiliary which shall be to help their operating funds to support veterans in and around the community.

Section 3. The Mid-Cumberland HRA, White House Area Chamber of Commerce, Tennessee Small Business Development Center, the White House American Legion, and the White House American Legion Auxiliary shall comply with all requirements of Section 6-54-111 of *Tennessee Code Annotated* and Title 4, Chapter 3, Section 1 of the *Internal Control and Compliance Manual for Tennessee Municipalities*, particularly with regard to submission of an annual report of its business affairs and transactions and the proposed use of municipal assistance.

Section 4. This resolution shall take effect upon its passage, the public welfare requiring it.

Adopted this 15th day of June 2023.

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCES....

ORDINANCE 23-08

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2023 AND ENDING JUNE 30, 2024.**

- Whereas, Tenn, Code Ann. § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE AS FOLLOWS:

SECTION 1: That the Board of Mayor and Aldermen projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2024, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

General Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Revenues			
Local Taxes	\$ 5,119,399	\$ 5,418,552	\$ 5,724,000
Intergovernmental Revenue	5,404,495	5,786,271	5,612,415
Charges for Services	146,583	177,107	162,150
Licenses and Permits	644,654	745,034	567,500
Fines and Forfeitures	86,960	52,515	42,000
Other	138,270	276,199	1,463,000
Other Financing Sources			
Debt Proceeds	8,966,000	3,956,000	16,670,000
Sale of Capital Assets	6,002	2,877	-
Transfers In - from other funds (PILOT)	147,422	174,100	115,000
Total Revenues and Other Financing Sources	\$ 20,659,785	\$ 16,588,655	\$ 30,356,065
Appropriations			
Expenditures			
General Government	\$ 10,716,377	\$ 3,256,825	\$ 6,024,536
Public Safety	4,591,271	5,457,282	6,666,635
Public Works	656,688	720,455	1,047,107
Library	526,335	584,275	686,885
Parks and Recreation	1,306,197	4,067,084	19,162,936
Planning and Codes	417,119	512,055	633,802
Total Appropriations	\$ 18,213,987	\$ 14,597,976	\$ 34,221,901
Change in Fund Balance (Revenues - Appropriations)	2,445,798	1,990,679	(3,865,836)
Beginning Fund Balance July 1	2,667,477	5,113,275	7,103,954
Ending Fund Balance June 30	\$ 5,113,275	\$ 7,103,954	\$ 3,238,118
Ending Fund Balance as a % of Total Appropriations	28.1%	48.7%	9.5%

Economic Development Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Revenues			
Intergovernmental Revenue	\$ 138,798	\$ 157,310	\$ 140,000
Miscellaneous Revenue	188	4,500	1,900
Total Revenues and Other Financing Sources	\$ 138,986	\$ 161,810	\$ 141,900
Appropriations			
Expenditures			
Economic Development	\$ 73,435	\$ 62,272	\$ 136,600
Total Appropriations	\$ 73,435	\$ 62,272	\$ 136,600
Change in Fund Balance (Revenues - Appropriations)	65,551	99,538	5,300
Beginning Fund Balance July 1	76,206	141,757	241,295
Ending Fund Balance June 30	\$ 141,757	\$ 241,295	\$ 246,595
Ending Fund Balance as a % of Total Appropriations	193.0%	387.5%	180.5%

State Street Aid Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Revenues			
Intergovernmental Revenue	\$ 450,394	\$ 451,000	\$ 453,000
Miscellaneous Revenue	976	11,200	3,800
Total Revenues and Other Financing Sources	\$ 451,370	\$ 462,200	\$ 456,800
Appropriations			
Expenditures			
Streets	\$ 382,774	\$ 476,400	\$ 505,000
Total Appropriations	\$ 382,774	\$ 476,400	\$ 505,000
Change in Fund Balance (Revenues - Appropriations)	68,596	(14,200)	(48,200)
Beginning Fund Balance July 1	241,296	309,892	295,692
Ending Fund Balance June 30	\$ 309,892	\$ 295,692	\$ 247,492
Ending Fund Balance as a % of Total Appropriations	81.0%	62.1%	49.0%

Parks Sales Tax Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Revenues			
Intergovernmental Revenue	\$ 950,324	\$ 1,026,000	\$ 1,713,000
Miscellaneous Revenue	1,591	223,000	5,500
Debt Proceeds	-	-	-
Total Revenues and Other Financing Sources	\$ 951,915	\$ 1,249,000	\$ 1,718,500
Appropriations			
Expenditures			
Parks	\$ 955,484	\$ 1,605,000	\$ 1,300,000
Debt Service	369,836	225,233	226,000
Total Appropriations	\$ 1,325,320	\$ 1,830,233	\$ 1,526,000
Change in Fund Balance (Revenues - Appropriations)	(373,405)	(581,233)	192,500
Beginning Fund Balance July 1	1,335,966	962,561	381,328
Ending Fund Balance June 30	\$ 962,561	\$ 381,328	\$ 573,828
Ending Fund Balance as a % of Total Appropriations	72.6%	20.8%	37.6%

Parks Impact Fees Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Revenues			
Parks Impact Fees	\$ 133,879	\$ 246,600	\$ 437,184
Miscellaneous Revenue	768	9,400	3,300
Total Revenues and Other Financing Sources	\$ 134,647	\$ 256,000	\$ 440,484
Appropriations			
Expenditures			
Parks	\$ 16,000	\$ 405,744	\$ 55,000
Total Appropriations	\$ 16,000	\$ 405,744	\$ 55,000
Change in Fund Balance (Revenues - Appropriations)	118,647	(149,744)	385,484
Beginning Fund Balance July 1	273,144	391,791	242,047
Ending Fund Balance June 30	\$ 391,791	\$ 242,047	\$ 627,531
Ending Fund Balance as a % of Total Appropriations	2448.7%	59.7%	1141.0%

Police Impact Fees Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Revenues			
Police Impact Fees	\$ 125,535	\$ 284,300	\$ 311,000
Miscellaneous Revenue	751	12,000	4,200
Total Revenues and Other Financing Sources	\$ 126,286	\$ 296,300	\$ 315,200
Appropriations			
Expenditures			
Police	\$ 40,470	\$ 25,098	\$ 110,000
Total Appropriations	\$ 40,470	\$ 25,098	\$ 110,000
Change in Fund Balance (Revenues - Appropriations)	85,816	271,202	205,200
Beginning Fund Balance July 1	268,438	354,254	625,456
Ending Fund Balance June 30	\$ 354,254	\$ 625,456	\$ 830,656
Ending Fund Balance as a % of Total Appropriations	875.3%	2492.1%	755.1%

Fire Impact Fees Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Revenues			
Fire Impact Fees	\$ 76,499	\$ 187,360	\$ 205,300
Miscellaneous Revenue	461	8,000	2,900
Total Revenues and Other Financing Sources	\$ 76,960	\$ 195,360	\$ 208,200
Appropriations			
Expenditures			
Fire	\$ 22,070	\$ 16,554	\$ 274,000
Total Appropriations	\$ 22,070	\$ 16,554	\$ 274,000
Change in Fund Balance (Revenues - Appropriations)	54,890	178,806	(65,800)
Beginning Fund Balance July 1	179,704	234,594	413,400
Ending Fund Balance June 30	\$ 234,594	\$ 413,400	\$ 347,600
Ending Fund Balance as a % of Total Appropriations	1063.0%	2497.3%	126.9%

Roads Impact Fees Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Revenues			
Roads Impact Fees	\$ 159,794	\$ 393,700	\$ 420,600
Miscellaneous Revenue	655	9,100	1,200
Total Revenues and Other Financing Sources	\$ 160,449	\$ 402,800	\$ 421,800
Appropriations			
Expenditures			
Roads	\$ 259,890	\$ 33,909	\$ 500,000
Total Appropriations	\$ 259,890	\$ 33,909	\$ 500,000
Change in Fund Balance (Revenues - Appropriations)	(99,441)	368,891	(78,200)
Beginning Fund Balance July 1	348,032	248,591	617,482
Ending Fund Balance June 30	\$ 248,591	\$ 617,482	\$ 539,282
Ending Fund Balance as a % of Total Appropriations	95.7%	1821.0%	107.9%

Police Drug Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Revenues			
Intergovernmental Revenue	\$ 75	\$ -	\$ -
Fines and Forfeitures	7,663	6,700	4,800
Miscellaneous Revenue	76	16,100	450
Total Revenues and Other Financing Sources	\$ 7,814	\$ 22,800	\$ 5,250
Appropriations			
Expenditures			
Police	\$ 2,000	\$ 4,500	\$ 25,000
Total Appropriations	\$ 2,000	\$ 4,500	\$ 25,000
Change in Fund Balance (Revenues - Appropriations)	5,814	18,300	(19,750)
Beginning Fund Balance July 1	30,993	36,807	55,107
Ending Fund Balance June 30	\$ 36,807	\$ 55,107	\$ 35,357
Ending Fund Balance as a % of Total Appropriations	1840.4%	1224.6%	141.4%

Debt Service Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Revenues			
Intergovernmental Revenue	\$ 1,381,299	\$ 1,148,000	\$ 2,521,000
Miscellaneous Revenue	2,132	31,700	9,300
Total Revenues and Other Financing Sources	\$ 1,383,431	\$ 1,179,700	\$ 2,530,300
Appropriations			
Expenditures			
Miscellaneous	\$ 3,043	\$ 3,299	\$ 2,200
Debt Service	1,108,533	1,272,769	2,510,000
Total Appropriations	\$ 1,111,576	\$ 1,276,068	\$ 2,512,200
Change in Fund Balance (Revenues - Appropriations)	271,855	(96,368)	18,100
Beginning Fund Balance July 1	778,631	1,050,486	954,118
Ending Fund Balance June 30	\$ 1,050,486	\$ 954,118	\$ 972,218
Ending Fund Balance as a % of Total Appropriations	94.5%	74.8%	38.7%

Cemetery Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Revenues			
Charges for Services	\$ 74,918	\$ 42,750	\$ 52,350
Miscellaneous Revenue	591	7,575	3,100
Total Revenues and Other Financing Sources	\$ 75,509	\$ 50,325	\$ 55,450
Appropriations			
Expenditures			
Cemetery and Maintenance	\$ 74,838	\$ 70,587	\$ 42,690
Total Appropriations	\$ 74,838	\$ 70,587	\$ 42,690
Change in Fund Balance (Revenues - Appropriations)	671	(20,262)	12,760
Beginning Fund Balance July 1	256,103	256,774	236,512
Ending Fund Balance June 30	\$ 256,774	\$ 236,512	\$ 249,272
Ending Fund Balance as a % of Total Appropriations	343.1%	335.1%	583.9%

Dental Care Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Revenues			
Interfund Revenue	\$ 38,808	\$ 37,600	\$ 75,000
Miscellaneous Revenue	421	5,200	3,300
Total Revenues and Other Financing Sources	\$ 39,229	\$ 42,800	\$ 78,300
Appropriations			
Expenditures			
Premiums Paid	\$ 9,055	\$ 9,560	\$ 10,000
Dental Claims Paid	62,712	75,000	90,000
Total Appropriations	\$ 71,767	\$ 84,560	\$ 100,000
Change in Fund Balance (Revenues - Appropriations)	(32,538)	(41,760)	(21,700)
Beginning Fund Balance July 1	228,011	195,473	153,713
Ending Fund Balance June 30	\$ 195,473	\$ 153,713	\$ 132,013
Ending Fund Balance as a % of Total Appropriations	272.4%	181.8%	132.0%

Sanitation Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Operating Revenues			
Charges for Services	\$ 1,113,052	\$ 1,181,500	\$ 1,571,500
Licenses and Permits	-	-	-
Other Operating Revenues	6,705	6,646	6,000
Total Operating Revenues	\$ 1,119,757	\$ 1,188,146	\$ 1,577,500
Operating Expenses			
Sanitation	\$ 976,268	\$ 1,069,290	\$ 1,581,727
Depreciation	18,312	20,000	22,000
Total Operating Expenses	\$ 994,580	\$ 1,089,290	\$ 1,603,727
Operating Income (Loss)	\$ 125,177	\$ 98,856	\$ (26,227)
Nonoperating Revenues (Expenses)			
Revenue: Interest	\$ 1,105	\$ 16,000	\$ 7,500
Other Income	-	-	-
Expense: Debt Service - Interest Expense	-	-	-
Other Expense	-	-	-
Total Nonoperating Revenues (Expenses)	\$ 1,105	\$ 16,000	\$ 7,500
Income (Loss) Before Capital Contributions and Transfers	\$ 126,282	\$ 114,856	\$ (18,727)
Capital Contributions and Transfers			
Capital Contributions - Grants	\$ -	\$ -	\$ -
Transfers Out - to Other Funds (PILOT)	-	-	-
Total Capital Contributions and Transfers	\$ -	\$ -	\$ -
Change in Net Position	\$ 126,282	\$ 114,856	\$ (18,727)
Beginning Net Position July 1	\$ 669,461	\$ 795,743	\$ 910,599
Ending Net Position June 30	\$ 795,743	\$ 910,599	\$ 891,872

Wastewater Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Operating Revenues			
Charges for Services	\$ 4,559,510	\$ 4,924,000	\$ 5,315,000
Licenses and Permits	1,539,819	2,306,265	978,000
Other Operating Revenues	10,901	871	-
Total Operating Revenues	\$ 6,110,230	\$ 7,231,136	\$ 6,293,000
Operating Expenses			
Sewer	\$ 1,876,794	\$ 2,583,751	\$ 3,577,425
Depreciation	1,481,722	1,618,000	2,037,000
Total Operating Expenses	\$ 3,358,516	\$ 4,201,751	\$ 5,614,425
Operating Income (Loss)	\$ 2,751,714	\$ 3,029,385	\$ 678,575
Nonoperating Revenues (Expenses)			
Revenue: Interest	\$ 10,066	\$ 200,000	\$ 72,500
Other Income	-	-	-
Expense: Debt Service - Interest Expense	(75,482)	(162,000)	(241,800)
Other Expense	(5,639)	-	-
Total Nonoperating Revenues (Expenses)	\$ (71,055)	\$ 38,000	\$ (169,300)
Income (Loss) Before Capital Contributions and Transfers	\$ 2,680,659	\$ 3,067,385	\$ 509,275
Capital Contributions and Transfers			
Capital Contributions - Grants	\$ 1,346,537	\$ 1,874,932	\$ 1,373,000
Transfers Out - to Other Funds (PILOT)	(147,421)	(174,100)	(115,000)
Total Capital Contributions and Transfers	\$ 1,199,116	\$ 1,700,832	\$ 1,258,000
Change in Net Position	\$ 3,879,775	\$ 4,768,217	\$ 1,767,275
Beginning Net Position July 1	\$ 23,888,468	\$ 27,768,243	\$ 32,536,460
Ending Net Position June 30	\$ 27,768,243	\$ 32,536,460	\$ 34,303,735

Stormwater Fund	FY 2022 Actual	FY 2023 Estimated	FY 2024 Proposed
Operating Revenues			
Charges for Services	\$ 1,013,982	\$ 1,048,000	\$ 1,098,000
Licenses and Permits	3,500	8,000	1,500
Other Operating Revenues	8,153	4,607	1,250
Total Operating Revenues	\$ 1,025,635	\$ 1,060,607	\$ 1,100,750
Operating Expenses			
Stormwater	\$ 499,990	\$ 565,190	\$ 862,625
Depreciation	77,765	91,000	108,000
Total Operating Expenses	\$ 577,755	\$ 656,190	\$ 970,625
Operating Income (Loss)	\$ 447,880	\$ 404,417	\$ 130,125
Nonoperating Revenues (Expenses)			
Revenue: Interest	\$ 2,675	\$ 36,500	\$ 12,000
Other Income	-	-	-
Expense: Debt Service - Interest Expense	-	-	-
Other Expense	-	-	-
Total Nonoperating Revenues (Expenses)	\$ 2,675	\$ 36,500	\$ 12,000
Income (Loss) Before Capital Contributions and Transfers	\$ 450,555	\$ 440,917	\$ 142,125
Capital Contributions and Transfers			
Capital Contributions - Grants	\$ -	\$ -	\$ -
Transfers Out - to Other Funds (PILOT)	-	-	-
Total Capital Contributions and Transfers	\$ -	\$ -	\$ -
Change in Net Position	\$ 450,555	\$ 440,917	\$ 142,125
Beginning Net Position July 1	\$ 1,942,918	\$ 2,393,473	\$ 2,834,390
Ending Net Position June 30	\$ 2,393,473	\$ 2,834,390	\$ 2,976,515

SECTION 2: At the end of the fiscal year 2023 the Board of Mayor and Aldermen estimates fund balances or deficits as follows:

Fund	Estimated Fund Balance/Net Position at 6/30/2023
General Fund	\$ 7,103,954
Economic Development Fund	241,295
State Street Aid Fund	295,692
Parks Sales Tax Fund	381,328
Parks Impact Fees Fund	242,047
Police Impact Fees Fund	625,456
Fire Impact Fees Fund	413,400
Roads Impact Fees Fund	617,482
Police Drug Fund	55,107
Debt Service Fund	954,118
Cemetery Fund	236,512
Dental Care Fund	153,713
Sanitation Fund	910,599
Wastewater Fund	32,536,460
Stormwater Fund	2,834,390

SECTION 3: That the Board of Mayor and Aldermen herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2023	FY 2024 Principal Payment	FY 2024 Interest Payment
Bonds				
2012 GO Refunding Bond	\$ -	\$ 140,000	\$ 140,000	\$ 2,800
2020 GO Refunding (2013 Bond)	\$ -	\$ 2,650,000	\$ 105,000	\$ 63,775
2015 GO Refunding Bond	\$ -	\$ 1,100,000	\$ 230,000	\$ 24,825
2020 LG Loan Program Bond*	\$ -	\$ 9,706,000	\$ 456,000	\$ 266,915
2020 Byrum Park Land Bond	\$ -	\$ 2,285,000	\$ 164,000	\$ 61,924
2022 Municipal Rec. Ctr. Bond*	\$ 21,631,000	\$ 2,369,000	\$ 867,000	\$ 258,186
Notes				
SRF CWA 2009-246	\$ -	\$ 263,123	\$ 31,240	\$ 4,406
SRF CWSRF 2010-256	\$ -	\$ 174,512	\$ 18,432	\$ 2,892
SRF CG1 2012-302	\$ -	\$ 2,154,988	\$ 177,708	\$ 20,736
SRF CWSRF 2012-308	\$ -	\$ 253,400	\$ 18,732	\$ 2,448
SRF CG2 2013-326	\$ -	\$ 1,086,475	\$ 78,288	\$ 7,884
SRF CWSRF 2016-364	\$ -	\$ 552,768	\$ 38,688	\$ 5,940
SRF CWSRF 2021-449	\$ -	\$ 12,163,606	\$ 572,688	\$ 108,300
SRF CWSRF 2021-449-01**	\$ 735,248	\$ 7,264,752	\$ 359,964	\$ 85,404
2020 Town Center Water Line	\$ -	\$ 1,162,000	\$ 154,000	\$ 29,631

*2022 Municipal Recreation Center Bond is currently in the approval process. This bond has a 2-year draw down period to reduce unnecessary interest cost. The first principal payment is due June 2024 and interest costs during FY 2024 will be dependent on the draw schedule and the progress of the project.

**CWSRF 2020-449-01 is for the WWTP Expansion project and is currently in the draw-down period and expected to be fully drawn during FY 2024. This amount is accruing interest expenses.

***The General Fund and Debt Service Fund include estimates for a \$1,200,000 capital outlay note for a proposed Pleasant Grove Road / SR76 intersection improvement project. However these estimates are extremely fluid due the project being added to the budget during the study session for this budget. This debt issuance has not been approved or authorized and is estimated to be 9% interest over 36 months with semiannual interest payments due and annual principal payments.

SECTION 4: During the coming fiscal year (2024) the Board of Mayor and Aldermen has pending and planned capital projects with proposed funding as follows:

Pending Capital Projects	Pending Capital Projects - Total Expense	Pending Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Pending Capital Projects Expense Financed by Debt Proceeds
Pedest. Safety Imp. 31W/SR258	1,142,500	1,100,000	-
Sage Road Widening	\$ 764,183	\$ 750,000	\$ -
Calista Road Imp.	106,350	75,000	-
Pole Mounted Decoration	64,960	10,000	-
Fire Inspector Vehicle	55,000	55,000	-
ADA Transition	79,225	24,999	-
Library Storage Shelving	16,000	16,000	-
Sand & Dirt for Laser Grading	39,594	14,000	-
Municipal Recreation Center	6,632,600	-	17,367,400
Soccer Complex Reno. Phase 2	1,368,709	1,300,000	-
New 18" SFM Ph. 3 & 4	3,974,008	2,900,000	-
WWTP Expansion	\$ 15,337,101	\$ -	\$ 4,500,000
Box Culverts Projects	1,365,880	700,000	-

Proposed Future Capital Projects	Proposed Future Capital Projects - Total Expense	Proposed Future Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Proposed Future Capital Projects Expense Financed by Debt Proceeds
Plst. Grv. Rd/SR76 inters. imprv.	1,200,000		1,200,000
Outdoor Christmas Tree	50,000	50,000	-
Library Coffee Shop Appliances	8,000	8,000	-
Security Cameras in City Hall	6,500	6,500	-
4 Police Patrol Vehicles	220,000	220,000	-
2 Mobile Pole Cameras	66,000	66,000	-
Rescue Pumper (Fire)	100,000	100,000	-
Large Diameter Fire Hose	10,000	10,000	-
Fire Station 1 Improvements	21,000	21,000	-
Fire Station 2 Improvements	21,000	21,000	-
Fire Training Tower Improv.	23,000	23,000	-
Fire Station Vehicle Exhaust Sys.	100,000	100,000	-
Dump Truck (w/Plow & Salt Box)	160,000	160,000	-
Walk Behind Concrete Saw	7,000	7,000	-
Rock Breaker (Skd Steer attach.)	7,500	7,500	-
Concrete Mix. (Skd Steer attach.)	6,500	6,500	-
Library Office Furniture	8,000	8,000	-
Museum Upstairs HVAC Repl.	8,250	8,250	-
Municipal Park Sign Renov.	5,000	5,000	-
Parks Master Plan	60,000	60,000	-
2 Zero Turn Mowers (Parks)	25,000	25,000	-
Property Mtc. Insp. Vehicle	35,000	35,000	-
Site Dev. Regs. / Design Std. Upd.	75,000	75,000	-
Visitor Center Stage Coach	50,000	50,000	-
Americana Electrical @ Soccer	22,000	22,000	-
Asphalt Overlay Program	465,000	465,000	-
Parks Mtc. Bldg. Lean-To	20,000	20,000	-
Parks Truck	35,000	35,000	-
Land Acquisition - Fire Station 3	250,000	250,000	-
Rescue Air Bag Set	12,000	12,000	-
Extrication combi-tool	12,000	12,000	-
DTF Dual Purp. K-9 & Eqpm.	20,500	20,500	-
Litter Truck	50,000	50,000	-
Vac-Trailer	175,000	175,000	-
Repave Meadowlark Road	200,000	200,000	-
Grinder Pump Repl. Program	550,000	550,000	-
WWTP Internal Lift Station Repl	205,000	205,000	-

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (Tenn. Code Ann. § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tenn. Code Ann. § 6-56-205.

- SECTION 6: Money may be transferred from one appropriation to another in the same fund by the City Administrator and Finance Director, subject to such limitations and procedures as set by the Board of Mayor and Aldermen pursuant to Tenn. Code Ann. § 6-56-209. Any resulting transfers shall be reported to the Board of Mayor and Aldermen at its next regular meeting and entered into the minutes.
- SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance.
- SECTION 8: There is hereby levied a property tax not to exceed the certified tax rate as determined by the State Board of Equalization on all real and personal property in both Robertson and Sumner Counties.
- SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Board of Mayor and Aldermen shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee.
- SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.
- SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.
- SECTION 12: This ordinance shall take effect on July 1, 2023, the public welfare requiring it.

Passed First Reading:

May 18, 2023

Passed Second and Final Reading:

June 15, 2023

Mayor

Attest: City Recorder

ORDINANCE 23-09

AN ORDINANCE TO DE-ANNEX CERTAIN TERRITORY WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE LOCATED AT NORTH PALMERS CHAPEL ROAD

WHEREAS, Per Tennessee Code Annotated Section 6-51-201 provisions, cities may contract or de-annex property when the contraction or de-annexation is determined to be in the best interest of the affected territory; and,

WHEREAS, Maintaining the territory within the municipal corporate boundaries is no longer deemed necessary and would not affect the continuity of the city limits boundary; and,

WHEREAS, The White House Planning Commission at the April 10, 2023 meeting reviewed and discussed this contraction of the city limits boundaries and voted to recommend its passage to the Board of Commissioners; and

NOW, THEREFORE, be it ordained and it is hereby ordained by the board of mayor and aldermen of the City of White House, Tennessee, that the territory described below be contracted (de-annexed) and removed from the corporate boundaries of the city of white house:

SECTION 1. The contracted (de-annexed) territory contains property along North Palmers Chapel Road which is currently split by the city limits boundary across the front of the property, which is portions of parcels 99, 100.05, and 100.04 referenced in this ordinance per EXHIBIT A.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final passage, the public welfare demanding it.

First Reading: May 18, 2023 PASSED

Second Reading: June 15, 2023

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

EXHIBIT A



ORDINANCE 23-10

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 18, CHAPTER 3 SEWER RATES, FEES, AND CHARGES, SECTION 18-301 AND 18-302.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding Sewer Rates, Fees and Charges;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 18, Chapter 3 SEWER RATES, FEES, AND CHARGES, Sections 18-301 AND 18-302 be amended from the Municipal Code as follows:

TITLE 18: WATER AND SEWERS
CHAPTER 3: SEWER RATES, FEES, AND CHARGES
SECTIONS: 18-301

****Amends are made in bold, italics, and underlined text.***

Section 18-301. Rates.

- (2) Wastewater rates. Wastewater service shall be charged at rates established by the City of White House. Users will be charged a fixed amount based on the number of water meters installed unless one (1) water meter is used to service multiple units. In such cases, each unit will be charged at least the fixed rate for each individual unit service. The monthly wastewater rate schedule shall be as follows:

City of White House Wastewater Rate Schedule Exhibit A

	Residential Per Unit	Non-Residential Per Unit
Fixed Rate	\$20.82 <u>\$21.44</u>	\$45.53 <u>\$46.90</u>
Consumption	\$8.98 <u>\$9.25</u> per 1,000 Gallons	\$8.98 <u>\$9.25</u> per 1,000 Gallons

City of White House Wastewater Rate Schedule Single Metered with Multiple Units Exhibit B

	Residential Per Unit	Non-Residential Per Unit
Fixed Rate	\$20.82 <u>\$21.44</u>	\$45.53 <u>\$46.90</u>
Consumption	\$8.98 <u>\$9.25</u> per 1,000 Gallons	\$8.98 <u>\$9.25</u> per 1,000 Gallons

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 18, 2023 PASSED

Second Reading: June 15, 2023

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 23-11

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 17, CHAPTER 1 REFUSE, SECTION 17-113.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding refuse collection fees;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 17, Chapter 1 Refuse, Section 17-113 be revised from the Municipal Code as follows:

ARTICLE XVII: REFUSE AND TRASH DISPOSAL

CHAPTER 1: REFUSE

SECTION: 17-113. Fee schedule.

17-113. Fee schedule. (1) Refuse collection fee. Each customer who owns or rents property within the corporate limits shall pay a refuse collection fee of ~~nineteen dollars (\$19)~~ **twenty-four dollars (\$24)** per month per container for curbside pickup. Any commercial business with more than two (2) containers must contract refuse pickup with a private hauler.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 18, 2023 PASSED

Second Reading: June 15, 2023

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

PURCHASING....

OTHER BUSINESS...

DISCUSSION ITEMS...

OTHER INFORMATION....